



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 19, 2017

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **September 19, 2017** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the September 5, 2017 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Update regarding status of Potential Density Regulations for Licensed Establishments in the Downtown
6. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Barbara R. Brebner
Carrie A. Cameron-McDonald
Kelin L. Charles
Shannon M. Charles
Deborah A. Eickmeyer
Emma R. May
Ashley L. Parins
Jeremy M. Pasterski
Elizabeth A. Sabillon
Hanna R. Sippel
Monica J. Wanish

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: September 19, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the September 5, 2017 License Committee Meeting.

ATTACHMENTS:

- 9-05-17 License Committee Minutes (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, September 5, 2017

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 7:00 PM by Alderperson Boyd.

Attendee Name	Title	Status
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Jonathon Hansen	Alderperson	Present

2. Approval of the Minutes of the August 15, 2017 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: James Boyd, Dan Carpenter, Jonathon Hansen

3. Public Comment Period and other Announcements.
4. Operator License Applications.*

CITY OF DE PERE	
License Committee - September 5, 2017	
Previously Tabled Operator License Applications	
1	BAKER, TYLER S.
2	BOYER II, GARY D.
3	BUSCH, SONIA A.
4	MARTENS, LAUREN M.
Temporary Operator License Applications	
1	LEE, WA
New Operator License Applications	
1	BOUGIE, VINCENT H.
2	BRAUN, PATTIE J.
3	JACKSON, CASSANDRA L.
4	KUROWSKI, JANICE M.
5	LEONARD, SEAN M.
6	PETERSEN, CAITLIN M.
7	WOLFE, AMANDA L.

Previously Tabled Operator License Application #1 for Tyler S. Baker was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Gary D. Boyer II was presented. Alderperson Carpenter moved, seconded by Alderperson Boyd to open the meeting.

Attachment: 9-05-17 License Committee Minutes (6238 : Approval of the Minutes of the September 5, 2017 License Committee Meeting.)

Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Previously Tabled Operator License Application #3 for Sonia A. Busch was presented. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Previously Tabled Operator License Applications #2 and 3. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #4 for Lauren M. Martens was presented. Alderperson Carpenter moved, seconded by Alderperson Boyd to deny the application. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Boyd to approve Temporary Operator License #1. Upon vote, motion carried unanimously.

Operator Carpenter moved, seconded by Alderperson Hansen to approve Operator License Applications #1-7. Upon vote, motion carried unanimously.

5. Application for a Temporary Premise Description Change for St. Norbert College.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

6. Consideration of Ordinance #17-15, Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior*

Alderperson Jennings explained why he asked for this to be addressed. Discussion followed regarding the existing littering ordinance. Alderperson Boyd expressed interest in having more time to get more information out to the public about this change before the License Committee moves it forward to Council for approval. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Don Mjelde, President of the Brown County Tavern League, stated he likes the idea and will share the information with the Tavern League members. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to refer the ordinance back to staff. Upon vote, motion carried unanimously.

RESULT:	REFERRED BACK TO STAFF
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

7. Adjournment. Alderperson Boyd moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:33 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: September 19, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 09-19-17 (PDF)

CITY OF DE PERE
License Committee - September 19, 2017

New Operator License Applications	
1	BREBNER, BARBARA R.
2	CAMERON-MC DONALD, CARRIE A.
3	CHARLES, KELIN L.
4	CHARLES, SHANNON M.
5	EICKMEYER, DEBORAH A.
6	MAY, EMMA R.
7	PARINS, ASHLEY L.
8	PASTERSKI, JEREMY M.
9	SABILLON, ELIZABETH A.
10	SIPPEL, HANNA R.
11	WANISH, MONICA J.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: September 19, 2017

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Update regarding status of Potential Density Regulations for
Licensed Establishments in the Downtown

ATTACHMENTS:

- Alderperson Boyd-License Committee Memo-Density Ord Update9-19-17 (PDF)

MEMORANDUM

TO: Alderperson James Boyd, Chair
License Committee Members

FROM: Judith Schmidt-Lehman, City Attorney 

DATE: September 19, 2017

RE: Update on Status of Ald. Jennings Request for Consideration of Alcohol License Density Restrictions

As you know, the Council has some latitude when adopting alcohol beverage regulations concerning the sale of alcohol beverages. The general rule is that municipal regulations 'not in conflict with' state alcohol regulations, are permissible. Examples of local regulations not in conflict with state statute include self-imposed quotas and distance requirements between licensed establishments. Further, state liquor laws do not affect the power of municipalities to enforce or enact zoning regulations, so zoning regulations can be deployed in a manner that regulates density or numbers of licensed establishments.

The current focus is to look at adopting zoning regulations to impact density of certain licenses in the downtown areas going forward. Current license holders would have a right to continue operations as pre-existing non-conforming uses under the existing zoning code; a future zoning change would impact new establishments and or existing businesses that apply for a new license after the effective date of the zoning change.

As of now, we continue to explore what restaurant or business categories would be the appropriate means to, over time, revise the tavern-restaurant ratio to one which is restaurant emphasized, rather than tavern emphasized. This has proven to be more time consuming than initially thought.

Ald. Jennings and I will be available for comment or questions at the September 19, 2017 Committee meeting. Please call me at 339-4042 if you have any questions in the meantime.

H:\azills\Memos\2017\Alderperson Boyd-License Committee Memo-Density Ord Update9-19-17.docx

Alcohol License Density Restriction Update
September 19, 2017
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