



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 20, 2016

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **September 20, 2016** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the September 6, 2016 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Class "A" Beer and "Class A" Liquor License for The Shinery LLC (DBA The Shinery), 327 Main Av, De Pere, WI. Submitted by The Shinery LLC, Agent: Elizabeth Reissmann, 5091 Pumpkin Ct, Larsen, WI.*
6. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Winette C. Caelwaerts
Joseph K. Phillips
Robin A. Augustin
Trisha M. Boldt
Leonard Burgoyne
Hakeem M. Fernandez
Richard L. Hendricks
Francis R. Smith
Aimee M. Stoffregen
Stefanie S. Strege
Katherine A. Towle
Trey W. Ryan
Elizabeth A. Reissmann

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: September 20, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the September 6, 2016 License Committee Meeting.

ATTACHMENTS:

- 9-06-16 License Committee Minutes (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, September 6, 2016

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 7:00 PM by Alderperson Raasch.

Attendee Name	Title	Status
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Approval of the Minutes of the August 16, 2016 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Boyd, Aldersperson
SECONDER: Dan Carpenter, Aldersperson
AYES: James Boyd, Dan Carpenter, Dean Raasch

3. Public Comment Period and other Announcements. None.
4. Operator License Applications.

CITY OF DE PERE - September 6, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZI
Previously Tabled Operator Licenses					
1	JACKIMOWICZ, COURTNEY L.	3835 EAST RIVER DR #7	GREEN BAY	WI	54
2	MARTINEZ, ROBERTO	510 N. 10TH ST #9	DE PERE	WI	54

New Operator License Applications for the 2016-2018 Licensing Period					
1	BASTIEN, NATALIE M.	1579 ELLIS ST UPPER	GREEN BAY	WI	54
2	BHANDARI, JANARDAN	450 COLLEGE AV #10	DE PERE	WI	54
3	BOWSER, KRISTYN P.	408 ELMORE	GREEN BAY	WI	54
4	CAELWAERTS, WINETTE C.	1901 RIDGEWAY DR #37	DE PERE	WI	54
5	DIXON, ANGELA J.	1696 PRINCETON PL #8	GREEN BAY	WI	54
6	LAWRENCE, LORI A.	1403 CHICAGO ST	DE PERE	WI	54
7	LEICK, CELINA S.	318 BALLARD ST	DE PERE	WI	54
8	MC FARLANE, JAMIE A.	523 MELROSE AV	GREEN BAY	WI	54
9	PAUDEL SUBEDI, BODH	4024 E. BRAEBURN DR	APPLETON	WI	54
10	PHILLIPS, JOSEPH K.	3201 GLENDALE AV	GREEN BAY	WI	54
11	POTVIN, DANIEL J.	852 CENTENNIAL CENTRE BLV #95	ONEIDA	WI	54
12	SUBEDI, MANOJ	4024 E. BRAEBURN DR	APPLETON	WI	54
13	SUICK, SAMUEL J.	W8197 STATE HWY 64	ANTIGO	WI	54
14	VAN VONDEREN, KAITLIN J.	2686 BOXWOOD CI	DE PERE	WI	54

Attachment: 9-06-16 License Committee Minutes (5136 : Approval of the Minutes of the September 6, 2016 License)

Previously Tabled Operator License Application #1 for Courtney L. Jackimowicz was presented. Alderperson Boyd moved, seconded by Alderperson Raasch to deny the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Roberto Martinez was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to deny the application. Upon vote, motion carried unanimously.

New Operator License Application #1 for Natalie M. Bastien was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions.

Alderperson Raasch moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve the application. Upon vote, motion carried unanimously. Operator License Application #3 for Kristyn P. Bowser was presented. Alderperson Raasch moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License Application #4 for Winette C. Caelwaerts was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Operator License Application #6 for Lori A. Lawrence was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

Operator License Application #10 for Joseph K. Phillips was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Raasch to reconsider Operator License Application #3. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Boyd to approve Operator License Applications #2-3, 5, 7-9, and 11-14. Upon vote, motion carried unanimously.

5. Application for a Temporary Class "B" Retailer's License submitted by Desert Veterans of Wisconsin for the 5K Zombie Run on September 30, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

6. Adjournment. Alderperson Raasch moved, seconded by Alderperson Boyd to adjourn the meeting at 7:13 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: September 20, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 9-20-2016 (PDF)

CITY OF DE PERE - September 20, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	CAELWAERTS, WINETTE C.	1901 RIDGEWAY DR #37	DE PERE	WI	54115
2	PHILLIPS, JOSEPH K.	3201 GLENDALE AV	GREEN BAY	WI	54313

New Operator License Applications for the 2016-2018 Licensing Period					
1	AUGUSTIN, ROBIN A.	W5634 DEPOT ST, P.O. BOX 81	NICHOLS	WI	54152
2	BOLDT, TRISHA M.	14529 CTY RD F	VALDERS	WI	54245
3	BURGOYNE, LEONARD	1222 WESTERN AV	GREEN BAY	WI	54303
4	FERNANDEZ, HAKEEM M.	1791 BRIARWOOD CT	DE PERE	WI	54115
5	HENDRICKS, RICHARD L.	617 BIRCH ST	DE PERE	WI	54115
6	SMITH, FRANCIS R.	1380 SCHEURING RD #42	DE PERE	WI	54115
7	STOFFREGEN, AIMEE M.	1700 S. OAKWOOD RD	OSHKOSH	WI	54904
8	STREGE, STEFANIE S.	159 KENNEY ST	GREEN BAY	WI	54301
9	TOWLE, KATHERINE A.	536 N. HENRY ST	GREEN BAY	WI	54302
10	RYAN, TREY W.	1729 CHARLES ST	DE PERE	WI	54115

Attachment: 9-20-2016 (5093 : Operator License Applications.*)

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: September 20, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "A" Beer and "Class A" Liquor License for The Shinery LLC (DBA The Shinery), 327 Main Av, De Pere, WI. Submitted by The Shinery LLC, Agent: Elizabeth Reissmann, 5091 Pumpkin Ct, Larsen, WI.*

ATTACHMENTS:

- The Shinery_9-20-16 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Sept. 23rd 20 17 ;
ending June 30 20 17 ;TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☐ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): The Shinery LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>member</u>	<u>Elizabeth A Reussmann</u>	<u>5091 Pumpkin Ct Larch</u>	<u>54947</u>
Vice President/Member	<u>1</u>	<u>Troy D Reussmann</u>	<u>11</u>	<u>11</u>
Secretary/Member				
Treasurer/Member				
Agent		<u>Elizabeth Reussmann</u>		
Directors/Managers				

3. Trade Name The Shinery Business Phone Number _____
4. Address of Premises 327 main Ave Post Office & Zip Code 54945

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Store w/ small office/storage space inside "The Shoppers" on Main Ave

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 1st day of September, 20 16
Sharon D. Klein
(Clerk/Notary Public)
My commission expires 3/27/2017

Elizabeth Reussmann
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	