



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Thursday, September 21, 2017

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Excused	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Excused	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Present	
Lydia McMorrow	Teen Advisor	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes from 8-24-17

Sue Schinkten made a motion to approve the Board of Park Commissioners Minutes from August 17, 2017, seconded by Larry Lueck. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Larry Lueck, Aldersperson
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorrow
EXCUSED:	Ryan Jennings, Dean Raasch

2. Consider revised design options for Bomier Boat Launch.

Marty provided a summary of the four different designs. Three are very similar and from the consultant and the other one is a conceptual idea from staff. All designs took into consideration what the park board requested, to not move the street between the restroom and condo, to utilize as much space as possible, not necessarily expand the launch but make it more functional and to keep the restroom building at the current location. The designs tried to give a blend of trailer and single stall parking. Discussion followed.

Sue Schinkten made a motion to open the meeting to public comment at 8:39 pm, seconded by Randy Soquet. Upon vote, the motion passed.

Bob Rader questioned the parking layout on the employee conceptual design, which Marty answered.

Libby Ogard spoke regarding boat ramp standards and questioned if the designs are following current standards. She has safety concerns with traffic on Highway 57 trying to enter and exit Bomier. She stated that many boaters do not have the appropriate boat launch stickers or daily passes and the police are not ticketing the violators. She feels the funds should be redirected to provide access to the west side of the river or other areas that would provide access to the upper level of the Fox River, or used to improve the existing launch and not expand it. She feels performance measures are necessary to see

who is actually using the launch to make sure the money is used appropriately. She is also concerned that adding the gazebo is going to attract a different class of user and feels this will become a nuisance.

Bob Rader thinks the City should look at alternative launch sites south of the dam. With future population increases, he has concerns about the ability to provide adequate parking at Bomier. He also questioned the future of the passive recreation area.

Sue Schinkten made a motion to return to regular order at 7:07 pm, seconded by Randy Soquet. Upon vote, the motion passed.

Discussion followed.

Bill Volpano made a motion to approve design 2.2b. It wouldn't impact the neighbors with the right of way issues and the parking issues along the street should be addressed later by the City with the possibility of posting Fox River Drive as no parking. No second, the motion failed.

Discussion followed.

Sue Schinkten made a motion to approve 2.2d, seconded by Randy Soquet.

Discussion followed.

Sue Schinkten added to motion for 2.2d that the consultants verify that everything is done to standards and everything has been considered from the standpoint of all of the necessary laws and standards. Randy Soquet accepted the adjustment. Upon vote, the motion passed.

Marty stated that now that there is an approved design for parking, this allows the consultant to submit for permits, so we can submit to the WDNR for grant funding. The passive recreation area design will come at a different time.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorro
EXCUSED:	Ryan Jennings, Dean Raasch

3. Approval to Accept Donation from Wochinske Foundation.*

Randy Soquet made a motion to approve and accept the donation of \$2,500 from the Wochinske Foundation, seconded by Sue Schinkten. Upon vote, motion passed.

Sue Schinkten asked if it would be appropriate to recognize the foundation for the continued generous donations. Marty will look into the different recognition possibilities.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorro
EXCUSED:	Ryan Jennings, Dean Raasch

4. Approval to Accept \$500 Donation Toward the Southwest Park Playground Project from the Pink Flamingos.*

Randy Soquet made a motion to approve and accept the \$500 donation toward the Southwest Playground project from the Pink Flamingos, seconded by Sue Schinkten. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorrow
EXCUSED:	Ryan Jennings, Dean Raasch

5. Approval to Accept Donation of \$250 for the Recreation Scholarship Fund from the Pink Flamingos.*

Bill Volpano made a motion to approve and accept a \$250 donation for the Recreation Scholarship Fund from the Pink Flamingos, seconded by Randy Soquet. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorrow
EXCUSED:	Ryan Jennings, Dean Raasch

6. Approve Brown County Ice Management Quarterly Report.

Sue Schinkten made a motion to approve the Brown County Ice Management Quarterly Report, seconded by Larry Lueck. Upon vote, motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Larry Lueck, Alderperson
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorrow
EXCUSED:	Ryan Jennings, Dean Raasch

7. Request of Ald. Boyd to Amend Private Park Vendor Permit Ordinance to Allow for Administrative Application Approval

Marty gave an overview of the request from Alderperson Boyd to look at revising policy to allow food trucks or mobile cafes on the Riverwalk. Currently it can happen but the process is involved and Alderperson Boyd would like it easier for vendors. Staff feels this is a great idea due to the lack of cooperation with the lock tender house and this being the 2nd summer in a row they didn't open. If this were to happen, an ordinance change would be necessary. Staff does not recommend food trucks being allowed throughout the park system.

Discussion followed.

Randy Soquet made a motion to recommend looking at expanding the concept of mobile food trucks or mobile food vendors to include the Riverwalk and Voyageur Park, as it has a lot of applicable benefits to the citizens of De Pere, seconded by Sue Schinkten.

Hold motion.

Sue Schinkten made a motion to open the meeting to public comment at 7:31 pm, seconded by Larry Lueck. Upon vote, the motion passed.

Amy Hobbins spoke regarding the concern of food trucks in Voyageur Park during Art in the Park. During the event they have a food truck rally and might have to find alternative way to draw people to the park. Marty stated that the ordinance would have to include language stating food trucks would not be allowed in the park during special events that rented the park.

Sue Schinkten made a motion to go back to regular order at 7:41, seconded by Randy Soquet. Upon vote, the motion passed.

Discussion followed.

Above motion by Randy Soquet passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Ryan Jennings, Sue Schinkten
AYES:	Lueck, Brown, Schinkten, Soquet, Volpano, Bublotz, McMorrow
EXCUSED:	Ryan Jennings, Dean Raasch

III. Public Comment Period

Bob Rader questioned if the future plans include a gazebo and public viewing area, would there be requirements for public parking for these facilities and if so shouldn't that be considered with the boating issues.

IV. Future Agenda Items

V. Staff Updates

1. Turkey Trot

Marty stated that there is a new large event taking place at Voyager Park on Thanksgiving Day. With the number of participants expected, it has to go to Park Board.

2. Band Shell Update

Marty gave an update on the Band Shell. The Chamber of Commerce is gathering information and hopes to present it to the Park Board by the end of the year.

Randy Soquet made a motion to open the meeting up to public comment at 7:45 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Amy Hobbins from the De Pere Chamber of Commerce gave an update on what type of information is being gathered.

Randy Soquet made a motion to return to regular order at 7:48 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

VI. Adjournment

Sue Schinkten made a motion to adjourn the meeting at 7:50 pm, seconded by Randy Soquet. Upon vote, the motion passed.

Respectfully submitted,
Grace Lahtela