



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Thursday, September 21, 2023

8:00 AM

De Pere City Hall Nicolet Conference Room

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **September 21, 2023** at **8:00 AM** in the **De Pere City Hall Nicolet Conference Room, 335 S. Broadway, De Pere, WI 54115**.

I. Call to Order

1. Roll Call.
2. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC
3. Approval of the minutes of the August 17, 2023, Police and Fire Commission Meeting.
4. Confirmation of appointment to position of Fire Lieutenant.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.
5. Future agenda items.
6. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Police and Fire Commission
Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: September 21, 2023

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: September 21, 2023

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the August 17, 2023, Police and Fire Commission Meeting.

ATTACHMENTS:

- 2023-08-17 Police and Fire Commission - Draft Minutes (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
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<https://www.deperewi.gov/>

Draft Minutes

Thursday, August 17, 2023

8:00 AM

De Pere City Hall Nicolet Conference Room

I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Erin Bongers	Commissioner	Present	
Eric Dunning	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayme Sellen	Commissioner	Remote	

Also present were: Human Resources Director Shannon Metzler, Talent Acquisition Specialist Stephanie O'Brien, Fire Chief Al Matzke, Police Captain Nathan Mrstik.

- Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC

None.

- Approval of the minutes of the May 18, 2023, Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Dunning, Commissioner
SECONDER:	Ted Penn, Commission President
AYES:	Bongers, Dunning, Penn, Ritter, Sellen

- Consideration and Possible Action regarding Police and Fire Department Hiring and Promotional Processes.

Moved by Commission President Ted Penn to approve the Police and Fire Department hiring and promotional processes based on the changes recommended at the Police and Fire Commission meeting on August 17, 2023. Motion seconded by Commissioner Erin Bongers. Motion carried.

- Future agenda items.

None.

- Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 9:10 a.m. Motion seconded by Commission President Ted Penn. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

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DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation of appointment to position of Fire Lieutenant.
