



Redevelopment Authority

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, September 23, 2019

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Vice Chair Julie Van Straten

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Excused	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Excused	
Tina Quigley	Board Member	Present	
Lisa VandenAvond	Board Member	Present	
Joe Van Deurzen	Board Member	Present	
Julie Van Straten	Vice Chair	Present	

Also present: Development Services Director Kim Flom and members of the public.

2. Approval of the minutes of the July 22, 2019 RDA meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Lisa VandenAvond, Board Member
AYES:	Karls, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis, Ted Penn

3. Consideration and possible action regarding a temporary construction staging and parking request for 221 S Broadway (Parcel ED-812).

The RDA approved the item with no discussion. Joe Van Deurzen moved, seconded by Tina Quigley, to approve the staging and parking request for 221 S Broadway Street. Upon vote, motion carried unanimously. The applicant, Miron Construction will secure a Temporary Construction Staging Revocable Occupancy Permit with the City in order to allow the staging area and ensure that the site is restored to current conditions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Tina Quigley, Board Member
AYES:	Karls, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis, Ted Penn

4. Consideration and possible action regarding a Facade Grant Request for 123 S. Broadway (ED-826). *

Development Services Director Kim Flom reviewed the facade grant request for 123 S Broadway. Back in 2014, the applicant, Saks Holdings LLC, secured two facade grant approvals for buildings located at 121 and 123 S Broadway Street. At the time, each building was part of an individual parcel. Andy Krans completed improvements and received grant funds of \$10,000 for the 123 S Broadway building but did not do any work or receive grant funds for the 121 S Broadway building. Since the time of the original approvals, the two parcels have been combined into one parcel. The applicant has requested to terminate the original approval for 121 S Broadway and has submitted a new facade grant application for consideration. The new request is eligible for the grant maximum of \$10,000, but only \$3200 remains in the 2019 budget. The applicant requests

splitting the award between the 2019 budget and the future 2020 budget. Julie Van Straten asked if staff was aware of any other pending facade requests for 2019. Kim stated she is not aware of any other applications. Carol Karls moved, seconded by Tina Quigley, to open the meeting. Upon vote, motion carried unanimously. Andy Krans explained that he plans to resurface the old brick and install new windows and door systems. He stated that he is not adding the marquee lettering since it is not permitted by the sign code. Joe Van Deurzen asked if he would be completing the work this year and Andy replied yes. Joe Van Deurzen moved, seconded by Lisa VandenAvond, to go back to regular session. Upon vote, motion carried unanimously. Joe Van Deurzen moved, seconded by Lisa VandenAvond, to terminate the 2014 facade grant award for 121 S Broadway and to approve the facade grant request for 123 S Broadway in an amount not to exceed \$10,000 and that the recommendation be forwarded to Council, subject to the following conditions:

- 1.) That \$3200 of the grant award be paid from the 2019 budget.
- 2.) That Council will not review the facade grant request resolution until the 2020 budget is approved, pending funds allocated to the Facade Grant Program.
- 3.) That final grant payment be calculated per program requirements based on receipt review.

Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Lisa VandenAvond, Board Member
AYES:	Karls, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis, Ted Penn

5. Consideration and possible action regarding a Facade Grant request for 368 Main Avenue (WD-379). *

Development Services Director Kim Flom reviewed the facade grant request for 368 Main Avenue, the former Keeweenaw Pub. The applicant, Saks Holdings LLC, is eligible for the grant maximum of \$10,000. However, no funds remain in the 2019 facade grant budget. After two budget increases in 2019, the Council requested that any future applications be directed towards the potential 2020 budget. Joe Van Deurzen moved, seconded by Carol Karls, to open the meeting. Upon vote, motion carried unanimously. Joe asked what the plans were for the apartment on the second floor. Andy Krans stated that the apartment will be removed and replaced with light commercial use. He is planning to remove the stone from the first floor of the facade and possibly preserve the lower transom windows that were underneath the stone. Carol Karls moved, seconded by Tina Quigley, to go back to regular session. Upon vote, motion carried unanimously. Carol Karls moved, seconded by Joe Van Deurzen, to approve the facade grant request for 368 Main Avenue, in an amount not to exceed \$10,000 and that the recommendation be forwarded to Council, subject to the following conditions:

- 1.) That Council will not review the facade grant resolution until the 2020 budget is approved, pending funds allocated to the Facade Grant Program.
- 2.) That final grant payment be calculated per program requirements based on receipt review.

Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carol Karls, Board Member
SECONDER:	Joe Van Deurzen, Board Member
AYES:	Karls, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis, Ted Penn

Adjournment

Joe Van Deurzen moved, seconded by Carol Karls, to adjourn the meeting at 6:17 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker