



Redevelopment Authority

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Agenda

Monday, September 23, 2024

6:00 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Redevelopment Authority** of the City of De Pere will be held on **September 23, 2024** at **6:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The Public or Members of the Redevelopment Authority, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://depercitywi.iqm2.com/>.

Call to Order

1. Roll Call
2. Approval of the minutes of the June 24, 2024 Redevelopment Authority meeting.
3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the RDA. §6-3(f) DPMC.
4. Consideration and Possible Action on Elimination of Certain Blighted Property within the City.

PLEASE TAKE NOTICE, that pursuant to Wis. Stats. §19.85(1), the RDA may convene in closed session for the purposes of:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. The RDA may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

Adjournment

Any person wishing to attend this meeting, who, because of disability, requires special accommodations should contact the Development Services Department at 339-4043 by

noon on the day of the meeting so that arrangements can be made.

*Items with an asterisk require City Council approval.

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce



City of De Pere, Wisconsin

Request For Redevelopment Authority Action

MEETING DATE: September 23, 2024

DEPARTMENT: Redevelopment Authority

FROM: Kelly Barker

SUBJECT: Approval of the minutes of the June 24, 2024 Redevelopment Authority meeting.

ATTACHMENTS:

- RDA_Jun2024_Minutes_Draft(PDF)



Redevelopment Authority

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Draft Minutes

Monday, June 24, 2024

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Kendall Dworak	Board Member	Present	
Jerry Henrigillis	Board Member	Excused	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Lisa VandenAvond	Board Member	Present	
Joe Van Deurzen	Board Member	Excused	
Julie Van Straten	Vice Chair	Present	

Also present: Community & Economic Development Specialist Quasan Shaw, City Planner Peter Schleinz, and members of the public.

- Approval of the minutes of the January 22, 2024 Redevelopment Authority meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julie Van Straten, Vice Chair
SECONDER:	Carol Karls, Board Member
AYES:	Dworak, Karls, Penn, VandenAvond, Van Straten
EXCUSED:	Jerry Henrigillis, Joe Van Deurzen

- Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the RDA. §6-3(f) DPMC.

There were no public comments.

RESULT:	DISCUSSED
----------------	------------------

- Consideration and Possible Action on the Housing Stock Improvement Loan for Danielle Jauquet, property owner at 719 N Michigan St (ED-16).*

Community & Economic Development Specialist Quasan Shaw filled in for Development Services Director Daniel Lindstrom. He reviewed the Housing Stock Improvement Loan for Danielle Jauquet, who resides at 719 N Michigan Street. Carol Karls asked if the homeowner can apply more than once. Quasan noted that a homeowner can apply for the maximum amount of \$20,000. At this time, Ms. Jauquest is requesting \$3600, so she could apply for another loan in the future if she wished. Staff recommended approval of the loan request in amount not to exceed \$3,682.00 and that the recommendation be forwarded to the Common Council, subject to the conditions in the report. Julie Van Straten moved, seconded by Kendall Dworak, to approve the loan. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julie Van Straten, Vice Chair
SECONDER:	Kendall Dworak, Board Member
AYES:	Dworak, Karls, Penn, VandenAvond, Van Straten
EXCUSED:	Jerry Henrigillis, Joe Van Deurzen

5. Consideration and Possible Action on a Requested Amendment to Resolution #22-91 Approving Facade Improvement Project and Authorizing Disbursement of Grant for 407 Main Avenue (Parcel WD-885).*

Community & Economic Development Specialist Quasan Shaw explained the amendment request to Resolution #22-91. The original facade grant was approved in 2022. The amendment is being requested to remove some of the previously stated costs so they can receive the grant funds for the work completed to date so they can continue the renovations to the rear of the property. Staff recommended approval of the amendment to reduce eligible project costs from \$37,818 to \$28,225. Development Services staff has already reviewed the invoices and receipts. There were several questions asked by the commission members. Upon further discussion, Ted Penn moved, seconded by Julie Van Straten, to approve the amendment and forward it to Common Council for final approval. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Penn, Chairman
SECONDER:	Julie Van Straten, Vice Chair
AYES:	Dworak, Karls, Penn, VandenAvond, Van Straten
EXCUSED:	Jerry Henrigillis, Joe Van Deurzen

6. Consideration and Possible Action on a Requested Amendment to Resolution #22-92 Approving Facade Improvement Project and Authorizing Disbursement of Grant for 409 Main Avenue (Parcel WD-886).*

Community & Economic Development Specialist Quasan Shaw explained the amendment request to Resolution #22-92. This request is for the building adjacent to the prior amendment request for 407 Main Avenue and also involves reducing the eligible project costs from \$37,894 to \$24,926. Staff recommended approval of the amendment and that it be forwarded to Common Council for final approval. Ted Penn moved, seconded by Kendall Dworak, to approve the amendment request. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Penn, Chairman
SECONDER:	Kendall Dworak, Board Member
AYES:	Dworak, Karls, Penn, VandenAvond, Van Straten
EXCUSED:	Jerry Henrigillis, Joe Van Deurzen

7. Discussion on the Future Meeting Schedule of the RDA.

Since the RDA typically does not meet every month anymore, staff wanted to propose an alternative meeting schedule. Instead of meeting monthly, staff suggested moving to an as-needed basis when the need arises for the RDA to meet. Discussion followed and it was decided that the members would prefer to keep Monday at 6 pm as the preferred meeting time, whether it be held the fourth Monday of the month or another Monday of the month. Going forward, staff will only reach out to the RDA members when a

meeting needs to be scheduled and the monthly meeting schedule will no longer continue.
This is a discussion-only item, so no action was needed.

RESULT: DISCUSSED

Adjournment

Julie Van Straten moved, seconded by Carol Karols, to adjourn the meeting at 6:24 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker



City of De Pere, Wisconsin

Request For Redevelopment Authority Action

MEETING DATE: September 23, 2024

DEPARTMENT: Redevelopment Authority

FROM: Kelly Barker

SUBJECT: Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the RDA. §6-3(f) DPMC.



City of De Pere, Wisconsin

Request For Redevelopment Authority Action

MEETING DATE: September 23, 2024

DEPARTMENT: Redevelopment Authority

FROM: Kelly Barker

SUBJECT: Consideration and Possible Action on Elimination of Certain Blighted Property within the City.
