Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Final Minutes

Tuesday, October 1, 2013 | 7:30 PM | De Pere City Hall Council Chambers

Call to Order.

7:30 PM Meeting called to order on October 1, 2013 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Present	Absent	Late	Arrived
Larry Lueck	☐	☐ Excused	☐	
James Boyd	☑	☐	☐	
Jim Kneiszel	☑	☐	☐	
Scott Crevier	☑	☐	☐	
Michael Donovan	☑	☐	☐	
Kevin Bauer	☑	☐	☐	
Lisa Rafferty	☑	☐	☐	
Bob Heuvelmans	☑	☐	☐	
Michael J. Walsh	☑	☐	☐	

2. Approval of the Minutes of the September 17, 2013 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Bob Heuvelmans, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

3. Public Hearing to amend Precise Implementation Plan for Parcel WD-657-1 (Grant Street) to allow for two units of row housing and WD-657-2 (College Street) and to allow for a three story apartment complex is scheduled for 7:35 p.m. or soon after.

A. Notice of Public Hearing.

The Clerk announced that the Public Hearing was published in the City's official newspaper, the De Pere Journal, on September 12 and September 19, 2013.

B. Recommendation from the Plan Commission.

Planning Director Ken Pabich stated that the Plan Commission recommended approval and he gave a brief summary of the project.

C. Ordinance #13-19, Amending Precise Implementation Plan (WD-657-1 and WD-657-2).
Mayor Walsh declared the public hearing open; no one wished to speak and the Mayor declared the public hearing closed. Alderperson Boyd moved, seconded by Alderperson Crevier to approve the ordinance. Discussion followed.

Alderperson Heuvelmans moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously.

Craig Hasner explained the development and how they would make it fit into the neighborhood. Alderperson Heuvelmans moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Heuvelmans to amend the ordinance to have City Staff work with developers to swing the side entrances around to the front and possibly incorporate gables to break up the roof. Discussion on the amendment followed. Motion carried unanimously to approve the ordinance as amended.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

4. Public Hearing to rezone Parcel WD-714 from Single & Two Family Residence (R-2) to General Residence with a Planned Development Overlay (R-3 PDD) for one six unit apartment building desigend as row housing is scheduled for 7:35 p.m. or soon after.

A. Notice of Public Hearing.

The Clerk announced that the Public Hearing was published in the City's official newspaper, the De Pere Journal, on September 12 and September 19, 2013.

B. Recommendation from the Plan Commission.
Planning Director Ken Pabich stated that the Plan Commission recommended approval and explained the row housing development.

C. Ordinance #13-20, Rezoning Certain Property (Parcel WD-714).
Mayor Walsh declared the public hearing open.

Peter Blashka addressed the Council and stated that he doesn't think there is room for 6 row houses. He also expressed his concern for the driveway traffic.

Mayor Walsh declared the public hearing closed:

Alderperson Boyd moved, seconded by Alderperson Crevier to approve the ordinance. Discussion followed.

Alderperson Crevier moved, seconded by Alderperson Rafferty to open the meeting. Upon vote, motion carried unanimously.
Peter Blashka spoke again regarding traffic in the area. Discussion followed.
Alderperson Heuvelmans moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously.

Ken Pabich stated that the shared driveway was reviewed by both the Fire Department and Engineering and they did not see a significant issue with the driveway traffic. He also stated that the Plan Commission was comfortable with the plan to put in 6 rowhouses.

Alderperson Crevier moved, seconded by Alderperson Heuvelmans to amend the ordinance to add requirement for row of trees along the northern property line. Upon vote, motion carried unanimously. Motion carried unanimously to approve the ordinance as amended.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

5. Public comment upon matters not on the agenda or other announcements.

   None.

6. Recommendation from Historic Preservation Commission for installation of Historic Plaques

   Alderperson Boyd moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously.

   Mary Jane Herber spoke regarding the funding for the plaques and where the money was supposed to come from. Ken Pabich stated that the funding needs to come as a recommendation from the Finance/Personnel Committee and go to Council.

   Alderperson Donovan moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously. Upon vote to approve the installation of the Historic Plaques, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

7. Recommendation from the Board of Park Commissioners to accept $250 donation from The Celebrate Committee, Inc. to The Recreation Scholarship Fund.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bob Heuvelmans, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

8. Recommendation from the Board of Park Commissioners to accept $250 donation from Celebrate De Pere for De Pere Dog Park.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

9. Recommendation from the Board of Park Commissioners to accept $250 Donation from Celebrate De Pere Committee for the Recreation Department.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

10. Recommendation from the Board of Park Commissioners to approve $4300 from the Parkland Dedication Fund to fund wetland delineation and land transfer for Dog Park.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bob Heuvelmans, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

11. Ordinance #13-21, Repealing §8-1, De Pere Municipal Code Regarding Health Department Licensing of Certain Establishments.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

12. Ordinance #13-22, Repealing and Recreating §110-7 De Pere Municipal Code Regarding Weights and Measures Regulations.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

13. Resolution #13-121, Authorizing Submission of Grant Request for Aerial Deer Survey. City Forester Don Melichar discussed with Council the importance of conducting an aerial deer survey in the City of De Pere.

    Alderperson Crevier moved, seconded by Alderperson Heuvelmans to open the meeting. Upon vote, motion carried unanimously.

    Steve Bloemer spoke and asked about the number of complaints the City actually receives regarding the deer population.

    Alderperson Crevier moved, seconded by Alderperson Kneiszel to close the meeting. Upon vote, motion carried unanimously.

    Discussion followed.

    Alderperson Bauer moved, seconded by Alderperson Kneiszel to approve the application. Upon vote, motion carried 6-1 with Alderperson Heuvelmans voting nay.

RESULT:	**ADOPTED [6 TO 1]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty
NAYS:	Bob Heuvelmans
EXCUSED:	Larry Lueck

14. Resolution #13-122, Approving Agreement for Consulting Services Between the City of De Pere and McMahon Associates, Inc. (WDNR Field Screening Services).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

15. Resolution #13-123, Authorizing Fifth Amendment to Lease Agreement Between the City of De Pere and Humana Insurance Company.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

16. Review Classification and Compensation Study Results
Human Resources Director Shannon Metzler and Charles Carlson of Carlson-Dettman came forward and addressed the Council about the Classification and Compensation Study Results. Charles Carlson reviewed the process with the Council. He also explained the three options presented to staff; a traditional step system, an open pay plan with pay for performance, and a combination of the two. Discussion followed.

Shannon Metzler reviewed her memo for the Council and explained that Pay Plan C, the open pay plan with pay-for-performance, was the plan that staff is recommending. She stated that staff does not recommend decreasing anyone's rate of pay, but instead to freeze their pay until they get caught up to the new plan. She also stated that staff recommends a 2% cost of living adjustment for those employees whose pay has not been red-circled. Discussion followed. This item is scheduled to be presented to the Council for action on October 15, 2013.

17. Operator License Applications.
Alderperson Bauer moved, seconded by Alderperson Boyd to approve Previously Tabled Operator License Applications #2 and 3 and to table Previously Tabled Operator License Applications #1 and 4. Upon vote, motion carried unanimously.

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Operator License Applications #1-7 and 9 and to table Operator Licenses #8, 10, and 11. Upon vote, motion carried unanimously.

18. Voucher Approval.
Alderperson Crevier requested that the scan of the vouchers be darker.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Boyd, Kneiszel, Crevier, Donovan, Bauer, Rafferty, Heuvelmans
EXCUSED:	Larry Lueck

19. Future Agenda Items.

    None.

20. Adjournment.

    Upon motion by Alderperson Bauer, seconded by Alderperson Crevier, the meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Shana Defnet
Clerk-Treasurer