Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, October 2, 2018 **7:30 PM** **De Pere City Hall Council Chambers**

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Scott Crevier	Alderperson	Present
Jonathon Hansen	Alderperson	Present
Ryan Jennings	Alderperson	Present
Larry Lueck	Alderperson	Present
Casey Nelson	Alderperson	Present
Dean Raasch	Alderperson	Excused

2. Pledge of Allegiance to the Flag.

3. Approval of the Minutes of the September 18, 2018 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

4. Public comment upon matters not on the agenda and other announcements.

Alderperson Jennings reminded everyone that Definitely De Pere still has tickets remaining for the Soup Walk on Saturday, October 6, from 11:00 a.m. to 3:00 p.m. and the Fall Fashion Show on Saturday, October 13. Alderperson Hansen announced a free community dinner at First United Presbyterian Church on Wednesday, October 3 and Hilly Haven's Oktoberfest golf event on Saturday.

5. Finance and Personnel Committee recommendation to obtain a feasibility study in order to explore hotel development.

Development Services Director Kim Flom explained the request of Cobblestone for the hotel feasibility study. Because of their set up as a franchise, they cannot fund the study themselves. Discussion followed regarding concerns with the City funding the feasibility study and liability. Alderperson Carpenter moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. Anna Jakubek with Cobblestone Hotels explained that because of the way that Cobblestone is structured as a franchise that owns the franchise, the construction company and the management company, they are regulated by the FTC and are not permitted to obtain their own feasibility study. She explained that if Cobblestone Hotels does build a hotel in the City, that they can reimburse the City at that time for the cost of the study. She also explained that most consultants will stop the study if they begin to see that a hotel isn't feasible, which would reduce the cost. Discussion followed regarding existing Cobblestone Hotels in other communities and potential sites. Alderperson Nelson moved, seconded by

Alderperson Jennings to close the meeting. Upon vote, motion carried unanimously. Discussion followed regarding the funding source from TID and the potential of the feasibility study.

RESULT:	**ADOPTED [6 TO 1]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson
NAYS:	Larry Lueck
EXCUSED:	Dean Raasch

6. Review De Pere Strategic Visioning and Branding Initiative Deliverables.

Alderperson Boyd moved, seconded by Alderperson Crevier to approve the item. Development Services Director Kim Flom presented the changes to the City logo. She explained that staff had received a lot of unsolicited feedback about the logo and made a few tweaks to the design. Discussion followed regarding the changes and making those changes after the final approval of the logo in August. City Administrator Larry Delo did not think it needed to be brought back for approval because the changes that were made to the logo were very minor. Discussion followed. Alderperson Jennings asked if there was any issue with the way this item was presented on the agenda as a review. City Attorney Judy Schmidt-Lehman explained that if actual approval is being sought, the agenda item title should have contained something pertaining to “approval” in it. She recommended reconsidering the motion and second made to approve this item. Alderperson Nelson moved, seconded by Alderperson Lueck to reconsider the action taken for item #6. Upon vote, motion carried unanimously. Discussion followed. City Administrator Larry Delo suggested that the Council request to bring back the deliverables for approval; the imagery was approved and finalized at the meeting in August. Alderperson Boyd moved, seconded by Alderperson Crevier to place the deliverables on the next Council agenda for approval. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

7. Recommendation from the BID Board regarding the2019 BID Operating Plan.

Development Services Director Kim Flom explained the BID Board and the assessment method for properties in the BID District.

RESULT:	**ADOPTED [6 TO 0]**
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson
ABSTAIN:	Ryan Jennings
EXCUSED:	Dean Raasch

8. Approval of Emergency Repairs to Chiller System at the Ice Recreation Center

Park and Recreation Director Marty Kosobucki explained that he met with a field representative from the insurance company that morning; he can't predict if insurance will cover this or not. Discussion followed regarding the cost of the temporary chiller rental and the damages to the existing chiller. Alderperson Carpenter moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Don Chilson of Brown County Ice Management answered questions regarding the failure of the chiller. He explained that he is moving user groups around to other facilities in the event that the approval of renting the temporary chiller is not approved. Jon Koppel, varsity coach for the De Pere Voyageurs, voiced his concerns over the time sensitivity of this issue. He explained that tryouts are coming up and finding available ice is impossible for all of the user groups. Christie Ott, Treasurer of the De Pere Youth Hockey, voiced her support for rental of the temporary chiller while the permanent chiller is being repaired. Jonus Lundberg, Vice President of the Greater Green Bay Figure Skating Club, voiced his support for repair of the chiller for the 156 figure skating youth in their club. Alderperson Carpenter moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously. City Administrator Larry Delo recommends funding the repairs through unassigned reserves with the intent to amend the agreement with the current management firm and changing the funding formula for the hourly rate to refund the unassigned reserve fund. Park and Recreation Director Marty Kosobucki explained that the current rate is $175; he proposed increasing it to $205 an hour. He explained that this increase will add about $30,000 of funding at the arena annually. Discussion followed regarding the agreement with Brown County Ice Management and possible issues that could arise with the existing building. Park and Recreation Director Marty Kosobucki explained that if approved, he will start working on getting the temporary chiller rented the next day. City Attorney Judy Schmidt-Lehman explained that there is a provision in state statute that allows waiver of the public bidding process and that the Board of Public Works will have a resolution authorizing this on their next meeting agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

9. Recommendation from the Board of Park Commissioners to Approve $2,500 Donation from Wal*Mart for Tables & Furniture

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

10. Recommendation from the Board of Park Commissioners to Approve $500 Donation from De Pere Optimist Club for Past Easter Egg Hunt.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

11. Recommendation from the Board of Park Commissioners to Approve Tree Donation from the GB Packers, WDNR, GB Packaging, WPS & SCA.

    Alderperson Hansen requested a communication from staff showing where these trees were planted.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

12. Recommendation from the License Committee on an Application for Change of Agent submitted by Green Room Theatre LLC.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

13. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.

RESULT:	**ADOPTED [6 TO 0]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Lueck, Nelson
ABSTAIN:	Scott Crevier
EXCUSED:	Dean Raasch

14. Operator License Applications.

    Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.
    Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #2-8. Upon vote, motion carried unanimously.
    Alderperson Boyd moved, seconded by Alderperson Hansen to table Operator License Application #1. Upon vote, motion carried unanimously.

15. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson
EXCUSED:	Dean Raasch

16. Future Agenda Items.

Alderperson Carpenter requested that staff review issues with donation boxes in the City.

17. Adjournment.

Alderperson Nelson moved, seconded by Alderperson Crevier to adjourn the meeting at 9:21 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer