



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, October 6, 2020

7:00 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **October 6, 2020** at **7:00 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

Call to Order

1. Roll Call
2. Approval of the minutes of the Sep. 15, 2020 License Committee meeting.
3. Operator License Applications.*
4. Application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for M & H Mart LLC (DBA De Pere Mini Mart), 821 George St. Submitted by M & H Mart, LLC; Agent Min Bahadur Bogati Green Bay, WI.*
5. Future agenda items.
6. Adjournment.

Respectfully Submitted,

Ann Ledvina Deputy Clerk Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Kyle Ambrosius
Beverly Berken
Steven Harrell
Meg Kiefer
Sidney Kropp
Dawn LaCosse
Christine Lanham
Karen Mooren
Olivia Sprangers
Kaitlin Van Vonderen
Rachelle Black
Jessica Keenan
Cody Parker
Min Bogati



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: October 6, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Approval of the minutes of the Sep. 15, 2020 License Committee meeting.

ATTACHMENTS:

- 9-15-20 License Committee Minutes_Draft (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, September 15, 2020

7:00 PM

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Mike Eserkaln	Alderperson	Present	
Shana Defnet Ledvina	Alderperson	Present	

Also present: City Attorney Judy Schmidt-Lehman and City Clerk Carey Danen.

2. Approval of the minutes of the Sep. 1, 2020 License Committee meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Shana Ledvina

3. Operator License Applications.*

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve New Operator applications #1-6. Upon vote, motion carried unanimously.

4. Application for Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc. (DBA De Pere Deacons Hockey), 450 Ft. Howard Av. Submitted by De Pere Deacons Hockey Team, Inc: Agent David Lepp De Pere, WI.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Shana Ledvina

5. Discussion of delegating authority to city clerk to grant operator's licenses.

City Attorney Judy Schmidt-Lehman gave a brief overview of the draft ordinance, explaining that the state legislature recently changed liquor laws to allow municipal clerks to grant operator licenses. The Legal Department looked at streamlining processes for City staff, and met with the Clerk and Deputy Clerk to go over procedures. Judy explained that this could create greater efficiencies in the Clerk's office. She noted that the License Committee would act as an appeal body for any operator applications that are denied by the Clerk's office. The License Committee would continue to review Class A & B retail licenses. Alderperson Carpenter moved, seconded by Alderperson Ledvina to forward the recommendation to the Common Council. Upon vote, motion carried unanimously.

6. Future agenda items.
None.

7. Adjournment.

Aldersperson Carpenter moved, seconded by Aldersperson Eserkaln to adjourn the meeting at 7:10 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: October 6, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License Applications.*

ATTACHMENTS:

- Operator List_10-6-20 (PDF)

CITY OF DE PERE
License Committee - October 6, 2020

New Operator License Applications	
1	AMBROSIUS, KYLE T.
2	BERKEN, BEVERLY J.
3	HARRELL, STEVEN T.
4	KIEFER, MEG C.
5	KROPP, SIDNEY E.
6	LACOSSE, DAWN M.
7	LANHAM, CHRISTINE G.
8	MOOREN, KAREN P.
9	SPRANGERS, OLIVIA A.
10	VAN VONDEREN, KAITLIN J.
11	BLACK, RACHELLE, A
12	KEENAN, JESSICA L.
13	PARKER, CODY M



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: October 6, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for M & H Mart LLC (DBA De Pere Mini Mart), 821 George St. Submitted by M & H Mart, LLC; Agent Min Bahadur Bogati Green Bay, WI.*

ATTACHMENTS:

- M&H Mart LLC_ Class A Beer & Class A Alcohol Application 10.6.20 (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 6/30/2021
(mm dd yyyy) (mm dd yyyy)To the Governing Body of the: ☐ Town of } De Pere
☐ Village of }
☒ City of }County of Brown Aldermanic Dist. No. _____
(if required by ordinance)Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number

Recently Applied

FEIN Number

85-2998653

TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30.00</u>
TOTAL FEE	\$ <u>9.15</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

M & H Mart LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Sharma</u>	<u>Hem</u>	<u>R</u>	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Bogati</u>	<u>Min</u>	<u>B</u>	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name De pere Mini mart Business Phone Number 920 336 1519
2. Address of Premises 821 Georgest Post Office & Zip Code De pere 54115
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

In the cooler, liquor cabinet.
Inside the store.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No(b) If yes, under what name was license issued? De pere Mini Mart LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☒ No

we have the training.

7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No

9. (a) Corporate/limited liability company applicants only: Insert state WI and date 9/10/2020
of registration.

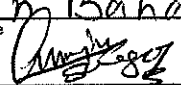
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.

Badimaalika LLC 1465 University Ave. Green Bay, WI 54302
Everest Mart Inc 1501 S Webster Ave. Green Bay, WI 54301
B & H Mart Inc, 2333 W Washington St, West Bend, WI 53095

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Mim Bahadur Bogati</u>	Title/Member <u>member</u>	Date <u>9/15/2020</u>
Signature 	Phone Number <u>414 241 8809</u>	Email Address <u>bogatimim49@gmail.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

SURRENDER OF LICENSE

Part I

Legal/Real Name of Current Licensee: De pere Mini Mart LLC
 Premises Address: 821 George St. De Pere WI 54115
 Trade Name: De Pere Min Mart

This is to advise that the undersigned is surrendering the following license(s)

Combination "Class B" Beer & Liquor

Class "B" Beer

Class "A" Beer and/or "Class A" Liquor

(circle which apply)

Wholesale Beer

"Class C" Wine

to: M & H Mart LLC
Insert Legal/Real name of Proposed Licensee and Trade Name)

And understand that said license(s) will be cancelled upon the Common Council's granting of a license to the applicant named herein.

New Applicant

Hem Raj Sharma
 President, Member, Partner, Individual
Min Bahadur Bogati
 Secretary, Member, Partner

Current Licensee

Bishnu Prasad Adhikari
 President, Member, Partner, Individual
Secretary, Member, Partner

State of Wisconsin)
) ss.
 County of Brown

On the 15th day of September, 2020, personally came before me
Bishnu Prasad Adhikari, known to me to be the person(s) who
 executed the foregoing Surrender of License, and known to me to be the **Current Licensee** and
 acknowledged that s/he executed the foregoing document.

[Signature]
 Notary Public

Brown County, Wisconsin

My Commission expires: 6/13/2022

State of Wisconsin)
) ss.
 County of Brown

On the 15th day of September, 2020, personally came before me
Hem Raj Sharma and Min B Bogati, known to me to be the person(s) who
 executed the foregoing Surrender of License, and known to me to be the **Proposed New Applicant** and
 acknowledged that s/he executed the foregoing document.

[Signature]
 Notary Public
 Brown County, Wisconsin

My Commission expires: 6/13/2022



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: October 6, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Future agenda items.
