



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, October 7, 2024

7:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	

Others present:

Scott Thoresen, Public Works Director

Eric Rakers, City Engineer

Eric Zygarlicke, Water Department Supervisor

Chase Kuffel, Assistant City Engineer

Tony Fietzer, Street Superintendent (Remote)

Marty Kosobucki, Parks, Recreation & Forestry Director

Brian Christnovich, Parks Superintendent

Kristen Vincent, GIS Manager

Daniel Teaters, GIS Analyst (Remote)

Betty Marovich, Administrative Assistant/Recording Secretary

Tony Pizzo

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. Section 6-3(f) DPMC

None

III. Items

1. Approval of the August 12, 2024 Board of Public Works Meeting Minutes

Aldersperson Carpenter moved to approve the August 12, 2024 Board of Public Works Meeting Minutes, seconded by Aldersperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Mike Eserkaln, Aldersperson
AYES:	Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

2. Consider and Possible Action on Civic Group Welcome Plaque Policy*

Scott Thoresen, Public Works Director, explained that this item is a continued discussion with the Board regarding the existing service signs and the draft plaque policy. Mr. Thoresen explained that at the past discussion, the Board asked staff to draft a policy to bring back for consideration including having the labor and equipment costs to install a new sign covered by staff and to waive the fee for existing groups to be represented on

the new sign. Mr. Thoresen explained that since the last discussion, staff has removed the signs and reached out to each of the civic groups asking that they pick up their plaques before October 15 if the group wanted to keep them. Mr. Thoresen stated that he had forwarded the draft policy to the civic groups and did not receive any comments. Mr. Thoresen stated that once the policy was approved, staff would work with the civic groups to determine a location for a new sign. Mr. Thoresen recommended approving the Civic Group Welcome Plaque Policy.

Mayor Boyd suggested staff reach out to the civic groups to get a count of interested groups. Mayor Boyd added that during past discussions, one group had offered to fund the material costs and invoice the other groups, and suggested having that included in the contract. Alderperson Ledvina suggested having a minimum number of groups to move forward. Mr. Thoresen stated that the proposed structure can hold 9 to 12 plaques and that having a minimum may be something the Board should consider. Mayor Boyd asked if that would be an amendment to the presented policy. Mr. Thoresen stated that it would not need to be a policy amendment but a decision by Board and Council if a minimum number of participants is required and staff would relay that number to the civic groups and if it was not met, a new sign would not be installed. Alderperson Carpenter suggested finding out the number of interested groups and designing a sign for that need. Mr. Thoresen stated he would reach out to the civic groups about location and number of interested groups and bring that back for discussion to the Board. Mr. Thoresen added that if the size of the sign goes down, so would the cost. Alderperson Ledvina requested that the sign design be able to accommodate new plaques in the future or be able to be added onto. Mr. Thoresen stated it would be a balancing act as the policy states that the spots are first come, first serve but if the sign size is reduced, new groups may never get on because the original groups may not give up their spots. Mayor Boyd suggested the first step should be to get a firmer idea of how many groups wish to participate. Alderperson Hansen asked if the intention would be to only install one sign. Mr. Thoresen stated that was the plan and staff was evaluating locations including along Broadway and near Highway 41.

Mayor Boyd moved to approve the Civic Group Welcome Plaque Policy, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

3. Consideration and possible action regarding Maintenance along County PP

Brian Christnovich, Park Superintendent, explained that staff received multiple complaints through SeeClickFix over the summer regarding long grass and noxious weeds along County PP. Mr. Christnovich further explained that on the back side of four S. Erie Street properties, there is a fence that runs along County PP, and staff currently mows along each side of the sidewalk but leaves a few feet that is untouched up to the fence to be maintained by the property owners. Mr. Christnovich recommended staff complete maintenance along County PP contingent upon the homeowner signing a waiver and release of liability.

Mayor Boyd explained SeeClickFix and added that staff had attempted to work with these property owners and came to this potential solution. Alderperson Carpenter clarified the location. Mayor Boyd clarified that the property owners would need to sign off on a waiver and release of liability.

Alderperson Hansen moved to approve staff recommendation to complete maintenance along County PP contingent upon the homeowner signing a waiver and release of liability, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

4. Discuss Public GIS Map Access of the City's Water Service Line Material Inventory

Eric Zygarlicke, Water Department Supervisor, explained the Lead Service Line (LSL) inventory program which was first discussed with the Board of Public Works in January 2023. Mr. Zygarlicke stated at that time, staff discussed the EPA's Lead and Copper Rule Revision, and the Wisconsin Department of Natural Resources (DNR) mandated requirements for gathering all the water service line data throughout the City for this program. Mr. Zygarlicke explained the process of obtaining the inventory information. Mr. Zygarlicke further explained that as part of the new rule there is a requirement for certification of the City inventory and to provide public access to that inventory by October 16, 2024. Mr. Zygarlicke and Kristen Vincent, GIS Manager, demonstrated how the information can be accessed by the public. Mr. Zygarlicke explained the plan for gathering additional information on the locations that staff was unable to identify the material and how staff will work with residents to get services replaced. Mr. Zygarlicke commended staff that made the program a reality.

Mayor Boyd commended staff on this work and verified that the program goes live on October 16. Mr. Zygarlicke stated that was the deadline for publishing and added that staff is working on final checks to ensure the information is the most up-to-date. Mr. Zygarlicke stated that staff will continue to update the program information and it will be re-certified annually. Mr. Zygarlicke stated that information about accessing the program will be provided in the annual Consumer Confidence Report and staff will work together to get information posted on social media. Mayor Boyd asked if the GIS webpage will house this information. Mr. Zygarlicke stated the information will be part of the Water webpage. Mr. Zygarlicke added that Health Department staff has also been informed of this site for reference and use. Alderperson Carpenter asked about the one known lead service. Mr. Zygarlicke stated that one partial lead service exists that staff is aware of and explained the location and how it was discovered. Mr. Zygarlicke stated that staff collects water samples from that location every three years and have never exceeded safe limits. Alderperson Carpenter asked why galvanized was being targeted for replacement. Mr. Zygarlicke explained that it relates to possible past lead connections and residual lead materials. Mr. Zygarlicke added that it is not the best metal for service lines. Alderperson Hansen asked if this will be incorporated as a layer on DIME. Mr. Zygarlicke stated it will be available on the designated page through the water website. Mr. Zygarlicke concluded that elected officials can direct constituents with questions to himself.

Discussion only. No action necessary.

RESULT: DISCUSSED

5. Consideration and possible action on timeline for polycart storage enforcement

Tony Fietzer, Street Superintendent, explained that at the Sept 11, 2023, Board of Public Works meeting, there was discussion on the timeline for the enforcement of the polycart storage ordinance before citations would be issued for non-compliance. Mr. Fietzer explained the current policy of inspections every 15 days with three inspections being performed before citations would be issued. Mr. Fietzer stated that with the integration of SeeClickFix, residents are able to see the status of the complaint and if a resident doesn't see any progress occurring, it may be frustrating for them. Mr. Fietzer added that at the September 11, 2023 Board meeting, members had wanted to re-evaluate the policy in the future but had opted to remain status quo at that time. Mr. Fietzer stated that he had spoke with Captain Mrstik, as the Police Department has taken over enforcement of this ordinance, and staff is recommending amending the timeline from 15 days between violation notices to 7 days, which will be consistent with non-compliance of other ordinances. Mr. Fietzer added that a citation may generally be issued after the third violation notice or 21 days.

Aldersperson Hansen stated his support for this change. Mayor Boyd stated his support for the change but added that there will be some upset individuals. Mayor Boyd further explained that the individuals that will be upset will be those with a hardship that lack space to properly store their polycarts. Mayor Boyd commented that residents that were not compliant with 15-15-15 policy will most likely remain not compliant with the 7-7-7 policy. Aldersperson Ledvina asked if there was leniency in the policy for properties that are actively trying to correct their storage non-compliance. Mr. Fietzer stated that staff had been willing to work with residents and added that one of the main goals of the inspections was to create conversation regarding the ordinance and proper storage and gain voluntary compliance. Mr. Fietzer stated that he would be willing to pass along to the Police Department and have them work with residents who were actively working to correct their non-compliance issues. Mr. Fietzer stated he believed that the Police Department would be in favor of working with the residents but added that he could not speak for them. Aldersperson Carpenter voiced his concerns over the complaint driven system and how other non-compliant properties are overlooked to arrive at the location that received the complaint. Mayor Boyd commented that there would need to be more staff to be able to switch from complaint driven to compliance driven. Aldersperson Carpenter stated he was not looking to have it switched from complaint driven but was merely stating that it will be a point of contention and frustration for residents. Aldersperson Hansen commented that with the ordinance revision, non-compliance is only if the cart is visible from the street view along the property lines.

Aldersperson Hansen moved to approve the timeline for polycart storage enforcement, seconded by Aldersperson Ledvina. Upon vote, the motion passed 4-1 with Aldersperson Carpenter voting no.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	James Boyd, Mike Eserkaln, Jonathon Hansen, Shana Defnet Ledvina
NAYS:	Dan Carpenter

6. Update on the Foundation Drain Disconnection Program

Chase Kuffel, Assistant City Engineer, explained that at the last Board discussion of the Foundation Drain Disconnection Program in June 2023, the policy was updated to include the mandate that will take effect in 2025. Mr. Kuffel stated that a letter was sent to impacted properties letting them know of the mandate, in the hopes of generating additional voluntary compliance. Mr. Kuffel stated that since the letters went out, staff has been in contact with about 300 properties regarding the program and a number of properties have disconnected foundation drains and installed sump pumps. Mr. Kuffel reiterated the preferred steps residents take for the program including pre-inspection appointments with Engineering and Building Inspection. Mr. Kuffel stated that \$212,000 of the available ARPA funds have been expended. Mr. Kuffel commented that the average reimbursement is about \$3,000 and staff does not feel the program is being abused by residents or contractors. Mr. Kuffel stated that staff will be reviewing televising for sources of inflow and infiltration and will create a list of about 125 properties for mandates in 2025. Mr. Kuffel stated that staff has requested \$200,000 in the budget for 2025 for the 50% reimbursement on mandated installations.

Mayor Boyd commented that he has received a number of compliments on the program from grateful residents. Mayor Boyd asked how much remains in ARPA funds. Mr. Kuffel stated about \$110,000 remained. Mayor Boyd commented that ARPA funds can remain past the end of the year if a contract is entered into. Mr. Kuffel stated that as he receives invoices he turns them around for reimbursement and doesn't often have a heads-up on them. Mayor Boyd stated that as December draws nearer, he would suggest connecting with Pam Manley in Finance to discuss outstanding ARPA funds. Alderperson Hansen stated that Mr. Kuffel had included that if ARPA funds run out that the sewer utility would be used to fund the reimbursements and asked if that fund was in a good place to cover those costs. Mr. Kuffel stated that if the end of ARPA funds draws near, he would return to the Board to discuss funding.

Discussion only. No action necessary.

RESULT:	DISCUSSED
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7. Discuss Pond Algae Growth

Eric Rakers, City Engineer, stated that the purpose for this item is an overall discussion of algae growth in City ponds, with some specific discussion on the pond off Franklin and Front Street that was constructed in 2023 and had significant algae growth in 2024. Mr. Rakers explained that the City has been issued a Wisconsin Pollutant Discharge Elimination System Number from the Wisconsin Department of Natural Resources (WDNR) to discharge storm water. Mr. Rakers further explained that the City is located in three different basins including Ashwaubenon Creek, East River, and Lower Fox River. Mr. Rakers stated that each basin has different reduction requirement for total suspended solids (TSS) and total phosphorus (TP). Mr. Rakers stated that the City has the most stringent standards for TP and TSS reductions for the Lower Fox Mainstream and

that the City is currently meeting the permit requirements in the Ashwaubenon Creek and East River Basins, but falling short in the Lower Fox River Mainstream Basin. Mr. Rakers stated that one of the primary techniques that has been used throughout the City to address storm water requirements are storm water ponds, which the City has been constructing since the 1990's. Mr. Rakers explained that examples of different aged ponds with and without algae growth were located in the packet. Mr. Rakers stated that the City obtained a grant in 2021 for the construction of a storm water pond off Franklin and Front Street, adjacent to the Fox River Trail, to treat storm water from existing development in the City and the pond construction was completed in 2023. Mr. Rakers explained that the pond was important for multiple reasons including being located in the Lower Fox River Mainstream Basin, in which the City is not meeting permit requirements for TP and TSS reduction, and from an environmental standpoint, this pond treats water that directly discharges to the Fox River from areas of the City already developed. Mr. Rakers stated that a couple photos were included in the packet to show the algae growth in 2024. Mr. Rakers explained that ponds require inspection and maintenance and staff inspects for erosion, woody vegetation growth, phragmites, rodents, dumping by adjacent property owners, and sediment depths and creates maintenance plans based on these findings. Mr. Rakers stated the City does not have a program in place for algae growth in ponds and explained that it is caused by nutrient rich water containing phosphorus and nitrogen, especially during warm months. Mr. Rakers explained sources of algae growth including pet/animal waste, lawn and garden fertilizer, grass clippings, and leaves, along with how the City addresses these sources. Mr. Rakers stated that he had recently participated in a webinar about ponds and had reached out to the presenter regarding the algae growth and was awaiting reply. Mr. Rakers commented on the ponds included in the packet and stated that this is the first year of operation for the pond at Franklin and Front Streets and staff had not anticipated algae growth like we had. Mr. Rakers added that seeing the algae growth in the pond demonstrates the importance of the pond in preventing those nutrients from discharging directly into the Fox River. Mr. Rakers outlined some actions staff will take to try and mitigate the algae growth in the City ponds and outlined some specific actions for the Franklin and Front Street pond.

Alderson Carpenter asked if there were sampling sites in the Fox River near the pond discharge. Mr. Rakers stated he was not sure where the sampling sites were and added that GBMSD (Green Bay Metropolitan Sewerage District) does a considerable amount of sampling in the Fox River and Bay that is used by the DNR. Alderson Carpenter commented that it would be nice to see the sampling site numbers near the discharge of the Franklin and Front Street pond to see the impact it can make. Mr. Rakers commented that algae growth is unsightly but shows the pond working. Mr. Rakers added that the weather, including rainfalls and warm temperatures, can attribute to algae growth as well. Alderson Carpenter commented that algae growth was bad all around this year. Mayor Boyd commented that he would be curious about the response staff will receive from the DNR regarding algae growth. Mr. Rakers stated the individual he had reached out to was on vacation at the time but was interested in that response as well to help the City mitigate the nutrient loading and resulting algae growth. Mr. Rakers added that he reached out to Robert E. Lee, the pond design company, to see if they had recommendations for mitigating the algae growth including planting options. Alderson Ledvina verified that staff encouraged natural vegetation growth around the ponds. Mr. Rakers stated that staff does encourage vegetation growth.

Alderson Carpenter moved to open the meeting for public comment at 8:33 PM, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

Tony Pizzo of 602 Front St shared his experience with the pond construction and algae growth. Mr. Pizzo shared information from pond research he had conducted and use of aerators. Mr. Pizzo requested that staff evaluate options for the pond that positively impact the pond and resident/visitor experience. Mayor Boyd thanked Mr. Pizzo for his comments and stated that staff will provide updates moving forward. Mr. Rakers stated that staff would bring this discussion back after further review. Mr. Rakers added that the City does not have aerators in the City owned ponds but some privately owned ponds do use them in the City. Mr. Rakers stated that staff policy is to treat each pond the same for treatment purposes and balance function with aesthetics.

Alderson Carpenter moved to return to regular session at 8:40 PM, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

Alderson Carpenter asked if the ponds that were not City owned were mandated to be installed for stormwater treatment. Mr. Rakers stated that some are for treatment and some are aesthetic. Alderson Carpenter asked if the pond with the aerator off American Boulevard was for treatment. Mr. Rakers stated that he would have to review the original plans and requirements for that site. Mr. Rakers further explained that using aerators may require a policy change and additional requirements would need to be considered including the electricity use and DNR requirements for aerator use in treatment ponds. Alderson Ledvina stated that Mr. Pizzo had commented about a large rain event that washed out the algae and asked if that was acceptable. Mr. Rakers offered to ask that of the DNR contact he was waiting for a response from. Alderson Ledvina asked if treating algae growth could be handled on a complaint basis and treat the ponds that staff receives complaints about. Mr. Rakers stated he would not be comfortable with that approach without a policy to guide the treatment plan. Alderson Carpenter asked if the DNR will mandate the type of treatment allowed. Mr. Rakers stated that they will have allowed practices because any action that is taken in the City ponds does eventually go out to one of the local water bodies. Alderson Hansen suggested offering pond locations for Goose Patrol, through the Parks Department, where residents volunteer to have their dogs chase geese. Mr. Rakers stated that will be something staff keeps in mind as an option.

Discussion only. No action necessary.

RESULT:	DISCUSSED
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8. Consideration and possible action on City Engineer Parking & Traffic Recommendations*

Eric Rakers, City Engineer, outlined the parking & traffic requests and staff recommendations as follows:

1. Restrict parking on Brookline Avenue, Lansdowne Avenue, and Vin Scully Lane. Mr. Rakers explained that this is the next phase of Waterview Subdivision and these streets are being constructed 28 feet from face of curb to face of curb, which is the City standard for parking on one side of the street. Staff recommends restricting parking on one side of Brookline Street and Lansdowne Street and restricting parking on both sides of Vin

Scully Lane, which is a very short street and located between the uncontrolled T-intersection with Brookline/Lansdowne Avenues and Lost Dauphin Road.

2. Add bike lane on Lawrence Dr to ordinance. As part of the reconstruction of Lawrence Drive, bike lanes have been added from 500 feet south of Fortune to Scheuring Road. With this addition, bike lanes extend from Daytona Speedway to Scheuring Road.

Aldersperson Hansen moved to approve City Engineer Parking & Traffic Recommendations, seconded by Aldersperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Jonathon Hansen, Aldersperson

SECONDER: Mike Eserkaln, Aldersperson

AYES: Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

9. Discuss City Engineer Recommendations on No Action Parking & Traffic Discussion Items

Eric Rakers, City Engineer, outlined the no-action parking & traffic requests as follows:

1. Restrict parking or allow two hour parking in 300 block of Huron Street. Mr. Rakers explained that staff did not see a safety issue with allowing parking on one side and the City does not have a two hour parking ordinance.
2. Parking permits around fairgrounds. Mr. Rakers explained that the City does not have a parking permit process in place for on-street parking and it would be hard to administer and create requests in other areas of the City.
3. Yield or stop signs at Prairie Flower, Meadow Rose, and Cross Gate. Mr. Rakers explained that this is a T-intersection on two low volume streets and staff did not feel yield signs were warranted.
4. Yield or stop sign at Thoroughbred and Saddlebrook. Mr. Rakers explained that this is a T-intersection on two low volume streets and staff did not feel yield signs were warranted.
5. No Engine Braking sign installation at Southbridge and Lawrence Drive. Mr. Rakers explained that these signs are located at various truck entrances in the City and staff does not locate these signs at additional locations within the City. Mr. Rakers added that the engine braking complaint was due to DOT trucks and staff reached out to the DOT for corrective action.

Mr. Rakers added that there are three items staff is still working on listed at the bottom of the memo.

Mayor Boyd commented that he had been confronted by residents during a Southbridge meeting regarding the engine braking and he had asked the residents to contact staff about their concerns or address with Brown County representatives at the meeting. Mr. Rakers stated that hopefully staff's contact with DOT corrects the issue but if not, staff can reach out to the Police who can issue tickets.

Discussion only. No action necessary.

RESULT: DISCUSSED

10. Consideration and possible action on 2024-2025 Sidewalk Snow & Ice Removal Rates

Scott Thoresen, Public Works Director, explained the annual process of approving winter snow removal rates for properties in violation of City Ordinance Section 22-18(f) that are cleared by City crews. Mr. Thoresen explained that it is a complaint driven system and outlined the process from complaint through billing. Mr. Thoresen stated that rates went down from last season to reflect the hourly rate of the inspector. Mr. Thoresen explained why snow and ice removal rates were higher. Mr. Thoresen stated that staff recommends approving the 2024-2025 removal rates and maintaining a minimum charge of \$80 per lot.

Aldersperson Carpenter moved to approve the 2024-2025 Sidewalk Snow & Ice Removal Rates, seconded by Aldersperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

11. Consideration and possible action on Draft Policy for Full Sanitary Lateral Replacement Program*

Eric Rakers, City Engineer, stated that at the August 12, 2024 Board of Public Works Meeting, the Board discussed a policy for full sanitary lateral replacement for older private laterals in the City and based on that discussion a draft policy is being presented for Board consideration. Mr. Rakers stated that the August 12, 2024 memo has also been attached in the packet and funding has been included in the 2025 budget for the Full Lateral Replacement Program. Mr. Rakers stated that staff will work with the Law Department to address any required Code updates for the new policy and if there are updates, the changes will be brought to the Board. Mr. Rakers outlined steps staff has taken to address inflow and infiltration recently. Mr. Rakers outlined the policy as it relates to City led projects and private lateral replacements. For City projects, the program will be on a voluntary basis and funding will be 100% like the 2024 trial program. The City will bid pipe bursting with the City project and work will be completed by the City contractor. Funding will include the pipe bursting, connecting the sanitary lateral at the main, and concrete restoration in the basement. In addition to this, the City will install a sump basin if it is found through pre-televising that the foundation drain is directly connected to the sanitary lateral and the property owner will be responsible for the sump pump and pump piping costs. The property owner would be eligible for partial funding of the sump pump and piping costs through the Foundation Drain Disconnection Program. Restoration of the concrete floor will be completed by the City. The cost to restore finished basements (walls, floors, finishes, etc) along with other items such as backflow preventers, basement piping and plumbing are not eligible for reimbursement. For private lateral replacements outside of City led projects the City will provide an incentive up to 50% for full lateral replacement through pipe bursting or sewer lining. Laterals relayed outside of a City project, will be led by the property owner. The property owner will be responsible to hire a contractor to complete the work and obtain all necessary permits. Property owners will be eligible for up to a 50% reimbursement, up to \$3,000 (\$6,000 project cost). Eligible expenses will include the cost to pipe burst or line, replace the concrete floor in the basement, landscape restoration, and permits. The cost to restore finished basements (walls, floors, finishes, etc) along with other items such as backflow preventers, basement piping and plumbing are not eligible for reimbursement. Residents will be required to apply for an excavation permit, but there

would be no charge and it would be treated as an emergency, but allows staff to keep a record of the work. The contractor will be required to backfill and compact the roadway but the City will complete any hard surface repairs (roadway, curb or sidewalk) as part of its annual capital improvement program at no cost to the homeowner. These hard surface restoration costs would then be funded using the same funds allocated to complete full-length sanitary sewer replacements. Private lateral replacements will require post construction televising to ensure work was completed properly. Staff will request funds be set aside annually for private led replacements and staff requested \$100,000 for 2025. Should funds become exhausted mid-year, residents will need to wait until the next budget cycle to be reimbursed. Properties will be eligible for lateral relay or lining with City participation once. City staff will maintain a list of properties with partial and full lateral relays starting with full lateral relays completed as part of the City's 2024 construction projects. Existing full length PVC laterals will not be eligible. For partial lateral relays that were completed by the City prior to 2025, the City will participate in the private lateral relay from the right of way to the house, like the policy identified above. Starting in 2025, for City projects with sanitary lateral relay work, a property owner will only be eligible for the full lateral relay using pipe bursting at the time of the project. If the property owner chooses not to participate in pipe bursting and the City relays the sanitary lateral to the right of way as part of the project, this property will not be eligible for City participation in the future. For these properties, the City will have already paid to have half the lateral relayed as part of the City project, which equates to the 50% funding that the City provides in the Private Lateral Relay portion of this policy.

Alderson Carpenter asked if cast iron laterals could be cleaned well enough to line. Mr. Rakers stated it is possible to get it cleaned well enough to line and provided an example of a city location that contractor verified could be ground clean enough to line. Mr. Rakers clarified that if the pipe is found to be too deteriorated during cleaning, it would not be able to be lined. Mr. Rakers stated that staff would plan to be heavily involved in the replacements and would require a pre- and post-construction televising. Alderson Carpenter commented that there are new techniques being utilized and constantly evolving. Mr. Rakers commented that the City would be open to including additional options besides bursting and lining once it was proved to be effective. Mr. Rakers added that pipe bursting was new and afforded the opportunity to allow this program and new technologies could come along to be added. Alderson Hansen asked if finished basements were a key reason residents did not participate in the voluntary pilot program for 2024. Mr. Rakers stated that staff was aware of that being an issue at one location and that many owners did not contact staff with interest or questions. Scott Thoresen, Public Works Director, provided kudos to staff and the Board for the programs that address inflow and infiltration. Alderson Carpenter commented that residents that did not participate in 2024 pilot program would still be able to participate in the future. Mr. Rakers stated that was true and added that staff will work to get the word out about the program for participation. Mr. Thoresen stated that he intends to request funds annually to keep this program moving forward.

Mayor Boyd moved to approve the draft policy for Full Sanitary Lateral Replacement Program, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Eserkaln, Hansen, Defnet Ledvina

IV. Future Agenda Items

None

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 9:10 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Marovich