



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, October 10, 2016

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:40 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Dean Raasch	Aldersperson	Excused	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of the Board of Public Works September 12, 2016 Meeting Minutes.

Aldersperson Boyd moved to approve the Board of Public Works September 12, 2016 minutes, Aldersperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	James Boyd, Dan Carpenter, Ryan Jennings, Michael J. Walsh
EXCUSED:	Dean Raasch

2. Consider Request for Installation of Terrace Walks on Third Street.

Eric Rakers, City Engineer, reviewed the request received from St. Norbert College to install terrace walk at two locations: 315 Third Street and 601 Third Street. Discussion followed.

Mayor Walsh moved to approve the installation of the terrace walk at two locations with the cost for installation, maintenance, and future replacement to be paid by the property owner at those locations, Aldersperson Jennings seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Ryan Jennings, Aldersperson
AYES:	James Boyd, Dan Carpenter, Ryan Jennings, Michael J. Walsh
EXCUSED:	Dean Raasch

3. Consider Recommended Update to the Municipal Code, Section 150-15, Heavy Truck Routes.*

Eric Rakers, City Engineer, reviewed and presented an update to the City Municipal Code regarding the designated heavy truck route. The update request was to include Richco Road which is being reconstructed off of American Boulevard in the West Business Park to accommodate heavy trucks.

Alderperson Boyd moved to approve the update to the City Municipal Code for heavy trucks to include Richco Road. Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	James Boyd, Dan Carpenter, Ryan Jennings, Michael J. Walsh
EXCUSED:	Dean Raasch

4. 2017 Snow & Ice Removal Rates.

Scott Thoresen, Director of Public Works, reviewed the City snow and ice removal fees and processes. He reviewed a table showing the past year's charges and the proposed fees for the 2016-2017 year. Staff is also requesting an increase in the minimum charge. Discussion followed including as to whether it would be possible to inform the public through various media as to the process, and also provide a warning before the cleaning to those property owners who had not cleaned their sidewalks per the city ordinance.

Alderperson Boyd moved to approve the 2017 rates for snow and ice removal and moved that staff would review the process of informing the public and bring that information back to the next Board of Public Works meeting, Alderperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Ryan Jennings, Michael J. Walsh
EXCUSED:	Dean Raasch

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works October 10, 2016 meeting, Alderperson Boyd seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 7:57pm.

Respectfully submitted,
Pam Denis