



Historic Preservation Commission Regular Meeting Agenda

Monday, August 24, 2026 at 6:00 PM

Council Chambers and Virtual

In-Person Attendance:
City Hall Council Chambers
2nd Floor City Hall
335 S Broadway

Electronic Meeting Access:
<https://www.gotomeet.me/DePere>

Telephonic Meeting Access:
(866) 899-4679 -or- (312) 757-3117
Access Code: 154-883-28

1. Call to Order

2. Roll Call

3. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

4. New Business

- A. Approval of the minutes of the June 22, 2026 Historic Preservation Commission meeting.
- B. Consideration and possible action for the status of two remaining projects that Historic Preservation Committee members are working on in 2026. Projects include Certified Local Government subgrant facilitation and public education program #2.
- C. Consideration and possible action on Historic Preservation Commission members attending the 2026 Local History & Historic Preservation Conference on October 14-16, 2026, in Milwaukee, WI.

5. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Development Services Department at 920-339-4052 by noon on the previous day so that arrangements can be made.

The Public or Members of the Historic Preservation Commission, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means.

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.



City of De Pere, Wisconsin

4.A

Request for Historic Preservation Commission Action

Meeting Date: August 24, 2026
Department: Development Services
From: Kelly Barker, Administrative Assistant
Subject: Approval of the minutes of the June 22, 2026 Historic Preservation Commission meeting.
Recommendation: Motion to approve.

Attachments:
HPC_Jun2026_Minutes_Draft



Historic Preservation Commission

Regular Meeting

Draft Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, June 22, 2026

6:00 PM

City Hall, Council Chambers 335 S.
Broadway, De Pere, WI 54115

1. Call to Order

2. Roll Call

Present: Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Mark Reinhart, Mary Ann Schumerth

Absent:

Excused: Jane Schueller

3. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

There were no public comments.

4. New Business

- A. Approval of the minutes of the April 27, 2026 Historic Preservation Commission meeting.

RESULT:	Approved
MOVER:	Gene Hackbarth
SECONDER:	Patrick Boyd
AYES:	Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Mark Reinhart, Mary Ann Schumerth

- B. Discussion, led by Gene Hackbarth, about the Commission Assistance & Mentoring Program, and also about a recently installed De Pere Lock and Dam Historic District historic/information kiosk sign.

Gene Hackbarth stated that the lock & dam historic district sign has been installed. It was approved by the DNR. He stated that he will provide pictures to the commission members. Gene noted that there is a lot of helpful information on the City website about the lock and dam. He would like to provide the link to the information to the HPC members. There was no other discussion.

- C. Consideration and possible action for the status of three projects that Historic Preservation Committee members are working on in 2026. Projects include historic property designations, and public education program #2.

City Planner Peter Schlein noted that he has heard that there will be possible funding for the project to target residential and commercial properties. Gene Hackbarth asked for the dates and Peter noted that he does not have any dates yet as the funding is potential at this time. Mark Reinhart & Patrick Boyd stated that they are working on the education project #1 and will contact Andy for the social media aspect of this project. Ald. Hansen stated that he will reconnect with Tina Quigley for the walking tour launch, education program #2. There were no other updates. Ald. Hansen moved, seconded by Gene Hackbarth, to receive the information and place it on file. Upon vote, motion carried unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Gene Hackbarth
AYES:	Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Mark Reinhart, Mary Ann Schumerth

5. Adjournment

Patrick Boyd moved, seconded by Mark Reinhart, to adjourn the meeting at 6:22 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker



City of De Pere, Wisconsin

4.B

Request for Historic Preservation Commission Action

Meeting Date:	August 24, 2026
Department:	Development Services
From:	Peter Schleinz, City Planner/Zoning Administrator
Subject:	Consideration and possible action for the status of two remaining projects that Historic Preservation Committee members are working on in 2026. Projects include Certified Local Government subgrant facilitation and public education program #2.
Recommendation:	Motion to approve.

Attachments:
Memo to HPC

CITY OF DE PERE MEMO



To: Historic Preservation Commission Members
From: Peter Schlein, Senior Planner | Zoning Administrator
Date: August 24, 2026

RE: **Consideration and possible action for the status of two remaining projects that Historic Preservation Committee members are working on in 2026. Projects include Certified Local Government subgrant facilitation and public education program #2.**

Summary:

On February 23, 2026, the Historic Preservation Commission (HPC) approved three projects to work on in year 2026. The HPC designated a timeline for each project and designated HPC members to work on each project. The table on the following page summarizes the HPC decisions that were made.

Below is a summary status for each specific project:

1. Certified Local Government subgrant facilitation: Letter of Intent and formal application for up to six properties.

Status: Year 2027 grant funding remained unavailable in the first half of the year, until July 2027. Due to the hiatus of availability, qualifying for funding may be highly competitive. An HPC project team selected four residential properties and two business properties to consider for designations on the state and federal registries of historic places. Staff communicated with the Wisconsin Historical Society, which suggested that only one of the businesses was a solid candidate. Following a communication between the HPC Chair and staff, it was determined that three letters would be mailed in early August to determine if there was continued property owner interest. If there is interest, a Letter of Intent will be submitted to the Wisconsin Historical Society to attempt to begin the process for grant applications.

2. Education program (#2): Revision recommendations for the downtown walking tour.

Status: The project began in July 2026 with the HPC chair reaching out to Downtown De Pere staff, which houses the walking tour on their website. The project team will continue to gather and review information for updates and additions to the tour. The project team can then coordinate with the Downtown De Pere staff regarding best times to work on the project together.

RECOMMENDATION:

No formal HPC action is required. Receive the information and place on file.

PROPOSED HPC MEMBER PROJECTS

Topic	Timeframe	Project HPC Member	Project Status
2026 Certified Local Government Subgrant (if funded)	Feb 2026 – Sep 2027	-	Taken off hold in July.
Education Program (#1) Fire Truck History	Feb – May	Patrick Boyd Mark Reinhart Mary Ann Schumerth	Complete.
Target three residential properties and three commercial properties for national, state, or local designation.	Feb – Jul	Patrick Boyd Gene Hackbarth Jonathon Hanson	Complete.
Education program (#2) Walking Tour Launch	Jul – Dec	Gene Hackbarth Jonathon Hansen Jane Schueller	In progress.
On Hold for 2027 or later: HPC Ordinance Revision Review Park Naming Plaques Historic District Sign Awareness	Discuss potential timelines in October.	-	-

	Project starts during FIRST quarter of year.
	Project starts during SECOND quarter of year.
	Project starts during THIRD quarter of year.
	Project starts during FOURTH quarter of year.

PROPOSED HPC MEMBER PROJECT TIMELINE

Topic	Jan	Feb*	Mar	Apr*	May	Jun*	Jul	Aug*	Sep	Oct*	Nov	Dec*
GRANT	The project paused for lack of federal funding.											
ED #1												
DESIGNATION												
ED #2												
2027+ HOLD												

*Potential HPC meeting months.



City of De Pere, Wisconsin

4.C

Request for Historic Preservation Commission Action

Meeting Date: August 24, 2026
Department: Development Services
From: Peter Schleinz, City Planner/Zoning Administrator
Subject: Consideration and possible action on Historic Preservation Commission members attending the 2026 Local History & Historic Preservation Conference on October 14-16, 2026, in Milwaukee, WI.
Recommendation: Select and approve an HPC member to send to the conference.

STAFF REPORT:

The HPC should discuss if any members are interested in attending the annual 2026 Local History & Historic Preservation Conference on October 14-16, 2026, in Milwaukee, WI. The conference is located at the Hyatt Regency Hotel.

- * Registration for the conference is \$195 for two days and \$125-130 for one day.
- * Travel distance is 230 miles (two-way), which is approximately \$98.80 for reimbursements.
- * The HPC budget for this conference is \$200 for registration and \$300 for mileage.

If requested reimbursements exceed the HPC budget amounts, please note that the budgeted amount will be split among the attendees as partial reimbursements. Attending HPC members should book their own conference registration and conference hotel stay on their own. Please obtain a tax-exempt form from staff prior to the hotel stay, and share the tax-exempt form with the hotel to prevent exempt taxes from being charged to the room. Keep in mind that the purchase of a meal when a conference meal is already provided is not reimbursable; also keep in mind that the purchase of alcohol is not reimbursable. Be sure to keep all receipts for reimbursable items.

When you return, please fill out a City digital reimbursement form, attach all receipts, and submit the form with receipts to city staff. Reimbursable expenses without receipts cannot be reimbursed.

STAFF RECOMMENDATION:

Discuss and determine which HPC members will be attending the conference.

Attachments:

Conference Schedule

CONFERENCE SCHEDULE

WEDNESDAY, OCTOBER 14

5:00 - 6:00 P.M. SPECIAL EVENING EVENT: Welcome Social Hour at America's Black Holocaust Museum, 401 W. North Ave.

4:00 - 6:00 P.M. Conference Packet Pick-Up, Atrium

THURSDAY, OCTOBER 15

7:00 - 9:00 A.M. Registration and Continental Breakfast, Atrium
Resource Center Open, Regency Ballroom & Atrium

8:00 - 9:00 A.M. OPENING PLENARY: Welcome from Christian Øverland

	Workshop 1 Executive CD	Session A Lakeshore A	Session B Lakeshore B	Session C Lakeshore C	Session D Executive AB	Session E Milwaukee A	Session F Milwaukee B	Workshop 2 Crystal	
9:15 - 10:15 A.M.	Historic Real Estate Development in Practice	Garages, Hotels, and More Preservation Projects Shaping Monroe	Burials in Your Backyard	The History of African Americans in Wisconsin	Building Inclusive Exhibits Through Oral Histories	Writing Local History for Young Readers	AV Doesn't Have to Be Scary!	Fundraising That Lasts: Five Essentials	
10:15 - 10:45 A.M.		BREAK: Resource Center Open, Snacks Served in Atrium							
10:45 - 11:45 A.M.		Funding Restoration Projects Using State Historic Tax Credits	Never Give Up: Preserving Historic Viroqua	Why Old Places Matter	Scrappy Exhibit Design to Bolster Your Museum	Dementia-Inclusive Programming at History Museums	Presenting the ABHM Griot Model: Improving Your Docent Program		

NOON - 1:00 P.M. LUNCH & KEYNOTE: "What Makes an Advocate?" with Emma Rudd, Milwaukee Preservation Alliance, Regency Ballroom

	Workshop 1 Executive CD	Session A Lakeshore A	Session B Lakeshore B	Session C Lakeshore C	Session D Executive AB	Excursion 1	Excursion 2	Excursion 3
1:30 - 2:30 P.M.	Historic Real Estate Development in Practice (cont.)	Historic Preservation Plans that Address More than "Just" Preservation	From the Water to Your Shelves	Leading Without Burnout	Wisconsin in the Civil War	Mitchell Park Domes: Architecture and History Tour	Milwaukee Public Library Tour	Forest Home Cemetery Tour
2:30 - 3:00 P.M.		BREAK: Resource Center Open, Snacks Served in Atrium						
3:00 - 4:00 P.M.		Beyond Landmarks: Leveraging Historic Places for Economic Development	Celebrating and Supporting Wisconsin's Sacred Places	Preparing Your Historical Organization for the Next Chapter	How to Strengthen School Partnerships & Boost Field Trips			

4:15 - 5:15 P.M. Campfire Conversations, Regency Ballroom

5:30 - 7:00 P.M. SPECIAL EVENING EVENT: PBR Happy Hour at the Pabst Mansion, 2000 W. Wisconsin Ave.

FRIDAY, OCTOBER 16

7:00 - 9:00 A.M. Registration and Continental Breakfast, Atrium
Resource Center Open, Regency Ballroom & Atrium

8:00 - 9:00 A.M. BREAKFAST & KEYNOTE: "A Semiquincentennial for What Purpose?" with John Dichtl, American Association of State and Local History, Regency Ballroom

	WHC Updates Executive CD	Session A Lakeshore A	Session B Lakeshore B	Session C Lakeshore C	Session D Executive AB	Session E Milwaukee A	Workshop 1 Milwaukee B	Workshop 2 Crystal
9:15 - 10:15 A.M.	Session 1	Brutalism: Love It or Hate it	Deconstruction as a Tool for Preservation	Milwaukeean Max Nohl: A Record-Breaking Diver	Hands-On History for Museum Educators	Ditch, Decide, Deliver: Better Software Choices for Tours	Streamlining Stewardship: Optimizing Your Collections Workflow	Partnerships with Native Nations: Doing Work in a Good Way
10:15 - 10:45 A.M.	BREAK: Resource Center Open, Snacks Served in Atrium							
10:45 - 11:45 A.M.	Session 2	Wright on a Shoestring	Rediscovering the Legacy of Alonzo Robinson Jr.	Imbibing the Past: Historical Organizations and Alcohol	Envision and Plan Your Organization's Future	Learning Wisconsin History Through Artifacts		

NOON - 12:30 P.M. LUNCH & PRESENTATION: Awards Recognition & Closing Remarks with Christian Øverland and Society Staff

1:30 - 2:30 P.M. TOUR: Milwaukee City Hall, 200 E. Wells St.