Board of Public Works

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Regular Meeting

Minutes

Monday, April 13, 2026	7:30 PM	City Hall, Council Chambers 335 S. Broadway

1. CALL TO ORDER

The meeting was called to order at 7:30 PM by Mayor Boyd.

2. ROLL CALL

Present: James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina
Absent:
Excused:

Others present:
Scott Thoresen, Public Works Director
Eric Rakers, City Engineer
Natalie Markelz, Recording Secretary/Administrative Assistant
Jim Jones, St. Norbert College
Chris & Megan Lyga, 602 S. Huron Street
Others virtual

3. PUBLIC COMMENTS

   Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

4. NEW BUSINESS

   A. Notice of Public Hearing

Mayor Boyd will confirm that the Notice of Public Hearing was published in the Press Times on March 27, 2026.

   B. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, stated the Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing special assessments at the Board of Public Works meeting on March 9, 2026.

   C. Consideration and possible action on Resolution BOPW #26-02, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals

Mayor Boyd opened the Public Hearing at 7:32 PM.

Jim Jones, St Norbert College, stated he was present for information.

Mayor Boyd closed the Public Hearing at 7:33 PM.

Eric Rakers, City Engineer, reviewed the areas that will be impacted by Projects 26-01, 26-04, and 26-11 & 26-14. The purpose is to provide storm laterals and/or main for those properties that don't currently have laterals. The cost for residential will be $2,008.81 per lot, with an additional $586.08 if a storm main is needed. The cost for non-residential, which applies to the Alley north of Main Avenue, is $12.06 per linear foot for storm main installation with an additional charge which is per lot based on the size of the storm lateral. He advised a 6" lateral is $2,306.65, 8" lateral is $3,228.48 and 12" lateral is $3,607.32. Mr. Rakers explained that this resolution is to establish the assessment. He further explained City ordinance governs special assessment payback options; if the property owner pays within 30 days, no interest is charged. There is also a five-year payback option with interest. Finally, a property owner can wait up to 25 years or the property sells (whichever occurs first). Interest accrues for 10 years with this option. Assessments come due if a property owner connects to this lateral. Staff recommends approval of the resolution with a five-year payback period at 5.12% interest. Mr. Rakers advised invoices would be sent out near the end of project, which would be late August/September/October.

Mayor Boyd moved to approve Resolution BOPW #26-02, Final Resolution Authorizing the Levying of Special Assessments for Storm Sewer Main and/or Laterals, seconded by Alderperson Carpenter. Upon vote, motion carried unanimously.

D. Approval of the March 9, 2026 Board of Public Works Meeting Minutes

Alderperson Ledvina moved to approve the March 9, 2026 Board of Public Works Meeting Minutes, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED (UNANIMOUS)**
MOVER:	Shana Ledvina
SECONDER:	Jonathon Hansen
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

E. Consideration and possible action on award of Contract 26-01 Sewer and Water Relay and Street Resurfacing*

Alderperson Carpenter moved to approve award of Contract 26-01 Sewer and Water Relay and Street Resurfacing to Kruczek Construction Inc. in the amount of $2,850,000.00, seconded by Alderperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter
SECONDER:	Mike Eserkaln
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

F. Consideration and possible action on award of Contract 26-02 Concrete Street Paving*

Mayor Boyd moved to approve award of Contract 26-02 Concrete Street Paving to Vinton Construction Company in the amount of $989,662.50, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Boyd
SECONDER:	Jonathon Hansen
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

G. Consideration and possible action on award of Contract 26-07 Curb Repair and Street Resurfacing*

Alderperson Hansen moved to approve award of Contract 26-07 Curb Repair and Street Resurfacing to MCC, Inc. in the amount of $696,154.00, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

H. Consideration and possible action on award of Contract 26-08 Manhole Rehabilitation*

Mayor Boyd moved to approve award of Contract 26-08 Manhole Rehabilitation to Visu-Sewer in the amount of $119,632.00, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

I. Consideration and possible action on award of Contract 26-11 Merrill Street Reconstruction*

Eric Rakers, City Engineer, explained Merrill Street Reconstruction is from Broadway Street to Erie Street due to the deteriorating condition. There is some utility work, but most is road work.

Mayor Boyd moved to open the meeting for public comment at 7:40 PM, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

Chris & Megan Lyga, 602 S. Huron Street. Chris is wondering about a time frame in regards to the school district schedule. Mr. Rakers advised the construction project will begin after school is out and will be completed before school is back in session. Mrs. Lyga asked about special assessments for this project being the same as the previously mentioned resolution. Mr. Rakers confirmed Resolution #26-02 is for all the projects as discussed earlier. Mr. Lyga expressed that in recent years they feel like they've had many things to pay for such as sidewalks and a sump pump. Mrs. Lyga advised financially they are feeling a hit. Mr. Rakers again talks about payback option with up to 25 years to pay, or if the house sells (whichever occurs first), however interest would accrue the first 10 years at 5.12%. Mr. Lyga asked if it's like having a lien on your property. Mr. Rakers confirmed if they would sell, this would come up at closing time and be taken care of then.

Mayor Boyd moved to return to regular session at 7:44 PM, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

Alderperson Carpenter wanted to confirm with Mr. Rakers that Mr. & Mrs. Lyga still have an option to pay within 5 years as well. Mr. Rakers explained to them this is also another option, and another letter will be sent to them after the meeting.

Alderperson Hansen wanted to thank staff for working around the school timeframe.

Upon vote, the motion passed unanimously.

J. Consideration and possible action on award of Contract 26-18 Community Center Air Handler Upgrade*

Alderperson Carpenter moved to approve award of Contract 26-18 Community Center Air Handler Upgrade to Tweet Garot Mechanical in the amount of $245,777.00, seconded by Alderperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter
SECONDER:	Mike Eserkaln
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

K. Consideration and possible action on award of Contract 26-17 Kingston Preserve Phase II Construction*

Alderperson Ledvina moved to approve award of Contract 26-17 Kingston Preserve Phase II Construction to Advance Construction Inc. in the amount of $1,594,711.00, seconded by Mayor Boyd.

Alderperson Carpenter asked Mr. Rakers about the payback of the development. Mr. Rakers advised we will have a developer’s agreement; they will receive a bill at the end of the project.

Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Shana Ledvina
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

L. Consideration and possible action on award of Contract 26-21 City Hall Air Handler Replacement*

Mayor Boyd moved to approve award of Contract 26-21 City Hall Air Handler Replacement to August Winter & Sons, Inc. in the amount of $32,000.00, seconded by Alderperson Carpenter.

Mayor Boyd confirmed that there was a prior approval to this. Mr. Thoresen advised they direct purchased the unit as there was a 12-week lead time and the project needs to be completed by July. This is now only to remove the existing and install the new unit.

Upon vote, the motion passed unanimously.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Boyd
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

5. FUTURE AGENDA ITEMS

Mayor Boyd recognized Alderperson Carpenter for his last meeting and thanked him for his years of service to the City and the Board of Public Works.

6. ADJOURNMENT

Alderperson Carpenter moved, seconded by Mayor Boyd to adjourn the meeting at 7:50 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Natalie Markelz