



Board of Public Works

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, March 9, 2026

7:30 PM

City Hall, Council Chambers 335 S.
Broadway

I. Call to Order

The meeting was called to order at 7:30 PM by Alderperson Dan Carpenter.

1. Roll Call

Present: Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

Excused: James Boyd

Also present: Public Works Director Scott Thoresen, City Engineer Eric Rakers, Water Department Supervisor Eric Zygarlicke (remote), Maintenance Supervisor Tom Blohowiak, City Clerk Carey Danen, and members of the public.

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

III. Items

1. Approval of the February 9, 2026 Board of Public Works Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

2. Consideration and possible action on Preliminary Resolution for Special Assessments for Storm Sewer Main and/or Laterals

City Engineer Eric Rakers distributed a copy of the preliminary resolution, which has been attached to these minutes as Exhibit A. He reviewed the areas that will be impacted by Projects 26-01, 26-04, and 26-11. The cost for residential will be \$2,008.81 per lot, with an additional \$586.08 if a storm main is needed. The cost for non-residential is \$12.06 per linear foot for storm main installation with an additional charge which is per lot based on the size of the storm lateral. Mr. Rakers explained that City ordinance governs special assessment payback options; if the property owner pays within 30 days, no interest is charged. There is also a five-year payback option with interest. Finally, a property owner can wait up to 25-years or the property sells (whichever occurs first). Interest accrues for 10-years with this option. Assessments come due if a property owner connects to this lateral. Staff recommends approval of the preliminary resolution with a five-year payback period at 5.12% interest. Alderperson Carpenter moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously.

Resident Pete Sorensen asked a question about the installation of storm laterals. Mr. Rakers explained that storm laterals are used for sump pumps, roof drains, or yard drains. Many older parts of the City have chronic drainage problems, laterals are installed with projects so that property owners have the

opportunity to connect. It would not be mandatory for the property owner to do so unless there are complaints. Mr. Sorensen also asked about reconstruction of the water supply to the fire hydrant and potential impact to trees. Rakers confirmed that staff is not planning to remove any trees for the project unless in conflict with utility construction. He also noted that the City offers a full lateral replacement program completed by pipe bursting at no cost.

Resident Brenen Burningham requested a list of materials and costs, as well as the plans showing the locations of the laterals. Mr. Rakers stated that the cost schedules are included in the agenda packet, and that staff will meet with all property owners to discuss locations. Mr. Burningham then asked how the contractor will access the properties. Mr. Rakers explained that staff will send a letter with a temporary construction permit. The property owner can choose not to sign it, in which case the contractor would not come onto the property; however, the owner would still be assessed the full amount. Mr. Burningham was encouraged to contact Public Works staff if he wants to discuss further.

Resident Jean Neufeldt asked if she should connect to the storm lateral, noting that she had to install a sump pump last year and it has created a divot in her yard where it drains. Mr. Rakers agreed that she would be a good candidate for connection, and said that staff can provide a list of contractors who do that type of work.

Aldersperson Carpenter moved, seconded by Aldersperson Ledvina to close the meeting. Upon vote, motion carried unanimously. Aldersperson Ledvina moved, seconded by Aldersperson Carpenter to forward the item for a public hearing, with the five-year payback option recommended by staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

3. Consideration and possible action on Hydrant Painting Project*

Water Department Supervisor Eric Zygarlicke reported that this is the second year of the hydrant painting project. Staff solicited bids from four contractors, but only received one from Ferguson Waterworks. Mr. Zygarlicke noted that the price increased significantly from last year, going from \$112.50 to \$195 per hydrant. Discussion followed regarding the option to reject the bid and resolicit new bids. Aldersperson Carpenter moved, seconded by Aldersperson Hansen, to accept the bid from Ferguson Waterworks.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

4. Consideration and possible action on Ninth Street Interceptor Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District*

City Engineer Eric Rakers explained that this item is part of the American Blvd extension project. The City will build the sewer and invoice GBMSD for the cost, who will then remit back a portion per the terms of the agreement. Rakers reported that the agreement has been reviewed by the legal departments for both entities.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

5. Consideration and possible action on Draft 2025 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*

City Engineer Eric Rakers explained that the MS4 general permit outlines many requirements that the City must comply with, one of which is this annual report. He reviewed some of the highlights contained in the agenda packet. He then answered questions about phragmites removal, explaining that currently it is being addressed on City-owned property. Staff would like to bring forward a policy in the future regarding phragmites removal on privately owned property.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

6. Consideration and possible action on award of Contract 26-04 Ontario Street Reconstruction*

City Engineer Eric Rakers explained that this project involves street reconstruction with the installation of utilities from George St to Ridgeway Blvd. Alderperson Carpenter moved, seconded by Alderperson Eserkaln to recommend awarding the contract to low bidder Kruczek Construction.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

7. Consideration and possible action on award of Contract 26-06 Concrete Street Repairs*

City Engineer Eric Rakers reported that this project will complete repairs on Ridgeway Blvd, Lande St, and Grant St; it also includes sidewalk sealing with red stamped concrete. Alderperson Hansen moved, seconded by Alderperson Ledvina to recommend that low bidder Highway Landscapers be awarded the contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

8. Consideration and possible action on Quotes for 2026 Materials Testing*

City Engineer Eric Rakers reported that the City solicits quotes annually for this testing, and received three bids. He noted that costs are based on estimated amount of hours for several different types of testing. Alderperson Ledvina moved, seconded by Alderperson Carpenter to recommend awarding the contract to low bidder ECS.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

9. Consider and Possible Action on Award of Contract for MSC Expansion*

Public Works Director Scott Thoresen stated that the City's consultant, SEH, opened the bids. He then reviewed the components of the bid, which include 15% for contingencies, utility redesign, temporary office space, and new furniture. Mr. Thoresen noted that the bid amounts were favorable and that the City will probably be able to bond for \$6-7 million less than anticipated. Alderperson Hansen moved, seconded by Alderperson Carpenter to recommend that the contract be awarded to SMA Construction Services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Ledvina

IV. Future Agenda Items

None.

V. Adjournment

Alderperson Carpenter moved, seconded by Alderperson Eserkaln to adjourn the meeting at 8:16 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
City Clerk Carey Danen