



Common Council

Regular Meeting

Approved Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, June 16, 2026

7:30 PM

Council Chambers/Virtual

1. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd.

2. Roll Call

Present: Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

3. Pledge of Allegiance

4. Approval of the Agenda

Mayor Boyd moved, seconded by Alderperson Ledvina to move item #7G to the end of the agenda. Upon vote, motion carried unanimously. Mayor Boyd then moved, seconded by Alderperson Kunding to approve the agenda as amended.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

5. Public Comments

None.

6. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- A. Approval of the minutes of the June 2, 2026 Common Council meeting.
- B. Reappointment of Brent Felchlin by Mayor Boyd to the Business Improvement District Board; term to expire June 30, 2029.

- C. Recommendation from Board of Public Works to approve Plat Amendment and revised Temporary Limited Easement documents for Project 4190-17-00/21/54/71/72.

7. New Business

- A. For consideration and possible action on the following Community Service Grant applications:

Aldersperson Perock moved, seconded by Aldersperson Gantz to award \$375 to each of the four applicants.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- i. St. Norbert Campus Safety Team: LifeVac kits.
 - ii. Sleep in Heavenly Peace WI - De Pere: Community bed build.
 - iii. Lovin' the Skin I'm In: 5th annual family cookout at Voyageur Park.
 - iv. Counting Stars Inc.: Stars Shine Outside - landscaping improvement project.
- B. For consideration and possible action on The Porch Bar, LLC's obligation to repay a proration of its awarded Experience De Pere Business Recruitment Grant.

Aldersperson Hansen moved, seconded by Aldersperson Nelson to approve staff's recommendation to waive the repayment of the prorated grant amount.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Casey Nelson
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- C. Recommendation from the Board of Public Works on award of Contract 26-14 Main Alley Reconstruction.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- D. Recommendation from the Board of Public Works on award of Contract 26-23 Berm Construction.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
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MOVER:	Dustin Thill
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- E. Recommendation from the License Committee on an application for a Class "B" Fermented Malt Beverage/"Class C" Wine license for De Pere Hotel Associates, LLC (DBA TownePlace Suites), 215 N Wisconsin St. Agent: Tammy Fraley, Caledonia WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pamela Gantz
SECONDER:	Devin Perock
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- F. Recommendation from the License Committee on renewal applications for the licensing period of July 1, 2026 through June 30, 2027.

- i. Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pamela Gantz
SECONDER:	Dustin Thill
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- ii. Class "B" Fermented Malt Beverage/"Class C" Wine license.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- iii. Class "B" Fermented Malt Beverage/"Class B" Intoxicating Liquor licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dustin Thill
SECONDER:	Pamela Gantz
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- G. City Manager annual performance review.

Mayor Boyd moved, seconded by Alderperson Gantz to enter into closed session at 8:08 P.M. Upon roll call vote, motion carried unanimously. Mayor Boyd moved, seconded by Alderperson Gantz to return to regular order at 8:39 P.M. Upon roll call vote, motion carried unanimously.

8. Ordinances

A. Ordinance #26-12 Amending De Pere Municipal Code Section 27-5 - Rates and Charges.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	James Boyd
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

B. Ordinance #26-13 Amending De Pere Municipal Code Chapters 26, 78, 82, and 94.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Casey Nelson
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

9. Resolutions

Mayor Boyd moved, seconded by Alderperson Perock to suspend the rules and take up items #9A-I, K, and L together. Upon vote, motion carried unanimously. Mayor Boyd then moved, seconded by Alderperson Hansen to adopt items #9A-I, K, and L.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Jonathon Hansen
AYES:	Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- A. Resolution #26-49 Approving Agreement for Professional Services with Dixon Engineering, Inc. (T-Mobile’s Wireless Antenna Installation - 9th Street Water Tower).
- B. Resolution #26-50 Approving State/Municipal Financial Agreement for a State - Let Highway Project (STH 32).
- C. Resolution #26-51 Approving Compliance Maintenance Annual Report for Wastewater Collection System.
- D. Resolution #26-52 Authorizing Utility Easement (622 Grant Street; Parcel WD-95-1).
- E. Resolution #26-53 Authorizing Agreement for Contractor Services with Birenbaum Family Farms LLC (Phragmites Mitigation).
- F. Resolution #26-54 Authorizing Agreement for Contractor Services with Suamico Trap, LLC (2026 Pond Trapping Services).
- G. Resolution #26-55 Authorizing Agreement for Contractor Services with ECS Midwest, LLC (2026 Soil Borings).

- H. Resolution #26-56 Authorizing Submission of Staffing for Adequate Fire & Emergency Response (SAFER) Grant Application.
- I. Resolution #26-57 Authorizing purchase of AI voice, text chat and web chat services platform/subscription from Polimorphic, Inc.
- J. Resolution #26-58 Authorizing Development Agreement Regarding Property Redevelopment with TPAMMT, LLC (303 Reid Street; Parcel No. WD-955).

RESULT:	TABLED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz
AYES:	Mike Eserkain, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, Dustin Thill, James Boyd

- K. Resolution #26-59 Approving Lease Agreement with Complete Office of Wisconsin LLC (Photocopier City Hall 1st floor).
- L. Resolution #26-60 Authorizing Brown County Intergovernmental 2026-2027 Property Tax Bill Agreement (Tax Bill Preparation, with Mailing Option).

10. Informational

- A. Health Department - informational presentation.

Health Director Chrystal Woller provided an overview of the public health framework and described ongoing efforts to strengthen departmental infrastructure. She outlined opportunities in the areas of licensing, inspection, and community engagement. The department continues to expand community mobilization efforts to better link programs and services. Foundational program areas include communicable disease control; chronic disease and injury prevention; environmental public health; maternal, child, and family health; and access to and linkage with clinical care.

Woller reported that the department has achieved designation as a Level III health department and recently completed its five-year strategic plan. They have also launched the Public Health Accrediting Board Pathways Recognition Program and established a system for program performance management.

She noted that the department is currently over capacity with the staffing level for the sanitarian position. Inspections include retail food establishments, restaurants and taverns, body art facilities, hotels, short-term rentals, pools, and recreational/educational camps. These inspections focus on health and safety, while weights and measures inspections focus on accuracy of gas pumps, scales, price scanners, and package weights. The department is exploring a shared service partnership for weights and measures to allow the sanitarian to focus on required health inspections.

Woller concluded by answering questions from Council members regarding vaccination rates and communicable disease trends.

11. Future Agenda Items

Aldersperson Hansen requested an update on the legal status of the transportation utility that previously came before the Board of Public Works.

12. Adjournment

Aldersperson Nelson moved, seconded by Aldersperson Gantz to adjourn the meeting at 8:40 P.M. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk