



Common Council Regular Meeting Agenda

Thursday, June 25, 2026 at 7:30 PM

Council Chambers and Virtual

In-Person Attendance:
City Hall Council Chambers
2nd Floor City Hall
335 S Broadway

Electronic Meeting Access:
<https://www.gotomeet.me/DePere>

Telephonic Meeting Access:
(866) 899-4679 -or- (312) 757-3117
Access Code: 154-883-28

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of the Agenda

5. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

6. Consent Agenda

Consent Agenda items are those items of a routine administrative nature that are voted on by the Council in a single roll call vote. Staff recommends approval of all items. Common Council may request that an item be removed from the Consent Agenda for discussion.

A. Approval of the minutes of the June 16, 2026 Common Council meeting.

7. New Business

A. For consideration and possible action on The Porch Bar, LLC's obligation to repay a proration of its awarded Experience De Pere Business Recruitment Grant.

B. Recommendation from the Board of Public Works on award of Contract 26-23 Berm Construction.

8. Resolutions

9. Future Agenda Items

10. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 920-339-4050 by noon on the previous day so that arrangements can be made.

The Public or Members of the Common Council, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means.

This meeting may also be rebroadcast on TV throughout the week and is available on demand at <https://deperewi.portal.civicclerk.com/>.



City of De Pere, Wisconsin

6.A

Request for Common Council Action

Meeting Date: June 25, 2026
Department: City Clerk
From:
Subject: Approval of the minutes of the June 16, 2026 Common Council meeting.
Recommendation: Motion to approve.

Attachments:
None



City of De Pere, Wisconsin

7.A

Request for Common Council Action

Meeting Date: June 25, 2026
Department: Development Services
From:
Subject: For consideration and possible action on The Porch Bar, LLC's obligation to repay a proration of its awarded Experience De Pere Business Recruitment Grant.
Recommendation: Motion to Approve staff's recommendation of a waiver of repayment of the proration due to business operations continuing in this location.

Attachments:
The Porch Bar LLC repayment waiver_CC06162026

CITY OF DE PERE MEMO



To: De Pere Common Council
From: Quasan Shaw, Economic Development Planner
Date: June 16, 2026

RE: Consideration and possible action on The Porch Bar LLC's obligation to repay a proration of the Experience De Pere Business Recruitment Grant funds.

Summary:

The City's Experience De Pere Business Recruitment Grant Program (Grant) is an incentive to assist downtown De Pere entrepreneurs with expenses associated with starting a new business. New or significantly expanding retail, restaurant or experience-based businesses are eligible for a \$5,000, \$10,000, or \$15,000 grant to be used to assist in starting or expanding their business in downtown De Pere. The grant is available to all "experience-based" businesses including breweries, axe throwing, museums, arcades, art studios, etc., that are open to the general public. Merchandise retailers, restaurants and taverns are also encouraged to apply. These business categories result in high volume customer traffic that will add significantly to the vibrancy of downtown De Pere.

The Development Services Department awarded a \$15,000 Experience De Pere Business Recruitment Grant to The Porch Bar LLC located at 365 Main Ave Suite D, in May of 2024. The agreement called for the business to remain open for two years or return a prorated amount of the grant. The Porch Bar LLC operated the space for 18 months before closing on December 31, 2025. According to the Grant agreement The Porch Bar LLC is required to return \$3,125.00 to the City of De Pere.

The Porch Bar LLC's operation is different from the other awarded businesses. The Porch Bar LLC is a music and entertainment venue that planned to rent out its kitchen to various food entrepreneurs to pair food with the entertainment that was booked to perform. The Porch Bar LLC rented kitchen space to Colombian Flavors for the first month for Latin music nights. Since then, Colombian Flavors remained a tenant providing the food services for The Porch Bar LLC up until the business closing. In essence The Porch Bar LLC and Colombian Flavors have both occupied and operated out of the same space. Colombian Flavors has since taken over the lease and operates its own restaurant using all leasehold improvements paid for by The Porch Bar LLC.

One of the core purposes of the Grant program is to prevent vacant or underutilized storefronts in downtown De Pere. In staff's assessment, The Porch Bar LLC fulfilled the spirit of the Grant by activating the space for 18 months and enabling a seamless transition to another active business. The continued occupancy of the storefront has prevented a vacancy and maintained downtown vibrancy.

Staff Recommendation:

Staff recommends waving the repayment of the remaining \$3,125.00 Grant by The Porch Bar LLC to the City.



Request for Common Council Action

Meeting Date: June 25, 2026
Department: Public Works
From: Eric Rakers, City Engineer
Subject: Recommendation from the Board of Public Works on award of Contract 26-23 Berm Construction.
Recommendation: Accept the bid from Relyco Plus LLC in the amount of \$253,607.32.

The Board of Public Works at the June 8, 2026 meeting approved award of Contract 26-23 Berm Construction to Relyco Plus LLC in the amount of \$253,607.32 and moved to send it to the Common Council for approval. The motion passed with a 4-0 vote.

Attachments:
2026 0608 CE_Project_26-23_Award, Project 26-23_Bid Tab, Project 26-23 Cover Sheet

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: June 8, 2026

RE: **Consideration and possible action on award of Contract 26-23 Berm Construction***

The Engineering Department received bids for Project 26-23 Berm Construction on May 28, 2026. This project involves the creation of a new berm and modification to an existing berm off American Boulevard. The bids received are as follows:

Contractor	Total Bid
Relyco Plus LLC	\$253,607.32
Peters Concrete Company	\$284,243.64
MMC, Inc.	\$289,996.64

The project is being funded through TID 12 with the ongoing development.

Staff's recommendation is to accept the bid from Relyco, Inc. in the amount of \$253,607.32.

Attachments:

Project 26-23 Bid Tab (PDF)
Project 26-23 Cover Sheet (PDF)



**Project 26-23
Berm Construction**

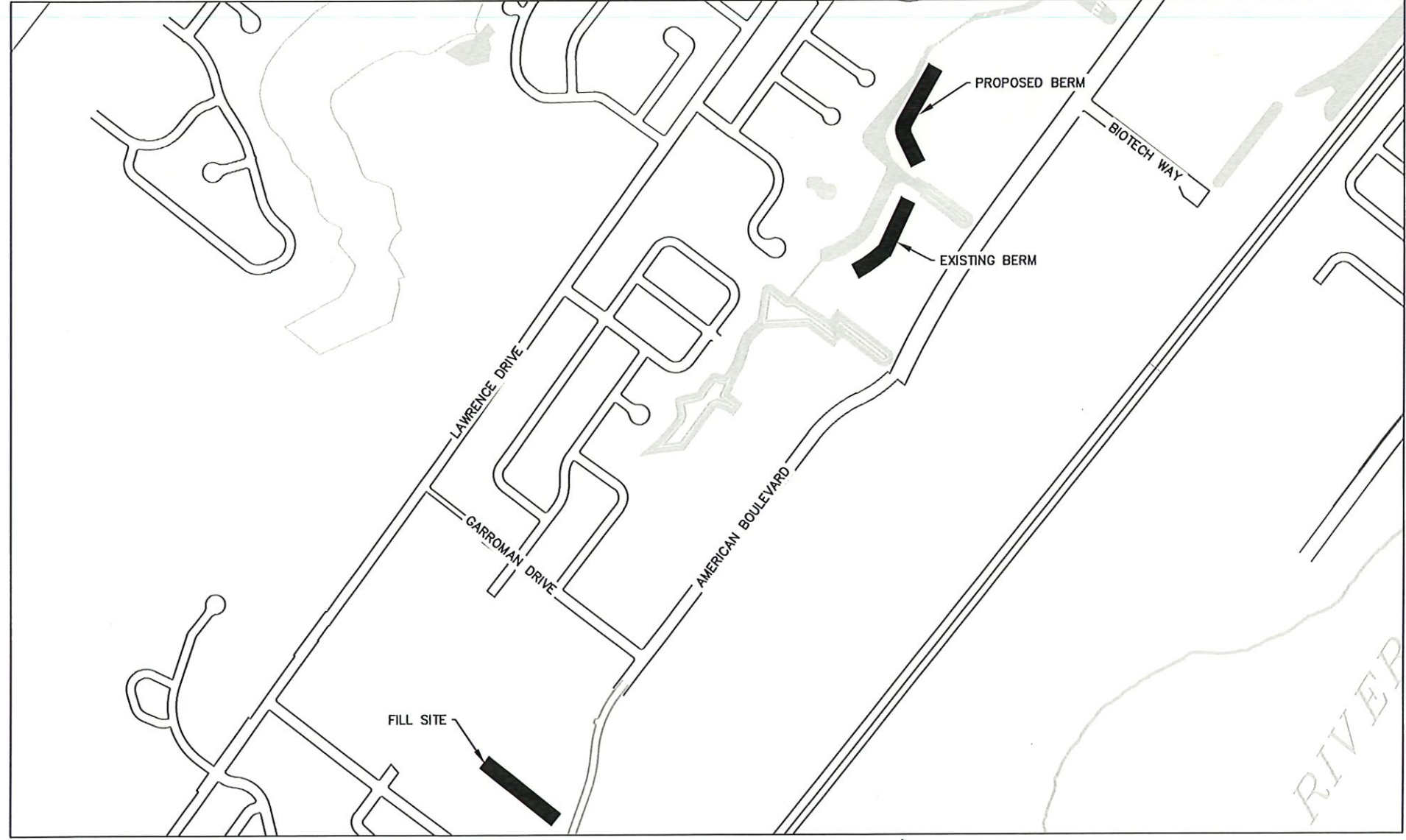
Item	Description	Unit	Quantity	BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
				Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
STORM SEWER									
ST-01	Provide 18" Storm Sewer (RCP Class III, PVC, or PP)	LF	130	\$86.93	\$11,300.90	\$83.15	\$10,809.50	\$103.00	\$13,390.00
ST-02	Remove and Replace 18" Storm Sewer (RCP Class III, PVC, or PP)	LF	30	\$81.92	\$2,457.60	\$83.15	\$2,494.50	\$127.00	\$3,810.00
ST-03	Relocate Existing 18" RCP Endwall	EA	1	\$790.00	\$790.00	\$750.00	\$750.00	\$1,600.00	\$1,600.00
ST-04	Provide 18" RCP Endwall	EA	4	\$1,258.50	\$5,034.00	\$1,700.00	\$6,800.00	\$2,275.00	\$9,100.00
ST-05	Abandon/Remove Storm Sewer and Appurtenances	LS	1	\$1,195.00	\$1,195.00	\$1,500.00	\$1,500.00	\$4,080.00	\$4,080.00
STREET AND DRAINAGE									
SD-01	Provide Clearing and Grubbing	In Dia	10	\$55.00	\$550.00	\$5.00	\$50.00	\$63.00	\$630.00
SD-02	Excavation and Placing Fill (Proposed Berm)	CY	9050	\$5.33	\$48,236.50	\$5.27	\$47,693.50	\$4.45	\$40,272.50
SD-03	Excavation and Placing Fill (Fill Stockpile)	CY	12900	\$7.76	\$100,104.00	\$8.88	\$114,552.00	\$6.75	\$87,075.00
SD-04	Top Soil Stripping (Proposed Berm)	SY	7890	\$0.61	\$4,812.90	\$0.45	\$3,550.50	\$1.15	\$9,073.50
SD-05	Top Soil Stripping at Fill Stockpile	SY	2200	\$0.61	\$1,342.00	\$0.45	\$990.00	\$1.15	\$2,530.00
SD-06	Drainage Swale Ditching	LF	300	\$3.70	\$1,110.00	\$5.00	\$1,500.00	\$10.00	\$3,000.00
SD-07	Landscaping - Topsoil, Seed, Erosion Mat Class I Urban and Fertilizer	SY	8500	\$3.09	\$26,265.00	\$2.96	\$25,160.00	\$3.20	\$27,200.00
SD-08	Landscaping - Topsoil, Temporary Nurse Crop, Erosion Mat Class I Urban and Fertilizer	SY	4500	\$2.61	\$11,745.00	\$2.86	\$12,870.00	\$3.10	\$13,950.00
SD-09	Landscaping - Topsoil, Seed, Mulch and Fertilizer	SY	2300	\$2.21	\$5,083.00	\$1.95	\$4,485.00	\$2.55	\$5,865.00
SD-10	Landscaping - Topsoil, Temporary Nurse Crop and Mulch	SY	34400	\$0.58	\$19,952.00	\$1.05	\$36,120.00	\$1.55	\$53,320.00
SPECIAL CONSTRUCTION									
SC-01	Provide Silt Fence	LF	1600	\$2.10	\$3,360.00	\$2.75	\$4,400.00	\$3.00	\$4,800.00
SC-02	Erosion Bale Ditch Checks	EA	60	\$15.00	\$900.00	\$0.01	\$0.60	\$0.01	\$0.60
SC-03	Inlet Protection Type D	EA	4	\$130.00	\$520.00	\$0.01	\$0.04	\$0.01	\$0.04
SC-04	Provide Medium Rip Rap and Geotextile Fabric (Type HR)	SY	210	\$42.14	\$8,849.40	\$35.80	\$7,518.00	\$38.00	\$7,980.00
SC-05	Provide Tracking Pad	EA	2	\$0.01	\$0.02	\$1,500.00	\$3,000.00	\$1,160.00	\$2,320.00
TOTAL AMOUNT BID:					\$253,607.32		\$284,243.64		\$289,996.64

PROJECT 26-23 BERM CONSTRUCTION

CITY OF DE PERE



ENGINEER DIVISION
925 S. SIXTH ST
DE PERE, WI 54115



SITE LOCATION MAP
N.T.S.



SHEET NO.	DESCRIPTION
G001	TITLE SHEET
G002	STANDARD ABBREVIATION & SYMBOLS
C101	STORM PLAN AND PROFILE SHEETS
C401 - C402	GRADING PLAN SHEETS
C403	ACCESS ROUTE PLAN SHEET
C404	RESTORATION PLAN SHEET
C405	EROSION CONTROL PLAN SHEET
C406	FILL SITE GRADING AND EROSION CONTROL PLAN SHEET
C407	FILL SITE ACCESS ROUTE AND RESTORATION PLAN SHEET
C501	CONSTRUCTION DETAILS

**CITY OF DE PERE
BOARD OF PUBLIC WORKS**

5/13/2026 *E. P. Rakera*
 DATE CITY ENGINEER
 5/13/24 *[Signature]*
 DATE CITY MANAGER

STAMPS: