



Youth Commission

Regular Meeting

Agenda

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Wednesday, June 24, 2026

6:30 PM

Nicolet Conference Room

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Youth Commission** of the City of De Pere will be held on **June 24, 2026** at **6:30 PM** in the **NICOLET CONFERENCE ROOM, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

1. Call to Order

2. Roll Call

3. Public Comment

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Youth Commission. §6-3(f) DPMC

4. New Business

A. Approval of the minutes of the May 27, 2026 Youth Commission Meeting.

B. Guest Speaker: Joanne Bungert, City Attorney

C. Leadership Workbook: Chapter 1; The Foundations of Leadership

D. **Upcoming Meeting Dates & Events Calendar**

E. **Roundtable Discussion**

5. Reports

A. **Youth Commissioner Reports**

6. Future Agenda Items

A. **Next Youth Commission Meeting**

7. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's Office at 920-339-4050 by noon on the previous day so that arrangements can be made. The Public or Members of the Youth Commission, which may count toward an official quorum, may attend the meeting in person in the Nicolet Conference Room.



City of De Pere, Wisconsin

4.A

Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Approval of the minutes of the May 27, 2026 Youth Commission Meeting.
Recommendation: Motion to approve.

Attachments:
5-27-26 Youth Commission minutes_draft



Youth Commission

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Wednesday, May 27, 2026

6:30 PM

Nicolet Conference Room - City
Hall 335 S. Broadway

1. CALL TO ORDER

The meeting was called to order at 6:30 PM by Deputy Clerk Jessie Paque.

2. ROLL CALL

Present: Elly Beard, Jack Bruce, Ruby Delmore, Smith Fameree, Chello Garlan, Henry Levac, Connor Mason, Everett Moore, Olive Pantzlaff, Bailey Schultz, Tyler Severson, Isaac VanRemortel, Jocelyn Vieth, Julia Whipp

Excused: Aaron Wegmann

Also present: Deputy Clerk Jessie Paque, Clerk Carey Danen, City Manager Kim Flom, and Mayor James Boyd.

3. PUBLIC COMMENT

None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

A. Member Introductions

B. Review of By-Laws

Deputy Clerk Jessie Paque reviewed the Commission by-laws, including the meeting attendance policy, the annual presentation to Council, the alderperson liaison role, the duties and functions of the Commission, officer positions, meeting schedule, and general rules. She noted that the by-laws will be re-evaluated annually. Commissioner Fameree moved, seconded by Commissioner Mason to approve the by-laws.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith Fameree
SECONDER:	Connor Mason

AYES:	Elly Beard, Jack Bruce, Ruby Delmore, Smith Fameree, Chello Garlan, Henry Levac, Connor Mason, Everett Moore, Olive Pantzlaff, Bailey Schultz, Tyler Severson, Isaac VanRemortel, Jocelyn Vieth, Julia Whipp
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C. Election of the 2026-27 Officers

Deputy Clerk Jessie Paque described the position of Chair and declared nominations open. Commissioner Bruce nominated Commissioner Mason; Commissioner Beard nominated Commissioner VanRemortel; and Commissioner Vieth nominated Commissioner Whipp. Upon vote, Commissioner Whipp was elected chair.

Deputy Clerk Paque described the position of Vice Chair and opened nominations. Commissioner VanRemortel nominated Commissioner Beard; Commissioner Fameree nominated Commissioner Bruce; and Commissioner Bruce nominated Commissioner Mason. Upon vote, Commissioner Mason was elected Vice Chair.

Deputy Clerk Paque explained the role of Secretary and opened nominations. Commissioner Mason nominated Commissioner Fameree, who was approved as Secretary.

Deputy Clerk Paque opened nominations for Vice Secretary. Commissioner Fameree nominated Commissioner Bruce, and Commissioner VanRemortel nominated Commissioner Beard. Upon vote, Commissioner Beard was elected Vice Secretary.

D. Vote on Youth Commission Flag Design

Commissioner Mason moved, seconded by Commissioner Whipp to approve flag design #4.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Connor Mason
SECONDER:	Julia Whipp
AYES:	Elly Beard, Jack Bruce, Ruby Delmore, Smith Fameree, Chello Garlan, Henry Levac, Connor Mason, Everett Moore, Olive Pantzlaff, Bailey Schultz, Tyler Severson, Isaac VanRemortel, Jocelyn Vieth, Julia Whipp

E. Roundtable Discussion

The Youth Commissioners each shared a little about themselves, including their hobbies and current extracurricular activities.

6. REPORTS

A. Youth Commissioner Reports

Deputy Clerk Paque reported on several requests from City staff. The Communications team asked Commissioners to create short form videos, reels, and photos highlighting their activities around the City. She will send an email next week with guidelines for this project. She also shared two requests from the Economic Development Planner for assistance with the City's Downtown Business Walk and

participation on the Downtown Master Plan Update Committee. The Committee is expected to meet approximately every six weeks at City Hall at 3:00PM.

The Youth Commissioners then shared project ideas for potential Commission initiatives.

- Commissioner Mason suggested creating a group chat for sharing ideas. Clerk Danen will confirm whether there are any open meeting law constraints and report back. He also suggested hosting fundraisers to support sponsorships for youth extracurricular trips.
- Commissioner Whipp proposed hosting a FAFSA night next fall, similar to the College Ready Wisconsin program, as well as organizing a teen-focused movie night in the park.
- Commissioner Fameree recommended creating more opportunities for youth to provide an alternative to screen time, including a youth night at Voyageur Park with activities such as spike ball and karaoke. He noted the importance of winter activity options as well.
- Commissioner Delmore expressed interest in hosting events that bring together youth from the east and west sides of the City. She also suggested creating an Instagram account for the Youth Commission.
- Commissioner Schultz suggested organizing events that help teens understand local government and become more involved.
- Commissioner Vieth suggested activities such as a bowling night, mini golf, or an arcade event, noting the need for more indoor options in De Pere.
- Commissioner Pantzlaff recommended promoting what De Pere has to offer and involving the Commission in that effort.
- Commissioner Beard would like to see more teen-oriented options in City parks, noting that amenities such as nets are often not set up.
- Commissioner VanRemortel suggested building connections with local businesses to increase advertising directed towards teens.
- Commissioner Severson emphasized the importance of building connections and increasing youth involvement.
- Commissioner Levac proposed creating a website where teens can find volunteer and job opportunities.
- Commissioner Bruce recommended inviting groups of youth under 14 to play music together, ending in a festival or performance.

Deputy Clerk Paque noted that the Youth Commission has budget funds available for projects, along with potential grant funding through the Health Department.

B. Upcoming Meeting Dates & Events Calendar

Deputy Clerk Paque reviewed the calendar of upcoming events and meetings:

- June 17 - Pools event (rain date June 18)
- June 24 - Youth Commission meeting
- July 21 - Kids Night at the Beer Garden
- July 22 – Youth Commission meeting
- August 4 - National Night Out at Voyageur Park
- August 5 - Summer Carnival

7. FUTURE AGENDA ITEMS

A. Next Youth Commission Meeting

The next Youth Commission meeting will be held on Wednesday, June 24th at 6:30PM.

8. ADJOURNMENT

Commissioner Fameree moved, seconded by Commissioner VanRemortel to adjourn the meeting at 7:53PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Jessie Paque - Deputy Clerk/Treasurer



Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Guest Speaker: Joanne Bungert, City Attorney
Recommendation:

Guest Speaker: Joanne Bungert, City Attorney speaking on Parliamentary Procedure and Open Meetings Law

Joanne Bungert, City Attorney, will provide an overview of Robert's Rules of Order and the Open Meetings Law. Robert's Rules of Order is a guide for running meetings in a fair, organized, and respectful way. It helps groups make decisions by following clear steps — such as introducing motions (ideas), discussing them, and then voting. The rules encourage everyone to have a voice while keeping meetings focused and productive.

Wisconsin's Open Meetings Law requires that government meetings be conducted in a transparent, publicly accessible manner so citizens can observe how official decisions are made. It also requires advance public notice of meetings and limits when officials can meet privately, ensuring accountability in how public business is conducted.

Attachments:
None



Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Leadership Workbook: Chapter 1; The Foundations of Leadership
Recommendation:

Leadership Workbook, Chapter 1: The Foundations of Leadership

“Self-leadership is the foundation of becoming a good leader.”
Commissioners will discuss self-leadership, create a “Me Tree”, and write a personal mission statement for themselves. Youth Commissioners are encouraged to bring their mission statements to share if they feel comfortable.

Attachments:
None



City of De Pere, Wisconsin

4.D

Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Upcoming Meeting Dates & Events Calendar
Recommendation:

Youth Commission and staff will discuss upcoming community events and meeting dates.

Attachments:
2026-27 Meeting & Event Dates - June Meeting

2026-27 Meeting & Event Dates

Look at rescheduling or canceling due to holiday/spring break

July

- Event – Community Pools Event at VFW Pool - Date and Time TBA
- Event – Kids Night at the Beer Garden – Tuesday, July 21, 2026 from 5-7PM at Voyageur Park.
- Meeting - Wednesday, July 22, 2026 at 6:30PM in the Nicolet Conference Room
- Event -

August

- Event – National Night Out - Tuesday, August 4, 2026
- Event: Summer Carnival – Wednesday, August 5, 2026 from 5-7:30PM at Optimist Park
- Meeting - Wednesday, August 26, 2026 at 6:30PM in the Nicolet Conference Room
- Event -

September

- Meeting - Wednesday, September 23, 2026 at 6:30PM in the Nicolet Conference Room
- Event -

October

- Meeting - Wednesday, October 28, 2026 at 6:30PM in the Nicolet Conference Room
- Event – (Tentative) Tree Planting Event - Date and Time TBA at Community Center

November

- Meeting – Wednesday, November 25, (or Tuesday, the 24th) 2026 at 6:30PM in the Nicolet Conference Room
- Event –

December

- Event – Holiday Lights – Date and Time TBA at Voyageur Park
- Meeting – Wednesday, December 23, 2026 at 6:30PM in the Nicolet Conference Room

January

- Meeting - Wednesday, January 27, 2027 at 6:30PM in the Nicolet Conference Room

- Event -

February

- Meeting – Wednesday, February 24, 2027 at 6:30PM in the Nicolet Conference Room
- Event -

March

- Meeting – Wednesday, March 24, 2027 at 6:30PM in the Nicolet Conference Room
- Event -

April

- Meeting – Wednesday, April 28, 2027 at 6:30PM in the Nicolet Conference Room
- Event -

May

- Meeting – Wednesday, May 26, 2027 at 6:30PM in the Nicolet Conference Room
- Event -



City of De Pere, Wisconsin

4.E

Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Roundtable Discussion
Recommendation:

Youth Commissioners are encouraged to speak to the group about any upcoming activities or happenings in their lives.

Attachments:
None



City of De Pere, Wisconsin

5.A

Request for Youth Commission Action

Meeting Date: June 24, 2026
Department: City Clerk
From: Jessie Paque, Deputy Clerk-Treasurer
Subject: Youth Commissioner Reports
Recommendation:

Commissioners are free to bring up any issues or concerns to the group.

Updates on the following ideas/topics will be provided:

- Student Financial Aid/FAFSA Night
- Movies in the Park \ Teen Nights

Discuss rescheduling the Community Pool event. The event was rained out on 6/17/2026.

Attachments:
None