



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, October 12, 2020

7:30 PM

I. Call to Order

The meeting was called to order at 7:31 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Remote	
Dan Carpenter	Alderman	Remote	
Jonathon Hansen	Alderman	Remote	
Shana Defnet Ledvina	Alderman	Remote	
Dean Raasch	Alderman	Remote	

Others present:

Scott Thoresen, Director of Public Works (Remote)
Larry Delo, City Administrator (Remote)
Eric Rakers, City Engineer (Remote)
Tony Fietzer, Street Superintendent (Remote)
Betty Sellenheim, Recording Secretary (Remote)
Jacqueline Clark, 1002 Meadow View Lane (Remote)

II. Items

1. Approval of the Board of Public Works September 9, 2020 Meeting Minutes

Alderman Raasch moved to approve the Board of Public Works September 9, 2020 Meeting Minutes, seconded by Alderman Hansen.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Jonathon Hansen, Alderman
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Consideration and possible action on second driveway to Meadow View Lane

Eric Rakers, City Engineer, introduced a request from 1002 Meadow View Lane to construct a second driveway off Meadow View Lane and explained staff's recommendation.

Alderman Hansen commented on the current parking spaces available at the location in question.

Mayor Boyd moved to open the meeting for public comment at 7:35 pm, seconded by Alderman Carpenter. Upon vote, the motion passed unanimously.

Jacqueline Clark of 1002 Meadow View Lane further detailed the situation and request for a second driveway.

Mayor Boyd moved to return to regular session at 7:39 pm, seconded by Alderman Ledvina. Upon vote, the motion passed unanimously.

Alderson Carpenter asked for staff input on the concerns mentioned by Ms. Clark regarding other locations with second drives. Mr. Rakers stated the additional driveways mentioned by Ms. Clark were not approved recently and was unable to provide additional information regarding their approval. Alderson Carpenter clarified if the Board wanted to approve the second driveway request, it would need to be referred back to staff for an ordinance change first. Mr. Rakers agreed with that process. Alderson Raasch compared the current request to a past request received for Lost Dauphin. Alderson Ledvina asked if this item would be referred to the Board of Appeals. Mr. Rakers believed it had been denied at the Board of Appeals. Alderson Hansen offered a suggestion for variance criteria to allow second driveways.

Alderson Raasch moved to deny the request for a second driveway at 1002 Meadow View Lane, seconded by Mayor Boyd.

Alderson Hansen requested clarification of staff's recommendation in the memo. Alderson Raasch stated the request could be brought back if the ordinance was changed to allow second driveways.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

3. Consideration and possible action on changes to overnight parking restrictions*

Eric Rakers, City Engineer, explained the request and the need to allow time for information dissemination to general public if approved. Larry Delo, City Administrator, provided additional background regarding the possible changes. Scott Thoresen, Director of Public Works, requested Tony Fietzer, Street Superintendent, share information provided to staff from City of Eau Claire regarding a similar ordinance they have in place. Mr. Fietzer shared concerns from Eau Claire. Mr. Delo expressed concerns regarding the information received from City of Eau Claire and pointed out multiple other communities that offer alternate side parking. Alderson Raasch expressed concerns regarding alternate side parking. Mayor Boyd questioned how districts (commercial, residential) would be differentiated with the ordinance. Mr. Delo stated it would be similar to how they are currently zoned for parking ordinances. Alderson Hansen asked if staff has noticed issues with snow removal when residents are granted exemptions for overnight parking. Mr. Fietzer explained the concerns he has received. Alderson Hansen asked the position of the police chief regarding alternate side parking. Mr. Delo stated he was okay with it being enacted. Alderson Ledvina questioned wording that was struck regarding towable vehicles (boats, campers, etc). Mr. Delo stated it was not the intent to allow these items to be parked on the street. Alderson Carpenter expressed concerns regarding alternate side parking.

Alderson Raasch moved to deny changes to De Pere Municipal Code regarding overnight alternate side parking, seconded by Alderson Carpenter.

Alderson Hansen questioned the effect if allowed during summer months. Mr. Delo stated it was intended to be year-round. Mr. Thoresen outlined concerns from staff

perspective. Mayor Boyd questioned alderpersons regarding resident input on this topic or parking concerns in general. Alderperson Ledvina has not received complaints and was unaware of issues regarding parking. Alderperson Carpenter further expressed concerns regarding parking city-wide. Alderperson Hansen stated he has received a couple requests in his time as alderperson regarding overnight parking and asked if the number of requests was tracked by police. Mr. Delo stated he didn't think it was tracked closely.

Upon vote, the motion passed 4-1 with Alderperson Hansen voting no.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Shana Defnet Ledvina, Dean Raasch
NAYS:	Jonathon Hansen

4. Consideration and possible action on snow removal services for Nicolet Alley*
Tony Fietzer, Street Superintendent, explained staff reached out to multiple companies to provide snow removal services for Nicolet Alley and outlined the responses received.

Alderperson Raasch moved to approve snow removal services from One Curb N Décor for Nicolet Alley for 2020-2021 season, seconded by Alderperson Ledvina.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

5. Consideration and possible action on 2020-2021 Snow & Ice Removal Rates
Scott Thoresen, Director of Public Works, explained the annual process of determining snow and ice removal rates for sidewalks.

Mayor Boyd moved to approve the 2020-2021 snow & ice removal rates, seconded by Alderperson Raasch.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

III. Future Agenda Items

None

IV. Adjournment

Mayor Boyd moved to adjourn the meeting at 8:21 PM, seconded by Alderperson Hansen.
Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim