



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, October 13, 2015

7:30 PM

De Pere City Hall Council Chambers

Call to Order

Mayor Michael J. Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on October 13, 2015 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Administrator Lawrence Delo, City Attorney Judith-Schmidt-Lehman, Police Chief Derek Beiderwieden, Fire Chief Dennis Rubin, Human Resources Director Shannon Metzler, Finance Director Joe Zegers, Parks, Recreation & Forestry Director Marty Kosobucki and Building Inspector Dave Hongisto.

2. Approval of the minutes of the September 8, 2015 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

3. Fire Department Overtime Report for the month of September, 2015.

Discussion followed motion regarding collection efforts. Chief Rubin explained the audit of the collection agency showed 75% of the billing sample audited had discrepancies of either under or over billing. The meeting with the EMS billing company did not provide a good explanation for the discrepancies. The current EMS billing company has not met the City's needs and the Chief is hoping to bring a recommendation to the December meeting as to where to go from here.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

4. Approval of Police Overtime September 2015

Discussion followed motion with Chief Beiderwieden explaining the increase in training overtime was due to defense and arrest tactics training. All officers are required to attend.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Consider donation of a Lucas Device to the Fire Department.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

6. Consider Fire Department's Request for a Part-Time Training & Safety Officer Position.*

Discussion followed motion with City Administrator Delo explaining the request includes a \$2,500 transfer from unassigned reserves to fund the position for the rest of 2015. The position is in the 2016 budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

7. Police Request to Participate on Brown County Mobile Field Force (Crowd Control) Team

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

8. Proposed Change to City Ordinance for Selection of City Officers *

RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Larry Lueck, Lisa Rafferty, Michael J. Walsh
NAYS:	Michael Donovan

9. Consider creating §106-4(c) De Pere Municipal Code regarding Food Trucks (request of Alderperson Raasch). *

Discussion followed motion with City Attorney Schmidt-Lehman responding to committee member questions. It was noted the red square on the maps for the west side is an error. A request was made to add the definition of ice cream truck to the ordinance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

10. Approve addition to wage scale to accommodate WIAA Certified Basketball officials at a rate of \$22 per game.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

11. Consideration of Contract Extension with Robert Gerbers for Commercial Electrical Inspections. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

12. Consideration of Bid from Schenck SC for Sewer Utility Rate Study.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

13. Consideration of 2016 Health and Dental Renewal and Plan Design Changes*

Human Resources Director Metzler reviewed all recommended changes noted in the memo and responded to committee member questions. The rate increase for medical was forecasted at 12% so some plan design changes are being recommended to help lower the rate increase to 7%. Dental rates will be increasing 9% and a fully insured plan option will be offered in addition to the current dental plan. A new benefit of identity theft coverage will be offered at a rate of \$5 per employee per year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

14. Recommendation to Approve Changes to Compensation Policy. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

15. Discussion Regarding Status of 2016 Budget Development.

City Administrator Delo provided an update on the progress of the 2016 budget. The budget study session is complete and revisions currently being made. After the wheel tax is removed and short term note increased the tax rate is currently at 2.6% but will fluctuate.

RESULT:	DISCUSSED
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16. Public Comment and announcements.

None.

17. Future agenda items.

None.

18. Adjournment

Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 8:43 PM.

Respectfully submitted,
Jennifer Dupont