



# License Committee

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
[www.deperewi.gov](http://www.deperewi.gov)

## Agenda

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**Tuesday, May 5, 2026**

**7:00 PM**

**Council Chambers and Virtual**

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Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **May 5, 2026 at 7:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

**Electronic Meeting Access:**  
<https://www.gotomeet.me/DePere>

**Telephonic Meeting Access:**  
1 (866) 899-4679 -or- 1 (312) 757-3117

Access Code: 154-883-285

1. Call to Order
2. Roll Call
  - A. Election of License Committee Chair.
  - B. Election of License Committee Vice Chair.
3. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC
4. New Business
  - A. Approval of the minutes of the April 21, 2026 License Committee meeting.
  - B. Applications for Special Permits allowing consumption of alcohol beverages on public ways, submitted by Definitely De Pere for the following events:
    - i. Tour De Pere on Monday, June 22 from 11:00 am - 9:00 pm.\*
    - ii. Alley Nights on Friday, June 19, July 17, and August 21 from 5:00 pm - 10:00 pm.\*
    - iii. Music on the Plaza on Friday, June 26, July 24, and August 28 from 5:00 pm - 9:00 pm.\*
5. Future Agenda Items
6. Adjournment

**\*Items with an asterisk require Common Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 920-339-4050 by noon on the previous day so that arrangements can be made.

The Public or Members of the Common Council, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means.

*This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.*



**City of De Pere, Wisconsin**

2.A

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Election of License Committee Chair.

**Recommendation:**

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**Attachments:**  
None



City of De Pere, Wisconsin

2.B

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Election of License Committee Vice Chair.

**Recommendation:**

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**Attachments:**  
None



City of De Pere, Wisconsin

4.A

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Approval of the minutes of the April 21, 2026 License Committee meeting.

**Recommendation:** Motion to approve.

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**Attachments:**  
4-21-26 License Committee minutes



# License Committee

## Regular Meeting

### Minutes

335 South Broadway  
De Pere, WI 54115  
[www.deperewi.gov](http://www.deperewi.gov)

Tuesday, April 21, 2026

7:00 PM

City Hall, Council Chambers 335 S.  
Broadway

#### 1. Call to Order

The meeting was called to order at 7:00 PM by City Clerk Carey Danen.

##### a. Election of Chair Pro Tem.

Aldersperson Perock nominated Aldersperson Gantz, who accepted.

#### 2. Roll Call

**Present:** Pamela Gantz, Devin Perock

Also present: City Attorney Joanne Bungert, City Clerk Carey Danen

#### 3. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC

None.

Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC

None.

#### 4. New Business

##### b. Approval of the minutes of the April 8, 2026 License Committee meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Pamela Gantz, Devin Perock

##### c. Application for change of agent for De Pere Cultural Foundation Inc., DBA Mulva Cultural Center, 221 S Broadway. Agent: Marvin A. Wall, De Pere WI.\*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Pamela Gantz, Devin Perock

#### 5. Future Agenda Items

None.

6. Adjournment

Aldersperson Gantz moved, seconded by Aldersperson Perock to adjourn the meeting at 7:03 PM. Upon vote, motion carried unanimously.



City of De Pere, Wisconsin

4.B.i

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Tour De Pere on Monday, June 22 from 11:00 am - 9:00 pm.\*

**Recommendation:** Motion to approve.

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Definitely De Pere has not yet provided the 2026 map. Last year's map is attached for reference.

**Attachments:**

Tour De Pere Open Intox Letter 2026, Tour De Pere Event Map\_2025



Thursday, April 16, 2026

City of De Pere  
335 S Broadway  
De Pere WI 54114

Dear Mayor Boyd, Members of the License Committee, and De Pere Alderpersons:

On behalf of Definitely De Pere, I am respectfully requesting that we be granted a special permit allowing consumption of beer outdoors during Tour De Pere on Monday, June 22, 2026 from 11:00 am - 9:00 pm.

We have submitted the necessary special event permit and will obtain a temporary liquor license for this event. We are working with the Department of Public Works to coordinate the required street closure and site plan. Also, we will be sending a letter to surrounding businesses, residents and property owners to notify them of Tour De Pere taking place and provide details about the event date, time of the event, and the time set up will begin.

The event is part of the largest competitive road cycling series in the U.S., and is expected to draw 500 racers and thousands of spectators. In addition to the races, there will be live music, food trucks, a beer tent, marketplace vendors, and fun activities for all ages. The 0.63 mile criterium runs throughout downtown De Pere with the start and finish line on Broadway.

We look forward to a successful fourth year for Tour De Pere, and value our partnership with the City of De Pere. If you have any questions please do not hesitate to contact me.

Best Regards,

A handwritten signature in black ink, appearing to read 'Tina Quigley', written in a cursive style.

Tina Quigley, Executive Director



**Tour De Pere - Street Closure Map**



Public Parking



Streets Closed to Vehicle Traffic



City of De Pere, Wisconsin

4.B.ii

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Alley Nights on Friday, June 19, July 17, and August 21 from 5:00 pm - 10:00 pm.\*

**Recommendation:** Motion to approve.

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**Attachments:**  
Alley Nights Open Intox Letter 2026, Alley Night Event Map



Thursday, April 16, 2026

City of De Pere  
335 S Broadway  
De Pere WI 54114

Dear Mayor Boyd, Members of the License Committee, and De Pere Alderpersons:

On behalf of Definitely De Pere, I am respectfully requesting that we be granted a special permit allowing the consumption of beer during our new Downtown De Pere event series, Alley Night, on Thursday, June 19, July 17, and August 21 from 5:00 pm – 10:00 pm.

We have submitted the necessary special event permit and will obtain a temporary liquor license for these dates. We are working closely with the Department of Public Works to coordinate street and alley use, including any required closures and site planning. We are actively working with businesses on the west side of downtown to gather their input and partner with them on selecting and programming vendors and entertainment for the event. We will also invite surrounding downtown businesses, including restaurants, shops, and galleries, to participate and engage with attendees throughout the event.

The Alley Night event series invites the community to experience Downtown De Pere in a new light. This unique evening event transforms our downtown alleys into lively gathering spaces filled with art, live music, food, and unexpected performances. Visitors are encouraged to stroll two blocks of activated alleyways and discover buskers, artists, and pop-up performances along the way, while enjoying offerings from local food and beverage partners.

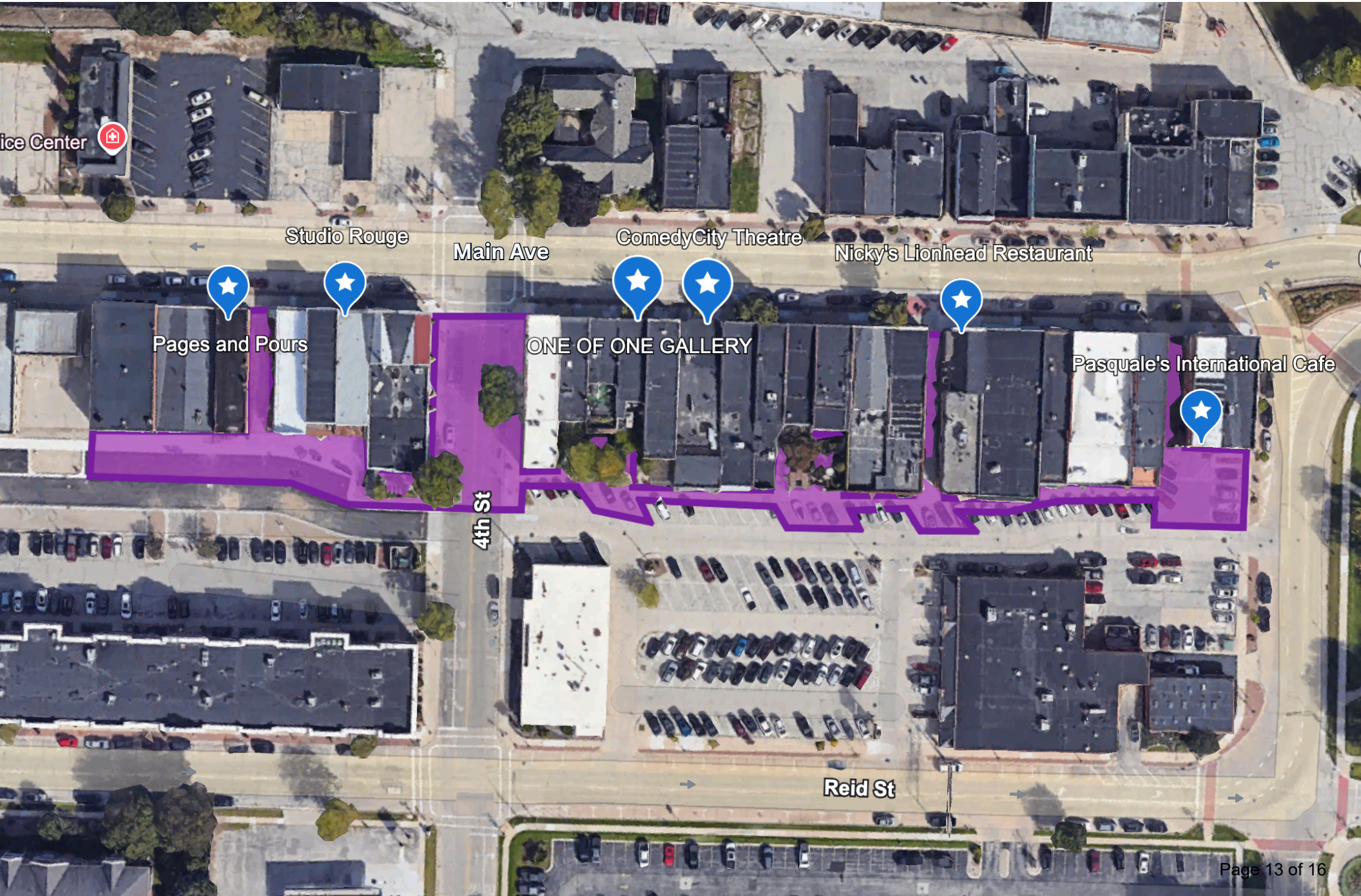
We look forward to the launch of Alley Night and our continued partnership with the City of De Pere. If you have any questions, please do not hesitate to contact me.

Best Regards,

A handwritten signature in black ink, appearing to read 'Tina Quigley', written in a cursive style.

Tina Quigley, Executive Director

Third Fridays in the Summer: June 19, July 17, August 21 from 5 PM - 10 PM





City of De Pere, Wisconsin

4.B.iii

**Request for License Committee Action**

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**Meeting Date:** May 5, 2026

**Department:** City Clerk

**From:** Carey Danen, City Clerk

**Subject:** Music on the Plaza on Friday, June 26, July 24, and August 28  
from 5:00 pm - 9:00 pm.\*

**Recommendation:** Motion to approve.

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**Attachments:**

Music on the Plaza Open Intox Letter 2026, Music on the Plaza Map



Thursday, April 16, 2026

City of De Pere  
335 S Broadway  
De Pere WI 54114

Dear Mayor Boyd, Members of the License Committee, and De Pere Alderpersons:

On behalf of Definitely De Pere, I am respectfully requesting that we be granted a special permit allowing consumption of beer during Downtown De Pere Music on the Plaza on Friday, June 26, July 24, and August 28 from 5:00 pm - 9:00 pm.

We have submitted the necessary special event permit and will obtain a temporary liquor license for this event. We are working with the Department of Public Works to coordinate the required street closure and site plan. Also, we will invite surrounding businesses along with other downtown restaurants, shops and galleries to participate in the event.

On the fourth Friday of each month this summer, original music performances from regional artists will be featured at the Michael J Walsh Plaza. The Plaza will be transformed into an outdoor dining space allowing attendees to order takeout from their favorite downtown restaurant or on-site food vendor while taking in live music and enjoying craft beers and hard seltzers.

We look forward to Music on the Plaza and our partnership with the City of De Pere. If you have any questions please do not hesitate to contact me.

Best Regards,

A handwritten signature in cursive script, appearing to read 'Tina Quigley'.

Tina Quigley, Executive Director



Michael J. Walsh Plaza

James St

James St

N Broadway

The Puddle Duck



N Wisconsin St