



# Board of Health

## Regular Meeting

### Minutes

335 South Broadway  
De Pere, WI 54115  
[www.deperewi.gov](http://www.deperewi.gov)

Monday, February 9, 2026

5:15 PM

City Hall, Council Chambers

1. Call to Order

- a. Welcome New Board of Health Member, Julie Massey, Ed.D.

Julie Massey gave a brief history of how she came to be on the Board of Health. She attended St. Norbert College. In 1998, she moved back to De Pere with her family. Julie worked at St. Norbert until 2024. She now does part-time consulting in higher education. Julie became interested in this board position after working closely with Chrystal Woller at St. Norbert during the COVID-19 outbreak. She is looking forward to serving on the Board of Health.

- b. Roll Call.

**Present:** Pamela Gantz, Teresa Gulyas, Julie Massey, Devin Perock

**Absent:**

**Excused:** Robyn Lauritsen

Also in attendance: Chrystal Woller, Kelly Burke

- c. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Health. §6-3(f) DPMC

No public comments.

- d. Approval of the minutes of the November 10, 2025 meeting.

<b>RESULT:</b>	<b>Passed</b>
<b>MOVER:</b>	Devin Perock
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Pamela Gantz, Teresa Gulyas, Devin Perock
<b>NAYS:</b>	None

- e. Nomination and Appointment of Chairperson to the Board of Health.

<b>RESULT:</b>	<b>Passed</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Pamela Gantz, Teresa Gulyas, Julie Massey, Devin Perock
<b>NAYS:</b>	None

Chrystal Woller explained that it is up to the Board of Health to appoint a new chairperson after Dennis Hibray retired. The chair will be effective immediately upon vote. Pamela Ganz nominated Teresa Gulyas to be chairperson. Devon Perock seconded the motion. Upon vote, Teresa Gulyas was named the new chairperson of the Board of Health. Chrystal added that in May the Board will need to nominate a Vice-Chair.

- f. Consideration and Possible Action to Support Public Health Accrediting Board's Pathways Recognition Process for De Pere Health Department.

<b>RESULT:</b>	<b>Passed</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Julie Massey
<b>AYES:</b>	Pamela Gantz, Teresa Gulyas, Julie Massey, Devin Perock
<b>NAYS:</b>	None

Chrystal Woller explained that local health departments are encouraged to complete the pathway to accreditation. The De Pere Health Department is intending to complete the pathways recognition process, but not actual accreditation. Accreditation is a large expense and needs to be completed every 5 years. The pathways recognition is a year-long process and there is a grant to cover the expenses. Pathways recognition is a one-time process; it is not repeated.

- g. Consideration and Possible Action to Approve the 2026-2030 De Pere Health Department Strategic Plan.

<b>RESULT:</b>	<b>Passed</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Julie Massey
<b>AYES:</b>	Pamela Gantz, Teresa Gulyas, Julie Massey, Devin Perock
<b>NAYS:</b>	None

Chrystal Woller explained that the Health Department began the strategic planning process in May 2025. This is a 5-year plan. Chrystal reported that the health department hired a consultant who was funded through the Public Health Infrastructure grant. The consultant walked the health department staff through this process for almost a year. Chrystal Woller pointed out that there are activities and strategies identified at the end of the plan which the health department plans to incorporate into the quarterly programmatic dashboard. Chrystal explained that we (health department) revised our mission, vision and values and now have a motto. Chrystal added that this is the first time we have ever surveyed the public and stakeholders to inform the strategic plan. Having a strategic plan is a requirement for the WI DHS Chapter 140 review. It's embedded in the state administrative code.

Julie Massey asked if there was thought about how to hear from more voices. Chrystal Woller responded, saying our consultant recommended using social media. The health department tried having surveys at community events, but that didn't work as well as the attendees are not all De Pere residents. Julie Massey also asked how technology is integrating with the rest of the city. Chrystal responded that the health department is working closely with developmental services. As part of our public health emergency preparedness grant, the health department is working with GIS staff to help us understand how ArcGIS (a program to collect and map data) can inform public health interventions. GIS is helping filter addresses within the City of De Pere proper from the entire 54115 area code (which includes addresses outside city limits). Julie Massey asked if the strategies would be able to be accomplished by the staff with the existing team. Chrystal Woller responded that the health department team is small and mighty, and ambitious. If there is something we cannot get to, we will carry it on to the next plan.

- h. Program Performance Dashboard End of Year 2025.

Chrystal Woller explained that if the dashboard is in the color green, we achieved. If it is in red, we did not. Chrystal explained that we are measuring and monitoring staff capacity for

our environmental health sanitarian. This position is well over capacity. This is why the fairgrounds inspections were delegated to Brown County. We also worked with the De Pere code enforcer to complete some of the fuel pump weights and measures responsibility. Chrystal reported that she and Sara Lornson have crossed-trained to take over the animal bite follow-up.

These changes will allow Trista more time for the new growth happening in De Pere. Trista inspects the restaurants and schools annually and also performs re-inspections as needed. Chrystal reported that we had been measuring flu vaccine uptake. This year we were only allowed to give free flu vaccine to children eligible for the VFC program, so our numbers decreased. Children (age 0-18) could only come to the health department for flu vaccine if they were on Medicaid or didn't have medical insurance.

Chrystal pointed out that the number of people trained in Narcan distribution is also in red on the dashboard. The health department gives free Narcan to anyone who is interested in having it. Historically, we educated students at MCW, staff and the general public. This last year, the fire department started training people also. Therefore, we don't see the numbers on our dashboard, but people are still receiving training. Pamela Gantz asked if anyone was doing Narcan training in the schools. Chrystal responded that we have only done training at the Medical College. St. Norbert has its own Health and Wellness Center. We could collaborate with them in the future. Teresa Gulyas asked if Narcan is appropriate for the elderly who mistake their medication. Chrystal responded that it is effective if the medication is an opioid. Chrystal added that we are working with the fire department on a leave-behind program. If the De Pere Fire Dept. identifies there is someone who would benefit from having Narcan in the home, we collaborate with Fire to distribute it to them.

Chrystal added that our coverage rates for vaccinations in children under 2 are yellow on the dashboard but aligned with the rest of the state. We are putting out messaging to remind parents to have their children vaccinated and the importance of vaccines.

Pamela Ganz asked why the "Steps to Safety" program says NA. Chrystal Woller explained that this is a voluntary program, and sometimes older adults are reluctant to allow us and the fire department into their home.

i. Communicable Disease Report End of Year 2025.

Danielle Teske prepared the CD report. Not only do we respond to the CD cases and report to the state, but we also do prevention activities, which are listed in Danielle's memo. The Pride event at Oneida Casino was well attended. The response to condoms in our local taverns has been well received. Chlamydia is our most commonly reported communicable disease.

j. Environmental Health Report January 2026.

Trista Groth prepared the attached memo. Trista highlighted that sometimes our De Pere families may not qualify for lead remediation assistance, so she worked with Developmental Services to see if their loan program could cover lead remediation. Developmental services approved it, as did Council and Finance.

Trista also wrote in her report that the State has updated their inspection software to a cloud-based program. The Department of Safety and Professional Services (DSPS) upgraded first, so she is navigating this change, and so is Kelly. In addition, the state made a revision to the state code for lodging, which added new licensure categories.

k. Director's Report January 2026.

Chrystal Woller explained that our social connection events were a success. We had "Building Belonging in Our Organizations and Community" in October. We also held a senior ball, which was very successful. This was an intergenerational dance with seniors and college

students. We had over 100 participants. The St. Norbert College jazz band played. We will consider another event like this in the future. The Senior Ball was funded through our maternal child health grant.

WALHDAB meetings are held in the odd months. The board is invited to attend.

Chrystal Woller reported that the state has given \$400,000 to each WI region. We are in the Northeast region, and Winnebago County is the fiscal agent for our funding. As a group, the local health departments had to come up with a project plan. Per Chrystal, our region is working on a mutual aid agreement to increase staffing capacity in an emergency.

Chrystal Woller reported that the health department is funding additional training for car seat technicians. The additional trainees are a police department employee and two fire department employees. The health department also co-sponsored the new AED at the Nelson Family Pavilion.

Chrystal Woller stated that Sara Lornson was selected to participate in WI DHS senior leadership program for 2026. This is the first time it is being offered to Deputy Health Officers.

1. Grant Summary 2026.

Chrystal Woller stated that ARPA has sunset.

We still have the Public Health Infrastructure grant carry-over until 2027. This grant pays our seasonal intern, paid for our consultant for our strategic plan, training for car seat technicians, and staffing to assist with Bingocize.

The other grants are our standard grants. The health department received a decrease in funding for our immunization grant but received an increase in the Maternal Child Health grant, which may be due to our change to a level 3 health department.

m. Future agenda items.

Agenda items for the next meeting on May 11th include nominating a vice chair, approving the policies and procedures and approving the annual report.

2. Adjournment

Meeting adjourned at 6:14 pm

<b>RESULT:</b>	<b>Passed</b>
<b>MOVER:</b>	Pamela Gantz
<b>SECONDER:</b>	Julie Massey
<b>AYES:</b>	Pamela Gantz, Teresa Gulyas, Julie Massey, Devin Perock
<b>NAYS:</b>	None

Respectfully submitted,  
Kelly Burke