



Common Council

Regular Meeting

Approved Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Wednesday, April 8, 2026

7:30 PM

Council Chambers/Virtual

1. CALL TO ORDER

The meeting was called to order at 7:30PM by Mayor James Boyd.

2. ROLL CALL

Present: Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/AWARDS/RECOGNITION

A. Presentation to Alderperson Dan Carpenter in recognition of his service to the City of De Pere.

5. PUBLIC COMMENTS

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

6. NEW BUSINESS

A. Approval of the minutes of the March 17, 2026 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Casey Nelson
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

B. Recommendation from the Board of Park Commissioners to approve the name Volunteer Park for the new park in the Waterview Heights Subdivision.

Parks and Recreation Director Marty Kosobucki noted that staff consulted the De Pere Historical Society for naming suggestions. A plaque will be installed in the park to explain the name's origin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Shana Ledvina

AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd
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- C. For consideration and possible action on Memorandum of Understanding with the Town of Lawrence to enhance emergency medical services.

Fire Chief Brett Jansen explained that the MOU outlines cross-credentialing with Lawrence's paramedics and EMTs, who will operate under the City's Department of Health Services license. This arrangement allows Lawrence personnel to assist City members while on scene in the Town of Lawrence. The MOU also indemnifies the City from liability and carries no budget impact for De Pere. Jansen added that the town of Ledgeview has expressed interest in a similar agreement.

- D. Recommendation from the License Committee on an application for a premises description change submitted by El Bistro Taco, 400 Reid St Suite M.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

7. ORDINANCES

- A. Ordinance #26-11 Amending De Pere Municipal Code Chapter 30 - Parks, Recreation and Tree Management (prohibiting power loading at city boat launches).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

8. RESOLUTIONS

- A. Resolution #26-26 Approving ATM Site/Location Agreement with Convenient ATM Services, Inc.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Casey Nelson
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- B. Resolution #26-27 Authorizing Agreement for Professional Services with Minnesota Playground, Inc., d/b/a MWP Recreation (modular playground design and installation-Carney Park).

Parks and Recreation Director Marty Kosobucki confirmed that the cost does not include the poured-in-place surfacing, which will be bid separately. He expects installation to occur in the September timeframe.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Amy Kunding
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

C. Resolution #26-28 Authorizing Agreement for Professional Services with Lee Recreation, LLC (modular playground design and installation - Waterview Heights Subdivision park).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

D. Resolution #26-29 Authorizing Professional Services Agreement with GRAEF-USA, Inc. (design and specification services for Voyageur Park dock system replacement).

Parks and Recreation Director Marty Kosobucki explained that although the City has previously received grants from the Department of Natural Resources for dock repairs, this project is not funded by a DNR grant.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

9. INFORMATIONAL

A. De Pere Fire Rescue - annual update.

Fire Chief Brett Jansen reported that the department experienced significant changes in personnel and organization in 2025. The department had six retirements, seven internal promotions, six full-time hires, and two paid-on-premise hires. For ten months of the year, staffing levels were four to five members short, a period that also saw increased call volume. In addition to providing fire and EMS service to the City of De Pere, the department also provides EMS services to the towns of Lawrence and Ledgeview and the Village of Ashwaubenon.

Jansen described the City's demographics, which includes residential, industrial, business and commercial, and conservancy areas. He emphasized that staff must train across all categories, as firefighting tactics vary significantly by type.

He then reviewed fire and EMS response data, noting that 2025 was their highest call volume year on record - a 36% increase since 2014. Despite this growth, no additional full-time positions were added during that period. The department will add one full-time member in 2026. Jansen explained that response times are closely monitored, and if the average time reaches eight minutes, it signals the need for an additional station. The department also analyzes call patterns by day of week and time of day to manage staffing levels.

Jansen provided an overview of department revenues, which includes ambulance billing, EMS contracts with neighboring municipalities, grant programs, the state fire inspection program, and EMS funding assistance through the Department of Health Services.

De Pere Fire Rescue participates in several special events throughout the year such as school talks, fire station open houses, the Christmas gift program, and the First Responder of the Year and Beyond the Call awards. Jansen summarized the department's inspection activities, community outreach efforts, training and professional development programs, and fleet maintenance status.

Finally, he outlined the department's strategic initiatives for 2026. Priorities include improving turnout times; addressing staffing needs related to overlapping call coverage; public education; smoke and carbon monoxide detector initiatives; mental health and cancer screening for staff; and identifying improved methods for delivering high-quality service amid increasing call volumes. Jansen also answered questions regarding wages for back staffing, mandatory overtime provisions in the collective bargaining agreement, and long-term planning for apparatus replacement.

10. FUTURE AGENDA ITEMS

None.

11. ADJOURNMENT

Aldersperson Carpenter moved, seconded by Mayor Boyd to adjourn the meeting at 8:17 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk