



# Common Council

## Regular Meeting

### Approved Minutes

335 South Broadway  
De Pere, WI 54115  
[www.deperewi.gov](http://www.deperewi.gov)

Tuesday, March 17, 2026

7:30 PM

#### 1. Call to Order

The meeting was called to order at 7:30PM by Mayor James Boyd.

#### 2. Roll Call

**Present:** Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

#### 3. Pledge of Allegiance

#### 4. Approval of the Agenda

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

#### 5. Public Hearings

A. Public Hearing on a request for a zoning map amendment to remove an outdated PDD overlay from 40 parcels within The Kingston Preserve Subdivision, generally located west from the N Honeysuckle CI and Lawrence DR intersection.

##### i. Notice of public hearing.

The notice was published in the Press Times on February 27 and March 6, 2026.

##### ii. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that this request is to remove an overlay that is no longer necessary due to the adoption of the new zoning code. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

iii. Ordinance #26-09 Approving Zoning Map Amendment to remove Planned Development District Overlay from 40 parcels within The Kingston Preserve Subdivision generally located west from North Honeysuckle Circle and Lawrence Drive intersection.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Casey Nelson

<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd
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B. Public Hearing on a request for a zoning map amendment from O (Office District) to R1-45 (Single-Dwelling Detached District) at 1200 BLK Employers BL (Parcel WD-2336-1).

i. Notice of public hearing.

The notice was published in the Press Times on February 27 and March 6, 2026.

ii. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that this parcel is a remnant piece of land that is zoned office district. It will ultimately be attached to the Kingston Preserve project discussed in the previous agenda item. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

iii. Ordinance #26-10 Approving Zoning Map Amendment from O, Office District to R1-45, Single-Dwelling Detached District (1200 Block Employers Boulevard, Parcel WD-2336-1).

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Casey Nelson
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

6. Presentations/Awards/Recognition

A. South Bridge Connector informational project update by Brown County and City of De Pere.

Brown County Highway Commissioner Chris Hardy reported that the Highway Commission considered the City’s recommendations regarding the southern bridge design. He presented an overview of the decisions made by their Planning, Development, and Transportation Committee. He reviewed the options and selections made for facades, colors, and materials for the bridge’s piers, parapets and railings. Hardy then reviewed the decisions on the railroad overpass as well as the Hemlock Creek, Fox River Trail crossing, and East River bridges that are part of the project. Hardy reported that Brown County has chosen not to name the bridge; it will be known as the Fox River bridge. The County did accept the name Generations Blvd for the southern bridge corridor. He recommended that the City talk to property owners who will be changing from Southbridge Rd to Generations Blvd. Hardy answered questions from Council members regarding the longevity and maintenance of the bridge construction options, as well as fencing options for sections of the bridge.

Development Services Director Dan Lindstrom then reported on funding for the bridge project. He noted that back in 2020 the City’s price tag was around \$30 million; however, due to combined funding from various agencies at the state and federal level, we are now looking at cost estimates around \$15.6 million. Lindstrom reported that segments 14,15, & 16 can be covered with TID funding. Sections 17 &18 present a bit more of a challenge because there has not been as much growth in those areas. There is a \$2 million funding gap for Section 17, and none of the costs for Section 18 can be covered through the TIDs. Lindstrom then reviewed potential

scenarios that could help reduce the City's commitment out of the general fund. He noted that funding options will be brought to the Finance/Personnel Committee at some point in the future.

7. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

8. Consent Agenda

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- A. Approval of the minutes of the March 3, 2026 Common Council meeting.
- B. Reappointment of Dan Lindstrom to the Brown County Plan Commission by Mayor Boyd; term to expire April 30, 2029.
- C. Reappointment of Grant Shilling to the Plan Commission by Mayor Boyd; term to expire April 30, 2029.
- D. For consideration and possible action regarding Consent to Partial Assignment and Assumption of Easement Agreement between Central Brown County Water Authority and Wisconsin Public Service Corporation (Parcel No. WD-1050; 0 Lawrence Drive).

9. New Business

- A. Recommendation from Plan Commission to approve a 47-lot and 1-outlot final plat of Kingston Preserve First Addition at 1200 BLK Employers BL (Parcels WD-2336, WD-2336-1).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Casey Nelson
<b>AYES:</b>	Dan Carpenter, Mike Eserkahn, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- C. Recommendation from Finance/Personnel Committee for Common Council consideration and possible action regarding the Community Service Grant program policies.

Council members discussed different options that could be adopted, including the creation of eligible categories that could be rotated on a two- or three-year basis; or establishing a policy that the award funds would not be split but only one project would be chosen during each application window. Several Council members spoke in favor of increasing the annual budget for the grants; discussion followed on potential sources of funding that could be used to grow the grant program. Mayor Boyd suggested reaching out to other communities that have community service grant programs to see what policies they have in place.

<b>RESULT:</b>	<b>NO ACTION</b>
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- D. Recommendation from the Finance/Personnel Committee on TID #8 financial statements and to approve fund transfer.

Development Services Director Dan Lindstrom confirmed that the balance remaining in the fund does not include what is being used for the affordable housing program. City Manager Kim Flom also confirmed that the balance will be used to reduce borrowing costs for capital projects in next year's budget.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Casey Nelson
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- E. Recommendation from the Finance/Personnel Committee to hire Associated Appraisal Consultants, Inc. for Statutory Assessor, Annual Maintenance and Alternating Year Interim Market Updates for 2027-2030 in the amount of \$360,000.

City Clerk Carey Danen explained that maintenance years will consist of reassessing homes that have sold, and those that have pulled building permits. She confirmed that the consultant kept the price the same for both maintenance and full revaluation years to prevent cost spikes during the term of the contract. City Manager Kim Flom explained that staff is recommending the four-year contract option because there wasn't a significant cost savings to go through 2031, and staff felt the four-year option gives the City more flexibility. Discussion followed regarding the change to an every-other-year process and potential impacts to the City's compliance with state requirements. Flom pointed out that Council members can choose to revert back to an every-year process if market trends and compliance issues warrant the increased cost.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- F. Recommendation from Finance/Personnel Committee to approve over-hire of one firefighter for Fire Department.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Amy Kunding
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- G. Recommendation from Finance/Personnel Committee to approve over-hire of one police officer for Police Department.

Aldersperson Carpenter requested that staff include the costs of overtime versus an over-hire in future requests.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Shana Ledvina
<b>SECONDER:</b>	Amy Kunding
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

H. Recommendation from Board of Public Works on award of contract for MSC Expansion.

Finance Director/Treasurer Pam Manley confirmed that the City will be able to bond less this year since the contract came in under budget.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

I. Recommendation from the Board of Public Works on award of Contract 26-04 Ontario Street Reconstruction.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Jonathon Hansen
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

I. Recommendation from Board of Public Works on award of Contract 26-06 Concrete Street Repairs.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Casey Nelson
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

J. Recommendation from the License Committee on an application for a Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor License for Homegrown Farmstand, LLC (DBA Homegrown Farmstand), 377 Main Av Suite B. Agent: Nicole L. Evers, De Pere WI.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Pamela Gantz
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

## 10. Old Business

A. Recommendation from Plan Commission to approve a 3-lot certified survey map at 206 N Wisconsin ST, 224 N Wisconsin ST, and 550 William ST (Parcels ED-886, ED-875, ED-875-1).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

## 11. Resolutions

Mayor Boyd moved, seconded by Alderperson Nelson to suspend the rules and take up items 11 A-F with one roll call vote. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- A. Resolution #26-19 Authorizing Agreement for Contractor Services with Ferguson Waterworks (2026 hydrant painting).
- B. Resolution #26-20 Approving Agreement for Construction of the Ninth Street Interceptor - American Boulevard, De Pere with Green Bay Metropolitan Sewerage District.
- C. Resolution #26-21 Approving Annual Report under Municipal Separate Storm Sewer System (MS4) Permit and its submission to the Wisconsin Department of Natural Resources.
- D. Resolution#26-22 Authorizing Agreement for Contractor Services with ECS Midwest, LLC (2026 construction materials testing).
- E. Resolution #26-23 Establishing Non-Lapsing Funds as of December 31, 2025.
- F. Resolution #26-24 Authorizing transfer of \$28,722.98 from Unassigned Reserves for Assistant Finance Director wages for 2025.
- G. Resolution #26-25 State of Emergency Declaration - Weather Disaster.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Devin Perock
<b>AYES:</b>	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

## 12. Future Agenda Items

Mayor Boyd requested that staff research other municipalities with a Community Service Grant program and report back to Council on their award policies. He also requested a future discussion on funding mechanisms for the southern bridge. Alderperson Hansen requested an update on the remaining excess Lambeau Field sales tax streetscaping funds. Alderperson Carpenter asked staff to obtain an update from Brown County on the Grant Street construction project and whether it will be completed this year.

## 13. Adjournment

Mayor Boyd moved, seconded by Alderperson Hansen to adjourn the meeting at 8:46PM. Upon vote, motion carried unanimously.

Respectfully submitted,

Carey Danen, City Clerk