



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, October 15, 2015

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Excused	
Lisa Rafferty	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	

II. Action Items

1. Approve Board of Park Commissioners Meeting Minutes 8-31-15.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Aldersperson
SECONDER:	Bill Volpano, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

2. Approve request from Dog Park Committee to fund improvements to Dog Park.*

Marty Kosobucki spoke with the board about the improvements for the Dog Park.

Don Melichar, De Pere Park Superintendent spoke with the board about the improvements which would be a shelter at the Dog Park. He took questions from the board in reference to the shelter. Marty Kosobucki also took questions from the board. They both explained the structure and size of the shelter. The structure is a complete metal structure and would be 14 x 16.

Sue Schinkten made a motion to approve the concept of the Dog Park Shelter, but would like staff to investigate the cost of the structure with wood underneath and a maintenance free roof, seconded by Randy Soquet. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

3. Approve Braisher Park for site of Urban Orchard.

Marty Kosobucki spoke with the board in reference to the Urban Orchard at Braisher Park. He took questions from the board in reference to the Urban Orchard.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

4. Approval to accept a Project Proposal to build informational signs for Voyageur Park by an Eagle Scout.*

Mike Donovan made a motion to open the meeting at 6:47 p.m., seconded by Sue Schinkten.

Eagle Scout Joel Mommaerts spoke with the board about the project to build information signs for Voyageur Park. He took questions from the board in reference to the project.

Mike Donovan made a motion to close the meeting at 6:57 p.m., seconded by Randy Soquet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

5. Approve addition to wage scale for WIAA Basketball officials.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

6. Review and Approve Brown County Ice Time Management Report

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

7. Review and Approve 2015 Community Center 3rd Quarter Report

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Michael Donovan, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

8. Approval to apply for NRDA Grants.*

Marty Kosobucki spoke with the board about the grant and the process. He took questions from the board in reference to the grant and there was discussion about the grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

9. Approve lease amendment for Humana Sports Park.*

Marty spoke with the board about the lease amendment for the Humana Sports Park. He took questions from the board and there was discussion about the amendment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck

III. Public Comment Period

none

IV. Future Agenda Items

None

V. Staff Updates

1. Budget

Marty Kosobucki spoke with the board about the budget, some of the changes and possible future items. He took questions from the board and there was discussion.

2. Jim Martin Park Update

Marty Kosobucki gave an update on the progress of Jim Martin Park. He stated someone had walked on the surface before it was dry and caused a problem. Marty stated all should be taken care of and ready to go shortly.

VI. Adjournment

Randy Soquet made a motion to adjourn the meeting at 7:16 p.m., seconded by Sue Schinkten.

Respectfully submitted,
Debbie Zierson