



Common Council

Regular Meeting

Agenda

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Wednesday, April 8, 2026

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 8, 2026** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

Electronic Meeting Access:

<https://www.gotomeet.me/DePere>

Telephonic Meeting Access:

1 (866) 899-4679 -or- 1 (312) 757-3117

Access Code: 154-883-285

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS/AWARDS/RECOGNITION
 - A. Presentation to Alderperson Dan Carpenter in recognition of his service to the City of De Pere.
5. PUBLIC COMMENTS

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC
6. NEW BUSINESS
 - A. Approval of the minutes of the March 17, 2026 Common Council meeting.
 - B. Recommendation from the Board of Park Commissioners to approve the name Volunteer Park for the new park in the Waterview Heights Subdivision.
 - C. For consideration and possible action on Memorandum of Understanding with the Town of Lawrence to enhance emergency medical services.
 - D. Recommendation from the License Committee on an application for a premises description change submitted by El Bistro Taco, 400 Reid St Suite M.
7. ORDINANCES

- A. Ordinance #26-11 Amending De Pere Municipal Code Chapter 30 - Parks, Recreation and Tree Management (prohibiting power loading at city boat launches).

8. RESOLUTIONS

- A. Resolution #26-26 Approving ATM Site/Location Agreement with Convenient ATM Services, Inc.
- B. Resolution #26-27 Authorizing Agreement for Professional Services with Minnesota Playground, Inc., d/b/a MWP Recreation (modular playground design and installation-Carney Park).
- C. Resolution #26-28 Authorizing Agreement for Professional Services with Lee Recreation, LLC (modular playground design and installation - Waterview Heights Subdivision park).
- D. Resolution #26-29 Authorizing Professional Services Agreement with GRAEF-USA, Inc. (design and specification services for Voyageur Park dock system replacement).

9. INFORMATIONAL

- A. De Pere Fire Rescue - annual update.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 920-339-4050 by noon on the previous day so that arrangements can be made.

The Public or Members of the Common Council, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means.

This meeting may also be rebroadcast on TV throughout the week and is available on demand at <https://deperewi.portal.civicclerk.com/>.



City of De Pere, Wisconsin

4.A

Request for Common Council Action

Meeting Date: April 8, 2026
Department: Administration
From:
Subject: Presentation to Alderperson Dan Carpenter in recognition of his service to the City of De Pere.
Recommendation:

Attachments:
None



City of De Pere, Wisconsin

6.A

Request for Common Council Action

Meeting Date:	April 8, 2026
Department:	City Clerk
From:	Carey Danen, City Clerk
Subject:	Approval of the minutes of the March 17, 2026 Common Council meeting.
Recommendation:	Motion to approve.

Attachments:

3-17-26 Common Council minutes_draft



Common Council

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, March 17, 2026

7:30 PM

1. Call to Order

The meeting was called to order at 7:30PM by Mayor James Boyd.

2. Roll Call

Present: Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

3. Pledge of Allegiance

4. Approval of the Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

5. Public Hearings

- A. Public Hearing on a request for a zoning map amendment to remove an outdated PDD overlay from 40 parcels within The Kingston Preserve Subdivision, generally located west from the N Honeysuckle CI and Lawrence DR intersection.

i. Notice of public hearing.

The notice was published in the Press Times on February 27 and March 6, 2026.

ii. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that this request is to remove an overlay that is no longer necessary due to the adoption of the new zoning code. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

- iii. Ordinance #26-09 Approving Zoning Map Amendment to remove Planned Development District Overlay from 40 parcels within The Kingston Preserve Subdivision generally located west from North Honeysuckle Circle and Lawrence Drive intersection.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Casey Nelson

AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd
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B. Public Hearing on a request for a zoning map amendment from O (Office District) to R1-45 (Single-Dwelling Detached District) at 1200 BLK Employers BL (Parcel WD-2336-1).

i. Notice of public hearing.

The notice was published in the Press Times on February 27 and March 6, 2026.

ii. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that this parcel is a remnant piece of land that is zoned office district. It will ultimately be attached to the Kingston Preserve project discussed in the previous agenda item. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

iii. Ordinance #26-10 Approving Zoning Map Amendment from O, Office District to R1-45, Single-Dwelling Detached District (1200 Block Employers Boulevard, Parcel WD-2336-1).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Casey Nelson
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

6. Presentations/Awards/Recognition

A. South Bridge Connector informational project update by Brown County and City of De Pere.

Brown County Highway Commissioner Chris Hardy reported that the Highway Commission considered the City's recommendations regarding the southern bridge design. He presented an overview of the decisions made by their Planning, Development, and Transportation Committee. He reviewed the options and selections made for facades, colors, and materials for the bridge's piers, parapets and railings. Hardy then reviewed the decisions on the railroad overpass as well as the Hemlock Creek, Fox River Trail crossing, and East River bridges that are part of the project. Hardy reported that Brown County has chosen not to name the bridge; it will be known as the Fox River bridge. The County did accept the name Generations Blvd for the southern bridge corridor. He recommended that the City talk to property owners who will be changing from Southbridge Rd to Generations Blvd. Hardy answered questions from Council members regarding the longevity and maintenance of the bridge construction options, as well as fencing options for sections of the bridge.

Development Services Director Dan Lindstrom then reported on funding for the bridge project. He noted that back in 2020 the City's price tag was around \$30 million; however, due to combined funding from various agencies at the state and federal level, we are now looking at cost estimates around \$15.6 million. Lindstrom reported that segments 14,15, & 16 can be covered with TID funding. Sections 17 & 18 present a bit more of a challenge because there has not been as much growth in those areas. There is a \$2 million funding gap for Section 17, and none of the costs for Section 18 can be covered through the TIDs. Lindstrom then reviewed potential

scenarios that could help reduce the City's commitment out of the general fund. He noted that funding options will be brought to the Finance/Personnel Committee at some point in the future.

7. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

8. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- A. Approval of the minutes of the March 3, 2026 Common Council meeting.
- B. Reappointment of Dan Lindstrom to the Brown County Plan Commission by Mayor Boyd; term to expire April 30, 2029.
- C. Reappointment of Grant Shilling to the Plan Commission by Mayor Boyd; term to expire April 30, 2029.
- D. For consideration and possible action regarding Consent to Partial Assignment and Assumption of Easement Agreement between Central Brown County Water Authority and Wisconsin Public Service Corporation (Parcel No. WD-1050; 0 Lawrence Drive).

9. New Business

- A. Recommendation from Plan Commission to approve a 47-lot and 1-outlot final plat of Kingston Preserve First Addition at 1200 BLK Employers BL (Parcels WD-2336, WD-2336-1).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Casey Nelson
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- C. Recommendation from Finance/Personnel Committee for Common Council consideration and possible action regarding the Community Service Grant program policies.

Council members discussed different options that could be adopted, including the creation of eligible categories that could be rotated on a two- or three-year basis; or establishing a policy that the award funds would not be split but only one project would be chosen during each application window. Several Council members spoke in favor of increasing the annual budget for the grants; discussion followed on potential sources of funding that could be used to grow the grant program. Mayor Boyd suggested reaching out to other communities that have community service grant programs to see what policies they have in place.

RESULT:	NO ACTION
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- D. Recommendation from the Finance/Personnel Committee on TID #8 financial statements and to approve fund transfer.

Development Services Director Dan Lindstrom confirmed that the balance remaining in the fund does not include what is being used for the affordable housing program. City Manager Kim Flom also confirmed that the balance will be used to reduce borrowing costs for capital projects in next year's budget.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Casey Nelson
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- E. Recommendation from the Finance/Personnel Committee to hire Associated Appraisal Consultants, Inc. for Statutory Assessor, Annual Maintenance and Alternating Year Interim Market Updates for 2027-2030 in the amount of \$360,000.

City Clerk Carey Danen explained that maintenance years will consist of reassessing homes that have sold, and those that have pulled building permits. She confirmed that the consultant kept the price the same for both maintenance and full revaluation years to prevent cost spikes during the term of the contract. City Manager Kim Flom explained that staff is recommending the four-year contract option because there wasn't a significant cost savings to go through 2031, and staff felt the four-year option gives the City more flexibility. Discussion followed regarding the change to an every-other-year process and potential impacts to the City's compliance with state requirements. Flom pointed out that Council members can choose to revert back to an every-year process if market trends and compliance issues warrant the increased cost.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- F. Recommendation from Finance/Personnel Committee to approve over-hire of one firefighter for Fire Department.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- G. Recommendation from Finance/Personnel Committee to approve over-hire of one police officer for Police Department.

Alderson Carpenter requested that staff include the costs of overtime versus an over-hire in future requests.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Amy Kunding
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

H. Recommendation from Board of Public Works on award of contract for MSC Expansion.

Finance Director/Treasurer Pam Manley confirmed that the City will be able to bond less this year since the contract came in under budget.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

I. Recommendation from the Board of Public Works on award of Contract 26-04 Ontario Street Reconstruction.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

I. Recommendation from Board of Public Works on award of Contract 26-06 Concrete Street Repairs.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Casey Nelson
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

J. Recommendation from the License Committee on an application for a Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor License for Homegrown Farmstand, LLC (DBA Homegrown Farmstand), 377 Main Av Suite B. Agent: Nicole L. Evers, De Pere WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

10. Old Business

A. Recommendation from Plan Commission to approve a 3-lot certified survey map at 206 N Wisconsin ST, 224 N Wisconsin ST, and 550 William ST (Parcels ED-886, ED-875, ED-875-1).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

11. Resolutions

Mayor Boyd moved, seconded by Alderperson Nelson to suspend the rules and take up items 11 A-F with one roll call vote. Upon vote, motion carried unanimously.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

- A. Resolution #26-19 Authorizing Agreement for Contractor Services with Ferguson Waterworks (2026 hydrant painting).
- B. Resolution #26-20 Approving Agreement for Construction of the Ninth Street Interceptor - American Boulevard, De Pere with Green Bay Metropolitan Sewerage District.
- C. Resolution #26-21 Approving Annual Report under Municipal Separate Storm Sewer System (MS4) Permit and its submission to the Wisconsin Department of Natural Resources.
- D. Resolution#26-22 Authorizing Agreement for Contractor Services with ECS Midwest, LLC (2026 construction materials testing).
- E. Resolution #26-23 Establishing Non-Lapsing Funds as of December 31, 2025.
- F. Resolution #26-24 Authorizing transfer of \$28,722.98 from Unassigned Reserves for Assistant Finance Director wages for 2025.
- G. Resolution #26-25 State of Emergency Declaration - Weather Disaster.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Casey Nelson, Devin Perock, James Boyd

12. Future Agenda Items

Mayor Boyd requested that staff research other municipalities with a Community Service Grant program and report back to Council on their award policies. He also requested a future discussion on funding mechanisms for the southern bridge. Alderperson Hansen requested an update on the remaining excess Lambeau Field sales tax streetscaping funds. Alderperson Carpenter asked staff to obtain an update from Brown County on the Grant Street construction project and whether it will be completed this year.

13. Adjournment

Mayor Boyd moved, seconded by Alderperson Hansen to adjourn the meeting at 8:46PM. Upon vote, motion carried unanimously.

Respectfully submitted,

Carey Danen, City Clerk



City of De Pere, Wisconsin

6.B

Request for Common Council Action

Meeting Date: April 8, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Recommendation from the Board of Park Commissioners to approve the name Volunteer Park for the new park in the Waterview Heights Subdivision.
Recommendation: Board of Park Commissioners recommend approval.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved Volunteer Park as the name of the new park in the Waterview Heights Subdivision. The motion passed unanimously with a 6-0 vote.

Attachments:
Memo.Park Naming

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: January 15, 2026

RE: Consideration and possible action on approving a park name for the new park in the Waterview Heights Subdivision

Summary: We were able to talk with McKim Boyd regarding the new park and a potential name. He indicated they have done some deeper digging into history and found out there was a large group of volunteers from the De Pere Area that served in the Civil War. They were known as Company F and were part of the 14th Wisconsin Regiment, which was made up of people from Northeast Wisconsin. Company F was made up of volunteers, including Henry Cady (name that Jim Kneisel has mentioned as a potential name for the park). McKim Boyd suggested the park be named Volunteer Park in memory and recognition of all the volunteers that were part of Company F.

Volunteer Park has a nice ring to it; however, I am not sure when someone reads "Volunteer Park", they will create a linkage to Company F and the volunteers that served in the Civil War. You could create a descriptive and commemorative plaque at the park highlighting the Company F; however, I think most people will not make the correlation when they read "Volunteer Park". Below is the summary/history of Company F provided from the Historical Society.

THE DE PERE RIFLES

*The 14th Wisconsin Regiment was made up of volunteers from Northeast Wisconsin. Men of De Pere composed Company F when the 14th set off from Fon du Lac on March 8, 1862. After a brief stay at Saint Louis, they were ordered to report to General Ulysses S. Grant at Savannah. Due to numerous displays of courage in battle, the 14th earned the name "The Wisconsin Regulars" and Company F became known as "The De Pere Rifles." The Brigade Commander of the 14th, Colonel John M. Oliver, described the 14th : "This regiment was the only one to rely upon in any emergency. Though suffering less than no other regiment in the command, they maintained their lines and delivered their fire with all the precision and coolness which could have been maintained upon drill." Of the 174 men who served in **The De Pere Rifles**, disease and battle claimed 30 in the field, and 17 more returned to De Pere permanently disabled.*

Staff Recommendation: There are a couple of ways you could go with this idea.

- First – you could name the park "Volunteer Park" and create a separate memorial/plaque recognizing Company F and the members from the De Pere Area that volunteered and served. You could also describe/explain the reasoning behind the name of the park.
- Second – You could come up with a different name that has a more direct linkage to Company F. You could name it Rifle Park or Company F Park. I would suggest also doing some type of plaque providing greater background.
- Third – you could go with the name Volunteer Park, but with a different purpose. The name would simply recognize and honor all the volunteers that serve in the City of De Pere.
 - o It is without a doubt that the quality of our services would suffer if it were not for people volunteering their time to programs and events.



City of De Pere, Wisconsin

6.C

Request for Common Council Action

Meeting Date:	April 8, 2026
Department:	Fire
From:	Lea Taylor, Executive Assistant
Subject:	For consideration and possible action on Memorandum of Understanding with the Town of Lawrence to enhance emergency medical services.
Recommendation:	Staff recommends approval of the MOU with the Town of Lawrence.

Consideration and Possible Action on Memorandum of Understanding Approval with the Town of Lawrence.

Attachments:
20260330143509071

Memo



To: Honorable Mayor James Boyd
Members of the Common Council
From: Brett Jansen, Fire Chief *BT*
Date: April 8, 2026
Re: Request for MOU Approval with Town of Lawrence

The City of De Pere and Town of Lawrence are seeking to enhance collaboration on emergency medical services (EMS) in conjunction with our current EMS contract. The Memorandum of Understanding (MOU) will provide a benefit for both De Pere Fire Rescue and the Lawrence Fire Department.

Key provisions of the MOU will include:

1. Cross credentialing of Town of Lawrence members, who are certified as a paramedic or emergency medical technician. The cross credentialing will allow their EMS certified members to assist De Pere Fire Rescue ambulance on scene at their certification level. The town must also defend, indemnify, and hold harmless the city from any claims that arise from their actions.
2. The cross-credentialed members will be offered EMS training through our contact with Auroa Bay Care Training Center at the town's expense.
3. The MOU will allow the town to purchase medical supplies that are used in incidents by their members. This will be done through collaboration with the town's EMS supervisor and may be invoiced at least quarterly. This process will help their members with familiarization of equipment and supplies and offer additional medical supplies to our staff if needed on incidents.
4. There are no budget implications related to this MOU.

In summary, we are requesting approval for the Memorandum of Understanding with the Town of Lawrence to help strengthen our EMS response capacities, provide structured training to their members, ensure a consistent cost-effective supply support, and protect the city from liability related to the town's personnel participation.

Thank you for your consideration. If you have any questions, please do not hesitate to ask.

**MEMORANDUM OF UNDERSTANDING
CITY OF DE PERE AND TOWN OF LAWRENCE**

This MEMORANDUM OF UNDERSTANDING (the “MOU”), effective as of April ____, 2026, is by and between the City of De Pere, a Wisconsin municipal corporation (“City”), and the Town of Lawrence, a Wisconsin unincorporated township (“Town”).

WHEREAS, the City and the Town are parties to that *Intergovernmental Agreement for Emergency Medical Services and Rescue between the City of De Pere and the Town of Lawrence*, dated December 23, 2025, pursuant to which the City agrees to provide and make available on-call emergency medical and rescue services within the Town’s geographic area, and

WHEREAS, the City and Town wish to further collaborate as to certain aspects of emergency medical and rescue services in addition to what is set forth in the aforementioned Intergovernmental Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, and other good and valuable consideration, the City and the Town agree as follows.

1. Cross-Credentialing. Certain employees of the Town are either certified paramedics or certified emergency medical technicians. The City agrees that such Town employees can respond to emergency medical and rescue services calls within the Town, during such employees’ shifts or normal work hours, and assist the City’s paramedics or certified emergency medical technicians responding to the call pursuant to the aforementioned Intergovernmental Agreement up to the level of the employees’ certification. The Town agrees to defend, indemnify and hold harmless the City and its employees, agents and representatives from any and all claims or actions asserted against the City arising from the actions of such Town employees who respond to emergency medical and rescue services calls within the Town as set forth herein.

2. Training/Continuing Education. The City provides trainings and other continuing education events to its emergency responders. Town employees may attend and participate in such trainings and the City may invoice the Town for the tuition or cost of these training events.

3. Supply Restocking. The City agrees to sell the Town available emergency medical services supplies at cost upon the Town’s request, which must specify, in writing, the supplies being requested for purchase.

IN WITNESS WHEREOF, this Memorandum of Understanding has been executed as of the day and year written above.

TOWN OF LAWRENCE

CITY OF DE PERE

By: _____

By: _____

Its: _____

Its: _____



City of De Pere, Wisconsin

6.D

Request for Common Council Action

Meeting Date: April 8, 2026
Department: City Clerk
From: Carey Danen, City Clerk
Subject: Recommendation from the License Committee on an application for a premises description change submitted by El Bistro Taco, 400 Reid St Suite M.
Recommendation: Motion to approve.

El Bistro Taco wishes to expand their premises to include an outdoor seating area located in the former drive-thru lane that is adjacent to the building. The patio area will have a barrier and the applicant has received a permit from the Building Inspection department for the structure.

Attachments:
El Bistro Taco premises description change

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only

Municipality
City of De Pere
License Period 2026-27

Application Type (check one)

☐ Initial (New) ☒ Renewal

License(s) Requested: (up to two boxes may be checked)

☐ Class "A" Beer \$ ☐ Class "B" Beer \$
☐ "Class A" Liquor \$ ☒ Regular "Class B" Liquor \$
☐ "Class A" Liquor (cider only) \$ ☐ Reserve "Class B" Liquor \$
☐ "Class C" Liquor (wine only) \$ ☐ Above-Quota "Class B"
Liquor \$

Fees

License Fee(s)	\$
Background Check Fee	\$
Publication Fee	\$30.00
Total Fees	\$30

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

El Bistro Taco

2. Business Trade Name or DBA

El Bistro Taco

3. FEIN

84-3498321

4. Wisconsin Seller's Permit Number

456-1022418372-04

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. If the applicant business is an LLC, are the controlling members other LLCs or corporations? ☐ Yes ☒ No

If yes, the members, managers, officers and directors of those business entities must be listed in Part C and provide a Form AB-100.

7. State of Organization
Wisconsin

8. Date of Organization
10/31/2019

9. Wisconsin DFI Registration Number
E054723

10. Premises Address
400 Reid St. Suite M

11. City
De Pere

12. State
WI

13. Zip Code
54115

14. County
Brown

15. Governing Municipality: ☒ City ☐ Town ☐ Village
of: De Pere

16. Aldermanic District

17. Premises Phone
920-857-3939

18. Premises Email
el.bistro.taco@gmail.com

19. Website
n/a

20. Premises Description

Initial (New Applicants Only): Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Renewal Applicants Only: I am renewing a license and by checking the box following this statement, I affirm that I have reviewed the last issued license certificate and the premises description remains the same. ☒

After reviewed the last issued license certificate and the premises description remains the same with the request of extended outside area for our current liquor license be able to serve drinks outside. (we are adding a temporary patio for the summer with a 12-15 ppl seating)

21. Mailing Address (if different from premises address)

22. City

23. State

24. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.
3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or wholesaler? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.
4. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☐ Yes ☒ No
5. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No
6. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

Check each box to attest that you have provided the appropriate supplementary information to complete your application. See the instructions for Part C of this application, beginning on page 2, to complete this section.

- ☒ I have accurately listed and provided contact and personal information for all required persons involved in the applicant business and any business identified in Part A, Question 6 using Form AB-200AA.
- ☒ I have provided an accurate Form AB-100 for each person listed in Form AB-200AA.
- ☒ (For corporations, limited liability companies, and nonprofit organizations only) I have provided an accurate Form AB-101 to appoint an agent on behalf of my business.
- ☒ I understand that my application is not complete until this supplementary paperwork is received by the municipal clerk where I am applying for an alcohol beverage license.

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Duarte Reyes		First Name Dina	M.I. L
Title owner	Email el.bistro.taco@gmail.com	Phone 920-242-9006	
Signature 		Date 03-26-2026	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage License Application
Appendix A - List of Persons Involved in the Applicant Business

Application Type (check one)	
☐ Initial (New)	☒ Renewal
License Period 2026-27	

Instructions				*Status Definitions	
This form is required supplemental material to Form AB-200, Alcohol Beverage License Application, for new and renewal applications. The persons holding the following titles in the applicant business and any businesses referenced in Part A, Question 6, must provide contact and personal information to determine fitness to hold an alcohol beverage license under state law: • Sole proprietor • All partners of a partnership • All officers, directors, and agent of a corporation or nonprofit organization • All members or managers, and agent of a limited liability company Contact and personal information for persons named above must be listed in the table below and submitted with this application. Attach additional sheets if necessary. Each person holding a title named above must submit the most accurate Form AB-100 with this application. Corporations, nonprofit organizations, and limited liability companies must submit the most accurate Form AB-101 with this application.				New: All entries on a new application or any person added to a renewal application for the first time. Remove: This person no longer has a relationship to the applicant business. Update: There are changes to this person's personal or contact information, or their relationship to the applicant business. No Change: There are no changes to this person's personal or contact information, or their relationship to the applicant business.	
1. Legal Business Name (individual name if sole proprietorship) El Bistro Taco					
2. Business Trade Name or DBA EL Bistro Taco			3. FEIN 84-3498321		
Listing of Persons Involved in Applicant Business					
First Name and Middle Initial	Last Name	Title/Relationship to Applicant Business	Phone Number	Email	Status*
Dina L	Duarte Reyes	Owner	920-2429006	el.bistro.taco@gmail.com	No change



City of De Pere, Wisconsin

7.A

Request for Common Council Action

Meeting Date:	April 8, 2026
Department:	Parks, Recreation & Forestry
From:	Brian Christnovich, Parks Superintendent
Subject:	Ordinance #26-11 Amending De Pere Municipal Code Chapter 30 - Parks, Recreation and Tree Management (prohibiting power loading at city boat launches).
Recommendation:	Board of Park Commissioners recommends approval.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved implementing an ordinance regarding power loading at the boat launches. The motion passed unanimously with a 6-0 vote.

Attachments:
Ord26-11, Memo.Power loading

ORDINANCE #26-11

AMENDING DE PERE MUNICIPAL CODE CHAPTER 30 – PARKS, RECREATION
AND TREE MANAGEMENT

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DOES ORDAIN AS
FOLLOWS:

Section 1. Chapter 30 – PARKS, RECREATION AND TREE MANAGEMENT is hereby
amended as follows:

1. **Sec. 30-2 – Park Regulations.** is hereby amended by adding the following terms into the alphabetical order under subsection (a) *Definitions.*:

Power loading means the practice of putting on, or taking off, from a trailer, carriage or device, a watercraft while under motor power, whether by main, auxiliary or trolling power devices/motors.

Watercraft means all motorized and non-motorized boats, personal watercraft, hydroplanes, amphibious vehicles, jet skis, sailboats, hovercraft, or any other craft or vehicle used to travel upon the water.

2. **Sec. 30-5. – Use of city boat ramps and docking facilities.** is hereby amended by creating a new subsection (d) and re-lettering the current remaining subsections as (e) *Water skiing.* and (f) *Park department to post signs.*:

(d) *Power loading prohibited at all city boat launches.* Watercraft must be loaded and unloaded from the watercraft's trailer, carriage or other device used to transport said watercraft without the use of the watercraft's main, auxiliary or trolling power devices/motors. A rope, strap or similar device is to be used. It shall be unlawful to otherwise launch or trailer a watercraft.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby
repealed.

Section 3. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April,
2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/19/2026

Publication Date: _____

Effective Date: _____

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: Power Loading Ordinance

Summary: Recently the City just approved unassigned reserves to repair our boat ramp at Fox Point Boat Launch. The reason for the repair is because of a rock ledge underneath the water level has washed out causing difficulties in launching/loading boats. An inspection from a contracted diver revealed the rock ledge has been washed out creating a sharp drop at the end of the concrete ramp. Our diver and our dock consultant have indicated the most likely culprit is power loading. This is the act of boaters using their motor to drive up on their trailer.

Our legal office has drafted a sample ordinance to be adopted to prevent power loading at the launches and is included in your packet.

Staff Recommendation: Approve draft power loading ordinance and forward to City Council for approval.



City of De Pere, Wisconsin

8.A

Request for Common Council Action

Meeting Date: April 8, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Resolution #26-26 Approving ATM Site/Location Agreement with Convenient ATM Services, Inc.
Recommendation: Board of Park Commissioners recommends approval.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved the ATM Site/Location Agreement with Convenient ATM Services to provide an ATM at the Nelson Family Pavilion for the 2026 Beer Gardens. The motion passed unanimously with a 6-0 vote.

Attachments:

Reso26-26, Convenient ATM Service Site-Location Agreement, Memo.ATM Service

RESOLUTION #26-26

**APPROVING ATM SITE/LOCATION AGREEMENT WITH
CONVENIENT ATM SERVICES, INC.**

WHEREAS, in an effort to support cash only payments at its Beer Garden events, as well as other special events and programming planned in Voyageur Park over the summer season, the City wishes to provide a seasonal automated teller machine (ATM) for the convenience of its patrons for the months of May through September; and

WHEREAS, Convenient ATM Services, Inc., has available equipment and staffing to provide a seasonal ATM in Voyageur Park pursuant to the terms and conditions of the attached ATM Site/Location Agreement; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW THEREFORE, IT IS HEREBY RESOLVED THAT:

The City Manager is authorized and directed to execute the ATM Site/Location Agreement with Convenient ATM Services, Inc. as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/19/2026

ATM SITE / LOCATION AGREEMENT

This ATM Site / Location Agreement ("Agreement") is made and entered into by and between Convenient ATM Services, Inc. ("Operator") and the City of De Pere (the "Vendor") identified at the signature block.

1. Background; Purpose & Term. The Vendor owns a commercial location identified below (the "Location") and the Vendor desires to have an Automated Teller Machine ("ATM") installed at the Vendor's Location for the purpose of dispensing cash for the time period of May 1st through October 1st, 2026. The Agreement begins on May 1st and shall terminate as of October 2nd, 2026. Either party to this Agreement may terminate the Agreement for convenience by giving the other party thirty (30) days' written notice, or immediately upon written notice of a material breach hereof. Operator owns the ATM and associated communication equipment (collectively referred to as the "Equipment") that it wishes to place at the Vendor's Location. The Vendor and Operator, in consideration of the mutual promises herein expressed, hereby agree to the terms and conditions of this Agreement.

2. Placement. The placement of the Equipment will be in a mutually agreed upon area within the Vendor's Location in order to optimize visibility and accessibility. All Equipment is the sole and exclusive property of the Operator, and title to the Equipment will at all times remain with the Operator. Vendor agrees to provide full public access to Equipment during Vendor's typical business hours. Vendor shall not be responsible for vandalism, graffiti or other damage to the ATM caused by a third-party or weather conditions. Vendor will allow access to Operator for installation, servicing, repair, and maintenance of the Equipment and agrees to promptly notify Operator of the need for service and repair on the Equipment. Operator shall post a phone number on the ATM for Vendor to call Operator for necessary service and repair of the Equipment. Operator will be responsible for all ATM user questions and concerns, operating expenses, errors or defects, cellular wireless unit, and maintenance costs of Equipment other than the supply of electricity to operate the Equipment, which is to be provided by Vendor at its expense.

3. Exclusivity. Operator is hereby granted the right to operate an ATM at the Location during the term of this Agreement. Vendor shall promptly remove, and shall keep the Location clear, both inside and out, of any and all ATMs other than the Equipment that is the subject of this Agreement.

4. Cash Loading. The Operator will be responsible for cash loading of the Equipment.

5. Network Rules and Regulations. Vendor understands and agrees that the Equipment (and the ATM transactions originating from the Equipment) is subject to strict operating rules and regulations of each ATM network, and Vendor agrees to comply with such network rules and regulations. Vendor agrees to provide a safe and secure environment for the Equipment and customers utilizing the Equipment.

6. General Good Faith Obligations. Each of Operator and Vendor agree that it will use its good faith efforts to comply with all applicable local, state, and federal laws, ordinances, rules, and regulations concerning the placement and operation of the Equipment.

7. Supply of Utilities. Vendor agrees, at its expense, to provide and maintain an operational power outlet (110 volts) for operation of the Equipment.

Initial

8. Mutual Indemnification. Each party to this Agreement shall indemnify, release, defend and hold harmless the other party, to include respective directors, officers, representatives, agents, employees, contractors, guests, volunteers, divisions, affiliates and invitees from and against any and all liabilities, claims, demands, costs, and expenses for personal injury or damage to property of third parties (including, but not limited to reasonable attorneys' fees and litigation costs) (collectively, "Claims") to the extent that such Claims arise from: (i) negligence or other fault of the indemnifying party or its representatives, agents, employees, contractors, suppliers, customers, guests or invitees, or (ii) failure of the indemnifying party to fully perform all of its obligations under this Agreement.

9. Entire Agreement. This Agreement contains the entire and exclusive understanding and agreement between the parties with respect to matters referred to herein and supersedes any and all prior or contemporaneous agreements, understandings, communications and representations, whether oral or written, with regard to this Agreement's subject matter. This Agreement may not be amended except in writing signed by both parties hereto.

10. Miscellaneous Information:

The Vendor's Location for placement of the Equipment is:

<u>City of De Pere, Nelson Family Pavilion in Voyageur Park, 100 William ST, De Pere, WI 54115</u>		
(Business Name)	(Street Address)	(City, State, Zip)

11. Warranty of Authority. VENDOR AND OPERATOR EACH WARRANT THEY HAVE THE RIGHT AND AUTHORITY TO ENTER INTO THIS AGREEMENT AND THE PERSON SIGNING BELOW ON BEHALF OF VENDOR AND OPERATOR ARE DULY AUTHORIZED SIGNATORIES.

Operator:

Entity Name: Convenient ATM Services, Inc.

Address: P.O. Box 223

New London, WI 54961

By: _____

Printed Name: Richard E. Flocker III

Title: Owner/Operator

Date: _____

Phone: 920-359-0794

Vendor:

Person/Entity Name: City of De Pere

Address: 335 South Broadway Street

De Pere, WI 54115

By: _____

Printed Name: Kimberly T. Flom

Title: City Manager

Date: _____

Phone: 920-339-4044

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: **Consideration and Action to Approve Agreement for Temporary ATM Machine**

Summary: We would like to continue having a temporary ATM machine available at the Beer Gardens this summer. There continues to be only a small selection of companies that offer this type of service. We have worked with CA\$ (Covenant ATM Service) in the past and would recommend using them again. There is no cost to us having the service provided. Last year's agreement is included with your information, and would suggest the same agreement.

Staff Recommendation: Approve having Convenient ATM Services provide a portable ATM at Voyageur Park for the Beer Gardens this summer.



Request for Common Council Action

Meeting Date: April 8, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Resolution #26-27 Authorizing Agreement for Professional Services with Minnesota Playground, Inc., d/b/a MWP Recreation (modular playground design and installation-Carney Park).
Recommendation: Board of Park Commissioners recommends approval.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved the MWP Option 1 proposal for the playground equipment at Carney Park. The motion passed unanimously with a 6-0 vote.

Attachments:

Reso26-27, MWP Recreation4-1-26, RFP.Carney Playground, Exhibit B-MWP Recreation, Memo .Carney Playground Design Selection, Carney Park Playground Survey Results, Lee Rec 1.Proposal, Lee Rec 1.Cost, Lee Rec 2.Proposal, Lee Rec 2.Cost, MWP 1.Proposal, MWP 1.Cost, MWP 2.Proposal, MWP 2.Cost, Northland.Proposal, Northland.Cost, Boland 1.Proposal, Boland 1.Cost, Boland 2.Proposal, Boland 2.Cost, Gerber Leisure.Proposal, Gerber Leisure.Cost

RESOLUTION #26-27

AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF DE PERE AND MINNESOTA PLAYGROUND, INC.
(Modular Playground Design and Installation Services– Carney Park)

WHEREAS, the City is in need of contracting with a firm to provide equipment design specifications and installation services for construction of modular playground equipment at Carney Park; and

WHEREAS, Minnesota Playground, Inc., d/b/a MWP Recreation has available and offers to provide qualified personnel and necessary equipment to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval of MWP Recreation’s Option #1 Proposal.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The City Manager and City Clerk are authorized and directed to execute the Standard Agreement for Professional Services Between the City of De Pere and Minnesota Playground, Inc., as is attached hereto, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/19/2026

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF DE PERE AND MINNESOTA PLAYGROUND, INC.

Project: (Carney Park Modular Playground Design and Installation)

THIS AGREEMENT made and entered into this ____ day of _____, 2026, by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and Minnesota Playground, Inc., d/b/a MWP Recreation, a foreign corporation authorized to do business in the State of Wisconsin ("Consultant"), collectively referred to as the parties.

WITNESSETH

WHEREAS the City is in need of modular playground equipment design and installation services at Carney Park, 1286 Outward Avenue in the City of De Pere; and

WHEREAS the Consultant has available and offers to provide qualified personnel and facilities necessary to accomplish the work within the required timeframe.

NOW, THEREFORE, in consideration of the following terms and conditions, City and Consultant mutually agree as follows:

I. SCOPE OF WORK

The scope of work shall include all services and materials necessary to complete the project as fully described and specified in the City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated January 26, 2026 (Option 1) (Exhibit B), both of which are attached hereto and incorporated herein by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically included herein.

II. AMENDMENTS TO AGREEMENT

This Agreement may be amended only by written instrument signed by both parties. If in the reasonable judgment of the City, the scope or nature of the services to be performed by Consultant change or deviate materially from the scope or nature of the services described above, the City may, at its discretion, suspend performance of its services until a written agreement superseding this Agreement and adjusting the scope, schedule, terms and conditions has been executed. Where additional work is to be completed on time and expenses compensation, charges shall be in accordance with the fee schedule submitted with the Consultant's proposal.

III. FEES

Total fees payable to Consultant shall not exceed the amount of \$42,000.00 for all services, materials, equipment and authorized reimbursable expenses under this Agreement unless an Amendment to Agreement signed by both parties, approves additional fees in writing. Any such additional fees shall be defined in writing and authorized prior to execution of such work.

IV. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform all those services and furnish all material necessary as fully described in Exhibits A and B.

V. SCOPE OF CITY SERVICES

City agrees to provide the Consultant with input on final design criteria, excavate and prepare area to the approximate depth, install drain tile in the base of the work area, install sidewalk to the opening of the playground, remove spoils from the work zone as requested, remove/recycle product waste from the job site on a daily basis and provide additional applicable information or items concerning the project as are available.

VI. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept compensation in accordance with the compensation provisions described in Exhibit B, to be paid in a lump sum at the conclusion of each component of the work. Payment to the Consultant is due in 30 days from the invoice date. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

VII. INDEMNIFICATION

Consultant hereby agrees to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by negligence, whether active or passive, of Consultant or of anyone acting under its direction or control or on its behalf even if liability is also sought to be imposed on City, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and

each of them, shall be applicable unless liability results from the sole negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

In the event that Consultant employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Consultant's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

VIII. INSURANCE

Consultant shall not commence work under this Agreement until it has obtained the insurance required herein. All coverages shall be with insurance carriers licensed and admitted to do business in the State of Wisconsin. All coverages shall be with carriers acceptable to the City. A minimum AM Best Rating of A-VII is required.

It is hereby understood and agreed that the insurance required by the City is primary coverage and that any insurance or self-insurance maintained by the City, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss.

Worker's Compensation and Employers Liability Minimum Requirements as required by Statute: Consultant shall cover or insure under applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. Consultant shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease each employee.

Liability Insurance: Consultant shall procure and maintain during the life of this Agreement the following Commercial General Liability Insurance and Automobile Liability insurances:

- A. PROFESSIONAL LIABILITY (Errors and Omissions)
 - (1) Minimum Limits
 - (a) \$2,000,000 each claim/\$3,000,000 annual aggregate
 - (b) Any deductible not to exceed \$25,000 each claim
 - (2) Must continue coverage for 3 years after final payment for service/job
- B. GENERAL LIABILITY COVERAGE
 - (1) Commercial General Liability

- (a) \$4,000,000 general aggregate
 - (b) \$1,000,000 products - completed operations aggregate
 - (c) \$1,000,000 personal injury and advertising injury
 - (d) \$2,000,000 each occurrence limit
- (2) Claims made form of coverage is not acceptable.
- (3) Insurance must include:
 - (a) Premises and Operations Liability
 - (b) Blanket Contractual Liability including coverage for the joint negligence of the City of De Pere, its officers, council members, agents, employees, authorized volunteers and the named insured
 - (c) Personal Injury
 - (d) Explosion, collapse and underground coverage
 - (e) Products/Completed Operations
 - (f) Independent Contractors

C. BUSINESS AUTOMOBILE COVERAGE

- (1) Minimum Limits - \$2,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident
- (2) Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Additional Insured: Consultant shall name the City, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers as an Additional Insured on the General Liability Coverage. This coverage shall be primary to the Additional Insured and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of De Pere.

Cancellation Notice: All insurances required by this Agreement shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Ten (10) days for Non-Renewal shall be sent to: City of De Pere Attn: City Clerk 335 S. Broadway, De Pere, WI 54115.

Proof of Insurance Coverage: Consultant shall provide to the City, at the time this Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the City. If so requested, certified copies of any or all policies shall also be furnished. The Additional Insured Policy endorsement must accompany the Certificate of Insurance. A copy of the Certificate of Insurance must be on file with the City. If no Certificates of Insurance and/or policies are provided to the City upon execution of this Agreement, the Agreement shall be null and void.

Continuation of Coverage: If any of the above coverage expires during the term of this Agreement, the Consultant shall deliver renewal certificates and/or policies to the City at least ten (10) days prior to the expiration date.

IX. OWNERSHIP AND FORM OF DOCUMENTS

Any reports, specifications, drawings, or other documents prepared by the Consultant in the performance of its obligations under this Agreement shall become the property of the City. All such materials shall be returned to the City upon completion, termination, or cancellation of this Agreement and payment in full of all monies due the Consultant. The Consultant shall not use, willingly allow, or cause such materials to be used for any purpose other than the performance of all Consultant's obligations under this Agreement without the written consent of the City. The City agrees that the Consultant shall not be responsible for any re-use by the City, or by third parties that obtained the documents from or through the City, for purposes other than original intent of the documents provided by the Consultant.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format.

X. SAMPLES

Unless otherwise agreed or consumed in testing, test specimens shall be retained for a minimum of thirty (30) days following submission of final report.

XI. AUDITOR ACCESS

Consultant shall, upon request of City or its auditors, provide access to and furnish the auditors with copies of requested records, reports and any other documentation in its possession or custody pertaining to financial transactions, records or other financial information held by Consultant in conjunction with or related to Consultant's obligations under this Agreement.

XII. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

XIII. DISPUTE RESOLUTION

All claims, disputes or any other matters in question between the parties arising out of or relating to this Agreement or breach thereof shall be subject to mediation as a condition precedent to the institution of any legal proceedings by either party. If such claim, dispute or any other matter involves a lien arising out of Consultant's services, Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the current Mediation Rules of the American Arbitration Association unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association.

The parties shall share equally the mediator's and any filing fees. Mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall have the same force and effect as settlements in any court having jurisdiction thereof.

XIV. ACCESS/UTILITIES

The City will arrange access to the site, as necessary, for Consultant to complete the work. Consultant will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Consultant is responsible for locating public utilities and agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including attorney's fees as a result of any personal injury, death or property damage occurring from damage to public utilities. Consultant shall coordinate with a private locating service for locating utilities on private property.

XV. SAFETY

Consultant shall comply with all Occupational Safety and Health Administration (OSHA) and State and Local safety and health standards and any other applicable rules and regulations.

Consultant's work or field personnel shall not be responsible for determining or implementing the means, methods, techniques, sequences or procedures of construction. Consultant will not be responsible for evaluating, reporting or effecting job conditions concerning health, safety or welfare, unless specifically requested in writing. Consultant's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with contract documents.

XVI. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

XVII. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

XVIII. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XIX. ASSIGNMENT, TRANSFER OR SUBCONTRACTING

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. The Consultant shall obtain the written consent of the City prior to assigning, transferring, or subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of persons and firms performing subcontract work.

XX. SEVERABILITY

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XXI. AUTHORITY

The parties hereto have all necessary or requisite power and authority to execute and deliver this Agreement.

XXII. APPLICABLE LAWS AND JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XXIII. ENTIRE AGREEMENT

This Agreement, together with the City's Request for Proposals, Consultant's Proposal dated January 26, 2026, the attachments appended hereto, and all documents, drawings, specifications, and instruments specifically incorporated herein and made a part hereof, shall constitute the entire Agreement of the parties.

XXIV. COMPLIANCE WITH LAWS

Consultant is responsible to see that services and documents furnished by Consultant conform to the applicable laws, rules, regulations, codes, orders, and special requirements, except as may be specifically provided otherwise herein.

XXV. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XXVI.

XXVI. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XXVII. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City: City of De Pere
 Attn: City Clerk
 335 South Broadway
 De Pere, WI 54115

If to Consultant: Minnesota Playground, Inc., d/b/a MWP Recreation
 Attn: Cyndi Keller, VP of Business Development
 4800 Olson Memorial Highway
 Golden Valley, MN 55422

XXVIII. COUNTERPARTS

This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

MINNESOTA PLAYGROUND, INC.
d/b/a MWP Recreation

CITY OF DE PERE, WISCONSIN

By: _____

By: _____

Kimberly T. Flom, City Manager

Name: _____

Its: _____

By: _____

By: _____

Carey E. Danen, City Clerk

Name: _____

Its: _____

Request for Proposals

Carney Park Modular Playground Design and Installation



Due: January 29, 2026, at 3:00 pm

Request for Proposals

Carney Park Modular Playground Design and Installation

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Request for Proposals

Carney Park Modular Playground Design and Installation

I. Introduction

A. Project Summary

The City of De Pere is seeking proposals from qualified firms to provide modular playground equipment design and installation at Carney Park, located at 1286 Outward Avenue, in De Pere, WI.

Proposals shall be for the design and installation of the playground as described in the following documents. Price quotes shall be all-inclusive and represent a completed design and installation as represented in the attached specifications. The accepted proposal and firm shall be responsible for all parts, labor, and other associated equipment and/or tasks necessary to complete the installation of the playground.

The proposal will not include fall surfacing and/or border.

The playground shall be installed by the bidder by September 1, 2026.

Proposals must be submitted to our office by January 29, 2026, at 3:00 pm. Proposals can be submitted either by paper copy or via email to Marty Kosobucki.

B. City Contact Information

Questions related to this RFP should be directed to:

Marty Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115
920-339-4065
mkosobucki@deperewi.gov

C. Directions for Submittal of Proposal

Firms may submit up to (2) two proposals containing the following information:

1. 11"x17" 2D graphic showing the playground layout and dimensions.
2. 11"x17" 3D color graphics showing the playground. Minimum of two angles must be depicted on one or more 3D graphics.
3. Manufacturer and installation warranty information.
4. Cost Sheet explaining the all-inclusive cost for design and installation.
5. Work Plan (Timeline of events/tasks required to complete the installation).
6. Three (3) references of playgrounds constructed within the last two years.

Materials must be received at the office of the Director of Parks, Recreation and Forestry by 3:00 pm, on January 29, 2026, at the following address:

Marty J. Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115

Packages containing the proposal shall be clearly marked on the outside by indicating: **Carney Park Playground Proposal.**

D. Pre-Proposal Meeting

There are no pre-proposal meetings planned for this RFP. Questions related to this RFP should be directed, in writing, to Marty Kosobucki, Director of Parks, Recreation and Forestry.

II. Project Description

Carney Park is a small mini park on the City's West side and is located in a high density of residential housing. Currently the playground at Carney Park is over 25 years old. It includes a double bay swing and small play structure. Prior to installation the City of De Pere shall dismantle and remove the old playground and prepare the site.

The City of De Pere plans to install a sidewalk border around the identified fall zone of the playground and install either poured in place or turf fall surfacing.

The goal of the playground is to provide a small play set and swings, similar to what is currently at the park. However, with a similar playground very near this location the City is looking to consider options other than the traditional play structure. The playground should meet and/or exceed all ADA requirements and should be "inclusive" as practical.

Firms should review the specifications in developing a proposal(s) for consideration.

III. Scope of Services

A. Design Budget

1. The city will be accepting proposals for the playground and installation up to \$42,000. Proposals exceeding this amount will not be accepted.

B. Design Criteria – When submitting your proposal, we ask that you integrate the following:

1. All components shall be considered commercial grade.
2. Installation of the playground is required by the contractor.
3. All proposals shall be fully compliant with the most current Consumer Product Safety Commission guidelines, ASTM standards and IPEMA certification.
4. Proposals are encouraged to incorporate inclusive features and/or components.

5. All proposals shall meet or exceed criteria from the American with Disabilities Act (ADA) guidelines for accessibility, play components and design.
6. All play structures shall be constructed of steel or aluminum posts, with PVC coated steps, including transfer points and decks. The use of wood in any portion of the playground is not permitted. The use of recycled materials is permitted.
7. All play structure posts shall be a minimum of 3.5" in diameter.
8. All proposals shall be consistent with the dimensions outlined in the proposed layout shown in the Appendix. The proposals shall be depicted in an area of not to exceed 2,500 square feet.
 - a. The shape of the playground shall conform to the approximate size and dimensions laid out in the diagram in the Appendix. However, minor adjustments/alterations to the site layout are permitted as long as the trees are not impacted and the square footage is not exceeded.
9. All proposals shall be targeted for ages 5-12 years old.
10. The following recommendations are being provided in developing your playground proposal.
 - a. Site area should not exceed 2,500 square feet. See attached map showing the location of the playground.
 - b. One play system designed for ages 5-12.
 1. Age-appropriate and ability level appropriate play panels.
 - c. Bench - A minimum of one bench with back rest.
 - d. One swing set.
 1. 2 bay
 2. A minimum of one toddler swing.
 3. A minimum of one ADA Adaptive Swing.
 - e. Inclusivity
 1. We request that consideration is given during design to reach as many ages and abilities as possible.
 - f. Non-Traditional play
 1. Because the City offers another playground in close proximity to Carney Park, the Park Board is very interested in considering a play structure that offers non-traditional play. It is recommended to continue to offer swings, but a non traditional play structure is encouraged to be offered in one of your proposals.
11. The following components should not be included with any proposal.
 - a. Enclosed tunnels extending more than two feet. Tunnels are permitted if they have viewing windows or holes.
 - b. Zip Line structures.
 - c. Canopies or covers over the play structure.

- d. Any play component that includes components attached by wire, cable, or chain. (Example: no drumming sticks attached by cables) Cable ladders are acceptable.

C. Design Completion

- 1. After the City has selected a proposal, the city shall coordinate with the firm any alterations or changes requested by the Board of Park Commissioners.
- 2. The firm will be required to submit a final and approved design of the playground depicting dimensions and fall zones. The firm shall submit the final design in CAD and PDF files.
- 3. The installation of the playground shall be completed by September 1, 2026.

D. Installation

1. Site Preparation:

- a. The City will remove the existing playground.
- b. The City will excavate the area to the approximate depth.
- c. The City will establish and provide, to the installer, the elevations for the playground. Once the elevations are set, it will be up to the installer to appropriately install the playground and border to the specific height.
- d. The City will coordinate the installation of a sidewalk which serves as the border around the playground.
- e. The City may install drain tile after the playground installation.
- f. The City will coordinate and install poured in place or turf fall surfacing.
- g. The selected firm shall be responsible for auguring all holes and calling in locates for installation.
- h. The selected firm shall place all spoils in one location, which the City shall then remove and dispose of.
- i. If the sidewalk is installed prior to the playground installation, the selected firm will be responsible for covering and protecting the new sidewalk from equipment.
- j. It will be the contractor's responsibility to ensure the work zone is safe and appropriately guarded from the public.

2. Installation

- a. The contractor is solely responsible for the proper installation of the playground equipment and to ensure safety zones are established and monitored.
- b. The contractor is solely responsible for installing the playground at the appropriate height.
- c. The contractor shall be responsible for laying out the playground within the designated area and to ensure fall zones are acceptable.
- d. The contractor shall be responsible for contacting Diggers hotline and excavating all holes for posts.
- e. All posts shall be concreted in.

- f. The contractor shall clean all debris, dirt, etc. from the play equipment upon completion.
- g. Contractor shall “touch up” any paint scratches on the equipment caused during delivery and/or installation.
- h. Contractor shall conduct a Playground Safety Inspection Audit and submit a written report to the City upon completion. The playground must pass the Playground Safety Inspection Audit before the project will be accepted.
- i. If the sidewalk is installed, the contractor will ensure the playground has the appropriate fall zones.

IV. Meetings

The Consultant shall plan for meeting attendance at, but not limited to, the following meetings:

- A. Initial meeting to discuss project and final design.
- B. Pre-construction meeting with city.

V. City Responsibilities

The City will be responsible for the following:

- A. Provide input on final design criteria.
- B. Excavate and prepare area to approximate depth.
- C. Install drain tile in the base of the work area.
- D. Install sidewalk to the opening of the playground.
- E. Remove spoils from work zone as requested.
- F. Remove/recycle product waste from job site daily.

VI. Scheduling

We anticipate the Board of Park Commissioners selecting a proposal at their February 19, 2026, meeting. Upon selecting the proposal, a contractor’s agreement will be sent to City Council for approval the first week of March. This schedule/timeline is subject to change based on weather conditions and contractor availability.

VII. Insurance

- A. The Consultant shall maintain during the life of the Agreement, the following minimum liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:
 - 1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

- B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

VIII. Proposal Submittals

Your proposal should include the following information in the order listed. You may submit your proposal via e-mail to mkosobucki@deperewi.gov or deliver, either in – person, or by courier or mail to: City of De Pere, Carney Park Playground Proposal, 925 S. Sixth Street, De Pere WI 54115

A. Firm Background and Information

B. Playground Options

1. A maximum of two (2) proposals are allowed.
2. All playground options shall include the correlating fee.
3. Playground options shall include one 2D schematic showing dimensions, and up to two 3D color pictures showing the playground. Both the 2D and 3D submittals should be generated in 11"x17" format.

C. Similar Projects

1. List a minimum of 3 projects of similar scope and service.

D. References

1. List a minimum of 3 references related to similar work.

E. Fee

1. List a lump sum fee for each proposal and option.

IX. Delivery

The deliverables for this project include the following:

- A. Approved final design of selected playground.
- B. CAD file of approved playground.
- C. A successfully completed Playground Safety Inspection report.

D. Owner's manual.

E. Repair kit to include touch up paint, spare bolts, and nuts.

X. Fee

Provide a lump sum fee for each component of the project. Should there be any items outside the scope of services listed in the RFP your firm feels should be included, we encourage your firm to include alternate fees for such work. A fee schedule worksheet can be found in the Appendix.

XI. Additional Information

A sample Consultant Agreement the City uses is included with the RFP. It can be found in the Appendix.

An aerial photo depicting the approximate location and proposed layout of the Carney Park playground can be found in the Appendix.

For questions, please contact Marty Kosobucki at 920-339-8358, or e-mail at mkosobucki@deperewi.gov.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	
Company Address	
Company Representative	
Email Address	
Phone Number	
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

**PROPOSAL FOR
CITY OF DE PERE
CARNEY PARK
PLAYGROUND EQUIPMENT AND INSTALLATION**

DUE: JANUARY 29, 2026 BY 3:00 PM

Minnesota Playground Inc., dba, MWP Recreation

4800 Olson Memorial Hwy

Golden Valley, MN 55427

Company Contact: Cyndi Keller, 920-650-1154

January 26, 2026

Minnesota Playground INC., dba MWP Recreation
4800 Olson Memorial Hwy | Golden Valley, MN 55427
1-800-622-5425 | 763-546-7787 | (F) 763-230-5050
info@mwprecreation.com | www.mwprecreation.com



January 27, 2026
City of De Pere Parks & Forestry
Office
925 South 6th Street
De Pere, WI 54115
Attn: Marty Kosobucki



Furnish and Install Play Equipment – Carney Park

Good day Marty!

Thank you for the opportunity to offer our proposal for the furnish and installation of your new playground at Carney Park. Enclosed please find our proposal that'll help explain how our submission exceeds the project criteria as outlined in your request for proposal.

MWP Recreation has been your exclusive GameTime representative for 41 years in the Upper Midwest. GameTime themselves have been 'Enriching Childhood Through Play' since 1929 and proudly manufacture here in the United States. This unequalled partnership ensures you're dealing with companies on solid ground as well as shows you we have the knowledge to assist you with a project of this magnitude. While no one can say "they've seen everything", there's over 225 combined years of experience you will be able to draw from within our organization to help your project run as smoothly as possible.

Many people from our company will be available to assist in any manner needed but I will be your single point of contact as the project manager for your new play area.

Again, many thanks for your time and consideration. We look forward to the chance to be a part of your incredible project.

Sincerely,

Minnesota Playground, Inc.
dba, MWP Recreation

A handwritten signature in black ink, appearing to read 'Cyndi Keller'.

Cyndi Keller, VP of Business Development



MWP Recreation
4800 Highway 55, Suite 130
Golden Valley, Minnesota 55422
Ph: 800-622-5425 | 763-546-7787
Fax: 763-230-5480 | info@mwprecreation.com

Design for Option 1 to Follow



MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787 | cyndi@mwprecreation.com

01/21/2026
Quote #
106808-01-01

CONSULTANT: CYNDI KELLER

Carney Park Playground - Option 1- De Pere, WI-D12966K

City of De Pere
Attn: Marty Kosobucki
925 South 6th Street
De Pere, WI 54115
United States
Phone: 920-339-4065
Fax: 920-339-4071
mkosobucki@mail.de-pere.org

Ship to Zip 54115

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - CLIMBER'S CHALLENGE PT16032 (Modified) [Basic: _____] [Accent: _____] [Deck:Pvc: _____] [HDPE: _____] [Tube: _____] [RotoPlastic: _____] [Handgrip: _____] [SkyWheel: _____] [Arch: _____]	\$23,152.92	\$23,152.92
		(2) 12025 -- 3 1/2" Uppt Ass'Y Alum 10'		
		(4) 12026 -- 3 1/2" Uppt Ass'Y Alum 11'		
		(1) 12068 -- 3 1/2"Uppt Ass'Y Alum 13'		
		(1) 14416 -- 4' & 4'-6" Ergo Climber		
		(1) 14446 -- SCRAMBLE UP 4'-6" & 5'		
		(1) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(3) 18201 -- 36" Tri Punched Deck P/T		
		(1) 18766 -- Fun Seat 36"		
		(2) 19001 -- Entry Way		
		(1) 19244 -- Thunderring Panel		
		(1) 19286 -- Transfer Platform W/ Guardrail 4'		
		(1) 19327 -- Pod Climber		
		(1) 19790 -- Dbl Swerve Zip 4'-6"/5'		
		(1) 26059 -- 4 Way X-Pod Step		
		(1) 26069 -- Rock Climbing Wall Attachment		
		(1) 26073 -- Single Sky Wheel		
		(1) 26079 -- Inverted Loop Ladder Overhead		
		(8) 26094 -- Triangular Shroud		
		(1) 26096 -- Arched Chain Net Link (Stainless)		
		(1) 26144 -- Ashiko & Djembe		
		(1) 26161 -- 5'-0" Connectscape Climber		





CONSULTANT: CYNDI KELLER

Carney Park Playground - Option 1- De Pere, WI-D12966K

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Primetime 8' ADA Swings [Basic: _____] [RotoPlastic: _____] (2) 5287 -- Belt Seat for 8' Toprail (1) 5295 -- Expression Swing 8' Toprail Height (1) 5320 -- 8' ADA Primetime Swing Frame (1) 5321 -- 8' ADA Primetime Swing Add-A-Bay (1) 5376 -- Zero-G (5-12) Yellow 8' Height	\$3,673.80	\$3,673.80
1	T108I	GT-Site - 6' DURACLAD BENCH W/BACK THERMOCOAT I [RB Frame PC: _____] [RB Slat TP: _____]	\$385.84	\$385.84
1	178749	GameTime - Owner's Kit	\$51.00	\$51.00
1	Install	Install - Installation of Playground Equipment/Bench- • Unpack Equipment • Layout/Dig Footing Holes • Assemble Equipment • Pour Concrete Footings • Dispose of Packing Materials	\$11,066.23	\$11,066.23
			Sub Total	\$38,329.79
			Freight	\$3,670.21
			Total	\$42,000.00

This quotation is subject to current MWP Recreation (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to MWP Recreation.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Any changes made to product and/or services after initial order(s) has/have been received by MWP will result in production and/or schedule time frame modifications. Please contact your regional representative to receive a revised schedule for your order/project.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, MWP Recreation (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MWP will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product), attainability of raw materials and severe tariffs. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.



CONSULTANT: CYNDI KELLER

Carney Park Playground - Option 1- De Pere, WI-D12966K

Indemnification; Owner/Owner's Representative will indemnify and hold GameTime (GT) harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. GT will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of GT's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: GT, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of GT, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product), attainability of raw materials and severe tariffs. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

This quotation is subject to policies in the current GameTime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime, c/o MWP Recreation.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and GameTime, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Any changes made to product and/or services after initial order(s) has/have been received by GameTime will result in production and/or schedule time frame modifications. Please contact your regional representative to receive a revised schedule for your order/project.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. If placing an order after expiration of quote, please contact our office for updated pricing. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

GameTime Standard Product Shipment: order shall ship within six to eight weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, if required, and receipt of deposit, if required. Receipt of anything other than what is stated herein will not constitute an order and therefore no materials will be placed into production nor installation, if required, will be scheduled.

Freight charges: Prepaid & added

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.



CONSULTANT: CYNDI KELLER

Carney Park Playground - Option 1- De Pere, WI-D12966K

Project Scope:

Please note, installation is based on site being ready prior to our arrival to install play equipment as well as site conditions that have been conveyed to our organization by the owner/owner's representative and/or ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Weather can change project scheduling in many ways. Take rain for an example. Day, or days, before rain... If weather forecasts show a high percentage chance for rain that will effect the site conditions, a postponement may be in order. Digging holes, laying certain surfacing materials, etc., are greatly affected by weather conditions and work may not begin/continue due to weather forecasts. There's the rain days themselves, which if heavy enough rainfall occurs, makes a site unworkable. Day, or days, after rain... Drying time will be needed after rain and the number of days needed will vary depending on amount of moisture received. One actual rain day may equal multiple delay days depending on work scheduled to be done.

+ INCLUSIONS +

- + One mobilization
- + Public utility locates only
- + Installation of equipment as outlined herein
- + Marking and digging of footings holes to accept direct embedment supports as needed
- + Unpacking of play equipment
- + Disposal of packing material
- + Assembly of play equipment
- + Concrete for footings as needed
- + Pouring of concrete for footings
- + Construction tape/temporary bracing (as needed)
- + Standard insurance offerings
- + Standard warranty offerings
- + Standard industry accepted labor wages

- EXCLUSIONS -

- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- On site security personnel
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation. Please note, orders can be packaged/shipped in large crates, pallets, etc., requiring heavy-duty equipment to unload.
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Playground safety surfacing
- Border to help contain playground safety surfacing
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)
- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities. Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has



CONSULTANT: CYNDI KELLER

Carney Park Playground - Option 1- De Pere, WI-D12966K

been completed.

- Short term maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. To help set up short (and ongoing) term maintenance, use the first twelve months to regularly check equipment (such as, but not limited to, tightening hardware, checking moving features, etc.). Twelve months allows use in all seasons and will provide a better understanding of what will be necessary for your ongoing maintenance. This short term schedule will be based on the amount of use the play equipment is getting as well as the type of play event that is being played on. Activities with movement have a more dynamic play which can lead to more maintenance due to the nature of the motion but also because these types of play events tend to be more popular. Static features may require less attention during the short term and ongoing maintenance as inspections will determine frequency of maintenance needed for these events. There may be a need for scheduled lower and higher frequency inspections.
- Ongoing maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. After short term maintenance period is done and data is collected for that time period, an ongoing schedule should be implemented. The ongoing maintenance can change with age and greater use. There may be a need for scheduled lower and higher frequency inspections.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) _____

(Cell) _____

(Other Telephone Number) _____

Wet Site Conditions: installation areas located near wetlands, where a high water table exists or in any environment that produces excessive moisture will require additional planning prior to installation of your project. Unless excessively wet conditions have been conveyed prior to installation quote and accounted for in some manner, your installation will not proceed. Ideal dry conditions need to be present to begin, and complete, your project as quoted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Order Information:

Bill To: _____ Ship To: _____

Company: _____ Project Name: _____

Attn: _____ Attn: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Contact: _____ Contact: _____

Tel: _____ Tel: _____

Fax: _____ Fax: _____

Email: _____ Email: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimile: _____ Purchase Amount: **\$42,000.00**

CARNEY PARK - OPT. 1

De Pere, WI D12966K



Color Palette: Backyard (modified)

Uprights: Butterscotch
 Accent: Sea Mist
 HDPE: Yellow*
 Roto Plastic: Chartreuse
 Deck: Brown

Images are a representation only.
 Actual product may vary.
 Additional color palettes available

Please Sign & Date the Final Top View:

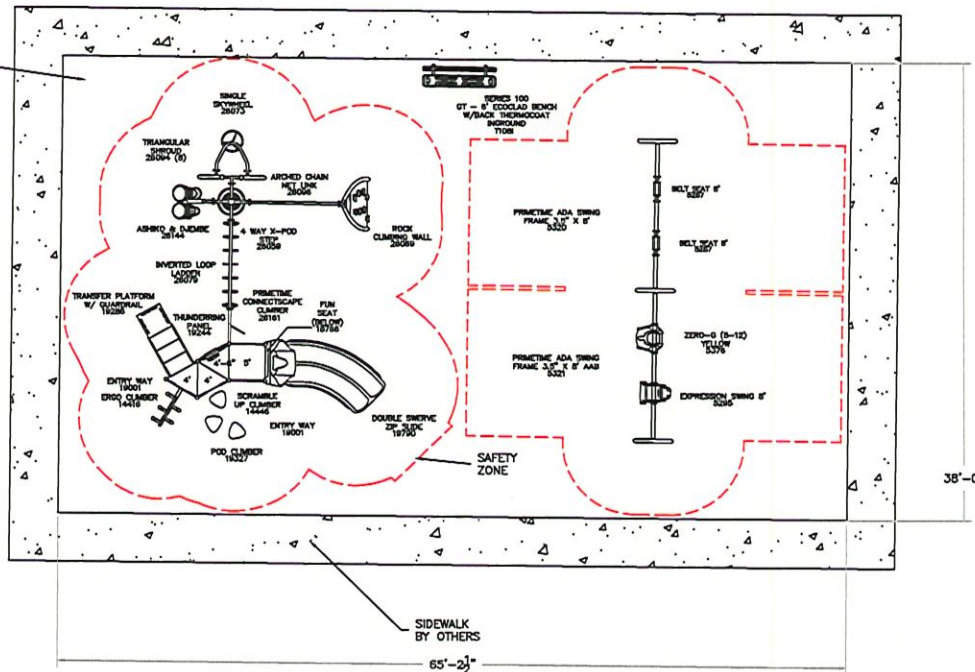


VERIFY
LOCATION
AND
ORIENTATION

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges. If installer is required to re-mobilize, please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed on 18" depth and shall not be installed until play equipment has been installed.

SAFETY SURFACE
BY OTHERS
2475 SF



ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	6	REQ'D.	3
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	0	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	8	REQ'D.	8
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	4	REQ'D.	2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
SLIDES 4' AND UNDER = 11" TO 0"
TODDLER (INFANT) SLIDES = 6" TO 0"
TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.



Mfg. By



Sold & Distributed By



THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION

P.O. Box 27328, Golden Valley, MN 55427
763-546-7787, 1-800-622-5425
Fax 763-546-5050
E-Mail info@mwprecreation.com

Carney Park - OPTION 1

De Pere, WI

SCALE: 1" = 10'-0"

01-25-26

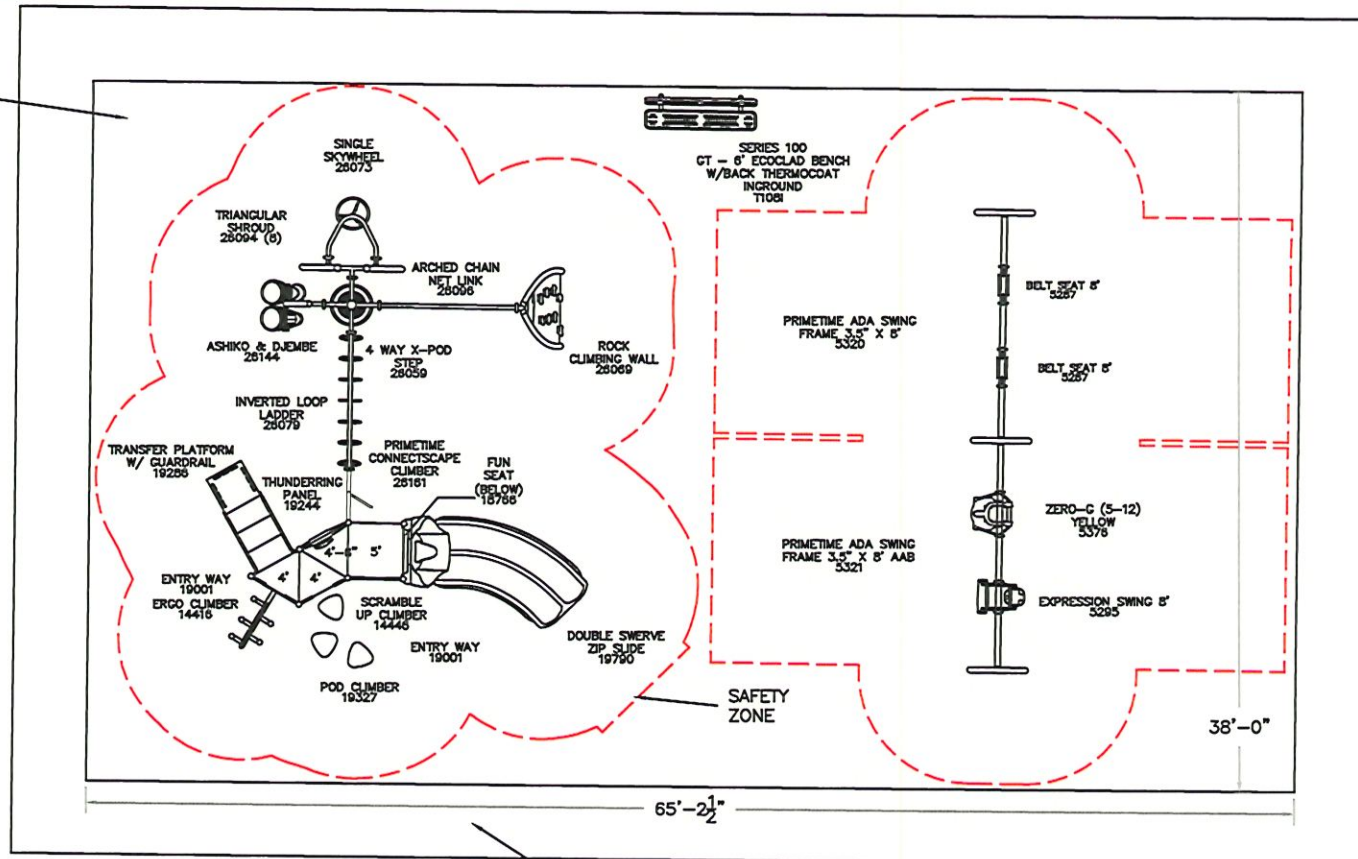
DWG. D12966K

THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
SLIDES 4' AND UNDER = 11" TO 0"
TODDLER (INFANT) SLIDES = 6" TO 0"
TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.



ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	6	
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	6	REQ'D. 3
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D. 0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	6	REQ'D. 2
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	4	REQ'D. 2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE



THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

Mfg. By:

GameTime®
A PLAYCORE COMPANY
Enriching Childhood Through Play.



P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mwprecreation.com

Carney Park - OPTION 1

De Pere, WI

01-26-26

DWG. D12966K

Exhibit B

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 (16 events)	6	10	7
Option 2 (15 events)	1	14	10

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

Carney Park - Playground Proposal									
Estimated Schedule for Project Proposal									
Site Prep (Exact Dates TBD)						Estimate Start Date	Estimated End Date	Assigned To	
Removal and disposal of existing play equipment						7/1/2026	[Duration 14d]	City of De Pere	
Removal and disposal of existing safety surfacing						7/1/2026	[Duration 14d]	City of De Pere	
Excavation and site grading to the proper depth for new playground						7/1/2026	[Duration 14d]	City of De Pere	
Installation of Play Equipment (Exact Dates TBD)									
Accept and unload play equipment shipment						[Project Start + 15d]	[duration same day]	MWP	
Mark and dig footing holes						[Project Start + 15d]	[duration 4d]	MWP	
Assemble play equipment						[Project Start + 22d]	[duration 4d]	MWP	
Plumb and level play equipment						[Project Start + 25d]	[duration 1d]	MWP	
Pour concrete for play equipment footings						[Project Start + 24d]	[duration 2d]	MWP	
Final plumb and level of play equipment						[Project Start + 24d]	[duration 2d]	MWP	
Final hardware check and tightening						[Project Start + 24d]	[duration 2d]	MWP	
Final play equipment clean up						[Project Start + 26d]	[duration same day]	MWP	
Playground Border and Accessible Route									
Potential playground border supply and install						[Project Start + 22d]	[duration 4d]	City of De Pere	
Safety Surfacing Installation									
Poured in Place preparation						[Project Start + 26d]	[duration 3d]	City of De Pere	
PIP to be install in playground						[Project Start + 30d]	[duration 1d]	City of De Pere	
Final clean up of debris						[Project Start + 31d]	[duration same day]	City of De Pere	

* Final site work, restoration, grading and landscaping is the responsibility of the City.

**All dates listed above are estimates only and are subject to change with agreements of both parties

*** All dates are subject to change and are weather permitting.

**** All dates subject to change based on other proposal of [Project] RFP



About MWP Recreation

Family owned since 1978, serving Minnesota and Wisconsin, we have built **over 7000 playgrounds**...telling your story with pride in building strong communities across the Midwest. From planning to ribbon-cutting, we guide our customers through every step of the project. We partner with municipalities, schools, architects and youth organizations to plan, design and build their vision from the ground-up.

MWP Recreation offers an extensive assortment of superior park and recreation products and services to meet all of our client's needs. In addition to GameTime commercial park equipment, we provide turnkey solutions for shelters, shades, site furnishings, recreational surfacing, adult fitness equipment, obstacle courses, splash pads, sports equipment, dog parks, and more.

For decades, MWP Recreation has led the industry in designing and installing park projects that demonstrate the highest level of craftsmanship, innovation, safety, accessibility and sustainable design. We remain highly selective about which product manufacturers, suppliers, and contractors we partner with to ensure our work goes unrivaled.

With each opportunity, MWP Recreation looks forward to fostering long-term relationships and earning our client's trust through outstanding customer service and support

Turn-Key Solutions

Telling your story through play equipment and beyond for a turn-key experience that includes shelters, shade, site furnishings, surfacing, adult fitness, obstacle courses, interactive play, splash pads, dog parks, sports equipment and more. **What is your story?**

Leaders in the industry

Safety

Sustainability

Innovative Design

Top craftsmanship

Community Build Experts

Universal Inclusive Designs

Certified Installation Teams

Longevity with MN WI Employees

P.O. Box 27328 | Golden Valley, MN 55427
763.546.7787 | 800.622.5425 | (F) 763.546.5050
info@mwprecreation.com | mwprecreation.com

Exhibit B

Page 14 of 20

Page 66 of 285

ABOUT GAMETIME

GameTime creates fun, healthy and active places where all children and families become physically, emotionally and socially strong.



GameTime is a leading designer of commercial playground equipment, outdoor fitness products, custom recreation spaces, and site furnishings. We strive to create the kinds of places people love and where people love to play.

Play and recreation is a fundamental human right, and we take our role in helping communities create active, healthy places seriously. We focus on inclusion, diversity and equity in our playground designs, align our products with the research of leading play, health, and wellness experts, and advocate tirelessly for the advancement of safer, more accessible and fun places that bring people together.

This is our mission since 1929: to build the highest quality products, design the most memorable play and recreation experiences, and to lead the industry with innovative solutions that help people of all ages, all abilities, and all backgrounds realize the transforming power of play.





March 9, 2023

To Whom It May Concern,

RE: Build America, Buy America (BABA) Act, Public Law No.117-58 §§ 70901-70952 - Buy America law, 23 U.S.C. § 313 and 23 CFR § 635.410:

Valued Customer,

GameTime, with its primary equipment manufacturing and general business operations located in Fort Payne, AL., hereby certifies the play systems and other recreational related items produced at its facility are compliant with regards to the Build America, Buy America (BABA) Act, Public Law No.117-58 §§ 70901-70952 - Buy America law, 23 U.S.C. § 313 and 23 CFR § 635.410

Thank you for choosing GameTime as your trusted partner in play and recreation!

Respectfully Submitted,

Clint Whiteside
Director of Sales Administration
GameTime | PlayCore
544 Chestnut Street
Chattanooga, TN 37402

WARRANTY

GameTime offers a comprehensive warranty on all of our products.

For the purpose of this warranty, "lifetime" encompasses no specific term of years, but rather that seller warrants to its original customer for as long as the original customer owns the product and uses the product for its intended purpose that the product and all its parts will be free from defects in material and manufacturing workmanship.

- **Lifetime limited warranty** on PowerScape®, PrimeTime®, Xscape® & IONiX® and Modern City® uprights.
- **Lifetime limited warranty** on Tru-Loc® connections and upright bolt-through connections.
- **Lifetime limited warranty** on all hardware.
- **Twenty-Year limited warranty** on Timber Décor & Timbers recycled plastic lumber.
- **Fifteen-Year limited warranty** on metal decks, pipes, rungs, rails, loops, braces, and footbucks.
- **Fifteen-Year limited warranty** on rotationally-molded products.
- **Fifteen-Year limited warranty** on VistaRope™ nylon bearings and ring junction pieces.
- **Ten-Year limited warranty** on GTFit®, THRIVE® and Challenge Course posts & bars.
- **Ten-Year limited warranty** on site furnishings against structural failure.
- **Ten-Year limited warranty** on SunBlox products.
- **Ten-Year limited warranty** on fiberglass and DHPL signage.
- **Ten-Year limited warranty** on VistaRope™ WeaveTech™ cables.
- **Five-Year limited warranty** on Tuff Forms® structures, including TuffCrete and PolyShield.
- **Five-Year limited warranty** on nylon-covered cable net climbers and components.
- **Five-Year limited warranty** on GT Symphony Freenotes™ Harmony Park components.
- **Five-Year limited warranty** on Super Seats.
- **Five-Year limited warranty** on premature wear of VistaRope cables.
- **Three-Year limited warranty** on EveryBODY Plays® polyurea coated foam & rubber strips.
- **Three-Year limited warranty** on SaddleMates rubber and "C"-springs.
- **Three-Year limited warranty** on rubber seat and rubber mats for net events.
- **One-Year limited warranty** on Challenge Course timing components.
- **One-Year limited warranty** on all other GameTime products.

TO THE EXTENT PERMITTED BY LAW, THESE WARRANTIES ARE EXPRESSLY IN LIEU OF ANY OTHER IMPLIED OR EXPRESSED WARRANTIES OR REPRESENTATIONS BY ANY PERSON, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS. Warranties do not cover damage caused by vandalism or abuse. Warranty claims must be filed within the applicable warranty period and accompanied by a copy of the original invoice or GameTime invoice number.

COMPLIANCE

Industry standards set a minimum level that playground manufacturers must meet. We meet or exceed those standards, because we understand that the ultimate playground offers peace of mind, as well as playful experiences.

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)

Several key people at GameTime, including our Manager of Compliance and Standards, serve on the ASTM committee that sets the standards for the entire playground industry. GameTime products conform to that standard, ASTM F1487-07, the Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.

CPSC

The Consumer Product Safety Commission is an independent agency within the United States Federal Government with the authority to inform the public of current product safety performance information and recommended practices. The CPSC first published their guidelines for public playgrounds in 1981 and have updated their publication since then. The current CPSC Handbook for Public Playground Safety, publication #325, is an excellent guide for owners and operators of public play environments.

IPEMA EQUIPMENT CERTIFICATION

GameTime is one of the founding members of IPEMA, and several of our people serve as board members, committee members and chairpersons of the association. In the interest of public playground safety, IPEMA provides a 3rd party certification, to validate conformance to established standards. Our use of the IPEMA seal is your assurance that GameTime has received written validation from an independent lab that the products associated with the seal conform with the ASTM standard, as well as the Canadian CSA standard CAN Z-614. A list of our validated products may be found on the IPEMA website, www.ipema.org.

IPEMA SURFACING CERTIFICATION

GameTime's GT Impax product provides you with the assurance that our surfacing has been certified as compliant to the appropriate ASTM standard. In the interest of public playground safety, IPEMA provides a third party certification to validate a manufacturer's conformance to the ASTM F-1292-99 Standard Specification for Impact Attenuation of Surface Systems Under And Around Playground Equipment. The use of the IPEMA Certification Seal displayed above signifies that the manufacturer has received written validation from the independent laboratory that the product associated with the use of the seal conforms with the requirements of ASTM F1292-99. A complete list of our validated products may be found on the IPEMA website at www.ipema.com.

ADA

GameTime is the only manufacturer to have a lab partnership with an Institute for children with special needs, so that we can develop and test our accessible products for superiority before bringing them to market. GameTime is also the only manufacturer to meet accessibility guidelines on all of its pre-designed PowerScape Plus and PrimeTime playground plans. We also recommend accessible surfacing options. For more information, log on to www.access-board.gov

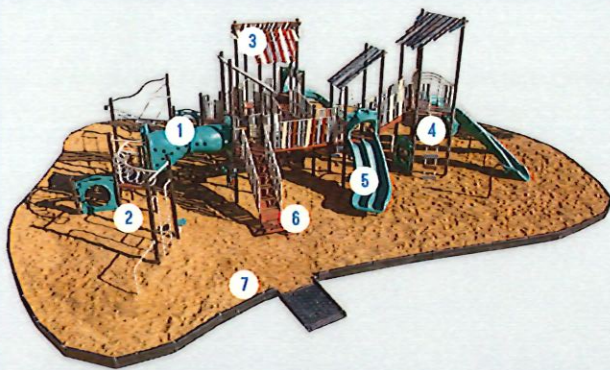
ISO 9001:2000

GameTime is the first playground manufacturer to obtain the ISO9001:2000 standard. In order to obtain this certification, the company's manuals, policies, objectives and quality procedures are closely examined during a surveillance audit by ISO representatives. Strict attention is paid to policies and procedures in manufacturing, communication channels, system monitoring, customer relations and order processing, which are reviewed for consistency and standards. Companies who meet the standard are awarded the ISO designation.

TUV

An international organization that is a European Union Notified and Competent Body, providing testing and certification. Use of the TUV seal demonstrates that products have passed a comprehensive testing procedure based upon the European Harmonized Standard for Commercial Playground Equipment, and that the GameTime plant is regularly monitored by TUV.





- 1 100% recyclable plastics are manufactured using efficient processes
- 2 Steel tubing is 100% recyclable and contains 50% post-consumer recycled materials
- 3 100% recycled plastic lumber
- 4 Aluminum uprights are 100% recyclable and contain 65% pre-consumer and 10% post-consumer recycled content
- 5 100% recyclable plastics
- 6 Steel decks and stairs are 100% recyclable and contain 30% pre-consumer and 68% post-consumer recycled content
- 7 100% recycled plastic curbs



RECYCLED AND RECYCLABLE CONTENT

Environmentally responsible play systems that last for decades, not years.

OUR PLAYGROUNDS ARE DESIGNED FOR FAMILIES AND TO MINIMIZE THE IMPACT ON THE PLANET WHERE WE PLAY.

It's our responsibility to act as stewards of our planet and its natural resources. It's also our mission to create fun, active, and innovative places for families to gather and play. Our environmental sustainability efforts are intended to help ensure children of today can take their grandchildren to playgrounds in the future. Our approach to stewardship and sustainability encompasses every aspect of our company - from the way we manufacture our products to how we do business. Children learn many valuable life skills on playgrounds. We've learned some important lessons, too. We continuously strive to be environmentally responsible and to make sure future generations benefit from our efforts.

RECYCLING (ANNUAL)

Cardboard: 26.1 tons	Ballasts: 25
Paper: 9.4 tons	Fork lift batteries: 15
Scrap plastics: 137.1 tons	PVC trimmings: 2.4 tons
Computer equipment: 5,135 lbs.	Steel: 3,404,260 lbs.
Plastic bottles: 26,568	Aluminum: 23,568 lbs.
Fluorescent bulbs: (4') 240	

125,000 INDIVIDUAL PARTS 400,000 SQUARE FEET ONE ENVIRONMENTAL COMMITMENT

- We work with our suppliers to source the most environmentally preferable materials for our products.
- We include as much pre-consumer and post-consumer recycled content in our products as possible - without compromising the quality, durability, and performance.
- We're updating light fixtures, upgrading air compressors, and conducting energy audits because every small improvement leads to significant reductions in our overall environmental impact.
- We've implemented a variety of initiatives to reduce water consumption in our facilities, including the use of high-efficiency technology for product painting and washing.
- We recycle the vast majority of waste at our manufacturing facility, including 100% of manufacturing process waste like scrap metal, rotationally molded plastic and paper. We recycle the majority of our administrative waste, too.



REFERENCES

Unity School

Balsam Lake, Wisconsin
Brandon Robinson – Superintendent
715-825-3515

City of Janesville

Janesville, WI
Cullen Slapak
608-373-3046

City of West Bend

West Bend, WI
Mike Jentsch
262-335-5080

Rock County

Janesville, WI
John Traynor
608-295-8195

City of Chetek

Chetek, WI
Dan Knap
715-642-0822

RECENT PROJECT EXAMPLES

Muenk Playlot (2025)

West Bend, WI
Features: Inclusive, Swings, PrimeTime

Ripple Creek Park (2025)

Port Edwards, WI
Features: Ramps, Powerscape, Spinners

Veteran's Park (2022)

Superior, WI
Features: PIP, Inclusive, Swings, Powerscape

Town Hall Park (2023)

Buchanan, WI
Features: Timbe Décor, Prime Time, Roofs

Frame Park (2019)

Waukesha, WI
Features: Inclusive, Powerscape, Swings

Tri Angels Playground

River Falls, WI
Features: Ramps, Custom GFRC, Powerscape

Red Creek Elementary

Black River Falls, WI
Features: Ramps, Powerscape, Vistarope

Weitkamp Park

Hudson, WI
Features: Inclusive, Integrated shade,
Powerscape, Xscape

Gateway Park (2025)

Osceola, WI
Features: Powerscape

Maple Creek Park (2024)

Salem Lakes, WI
Features: PrimeTime, Freestanding, Swings

CITY OF DE PERE MEMO



To: Board of Park Commissioners
 From: Marty Kosobucki
 Director of Parks, Recreation and Forestry
 Date: March 19, 2025
 RE: Approval of Carney Park Playground Design

Summary: Staff sent out the RFP for playground proposals and received eight different proposals. Included in your information is a detailed outcome of an internal staff review of the proposals, and an overview of public opinion. To gather public opinion, we sent a direct letter to the surrounding neighborhood and posted on Social Media. We removed comments and input from people that submitted outside of the City of De Pere. Your packet of information includes detailed comments from residents and staff.

In addition, I have included the RFP for you to understand what we were asking for. One thing to note is that we asked vendors to consider a non-traditional type (play equipment without standard decks and slides) approach to a playground in one of their submittals. The reason for this is there is a traditional playground (Willems Park) just down the street from this park.

Carney Playground Budget for Play Equipment: \$42,000

	Lee Option 1	Lee Option 2	MWP Option 1	MWP Option 2	Northland Rec	Boland Option 1	Boland Option 2	Gerber
Cost	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 41,982	\$ 41,203	\$ 42,000
Total Play Events	7	13	16	12	14	14	20	5
Elevated	2	4	6	1	0	5	7	2
Ground	5	9	10	11	14	9	13	3
Staff Votes	4	4	9	5	1	1	0	0
Public Survey	69	120	146	22	26	97	35	4

Staff Recommendation: Based on internal review and public input, staff would recommend selecting MWP #1 proposal. We feel this option has a good blend of high number of play events, high number of inclusive events, elements of a non-traditional type playground, and was the highest ranking playground from staff and public input.

Carney Park Playground			
	Staff Vote	Staff Favorite	Survey
Lee 1	4	4	69
Lee 2	4	1	120
MWP 1	9	3	146
MWP 2	5	2	22
Northland	1	1	26
Boland 1	1	1	97
Boland 2			35
Gerber			4

Carney Park Playground
Survey Comments
This is exciting.
Accessible for kids of ALL abilities would be huge!
This is awesome!
Thank you for allowing community feedback.
This is my son's vote.
We can't wait!
At least one bench would be amazing!
More benches for adults to sit.
Thank you for giving us so many wonderful options and asking for input.
My girls are 4, 2 and 4 months. We have loved the simplicity of the current park. My older two have been able to play at the park since they have been 1. I just hope this park will be able to meet the nees of younger kids with the new build too!
This park has a bit of room. Would a half court and basketball hoop ever be an option? We have a lot of kids in this area that are getting older.
Something that doesn't have bongos or drums would be preferred as we live right across the street. Pastel colors look too much like the equipment already in place. Northland would be nice if a slide could be incorporated. UV resistant products to mitigate fading would be nice too. Thanks for soliciting feedback.
We walk past this park often and are so excited to use the new equipment, our four year old would LOVE Boland #1! Thank you for updating our neighborhood!
Is there any possibility of adding some type of sporting equipment or surface? (basketball, pickleball, tennis, ect). Thank You!
We could really use some special needs swings and slides would be helpful also. Thank you appreciate you putting in our input. We have a 9 year old autistic son that uses Carney Park.
Maybe have the playground fenced in. Just thinking about autistic kids that elope.
More big kid swings would be nice, not much for them to do.
Lee option 2 has a great variety of things for many ages to experience.
Please pick one with monkey bars! My big kids still love the teal park as they call it because it has good monkey bars.
Thank you for doing this!
I think you need to have a nice mix for kids of all ages. The swings for both a parent and child are really nice like the one at the "Legion Woods playground", have a young child myself it's nice to be able to swing with them and not have to sit and push. I also think that the full climbing rope setups increase the risk of injury for youger kids.
Would be nice to have some benches and a picnic table.
I feel like there are many good parks that are focused on climbing, and it wuold be nice to have an option that is a little more accesible to younger/smaller kids.
We frequent this park! We have a kiddo with special needs and would love some more accessible equipment nearby. Every park has an accessible swing and considers it to be enough.
This is my 7 year old son's choices.
This is my 9 year old son's choices.
We are very close and my 3 year old absolutely has loved that park since she was old enough to walk. It would be kinda nice to d a playground with more platforms keeping it a bit more friendly for the littler ones.
We live across from the park and have 3 young children, one with special needs that walks with a walker. We appreciate that all of these options have some sort of adaptive equipment for those with mobility issues. Thank you for allowing us to vote and provide input.



COLOR KEY

●	BROWN
●	OLIVE
●	BLUE
●	GRAY
■	TAN/GREEN



LEVEL X® DOME



LEVEL X® DOME



LEVEL X® DOME



FREEDOM SWING SEAT



LEVEL X® DOME



LEVEL X® DOME



VELO™ SLIDE



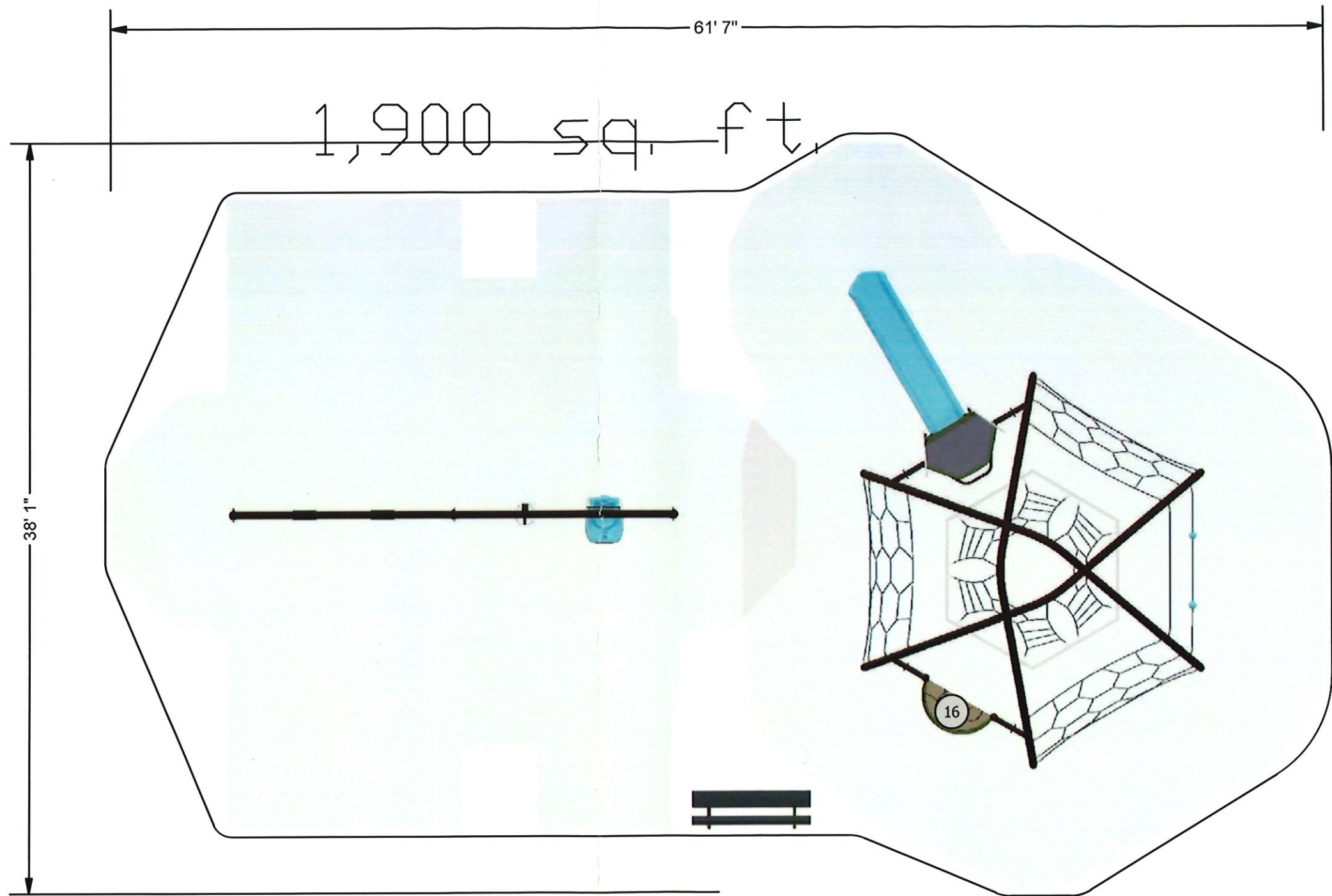
3D Designer: Christian



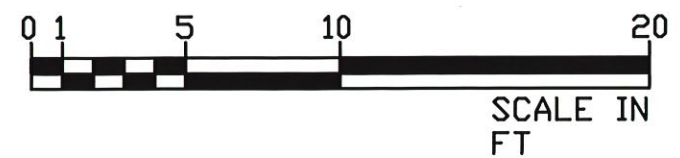
COMPONENT LIST:

- ① LEVEL X® DOME
- ② CRESCENT PLATFORM
- ③ LEVEL X® DOME ROPE CLIMBER
- ④ LEVEL X® DOME SLIDE PLATFORM
- ⑤ VELO™ SLIDE
- ⑥ 6' PVC TRADITIONAL BENCH W/BACK
- ⑦ BELT SWING SEAT
- ⑧ TOT SWING SEAT
- ⑨ FREEDOM SWING SEAT





NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.



OVERALL BOUNDING OF USE ZONES

Area: 2340.8 sq.ft.
Perimeter: 199.2 ft.

STRUCTURE SIZE: 1"x61' 7"
POST SIZE(S):

**The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

PLAYGROUND ACCESSIBILITY (Provided/Required)

TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
7	2 / 0	1 / 1	0 / 0	5 / 1	2 / 1

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

SERIES Burke Basics | Nucleus

GROUP:

BB-3871 | Freestanding

DESIGNED FOR AGES:

5 to 12

Carney Park - De Pere

De Pere, WI 54115-1108

Burke
PLAY THAT MOVES YOU

SITE PLAN VIEW

01/20/2026

Lee Recreation, LLC

142-212435-1

Designer: Lee Olig

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal		
Item		Fee
Carney Park Playground	142-212435-1	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
7	2	5	5

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$





COLOR KEY

●	OCEAN
●	AQUA
●	BLUE
●	LILAC
●	PURPLE
●	BLACK
●	ORANGE
●	YELLOW/BLACK
●	LILAC/BLACK
●	PURPLE/GRAY



3D Designer: Christian



VELO™ SLIDE



360 CLIMBER



PLAYENSEMBLE® BONGOS



DUCKLING ROCKER



FREEDOM SWING SEAT



TRIGON TOWER CLIMBER



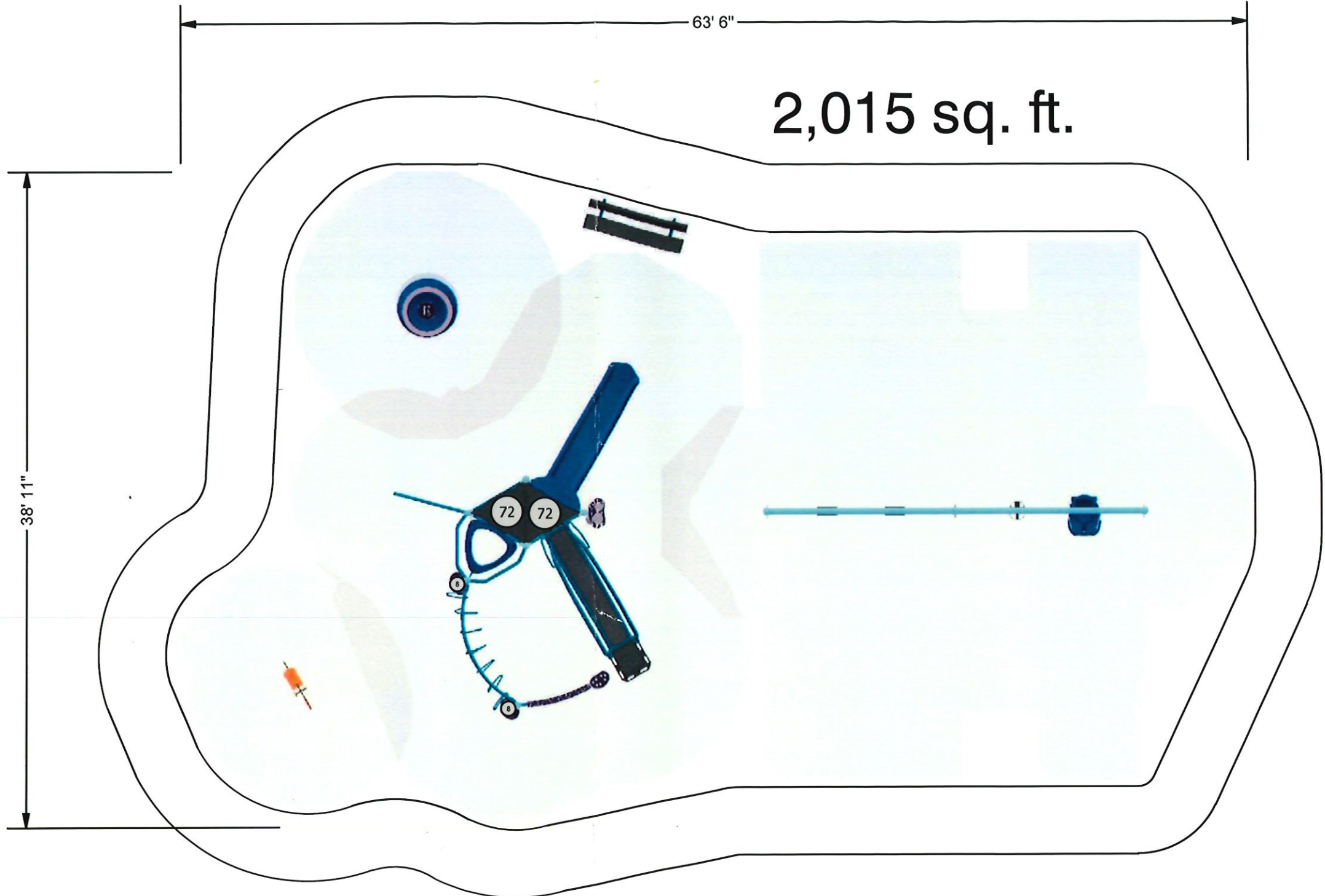
VERO™

SERIES Nucleus | Intensity | Burke Basics
GROUP: NU-3792|Freestanding
DESIGNED FOR AGES: 5 to 12

Carney Park - De Pere
De Pere, WI 54115-1108
Burke
PLAY THAT MOVES YOU.

SITE PLAN VIEW
01/20/2026
Lee Recreation, LLC
142-212438-1
Designer: Lee Olig

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM



NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.

OVERALL BOUNDING OF USE ZONES **The space requirements shown here are to ASTM standards. Requirements for other standards may be different.
Area: 2467.8 sq.ft.
Perimeter: 204.7 ft.
STRUCTURE SIZE: 11"x63' 6"
POST SIZE(S):

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
13	4 / 0	4 / 2	0 / 0	9 / 1	6 / 1

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal		
Item		Fee
Carney Park Playground	142-212438-1	\$ \$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
13	4	9	9

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

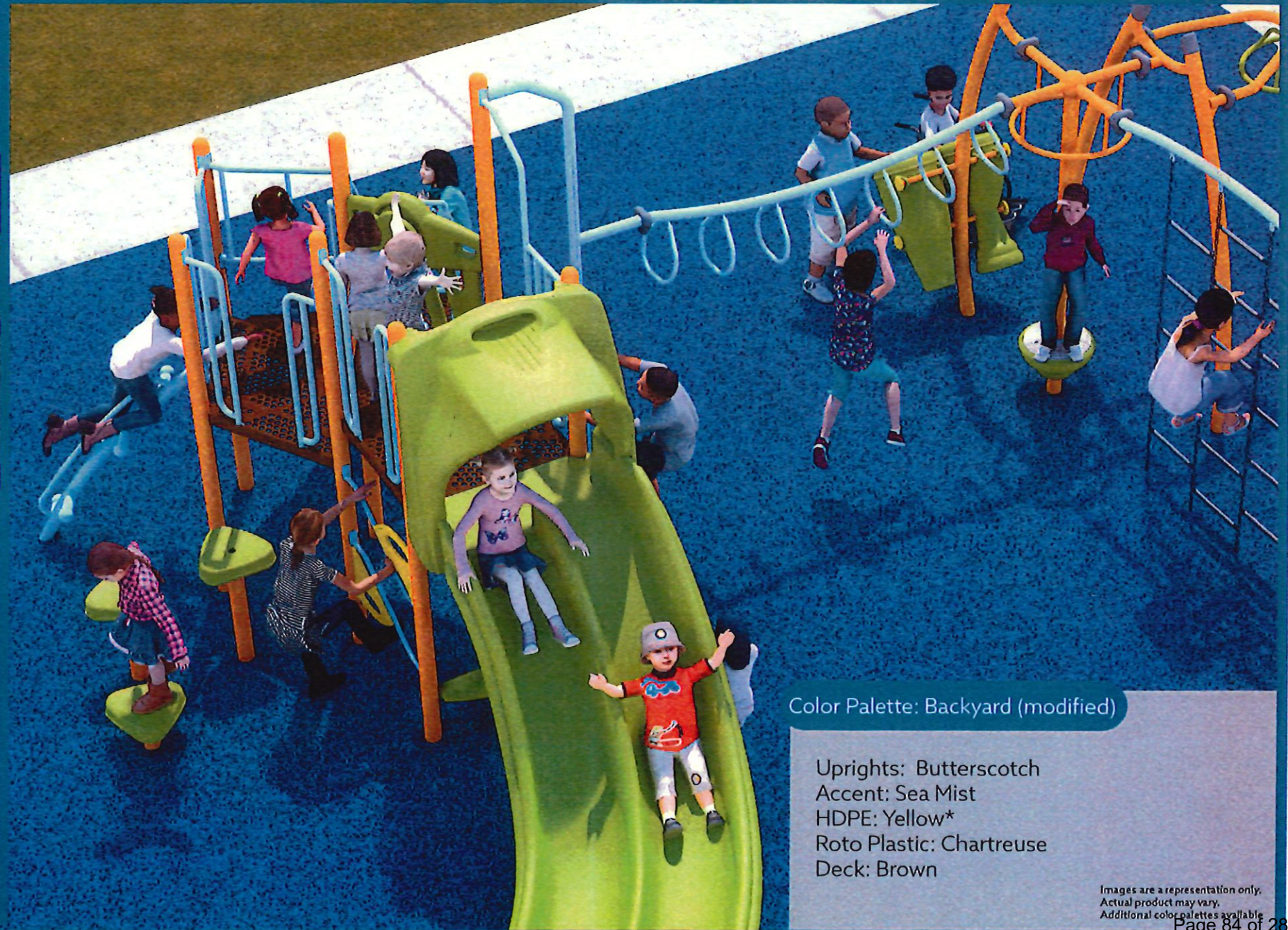
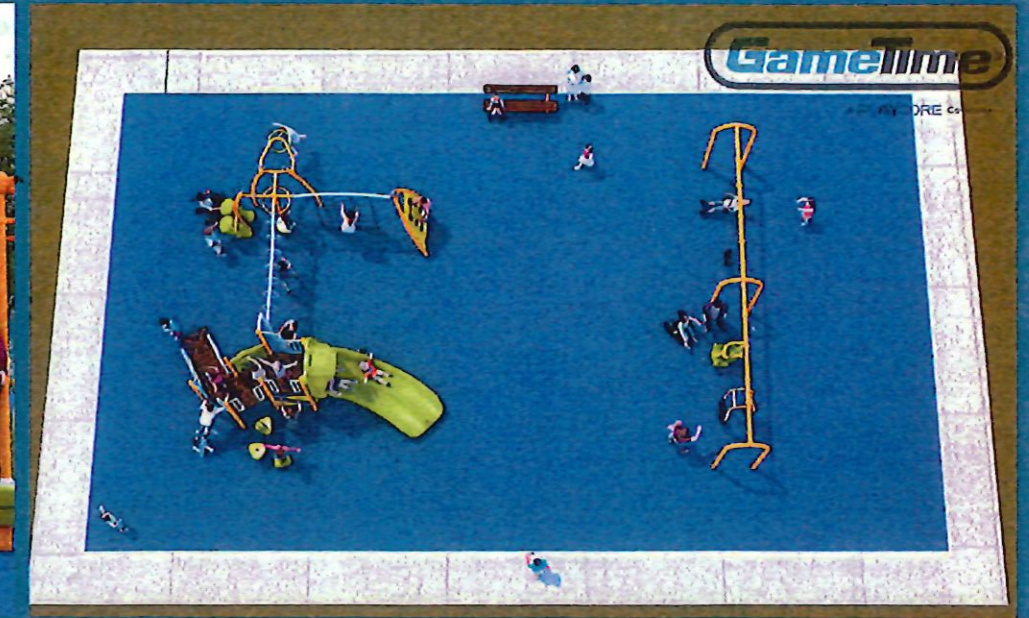
Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

CARNEY PARK - OPT. 1

De Pere, WI D12966K



Color Palette: Backyard (modified)

Uprights: Butterscotch
 Accent: Sea Mist
 HDPE: Yellow*
 Roto Plastic: Chartreuse
 Deck: Brown

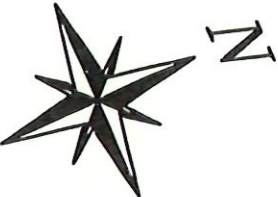
Images are a representation only.
 Actual product may vary.
 Additional color palettes available.

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
SLIDES 4' AND UNDER = 11" TO 0"
TODDLER (INFANT) SLIDES = 6" TO 0"
TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

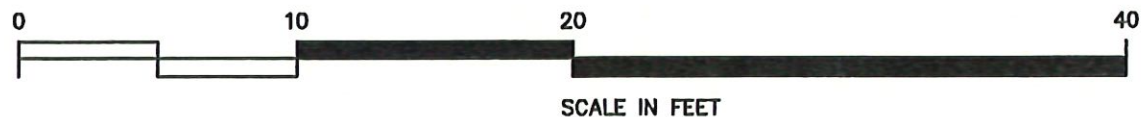
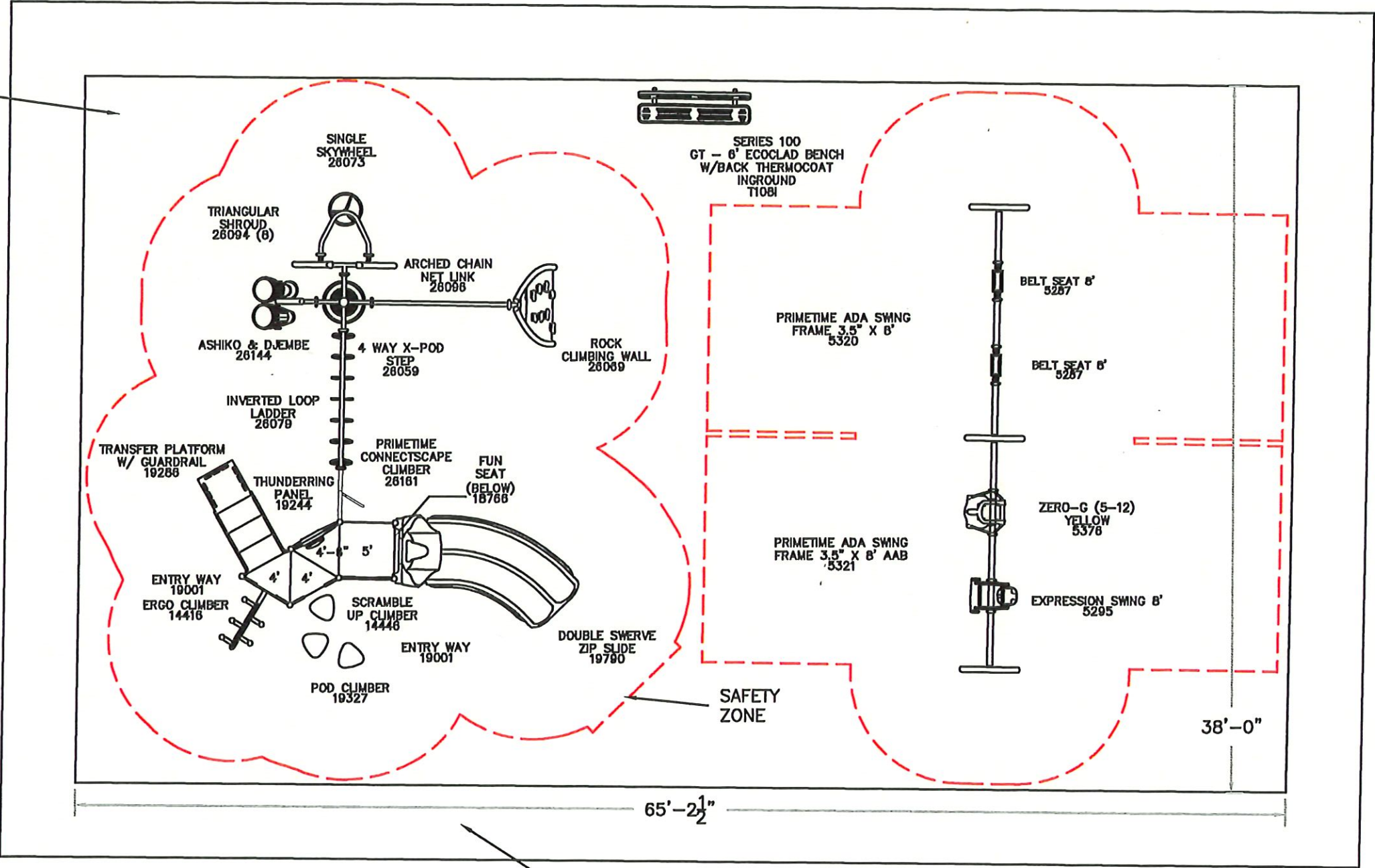
VERIFY
LOCATION
AND
ORIENTATION



SAFETY SURFACE
BY OTHERS
2475 SF

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

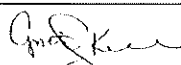


ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	6	REQ'D.	3
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	6	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	2
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	6	REQ'D.	2
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	4	REQ'D.	2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 - 16	6	10	7
Option 2 - 12	1	11	7

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

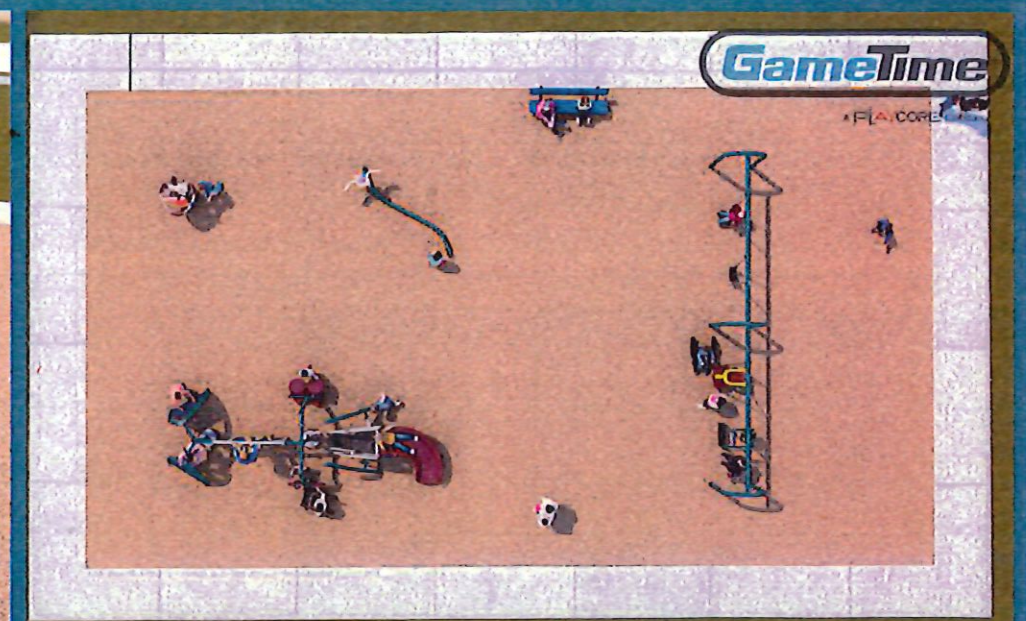
Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

CARNEY PARK - OPT. 2

De Pere, WI D12967K



Color Palette: Old Dominion

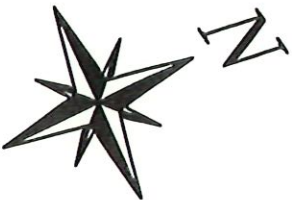
Uprights: Ocean
 Accent: Champagne
 HDPE: Blue
 Roto Plastic: Burgandy
 Deck: Gray

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
SLIDES 4' AND UNDER = 11" TO 0"
TODDLER (INFANT) SLIDES = 6" TO 0"
TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

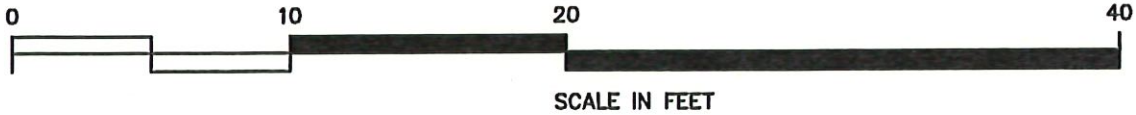
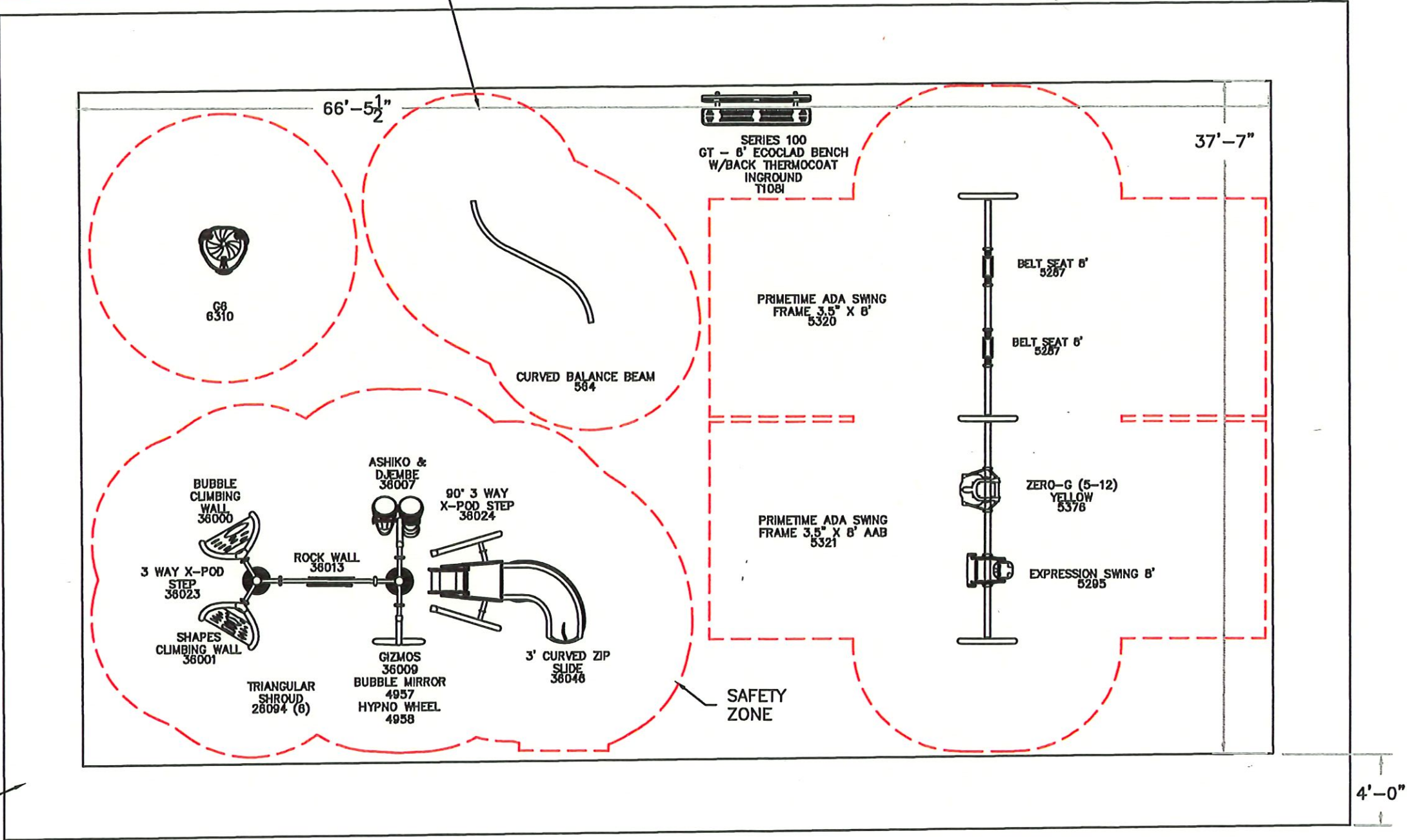
VERIFY
LOCATION
AND
ORIENTATION



SAFETY SURFACE
BY OTHERS
2498 SF

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.



ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	0	
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	0	REQ'D. 0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D. 0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	8	REQ'D. 0
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	5	REQ'D. 0

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 - 16	6	10	7
Option 2 - 12	1	11	7

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



Carney Park Playground



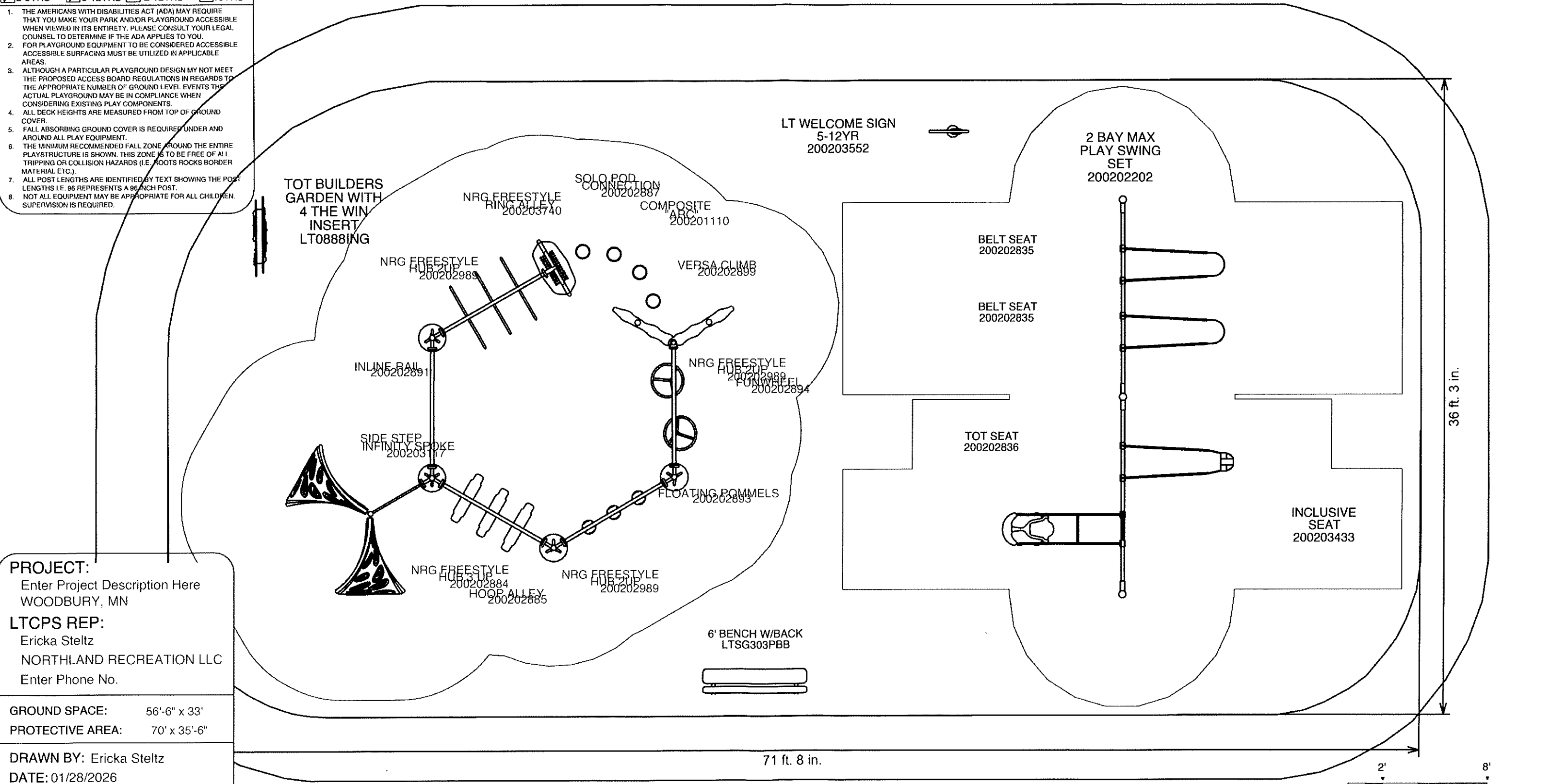


GENERAL NOTES

AGE GROUP

☒ 2-5YRS ☒ 5-12YRS ☐ 2-12YRS ☐ 13YRS

- 1. THE AMERICANS WITH DISABILITIES ACT (ADA) MAY REQUIRE THAT YOU MAKE YOUR PARK AND/OR PLAYGROUND ACCESSIBLE WHEN VIEWED IN ITS ENTIRETY. PLEASE CONSULT YOUR LEGAL COUNSEL TO DETERMINE IF THE ADA APPLIES TO YOU.
- 2. FOR PLAYGROUND EQUIPMENT TO BE CONSIDERED ACCESSIBLE ACCESSIBLE SURFACING MUST BE UTILIZED IN APPLICABLE AREAS.
- 3. ALTHOUGH A PARTICULAR PLAYGROUND DESIGN MY NOT MEET THE PROPOSED ACCESS BOARD REGULATIONS IN REGARDS TO THE APPROPRIATE NUMBER OF GROUND LEVEL EVENTS THE ACTUAL PLAYGROUND MAY BE IN COMPLIANCE WHEN CONSIDERING EXISTING PLAY COMPONENTS.
- 4. ALL DECK HEIGHTS ARE MEASURED FROM TOP OF GROUND COVER.
- 5. FALL ABSORBING GROUND COVER IS REQUIRED UNDER AND AROUND ALL PLAY EQUIPMENT.
- 6. THE MINIMUM RECOMMENDED FALL ZONE AROUND THE ENTIRE PLAYSTRUCTURE IS SHOWN. THIS ZONE IS TO BE FREE OF ALL TRIPPING OR COLLISION HAZARDS (I.E. ROOTS ROCKS BORDER MATERIAL ETC.).
- 7. ALL POST LENGTHS ARE IDENTIFIED BY TEXT SHOWING THE POST LENGTHS I.E. 96 REPRESENTS A 96 INCH POST.
- 8. NOT ALL EQUIPMENT MAY BE APPROPRIATE FOR ALL CHILDREN. SUPERVISION IS REQUIRED.



PROJECT:
Enter Project Description Here
WOODBURY, MN

LTCPS REP:
Ericka Steltz
NORTHLAND RECREATION LLC
Enter Phone No.

GROUND SPACE: 56'-6" x 33'
PROTECTIVE AREA: 70' x 35'-6"

DRAWN BY: Ericka Steltz
DATE: 01/28/2026
PROJECT: 26001000

LTCPS - FARMINGTON
878 EAST HIGHWAY 60
MONETT MO 65708
VOICE: 1-800-325-8828
FAX: 417-354-2273

PLAYGROUND LAYOUT COMPLIANCE:

- ☒ ASTM F1487 - PLAYGROUND EQUIPMENT FOR PUBLIC USE
- ☒ CPSC HANDBOOK FOR PUBLIC PLAYGROUND SAFETY

☒ THIS PLAYGROUND DESIGN MEETS THE FINAL ACCESS BOARD REGULATION.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	PlayPower LT Farmington, Inc. Local Rep: Northland Rereation
Company Address	878 E. US HWY 60 Monett, MO 65708
Company Representative	Ericka Stetlz
Email Address	ericka@northlandrec.com
Phone Number	262-313-8636
Signature	<i>Ericka Stetlz</i>

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
14	0	14	14

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

What are inclusive play events is subjective. The ground event are accessible, but I would say that the Tot Builder Garden Wall and play insert

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



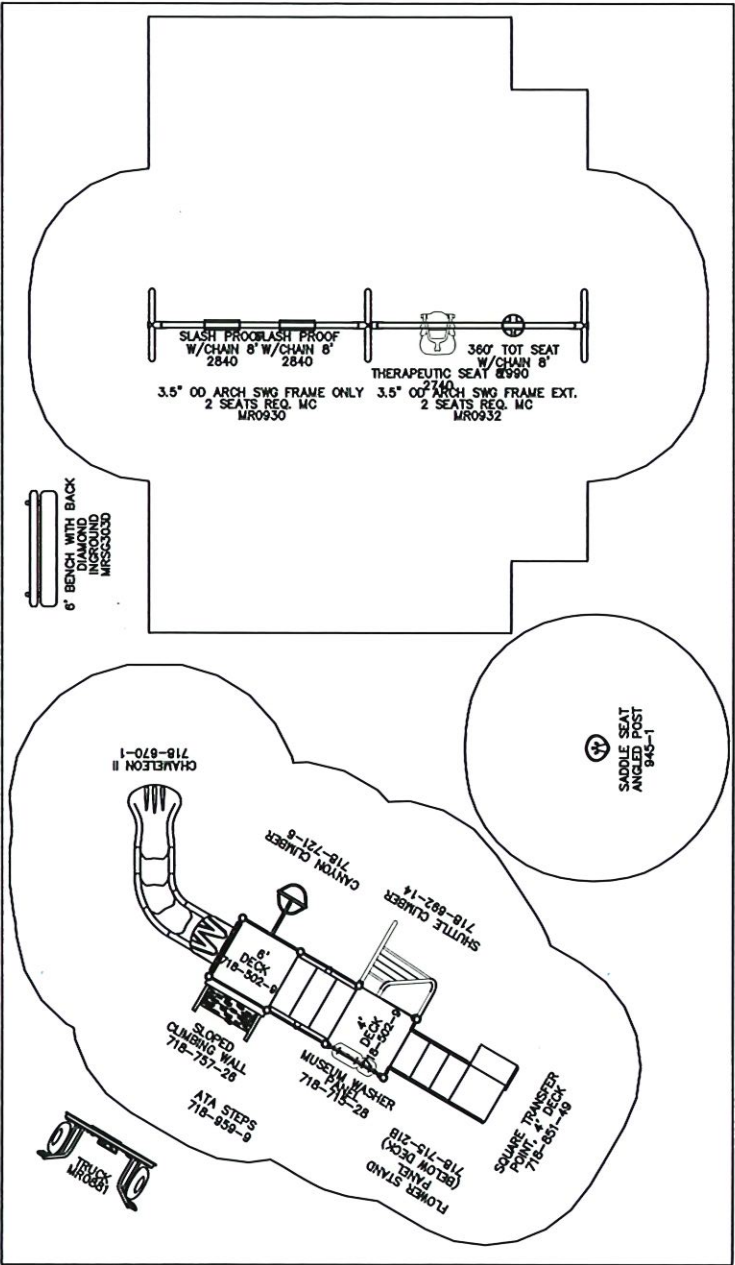




AREA: 2495 sq ft
PERIMETER: 208 ft
The information provided is for
estimation purposes only.

Play Area Capacity: 40-50

CARNEY PARK OPT 1
DE PERE, WI



5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	5	
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D 3
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D 0
GROUND LEVEL ACTIVITY TYPE	4	REQ'D 2
GROUND LEVEL ACTIVITY QUANTITY	9	REQ'D 2



To verify product certification,
visit www.ipema.org

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA
CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS
CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED
UNDER & AROUND ALL PLAY SYSTEMS.

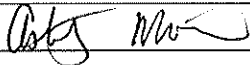
CD227663	
GROUND SPACE:	31' X 49'
PROTECTIVE AREA:	39' X 66'

✓	COMPLIES TO CPSC
✓	COMPLIES TO ASTM
✓	COMPLIES TO ADA

DESIGNED FOR AGES 5-12	
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	
TYPE:	QUANTITY:
0	0

DATE: 1/23/2026
SCALE: 1"=10'-0"
PAIGE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$41,982

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
14	5	9	14

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	x	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



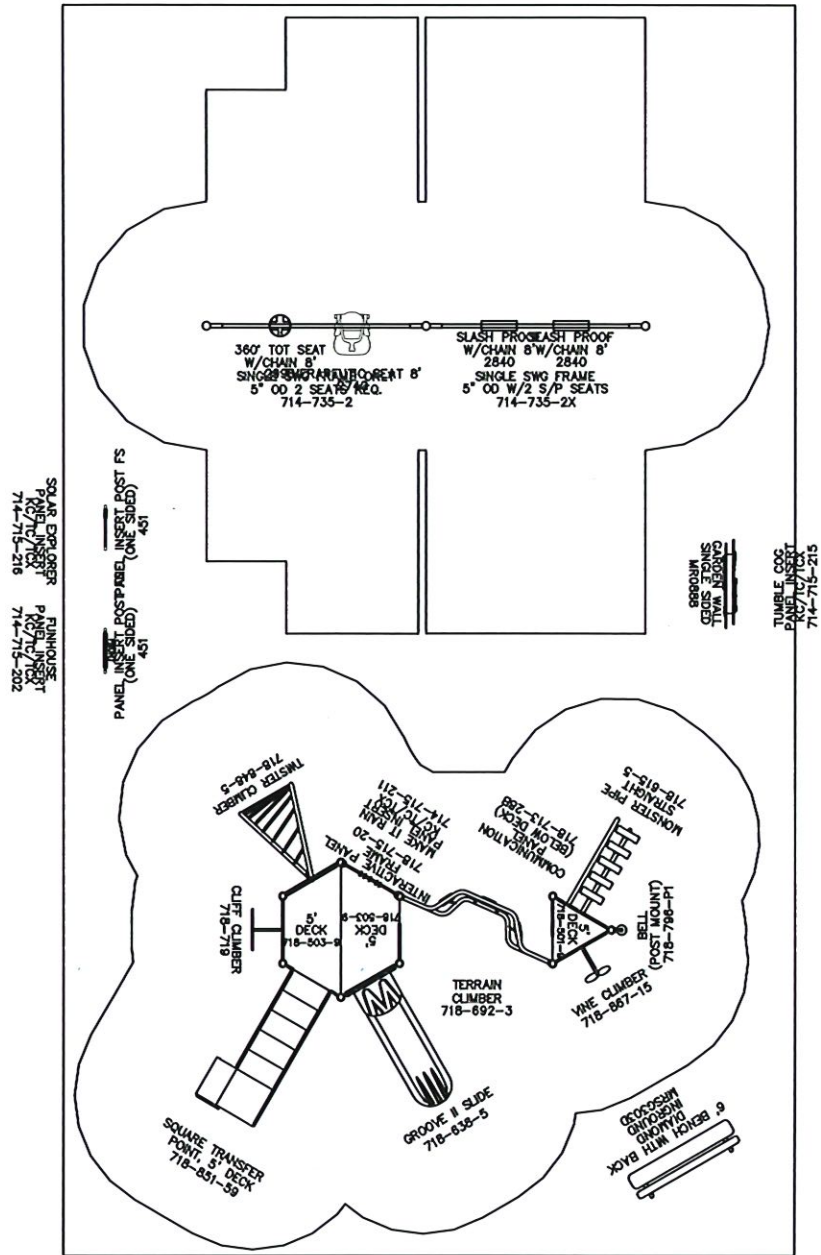




AREA: 2476 sq ft
PERIMETER: 207 ft
The information provided is for
estimation purposes only.

Play Area Capacity: 45-55

CARNEY PARK OPT 2
DE PERE, WI



5-12 PLAY AREA			
ELEVATED PLAY ACTIVITIES - TOTAL	7		
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D	4
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D	0
GROUND LEVEL ACTIVITY TYPE	4	REQ'D	2
GROUND LEVEL ACTIVITY QUANTITY	13	REQ'D	2



To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD227664

GROUND SPACE: 34' X 43'
PROTECTIVE AREA: 38' X 65'

- ✓ COMPLIES TO CPSC
- ✓ COMPLIES TO ASTM
- ✓ COMPLIES TO ADA

DESIGNED FOR
AGES
5-12

ADDITIONAL GROUND LEVEL
ACCESSIBLE ITEMS NEEDED
FOR ADA COMPLIANCE

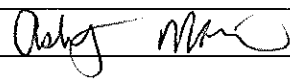
TYPE: 0
QUANTITY: 0

DATE: 1/23/2026

SCALE: 1"=10'-0"

PAIGE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 41,203

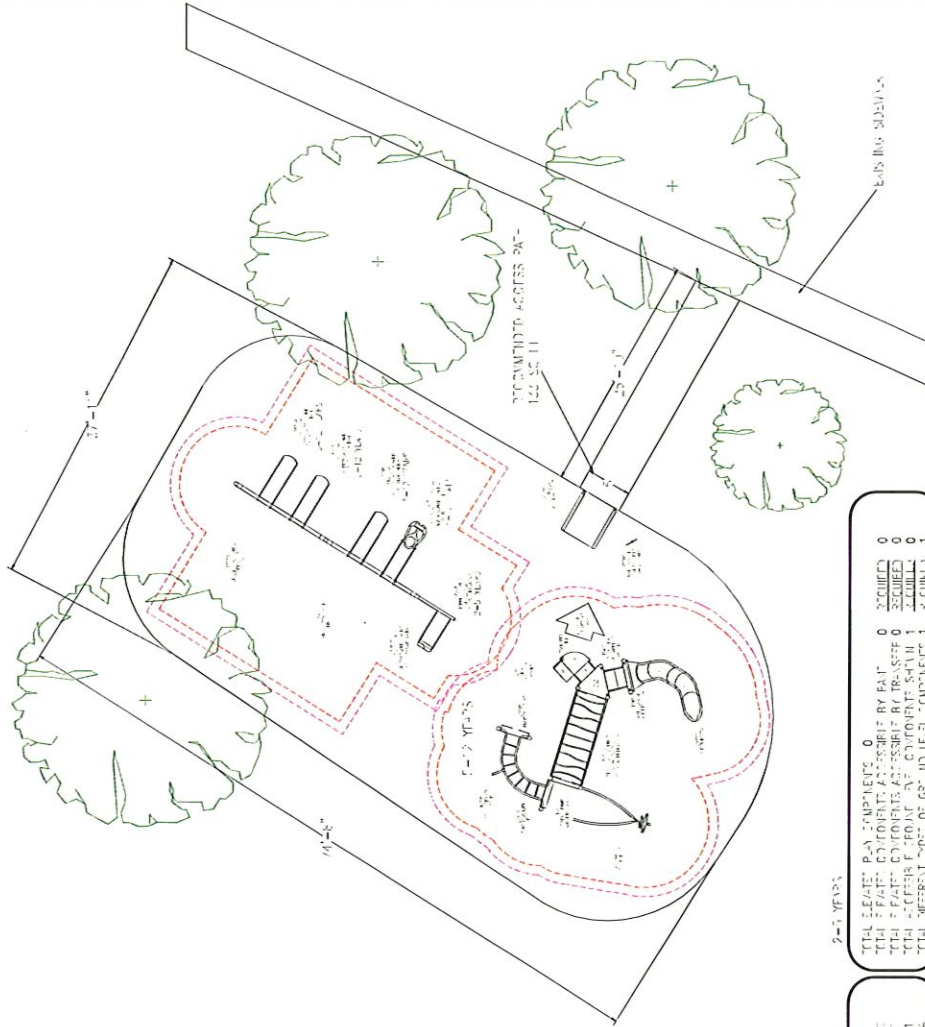
Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
20	7	13	18

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	x	

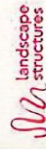
Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$





Carney Park
Carney Park • 1.28.2026



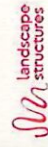
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Carney Park 3d Rendering 6



Carney Park
Carney Park • 1.28.2026



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Carney Park 3D Rendering 7

**Carney Park Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Gerber Leisure Products
Company Address	9590 Red Fox Dr. Mount Horeb WI 53572
Company Representative	Doug Reimer
Email Address	doug@gerberleisure.com
Phone Number	608-512-7324
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
5	2	3	1

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.



Request for Common Council Action

Meeting Date: April 8, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Resolution #26-28 Authorizing Agreement for Professional Services with Lee Recreation, LLC (modular playground design and installation - Waterview Heights Subdivision park).
Recommendation: Board of Park Commissioners recommends approval.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved the Lee Option 1 proposal for the new playground equipment at the Waterview Heights Subdivision Park. The motion was approved unanimously with a 6-0 vote.

Attachments:

Reso26-28, Lee Recreation, LLC4-1-26, Exhibit A-Lee Recreation, Exhibit B-Lee Recreation, Memo.Waterview Playground, Waterview Playground Survey Results, Lee Rec 1.Proposal, Lee Rec 1.Cost, Lee Rec 2.Proposal, Lee Rec 2.Cost, MWP 1.Proposal, MWP 1.Proposal.additional pic, MWP 1.Cost, MWP 2.Proposal, MWP 2.Cost, Northland 1.Proposal, Northland 1.Cost, Boland 1.Proposal, Boland 1.Cost, Boland 2.Proposal, Boland 2.Cost, Gerber 1.Proposal, Gerber 1.Cost

RESOLUTION #26-28

AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF DE PERE AND LEE RECREATION, LLC
(Modular Playground Design and Installation Services– Waterview Heights Subdivision)

WHEREAS, the City is in need of contracting with a firm to provide equipment design specifications and installation services for construction of modular playground equipment at a new park being constructed in the Waterview Heights Subdivision; and

WHEREAS, Lee Recreation, LLC has available and offers to provide qualified personnel and necessary equipment to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval of Lee Recreation's Option #1 Proposal.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The City Manager and City Clerk are authorized and directed to execute the Standard Agreement for Professional Services Between the City of De Pere and Lee Recreation, LLC, as is attached hereto, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/19/2026

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF DE PERE AND LEE RECREATION, LLC

Project: (Waterview Heights Park Modular Playground Design and Installation)

THIS AGREEMENT made and entered into this ____ day of _____, 2026, by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and Lee Recreation, LLC, a Wisconsin limited liability company ("Consultant"), collectively referred to as the parties.

WITNESSETH

WHEREAS the City is in need of modular playground equipment design and installation services at a new park located in the Waterview Heights Subdivision, 367 Lansdowne Street in the City of De Pere; and

WHEREAS the Consultant has available and offers to provide qualified personnel and facilities necessary to accomplish the work within the required timeframe.

NOW, THEREFORE, in consideration of the following terms and conditions, City and Consultant mutually agree as follows:

I. SCOPE OF WORK

The scope of work shall include all services and materials necessary to complete the project as fully described and specified in the City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated January 29, 2026 - Option 1 (Exhibit B), both of which are attached hereto and incorporated herein by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically included herein.

II. AMENDMENTS TO AGREEMENT

This Agreement may be amended only by written instrument signed by both parties. If in the reasonable judgment of the City, the scope or nature of the services to be performed by Consultant change or deviate materially from the scope or nature of the services described above, the City may, at its discretion, suspend performance of its services until a written agreement superseding this Agreement and adjusting the scope, schedule, terms and conditions has been executed. Where additional work is to be completed on time and expenses compensation, charges shall be in accordance with the fee schedule submitted with the Consultant's proposal.

III. FEES

Total fees payable to Consultant shall not exceed the amount of \$65,000.00 for all services, materials, equipment and authorized reimbursable expenses under this Agreement unless an Amendment to Agreement signed by both parties, approves additional fees in writing. Any such additional fees shall be defined in writing and authorized prior to execution of such work.

IV. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform all those services and furnish all material necessary as fully described in Exhibits A and B.

V. SCOPE OF CITY SERVICES

City agrees to provide the Consultant with input on final design criteria, excavate and prepare area to the approximate depth, install drain tile in the base of the work area, install sidewalk to the opening of the playground, remove spoils from the work zone as requested, remove/recycle product waste from the job site, as needed and provide additional applicable information or items concerning the project as are available.

VI. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept compensation as identified in Exhibit B, to be paid in a lump sum at the conclusion of the project. Payment to the Consultant is due in 30 days from the invoice date. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

VII. INDEMNIFICATION

Consultant hereby agrees to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by negligence, whether active or passive, of Consultant or of anyone acting under its direction or control or on its behalf even if liability is also sought to be imposed on City, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

In the event that Consultant employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Consultant's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

VIII. INSURANCE

Consultant shall not commence work under this Agreement until it has obtained the insurance required herein. All coverages shall be with insurance carriers licensed and admitted to do business in the State of Wisconsin. All coverages shall be with carriers acceptable to the City. A minimum AM Best Rating of A-VII is required.

It is hereby understood and agreed that the insurance required by the City is primary coverage and that any insurance or self-insurance maintained by the City, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss.

Worker's Compensation and Employers Liability Minimum Requirements as required by Statute: Consultant shall cover or insure under applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. Consultant shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease each employee.

Liability Insurance: Consultant shall procure and maintain during the life of this Agreement the following Commercial General Liability Insurance and Automobile Liability insurances:

- A. PROFESSIONAL LIABILITY (Errors and Omissions)
 - (1) Minimum Limits
 - (a) \$2,000,000 each claim/\$3,000,000 annual aggregate
 - (b) Any deductible not to exceed \$25,000 each claim
 - (2) Must continue coverage for 3 years after final payment for service/job
- B. GENERAL LIABILITY COVERAGE
 - (1) Commercial General Liability
 - (a) \$4,000,000 general aggregate
 - (b) \$1,000,000 products - completed operations aggregate

- (c) \$1,000,000 personal injury and advertising injury
 - (d) \$2,000,000 each occurrence limit
- (2) Claims-made form of coverage is not acceptable.
- (3) Insurance must include:
 - (a) Premises and Operations Liability
 - (b) Blanket Contractual Liability including coverage for the joint negligence of the City of De Pere, its officers, council members, agents, employees, authorized volunteers and the named insured
 - (c) Personal Injury
 - (d) Explosion, collapse and underground coverage
 - (e) Products/Completed Operations
 - (f) Independent Contractors

C. BUSINESS AUTOMOBILE COVERAGE

- (1) Minimum Limits - \$2,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident
- (2) Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Additional Insured: Consultant shall name the City, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers as an Additional Insured on the General Liability Coverage. This coverage shall be primary to the Additional Insured and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of De Pere.

Cancellation Notice: All insurances required by this Agreement shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Ten (10) days for Non-Renewal shall be sent to: City of De Pere Attn: City Clerk 335 S. Broadway, De Pere, WI 54115.

Proof of Insurance Coverage: Consultant shall provide to the City, at the time this Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the City. If so requested, certified copies of any or all policies shall also be furnished. The Additional Insured Policy endorsement must accompany the Certificate of Insurance. A copy of the Certificate of Insurance must be on file with the City. If no Certificates of Insurance and/or policies are provided to the City upon execution of this Agreement, the Agreement shall be null and void.

Continuation of Coverage: If any of the above coverage expires during the term of this Agreement, the Consultant shall deliver renewal certificates and/or policies to the City at least ten (10) days prior to the expiration date.

IX. OWNERSHIP AND FORM OF DOCUMENTS

Any reports, specifications, drawings, or other documents prepared by the Consultant in the performance of its obligations under this Agreement shall become the property of the City. All such materials shall be returned to the City upon completion, termination, or cancellation of this Agreement and payment in full of all monies due the Consultant. The Consultant shall not use, willingly allow, or cause such materials to be used for any purpose other than the performance of all Consultant's obligations under this Agreement without the written consent of the City. The City agrees that the Consultant shall not be responsible for any re-use by the City, or by third parties that obtained the documents from or through the City, for purposes other than original intent of the documents provided by the Consultant.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format.

X. SAMPLES

Unless otherwise agreed or consumed in testing, test specimens shall be retained for a minimum of thirty (30) days following submission of final report.

XI. AUDITOR ACCESS

Consultant shall, upon request of City or its auditors, provide access to and furnish the auditors with copies of requested records, reports and any other documentation in its possession or custody

pertaining to financial transactions, records or other financial information held by Consultant in conjunction with or related to Consultant's obligations under this Agreement.

XII. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

XIII. DISPUTE RESOLUTION

All claims, disputes or any other matters in question between the parties arising out of or relating to this Agreement or breach thereof shall be subject to mediation as a condition precedent to the institution of any legal proceedings by either party. If such claim, dispute or any other matter involves a lien arising out of Consultant's services, Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the current Mediation Rules of the American Arbitration Association unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association.

The parties shall share equally the mediator's and any filing fees. Mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall have the same force and effect as settlements in any court having jurisdiction thereof.

XIV. ACCESS/UTILITIES

The City will arrange access to the site, as necessary, for Consultant to complete the work. Consultant will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Consultant is responsible for locating public utilities and agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including attorney's fees as a result of any personal injury, death or property damage occurring from damage to public utilities. Consultant shall coordinate with a private locating service for locating utilities on private property.

XV. SAFETY

Consultant shall comply with all Occupational Safety and Health Administration (OSHA) and State and Local safety and health standards and any other applicable rules and regulations.

Consultant's work or field personnel shall not be responsible for determining or implementing the means, methods, techniques, sequences or procedures of construction. Consultant will not be responsible for evaluating, reporting or effecting job conditions concerning health, safety or welfare, unless specifically requested in writing. Consultant's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with contract documents.

XVI. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

XVII. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

XVIII. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XIX. ASSIGNMENT, TRANSFER OR SUBCONTRACTING

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. The Consultant shall obtain the written consent of the City prior to assigning, transferring, or subcontracting any portion

of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of persons and firms performing subcontract work.

XX. SEVERABILITY

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XXI. AUTHORITY

The parties hereto have all necessary or requisite power and authority to execute and deliver this Agreement.

XXII. APPLICABLE LAWS AND JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XXIII. ENTIRE AGREEMENT

This Agreement, together with the City's Request for Proposals, Consultant's Proposal dated January 29, 2026, the attachments appended hereto, and all documents, drawings, specifications, and instruments specifically incorporated herein and made a part hereof, shall constitute the entire Agreement of the parties.

XXIV. COMPLIANCE WITH LAWS

Consultant is responsible to see that services and documents furnished by Consultant conform to the applicable laws, rules, regulations, codes, orders, and special requirements, except as may be specifically provided otherwise herein.

XXV. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be suspended by notifying

the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XXVI.

XXVI. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XXVII. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:	City of De Pere Attn: City Clerk 335 South Broadway De Pere, WI 54115
If to Consultant:	Lee Recreation, LLC Attn: Megan Lee Cunningham 260 West Main Street Cambridge, WI 53523

XXVIII. COUNTERPARTS

This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

LEE RECREATION, LLC

CITY OF DE PERE, WISCONSIN

By: _____

By: _____

Kimberly T. Flom, City Manager

Name: _____

Its: _____

By: _____

By: _____

Carey E. Danen, City Clerk

Name: _____

Its: _____

Request for Proposals

Waterview Heights Park Modular Playground Design and Installation



Due: January 29, 2026, at 3:00 pm

Request for Proposals

Waterview Heights Park Modular Playground Design and Installation

Table of Contents:

- I. Introduction
 - A. Project Summary
 - B. City Contact Information
 - C. Directions for Submittal of Proposal
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- II. Project Description
- III. Scope of Services
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- IV. Meetings
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 - A. Firm background and Information
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 - E. References
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- XIII. Appendices
 - A. Waterview Heights Location Map
 - B. Waterview Heights Park Concept
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Request for Proposals

Waterview Heights Park Modular Playground Design and Installation

I. Introduction

A. Project Summary

The City of De Pere is seeking proposals from qualified firms to provide modular playground equipment design and installation at a new park in our Waterview Heights Subdivision, located at 367 Lansdowne Street, in De Pere, WI.

Proposals shall be for the design and installation of the playground as described in the following documents. Price quotes shall be all-inclusive and represent a completed design and installation as represented in the attached specifications. The accepted proposal and firm shall be responsible for all parts, labor, and other associated equipment and/or tasks necessary to complete the installation of the playground.

The proposal will not include fall surfacing and/or border.

The playground shall be installed by September 1, 2026.

Proposals must be submitted to our office by January 29, 2026, at 3:00 pm. Proposals can be submitted either by paper copy or via email to Marty Kosobucki.

B. City Contact Information

Questions related to this RFP should be directed to:

Marty Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115
920-339-4065
mkosobucki@deperewi.gov

C. Directions for Submittal of Proposal

Firms may submit up to (2) two proposals containing the following information:

1. 11"x17" 2D graphic showing the playground layout and dimensions.
2. 11"x17" 3D color graphics showing the playground. Minimum of two angles must be depicted on one or more 3D graphics.
3. Manufacturer and installation warranty information.
4. Cost Sheet explaining the all-inclusive cost for design and installation.
5. Work Plan (Timeline of events/tasks required to complete the installation).
6. Three (3) references of playgrounds constructed within the last two years.

Materials must be received at the office of the Director of Parks, Recreation and Forestry by 3:00 pm, on January 29, 2026, at the following address:

Marty J. Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115

Packages containing the proposal shall be clearly marked on the outside by indicating: **Waterview Heights Park Playground Proposal.**

D. Pre-Proposal Meeting

There is no pre-proposal meetings planned for this RFP. Questions related to this RFP should be directed, in writing, to Marty Kosobucki, Director of Parks, Recreation and Forestry.

II. Project Description

Waterview Heights Park (we are currently in the process of naming the park) is a 2 Acre park located on the City's west side. It is in the center of a newly constructed residential area. Currently, there is no playground or other amenities at the site. The playground will be the first amenity for the park.

The goal of the playground is to provide a traditional play structure with swings. The playground should meet and/or exceed all ADA requirements and should be "inclusive" as much as practical and feasible.

Firms should review the specifications in developing a proposal(s) for consideration.

III. Scope of Services

A. Design Budget

1. The city will be accepting proposals for the playground and installation up to \$65,000. Proposals exceeding this amount will not be accepted.

B. Design Criteria – When submitting your proposal, we ask that you integrate the following:

1. All components shall be considered commercial grade.
2. Installation of the playground is required by the contractor.
3. All proposals shall be fully compliant with the most current Consumer Product Safety Commission guidelines, ASTM standards and IPEMA certification.
4. Proposals are encouraged to incorporate inclusive features and/or components.
5. All proposals shall meet or exceed criteria from the American with Disabilities Act (ADA) guidelines for accessibility, play components and design.
6. All play structures shall be constructed of steel or aluminum posts, with PVC coated steps, including transfer points and decks. The use of wood in any

portion of the playground is not permitted. The use of recycled materials is permitted.

7. All play structure posts shall be a minimum of 3.5" in diameter.
8. All proposals shall be consistent with the dimensions outlined in the proposed layout shown in the Appendix. The proposals shall be depicted in an area to not exceed 3,500 square feet.
9. All proposals shall be targeted for ages 5-12 years old.
 - a. If budget allows the City would entertain a 2-5 year old structure.
10. The following recommendations are being provided in developing your playground proposal.
 - a. Site area should not exceed 3,500 square feet. See attached map showing the location of the playground.
 - b. One play system designed for ages 5-12.
 1. A minimum of one slide with a maximum height of 6 feet.
 2. A minimum of one climbing event.
 3. Age-appropriate and ability level appropriate play panels.
 4. A minimum of one bench with back rest.
 - c. One swing set.
 1. 3 bays or 2 bays with additional swing
 2. A minimum of one toddler swing.
 3. A minimum of one ADA adaptive swing.
 4. One parent/child or multigenerational swing
 - d. Benches
 1. A minimum of one bench with back rest is required. The bench shall be consistent in color and material as the playground.
 - e. Inclusivity
 1. We request that consideration is given during design to reach as many ages and abilities as possible.
 - f. 2-5 Year-old Structure
 1. If budget allows, the City will entertain the implementation of either a structure or amenities intended for 2-5 year olds.
11. The following components should not be included with any proposal.
 - a. Enclosed tunnels extending more than two feet. Tunnels are permitted if they have viewing windows or holes.
 - b. Zip Line structures.
 - c. Canopies or covers.
 - d. Any play component that includes components attached by wire, cable, or chain. (Example: no drumming sticks attached by cables) Cable ladders are acceptable.

C. Design Completion

1. After the City has selected a proposal, the city shall confirm a color combination and coordinate with the firm any alterations or changes requested by the Board of Park Commissioners.

2. The firm will be required to submit a final and approved design of the playground depicting dimensions and fall zones. The firm shall submit the final design in CAD and PDF files.
3. The installation of the playground shall be completed by September 1, 2026.

D. Installation

1. Site Preparation:

- a. The City will excavate the area to the approximate depth.
- b. The City will establish and provide, to the installer, the elevations for the playground. Once the elevations are set, it will be up to the installer to appropriately install the playground and border to the specific height.
- c. The City will coordinate the installation of a sidewalk which serves as the border around the playground. Typically, the City prefers to install the sidewalk before the playground is installed.
- d. The City may install drain tile after the playground installation.
- e. The City will coordinate and install poured in place or turf fall surfacing.
- f. The selected firm shall be responsible for auguring all holes and calling in locates.
- g. The selected firm shall place all spoils in one location, which the City shall then remove and dispose of.
- h. If the sidewalk is installed prior to the playground installation, the selected firm will be responsible for covering and protecting the new sidewalk from equipment.
- i. It will be the contractor's responsibility to ensure the work zone is safe and appropriately guarded from the public.

2. Installation

- a. The contractor is solely responsible for the proper installation of the playground equipment and to ensure safety zones are established and monitored.
- b. The contractor is solely responsible for installing the playground at the appropriate height.
- c. The contractor shall be responsible for laying out the playground within the designated area.
- d. The contractor shall be responsible for contacting Diggers hotline and excavating all holes for posts.
- e. All posts shall be concreted in.
- f. The contractor shall clean all debris, dirt, etc. from the play equipment upon completion.
- g. Contractor shall "touch up" any paint scratches on the equipment caused during delivery and/or installation.
- h. Contractor shall conduct a Playground Safety Inspection Audit and submit a written report to the City upon completion. The playground must pass the Playground Safety Inspection Audit

before the project will be accepted.

- i. If the sidewalk is installed, the contractor will ensure the playground has the appropriate fall zones.

IV. Meetings

The Consultant shall plan for meeting attendance at, but not limited to, the following meetings:

- A. Initial meeting to discuss project and final design.
- B. Pre-construction meeting with city.

V. City Responsibilities

The City will be responsible for the following:

- A. Provide input on final design criteria.
- B. Excavate and prepare area to approximate depth.
- C. Install drain tile in the base of the work area.
- D. Install sidewalk to the opening of the playground.
- E. Remove spoils from work zone as requested.
- F. Remove/recycle product waste from job site as needed.

VI. Scheduling

We anticipate the Board of Park Commissioners selecting a proposal at their February 19, 2026, meeting. Upon selecting the proposal, a contractor's agreement will be sent to City Council for approval the first week of March. This schedule/timeline is subject to change based on weather conditions and contractor availability.

VII. Insurance

- A. The Consultant shall maintain during the life of the Agreement, the following minimum liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:
 1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.
 2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
 3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
 4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

- B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

VIII. Proposal Submittals

Your proposal should include the following information in the order listed. You may submit your proposal via e-mail to mkosobucki@deperewi.gov or deliver, either in – person, or by courier or mail to: City of De Pere, Willems Park Playground Proposal, 925 S. Sixth Street, De Pere WI 54115

A. Firm Background and Information

B. Playground Options

1. A maximum of two (2) proposals are allowed.
2. All playground options shall include the correlating fee.
3. Playground options shall include one 2D schematic showing dimensions, and up to two 3D color pictures showing the playground. Both the 2D and 3D submittals should be generated in 11"x17" format.

C. Similar Projects

1. List a minimum of 3 projects of similar scope and service.

D. References

1. List a minimum of 3 references related to similar work.

E. Fee

1. List a lump sum fee for each proposal and option.

IX. Delivery

The deliverables for this project include the following:

- A. Approved final design of selected playground.
- B. CAD file of approved playground.
- C. A successfully completed Playground Safety Inspection report.
- D. Owner's manual.
- E. Repair kit to include touch up paint, spare bolts, and nuts.

X. Fee

Provide a lump sum fee for each component of the project. Should there be any items outside the scope of services listed in the RFP your firm feels should be included, we encourage your firm to include alternate fees for such work. A fee schedule worksheet can be found in the Appendix.

XI. Additional Information

A sample Consultant Agreement the City uses is included with the RFP. It can be found in the Appendix.

An aerial photo depicting the approximate location and proposed layout of the Waterview Heights Subdivision Park playground can be found in the Appendix.

For questions, please contact Marty Kosobucki at 920-339-8358, or e-mail at mkosobucki@deperewi.gov.

Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	
Company Address	
Company Representative	
Email Address	
Phone Number	
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

User Created DIME Map



10/23/2024, 2:03:02 PM

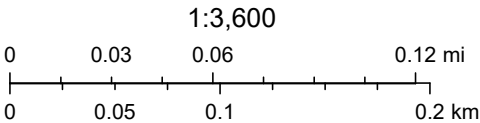
 Parcel #

2023 Aerial

 Red: Band_1

 Green: Band_2

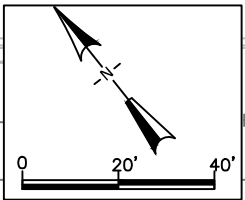
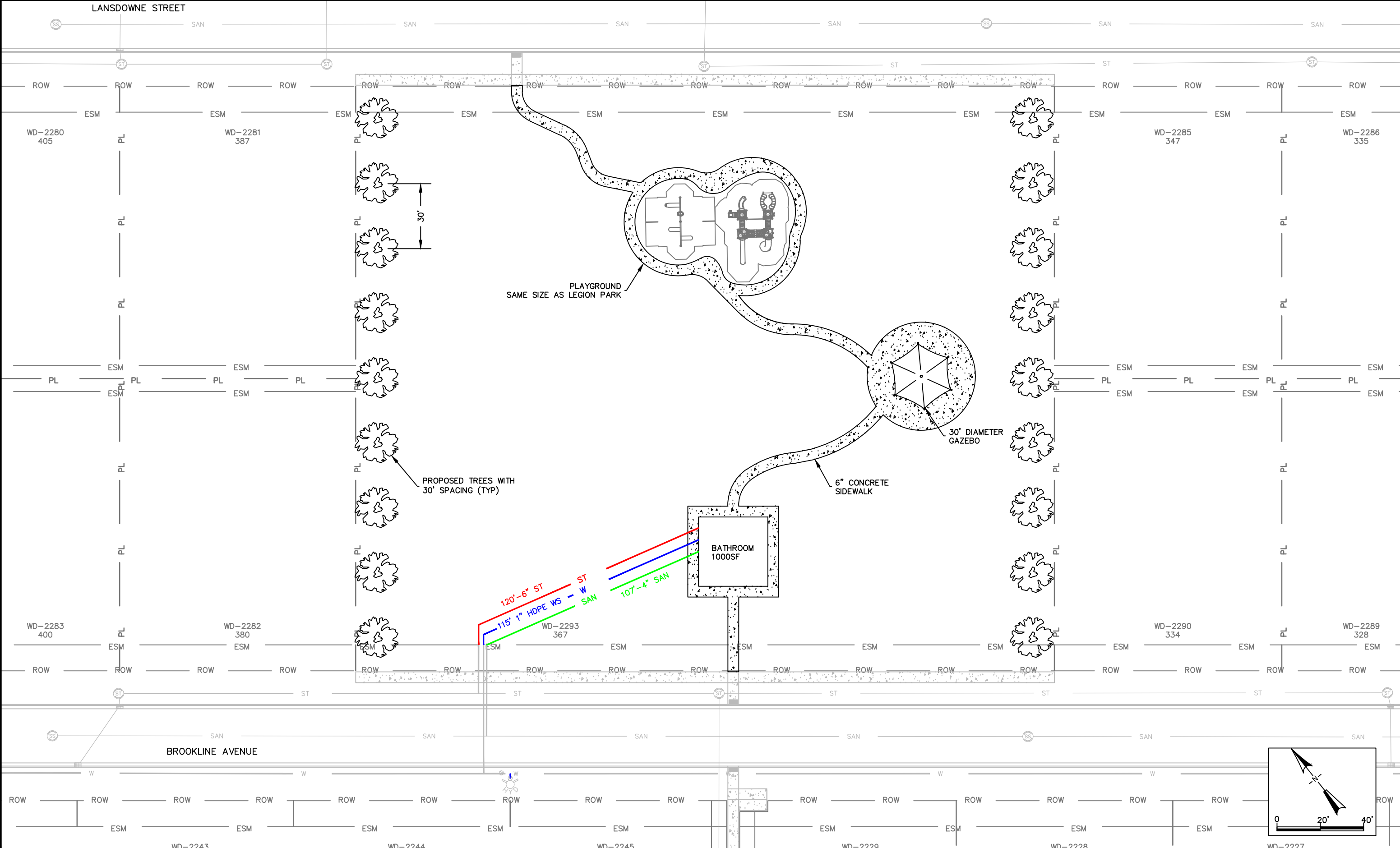
 Blue: Band_3



Brown County WI

Exhibit A

Page 11 of 12



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

**WATERVIEW PHASE II
PARK CONCEPT**

NAME: WATERVIEW HEIGHTS
PHASE II
CONSTRUCTION
PROJECT # 24-04

		REVISIONS / ISSUES				REMARKS
		NO.	DATE	BY		
SURVEYED						Exhibit A Page 12 of 12
DRAWN	MAL	02-2025				
DESIGNED						
CHECKED	EPR	02-2025				

PAGE NO.
PG1

LR LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

DATE: January 29th 2026

TO: De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115

FROM: Megan Lee Cunningham
RE: Playground Proposal - Waterview Heights Park

COMMENTS:

Thank you for giving us the opportunity to send a proposal for your review -
For the Waterview Heights Park Playground Equipment

- Lee Recreation, LLC based in Cambridge, WI has been designing and supplying playground equipment throughout the state Of Wisconsin for the past 30 years. We have completed many playgrounds. your wishes and needs. We represent BCI Burke the manufacturer who is based in Fond du Lac, WI. They offer a high-quality product as well as innovative products to address the needs of people with all abilities.
- We offer FREE Design Services - where we will take your wish list and create a proposal based on your wishes and needs. We do not limit you on designs. Have fun reviewing the proposal we have put together - I am more than happy to walk you through it and answer any questions. The equipment is modular which allows us to add or remove components to meet your specific needs. Included with the proposal is our 3D renderings, layout, and list of components.
- We have included three references for projects we have completed that are like the one we are presenting. I hope you can visit these or call the Park Directors for their comments.

Please feel free to contact me with any questions. I am here to work with you and answer any questions regarding out proposal.

Thanks

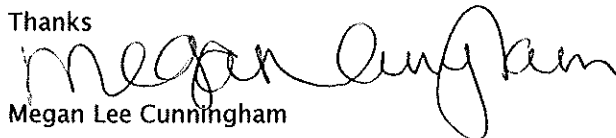

Megan Lee Cunningham

Exhibit B
Page 1 of 11

COLOR KEY	
●	RED/WOOD
●	AQUA
●	OLIVE
●	ORANGE
●	SILVER
■	GRAY/BLACK
■	OLIVE/BLACK
■	ORANGE/BLACK



LR
LEE
RECREATION LLC

3D Designer: Kendra



VERVE® IV CLIMBER



KIDFORCE SPINNER



FREEDOM SWING



FORMIS® LADDER



STRAIGHT HORIZONTAL LADDER



VELO® SLIDE



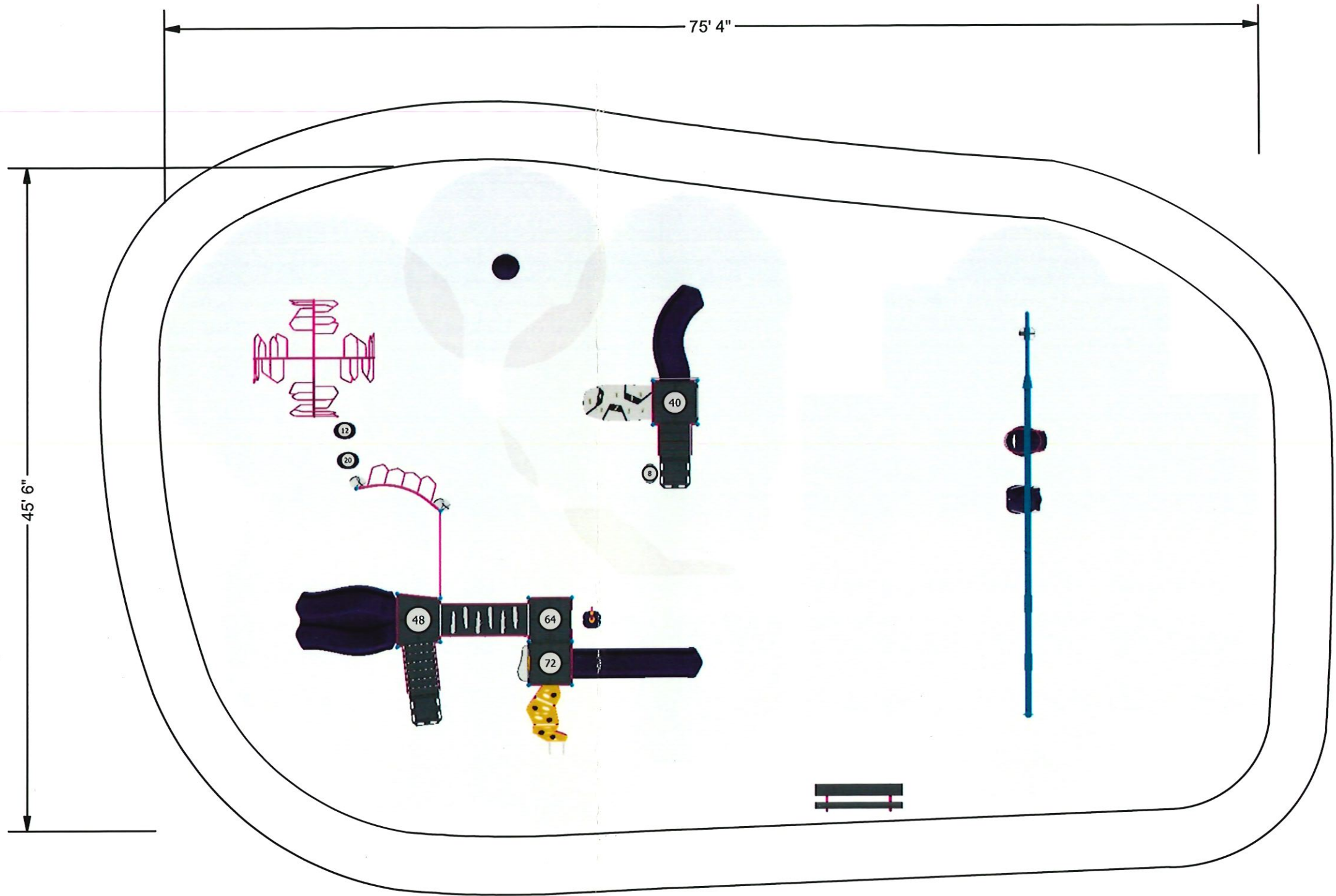
ABC PANEL



COMPONENT LIST:

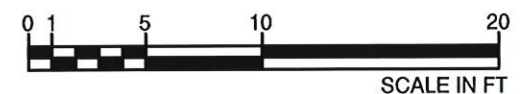
- ADA ① FLYLOW™ STEP POD
- ② APPROACH™ CLIMBER
- ADA ③ VERVE® IV CLIMBER
- ADA ④ TERREX™ CLIMBER
- ⑤ TREE BRANCH CLIMBER
- ⑥ LINX LEVITATE® CLIMBER
- ⑦ STRAIGHT HORIZONTAL LADDER
- ⑧ FORMIS® LADDER
- ADA ⑨ LUGE™ SLIDE
- ADA ⑩ VELO™ SLIDE
- ADA ⑪ SYNERGYBENCH
- ADA ⑫ PISTON PANEL
- ⑬ ASCEND ROCK CLIMBER
- ADA ⑭ MONACO™ SLIDE
- ADA ⑮ ABC PANEL 2-SIDED
- ⑯ BELT SEAT
- ADA ⑰ FREEDOM SWING SEAT
- ⑱ TOT BAY
- ADA ⑲ KONNECTION® SWING
- ADA ⑳ KIDFORCE SPINNER
- ㉑ 6' PVC TRADITIONAL BENCH
- ㉒ NOVO® BEAN STEP





NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.

3,120 SQ. FT.



OVERALL BOUNDING OF USE ZONES
Area: 3423.4 sq.ft.
Perimeter: 241.5 ft.
STRUCTURE SIZE: 6"x75' 4"
POST SIZE(S): 5"

**The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
22	11 / 6	11 / 0	0 / 0	11 / 4	6 / 3

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

SERIES Burke Basics | Synergy

GROUP:

5-12 Structure|2-5 Structure|Freestanding

DESIGNED FOR AGES:
5 to 12, 2 to 5, 2 to 12

Waterview Heights Park - De Pere

De Pere, WI 54115-1108

Burke.
PLAY THAT MOVES YOU.

SITE PLAN VIEW

01/09/2026

Lee Recreation, LLC

142-212118-1

Designer: Brittany Murphy

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCIBURKE.COM

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal Proposal 142-212118-1	
Item	Fee
Waterview Heights Subdivision Playground	\$65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
22	11	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

City of De Pere
Waterview Heights Park
Design #142-212118-1

Nucleus Playstructure Designed for ages 2-12 & 5-12
22 Active Play Events for an estimated 98 users
Minimum area needed: 76' x 45'

ADA Accessibility Guideline - ADAAG Conformance

Number of Play Events - 22

Number of Elevated Play Events - 11

Number of Elevated Play Events Accessible by Transfer Station - 11-- Required - 0

Number of Ground Level Play Events - Provided 11 - Required 4

Number of Types of Ground Level Play Events - Provided 6 - Required 3

PLAY COMPONENTS INCLUDED 5-12 Modular Structure:

DECKS

2- Square Decks

1- Trapezoid Deck

SLIDES

Luge @ 48" Deck Ht.

Velo @ 72" Deck Ht.

CLIMBERS

Terrex Climber

48" Transfer Station

Tree Branch Climber

Formis Ladder

Approach Climber

BALANCE/CLIMBING

Linx Leviate Climber

Straight Horizontal Ladder

Flylow Step Pod

Verve IV

PLAY ACTIVITY PANELS/SOCIAL

Post to Post Bench

Piston Panel

PLAY COMPONENTS INCLUDED 2-5 Modular Structure:

DECKS

1- Square Decks

SLIDES

Monaco @ 40" Deck Ht.

CLIMBERS

Ascend Rock Climber
40" Transfer Station

BALANCE/CLIMBING

Lil Novo Bean

PLAY ACTIVITY PANELS/SOCIAL

ABC Double Sided Play Panel

INDEPENDENT PLAY EVENTS

2 -Bay Single Post Swing Assembly with Arm Includes:
(2-Belt Seats, 1 Freedom Seat, 1 Konnection Swing, 1 tot Seat)
Kidforce Spinner
6' Traditional Bench with Back

REFERENCES

City of Neenah Park and Recreation

211 Walnut Street

Neenah, WI 54958

Michael Kading

#920-886-6060

mkading@neenahwi.gov

The Green Park – 2025

City of Oshkosh Park and Recreation

215 Church Ave

Oshkosh, WI 54901

Chad Dallman

cdallman@oshkoshwi.gov

#920-723-2371

Pickart Park – 2025

Village of Fox Crossing Park and Recreation

2000 Municipal Dr

Neenah, WI 54956

Amanda Geiser

ageiser@foxcrossingwi.gov

#920-720-7143

Westfield Park – 2025

BURKE GENERATIONS WARRANTY®

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®, ACTIVATE®, INVIGORATE®) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreKonnec® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Synergy®, Intensity®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay® Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2023

BURKE BUILT® QUALITY



HANDCRAFTED IN AMERICA'S HEARTLAND

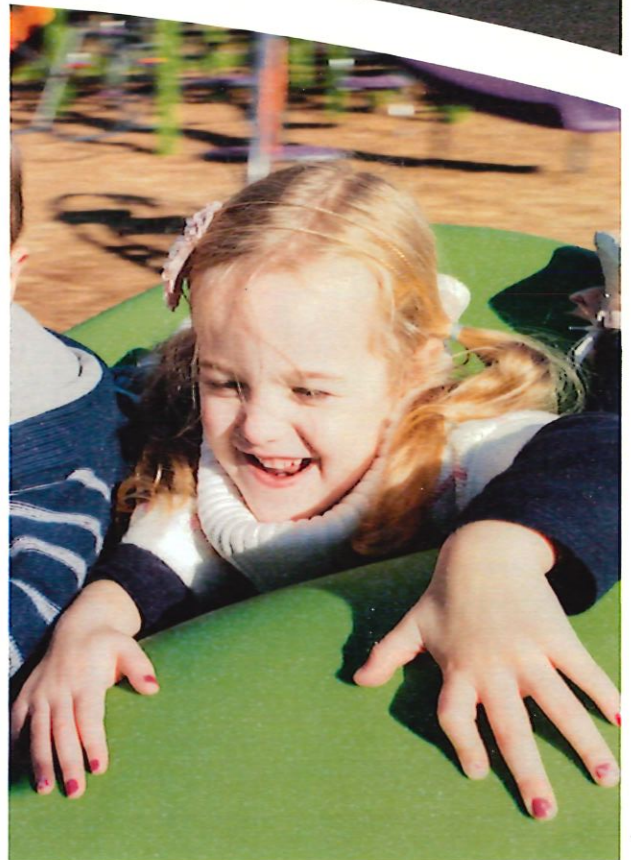
Walk through our Fond du Lac, WI manufacturing facility and you will see playgrounds coming to life through the hands of our people. In the age of assembly lines, we work to combine efficiency with a personal touch that makes every playground special. Bringing quality playgrounds to communities like yours is Work That Moves Us, and we hope the playgrounds we make move you too.

SUPERIOR SERVICE

Customer Service is a hallmark of Burke and we take pride in the fact that when you call, we answer. We have factory-direct customer service representatives that are available to answer questions, help with replacement parts or field inquiries about installations.

YOUR BURKE REPRESENTATIVE

Burke Representatives are passionate about bringing play to your community and helping you design your perfect play environment! They are knowledgeable and experienced about the entire playground process from site evaluation to design to maintenance and will work with you beyond installation to make sure your playground is, and remains, all you dreamed!



BCIBURKE.COM

Burke
PLAY THAT MOVES YOU.

800.266.1250

Exhibit B
Page 10 of 11

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BURKE BUILT® QUALITY

DISCOVER THE VALUE OF INVESTING IN A BURKE PLAYGROUND:

KoreKonnnect® Direct-Bolt Clamp System: Burke's Nucleus® play system features our Industry-leading KoreKonnnect direct-bolt clamp system resulting in the strongest and most accurate connection system ever. Factory located connection points make for easy, precise installation and an error-free fit. Best of all, KoreKonnnect is covered for 100 years under our non-prorated Generations Warranty®.

Direct-Bolt Connection System: Synergy®, Intensity®, ELEVATE® Fitness Course and ACTIVATE® Fitness Circuit feature Burke's trusted direct-bolt connection that uses a durable, straightforward direct-bolt system to ensure a trouble-free installation and provide the necessary strength to accommodate the demands of playing children. Like our KoreKonnnect system, Direct-Bolt connections are covered for 100 years under our Generations Warranty.

EZKonnnect® Deck Mounting System: Our exclusive self-leveling deck attachment and factory CNC construction allows for faster and more precise location of decks during installation. The 2-bolt per corner deck attachment increases overall structure strength and stability.

Platforms: Burke's oversized non-slip platforms are constructed of heavy-duty punched steel that can support more than 2 tons. Our vinyl coating is California compliant, free of lead and other hazardous heavy metals.

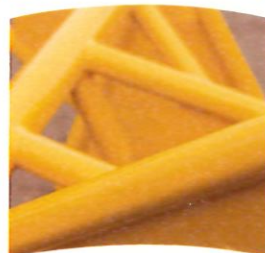
Tamper-Resistant Stainless Steel Hardware: All hardware is covered for 100 years under our Generations Warranty.

Premium Powder Coatings: Our industry-leading powder coatings and finishes prevent fading, last longer and deter rust. We also offer a "coastal package" powder coat system. This special powder coat system for metal components and upright posts will provide additional corrosion and chemical protection along with added longevity to the color and gloss retention of the powder coated parts. Contact your Burke Representative for more information on colors, price and warranty.

Compound Plastics with UV-20: You'll get long wear and bright, vibrant colors that hold up for years thanks to our thick, durable rotomolded plastics with UV-20 protection. This is why we can cover them for 15 years under our non-prorated Generations Warranty.

Climbing Cables: Our climbing cables are flexible enough to provide movement, yet strong enough to last. Our ropes are made from 6 polyester cords with steel reinforcement wrapped around a synthetic fiber core. Each cord contains 8 galvanized steel strands tightly covered with polyester multi-fibers. Our RopeVenture® cables consist of 6 strands, each containing 24 stainless steel reinforcing strands within a nylon sleeve, wrapped around a solid nylon core.

Aluminum Connectors: Swivel connectors at the end of our ropes allow assembly at any angle with no unwanted twists in the net. The aluminum fittings used to secure the joints are swaged in place to prevent any movement between the rope and fittings that could cause wear.



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Burke
PLAY THAT MOVES YOU.

800.266.1250

Exhibit B

Page 11 of 11

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CITY OF DE PERE MEMO



To: City Council
 From: Marty Kosobucki
 Director of Parks, Recreation and Forestry
 Date: February 26, 2026
 RE: New Playground in Waterview Heights Subdivision

Staff sent out the RFP for playground proposals and received eight different proposals. Included in your information is a detailed outcome of an internal staff review of the proposals, and an overview of public opinion. To gather public opinion, we sent a direct letter to the surrounding neighborhood and posted on Social Media. We removed comments and input from people that submitted outside of the City of De Pere. Your packet of information includes detailed comments from residents and staff.

In addition, I have included the RFP for you to understand what we were asking for. One thing to note is we asked vendors to consider a separate 2-5 year old structure in one of their submittals.

Waterview Subdivision Playground Budget for Play Equipment: \$65,000

	Lee Option 1	Lee Option 2	MWP Option 1	MWP Option 2	Northland Rec	Boland Option 1	Boland Option 2	Gerber
Cost	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 59,183	\$ 63,854	\$ 65,000
Total Play Events	22	21	21	18	19	19	22	10
Elevated	11	7	10	7	10	7	9	7
Ground	11	13	11	11	9	12	13	3
Staff Votes	9	7	5	4				
Public Survey	87	75	35	72	9	10	18	0

Staff Recommendation: This one is a little more difficult for staff to give a definitive recommendation. In our interpretation, we have three options that are very close in ranking. Staff would give a slight edge in recommending the Lee Option 1 for the following reasons. It has one more play event than others and was ranked as the top option by staff and public, albeit by a narrow margin. One unique feature to Lee Option #1 is that it is the only proposal that included a separate 2-5 year old structure.

Waterview Heights Subdivision Park Playground

	Staff	Staff Favorite	Survey	Comments
Lee 1	9	6	98	Waterview Heights resident.
Lee2	7	5	88	Monkey bars and swings are my priority for my choices.
MWP 1	5		35	When is the expected completion date?
MWP 2	4		77	I would like to ask that there are ADA options. Every child should get to play.
Northland			9	Sand volleyball nets?
Boland 1			10	Have seen other playground equipment by MWP and it is top quality.
Boland 2			19	Prefer options that include things for the littlest of littles. That area is full of young families.
Gerber			0	Monkey bars please!
				I chose the options I selected because I like how much space is occupied by multiple different playground equipment areas. Whichever playground is picked, it will be a fantastic edition to our new neighborhood and for all our little to enjoy for years to come!
				This area deserves a nice playground with all the growing families of all ages. I would love to see a basketball court included in the Waterview Heights location. Kiwanis also needs new/updated equipment.
				Would love an option that appeals to older kids since the current nearby park (Kiwanis) is better suited for toddlers - lower elementary.
				Thank You! We look forward to playing at the new park!

COLOR KEY	
●	REDWOOD
●	AQUA
●	OLIVE
●	ORANGE
●	SILVER
■	GRAY/BLACK
■	OLIVE/BLACK
■	ORANGE/BLACK



ER
LEE
RECREATION LLC

3D Designer: Kendra



VERVE® IV CLIMBER



KIDFORCE SPINNER



FREEDOM SWING



FORMIS® LADDER



STRAIGHT HORIZONTAL LADDER



VELO® GLIDE



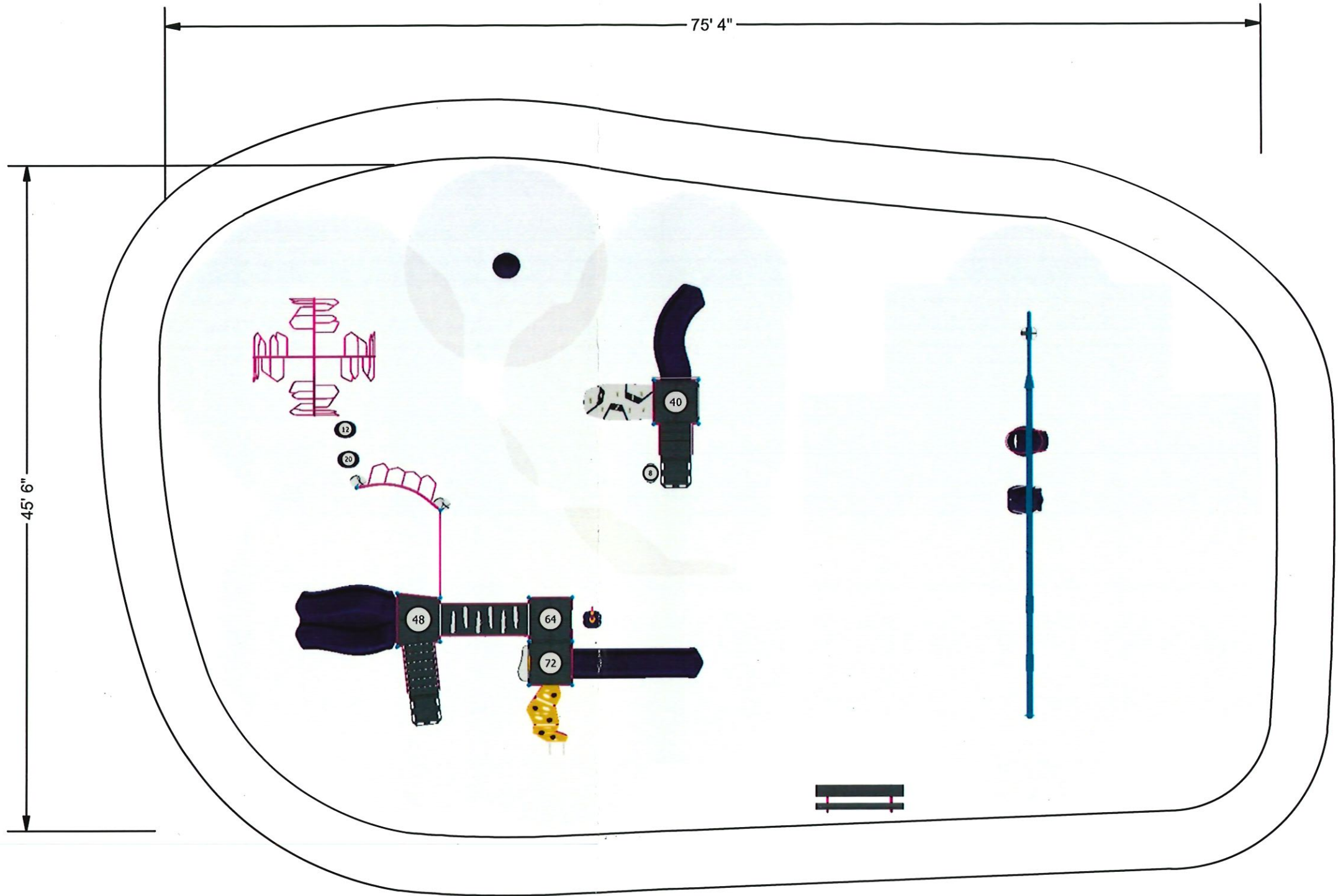
ABC PANEL



COMPONENT LIST:

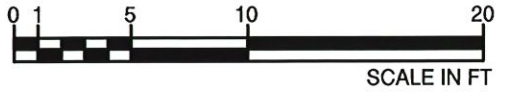
- ADA ① FLYLOW™ STEP POD
- ② APPROACH™ CLIMBER
- ADA ③ VERVE® IV CLIMBER
- ADA ④ TERREX™ CLIMBER
- ⑤ TREE BRANCH CLIMBER
- ⑥ LINX LEVITATE® CLIMBER
- ⑦ STRAIGHT HORIZONTAL LADDER
- ⑧ FORMIS® LADDER
- ADA ⑨ LUGE™ SLIDE
- ADA ⑩ VELO™ SLIDE
- ADA ⑪ SYNERGYBENCH
- ADA ⑫ PISTON PANEL
- ⑬ ASCEND ROCK CLIMBER
- ADA ⑭ MONACO™ SLIDE
- ADA ⑮ ABC PANEL 2-SIDED
- ⑯ BELT SEAT
- ADA ⑰ FREEDOM SWING SEAT
- ⑱ TOT BAY
- ADA ⑲ KONNECTION® SWING
- ADA ⑳ KIDFORCE SPINNER
- ㉑ 6' PVC TRADITIONAL BENCH
- ㉒ NOVO® BEAN STEP





NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.

3,120 SQ. FT.



SERIES Burke Basics | Synergy

GROUP: 5-12 Structure|2-5 Structure|Freestanding

DESIGNED FOR AGES: 5 to 12, 2 to 5, 2 to 12

Waterview Heights Park - De Pere

De Pere, WI 54115-1108

Burke
PLAY THAT MOVES YOU.

SITE PLAN VIEW

01/09/2026

Lee Recreation, LLC

142-212118-1

Designer: Brittany Murphy

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

OVERALL BOUNDING OF USE ZONES **The space requirements shown here are to ASTM standards. Requirements for other standards may be different.
Area: 3423.4 sq.ft.
Perimeter: 241.5 ft.
STRUCTURE SIZE: 6"x75' 4"
POST SIZE(S): 5"

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
22	11 / 6	11 / 0	0 / 0	11 / 4	6 / 3

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal Proposal 142-212118-1	
Item	Fee
Waterview Heights Subdivision Playground	\$65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
22	11	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



LR
LEE
RECREATION LLC

3D Designer: Christian



UPPER BODY HANGSPOT



MODO™ CLIMBER



FREEDOM SWING



STABILITY SANCTUARY



STRIVE INCLUSIVE CLIMBER



STRAIGHT OVERHEAD



HARBOR SLIDE

SERIES

Burke Basics | Nucleus | Intensity

GROUP:

Structure|Freestanding

DESIGNED FOR AGES:

5 to 12

Waterview Heights Park - De Pere

De Pere, WI 54115-1108

01/20/2026

Lee Recreation, LLC

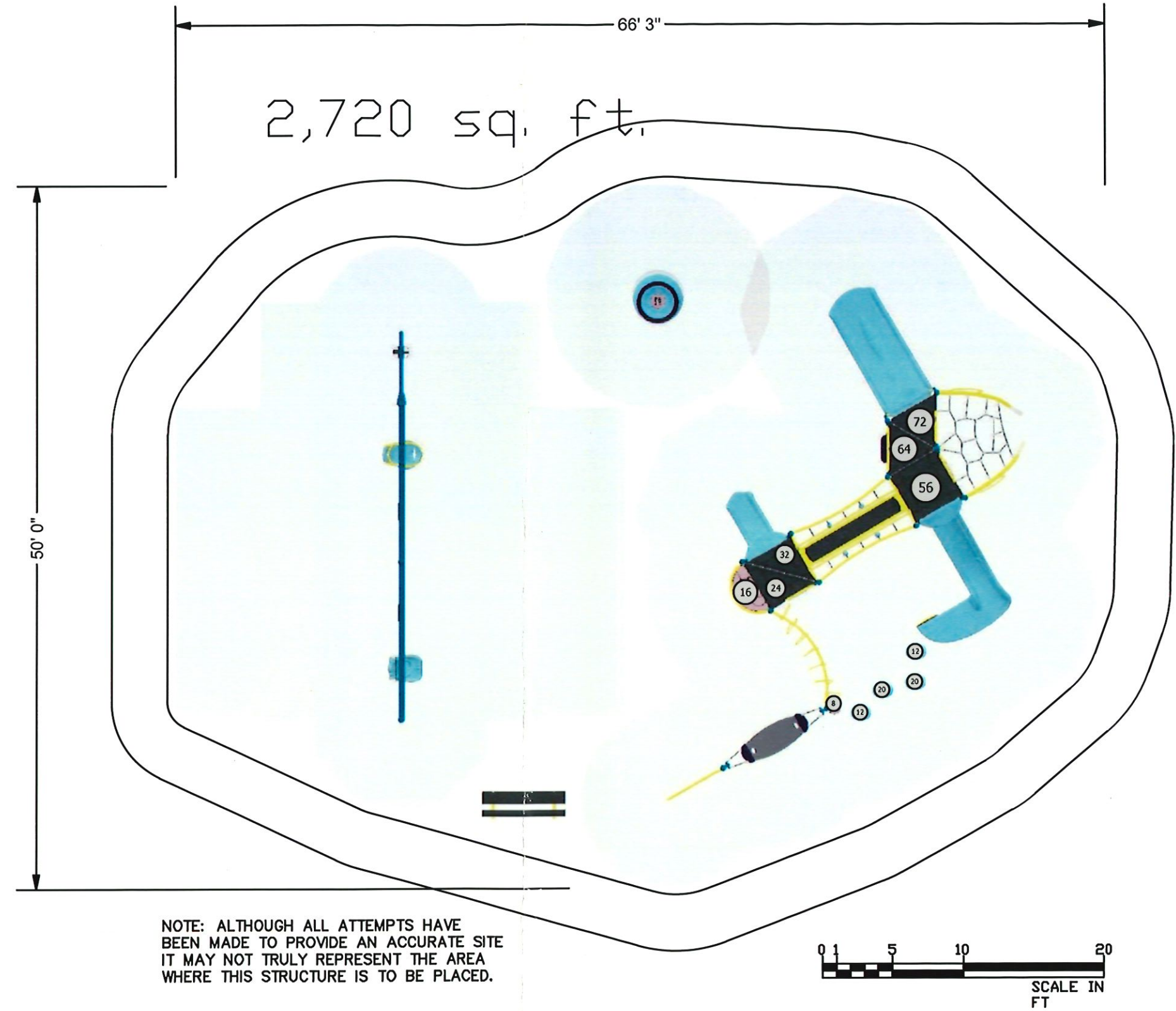
142-212468-1

Designer: Emma Burmeister

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

Burke

PLAY THAT MOVES YOU.



OVERALL BOUNDING OF USE ZONES			PLAYGROUND ACCESSIBILITY (Provided/Required)						The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.
Area: 3309.6 sq.ft. Perimeter: 232.4 ft.	STRUCTURE SIZE: 0"x66' 3"	POST SIZE(Sq):	TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS	
			21	7 / 4	7 / 0	0 / 0	13 / 2	4 / 2	

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.



COMPONENT LIST:

- ADA ① FREEDOM SWING
- ② BELT SEAT
- ADA ③ KONNECTION® SWING
- ④ TOT SWING
- ADA ⑤ VERO™
- ⑥ TRADITIONAL BENCH
- ⑦ UPPER BODY HANGSPOT
- ADA ⑧ STABILITY SANCTUARY
- ⑨ STRAIGHT OVERHEAD
- ⑩ ROCK'N'ROLL SLIDE
- ADA ⑪ STRIVE INCLUSIVE CLIMBER
- ⑫ STEERING WHEEL ASSEMBLY
- ADA ⑬ COUNTER PANEL
- ⑭ CONTOUR® SLIDE
- ⑮ MODO™ CLIMBER
- ADA ⑯ HARBOR SLIDE
- ⑰ FLYLOW™ STEP PODS
- ⑱ OVISTEP LAUNCH PAD
- ADA ⑲ CRESCENT PLATFORM



INCLUSIVE PLAY EVENT: ADA

3D Designer: Christian



**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal Proposal 142-212468-1	
Item	Fee
Waterview Heights Subdivision Playground	\$65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
21	7	13	13

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

WATERVIEW HEIGHTS - OPT. 1

De Pere, WI D12968K



Color Palette: Lemonade

Uprights: Vanilla
Roof: Azure
Accent: Ocean
HDPE: Azure
Roto Plastic: Yellow
Deck: Blue

Images are a representation only.
Actual product may vary.
Additional color palettes available

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
SLIDES 4' AND UNDER = 11" TO 0"
TODDLER (INFANT) SLIDES = 6" TO 0"
TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

VERIFY
LOCATION
AND
ORIENTATION



While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	11	REQ'D.	3
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	11	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	4
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	7	REQ'D.	3
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	5	REQ'D.	3

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

SAFETY SURFACE
BY OTHERS
2670 SF

TOT SEAT 8'
5293

EXPRESSION SWING 8'
5295

PRIMETIME ADA SWING
FRAME 3.5' X 8' AAB
5321

BELT SEAT 8'
5297

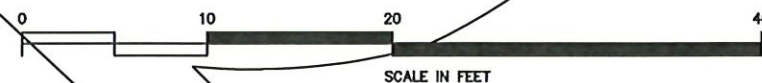
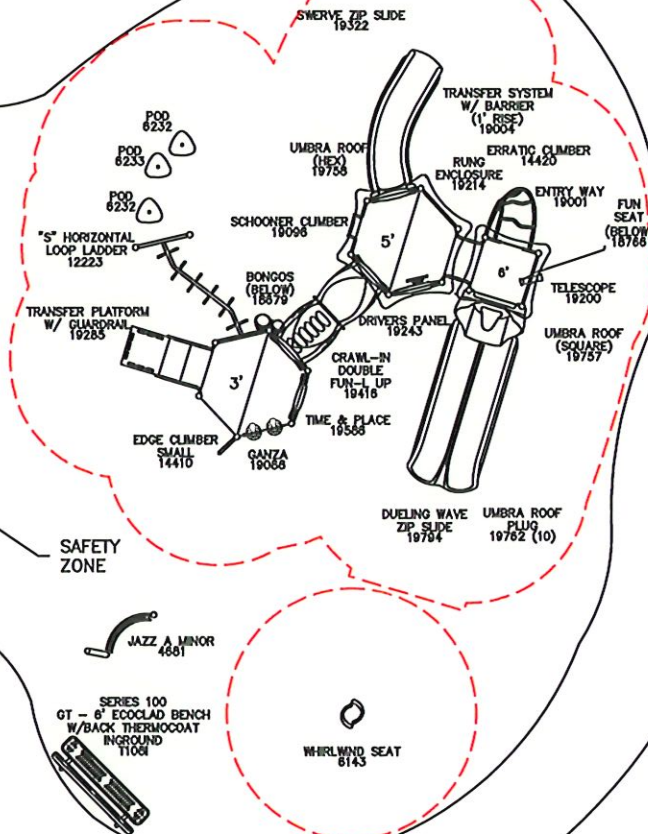
PRIMETIME ADA SWING
FRAME 3.5' X 8' AAB
5321

PRIMETIME ADA SWING
FRAME 3.5' X 8' AAB
5320



ZERO-G (5-12)
YELLOW
5378

SIDEWALK
BY OTHERS



SCALE: 1" = 10'-0"

THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

Mfg. By:



Sold &
Distributed
By:



P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mwprecreation.com

Waterview Heights - OPTION 1

De Pere, WI

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION

01-26-26

DWG. D12968K

WATERVIEW HEIGHTS - OPT. 1

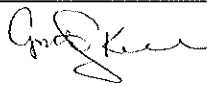
De Pere, WI D12968K



Color Palette: Lemonade

Uprights: Vanilla
Roof: Azure
Accent: Ocean
HDPE: Azure
Roto Plastic: Yellow
Deck: Blue

Waterview Heights Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Park Playground	\$65,000

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 -21	10	11	11
Option 2 – 18	7	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
 SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
 SLIDES 4' AND UNDER = 11" TO 0"
 TODDLER (INFANT) SLIDES = 6" TO 0"
 TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

VERIFY
LOCATION
AND
ORIENTATION



While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	7	REQ'D.	2
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	6	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	2
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	3	REQ'D.	2
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	3	REQ'D.	2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

SCALE: 1" = 10'-0"

Mfg. By:



Sold &
Distributed
By:



P.O. Box 27328, Golden Valley, MN 55427
 763-546-7787 1-800-622-5425
 Fax 763-546-5050
 E-Mail info@mnwiprecreation.com

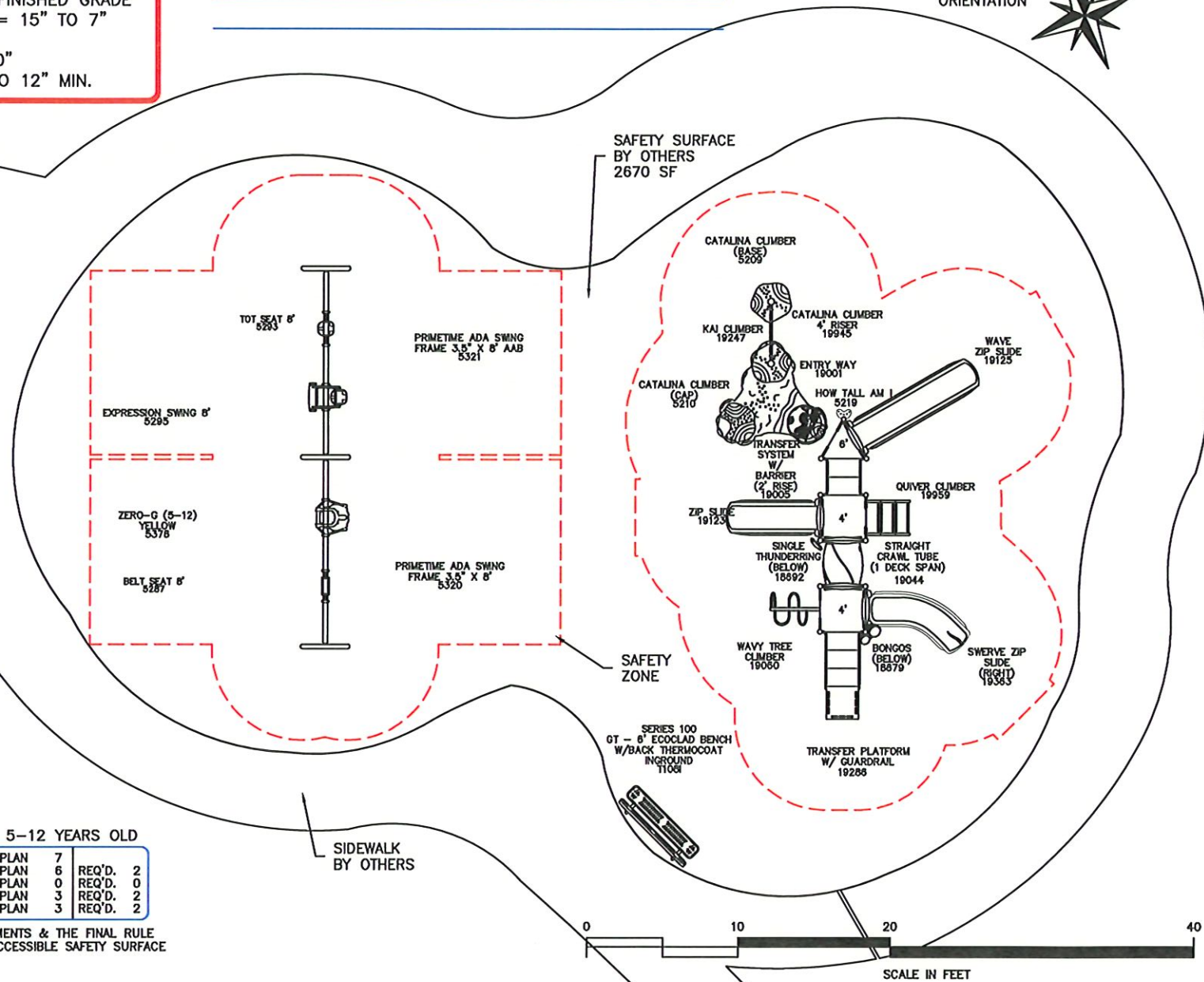
Waterview Heights - OPTION 2

De Pere, WI

01-26-26

DWG. D12969K

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION



WATERVIEW HEIGHTS - OPT. 2

De Pere, WI D12969K



GameTime

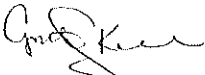


Color Palette: Summerslice (Modified)

Uprights: White
 Roof: Red
 Accent: Red*
 HDPE: Green
 Roto Plastic: Spring Green/Blue*
 Tube: Red
 Deck: Blue

Images are a representation only.
 Actual product may vary.
 Additional color palettes available

Waterview Heights Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Park Playground	\$65,000

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 -21	10	11	11
Option 2 – 18	7	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



Waterview Heights Park Playground







GENERAL NOTES

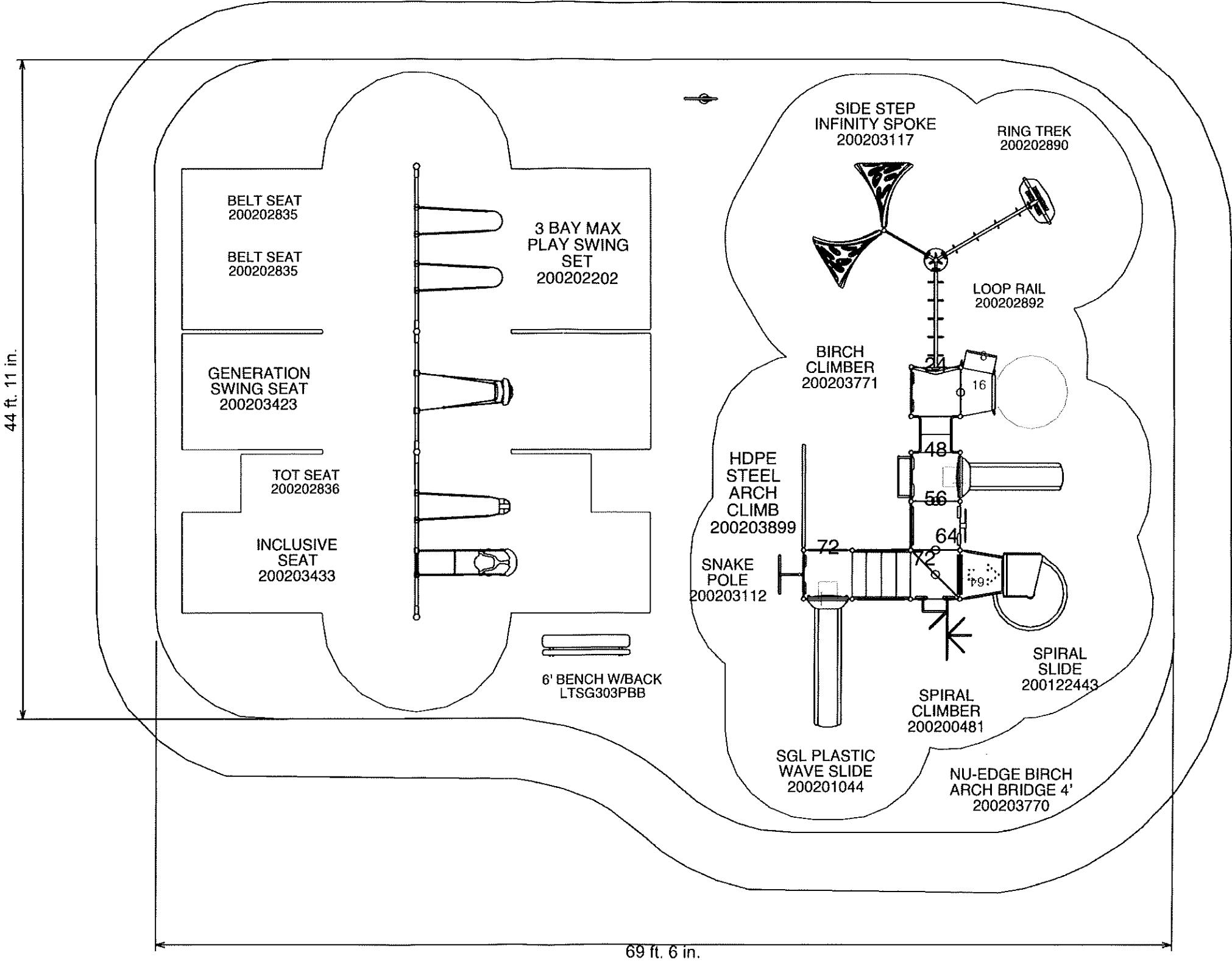
AGE GROUP

☒ 2-5YRS ☒ 5-12YRS ☐ 12-17YRS ☐ 18YRS

1. THE AMERICANS WITH DISABILITIES ACT (ADA) MAY REQUIRE THAT YOU MAKE YOUR PARK AND/OR PLAYGROUND ACCESSIBLE WHEN VIEWED IN ITS ENTIRETY. PLEASE CONSULT YOUR LEGAL COUNSEL TO DETERMINE IF THE ADA APPLIES TO YOU.
2. FOR PLAYGROUND EQUIPMENT TO BE CONSIDERED ACCESSIBLE ACCESSIBLE SURFACING MUST BE UTILIZED IN APPLICABLE AREAS.
3. ALTHOUGH A PARTICULAR PLAYGROUND DESIGN MY NOT MEET THE PROPOSED ACCESS BOARD REGULATIONS IN REGARDS TO THE APPROPRIATE NUMBER OF GROUND LEVEL EVENTS THE ACTUAL PLAYGROUND MAY BE IN COMPLIANCE WHEN CONSIDERING EXISTING PLAY COMPONENTS.
4. ALL DECK HEIGHTS ARE MEASURED FROM TOP OF GROUND COVER.
5. FALL ABSORBING GROUND COVER IS REQUIRED UNDER AND AROUND ALL PLAY EQUIPMENT.
6. THE MINIMUM RECOMMENDED FALL ZONE AROUND THE ENTIRE PLAYSTRUCTURE IS SHOWN. THIS ZONE IS TO BE FREE OF ALL TRIPPING OR COLLISION HAZARDS (I.E. ROOTS ROCKS BORDER MATERIAL ETC.).
7. ALL POST LENGTHS ARE IDENTIFIED BY TEXT SHOWING THE POST LENGTHS I.E. 96 REPRESENTS A 96 INCH POST.
8. NOT ALL EQUIPMENT MAY BE APPROPRIATE FOR ALL CHILDREN. SUPERVISION IS REQUIRED.

LT WELCOME SIGN
SPANISH
5-12YR
200203558

little tikes. COMMERCIAL



PROJECT:

Waterview Heights Park
DePere, WI

LTCPS REP:

Ericka Steltz
NORTHLAND RECREATION LLC
Enter Phone No.

GROUND SPACE: 45' x 43'-6"

PROTECTIVE AREA: 66'-6" x 51'

DRAWN BY: Ericka Steltz

DATE: 01/28/2026

PROJECT: 26000992

LTCPS - FARMINGTON
878 EAST HIGHWAY 60
MONETT MO 65708
VOICE: 1-800-325-8828
FAX: 417-354-2273

PLAYGROUND LAYOUT
COMPLIANCE:

- ☒ ASTM F1487 - PLAYGROUND EQUIPMENT FOR PUBLIC USE
- ☒ CPSC HANDBOOK FOR PUBLIC PLAYGROUND SAFETY

☒ THIS PLAYGROUND DESIGN
MEETS THE FINAL ACCESS
BOARD REGULATION.

Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	PlayPower LT Farmington, Inc. Local Rep: Northland Recreation
Company Address	878 E. US HWY 60 Monett, MO 65708
Company Representative	Ericka Steltz
Email Address	ericka@northlandrec.com
Phone Number	262-313-8636
Signature	<i>Ericka Steltz</i>

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$ 65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
19	10	9	19

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

What are inclusive play events is subjective, but all of the elevated events are accessible by transfer and ground event are also accessible. I would say that the inclusive swing seat and the EC find and seek game are the most inclusive

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

2-5 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	0	
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	0	REQ'D 0
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D 0
GROUND LEVEL ACTIVITY TYPE	3	REQ'D 0
GROUND LEVEL ACTIVITY QUANTITY	3	REQ'D 0

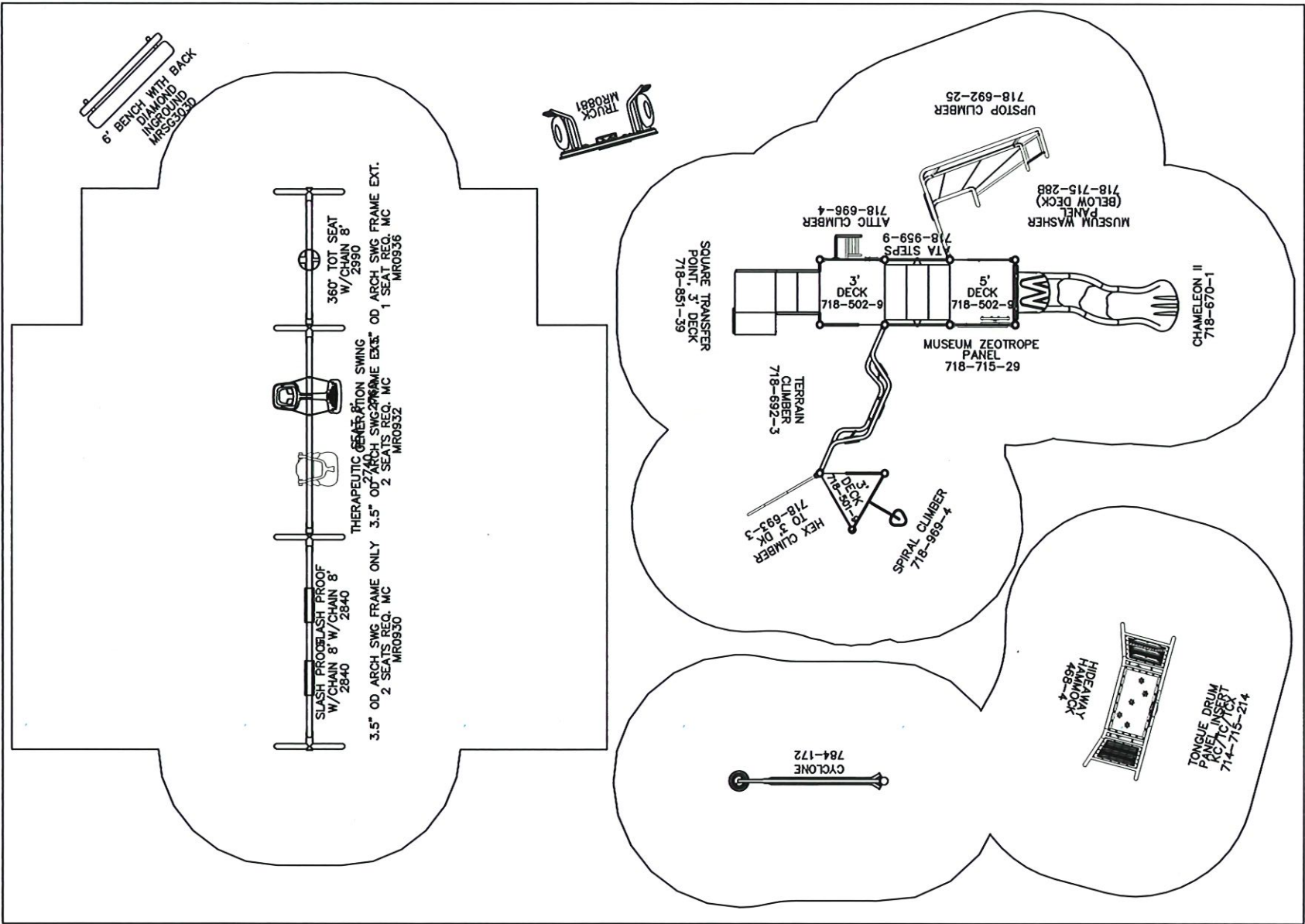
AREA: 3465 sq ft
PERIMETER: 240 ft
The information provided is for estimation purposes only.

5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	7	
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D 4
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D 0
GROUND LEVEL ACTIVITY TYPE	3	REQ'D 2
GROUND LEVEL ACTIVITY QUANTITY	9	REQ'D 2

Play Area Capacity: 55-65

WATER HEIGHTS OPT 1
DE PERE, WI



To verify product certification, visit www.ipema.org

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD227665	
GROUND SPACE:	49' X 39'
PROTECTIVE AREA:	70' X 49'

✓	COMPLIES TO CPSC
✓	COMPLIES TO ASTM
✓	COMPLIES TO ADA

DESIGNED FOR AGES 2-5 / 5-12	
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	
TYPE:	QUANTITY:
0	0

DATE:	1/26/2026
SCALE:	1/8"=1'-0"
PAIGE	







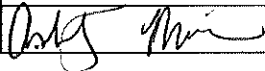






Option 1: CD227665

**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$59,183

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
19	7	12	17

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

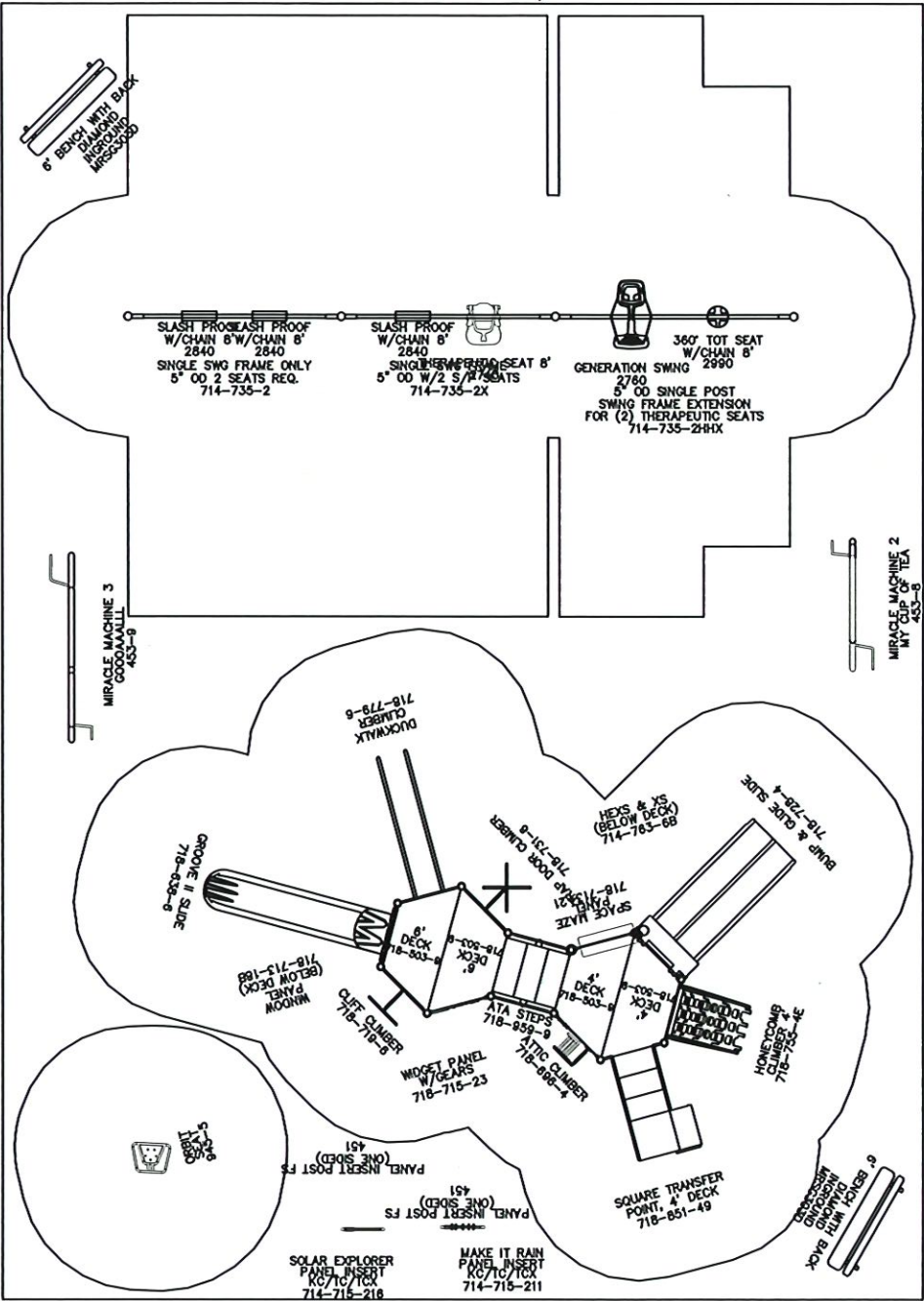
Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

AREA: 3391 sq ft
PERIMETER: 237 ft
The information provided is for
estimation purposes only.

Play Area Capacity: 80-90

WATERVIEW HEIGHTS OPT 2
DE PERE, WI



5-12 PLAY AREA			
ELEVATED PLAY ACTIVITIES - TOTAL	9		
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	9	REQ'D	5
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D	0
GROUND LEVEL ACTIVITY TYPE	5	REQ'D	3
GROUND LEVEL ACTIVITY QUANTITY	13	REQ'D	3



To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487. AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.	CD227666		✓	COMPLIES TO CPSC	DESIGNED FOR AGES 5-12	DATE: 1/26/2026	
	GROUND SPACE: 45' X 52'		✓	COMPLIES TO ASTM		SCALE: 1"=10'-0"	
	PROTECTIVE AREA: 50' X 69'		✓	COMPLIES TO ADA	ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE TYPE: 0 QUANTITY: 0	PAIGE	
						Page 173 of 285	





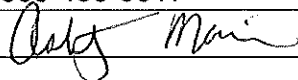








Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$ 63,584

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
22	9	13	22

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

landscape
structures



The play components outlined on this plan are IPMA certified. (Owner must ensure that all components are used in accordance with the requirements of ASTM F1487. To ensure proper installation, visit www.gerber.com

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURROUND IS PROVIDED AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN HAS BEEN BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DETAIL THE INFORMATION INCLUDING SITE CONDITIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DAMAGE SITUATIONS. SAFETY IS OUR TOP PRIORITY. A UTILITY IN THE FINAL DESIGN, PLEASE VERIFY ALL SURROUNDING OF PLAY AREA, SITE CONDITIONS, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE EMBELLISHMENTS PRIOR TO CONSTRUCTION. UTILITIES SHOULD NOT FACE THE PLAY EQUIPMENT.

CHOOSE A PROTECTIVE SURROUND MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MINIMUM FALL HEIGHT FOR THE EQUIPMENT (SEE ASTM F1487 STANDARD CONSUMER DUTY). PERFORMANCE SPECIFICATION FOR PROPOSED EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISIONS. THE SURROUNDING MUST BE WELL DRAINED IF THE SOIL DOES NOT DRAIN NATURALLY. IT MUST BE FILL OR SLOPED 1/4" TO 1/4" PER FOOT TO A STORM SEWER OR A TRENCH DRAIN.

ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FLOOR SUGGESTED)
0.25% SLOPE

DESIGNED BY:

KLP

COPYRIGHT: 1/28/2018
LANDSCAPE STRUCTURES, INC.
807 PM STREET SOUTH - P.O. BOX 108
SEAN, WISCONSIN 53182
PH: 910-539-5610 FAX: 1-763-612-4391

Date Previous Drawing # Initials

RED OUTLINE BARRIERS
ARE SAFETY USE ZONES
- DO NOT ENCRONCH
PER ASTM F1487

Playbooster
(2-12 years)
Max Fall Height: 65 inches

5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	7	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	7	REQUIRED	4	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	7	REQUIRED	2	
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	2	
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5	

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0	
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	0	
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	1	



Waterview Heights Park

DePere, WI

Gerber Leisure
Products, Inc.
Doug Reimer

SYSTEM TYPE:
Playbooster

DRAWING #:
1204340-01-01







landscape
structures

Waterview Heights

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gerber
leisure products

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GERBER
LEISURE PRODUCTS

Waterview Height 3D Rendering 10





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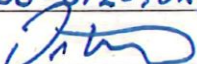
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structures

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gerber
leisure products

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Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	Gerber Leisure Products
Company Address	9590 Red Fox Dr. Mount Horeb WI 53572
Company Representative	Doug Reimer
Email Address	doug@gerberleisure.com
Phone Number	608-512-7324
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$ 65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
10	7	3	1

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below



City of De Pere, Wisconsin

8.D

Request for Common Council Action

Meeting Date:	April 8, 2026
Department:	Parks, Recreation & Forestry
From:	Marty Kosobucki, Parks, Recreation and Forestry Director
Subject:	Resolution #26-29 Authorizing Professional Services Agreement with GRAEF-USA, Inc. (design and specification services for Voyageur Park dock system replacement).
Recommendation:	Board of Park Commissioners recommends approval of GRAEF Consulting for the Voyageur Park Dock Design.

The Board of Park Commissioners, at the March 19, 2026 meeting, approved the proposal from Graef, in the amount of \$7,200, for the Voyageur Park dock project. The motion passed unanimously with a 6-0 vote.

Attachments:

Reso26-29, Graef Consulting(Voyageur Park Dock System Replacement)4-1-26, Exhibit A-GRAEF-Voyageur Park, City of De Pere_Voyageur Park_GRAEF Proposal, Memo.Dock Consultant, FINAL Pro-Engineering Svcs_Voyageur Park De Pere 2-26-26

RESOLUTION #26-29

AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF DE PERE AND GRAEF-USA, INC.
(Design and Specification Services for Voyageur Park Dock System Replacement)

WHEREAS, the City is in need of contracting with a marine engineering firm to create design and specifications for replacement of the dock system at Voyageur Park; and

WHEREAS, GRAEF-USA, Inc., d/b/a GRAEF has available and offers to provide personnel and equipment necessary to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The City Manager and City Clerk are authorized and directed to execute the Standard Agreement for Professional Services Between the City of De Pere and GRAEF-USA, Inc., as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/19/2026

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF DE PERE AND GRAEF-USA INC.

Project: Design and Specification Services for Voyageur Park Dock System Replacement

THIS AGREEMENT made and entered into this ____ day of _____, 2026, by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and GRAEF-USA Inc., a Wisconsin corporation ("Consultant"), collectively referred to as the parties.

WITNESSETH

WHEREAS the City is in need of marine engineering services to create design and specifications for replacing the dock system at Voyageur Park, located at 100 William Street, which shall then be utilized by City's Engineering Department to bid the project; and

WHEREAS the Consultant has available and offers to provide qualified personnel and facilities necessary to accomplish the work within the required timeframe.

NOW, THEREFORE, in consideration of the following terms and conditions, City and Consultant mutually agree as follows:

I. SCOPE OF WORK

The scope of work shall include all services and materials necessary to complete the project as fully described and specified in the City's Request for Quotes dated (Exhibit A) and Consultant's Proposal thereto dated March 2, 2026 (Exhibit B), both of which are attached hereto and incorporated herein by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically included herein.

II. AMENDMENTS TO AGREEMENT

This Agreement may be amended only by written instrument signed by both parties. If in the reasonable judgment of the City, the scope or nature of the services to be performed by Consultant change or deviate materially from the scope or nature of the services described above, the City may, at its discretion, suspend performance of its services until a written agreement superseding this Agreement and adjusting the scope, schedule, terms and conditions has been executed. Where additional work is to be completed on time and expenses compensation, charges shall be in accordance with the fee schedule submitted with the Consultant's proposal.

III. FEES

Total fees payable to Consultant shall not exceed the amount of \$7,200.00 for all services, materials, equipment and authorized reimbursable expenses under this Agreement unless an Amendment to Agreement signed by both parties, approves additional fees in writing. Any such additional fees shall be defined in writing and authorized prior to execution of such work.

IV. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform all those services and furnish all material necessary as fully described in Exhibits A and B.

V. SCOPE OF CITY SERVICES

City agrees to provide the Consultant certain items and/or information such as an overview of the existing area, standard specifications, and other information concerning the project that may be applicable in the design of the project, as are available.

VI. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept compensation in accordance with the compensation provisions described in Exhibit B, to be paid in a lump sum upon completion of the project. Payment to the Consultant is due in 30 days from the invoice date. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

VII. INDEMNIFICATION

Consultant hereby agrees to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by negligence, whether active or passive, of Consultant or of anyone acting under its direction or control or on its behalf even if liability is also sought to be imposed on City, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

In the event that Consultant employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Consultant's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

VIII. INSURANCE

Consultant shall not commence work under this Agreement until it has obtained the insurance required herein. All coverages shall be with insurance carriers licensed and admitted to do business in the State of Wisconsin. All coverages shall be with carriers acceptable to the City. A minimum AM Best Rating of A-VII is required.

It is hereby understood and agreed that the insurance required by the City is primary coverage and that any insurance or self-insurance maintained by the City, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss.

Worker's Compensation and Employers Liability Minimum Requirements as required by Statute: Consultant shall cover or insure under applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. Consultant shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease each employee.

Liability Insurance: Consultant shall procure and maintain during the life of this Agreement the following Commercial General Liability Insurance and Automobile Liability insurances:

- A. PROFESSIONAL LIABILITY (Errors and Omissions)
 - (1) Minimum Limits
 - (a) \$2,000,000 each claim/\$3,000,000 annual aggregate
 - (b) Any deductible not to exceed \$25,000 each claim
 - (2) Must continue coverage for 3 years after final payment for service/job
- B. GENERAL LIABILITY COVERAGE
 - (1) Commercial General Liability
 - (a) \$4,000,000 general aggregate
 - (b) \$1,000,000 products - completed operations aggregate
 - (c) \$1,000,000 personal injury and advertising injury
 - (d) \$2,000,000 each occurrence limit
 - (2) Claims made form of coverage is not acceptable.
 - (3) Insurance must include:
 - (a) Premises and Operations Liability
 - (b) Blanket Contractual Liability including coverage for the joint negligence of the City of De Pere, it officers, council members, agents, employees, authorized volunteers and the named insured
 - (c) Personal Injury
 - (d) Explosion, collapse and underground coverage
 - (e) Products/Completed Operations
 - (f) Independent Contractors
- C. BUSINESS AUTOMOBILE COVERAGE
 - (1) Minimum Limits - \$2,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident
 - (2) Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Additional Insured: Consultant shall name the City, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers as an Additional Insured on the General Liability Coverage. This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of De Pere.

Cancellation Notice: All insurances required by this Agreement shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Ten (10) days for Non-Renewal shall be sent to: City of De Pere Attn: City Clerk 335 S. Broadway, De Pere, WI 54115.

Proof of Insurance Coverage: Consultant shall provide to the City, at the time this Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the City. If so requested, certified copies of any or all policies shall also be furnished. The Additional Insured Policy endorsement must accompany the Certificate of Insurance. A copy of the Certificate of Insurance must be on file with the City. If no Certificates of Insurance and/or policies are provided to the City upon execution of this Agreement, the Agreement shall be null and void.

Continuation of Coverage: If any of the above coverage expires during the term of this Agreement, the Consultant shall deliver renewal certificates and/or policies to the City at least ten (10) days prior to the expiration date.

IX. OWNERSHIP AND FORM OF DOCUMENTS

Any reports, specifications, drawings, or other documents prepared by the Consultant in the performance of its obligations under this Agreement shall become the property of the City. All such materials shall be returned to the City upon completion, termination, or cancellation of this Agreement and payment in full of all monies due the Consultant. The Consultant shall not use, willingly allow, or cause such materials to be used for any purpose other than the performance of all Consultant's obligations under this Agreement without the written consent of the City. The City agrees that the Consultant shall not be responsible for any re-use by the City, or by third parties that obtained the documents from or through the City, for purposes other than original intent of the documents provided by the Consultant.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format.

X. SAMPLES

Unless otherwise agreed or consumed in testing, test specimens shall be retained for a minimum of thirty (30) days following submission of final report.

XI. AUDITOR ACCESS

Consultant shall, upon request of City or its auditors, provide access to and furnish the auditors with copies of requested records, reports and any other documentation in its possession or custody pertaining to financial transactions, records or other financial information held by Consultant in conjunction with or related to Consultant's obligations under this Agreement.

XII. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

XIII. DISPUTE RESOLUTION

All claims, disputes or any other matters in question between the parties arising out of or relating to this Agreement or breach thereof shall be subject to mediation as a condition precedent to the institution of any legal proceedings by either party. If such claim, dispute or any other matter involves a lien arising out of Consultant's services, Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation. The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the current Mediation Rules of the American Arbitration Association unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association.

The parties shall share equally the mediator's and any filing fees. Mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall have the same force and effect as settlements in any court having jurisdiction thereof.

XIV. ACCESS/UTILITIES

The City will arrange access to the site, as necessary, for Consultant to complete the work. Consultant will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Consultant is responsible for locating public utilities and agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including attorney's fees as a result of any personal injury, death or property damage occurring from damage to public utilities. Consultant shall coordinate with a private locating service for locating utilities on private property.

XV. SAFETY

Consultant shall comply with all Occupational Safety and Health Administration (OSHA) and State and Local safety and health standards and any other applicable rules and regulations.

Consultant's work or field personnel shall not be responsible for determining or implementing the means, methods, techniques, sequences or procedures of construction. Consultant will not be responsible for evaluating, reporting or effecting job conditions concerning health, safety or welfare, unless specifically requested in writing. Consultant's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with contract documents.

XVI. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

XVII. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and

recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

XVIII. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XIX. ASSIGNMENT, TRANSFER OR SUBCONTRACTING

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. The Consultant shall obtain the written consent of the City prior to assigning, transferring, or subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of persons and firms performing subcontract work.

XX. SEVERABILITY

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XXI. AUTHORITY

The parties hereto have all necessary or requisite power and authority to execute and deliver this Agreement.

XXII. APPLICABLE LAWS AND JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XXIII. ENTIRE AGREEMENT

This Agreement, together with the City's Request for Quotes dated January 27, 2026, Consultant's Proposal (dated March 2, 2026), the attachments appended hereto, and all documents, drawings, specifications, and instruments specifically incorporated herein and made a part hereof, shall constitute the entire Agreement of the parties.

XXIV. COMPLIANCE WITH LAWS

Consultant is responsible to see that services and documents furnished by Consultant conform to the applicable laws, rules, regulations, codes, orders, and special requirements, except as may be specifically provided otherwise herein.

XXV. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XXVI.

XXVI. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XXVII. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:	City of De Pere Attn: City Clerk 335 South Broadway De Pere, WI 54115
If to Consultant:	GRAEF-USA, Inc. Attn: Christine Pichler, PE Project Manager 116 South Adams Street Green Bay, WI 54301

XXVIII. COUNTERPARTS

This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

GRAEF-USA, INC.

CITY OF DE PERE, WISCONSIN

By: _____
Patrick J. Skalecki, Sr. Project Manager

By: _____
Kimberly T. Flom, City Manager

By: _____
Christine Pichler, Project Manager

By: _____
Carey E. Danen, City Clerk

CITY OF DE PERE MEMO



To: Marine Engineering Firms
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: January 27, 2026

RE: Request for Quote

The De Pere Parks, Recreation and Forestry Department is looking for a consultant to create design and specifications for replacing the dock system at Voyageur Park. The design and specifications shall be used in bidding out the project by the City's Engineering Department.

Background Information:

Voyageur Park is located at 100 William Street in De Pere which is located along the Fox River, just north of the De Pere Dam. The dock system is scheduled for replacement in 2026.

The current dock system is a floating system that attaches to a steel wall. It includes two points of entry via gangways. Recently the City invested funding to upgrade the surrounding area of the docks, to ensure safety and ADA compliance to the dock system. An aerial overview of the Voyageur Docks is included for your reference.

The selected engineer is expected to work with the City to generate schematic and technical specifications that can be used within the City's Bid Document to give bidders a clear understanding of the project. The consultant is expected to guide the City through designing the dock system so that it meets all regulatory requirements.

The expectation is for the new dock system to be similar to the current design. The City is not currently looking to expand or reduce the current use and appearance. While designing the new system, the engineering firm shall consider the following items:

- A new gangway was purchased in 2025 and should be incorporated into the design.
- An additional gangway will be part of the overall design.
- The dock system shall allow for the attachment of an EZ Dock Canoe/Kayak launch.
- The dock system shall be a floating system that will attach to the steel wall at the current dock location.
- A set of completed designs and specifications shall be submitted to the City for the purpose of inserting into their bid template.
- The dock system shall meet all ADA requirements.
- The dock system shall meet or exceed all local, state and federal regulations that are applicable to this project.

The design consultant is expected to answer questions from vendors during the bidding process.

Meetings expected are:

- Meeting with staff to review the location, design and general input.
- Meeting with Park Board regarding final design.

When submitting a quote, please include:

- Company name, address, contact person, and contact information
- Three references
- Timeline for completion
- Fee
- Potential additional fees outside of the scope of work

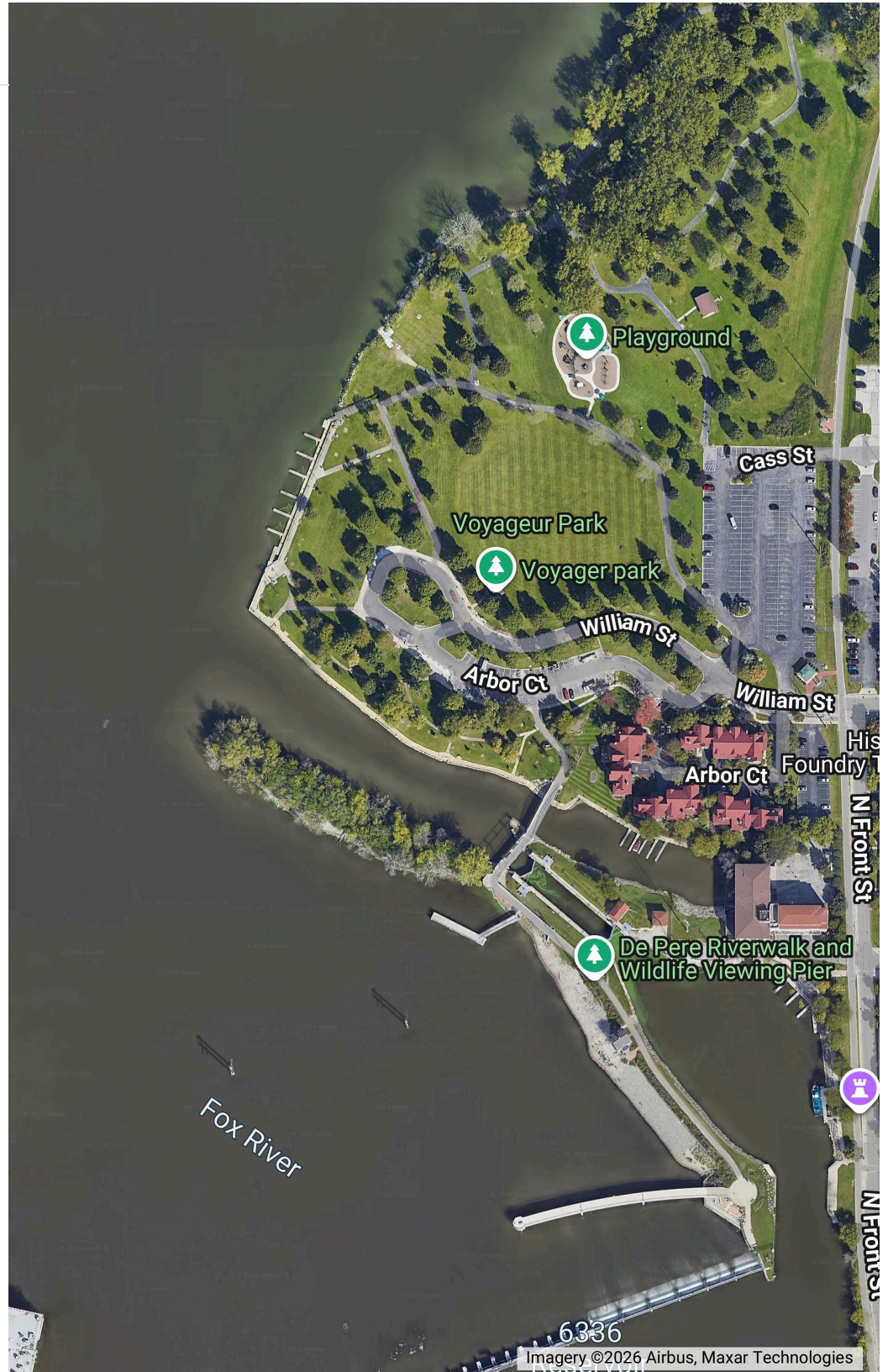
Quotes should be submitted to Marty Kosobucki no later than March 2, 2026, at 3:00 pm. A sample consultant agreement is attached to this RFQ.

If you have any questions regarding the Request for Quote, please contact Marty Kosobucki at 920-339-8358 or at mkosobucki@deperewi.gov

Docks at Voyageur Park

Aerial Imagery

Google aerial imagery of the Docks at Voyageur Park. Map exported 1/28/26 KLV





VOYAGEUR PARK DOCK SYSTEM SERVICES

MARCH 2, 2026

PREPARED FOR:
City of De Pere



PRIMARY CONTACT

Christine Pichler, PE
Project Manager
920 / 405 3833
Christine.Pichler@graef-usa.com

GRAEF

116 S. Adams Street
Suite 201
Green Bay, WI 54301
920 / 592 9440
www.graef-usa.com

March 2, 2026

Marty Kosobucki
Director, Parks, Recreation and Forestry
City of De Pere
925 S. Sixth Street
De Pere, WI 54115

Re: Voyageur Park Dock System Services

Dear Mr. Kosobucki,

GRAEF is pleased to submit our proposal for the **Voyageur Park Dock System Services**. Our team is excited about the opportunity to continue supporting the City of De Pere on this important community project. As we present our proposal, we want to highlight four strengths that distinctly position GRAEF for the successful delivery of the Voyageur Park project:

Background Knowledge of Voyageur Park | GRAEF has previously worked in the Voyageur Park area as the design engineer for the De Pere Riverwalk and Wildlife Viewing Pier project.

History of Successful Projects with De Pere | GRAEF has a 20 year history of working on projects with the City of De Pere. Many of those projects have been directly with the Parks Department, including the Riverwalk and Wildlife Viewing Pier project within Voyageur Park. Other projects with the City include Bomier Boat Launch, Michael J Walsh Plaza, VFW Aquatic Center, Wilson Park Master Plan, Claude Allouez Bridge and De Pere Parking Garage project, which is currently under construction.

Our Green Bay office provides close, responsive support | Our Green Bay office is located just minutes from the City of De Pere, enabling our team to provide highly responsive support throughout design and construction. This proximity allows us to easily attend Board of Park Commissioners meetings, and conduct on-site reviews. Our local presence means faster communication, greater availability, and a project team that understands the community and is invested in its success.

A multidisciplinary team of experts dedicated to project success | GRAEF brings a well rounded team with deep experience in municipal park and floating dock design, structural engineering, and regulatory agency coordination. Our professionals have delivered projects that balance cost effectiveness, safety, and aesthetic value. We are committed to providing clear communication, detailed technical documentation, and leadership from concept through warranty support.

Thank you for the opportunity to partner with the City of De Pere on this project. Please reach out with any questions. We look forward to the opportunity to work together.

Sincerely,



Christine Pichler, PE
Project Manager
920 / 405 3833
Christine.Pichler@graef-usa.com

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SECTION 1:

CONSULTANT BACKGROUND AND INFORMATION



Since its inception in 1961, GRAEF has grown from a small individual partnership to a prominent, multi-disciplinary international firm. GRAEF has a team of nearly 300 employees spread across ten offices in the Midwest, Florida, and Turks and Caicos.

For 65 years, GRAEF’s unwavering dedication to excellence has been fueled by core values such as integrity, quality, and a steadfast commitment to exceptional customer service. These principles form the bedrock of GRAEF’s operations, ensuring that clients receive the highest level of satisfaction and a seamless experience.

GRAEF has remained at the forefront of the industry, consistently adapting to emerging trends and embracing advancements, and is proud to be a reliable partner for clients seeking top-tier design services and unmatched expertise.

OUR CORE PURPOSE

To improve the physical environment for the benefit of society in a sustainable manner

WE ARE

- ▶ Site/Civil Engineers
- ▶ Environmental Scientists
- ▶ Surveyors
- ▶ Architects
- ▶ Mechanical, Electrical, Plumbing Engineers
- ▶ Landscape Architecture
- ▶ GIS Specialists
- ▶ Planners & Urban Designers
- ▶ Structural Engineers
- ▶ Transportation Engineers

GRAEF Green Bay Office
116 S. Adams Street
Suite 201
Green Bay, WI 54301
(t) 920 / 592 9440
www.graef-usa.com

PROVEN FAMILIARITY

We know De Pere — GRAEF has a 20 year history of working on projects with the City of De Pere.

LOCAL & RESPONSIVE

Our Green Bay office is close in proximity, ensuring quick site visits, fast communication, and strong support throughout design and construction.

INTEGRATED EXPERTISE

A unified team of designers and engineers ensures seamless communication and efficient project delivery.

KEY PERSONNEL

A Team Aligned With Voyageur Park's Vision

GRAEF is proud to offer a multidisciplinary, in-house team with deep experience in park and floating dock design, municipal infrastructure, and community-driven outdoor environments. Our team brings a balance of creativity, technical expertise, and hands-on construction experience to ensure the Voyageur Park dock upgrades are designed and specified clearly and accurately, allowing for smooth construction. Each team member contributes specialized knowledge that supports the City's goals for an updated and accessible dock system. Meet your proposed team:



Christine Pichler PE
PROJECT MANAGER/CIVIL ENGINEER

Christine provides detailed municipal engineering expertise, specializing in park and waterfront design and regulatory agency coordination.



Jeffrey Rosner PE, LEED AP
PROJECT EXECUTIVE/STRUCTURAL ENGINEER

Jeff has an outstanding record of completing a variety of engineering projects. With a master's degree in structural engineering, he handles numerous structural projects of various size and complexity.



Adam Krieger PE
QUALITY ASSURANCE/QUALITY CHECK

Adam offers over 20 years of civil engineering and project management experience, delivering practical, buildable solutions for parks, pathways, and municipal site improvements.

Together, our team brings:

- Direct experience with municipal parks, structural analysis, and floating dock systems.
- Strong knowledge of City of De Pere processes and regional project conditions.
- Expertise in grading, pathways, waterways, and site civil engineering.
- Hands-on experience with bidding, permitting, and construction oversight.
- A collaborative, in-house design team that delivers cohesive, integrated solutions.

This group is uniquely equipped to design and specify the floating dock upgrades at Voyageur Park into a welcoming, accessible, and community-driven public space.



Christine Pichler PE

CIVIL ENGINEER

Christine is a municipal engineer with more than 10 years of experience in the development of plans and specifications for various municipalities and private sector clients. She specializes in the design of municipal utilities and roadways, storm water management and system design, boat launch and park facilities, multi-use trails and site design projects. She is familiar with the preparation of permit applications including various design reports.

PROJECT ROLE:

Project Manager/Civil Engineer

EDUCATION

B.S., Civil Engineering, University of Wisconsin-Platteville, Platteville, WI

Continuing Education: Essentials of Hydraulics for Civil and Environmental Professionals, University of Wisconsin

REGISTRATIONS:

Professional Engineer – WI

PROJECT EXPERIENCE

Bomier Boat Launch, De Pere, WI – Design Engineer: GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location. The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. A new floating ADA accessible kayak launch was installed at the end of the dock. Included in this project were new parking areas for cars and boat trailers, asphalt mill and overlay with reconfigured parking in the existing lot for cars and boat trailers, ADA accessible parking and sidewalks adjacent to the existing bathroom building, and a connection to the regional Fox River Trail. The adjacent park was also updated with an ADA accessible sidewalk, cast in place concrete stairs, concrete pads for benches and other seating, and a covered pavilion for a picnic table.

Grundman Boat Landing, Winnebago County, WI – Design Engineer:

Provided site design for the extension to an existing boat launch that doubled the number of launch sites and doubled the size of the parking area. Included a kayak launch, picnic shelter, bathrooms, new sidewalks, dredging of launch area, and overall storm water management.

Waukau Dam Nature Preserve Improvements, Waukau, WI – Project

Manager: Provided site design, permitting, and construction administration for improvements to the dams, parking lot, and recreational elements. Improvements to the dams included hard armoring of the outlet dam emergency overflow and repair of washout and additional riprap at the bypass dam. The parking lot was reconstructed and an asphalt, ADA compliant walking trail was constructed which doubles as an access point to the Town of Rushford fire department dry hydrant. Recreation improvements included resurfacing of the existing fishing pier to improve ADA access, construction of two additional fishing piers, resurfacing of the existing walking trail around the dam impoundment, replacement of the existing dam catwalks with wider bridges to improve access, construction of an open-air shelter with picnic tables, and a concrete pad for an ADA accessible portable toilet. Permits were obtained from the Department of Natural Resources and Winnebago County Zoning. Construction administration including construction oversight was completed for all areas of site improvement.

De Pere Aquatic Facility at VFW Park, City of DePere, WI – Design Engineer:

Provide site design for the new \$7 million aquatic center. Involved a new 6150 square foot bathhouse including offices, public spaces, and concessions. A separate 1250 square foot mechanical building was also included. The aquatic features included a lap pool with dive well, activity zone, water walk, dual body slides, drop slide, separate tot pool with zero depth entry, and tot play features. Phase I involved conceptual design and budget estimates. Site design included grading, storm water management, and all exterior utilities.



Jeffrey Rosner PE, LEED AP

PRACTICE AREA LEADER - STRUCTURAL ENGINEER

Jeff has an outstanding record of completing a variety of consulting engineering projects. His structural project experience includes the design of new buildings, building additions, and evaluation and repair of existing buildings. Jeff's experience has encompassed a wide range of commercial building designs including numerous educational facilities, retail facilities, recreational facilities, office buildings, and water park/pool facilities. Jeff also provides notable experience in the inspection and design of bridges throughout Wisconsin.

PROJECT ROLE:

Project Executive/Structural Engineer

EDUCATION

M.S., Structural Engineering, Marquette University, Milwaukee, WI

B.S., Civil Engineering, Marquette University, Milwaukee, WI

REGISTRATIONS

Professional Engineer – CO, DC, ME, MI, MT, NC, NM, SD, TX, WI

PROFESSIONAL CERTIFICATIONS

LEED Accredited Professional

PROJECT EXPERIENCE

CityDeck, City of Green Bay, WI - Structural Engineer: This project was designed by the landscape architect as an active urban boardwalk directly along the river's edge spanning 4 city blocks. Structural engineering was performed for multiple over-the-water structures as well as the boardwalk and unique bench structures. The structures were designed to not impact the existing sheet pile wall that was at capacity. A floating dock and gangway system was designed to provide access from the water. The project presented multiple challenges from various loading conditions/applications imposed on the structures by the river to meeting aesthetic qualities set by the landscape architect.

De Pere Riverwalk, City of De Pere, WI - Structural Engineer: The Riverwalk is designed to bring the public closer to a unique area of the Fox River. This project incorporates many structures (fixed bridge, lift bridge, and elevated boardwalk) to allow the public access to the locks in De Pere, a fishing platform for access out into the river, and a wildlife viewing pier built upon the foundations of the previous Claude Allouez Bridge providing the perfect view of the surrounding area. The multiple structures with use of multiple building materials presented coordination challenges to the structural design.

Herb & Dolly Smith Park, City of Neenah, WI – Structural Engineer:

This project included a 390 foot long timber boardwalk across Little Lake Butte des Morts at the mouth of the Neenah Slough, a 60 foot long timber boardwalk ravine crossing, a park pavilion/restroom/storage building and a kayak launch. The boardwalks were part of the bicycle and pedestrian path connecting the Menasha Trestle Trail to the heart of downtown Neenah. The boardwalks are timber framed structures with composite decking supported on timber piles. The park shelter is a convenient addition to park serving as an intermediate stop along the trail.

Grundman Boat Landing, Winnebago County, WI – Structural Engineer:

Provided structural design for the extension to an existing boat launch that doubled the number of launch sites. The project also included new removable docks at the launch, a floating dock, kayak launch, picnic shelter, and restrooms.

Bomier Boat Launch, De Pere, WI – Structural Engineer: GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location. The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. A new floating ADA accessible kayak launch was installed at the end of the dock.



Adam Krieger PE

PRACTICE AREA LEADER - INFRASTRUCTURE

Adam brings over 20 years of public and private sector experience to GRAEF. His diverse design and project management background includes site/civil development for municipalities, government, commercial, and industrial clients, as well as permitting and agency/utility coordination. He has also been actively involved in construction administration for drainage facilities, utilities, and roadways, as well as surveying for sewer, water, and transportation projects. Having worked for public and private clients throughout Wisconsin, Adam is familiar with local regulatory guidance and operational practices.

PROJECT ROLE:

Quality Assurance/Quality Check

EDUCATION

Master of Business Administration (MBA),
Cardinal Stritch University, Milwaukee, WI

B.S., Civil Engineering, University of
Wisconsin-Milwaukee, Milwaukee, WI

REGISTRATIONS:

Professional Engineer – WI

AFFILIATIONS

American Society of Civil Engineers, ASCE
American Public Works Association, APWA
Wisconsin Parks & Recreation Association,
WPRA

PROJECT EXPERIENCE

Arrowhead Park, City of Neenah, WI – Project Engineer: This proposed development is located along the lakeshore of Little Lake Butte des Morts just west of downtown Neenah. It is the site of a former wastewater treatment facility that processed sludge water from the former P.H. Glatfelter Paper Mill and contains capped waste material and debris from the deconstruction of the former mill buildings. Significant coordination with WDNR is needed. Preliminary design for the development includes site grading and utility plans, vehicular access analysis, and a pedestrian overpass feasibility analysis.

Place de Douai, Kenosha, WI – Project Engineer: Design services for the 18-acre public plaza along the shore of Lake Michigan. Work included concrete paving, clay brick, landscaping, lighting and power distribution to vendor areas. An existing clock tower and water features were relocated to match the new plaza layout. Services included master planning, landscape architecture, civil engineering, site electrical engineering, and construction administration. The site/civil engineering included site demolition, grading and paving, storm sewer and water mains, permitting, and stormwater management.

Harley-Davidson Museum, Milwaukee, WI – Project Engineer: Site/civil engineering services from initial site planning through construction for the 20-acre development along the Menomonee River in downtown Milwaukee. Services included evaluation of site suitability, assistance with the City approval process, investigation of utility adequacy, preliminary and final site grading and paving design, site utilities, and development of the storm water management plan. The museum includes 130,000 square feet of exhibit space, a restaurant, cafe, retail shop, meeting space, special events facilities, and the company's archives.

JBS Site Redevelopment Concept Site Plan, Green Bay, WI – Project Engineer: Project involves the creation of conceptual redevelopment site plans for a 25.6-acre site recently acquired by the City of Green Bay. Plans include housing, destination community park, urban farm, and improved public infrastructure connections. Public engagement will be a critical project component to involve the largely Hispanic community in the area.

SECTION 2:

PROJECT UNDERSTANDING

PROJECT UNDERSTANDING & APPROACH

Voyageur Park is one of the City of De Pere's most visible and valued riverfront assets. Located along the Fox River, the existing dock system serves as both a recreational gateway and a defining feature of the park experience. Based on the January 27, 2026 Request for Quote, GRAEF understands the City is preparing for the replacement of the existing floating dock system and is seeking an engineering partner to deliver clear, bid-ready design documents and specifications.

The current system is a floating dock attached to a steel wall. The City has made it clear that this is not a reimagining of the riverfront, but a thoughtful replacement, maintaining the existing use and overall appearance while modernizing the system to meet current standards and long-term performance expectations. The new dock must incorporate a gangway purchased in 2025, include an additional gangway, accommodate attachment of an EZ Dock canoe/kayak launch, remain a floating system attached at the current steel wall location, and meet all applicable ADA, local, state, and federal regulatory requirements. The final deliverable will be a complete set of design documents and specifications suitable for insertion into the City's bid document template.

GRAEF views this project as a balance between continuity and precision, preserving what works while ensuring the next generation of infrastructure performs reliably in a dynamic river environment.

Our Approach

Listening First: Confirming Vision and Constraints

GRAEF will begin with a focused kickoff meeting with City staff to confirm project priorities, review the location and receive general input. We will also walk the site, evaluate the existing conditions and steel wall attachment, and discuss how the 2025-purchased gangway will be integrated into the final layout. This initial phase ensures alignment before design progresses. It also allows us to identify early considerations such as constructability, staging within Voyageur Park, and if/how to maintain public access during installation.

Designing for Continuity and Compliance

With the City's direction that the replacement be similar in use and appearance to the current system, our schematic design will maintain the established footprint and overall configuration while incorporating the previously purchased gangway, one additional gangway for access, as well as structural provisions for attachment of an EZ Dock canoe/kayak launch and a floating dock system securely attached to the existing steel wall at the current location. At this stage, we confirm ADA slopes, landing transitions, freeboard considerations, handrail requirements, and maneuvering clearances to ensure the dock system fully meets ADA accessibility standards.

Navigating Regulatory Requirements

GRAEF understands we are expected to guide the City so the dock system meets all applicable regulatory requirements. Given the project's location along the Fox River, this may involve coordination with the Wisconsin DNR and US Army Corps of Engineers, as well as adherence to local permitting standards. Our role is to proactively identify applicable approvals, confirm design criteria early, and integrate regulatory considerations directly into the technical specifications so that contractors clearly understand compliance expectations during bidding and construction.

Delivering a Clear, Biddable Package

The RFQ emphasizes that the completed design and specifications will be inserted into the City's bid document template. We will prepare a complete, coordinated, and contractor-ready package. Our goal is to eliminate ambiguity, reduce contractor questions, and support competitive bidding. During the bidding phase, we will respond promptly to vendor questions and assist the City in preparing clarifications or addenda, if needed.

PROJECT UNDERSTANDING & APPROACH CONTINUED

Collaboration

The RFQ specifically calls out two meetings, a staff meeting to review location, design, and general input and a Board of Park Commissioners meeting regarding the final design. We approach these meetings as opportunities to build confidence and clarity. For the Board of Park Commissioners meeting, we will provide visual exhibits and clear explanations of how the new dock system maintains the character of Voyageur Park while improving durability and accessibility.

A Thoughtful Replacement for a Visible Community Asset

The Voyageur Park dock replacement is more than a technical exercise. It is a public-facing improvement in a highly visible riverfront setting. Our approach respects the City's desire to maintain the current use and appearance while delivering a durable and accessible floating dock system ready for competitive bidding and 2026 construction. By combining careful site evaluation, regulatory awareness, detailed engineering design, and clear communication, we will help the City of De Pere transition seamlessly from the existing dock system to a reliable new installation that continues to serve residents and visitors along the Fox River for years to come. GRAEF welcomes the opportunity to expand our partnership with the City of De Pere and bring our experience with similar waterfront and floating dock projects to Voyageur Park.

SECTION 3:

SIMILAR PROJECTS

PROJECT EXPERIENCE



BOMIER BOAT LAUNCH

DE PERE, WI

EXPANSION OF THE BOAT LAUNCH INCLUDING ADA ACCESSIBLE AMENITIES

ALLOWS FOR DE PERE RESIDENTS AND VISITORS TO ENJOY THE FOX RIVER AND SURROUNDING AREA MORE EASILY THROUGHOUT THE YEAR.

GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location.

The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. **A new floating ADA accessible kayak launch was installed at the end of the dock.** Included in this project were new parking areas for cars and boat trailers, asphalt mill and overlay with reconfigured parking in the existing lot for cars and boat trailers, ADA accessible parking and sidewalks adjacent to the existing bathroom building, and a connection to the regional Fox River Trail.

The adjacent park was also updated with an ADA accessible sidewalk, cast in place concrete stairs, concrete pads for benches and other seating, and a covered pavilion for a picnic table.

National Resource Damage Assessment program (NRDA) and WI DNR Recreational Boating Facilities (RBF) grants funded all but \$60,000 of the project.

PROJECT EXPERIENCE



GRUNDMAN BOAT LAUNCH

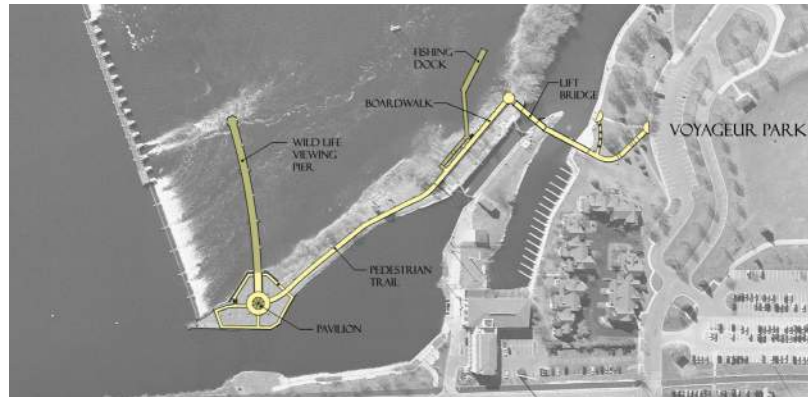
OSHKOSH, WI

GRAEF PROVIDED DESIGN DOCUMENTS, PERMITTING, AND CONSTRUCTION ADMINISTRATION DOCUMENTS FOR A BOAT LANDING IN WINNEBAGO COUNTY, WI

GRAEF provided surveying services, site design, and construction administration for the extension of an existing boat launch that doubled the number of launch sites and the size of the parking lot. Design services included pavement design, parking lot design and traffic flow modeling for large vehicles and boats. Storm water management for the site included biofilters along both long edges of the parking lot, draining directly to the lake. A dredging plan, including dewatering of the dredged material, was created and implemented. An on-site wastewater tank and precast seasonal bathrooms were designed and installed.

GRAEF designed the site lighting including a security camera system, power and lighting to the bathroom building, and electrical to the fee station. **The project also included a kayak launch**, picnic shelter, new sidewalks, sea wall, L-shaped boat staging dock, landscape berms, and screening for adjacent residential properties. Permitting was obtained from the Department of Natural Resources stormwater and wastewater divisions, Winnebago County Zoning, and Town of Vinland.

PROJECT EXPERIENCE



RIVERWALK AND WILDLIFE VIEWING PIER

DE PERE, WI



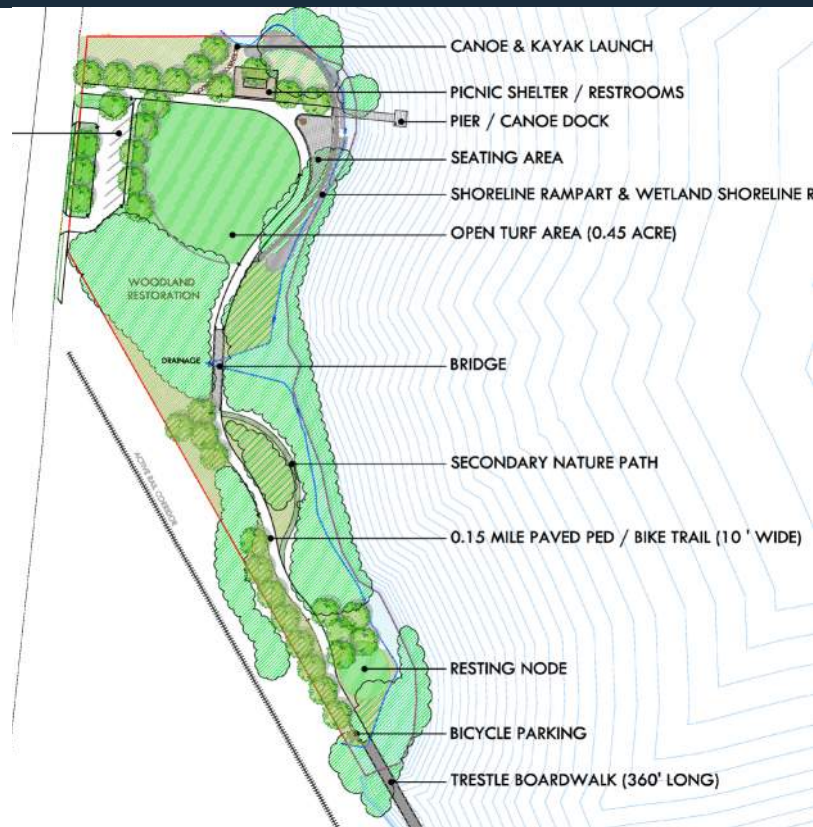
THIS PUBLIC RIVERWALK GIVES DE PERE RESIDENTS AND VISITORS THE PERFECT OPPORTUNITY TO TAKE A STROLL AND VIEW SURROUNDING WILDLIFE

GRAEF worked with the City of De Pere on this recreational project in De Pere's downtown. The idea for the project developed as a result of the Claude Allouez Bridge reconstruction project. This offered the opportunity to use portions of the old bridge for pedestrian access along the waterfront. GRAEF developed a master plan and assisted the City with preliminary design and securing funding support and regulatory approvals for this unique community project.

The project established a recreational walkway that provides for new public access to the Fox River north of the De Pere dam on Government Island adjacent to the De Pere Lock facility.

The project included the construction of a wildlife viewing pier within the corridor of the previous Claude Allouez Bridge, as well as the appropriate access facilities to reach the pier. The project included construction of two access bridges (fixed span and scissors bridge) over a private marina and Fox River channel, pedestrian trail, wildlife viewing pier, lighting, and security fencing. Approximate cost of the project is \$3.5 million.

PROJECT EXPERIENCE



HERB & DOLLY SMITH PARK

NEENAH, WI

Herb and Dolly Smith Park demonstrates the successful transformation of a once blighted area into a popular community recreational asset. The park is located on the site of a former fueling station and undeveloped area on the shores of Little Lake Butte des Morte.

The waterfront park offers amenities to suit many types of outdoor recreation enthusiasts including walking paths with wildlife viewing areas and a **canoe and kayak launch with ADA accessibility**. Spaced periodically along the shoreline are swinging contemplation benches that draw those interested in a relaxing, peaceful moment. An attractive park shelter and recreation area was designed around a green space and offers open-air picnic space available for events and festivities.

A central point of interest is the paved bicycle and pedestrian path that makes up part of the Loop the Little Lake recreational trail; a 3.5-mile loop that links Neenah, Menasha, and the Village of Fox Crossing. In order to avoid sensitive areas and meet ADA accessibility guidelines,

this section of the 'Loop' includes a ravine crossing and a 390-foot-long timber boardwalk across the mouth of the Neenah Slough.

GRAEF performed full hydraulic design for the boardwalk structure, ensuring that it meets state navigational and flood control requirements and carefully designed around existing creeks and wetlands, while restoring forested areas. Invasive plants were removed and native plants and tall grass prairies were planted.

Services Provided: Civil, Structural, Mechanical, Plumbing/
Fire Protection Engineering, Landscape Architecture

PROJECT EXPERIENCE



MICHAEL J WALSH PLAZA

DE PERE, WI

The James Street project involved the design of a new public space and the reconstruction of one block of roadway through the central business district of De Pere. The project goals were to create a special place that could be used by visitors and downtown employees; improve the quality of the pedestrian amenities; provide improved pedestrian and vehicular circulation; and reconstruct the public utilities, roadway, and sidewalk.

The site of a memorable fountain that was past repair, the project involved stakeholder and public engagement to plan for the future use and goals of this space. The direction for the design was to create a space for use by individuals and small groups, for things like a lunch break, cup of coffee, or small musical performance.

The existing mature honey locust trees created beautiful dappled shade and the intent was to retain the trees and provide seating against the backdrop of the historic landmark Union Hotel. A more activated space at the east

end of the site is connected by an allée of trees in grates and flexible seating. The east-end plaza contains a custom water wall-style fountain at one end and a custom kinetic wind wall sculpture at the other, both with coordinated color-changing LED lights.

Design and engineering tasks included: topographic survey, design presentations and summaries, coordination with utilities, public and stakeholder meetings. The project scope included the public space design and a full street reconstruction: conceptual design and public engagement through construction documents.

Services Provided: Electrical, Civil/Site Engineering, Landscape Architecture

SECTION 4:

REFERENCES



REFERENCES

GRAEF has a strong history of working with cities, villages, and counties, providing multidisciplinary consulting services that support both small-scale and large-scale municipal initiatives. These references highlight our commitment to public-sector clients and our understanding of the unique needs and processes of local government.

VILLAGE OF LITTLE CHUTE

John McDonald
Director of Parks, Recreation & Forestry
920 / 423 3868
john@littlechutewi.org

WINNEBAGO COUNTY

Adam Breest
Park & Expo Director
920 / 232 1961
abreest@winnebagocountywi.gov

CITY OF NEENAH

Michael Kading
Director of Parks & Recreation
920 / 886 6062
mkading@neenahwi.gov

SECTION 5:

PROJECT TIMELINE

PROJECT TIMELINE

Voyageur Park Technical Design, Bidding and Construction Oversight - Proposed Design Schedule

GRāEF		April				May				June					July				August					September			
		4/6	4/13	4/20	4/27	5/4	5/11	5/18	5/25	6/1	6/8	6/15	6/22	6/29	7/6	7/13	7/20	7/27	8/3	8/10	8/17	8/24	8/31	9/7	9/14	9/21	9/28
A	Phase I: Technical Design																										
A-1	Project Kick-off Meeting																										
A-2	Team Site Visit																										
A-3	Schematic Drawings																										
A-4	City Review of Schematic Design and Specs																										
A-5	Construction Drawings / Specifications																										
A-6	Final Plan Approval from City staff																										
A-7	Submit required permits																										
A-8	Final Plan Approval from Park Board - 5/21 meeting																										
B	Phase II: Project Manual and Bidding																										
B-1	Obtain and Review City of De Pere Front End and Standard Specifications																										
B-2	Edit Specifications As Appropriate for Bidding																										
B-3	City Review of Schematic Design and Specs																										
B-4	City to Post Bidding Documents to QuestCDN and Assist with Public Notices																										
B-5	Print/Provide Hard Copy and PDF Bidding Documents to City																										
B-6	Review Bidder Pre-Qualifications, Submittals, and Provide Comment to City																										
C	Phase III: Awarding of Bid																										
C-1	Project Out to Bid / Pre-Bid Meeting / Addenda																										
C-2	Bid Opening																										
C-3	Review / Tabulate Bids																										
C-4	Recommendation / Selection of Contractor																										
C-5	City to approve Contract at Park Board and Common Council - 7/16 & 7/21 meetings																										
D	Phase IV: Construction Oversight and Administration																										
D-1	Dock System Fabrication																										
D-2	Pre-Construction Conference																										
D-3	Construction: Anticipated two weeks (Must be confirmed by selected contractor)																										
D-4	Punch List Walk-Through																										
D-5	Shop Drawing Review																										
D-6	Review of RFIs																										

KEY

Team Task



City Action Required



SECTION 6: FEE

FEE SCHEDULE

GRAEF is committed to delivering high-quality, cost-effective solutions that balance performance, durability, and long-term value to our clients. Our approach emphasizes thoughtful design, efficient project management, and proactive coordination to help municipalities maximize their investment while minimizing risk. For this pursuit, GRAEF proposes a **lump sum of \$7,200** for all basic services. This figure reflects our comprehensive scope of services and our dedication to providing responsive, reliable support throughout the life of the project.

Potential additional fees outside of the scope of work would include additional structural analysis if the existing wall conditions are unsuitable to support the new dock system, though this is not anticipated to be the case.

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: Dock Design Consultant

Summary: In the 2026 budget we have an approved project to replace the docks at Voyageur Park. Due to the size and cost of the project we recommend bringing on a consultant to help design and navigate the City through the process. An RFP went out in search of marine design consultants to create specifications, review bids, and provide construction oversight of the project. Our engineering department will create and post the bidding of the project. We received a total of two bids that met qualifications. The summary of the bids are below;

Consultant	Fee
GZA GeoEnvironmental, Inc	\$13, 370
Graef	\$7,200

Both proposals were reviewed and we believe both companies are qualified to perform the work we seek.

Staff Recommendation:

After reviewing the proposals, we would recommend the Board of Park Commissioners select Graef Consulting and forward to City Council for approval.



Known for excellence.
Built on trust.



PROPOSAL FOR ENGINEERING SERVICES Voyageur Park Dock System Replacement De Pere, Wisconsin

February 26, 2026

GZA File No. 20.P000648.26



PREPARED FOR:



De Pere Parks, Recreation and Forestry Department
De Pere, Wisconsin

GZA GeoEnvironmental, Inc.

17975 West Sarah Lane, Suite 100 | Brookfield, Wisconsin 53045
262-754-2560

35 Offices Nationwide
www.gza.com



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MANAGEMENT

17975 West Sarah Lane
Suite 100
Brookfield, WI 53045
T: 262.754.2560
F: 262.923.7758
www.gza.com



Via Email: mkosobucki@deperewi.gov

February 26, 2026
File No. 20.P000648.26

Mr. Marty Kosobucki, Parks, Recreation & Forestry Director
City of De Pere
925 South Sixth Street
De Pere, Wisconsin 54115

Re: Proposal for Engineering Services
Voyageur Park Dock System Replacement
De Pere, Wisconsin

Dear Mr. Kosobucki:

GZA GeoEnvironmental, Inc. (GZA) is pleased to provide this Proposal for Engineering Services to the City of De Pere Parks, Recreation and Forestry Department ("City"/"Client") for the Voyageur Park dock system design project located in De Pere, Wisconsin. This proposal provides our project understanding, proposed scope of services, qualifications, project examples, and proposed costs in response to the City's Request for Proposal, dated January 27, 2026.

INTRODUCTION AND PROJECT UNDERSTANDING

The City desires to replace the dock system located at Voyageur Park, immediately downstream of the De Pere Dam. The docks are floating and anchored to the vertical steel sheet piling (SSP). The public access is through gangways (two entry points) with the following floating dockage dimensions:

- Total length = 238 feet, 5 feet wide;
- Landing platform for gangways = 6 feet wide;
- South gangway = 20 feet wide with a top average elevation of 583.0 feet (the length is not sufficient to meet ADA requirements [1:12 slope] when the water levels are low); and
- Dock finders = 30 feet long with 28-foot width for boat slip double loading (accommodate up to 12 30-foot boats).

The dock system is scheduled for replacement in 2026. One new gangway was purchased in 2025. A new gangway will be added in 2026.

Overall, it appears that there is sufficient dockage length and width to meet ADA requirements. However, it will depend on the gangway lengths and the selected design low water level. It is likely that at most times (at average and high water levels), the system is ADA-complaint. Further design modifications will be implemented, as needed, after coordination with the City.

SCOPE OF SERVICES

Task 1 - Kickoff Meeting and Survey

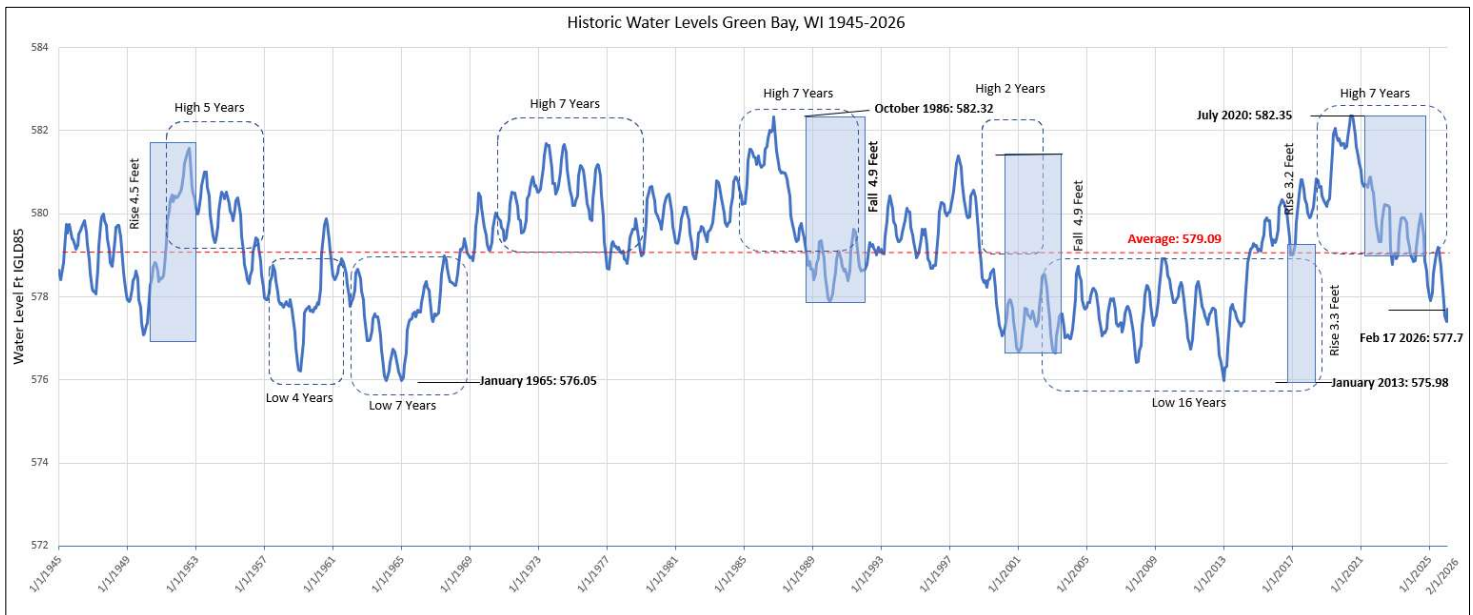
A GZA engineer will attend the kickoff meeting with the City and observe the existing conditions. The scope of work will be confirmed, along with a draft project schedule and communication protocol. A limited topographic and bathymetric survey will be performed after the meeting. The



land survey will be conducted along the access trail, while the bathymetric survey will document the water depths within 2 to 3 feet of the SSP wall. The existing docks and new gangway will be measured. A base map will be prepared utilizing the latest aerial photograph with good resolution, which will be updated with the survey data.

Task 2 - Basis of Design

The site is under the direct influence of the De Pere Dam and Lake Michigan water level fluctuations (“backwater” effect of Lake Michigan). GZA performed a water level analysis for the National Oceanic and Atmospheric Administration (NOAA) gauge in Green Bay and will add the plots from the United States Geological Survey (USGS) gauges located on the river (De Pere Dam and upstream of Green Bay).



The following will be defined:

- Design high and low waters. Lake Michigan varies between 576.0 and 582.3 feet International Great Lakes Datum of 1985 (IGLD 85).
- ADA design requirements for the gangway length. The ADA requirements call for a maximum 1:12 side slope for the elevation drop from the gangway connection to the floating dock landing (water level plus the freeboard of the dockage system). When the water level is very low (reference 576.0 feet), using a typical freeboard of 1.5 feet for the gangway landing at the floating platform, the gangway length would need to be 66 feet long for ADA design.
- Fox River hydrology during the boating season (flows and velocities) from the De Pere Dam USGS gauge.

A letter report will be prepared discussing design recommendations based on the site constraints and opportunities.

Task 3 - Design Development

GZA proposes to formulate two design alternatives for the site with construction cost estimates. The alternatives will be presented in both plan view and cross-section with standard design details.

We budgeted for a meeting (either in-person or remote by Teams application) to present the alternatives and select the Preferred Plan, which will include:



- An additional gangway, and re-use the newly purchased;
- Add canoe/kayak launch, compatible with the floating dockage system; and
- Discussion of ADA compliance at various design water levels.

Task 4 - Final Design and Contractor Bidding

GZA will provide the final plans and technical performance specifications in electronic format that can be incorporated in the City manual with the standard City front-end documents. We will also provide the Engineer Cost Estimate.

We included a meeting to discuss the final design and specifications with the staff and one meeting with the Board to answer questions, as needed.

GZA will assist the City with answering questions received during the contractor bidding portion of the Request for Information (RFI) and Addendum (as needed).

Task 5 - Construction

GZA will provide two site visits (pre-construction) and a final inspection for creating the contractor punch list as a check that the design plans and specifications being closely followed. GZA will also review the shop drawings prepared by the selected contractor.



SCHEDULE

The following is a draft project schedule, assuming timely review of GZA's deliverables by the City and scheduling of progress meetings. This schedule can be adjusted based on the City's priorities, to be discussed and revised accordingly.

Notice to Proceed, Contract Execution	April 1, 2026
Project Kickoff and Site Survey	April 6-10, 2026
Design Development	April 20-June 5, 2026
Contractor Bidding	June 8-26, 2026
Construction, Final Inspection	July 2026

ASSUMPTIONS

In developing this proposal, GZA assumed the following:

- Soils/geotechnical information exists, as the existing SSP likely required a soil investigation. This information can be used by GZA for design of the dockage guide piles (if needed in addition to the SSP connection). As an additional service, GZA can conduct a subsoil investigation with laboratory testing and marine structural (not included; as part of a separate contract addendum) to design dockage guide piles. From the information we have, bedrock is present approximately 9 to 10 feet below the river bottom.
- The floating dock system is retrieved by the City at the end of boating season. While a de-icing system can be discussed with the City to keep the system in-place over the winter and provide ice-free conditions, the excessive Fox River discharge velocities and moving ice in early spring do not appear favorable for a floating dockage system to be kept in place over the winter months.
- The project does not require regulatory permitting, as the proposed project is an "in-kind, in place" replacement.



- Dredging at the dock system location is not required. GZA can provide regulatory permitting and dredging design if needed (not included in this proposal; costs can be provided as a separate contract change order).
- Assistance with construction administration (field and/or office support) in addition to Task 6 participation are not included in this proposal. If these services are needed, GZA can provide costs as a separate contract change order.
- No detailed analysis will be needed, such as river hydraulics, ice uplift forces, design of new piles, new anchoring system other than that existing at the SSP, etc.
- A parcel boundary survey is not needed. We assume that using the plat of survey with property corners listed in the County GIS database is sufficient for the project.

QUALIFICATIONS

Founded in 1964 by Donald Goldberg and William Zoino, two geotechnical engineers who first collaborated while attending the Massachusetts Institute of Technology, GZA has grown into a nationally recognized consultancy, practicing in the areas of geotechnical, environmental, water, ecology, and construction management. Currently, the firm has over 780 employees in 35 offices.

GZA's Marine and Waterfront Group provides engineering and environmental expertise for projects constructed near and in the marine environment. We can offer a rare combination of geotechnical, coastal, structural, and environmental experience in support of the design, permitting, and construction of marine-related projects.

GZA has two offices in Wisconsin, with local personnel that will be involved with the project located in Brookfield and Milwaukee, Wisconsin.

References and project examples are provided in **Attachment 1**.

PROJECT TEAM

The Project Team will consist of the following GZA personnel. Please note, resumes are provided in **Attachment 2**.



Dan Veriotti, P.E., Associate Principal, Vice President, Principal Engineer

Dan is a specialized coastal principal engineer with over 27 years of experience. Dan is leading GZA's Great Lakes coastal services, is familiar with site conditions, and will serve as the project manager and lead engineer. Dan was the project manager and lead designer for many recreational marina and boat facilities in Michigan, under direct contract with the Michigan Department of Natural Resources. Dan will also serve as the lead designer for the Dunkirk Marina project on Lake Erie. The services provided include design permitting and construction administration. Some of his project sites include:

- Columbia Park, Lake Winnebago (WI)
- Harbor West Yacht Club (Traverse City, MI)
- Leland Township Marina (Leland, MI)
- West Basin Marina (St. Joseph, MI)
- USCG Station (St. Joseph, MI)
- Boyne City Marina (Boyne City, MI)
- Harbor Shores (Benton Harbor, MI)
- Cedarville Marina (Cedarville, MI)
- Rogers City Yacht Club (Rogers City, MI)
- Ontonagon Village Marina (Ontonagon, MI)
- Acadia Veterans Marina (Acadia, MI)
- Muskegon Hartshorn Marina (Muskegon, MI)
- Grosse Pointe Yacht Club (Grosse Pointe Shores, MI)
- St. Clair Boat Harbor (St. Clair, MI)
- Grand Haven Marina (Grand Haven, MI)
- De Tour State Harbor (De Tour, MI)
- Pigeon Lake Boat Access (West Olive, MI)
- Yankee Springs Recreational Area (Yankee Springs, MI)
- Lac La Belle State Harbor (Keweenaw County, MI)
- Rock Island Sunset Marina (Rock Island, IL)
- Fulton Marina (Fulton, IL)



Dan also worked on the Support Facilities chapter dealing with ramps and parking lots of the ASCE Manual Report 50 for Planning of Small Craft Harbors. Dan will lead the final plans and specifications sections related to applicable design elements and will be the lead engineer.

Benjamin Yahr, ASLA Landscape Architect



Ben is a licensed waterfront landscape architect with over 22 years of experience providing creative design and project management support for waterfront, public access, park and open space design, and ecological restoration throughout the Great Lakes. Ben will lead the project ADA compliance and provide the design requirements for the kayak launch. Ben will also provide the technical specifications sections. Ben's regional projects include, but are not limited to, Joliet Park in Green Bay, Kinnickinnic River Reach 2a Restoration, South Shore Breakwater, Menomonee River Streambank Stabilization, Milwaukee Bradford Beach, County Grounds Vegetation Management, and Western Milwaukee Phase 2b Restoration.

Colin Byron, P.E., Project Engineer



Colin is a specialized geotechnical engineer with five years of experience preparing construction plans for coastal projects, along with regulatory permitting, CAD drafting, 3D modeling, and quantity takeoffs and construction administration. Colin will survey the site, assemble the plans, and estimate the construction costs.

BASIS OF BILLINGS

The lump sum cost for the scope of work, as described above, is \$13,370. This amount is based on the anticipated scope of work outlined above, which represents our present judgment as to the level of effort requested. A breakdown by task is provided below.

Task 1 - Kickoff Meeting and Survey	\$ 2,320
Task 2 - Basis of Design	\$ 1,835
Task 3 - Design Development	\$ 2,540
Task 4 - Final Design and Contractor Bidding	\$ 3,600
Task 5 - Construction	<u>\$ 3,075</u>
Total	\$13,370

This budget estimate includes no allowance for additional services or analyses. An invoice will be delivered following the submission of the report and payment will be required within 20 days of the invoice date. The lump sum budget anticipates submittal of electronic reports and includes GZA's labor and other incidental material required for the completion of the above mentioned scope of work.

CONDITIONS OF ENGAGEMENT

We understand that the City's standard terms and conditions will apply.

ACCEPTANCE

The conditions of engagement are described in the City's terms and conditions (Standard Agreement for Professional Services). The City acknowledges and agrees that the project plans, reports and the findings shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific project purpose and to the specific parties alluded to above, without the written consent of GZA. This proposal is valid for a period of 30 days from the date of issue.



We appreciate the opportunity to submit this proposal. Please feel free to contact Dan with questions or if you require additional information.

Very truly yours,

GZA GeoEnvironmental, Inc.

A handwritten signature in blue ink, appearing to read 'D. Veriotti', is positioned above the printed name.

Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

(224) 275-2123 / dan.veriotti@gza.com

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Attachments: References and Project Examples
Resumes



ATTACHMENT 1

References and Project Examples



REFERENCES

Dan Ditscheit, PLA
Director, City of Green Bay Parks, Recreation & Forestry Department
(920) 448-3381 / Dan.Ditscheit@greenbaywi.gov
Project: Joliet Park
Timeline: 2024-2026

Ms. Stefanie Levine, PLA
City of Evanston (IL), Senior Project Manager
(847) 448-8043 / slevine@cityofevanston.org
Project: City of Evanston Canoe Launch Feasibility Study
Timeline: 2022

Vince DeJoy
City of Dunkirk (NY), Director of Planning and Development, City of Dunkirk, NY
(716) 499-2907 / vdejoy@cityofdunkirk.com
Project: City of Dunkirk Marina Docks
Timeline: 2026

Kathy M. Thake
Village of Kenilworth (IL), Village Manager
(847) 251-1666 ext. 5250 / kthake@vok.org
Project: Kenilworth Lakefront
Timeline: 2024-2025

Paul Petersen
Waterways Program Grant Manager, Michigan Department of Natural Resources
(517) 284-6122 / petersenp@michigan.gov
Project: Muskegon, St. Clair, and Grand Haven Marinas
Timeline: 2001-2010



St. Clair Boat Harbor

St. Clair, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Regulatory Coordination
- Design Development
- Construction Plans, Bidding
- Construction Administration



30 Ft Floating Docks

Challenge: The Saint Clair Boat Harbor (Charles F. Moore Harbor) is one of top Michigan's heavily used recreational harbors. The marina is located at the mouth of Pine River, flowing into St. Clair River. There was an existing small marina in 2005 in deteriorated condition; as there was very significant demand of both transient and seasonal slips, a new facility was needed. The site conditions were challenging for land and water access, along with the Pine River having a flashy hydrology and mobilizing debris during a significant storm.

Solution: Dan Veriotti was the project manager and lead engineer for designing and implementing the marina improvements project, which started as an Assessment Study to identify priorities for improvements with construction cost estimates for City budgetary planning. There are 132 new slips ranging in size from 30 to 80 feet, both floating and fixed. The site is fully ADA accessible; the new utilities include water, electric, pump-out and fuel. A new fish cleaning station and concrete launch ramp were provided. The parking lot was expanded and repaved, to allow parking for both trailers and regular cars. A new marina building was also provided. In order to protect the new docks against flowing debris on Pine River, pile clusters (with steel chains) were provided on the north end of the docks. Various shoreline improvements were also provided (heavy rip-rap for slope stability) and vertical steel sheet piling wall under the main dock gangways. The project team also assisted with the grant application (DNR Parks and Recreation Division's Waterways grant program).

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the conditions and carefully planned for marina design and implementation, adding great practical value to the project and facilitated the successful implementation of the proposed improvements. As stated, the marina is a popular attraction and currently serves both transient and seasonal slips (fixed adjustable and floating).



ADA Gangway



Fuel Dock



Fixed ADA Docks



Grand Haven Municipal Marina

Grand Haven, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Master Plan
- Regulatory Coordination
- Construction Plans and Bidding
- Construction Administration



Marina Promenade

Challenge: Grand Haven is a favorite destination for both power and sail boats from Lake Michigan, Grand River and Spring Lake. The boating demand was not met by the few slips available and the condition deteriorated to the point where in 2006, significant safety deficiencies were documented, along with timber pile support rotting. This called for a new marina, updated per modern standard with new utilities.

Solution: Before joining GZA, Dan Veriotti was the project manager and lead engineer for designing and implementing the marina improvements project. The project started as a Master Plan, that can be implemented in phases due to available project funding. The proposed slips consisted of fixed and floating docks, with increased width for double loading and new support piles, concrete bulkhead and shoreline improvements. The site is fully ADA accessible; the new utilities include water and electric. The new available slips range in size between 30 and 80 feet. In order to provide for safe navigation water depths, approximately 1,000 cubic yards of sediment were removed by mechanical dredging. The project was constructed in 2008 and offers both transient and seasonal slips. A shoreline stone revetment was designed to reduce the incoming wind wave and boat wake energy.

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the conditions and carefully planned for marina design and implementation, adding great practical value to the project and facilitated the successful implementation of the proposed improvements. As stated, the marina is a popular attraction and currently hosts special events every year, including the 4th of July boat parade and fishing tournaments.



Aerial View of Fixed and Floating Docks



Fixed Docks



Floating Docks



Hartshorn Marina

Muskegon, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Coastal Analysis
- Master Plan
- Project Phasing
- Regulatory Coordination
- Construction Plans
- Bidding and Construction Admin.



Marina Docks and Concrete Promenade

Challenge: Hartshorn Municipal Marina was established as a joint venture between the City of Muskegon and the State Waterways Commission in 1960. The original capacity was 68 boats, which was further expanded to 132 by adding a central floating finger. After over 40 years of service, the marine bulkhead and docks were in immediate need of replacements. The entrance breakwaters (timber cribs) were also deteriorated and needed replacement. One additional challenge was the old treated timber piles, which needed careful environmental planning for removing and disposal.

Solution: Before joining GZA, Dan Veriotti was the project manager, engineer of record and principal engineer for designing and implementing the marina improvements projects. Due to the high construction costs, the projects were implemented in phases (2003-2004 for phases one and two and 2006-2007 for three). The first two phases provided dock demolition, new bulkhead with concrete cap, utilities, parking, and a de-icing system. Phase three provided new docks and two new entrance breakwaters.

Dan was in charge with the Coastal analysis, design development, alternatives for the harbor protection, docks with utilities, regulatory permitting, preparation of construction plans, contractor bidding and construction administration. Noticeable design items included fixed adjustable docks (to accommodate various water levels), ADA compliant site, SSP breakwaters with toe stone protection, and the de-icing system powered by land-based compressors (using power from the concrete promenade pedestals). The project started as a Master Plan for different dock configurations. The project team provided assistance with the State grant applications.

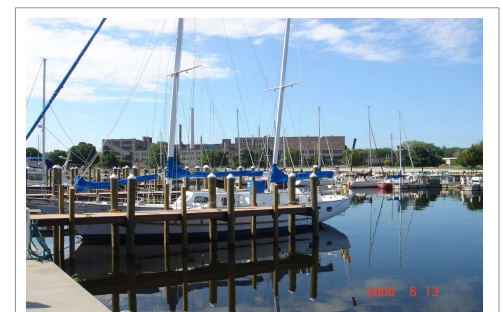
Benefit: The project team led by Dan Veriotti, PE has great knowledge of the Harbor areas and carefully planned for each project phase, adding great value to the project and facilitated the successful implementation of the proposed improvements. The marina is a popular attraction and currently provides 164 slips, both transient and seasonal (fixed, fixed adjustable and floating).



Harbor North SSP Breakwater



South SSP Breakwater and Floating Docks



Fixed Adjustable Docks

City of Evanston Canoe Launch Feasibility Study

Evanston, IL



Proposed canoe launch and overlook in the Ladd Arboretum.

Project Highlights

- Accessibility & Universal Design of the new canoe launch and all walkways
- Programming and education to support the Evanston Ecology Center.
- Inclusion of various green infrastructure strategies.

Client Contact

Stefanie Levine, PLA
Senior Project Manager

Public Works Agency
City of Evanston
(847) 448-8043

In 2007, the Evanston City Council approved the Ladd Arboretum Master Plan, which identified a canoe launch as a City need and suggested a location could be within the Ladd Arboretum. In 2019, The City of Evanston's Public Works Agency was awarded a grant to conduct a feasibility study to determine if the construction of a new public access canoe launch in the North Shore Channel would be a viable option to pursue.

Challenge: The current public access launch, located at the Evanston Ecology Center, has been closed to the public for numerous years due to lack of ADA access, unsafe conditions associated with the ramp, and a significant elevation change between the boat launch and the normal water level in the North Shore Channel.

Solution: To help understand if a canoe launch would be feasible, GZA looked at three sites to begin the design process - the existing canoe launch site, the Ladd Arboretum site, and Twiggs Park. Beginning with a series of Site Analysis and Observations as well as multiple Concept Plans for each of the three sites, the City selected two concepts for further exploration. During early discussions with the City, it became clear that the two biggest challenges will be negotiating an almost twenty-two (22) foot change in elevation and avoiding significant underground utilities and a sixty-inch water main that serves numerous Cities along the North Shore Channel.

Benefit: The selected Concept Plan by the City includes:

- reconstructed parking lots to reduce pedestrian/vehicle conflicts and provide better circulation and drop off zones for canoers;
- observation areas to allow better viewing of the channel and canoers;
- new ramps and launch that meet Accessibility & Universal Design Standards;
- enhanced native landscapes that can be used for educational purposes;
- program spaces to be used by the Evanston Ecology Center;
- opportunities for green infrastructure such as solar lighting, car charging stations, and sustainable stormwater management.



Example of Adaptive Kayak Launch Entry Seat by BoardSafe.

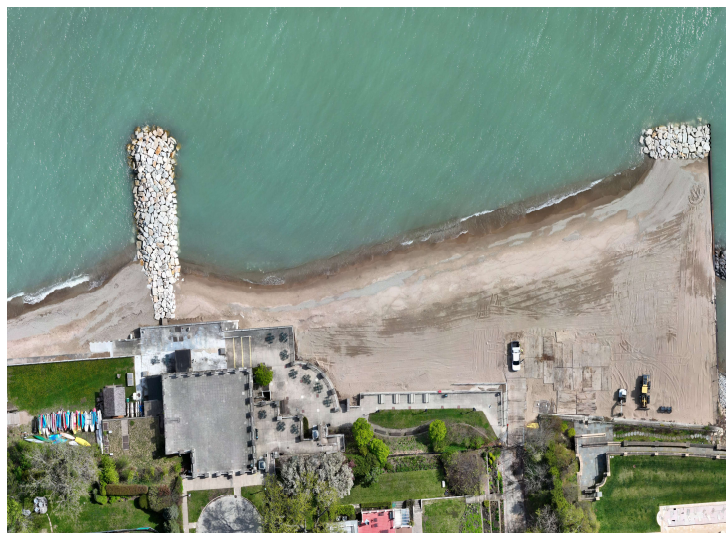


Example of Adaptive Kayak Launch by BoardSafe.

Kenilworth, IL Lakefront

Project Highlights

- Topographic survey
- Bathymetric survey
- Regulatory coordination
- Coastal analysis/modeling
- Master Planning
- Construction plans and specifications
- Construction administration



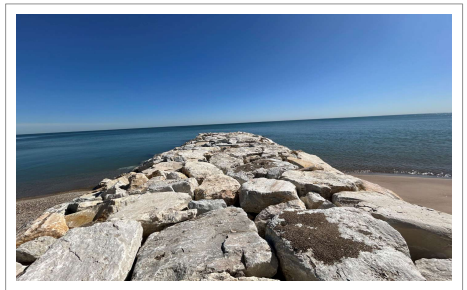
Built Layout

Challenge: The occurrence of extreme water levels and storms during the last 6 years on Lake Michigan resulted in critical shoreline erosion for the public beach, and structural damages to the shore protections structures. This resulted in significant wave overtopping at the existing building location and damages to the bulkhead.

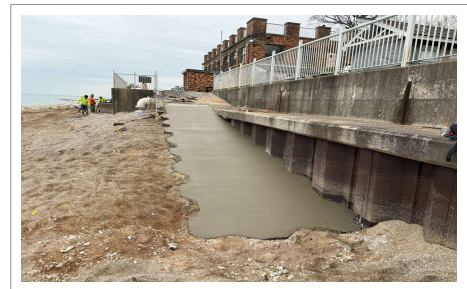
Solution: The Village commissioned a study for a Shoreline Assessment led by GZA; the study recommended priorities and alternatives for repairs. GZA was then commissioned to be part of the Lakefront Master Planning, leading the proposed Coastal improvements. GZA was the prime consultant for regulatory permitting and preparation of construction plans. The proposed improvements include structural repairs, adding armor stone and beach nourishment to create an improved useable recreational beach.

The GZA services included data collection (topographic and bathymetric survey), coastal analysis (water levels, offshore waves, wave transformation, overtopping rates), geotechnical analysis (bluff slope evaluation), design development, regulatory permitting, preparation of construction plans, bid assistance, and construction observations. The project was constructed in 2025.

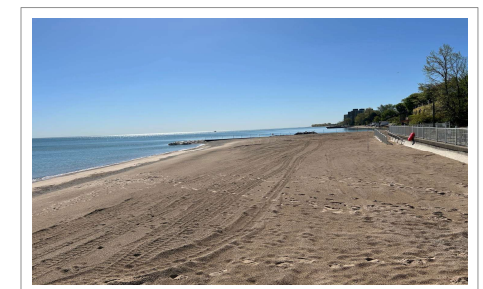
Benefit: The GZA project team provided all services in-house, and carefully planned and designed the proposed improvements, providing shoreline and building protection along with a wider beach.



North Stone Groin



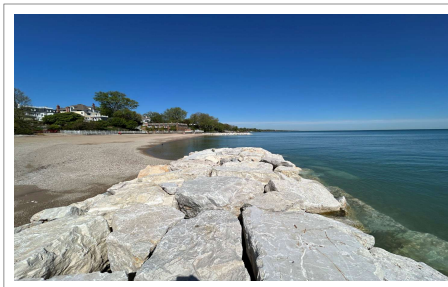
Yacht Club Concrete Ramp



Beach Nourishment



Yacht Club Area



South Stone Groin



PROJECT PROFILE

Joliet Park Shoreline Restoration, Green Bay, WI

Project Highlights

- Field Survey/Data Collection
- Coastal Analysis
- Alternative Formulation and Evaluation
- Construction Cost Estimates
- Design Plans
- Regulatory Coordination
- Meetings with Stakeholders



Shoreline Erosion and Storm Damages

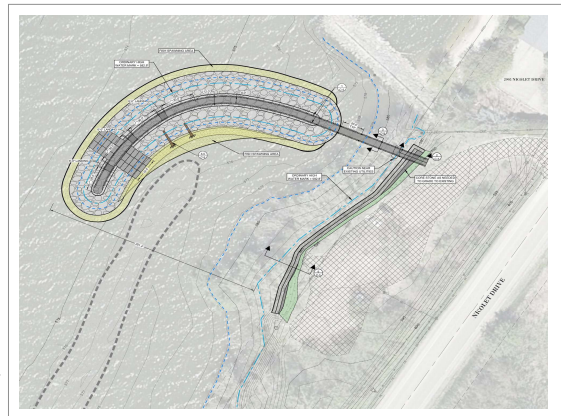
Challenge: Significant storms at high water levels have eroded the shoreline, bluff slope, damaged the existing vegetation, and threatened the recreational use of the shoreline, existing City of Green Bay infrastructure and the use of the parking lot at the north end of the property.

Solution: The City of Green Bay, along with the Wisconsin Department of Natural Resources (WDNR), commissioned a Living Shoreline project, which will protect the shoreline (2,300 feet long), offer recreational opportunities, and provide a continuous public access path at the toe of the bluff slope. The main goal of the project is to restore the habitat (in-water and terrestrial). The parking lot will be reconfigured and expanded.

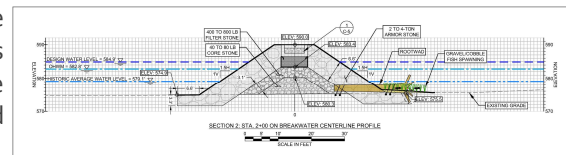
GZA is the lead consultant for the Coastal and Geotechnical design, working on alternatives that will be incorporated in the site Master Plan. GZA is preparing plans and specifications for contractor bidding. Services provided included site survey, correction of soil borings, Coastal and Geotechnical analyses, and preparation of plans. The project includes public access, fishing and a protected kayak/canoe launch.

The Living Shoreline design concept uses “green” design elements (native vegetation in combination with low-crested rock sills and imported fill) to stabilize the shoreline. Living shorelines provide numerous habitat benefits and protect of shorelines from waves and storms. The project includes small rock sills, sand fill, topsoil, bluff slope stabilization and revegetation with native plants, tree clearing and removal, and invasive species control, along with a near-shore stone reef for fish spawning. GZA uses its Design with Nature Studio practice to work together with Coastal and Geotechnical engineers on this project. The design is underway, and it is anticipated that the project will be constructed in early 2027.

Benefit: The GZA team is carefully planning and designing the proposed improvements providing shoreline protection, public access, infrastructure protection and habitat areas, using our great practical experience with this type of project.



Preferred Plan



Typical Cross-Section

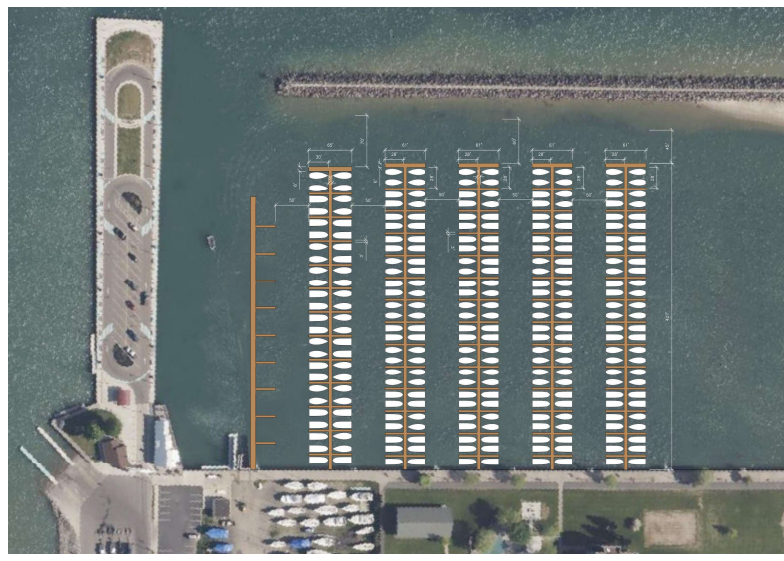


Coastal Habitat Restoration

Dunkirk NY Marina Design

Project Highlights

- Topographic survey
- Bathymetric survey
- Regulatory coordination
- Master Planning
- Construction plans and specifications
- Construction administration



Marina Master Plan

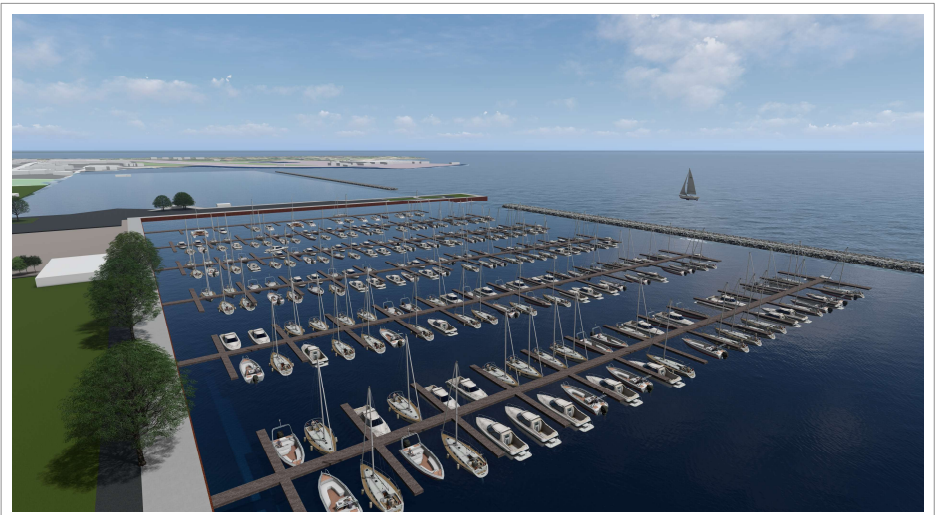
Challenge: The occurrence of extreme water levels and storms during the last 5 years on Lake Erie resulted in shoreline erosion for the harbor, and structural damages to the docks and piles. The seiche events produced significant wave overtopping at the existing bulkhead.

Solution: The City awarded GZA with a design project for new dockage, with a potential phasing for recommended priorities and alternatives for improvements. The target is 266 slips with utilities and ADA compliance. The GZA services included data collection (topographic and bathymetric survey), coastal analysis (water levels), Master Planning, design development, regulatory permitting, preparation of construction plans, bid assistance, and construction observations. The project will be constructed in the Fall 2026. Besides new dockage, the design services also include new water and electrical service for the docks.

Benefit: The GZA provide all services in-house and is carefully planning and designing the proposed improvements.



Harbor Ice



Proposed Marina Floating Docks

Columbia University - Muscota Marsh East Dock Replacement

Manhattan, NY



BEFORE



AFTER

Photo credit: Columbia University

The Muscota Marsh East Dock on the Spuyten Duyvil Creek portion of the Harlem River in Manhattan is adjacent to Columbia University's Baker Athletic Complex. It provides water access for the University's rowing teams and the community's rowing clubs.

Challenge: The timber floating structure reached the end of its service life as deterioration of the system compromised its performance and sediment accretion limited its use to periods of mid to high tide. Considering minimum water depths required to provide under clearances at low tide and the proximity of the navigation channel in the river, a new alignment and float configuration were developed to improve user safety and ease of boat launch.

Solution: The performance requirements for the new float were developed through collaboration with Columbia University's Athletic Department, its rowing staff, and with forethought for the program's current and anticipated boats and shells; launch and haul out procedures; and rowing classes. With this understanding, GZA prepared a schematic design for replacement of the floating docks and anchor piles. The design considered conditions such as tidal water levels; wind, snow, ice, and wave loadings; dead and live loading of the docks; mooring and berthing loads on the floats; and additional loadings. Comments from the University were incorporated into GZA's draft design plans and technical specifications. After approval, GZA prepared final bid documents.

Additionally, GZA prepared a Fish Habitat Assessment, Subsurface Soil Investigation, Permitting Assistance and Construction Support Services. Required permit applications and documentation included US Army Corps of Engineers Section 404/10 Permit, NY State DEC Tidal Wetlands/Excavation & Fill in Navigable Water/Docks, Moorings or Platforms permits; NY State Office of Parks, Recreation and Historic Preservation (OPRHP) Project Review, National Marine Fisheries Service (NMFS) letter and project documents; NY Department of City Planning, Local Waterfront Revitalization Program Consistency Review application and supporting information, NY City Department of Small Businesses Permit; New York City Department of Parks and Recreation Construction Permit with contractor insurance and bonding information.

Benefits: The new floating dock met the University's objectives for this project. It is structurally safer, extends farther out to address changing water levels, and has improved access to the water to launch boats easier.

Project Highlights

- Designing for the end user
- New floating dock replacement for university and community use
- Waterfront permit application assistance



Subsurface soil investigations



Racine Harbor Assessment Studies/Design

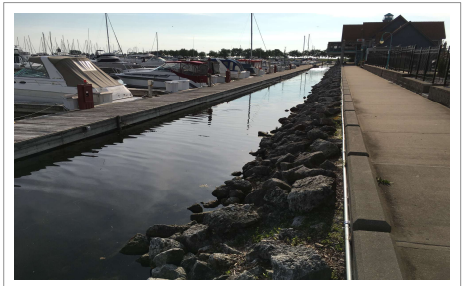
Racine, WI (2017-2024)

Project Highlights

- Topographic Survey
- Aerial, Bathymetric Survey
- Underwater Investigation
- Field Site Assessment
- Repair Design Alternatives
- Detailed Report
- Regulatory Coordination



Racine Harbor



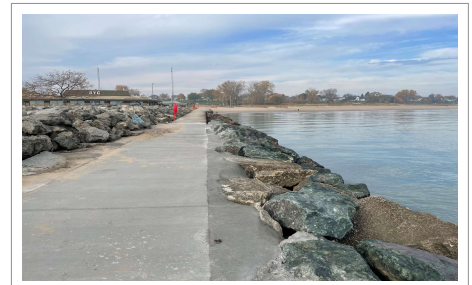
Marina Basin Revetment



Inner Harbor



Underwater Investigation



North Breakwater Repairs

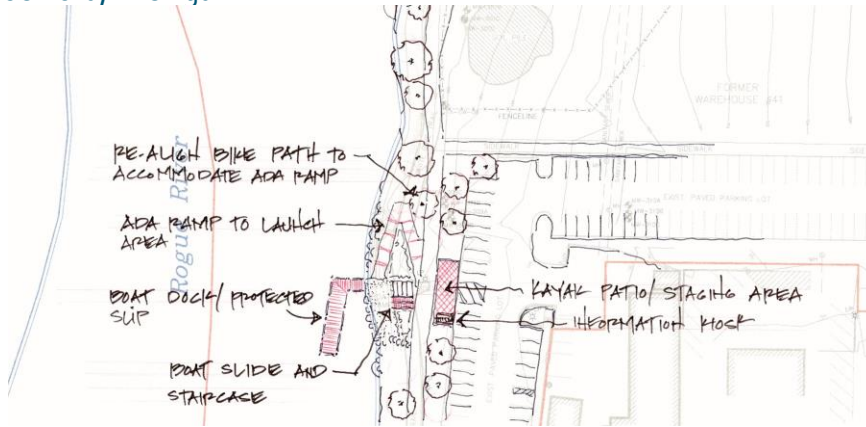
Challenge: Racine County initiated a detailed monitoring program for Racine Harbor, as the original north and south breakwaters were constructed over 100 years ago. The typical design useful life for Great Lakes coastal structures is 25 to 50 years, given that annual maintenance is provided. The harbor structures are subject to annual significant waves, typically over 10 feet during storms with a long fetch over Lake Michigan, especially from the northeast. Significant deterioration of the coastal structures subject to storm wave and ice conditions has been observed with time. Periodic maintenance monitoring work is required to proactively identify the need for short and long-term repairs and plan for funding, given the considerable cost of marine repairs.

Solution: Dan Veriotti was the project manager and lead engineer in 2017 for a comprehensive above-the-water evaluation of the existing conditions for the north and south breakwaters, coupled with an underwater investigation of the north breakwater. GZA conducted the new assessment in 2022. The data collection included aerial, topographic and bathymetric surveys. A site investigation detailed the existing conditions through detailed photographs at reference stations, visual inspection and measurements. A computer volumetric analysis was performed for the new built surfaces to quantify areas of sediment scour (deepening) and shoaling (deposition); historic and new cross-sections were developed and compared to identify any changes. The aerial survey identified individual armor stone displacements. Repair priorities were formulated with construction cost estimates. Conceptual engineering plans for various repairs were submitted with construction cost estimates for County budgetary planning, regulatory permitting and FEMA grant application (new steel sheet piling).

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the Harbor areas and adds great value to the project and facilitates the successful long-term management of these structures. The proactive approach to monitor the conditions will likely eliminate a reactive (after a significant storm) approach to implement repairs for a significantly higher cost. GZA also prepared construction plans with new armor stone and concrete repairs for the North Breakwater with construction in 2024.

Rogue River Canoe Launch Concept Study

Rockford, Michigan



ADA compliant canoe/kayak launch

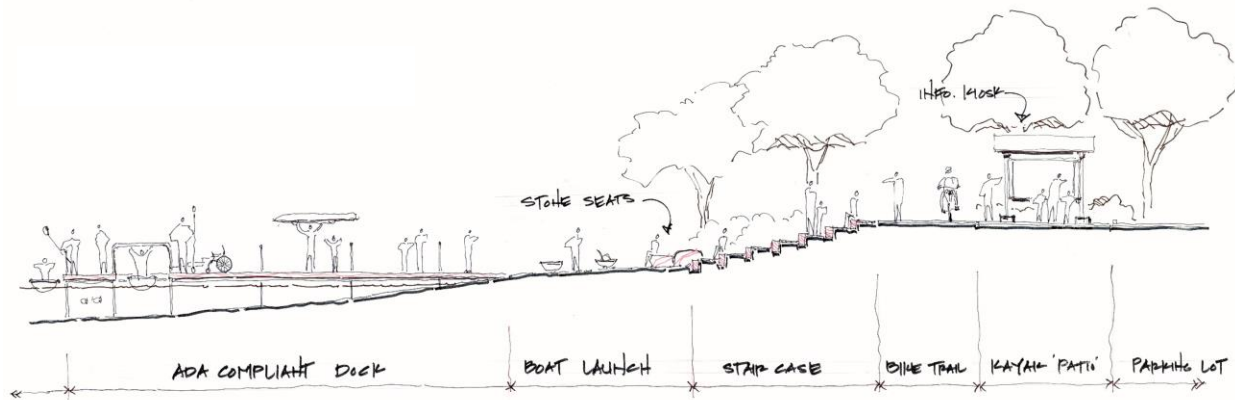
Project Highlights

- Developed concept sketches for a canoe/kayak launch that provides ADA accessibility to replace the current passive canoe launch.
- Identified a 'kayak plaza' space that affords ample room for drop off of canoes and kayaks, allows a busy bike path to run adjacent to the space, and creates a place for visitors to watch kayakers on the Rogue River.

Client Contact

Thad M. Beard, City Manager
City of Rockford
616.866.1537

The existing canoe launch in downtown Rockford is just south of a large streambank restoration project and near a thriving downtown merchant area on the Rogue River in Rockford, Michigan. As part of a larger initiative, the 'passive' canoe launch was identified as an opportunity for improvement that would provide ADA accessibility, create a point of interest adjacent to existing retail stores, and introduce a 'plaza' space that allows bicyclists, pedestrians, and kayak users to co-mingle and pass safely from one space to another. The addition of a kiosk with solar panels provides a place for merchants to post advertisements and local kayak groups to post flyers about upcoming launch trips. GZA is working with BoardSafe to review design concepts and provide pricing for the Client. This project is in the Concept Stage only.





ATTACHMENT 2

Resumes



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Summary of Experience

Mr. Veriotti has over 27 years of experience with feasibility studies/master planning, coastal and water resources engineering, wetlands; waterfront design development for marinas, harbors, shoreline protection structures, dredging and beaches; technical studies (coastal processes, river hydraulics); data collection; structural analysis; regulatory coordination; and construction administration; developed strategic partnerships and working relationships with federal (USACE-Chicago, Buffalo, and Detroit, EPA) and state agencies, and public and private clients, as well as other private consulting firms. Led multi-disciplinary teams for complex projects throughout the Great Lakes, Mississippi River, and various inland lakes, as well as Singapore, Shanghai, and Malaysia. Technical Advisor for the Coastal Management Program, Shoreline Management Working Group and NOAA.

Relevant Project Experience

MARINAS AND HARBORS

Dan was the lead marine engineer/project manager for designing and implementing various marina improvements projects. They include new floating, fixed docks or fixed adjustable docks, bulkheads, boat ramps (cast-in-place and pre-cast), breakwaters, utilities, parking lots, technical studies (wave monitoring and/or computer modeling, Coastal analysis-water levels and waves, sediment transport), maintenance dredging or complex projects requiring multiple design elements listed above, including beneficial re-use of dredged materials. Some of the sites are:

Areas of Specialization

- Shoreline Site Investigations
- Numerical Analysis
- Coastal Engineering
- Design/Construction Plans
- Construction Administration
- Regulatory Permitting
- Marina Design
- Dredging
- Beneficial Use of Dredged Material
- Wetland Design
- Stream Bank Stabilization
- Site Habitat Restoration

- Columbia Park, Lake Winnebago (WI)
- Kinnikinnic River, Milwaukee, WI
- Harbor West Yacht Club (Traverse City, MI)
- Leland Township Marina (Leland, MI)
- West Basin Marina (St Joseph, MI)
- USCG Station (St. Joseph, MI)
- Boyne City Marina (Boyne City, MI)
- Harbor Shores (Benton Harbor, MI)
- Cedarville Marina (Cedarville, MI)
- Rogers City Yacht Club (Rogers City, MI)
- Ontonagon Village Marina (Ontonagon, MI)
- Acadia Veterans Marina (Acadia, MI)
- Grosse Pointe Yacht Club (Grosse Pointe Shores, MI)
- Muskegon Hartshorn Marina (Muskegon, MI)
- St. Clair Boat Harbor (St. Clair, MI)
- Grand Haven Marina (Grand Haven, MI)
- De Tour State Harbor (De Tour, MI)
- Pigeon Lake Boat Access (West Olive, MI)
- Yankee Springs Recreational Area (Yankee Springs, MI)
- Lac La Belle State Harbor (Keweenaw County, MI)
- Rock Island Sunset Marina (Rock Island, IL)
- Fulton Marina (Fulton, IL)

**Dan Veriotti, P.E.**

Associate Principal/Coastal Engineer

Muskegon Hartshorn Marina, Muskegon, Michigan. Project manager, lead, and engineer of record for a new marina with a new breakwater, 275 slips (fixed and floating), new ramps, utilities, restrooms, pump-out and de-icing system and construction administration. New concrete sidewalks and paving per ADA requirements. The project was constructed in 2003.

USCG Station Modifications, St. Joseph, Michigan. Project manager and lead engineer for a physical modeling study aimed to quantify the wave energy at the location of the station breakwater and boat moorings. Formulation of breakwater alternatives, design of the selected option, plans and project report. The project was constructed in 2005.

St. Clair Boat Harbor, Muskegon, Michigan. Project manager, lead and engineer of record for a new marina 132 slips (fixed and floating), new ramps, utilities, restrooms, pump-out, boat ramp, and fish cleaning station. New concrete sidewalks and parking lot per ADA requirements. The project was constructed in 2004.

Gateway and 31st Street Harbor Program Management, Chicago, Illinois. Lead Coastal Engineer for plan and specifications review, dockage systems with utilities. Participated in meetings with clients (Chicago Park District and Public Building Commission) and stakeholders.

North Coast Harbor, Cleveland, Ohio. Project manager for a site assessment study, coastal analysis, marina market evaluation study and economic impact analysis of a proposed marina with 53 slips (up to 80 feet long) and utilities. Prepared the Boating Infrastructure Grant (BIG) Tier II application and was successful in obtaining \$1.96M from the US Fish and Wildlife. With a City of Cleveland \$500k, the marina was constructed in 2013.

Port Clinton Marina Master Planning, Port Clinton, Ohio. Lead engineer for evaluating the feasibility of creating transient dockage along over 4,000 lineal feet of publicly accessible water frontage and recreational amenities. Coastal analysis, conceptual design of boat moorings, and near-shore Coastal wetland.

Harbor and Boat Ramp Dredging Various Sites, Michigan. Project manager and lead engineer for hydraulic and/or mechanical dredging for harbors and boat launch ramp dredging and construction administration (Muskegon, Grand Haven, St. Joseph, Leland, Manistee, Cedar River, Lac La Belle, East Tawas Pigeon Lake).

COASTAL/ECOSYSTEM RESTORATION

Lake Erie Water Authority Shoreline Restoration, Town of Evans, NY. Principal in charge for survey data collection, soil borings and geotechnical analysis, coastal analysis, development of alternative layouts, preparation of construction documents, regulatory coordination (Town of Evans, USACE-Buffalo), contractor bidding, full-time construction observations. The project will restore the eroded bluff slope along 500 feet of shoreline, protect the existing critical infrastructure, and improve the existing large Lake Erie outfall.

Niagara River Ecosystem Restoration, Grand Island, NY. Principal in charge for survey data collection, soil borings and geotechnical analysis, coastal analysis, development of alternative layouts, preparation of design documents and coordination with stakeholders: New York State Parks, Recreation & Historic Preservation, Coastal States Organization, Buffalo Niagara Waterkeeper. The project will restore the eroded bluff slope along 3,200 feet of shoreline, create aquatic, emergent, Coastal wetland, and upper terrestrial habitat. Treatment wetlands will be provided at the existing stormwater outfalls into the river.

Bradford and McKinley Beaches, Milwaukee, WI. Principal in charge and coastal engineer restoring the beach outfalls with beach nourishment and new treatment rain gardens. The project includes the preparation of a QAPP, site survey (topographic and limited bathymetric), soil borings, Geotechnical and Coastal analyses, Design Development for alternatives, public participation, County and DNR meetings, regulatory permitting, construction plans, and contractor bidding.

Milwaukee County Bluffs and Shoreline, Wisconsin. Project Manager and lead Coastal Engineer for field data collection, geotechnical and coastal analyses, design of alternatives with construction cost estimates. The project included a specialized and complex GIS database that summarized all the project information (survey, utilities, lot lines, vegetation, property values, Risk

**Dan Veriotti, P.E.**

Associate Principal/Coastal Engineer

Calculator, etc.) and a report describing the methodologies, engineering plans for bluffs and shoreline with priorities for implementation, coordination with regulatory agencies and periodic coordination meetings with the County.

Joliet Park Shoreline and Aquatic Habitat Restoration, Green Bay, WI. Principal Engineer and coastal engineer in charge of survey data collection, soil borings, coastal analysis, development of alternative layouts, preparation of design documents and coordination with stakeholders. The project will restore the eroded bluff slope and beach along 2,300 feet of shoreline, create habitat opportunities, protect the shoreline and City infrastructure. Safe public access along the shoreline beach will be created. Living shoreline alternatives are being developed. The project is in regulatory permitting and is proposing to create stone reefs for fish spawning. A detailed numerical analysis study was conducted to quantify the fish spawning conditions and the sediment transport processes.

Lake Ontario Shoreline Assessment Study, New York. Project Manager, Lead Coastal and Survey Coordinator for a technical study funded by the USACE-Buffalo collecting and analyzing data along approximately 100 miles of shoreline. This study was conducted for the US Army Corps of Engineers, as part of the IJC management efforts of the Great Lakes water levels. The project inventoried and classified the shore protection structures, identifying erosion risks and priorities for rehabilitation. An electronic project geodatabase was created, which will be used in the FEPS (Flooding and Erosion Prediction System).

Shoreline Improvements, Buffalo, New York. Project Lead engineer for a technical study for Ellicott Properties (301 Ohio Street), analyzing the feasibility of a new rehabilitated shoreline, marina, and parking lot. Developed proposed layouts for a new transient marina, dockage, and rehabilitated shoreline with a new parking lot with construction cost estimates.

Cleveland Harbor RSM Section 204, Toledo, Ohio. Project Manager for technical analysis and plan development for beneficially using dredged material from the Cleveland Harbor federal navigational areas to create ecosystem restoration/habitat. Services provided include numerical analysis (water levels, wave climate, and coastal engineering design calculations), evaluation of available dredging alternatives, and design for habitat islands, shoreline improvements, geotechnical analysis, and constructability/cost estimating.

Toledo Harbor RSM Section 204, Toledo, Ohio. Project Manager for the feasibility study and design of three offshore habitat islands located in Maumee Bay, western Lake Erie Basin. The islands are designed to accommodate over 20M CYDS of maintenance dredged material removed from the federal navigation channel. The islands provide terrestrial and aquatic habitat opportunities. Services included coastal analysis (including numerical analysis for wave climate and water levels), breakwater/revetment design, island location and layout, geotechnical analysis, constructability, and cost estimating.

Duluth Resilient Shoreline, Duluth, Minnesota. Project/Program Manager, Engineer of Record and lead principal engineer for data collection (topographic, bathymetric, underwater investigation and aerial survey), coastal analysis including desktop and 2-D wave modeling, regulatory permitting, design and construction documents for the shoreline restoration (Coastal structures and beaches), recreational amenities (wood boardwalk, paved Lakewalk, access paths), stormwater management (infrastructure, green vegetated swales), full time construction administration in different shoreline areas (Canal Park, Lakewalk, Lakewood Water Intake, various Outfalls) within a 10-mile-long area. The construction for various sites was completed between 2018 and 2021. A resilient shoreline (armor stone revetment, concrete wall) was provided to limit the wave overtopping and protect the recreational amenities and City infrastructure; the projects were funded by FEMA, with a construction budget of over \$20M. The stone revetment for the largest site (Canal Park, 3,500 lineal feet of shoreline) included 80,000 tons of revetment with 6-9 tons armor and 10-12 tons toe stone. The series of implemented projects with approximately \$20M budget also included site assessment studies, grant support documents, coordination, and presentations with FEMA representatives.

Lake Superior Outfalls. Project Manager and lead principal engineer for data collection, Coastal analysis, formulation of alternatives with construction cost estimates, selection of preferred alternatives, preparation of construction plans, regulatory coordination and construction administration. The seven outfalls are maintained and owned by the City of Duluth and MnDOT and vary in pipe size and type of structure. Significant shoreline and outfall damages were recorded between 2017 and 2019, along with pipe



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

sedimentation and full blockage. The implemented solutions include more robust designs and a significant reduction in the expected maintenance.

Racine Harbor Studies, Racine, Wisconsin. Project Manager and lead principal engineer for data collection (topographic, bathymetric and aerial survey), site assessment for the Coastal structures, underwater investigation, computer analysis of cross-sections, volumetric calculations for sediment accretion/erosion rates, and alternative formulation for repairs with construction cost estimates. Detailed Monitoring Report of the coastal structures part of the perioding Racine County monitoring program, Environmental Assessment of the existing water quality, terrestrial and aquatic habitat. Feasibility study for shoreline stabilization and partial small harbor fill to create new habitat using annual maintenance dredged material. Assistance with FEMA funding applications and meeting attendance. Periodic aerial survey of the Harbor, site inspections and reports. Preparation of regulatory permitting documents for the north breakwater with construction cost estimate.

Shoreline Protection, Wisconsin. Principal in Charge for approximately 20 projects at various locations; services included data collection (topographic, bathymetric survey), geotechnical analysis for slope stability, coastal analysis including desktop and 2-D wave modeling, regulatory permitting, design and construction documents for the shoreline restoration and bluff slope. Contractor bidding and periodic construction administration.

Shoreline Protection, Ogden Dunes, Indiana. Project Manager, Engineer of Record and lead engineer for a shoreline protection design structure (armor stone revetment) placed along a deteriorated Steel Sheet Piling bulkhead. The shoreline is 1 mile long and was severely impacted by the significant storms at high water levels. The revetment was constructed with 3 to 5.5 tons armor. Other services include Coastal analysis, permitting support, coordination with the National Park Service (NPS) and field construction administration. The construction was completed in May 2021, with Phase II scheduled in the Spring 2023.

Rosewood Beach Shoreline Rehabilitation, Highland Park, Illinois. Project Manager for data collection, detailed numerical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and design development of project layout (general arrangement plan, breakwaters, beach fill-45,000 CYDS, and cross-sections) and detailed coastal calculations. The project provides a stable shoreline and ecosystem habitat restoration (both land and water-based). The project was constructed in 2015 with funding from the Great Lakes Fishery and Ecosystem Restoration (GLFER) and managed by USACE-Chicago.

Lake Forest Park Monitoring Study, Lake Forest, Illinois. Project Manager, Lead Coastal and Field Investigator for collecting and analyzing data (survey, jet probes) for rubblemound and vertical structures, beaches, marina basin, floating dockage, as part of the on-going periodic monitoring program. The study assessed the condition of all structures and beach cells and made recommendations for short (1-2 years) and long-term (5+ years) maintenance requirements, along with identified priorities. Performed a preliminary Coastal analysis to identify project risks at higher water levels. Computer volumetric calculations for beach loss/accretion, engineering analysis for beach runoff. Identifying priorities for maintenance and repairs, development of short and long-term budget plans. Conducted a presentation of the study findings to the City Council.

Lake Forest Park Beach Studies, Lake Forest, Illinois. Project Manager, Lead Coastal Engineer for north cell beach nourishment alternatives (types of sand, placement options), construction cost estimates, regulatory permitting, construction plans and specifications. Technical feasibility study for underwater stone berm. Periodic construction observations and City presentations.

Bluff Slope Rehabilitation, Lake Forest, Illinois. Project Manager for Lake Michigan bluff survey data collection, Geotechnical analysis (slope stability), preparation of slope rehabilitation construction plans (using a geoweb, topsoil fill and native plant seeding), regulatory permitting, contractor bidding and construction observations.

Bay View Wetland and Shoreline Restoration, Milwaukee, Wisconsin. Project Manager and Lead engineer for data collection, site analysis and design development for wetland restoration in a Coastal site subject to water level variations and induced Lake Michigan storm surges. The project included regulatory coordination, meetings with various stakeholders and preparation of plans and specifications for: submerged and emergent wetland, new channel for improved site hydrology, bio-engineered stable shoreline/slopes, upland forest, northern pike spawning and islands for bird habitat.

**Dan Veriotti, P.E.**

Associate Principal/Coastal Engineer

Design and Implementation of Remedy Assessment for Kinnickinnic River, Milwaukee, Wisconsin. Project Manager for historic data review, design of a post-remediation survey, field sampling plan, implementation of the survey (data collection and analysis) and data analysis (pre- and post-remediation comparison) to determine the effectiveness of the dredging operations conducted by EPA in 2008. 180,000 cubic yards of contaminated material with very high concentrations of PAHs, PCBs, and heavy metals were removed, and a clean sand cap provided-the stability of this cap material was analyzed. The project included coordination efforts with USEPA, local stakeholders (WIDNR, MMSD), and USACE-Buffalo, Detroit.

Indiana Dunes National Lakeshore, Chesterton, Indiana. Project Manager for comprehensive EIS and Shoreline Restoration and Management Plan: data collection, technical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and development of restoration alternatives including sediment by-pass for beach nourishment) for 20 miles of shoreline. The main goals are to stabilize the shoreline and provide aquatic and land-based habitat opportunities. The project included a significant public participation component and meetings with stakeholders and was funded by the NPS and USACE.

Hammond Beach Shoreline Study, Hammond, Indiana. Project Manager for Coastal analysis, historic data review, and design of a beach shoreline protection system. This project, funded by Indiana DNR Coastal Program/NOAA includes conceptual design for site restoration, with a focus on protecting the bird sanctuary area and the upland vegetation. The site has known contamination levels due to previous industrial slag fill, with an increased risk of contaminant migration to Lake Michigan during high lake water levels. The project provided clean sand capping alternatives and bio-engineering techniques for the bluff slope, and public participation phases.

Thermal Plume Analysis, Chesterton, Indiana. Project Manager for computer modeling studies of the Bailly-NIPSCO water discharge temperature distribution. Services provided included 2-and 3-Dimensional modeling analysis of the thermal plume, conceptual design and cost estimates for outfall channel alternate options, and draft feasibility of re-locating the Lake Michigan plant water intake in deep water.

Water Intake Feasibility Study, Chesterton, Indiana. Project Manager and Lead engineer for a comprehensive technical study for NIPSCO, which included: computer modeling studies of the water discharge temperature distribution, 2-and 3-Dimensional modeling analysis of the thermal plume, sediment transport, shoreline morphological analysis, conceptual design and cost estimates for outfall channel alternate options, and feasibility of re-locating the Lake Michigan plant water intake in deeper water (that will be less impacted by the sedimentation and need to dredge). Stone porous dike design of the water intake and construction cost estimates for porous dike intake alternatives and mechanical additions/pumping station. The study also assisted with compliance with the new EPA 316 (b)-fish entrainment and impingement rules.

Sustainable Coastal Planning, Highland Park, Illinois. Project Manager for Millard and Moraine Parks: data collection, site meetings and presentations, formulation of design alternatives with construction cost estimates and recommendations for implementation. The PDHP received a NOAA/IDNR Coastal Management grant to address the ravine erosion, improve public access, and provide fish habitat evaluation, and opinion of probable construction costs. Public coordination tasks.

Coastal Ravines Restoration, Highland Park, Illinois. Project Manager for the Coastal Ravines program; various task orders working for the City. Field investigations, data collection, hydrology analysis, Coastal calculations, design of ravine improvements (outfall, beach, fish passage structures, ravine bank/bed, bluff slope, and access stone path), alternative formulation and evaluation, and opinion of probable construction costs. Public coordination tasks. Various sites within the City limits, including Moraine Park, Millard Park, Maple Lane, Sycamore Place. Regulatory coordination-local, State, Federal.

Illinois Interim Shoreline Erosion Study, Illinois. Project Manager for a technical study funded by the Coastal Zone Management, INDNR and USACE Chicago. Data collection over 22 miles of shoreline (Wilmette to Waukegan Harbor), performing structure inventory, classification, Coastal analysis-FEPS, risk assessment, and feasibility/economic analysis of implementing a Shoreline Coastal Protection Plan (with a focus on stable shoreline and habitat restoration) on a large scale. Coastal calculations, development of structures, beach nourishment and construction cost estimates.

**Dan Veriotti, P.E.**

Associate Principal/Coastal Engineer

Central Avenue Parking Lot Design, Highland Park, Illinois. Project Manager for data collection (survey, concrete coring), final design, construction plans and specifications for bulkhead rehabilitation/improvements (Steel Sheet Piling and new concrete cap), and construction administration services. The project was constructed in 2017.

North Lake Shore Drive Phase I Engineering Study, Chicago, Illinois. Project Manager for data collection (in-situ long-term wave height, direction and current), technical analysis (water levels, wave climate, sediment transport and Coastal flooding) and Coastal Engineering-design development for a 1-mile shoreline segment between Grand and North Avenue. The project will reduce Coastal flooding and provide a safer road alignment and new beach recreational opportunities.

Northerly Island Master Plan, Chicago, Illinois. Project Coastal engineer for the technical analysis, site investigation and data collection, formulation of shoreline restoration alternatives, with construction cost estimates and recommended implementation phases. Participated in numerous project design charrettes, public meetings, and regulatory coordination.

Rock Run Rookery, Joliet, Illinois. Project Manager and Coastal Engineer for a multi-disciplinary team, for a water resources-focused Forest Preserve District of Will County site located at the confluence of Rock Run and Des Plaines River. The project included a HEC-RAS hydraulic analysis, final design, regulatory permitting and construction administration for a trail system, shoreline revetments, boat launch, fishing piers, shelters, roadway improvements, and fixed boardwalk structures. The site is subject to frequent flooding and required detailed analysis for no impacts to the river flood conveyance capacity with the proposed paved trail fill.

Stormwater Relief Outfall Study, Winnetka, Illinois. Project Manager for feasibility study evaluating Lake Michigan outfall alternatives, part of the Village of Winnetka Stormwater Relief Tunnel (8-foot diameter pipe with a peak design outfall over 900 cfs). Services provided included coastal analysis, development and analysis of various outfall alternatives, preparation of construction costs, and early coordination with regulatory agencies for permitting input.

Morris Waterfront Study, Morris, Illinois. Project Manager and lead engineer for proposed multi-use recreational and housing development, Illinois River HEC-RAS study -steady and unsteady (Marseilles Pool) to determine impacts of the proposed development on the 50- and 100-Yr events, coordination with regulatory agencies and preparation of FEMA LOMA (Letter of Map Amendment).

Renewable Energy Program, Various Sites, Illinois. Project Manager for various tasks and projects in support of the Illinois solar farm development program, such as: site Civil Engineering, wetland delineation, natural resources inventories, decommissioning plans, drain tile surveys, stormwater management plans, hydrology and hydraulics studies, regulatory coordination. Participated in numerous project public and regulatory permitting meeting. Clients: Microgrid Energy (15 sites), One Energy (5 sites), Summit Ridge Energy (8 sites), Nexamp (4 sites), Dynamic Energy (3 sites), BayWa re (1 large site over 1,000 acres), Cypress Creek Renewables (75+ sites).

Feasibility Study, Riley Point, Ohio. Project Manager for evaluating the feasibility of creating an improved Coastal wetland with water controls (dike and pumping system). A water level analysis was conducted, along with a review of existing natural resources, FEMA FIRM maps, Sandusky River hydrology and hydraulics, dike constructability, construction cost estimates, construction phasing and recommendations for regulatory permitting.

Ryerson Stream Mitigation, Greene County, Pennsylvania. Principal lead engineer for the shoreline restoration (hydraulic analysis, evaluation of erosion control alternatives, bank armoring, fish habitat structures), preparation of construction plans and specifications. The project was constructed in 2020.

Shades Beach Harbor Study, Harborcreek Township, Pennsylvania. Project Manager for data collection, site inspection to document condition of the existing rubblemound breakwaters, beach fillet, harbor boat launch, vertical sheet piling wall, floating dockage, utilities, shoreline revetment, parking lot, ADA compliance. Identifying priorities for maintenance and repairs, development of short and long-term budget plans.



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Pictured Rocks National Lakeshore Shoreline Restoration, Munising, Michigan. Project Manager and Lead engineer for a technical study funded by the USACE-Detroit and the National Parks Service. Responsible for the shoreline rehabilitation study, which included: field data collection (sediment samples, structure survey and inventory), technical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and development of restoration alternatives for Sand Point area shoreline. Formulated short and long-term alternatives; recommended a monitoring plan and prepared conceptual design plans, construction cost estimates and regulatory coordination.

Harbor Shores Golf Course, Benton Harbor, Michigan. Project lead engineer for designing one of the holes, wood boardwalk and the water irrigation study for the prestigious 18-hole Jack Nicklaus signature course. The project was constructed in 2010.

Paw River Hydraulic Study, Benton Harbor, Michigan. Project Manager for a river HEC-RAS study to quantify the proposed North Bridge pier scour and any impacts on the river hydraulics and the 100-Year FEMA floodplain/floodways. Coordination with regulatory agencies.

Lincoln Farms Stormwater Management Plan, Ann Arbor, Michigan. Project lead engineer for a stormwater management plan that addresses formulation and evaluation of detention and retention requirements for storms between 2- and 100-YR occurrence. Design of improvements, XPSWMM modeling of the project area for the 100-Year storm. Design of retention basin with a slow-release rate to Paint Creek and regulatory coordination.

Ox Creek Wetland Design, Benton Harbor, Michigan. Project Manager for technical analysis, final design, and construction administration of a 2-acre wetland mitigation site located in the proximity of the Ox Creek confluence with Paw Paw River. Services provided included a wetland delineation, review of environmental contamination studies, hydrology and hydraulics analysis, monitoring data (groundwater table installed well), design of clean cap alternatives and evaluation, bank stabilization alternatives, plant schedule, regulatory agency coordination, preparation of final design plans, bidding, and construction administration. The project was constructed in 2002.

Shoreline Restoration, Various Sites, Michigan. Project Manager and Lead engineer for various private property sites with direct Lake Michigan shoreline. Data collection, technical analysis, preparation of construction plans and specifications, and construction administration. The projects were constructed between 2000 and 2005.

Stormwater Management Plan, Pilot Study, Detroit, Michigan. Project lead engineer for implementing measures to reduce the peak stormwater inflow to the sewer system; data collection, XPSWMM modeling of the system with proposed improvements, with a target of significant reduction for the storms up to the 25-YR event.

Select Papers and Presentations

"Resilient Shorelines" Center for Watershed Protection 2021 National Watershed & Stormwater Conference, May 2021.

"Duluth, MN Resilient Shoreline" St. Louis River Conference, April 2021.

"Great Lakes Site Restoration: Examples and Lessons Learned", 2015 Energy Forum Industry Days-Rosemont, April 2015.

"Indiana Dunes National Lakeshore: Shoreline Restoration and Management Plan", American Planning Association Conference-Chicago, April 2013. With Costa Dillon, National Park Service.

"Regional Sediment Budget", 5th National Conference on Ecosystem Restoration—Chicago, August 2013.

"Optimization of Source Water and Intake Protection Zones", West Shore Water Producers Association Conference-Glencoe, IL May 2010.

"Shoreline Rehabilitation in Highland Park, Illinois", American Shore and Beach Preservation Association Conference-Chicago, October 2008.

"Making Waves", Waterfront Review, Issue 3, September 2007 Waterfront Expo UK.

"Beach Fill Material Stability in Illinois", December 2021 for the Illinois Coastal Zone Management and City of Lake Forest.

"Man-Made Resilient Shorelines" for the EAGLE Michigan WRD, August 2021.

"Great Lakes Resilient Shorelines" AIPG National Conference, September 2023.

"Niagara River Coastal Habitat Restoration", ASBPA National Conference, October 2023.



Benjamin Yahr, ASLA

Landscape Architect

Summary of Experience

Mr. Yahr has over 22 years of experience providing creative design and project management support for waterfront, public access, park and open space design, and ecological restoration projects throughout the Great Lakes Region, Canada, the Caribbean, and Australia. Mr. Yahr thrives on bringing new approaches, technology, and techniques such as UAVs (drones) to the design process to improve efficiency, client service, and the environmental components of projects. As a key leader of conceptual, design development, and final design teams; Mr. Yahr coordinates marketing and business development activities, field services, the production of landscape architecture, ecological restoration, civil, and coastal engineering design and bid documents; and is well versed in UAV services, CAAD, GIS, and 3d visualization for design analysis and communication.

Relevant Project Experience

MARINA/COASTAL/ECOSYSTEM RESTORATION

North Coast Transient Harbor, Cleveland, Ohio. Designer and project team member for a 53 slip transient boat marina submitted for Federal Boating Infrastructure Tier II Grant. The proposed marina adjacent to the Rock and Roll Hall of Fame in downtown Cleveland will include dockage for boats up to 80 feet in length, ADA accessible dockage, and elements of "Green" marina design. Project tasks included marina layout, existing market conditions studies, economic justifications, determination of anticipated slip mix, cost estimating, and preparation of Grant application reports and materials. The project was subsequently selected to receive BIG Tier II funding.

Port Vincent Waterfront, Port Washington, Wisconsin. Waterfront designer for over 7,000 LF of Lake Michigan waterfront. Proposed improvements include stabilization of 100-ft high bluffs, creation of 15 acres of environmental corridor and over 10 acres of accessible public park space and beachfront. The \$60m+ project also included a hotel resort and conference center, a PGA championship golf course, and residential development including condominiums, estate and single-family lots. Project tasks include site analysis, on-site conceptual design, design development, grading plans, cost estimates, visualization of design alternatives, final design, project team liaison, and regulatory permit preparation, and stakeholder meetings.

Desmond Landing, Port Huron, Michigan. Project landscape architect responsible for the design and production of drawings for the development of over one mile of urban waterfront along the St. Clair River. Master plan includes extensive public access and park opportunities, a specialty boat basin for display vessels, fixed and floating dockage systems, amphitheater, island development, fishing access, steel bulkhead walls, boardwalk, diver access, cobble beaches, wetland areas, and habitat creation. Technical issues include wave protection, stormwater management, and water quality.

Education

BSc- Landscape Architecture,
Certificate – Environmental Studies
University of Wisconsin

Licenses & Registrations

Landscape Architect:
Wisconsin #583-14
Illinois #157001697
Minnesota #50787
Michigan #3901001587
Ohio #1301298

Areas of Specialization

- Landscape Architecture
- Ecological Restoration Design
- Public Access Design
- Field Services
- CADD/GIS
- Visualization
- Shoreline Site Investigations
- Coastal Design
- Design/Construction Plans
- Construction Administration
- Regulatory Permitting
- Marina Design
- Dredging
- Beneficial Use of Dredged Material
- Wetland Design
- Stream Bank Stabilization
- Site Habitat Restoration



Benjamin Yahr, ASLA

Landscape Architect

Gary Urban Waterfront Revitalization, Buffington, Indiana. Project landscape architect and design team member responsible for the master plan development of a public urban waterfront complex. Master plan includes a 400-slip phased full service municipal marina, mooring accommodations for a large entertainment barge, park space, beach elements, public boat launch facility and dockage for transient craft and display vessels including a World War II Heavy Cruiser. Tasks include site analysis, site survey, stakeholder meetings, and permitting.

Toledo Harbor Island Restoration, Toledo, Ohio. Project landscape architect for the preliminary design and feasibility evaluation of three habitat islands located in Maumee Bay in western Lake Erie. The islands are designed to accommodate over 20 million cubic yards of maintenance dredge material removed from the federal navigation channel. The islands provide over 1,000 acres of terrestrial and aquatic habitat at a cost of over \$750m. Baird services included coastal analysis, breakwater/revetment design, island location and layout, geotechnical analysis, constructability and cost estimating.

Central Avenue Park Boat Launch Ramp, Highland Park, Illinois. Project manager and landscape architect for the replacement of a deteriorating boat launch ramp for the Park District of Highland Park. Project features include a concrete boat launch ramp, floating access pier, stormwater management features, connections to adjacent recreational facilities, and conceptual park master planning. Project tasks included site analysis, site survey, conceptual design, client meetings, meetings with regulatory officials, and preparation of permit application materials.

Habitat Creation & Beneficial Use of Dredge Material, Cleveland, Ohio. Project landscape architect for the selection of potential disposal sites for dredge spoils from the Cuyahoga River and Cleveland Harbor with the USACE. Five sites were evaluated, and preliminary engineering concepts were developed to provide storage of dredge material, and creation of habitat and potential recreational use.

Lake Forest Park Beach Studies, Lake Forest, IL. UAV survey data collection and analysis for a detailed park assessment focused on the condition of the stone structures, site visit, preparation of plans showing changes in the cross-sections over the last 20 years, formulating a phased repair plan with construction cost estimates.

Joliet Park Shoreline Restoration, Green Bay, WI. Landscape Architect, in charge of preparing project plans and specifications with construction cost estimates.

Milwaukee County Bluffs and Shoreline, Wisconsin. UAV survey data collection and preparation of plans showing beach and bluff improvements at 13 County parks over 12 miles of shoreline, with construction cost estimates. Preparation of GIS database for County use.

Shoreline Assessment, Repair & Monitoring, Ogden Dunes, Indiana. Project landscape architect, CAD manager, and UAV survey leader for restoring damaged shoreline in a small Lake Michigan community. Project tasks included development of shoreline repair and protection alternatives, site survey and mapping, construction documents, and post construction monitoring.

Monitoring & Engineering Services, Racine, Wisconsin. Landscape architect and UAV manager for analysis of coastal structures, habitat, and water quality at a Great Lakes harbor as part of ongoing monitoring contracts in 2017, 2020, and 2022. Mr. Yahr supported detailed site investigations through the use UAV mapping technology and worked to identify and design improvements to restore ecosystem services throughout the harbor; and assisted in developing bid documents for the repair of damaged sections of the north breakwater.

Resilient Shoreline Damage Assessment and Repair, Duluth, Minnesota. Project landscape architect and UAV mapping manager for extensive waterfront analysis and design project following significant damage during the fall of 2017. The project team analyzed the extent of the damage, and documented areas to be repaired, using UAV data to fast-track the project schedule and perform detailed comparisons of pre- and post-storm conditions. Mr. Yahr led aerial survey efforts and the design and documentation of repair alternatives for lakefront paths, boardwalks, beaches, harbors, and railroads for emergency repairs. Tasks included USACE permit applications, design development, final design, and engineering services during construction.



Benjamin Yahr, ASLA

Landscape Architect

Kinnickinnic River Reach 2a, Milwaukee, Wisconsin. Landscape architect for final design of urban stream restoration project based on the removal of deteriorated concrete and creation of a naturalized channel through park land on the Kinnickinnic River. Project tasks include preparation of vegetation plans for channel restoration alternatives, development of construction documents, operations and maintenance manuals, plans and costs for vegetation, engineering services during construction, and monitoring of vegetation establishment.

South Shore Breakwater Rehabilitation, Milwaukee, Wisconsin. Project landscape architect and survey manager for the investigation of damage to shoreline and breakwaters at South Shore and Bay View Parks. Project tasks included UAV topographic data collection, basemap creation, and preparation of permit applications and construction drawings for emergency repairs.

Menomonee River Streambank Stabilization, Milwaukee, Wisconsin. Project landscape architect for final design of approximately 200 feet of highly eroded urban riverbank. The riverbank had rapidly eroded and receded over recent years and was restored into a natural channel with native vegetation buffers. Tasks include site investigations, conceptual design, construction plans, technical specifications, bid services, and engineering services during construction.

Milwaukee County Grounds Vegetation Management, Milwaukee, Wisconsin. Landscape architect for emergency erosion control and vegetation management project at MMSD's Milwaukee County Grounds facility. Project tasks include site investigations to document invasive species, coordination with WDNR, bid services, engineering services during construction, and the development of plans and specifications to reduce the density of invasive vegetation and provide naturalized vegetation for stability and habitat.

Western Milwaukee Phase 2b, Milwaukee, Wisconsin. Project landscape architect for nearly a half mile of flood protection and urban stream restoration. Project tasks include landscape architecture, operations and maintenance planning, public & stakeholder input support through renderings and preference surveys, engineering services during construction, and vegetation monitoring.

Visualization of Great Lakes Coastal Wetland Response, Lakes Huron, Ontario, Erie, and St. Clair. Mr. Yahr worked with Environment and Climate Change Canada (ECCC) to analyze and produce photorealistic visualizations of coastal and riparian wetland changes in response to future water level change projections.

Minnesota Point Beach Nourishment Monitoring, Duluth, Minnesota. Mr. Yahr worked with the USGS to conduct field, UAV, and data management services to monitor beach profiles after sand from dredging activities had been placed as beach nourishment.

Underwood Creek Long Term Monitoring, Milwaukee, Wisconsin. Mr. Yahr worked with the USGS to conduct UAV surveys of a previously restored reach of Underwood Creek. The drone data will be used in conjunction with flood stage data, ground water data, and H&H models to document elevations, floodplains, and conditions during floods.

Phragmites Scouting and Treatment Monitoring, Southeast Wisconsin. Mr. Yahr worked with the USDA/NRCS to conduct UAV surveys of wetlands in Rock, Walworth, and Jefferson counties on public land and private easements varying in size from 40 to 1,800 acres. The surveys are used to identify the extent of invasive phragmites vegetation to be treated; and to assess treatment success on a yearly basis.

Milwaukee River Habitat Enhancement Project, Milwaukee, Wisconsin. Project landscape architect for the design of potential improvements at Lincoln Park Oxbow and Estabrook Park Falls. Mr. Yahr led efforts to design a relocated canoe portage route. The team worked to achieve habitat, sediment, recreational, and flood risk objectives for this MMSD project.

Shoreline and Beach Restoration Solutions, Pictured Rocks National Lakeshore, Michigan. Project landscape architect for the development of conceptual alternatives to preserve and enhance damaged portions of Lake Superior shoreline. Project tasks included existing conditions documentation, alternative analysis, feasibility level plans and cross sections, and cost estimates.

Shoreline Restoration Alternatives, Indiana Dunes National Lakeshore, Indiana. Project landscape architect for proposed restoration of 20 miles of shoreline between Michigan City and Gary, Indiana. Services provided included technical analysis (water levels, wave climate, and sediment transport) along with development of shoreline restoration options (beach nourishment, sediment by-pass plants, and shoreline erosion structures) with construction cost estimates.



Benjamin Yahr, ASLA

Landscape Architect

South Shore Beach Relocation Study, Milwaukee, Wisconsin. Project manager and project landscape architect analyzing the feasibility of recreating a public swimming beach within a County Park. Project tasks include background research, coordination with stakeholders, scientists, and computer modelers, stakeholder and public meetings, site and park design, stormwater management planning, and the development of beach alternatives.

Milwaukee River Parkway Habitat Improvement and Interpretive Access Design- Milwaukee, Wisconsin. Project manager and landscape architect for park design, bluff stabilization, and public access project in collaboration with the River Revitalization Foundation and Milwaukee County Parks. Project includes design of stairs, trails, bioswales, habitat restoration, slope grading, urban plazas, and environmental education nodes to provide meaningful enhancements to nearly 500 feet of degraded urban park and riverway. Project tasks included successful grant applications securing funding for the project.

Harbor and Beach Improvement Feasibility Study, Cornucopia, Wisconsin. Project landscape architect for USACE feasibility study investigating alternatives to improve federal structures in the Lake Superior harbor to enhance the local economy and ecosystem services. Project tasks included stakeholder meetings, coordination with USACE officials, alternatives generation, evaluation matrix generation, cost estimation, and report preparation.

South Beach Park Enhancement Marquette, Michigan. Project manager and landscape architect for the development of conceptual plans for beach and dune enhancement at a recreational beach on Lake Superior. Project tasks included client meetings, background research, conceptual design, grading plans, report preparation, and coordination with engineers and scientists.

Boardman River Dam Removal Alternatives Study, Traverse City, Michigan. Project team member and designer for a study to examine the impacts of several proposed dam removal alternatives along the Boardman River, a tributary to Lake Michigan in northern Michigan. Project tasks include the development of alternatives for sediment management, volume calculations, preliminary restoration plans and management techniques, and visualization.

Feasibility Study, Bailey's Harbor, Wisconsin. Project landscape architect for the investigation of alternatives to maintain access to rural harbor to protect local economy. Long term sedimentation and potential storm damage frequently limited access to the Lake Michigan harbor. Project tasks included development of conceptual alternatives, bathymetry data collection and processing, and stakeholder meetings.

Thompson's West End Park, Washburn, Wisconsin. Project Manager and landscape architect for conceptual masterplanning project of the expansion and redesign of a 27-acre park located along the shores of Lake Superior in Bayfield County. The project involves improving and expanding habitat, camping, park facilities, and overall integration of the site to the natural and urban waterfront of Washburn.

Public Access Trail, Port Washington, Wisconsin. Project landscape architect and designer for conceptual public access trail leading out of downtown Port Washington. Project features bike and pedestrian trails and bridges, parking area, beach enhancement, shore protection, an ADA accessible fishing pier, prairie restoration, wetland creation and enhancement, and a canoe/kayak launch.

Town Plaza Design Competition, Boulder Junction, Wisconsin. Project manager and landscape architect for development of preliminary plans for a public plaza that will be a major landmark for the Town of Boulder Junction. The proposed plaza includes grading and drainage, circulation design, a four-season pavilion, a performance stage, a splash pad, an adventure playground, signage, seating areas, and areas for public art and events.

North 30th Street Wet Weather Relief Project, Milwaukee, Wisconsin. Project manager and landscape architect as part of a multidisciplinary team completing final design for improvements to reduce flooding in the northern portion of the 30th Street Industrial Corridor. The MMSD project included conceptual and final design for the proposed stormwater management basins, investigation the feasibility of green infrastructure elements, and coordinating the conceptual routing of a greenway corridor. Tasks include elements of park design, renderings, GI design, public and stakeholder involvement, conceptual design, and final design documentation.



Benjamin Yahr, ASLA

Landscape Architect

Kinnickinnic River Reach 2a Preliminary Engineering, Milwaukee, Wisconsin. Project manager and landscape architect as part of a multidisciplinary team completing preliminary engineering for the restoration of over two miles of river in urban Milwaukee. The existing concrete channel has deteriorated and will be removed to create a naturalized river. Project tasks include preparation of vegetation plans for channel restoration alternatives, development of construction and operations and maintenance costs for vegetation, and creation of 3d renderings for stakeholder and public meetings.

Olin Park Beach Enhancement - Madison, Wisconsin. Project landscape architect and designer for conceptual beach enhancements at the popular but underutilized city beach. Phased improvement plans and cost estimates were prepared for the Clean Lakes Alliance non-profit group. Proposed improvements included ADA access, site amenities, and coastal structures to contain an expanded beach, grading and terracing to improve access and comfort, and accommodations for future public pier.

Harambee+Riverworks Green Infrastructure Best Management Practices Plan- Milwaukee, Wisconsin. Project manager and landscape architect for creation of a green infrastructure plan for an industrial, commercial, and residential neighborhood in Milwaukee. The plan investigated the feasibility, prioritization, and spatial applicability of 14 green infrastructure best management practices to achieve the Milwaukee Metropolitan Sewerage District's goal of capturing the first ½ inch of rainfall.

30th Street Corridor Neighborhood Green Infrastructure Planning Pilot Project- Milwaukee, Wisconsin. Project manager and landscape architect for the creation of a neighborhood scale watershed management plan including design and implementation concepts for a residential area within an industrial corridor. The plan demonstrated the practices that would be required to meet the Milwaukee Metropolitan Sewerage District's capture, treatment, and storage goals in pilot area which could eventually be scaled throughout the city.

Bender Park Dredging Access Road, Milwaukee, Wisconsin. Project manager and landscape architect for the development of alternatives for the stabilization of a construction access road created by dismantling an existing coastal structure. Project elements included a multiuse pathway that would facilitate dredging and allow for public access. Project tasks included site analysis, client meetings, coordination with structural and coastal engineers, cost estimates, materials investigation, meetings with regulatory officials, conceptual design, drawing production, and technical report production.

Anchor Bay Reconnaissance Study, Anchor Bay, Michigan. Project landscape architect for reconnaissance level study performed for the Clinton River and Anchor Bay Area of Concern (AOC). Services provided included identification of project impairments, data gathering, development of watershed conceptual model, coordination with regional stakeholders, and formulation of a Strategic Plan for Beneficial Use Impairments (BUI) delisting along with Fact Sheets for nine sites.

Marion Mill Pond Ecosystem Restoration, Marion, Michigan. Conceptual designer for dam removal and restoration options for a river channel and 26-acre impoundment and park in central Michigan. Tasks included analyzing existing conditions, comparing reference reaches, establishing natural channel design characteristics, researching and specifying natural grade control and habitat structures, analyzing construction phasing options, designing channel alignment alternatives, coordinating with USACE officials, coordinating with Environmental Assessment documentation, and specifying preliminary vegetation planting plans and lists.

2016 Olympic Games Bid, Chicago, Illinois. Project team member for the preparation of a feasibility study to incorporate modifications to the existing government breakwaters in Monroe Harbor to accommodate the rowing, sailing, kayaking, and triathlon venue for the 2016 Olympic Games. Coastal, structural and geotechnical engineering services were provided including comprehensive wind, wave and water levels analyses followed with extensive numerical modeling and design of proposed alternatives.

Hastings Park, Rockley Beach & Boardwalk - Bridgetown, Barbados. Project landscape architect, project task manager, and on-site construction representative for Public Park providing access to approximately 2km of newly restored beach systems and a continuous seaside boardwalk. Beach and boardwalk are accessible to the public and include significant site amenities, shore protection, and landscaping. Local residents and tourists utilize the waterfront Hastings Park for art fairs, concerts, and public events. Project tasks include site analysis, survey, on-site conceptual design, photo simulation, public participation, design development, cost estimates, visualization, final design, and construction services. Completed project was submitted to the ASLA National Professional Awards competition.



Benjamin Yahr, ASLA

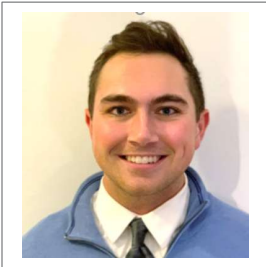
Landscape Architect

Barbados West Coast Beach and Reef Design, Holetown, Barbados. Project landscape architect for restoration of beaches and continuous public access along approximately 1.5km of shoreline. Final design elements included a 3-dimensional physical model, a series of offshore breakwaters, reef enhancements, natural stone structures, lagoon drainage enhancements, access stairs, connecting public parks space, and walkways in a unique partnership between the Government of Barbados and a group of local hoteliers. Project tasks included site analysis and survey, meetings with stakeholders, interface with engineers interpreting physical and computer model results, design visualization, construction document preparation, and coordination with onsite construction administration staff.

Hodges Bay Resort, Antigua. Designer for beach, pool, and boardwalk system within a residential revitalization master planning project. Project proposes creation vegetated headlands to contain swimming beaches. Other features include overlooks, shade structures, small boat access, a restored fishing pier, and natural area.

Marine Facilities and Tanker Berth, Abaco, Bahamas. Project team member for layout of berthing structures for a fuel offloading facility adjacent to a new power generation plant. Activities included conceptual, permitting, and final design documentation, and on-site assistance for geotechnical investigations.

Tropicalia Boating Facility, Dominican Republic. Project landscape architect and conceptual designer for master planning of a specialty boating facility for a new waterfront development. Proposed boating facility included a public promenade and pier approximately 400 feet long and 20 feet wide to be landscaped, and include a shade structure for general use as well as special dining experiences and wedding ceremonies. Project tasks include conceptual design, grading plans, and design development drawings.



Colin Byron, P.E.

Assistant Project Manager

Summary of Experience

Mr. Byron is a geotechnical engineer and has professional experience in coastal, bluff, and geotechnical site evaluations, as well as experience with construction plan and regulatory permit preparation, CAD drafting, 3D modeling, and quantity takeoffs.

Relevant Project Experience

COASTAL/BLUFF EVALUATION AND RESTORATION

Pipe Creek Dredging - Fond Du Lac County, Wisconsin. Performed a site evaluation and partial bathymetry study for the 1,200-foot-long site on Pipe Creek adjacent to Lake Winnebago. He also modeled the dredging design grades; prepared quantity takeoffs and permitting plans; and assisted with preparing the regulatory permit.

Shorewood Revetment Rehabilitation - Shorewood, Wisconsin. Performed a site evaluation and partial GNSS study for the existing revetment and bluff on Lake Michigan. He also modeled the revetment design grades; prepared quantity takeoffs and permitting and construction plans; and assisted with preparing the regulatory permit. During the construction phase, he also performed the construction oversight for the installation of the armor stone revetment.

Caledonia Revetment, Bluff Regrading, and Drainage - Caledonia, Wisconsin. Performed a bluff evaluation and bathymetry study for the 900-foot-long site on Lake Michigan. He also modeled the slope regrading, drainage system, and revetment design; prepared quantity takeoffs and construction plans; and assisted with preparing the regulatory permit.

Virmond Park Bluff Evaluation and Groundwater Investigation - Mequon, Wisconsin. Assisted with the bluff evaluation and groundwater investigation of the nearly 130-foot-high bluff that was experiencing failures. He also prepared site plans and geologic cross-sections of the site.

Mt. Pleasant Revetment and Bluff Regrading - Mt. Pleasant, Wisconsin. Assisted with the revetment and bluff evaluation and performed the bathymetry study of the site on Lake Michigan. He also modeled the bluff regrading and revetment design, and prepared quantity takeoffs and construction plans for the project.

Pleasant Prairie Revetment and Drainage System - Pleasant Prairie, Wisconsin. Assisted with the site evaluation and performed the bathymetry study for the site on Lake Michigan. He also prepared construction plans for the revetment and drainage design for the project.

Whitefish Bay Revetment and Bluff Regrading - Whitefish Bay, Wisconsin. Modeled the bluff regrading and revetment design; balanced the earthwork; assisted with regulatory permit preparation; and prepared construction plans for the 600-foot-long project on Lake Michigan.

Education

B.S.E., Geological Engineering and Geoscience, University of Wisconsin-Madison, 2019

Licenses & Registrations

Professional Engineer, 2025, Wisconsin, #102718-6

Areas of Specialization

- Coastal and Bluff Site Investigation
- Coastal Restoration Construction Plan Preparation
- Construction Oversight
- Geotechnical Field Work
- CAD Drafting & 3D Modeling
- Elevation Data Collection



City of De Pere Fire Rescue

2025 Annual Report
Prepared by Fire Chief Brett Jansen

Department Overview

- Established in 1916
- Service Area:
 - City of De Pere- Fire/EMS
 - Town of Lawrence- EMS
 - Town of Ledgeview- EMS to 83% of their area
 - Village of Ashwaubenon-EMS to 10% of their area
- Stations:
 - Station #1- 400 Lewis Street
 - Station #2- 1180 Grant Street
- Services:
 - Fire Suppression
 - EMS
 - Technical Rescue
 - Hazmat
 - Prevention and Public Education

Mission-Vision-Values

-
- **Mission:** “We Exist to Serve Our Community”
 - **Vision:** The vision of De Pere Fire Rescue is to deliver the highest level of emergency service while upholding the values of integrity, teamwork, compassion, vigilance, and professionalism for the community we serve and the members of our department.
 - **Values:**
 - **Integrity:** Doing what is right, even if no one is looking. Continuing to uphold the highest standards of honesty, accountability, and ethical conduct on and off duty.
 - **Teamwork:** To trust, support, and rely on each other to achieve our mission safety and successfully.
 - **Compassion:** The commitment to serve others with empathy, kindness, and respect, especially in their most vulnerable moments.
 - **Vigilance:** Staying alert, aware, and prepared to recognize risks, protect our team, and keep the community safe.
 - **Professionalism:** Is demonstrating integrity, respect, and excellence in every action, serving the community with pride and accountability.

Promotions



**Brett
Jansen**
Promotion:
Fire Chief
Promotion Date:
06/09/25



Del Zuleger
Promotion:
Battalion Chief
Promotion Date:
07/24/25



**Neal
Schweiner**
Promotion:
Battalion Chief
Promotion Date:
08/06/25



Dan Gatz
Promotion:
Battalion Chief
Promotion Date:
09/25/25



**Shaun
Corroy**
Promotion:
Lieutenant
Promotion Date:
11/19/25



Tim Sinkler
Promotion:
Lieutenant
Promotion Date:
11/19/25



**Tony
Engebos**
Promotion:
Lieutenant
Promotion Date:
11/19/25

New Hires- Fulltime



**Prestin
Tennessen**

Firefighter/Paramedic
Hire Date: 05/12/25



Ian Holzer

Firefighter/Paramedic
Hire Date: 05/12/25



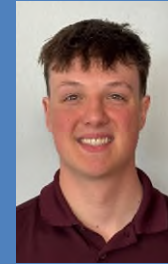
Jim Truckey

Firefighter/Paramedic
Hire Date: 09/29/25



Dylan Wegner

Firefighter/EMT
Hire Date: 12/05/25



**Trevor
Beaupre**

Firefighter/EMT
Hire Date: 12/06/25



**Isaiah
Pennenberg**

Firefighter/EMT
Hire Date: 12/08/25

New Hires- Paid on Premise



Brady Eichmeier

Firefighter/EMT-B
Hire Date: 04/16/25



Brayden Holmes

Firefighter/EMT-B
Hire Date: 04/16/25

Retirements



Rod Deviley
Firefighter/Paramedic
Retired 01/03/2025



Mike Wessley
Firefighter/EMT
Retired 03/01/2025



Alan Matzke
Fire Chief
Retired 04/01/2025



Ron Cody
Battalion Chief
Retired 08/04/2025

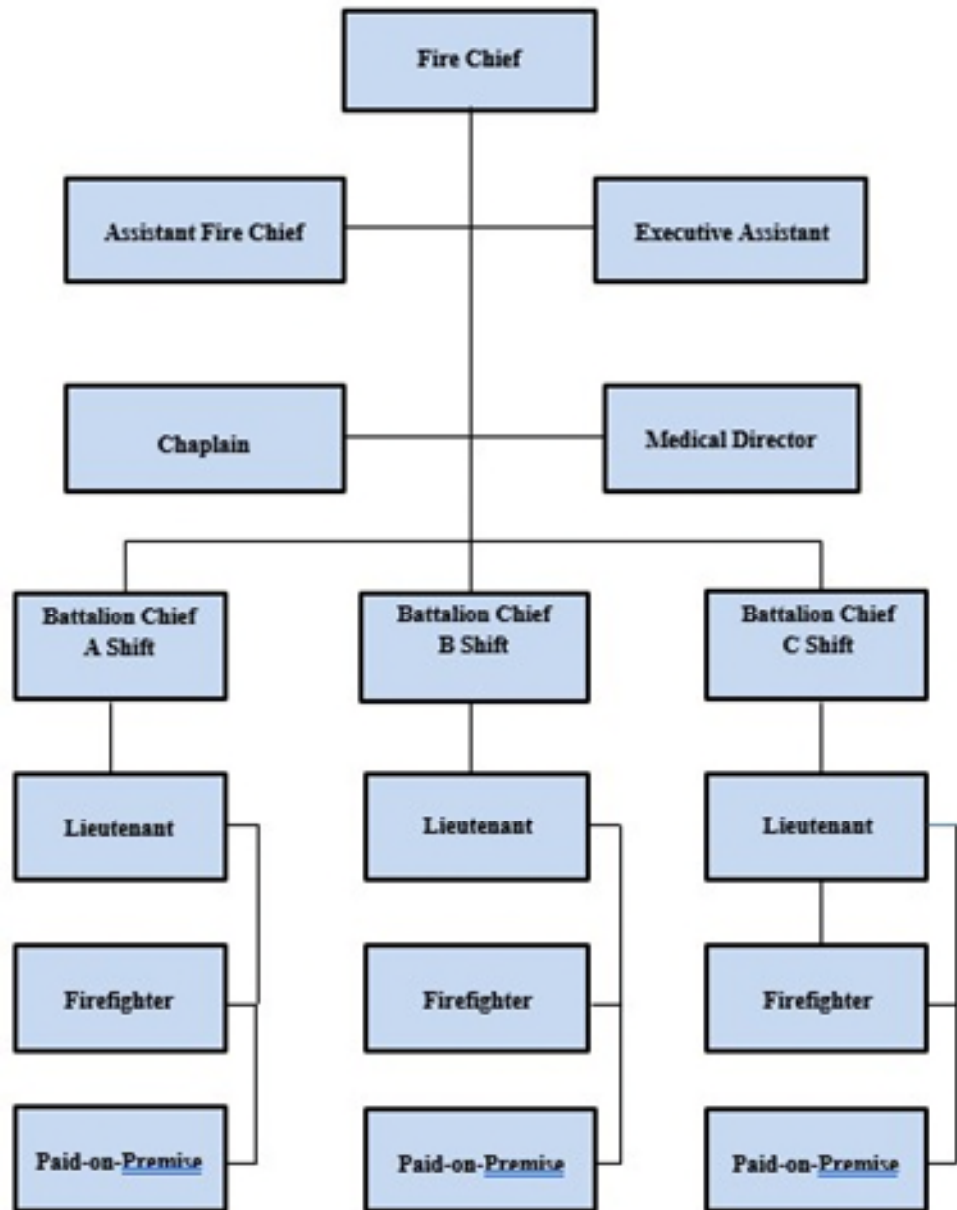


Tom Nelson
Battalion Chief
Retired 09/03/2025

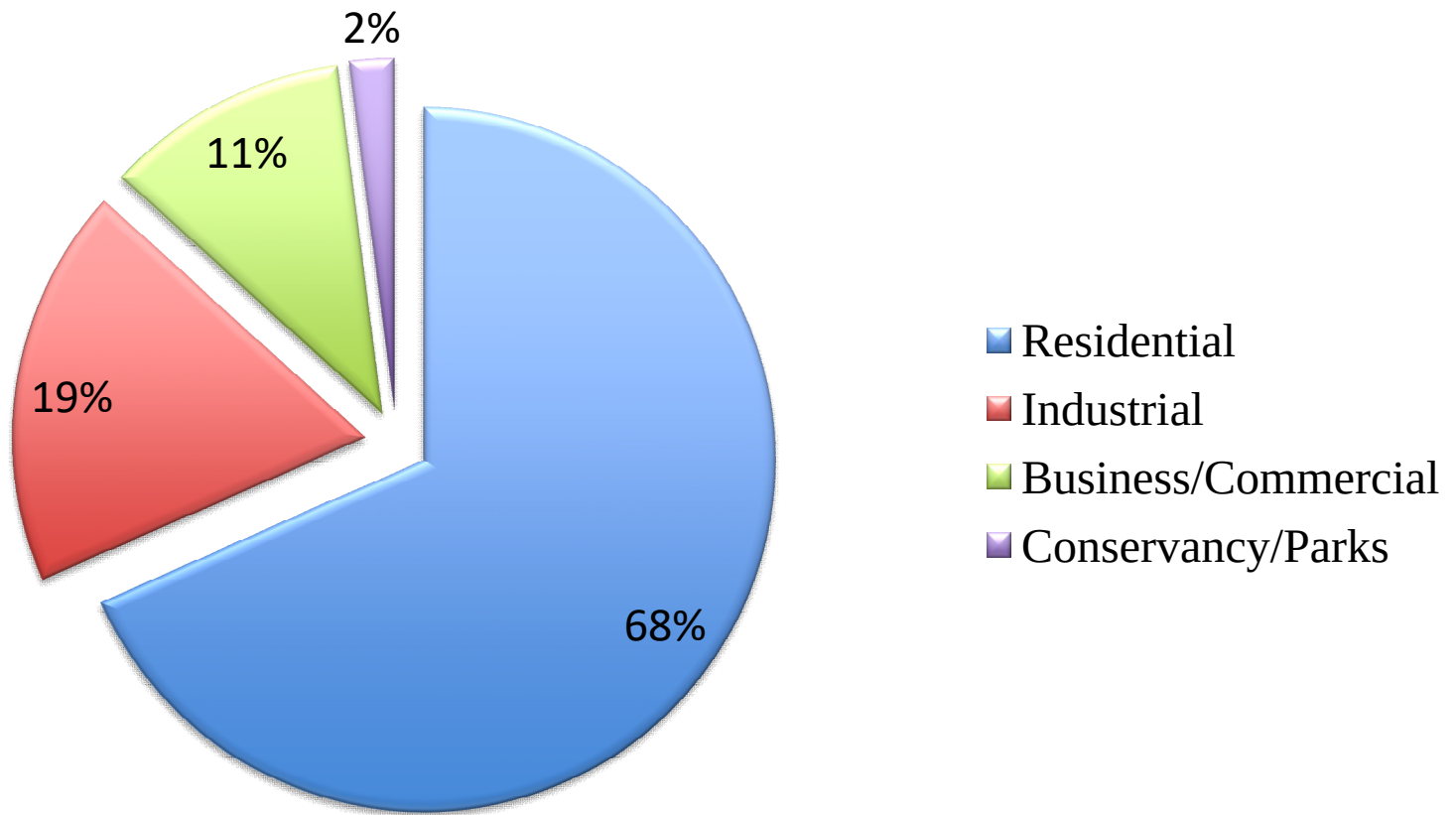


Ben Cheslock
Lieutenant/EMT
Retired 12/16/2025

Staffing & Workforce



City Demographics



Executive Summary

Total Incidents:
3,463

Average Response
Time (Enroute to
Arrival): 4 minutes

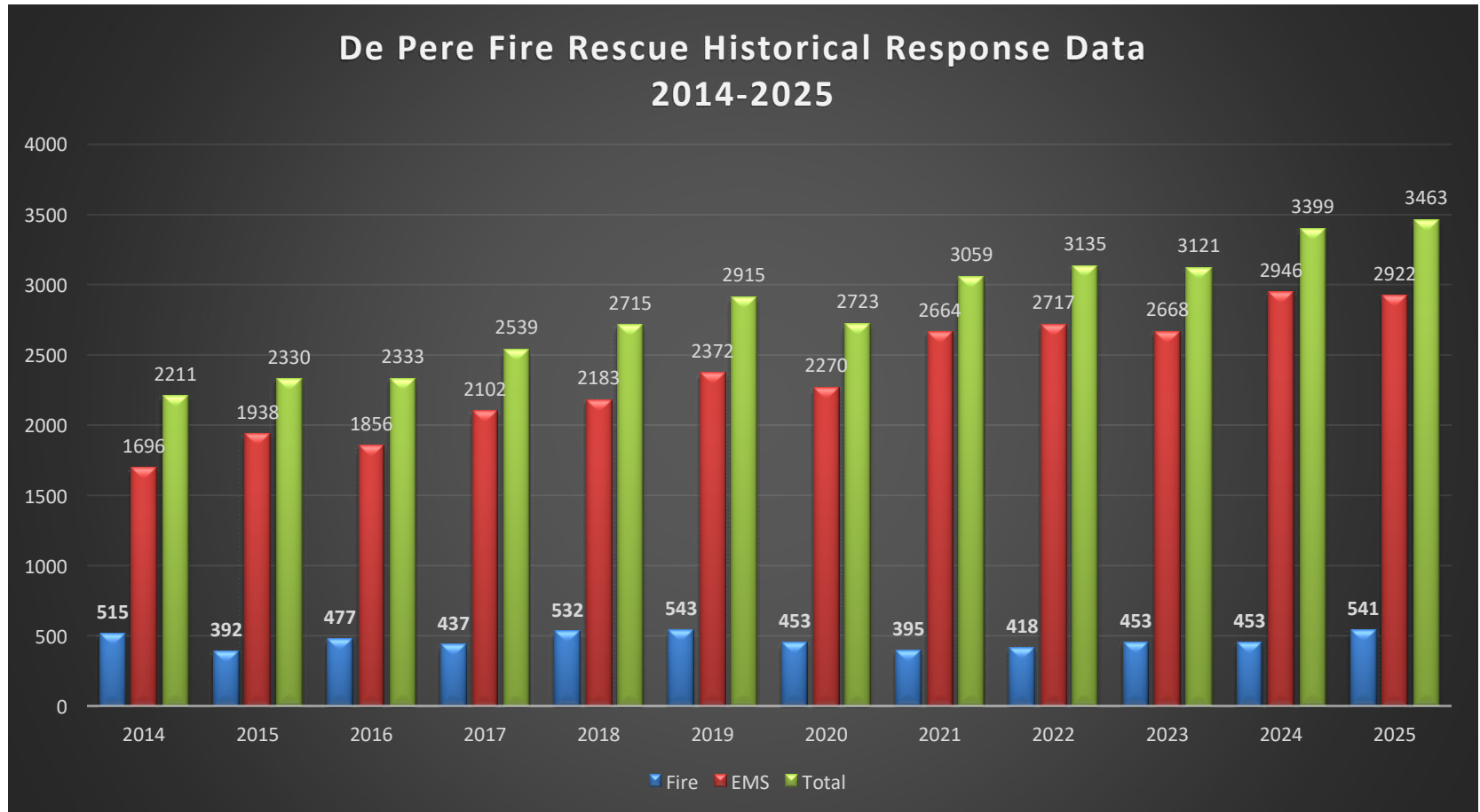
Average Turnout
Time (Dispatch to
Enroute):
2 minutes

EMS Calls: 2,922

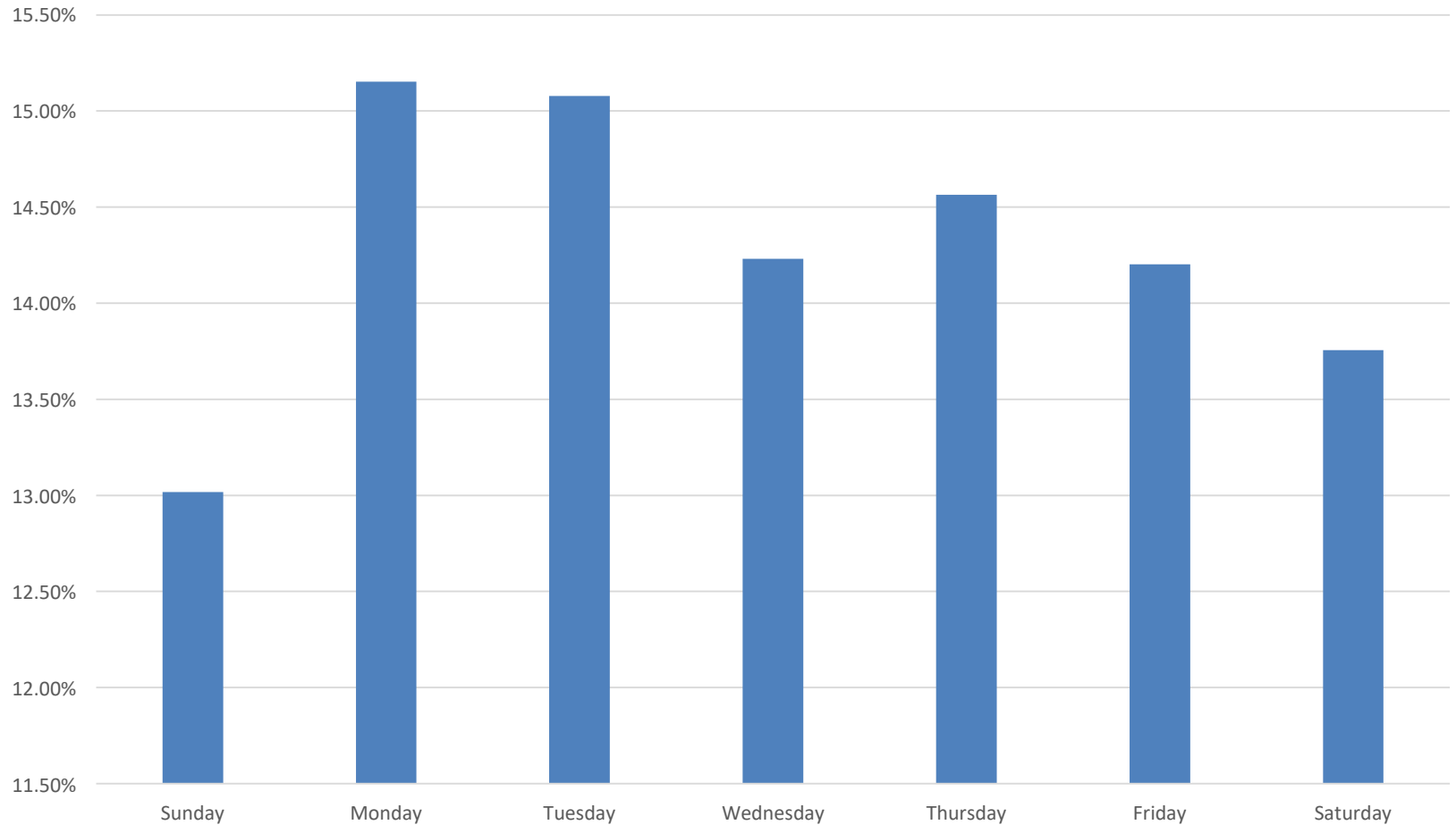
Fire Calls: 541
Working Structure
Related Fires : 29

Fire Losses:
\$1,030,125.00 |
No Fire Casualties

Response Date

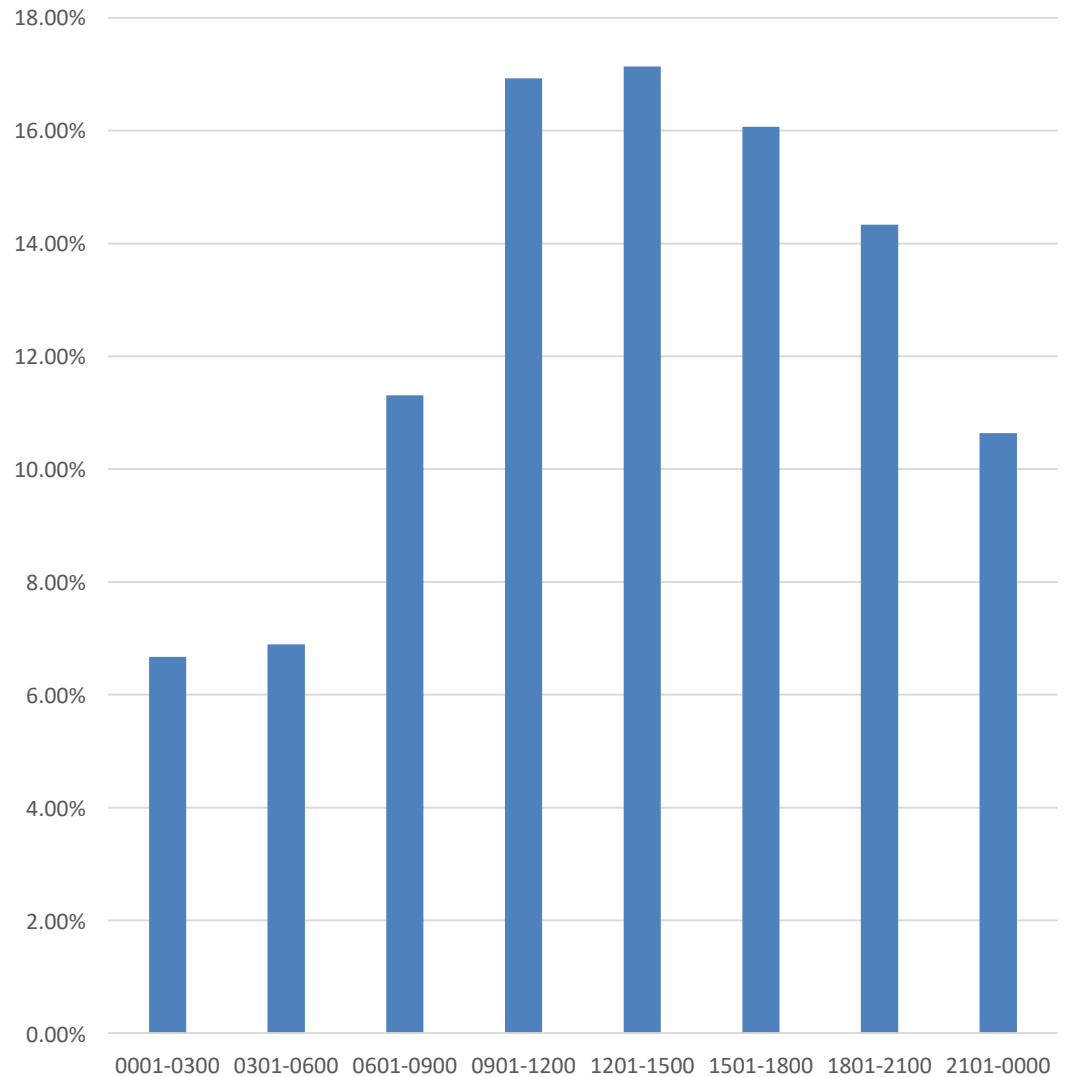


Calls Per Day of the Week



Calls Per Hour of the Day

- 0700- 1630 - 43%
- 1630-0700- 57%



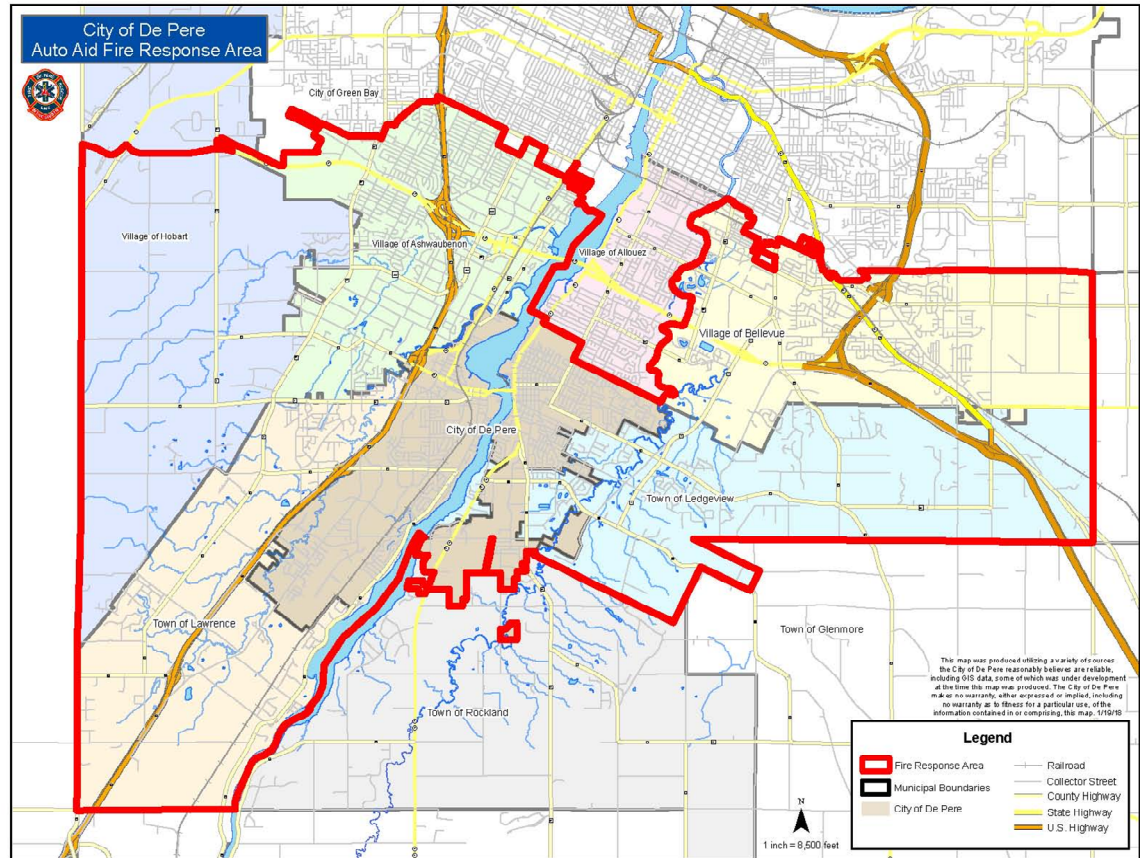
Emergency Medical Services (EMS)

- Coverage Area- City of De Pere, Town of Lawrence, Town of Ledgeview, Portion of Ashwaubenon. Total Population covered: Approximately 45,000.
- Total EMS Calls: 2922
- ALS vs BLS breakdown
 - Advanced Life Support- 1,842 Incidents
 - Basic Life Support- 1080 Incidents
- Transport Destinations
 - Transported- 1876 patients
 - Not Transported- 1046 patients

Revenues

- Revenue Overview:
 - EMS|MC revenue-\$1,291,653.95
 - EMS Contracts
 - Lawrence- \$106,190.16
 - Ledgeview- \$150,324.80
 - Ashwaubenon- \$35,700.00
 - GEMT Program
 - 2023 Payment- \$89,616.28
 - 2024 Payment- \$81,756.96
 - 2025 Payment- Will receive in 2026.
 - 2% Dues- 157,385.63
 - EMS Funding Assistance Program (From Wisconsin EMS Office)-
 - \$136,549.42 July 1, 2024 –June 30, 2025
 - \$129,139.70 July 1, 2025- June 30, 2026
 - Support Dog Revenue (T-shirt Sales)- \$227.50

Fire Auto Aid Response Area



Fox River
Fire
District
Auto-Aid
Responses:

Village of Ashwaubenon = 25

City of De Pere = 29

Village of Greenleaf = 5

Town of Hobart = 2

Town of Lawrence = 11

Town of Ledgeview = 8

Town of Morrison = 3

Town of Wrightstown = 2

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TOTAL RESPONSES = 85

Mutual Aid

Mutual Aid Given (Fire & EMS)- 40

Mutual Aid Received (Fire & EMS)- 103

Overlapping Calls- Multiple Incidents at Once

- 2 Overlapping= 384
- 3 Overlapping= 121
- 4 Overlapping= 47
- 5 Overlapping= 19
- 6 Overlapping= 10
- 7 Overlapping= 4
- 8 Overlapping= 5

Back Staffing

- Duty Crews are paged to all off duty staff to come to the station when two or more apparatus are out on calls.
 - Total Number of Duty Crews call- 418
 - Only 168 times of the 418 that a Duty Crews was paged (40%), We had an off duty member response to the station.
 - Of that 40%, 98% of the time it was only 1 member who came it.

2025 Highlights/Special Events

- Participated in Summer School Program in conjunction with Police Department.
- Participated in Citizen's Academy in conjunction with Police Department.
- Annual School Talks: Our members conducted 41 fire prevention presentations, reaching 1,799 students within the East and West De Pere School Districts, ages 4K through 3rd grade. Fire Prevention Week was Oct 5-11, 2025. The theme was "Charge into Fire Safety: Lithium-Ion Batteries in your Home."
- Annual Open House, Saturday, September 27, 2025.
- Participated in Integrated Threat Countywide Training.
- Took delivery of Historical 1886 Horse Wagon.
- Christmas Gift Donations/Delivery: Each year, our team partners with local schools to identify elementary-aged children in our community who may be less fortunate during the Christmas season. Through this collaboration, we can provide gifts these children might otherwise not receive. The presents are donated and delivered by members of the department and bring a little extra hope and happiness to the families in need during the holidays. This year marks our 10th year of partnering with local schools to identify elementary-aged children in our community who may be less fortunate during the Christmas season. Over the past decade, we are humbled to have provided more than 1,000 gifts to children who might otherwise go without.
- 2025 State First Responder of the Year Award- Jesse Belleau
- 2025 "Beyond The Call" Award- De Pere Fire Rescue

Fire Prevention & Community Risk Reduction



2025 INSPECTION SUMMARY:

Total number of public buildings where inspections were conducted = 810

Total number of inspections conducted = 1,669

Total number of violations recorded = 480

Total number of violations corrected = 480



2025 Public Education Training

4k- Grade 3 School Talks- 41 Different Classes for 1799 Students

Multiple Senior Living Fire Safety Talks



Training & Professional Development

- De Pere Fire Rescue staff successfully completed over 2,300 hours of training in 2025. Throughout the year, our members dedicated themselves to advancing their skills in firefighting, emergency medical response, technical rescue, hazardous materials operations, leadership development, and many other job-related areas essential to our mission. Each Member of the department is required by the State of Wisconsin to train at a minimum of 24 hours a year. De Pere Fire Rescue members surpass this requirement every year.



Apparatus Status

- **Fleet Status**
 - 2 Front Line Engines, 1 Reserve Engine
 - 2024 E-One
 - 2017 Pierce
 - 2002 Pierce
 - 1 Front Line Ladder Truck, 1 Reserve Ladder Truck
 - 2023 Ferrara
 - 1993 Pierce
 - 2 Front Line Ambulances, 1 Reserve
 - 2024 Horton
 - 2021 Horton
 - 2014 Horton
 - 2 Front Line Boats
 - 16 Foot Rescue Boat
 - 24 Foot Fire and EMS boat
 - Specialty Vehicles
 - 2020 Ram 1500- Battalion Chief
 - 2019 Ram 1500- Chief 101
 - 2016 Ford Explorer- Chief 102
 - 2016 Bobcat- UTV 111
- **Equipment Upgrades-**
 - Boat 111 got a full restoration in 2025.

Strategic Initiatives & 2026 Outlook

2026 Priorities

- Improvements on Turnout times (dispatch to enroute)
- Overlapping Call Coverage
- 2027-2032 Fire Rescue Strategic Plan
- Public Education on Fire Safety and Prevention. Fire Safety and Fall prevention for the elderly population.
- Smoke and Carbon Monoxide Detector Initiatives.
- Health & Wellness Initiatives
 - Physical Agility Programs
 - Mental Health & Wellness Program
 - Cancer Screening Program

Key Performance Takeaways

- Finding improved ways to continue to provide the best EMS and Fire Service amongst increasing call volumes.
- Increase public safety and education initiatives.
- Continued Professional Development and training of our staff.

Questions
