



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Wednesday, April 8, 2026

7:00 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **April 8, 2026 at 7:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

Electronic Meeting Access:
<https://www.gotomeet.me/DePere>

Telephonic Meeting Access:
1 (866) 899-4679 -or- 1 (312) 757-3117
Access Code: 154-883-285

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS
Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC
4. NEW BUSINESS
 - A. Approval of the minutes of the 3-17-26 License Committee meeting.
 - B. Application for a premises description change submitted by El Bistro Taco, 400 Reid St Suite M.*
5. FUTURE AGENDA ITEMS
6. ADJOURNMENT

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 920-339-4050 by noon on the previous day so that arrangements can be made.

The Public or members of the License Committee, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means.

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.



City of De Pere, Wisconsin

4.A

Request for License Committee Action

Meeting Date: April 8, 2026
Department: City Clerk
From: Carey Danen, City Clerk
Subject: Approval of the minutes of the 3-17-26 License Committee meeting.
Recommendation: Motion to approve.

Attachments:
3-17-26 License Committee minutes_draft



License Committee

Regular Meeting

Draft Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, March 17, 2026

7:00 PM

City Hall, Council Chambers 335 S.
Broadway

1. Call to Order

The meeting was called to order at 7:00PM by Alderperson Dan Carpenter.

2. Roll Call

Present: Dan Carpenter, Pamela Gantz, Devin Perock

Also present: Assistant City Attorney Eric Erdman and City Clerk Carey Danen.

3. Public Comments

Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC

None.

4. New Business

a. Approval of the minutes of the February 3, 2026 License Committee meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Pamela Gantz, Devin Perock

b. Application for a Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor License for Homegrown Farmstand, LLC (DBA Homegrown Farmstand), 377 Main Av Suite B. Agent: Nicole L. Evers, De Pere WI.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Pamela Gantz, Devin Perock

5. Future Agenda Items

None.

6. Adjournment

Alderperson Carpenter moved, seconded by Alderperson Perock to adjourn the meeting at 7:02PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



Request for License Committee Action

Meeting Date: April 8, 2026
Department: City Clerk
From: Carey Danen, City Clerk
Subject: Application for a premises description change submitted by El Bistro Taco, 400 Reid St Suite M.*
Recommendation: Motion to approve.

El Bistro Taco wishes to expand their premises to include an outdoor seating area located in the former drive-thru lane that is adjacent to the building. The patio area will have a barrier and the applicant has received a permit from the Building Inspection department for the structure.

Attachments:
El Bistro Taco premises description change

Alcohol Beverage License Application

For Municipal Use Only
Municipality City of De Pere
License Period 2026-27

Application Type (check one)									
<input type="checkbox"/> Initial (New)	<input checked="" type="checkbox"/> Renewal								
License(s) Requested: (up to two boxes may be checked)	Fees								
<input type="checkbox"/> Class "A" Beer \$ _____	<input type="checkbox"/> Class "B" Beer \$ _____								
<input type="checkbox"/> "Class A" Liquor \$ _____	<input checked="" type="checkbox"/> Regular "Class B" Liquor \$ _____								
<input type="checkbox"/> "Class A" Liquor (cider only) \$ _____	<input type="checkbox"/> Reserve "Class B" Liquor \$ _____								
<input type="checkbox"/> "Class C" Liquor (wine only) \$ _____	<input type="checkbox"/> Above-Quota "Class B" Liquor \$ _____								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 2px;">License Fee(s)</td> <td style="width: 20%; padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Background Check Fee</td> <td style="padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Publication Fee</td> <td style="padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Total Fees</td> <td style="padding: 2px;">\$30</td> </tr> </table>		License Fee(s)	\$	Background Check Fee	\$	Publication Fee	\$30.00	Total Fees	\$30
License Fee(s)	\$								
Background Check Fee	\$								
Publication Fee	\$30.00								
Total Fees	\$30								

Part A: Premises/Business Information			
1. Legal Business Name (individual name if sole proprietorship) El Bistro Taco			
2. Business Trade Name or DBA El Bistro Taco			
3. FEIN 84-3498321	4. Wisconsin Seller's Permit Number 456-1022418372-04		
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. If the applicant business is an LLC, are the controlling members other LLCs or corporations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, the members, managers, officers and directors of those business entities must be listed in Part C and provide a Form AB-100.			
7. State of Organization Wisconsin	8. Date of Organization 10/31/2019	9. Wisconsin DFI Registration Number E054723	
10. Premises Address 400 Reid St. Suite M			
11. City De Pere	12. State WI	13. Zip Code 54115	
14. County Brown	15. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: De Pere	16. Aldermanic District	
17. Premises Phone 920-857-3939	18. Premises Email el.bistro.taco@gmail.com	19. Website n/a	
20. Premises Description Initial (New Applicants Only): Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Renewal Applicants Only: I am renewing a license and by checking the box following this statement, I affirm that I have reviewed the last issued license certificate and the premises description remains the same. <input checked="" type="checkbox"/> After reviewed the last issued license certificate and the premises description remains the same with the request of extended outside area for our current liquor license be able to serve drinks outside. (we are adding a temporary patio for the summer with a 12-15 ppl seating)			
21. Mailing Address (if different from premises address)			
22. City		23. State	24. Zip Code

Part B: Questions		
1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. Yes No
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or wholesaler? . . . Yes No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No

5. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No

6. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

Check each box to attest that you have provided the appropriate supplementary information to complete your application. See the instructions for Part C of this application, beginning on page 2, to complete this section.

I have accurately listed and provided contact and personal information for all required persons involved in the applicant business and any business identified in Part A, Question 6 using Form AB-200AA.

I have provided an accurate Form AB-100 for each person listed in Form AB-200AA.

(For corporations, limited liability companies, and nonprofit organizations only) I have provided an accurate Form AB-101 to appoint an agent on behalf of my business.

I understand that my application is not complete until this supplementary paperwork is received by the municipal clerk where I am applying for an alcohol beverage license.

Part D: Attestation

One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Duarte Reyes		First Name Dina		M.I. L
Title owner		Email el.bistro.taco@gmail.com		Phone 920-242-9006
Signature 			Date 03-26-2026	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

