



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Thursday, March 19, 2026

6:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **March 19, 2026** at **6:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.

- I. Call to Order
- II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. §6-3(f) DPMC
- III. Items
 1. Welcome new Board of Park Commissioner member Jeremy Beck.
 2. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the February 19, 2026 meeting.
 3. Fairwell to Cindy Lee, Recreation Supervisor.
 4. Consideration and possible action to approve a new special event permit for the Democratic Party of Brown County, co-hosting with Indivisible Brown County, for a No Kings - De Pere walk at Voyageur Park.
 5. Request by Brown County Community Women's Club to waive rental fee. *
 6. Consideration and possible action to approve the ATM Site / Location Agreement with Convenient ATM Services to provide an ATM at the Nelson Family Pavilion for the Beer Gardens. *

7. Consideration and possible action on implementing an ordinance regarding power loading at the boat launches. *
8. Consideration and possible action to approve new playground equipment for Carney Park.*
9. Consideration and possible action to approve new playground equipment for the Waterview Heights subdivision park.*
10. Consideration and possible action to approve a park name for the new park in the Waterview Heights Subdivision. *
11. Consideration and possible action to approve design consultant for Voyageur Park Docks*

IV. Discussion Items

V. Staff Updates

1. Staff Update on \$750 Donation from Kay Distributing Co., Inc. to De Pere Beer Gardens.
2. Staff Update on \$750 Donation from GRAEF to De Pere Beer Gardens.
3. Staff Update on \$750 Donation from Hockers Home Services Inc. to De Pere Beer Gardens.
4. Staff Update on \$750 Donation from One Source Technologies, LLC to De Pere Beer Gardens.
5. Staff Update on Donations from De Pere Optimist Club and Rennes Group for 2026 Events/Programs.
6. Staff Update on 2026 De Pere Beer Garden Lineup.

VI. Future Agenda Items

VII. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Parks Department at 920-339-4065 by noon on the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Manager
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
De Pere Girls Softball
De Pere Youth Hockey

De Pere Select Soccer
De Pere Rapides Youth Soccer
De Pere Baseball
Unified De Pere School District Superintendent
West De Pere School District Superintendent
Teen Advisors
Wanda Sieber, No Kings



City of De Pere, Wisconsin

III.1

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Welcome new Board of Park Commissioner memeber Jeremy Beck.
Recommendation: Introduction only.

Attachments:
None



City of De Pere, Wisconsin

III.2

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Grace Lahtela, Administrative Assistant
Subject: Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the February 19, 2026 meeting.
Recommendation: Staff recommends approval.

Attachments:
2026 0219 Board of Park Commissioners Minutes.Draft



Board of Park Commissioners

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Thursday, February 19, 2026

6:30 PM

City Hall, Council Chambers 335 S. Broadway, De Pere, WI 54115

I. Call to Order

James Kneiszel called the meeting to order at 6:30 pm virtually and, due to being virtual, nominated Alderperson Defnet Ledvina to chair the meeting, seconded by Elizabeth McMasters. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jim Kneiszel
SECONDER:	Elizabeth McMasters
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

Alderperson Defnet Ledvina requested roll call.

Present: Jim Kneiszel (virtual), Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

Absent:

Excused: Randy Soquet, Amy Kunderinger

Others Present: Marty Kosobucki, Director of Parks, Recreation, and Forestry, Brian Christnovich, Park Superintendent (virtual), and Grace Lahtela, Administrative Assistant.

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. §6-3(f) DPMC

None

III. Items

1. Consideration and possible action to approve the Board of Park Commissioners minutes from the January 15, 2026 meeting.

Alderperson Defnet Ledvina moved to approve the minutes from the January 15, 2026 Board of Park Commissioners meeting, seconded by Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Mike Eserkaln
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

2. Consideration and possible action to approve a \$1,500 donation from Durr CTS Inc. for individual sponsorship of the Beer Gardens on June 16 & August 4, 2026. *

Aldersperson Eserkaln moved to accept a \$1,500 donation from Durr CTS Inc. for the individual sponsorship of the Beer Gardens on June 16 and August 4, 2026, seconded by Elizabeth McMasters. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Mike Eserkaln
SECONDER:	Elizabeth McMasters
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

3. Consideration and possible action to approve a Park Vending Permit with Swamp Donkey for a bait vending machine to be placed at Voyageur Park.

Marty Kosobucki, Director of Parks, Recreation, and Forestry, explained that Swamp Donkey had a Park Vending Permit for Voyageur Park prior to the Nelson Family Pavilion being constructed. Before approving another permit, staff wanted to make sure that the Park Board wanted this type of vending machine at the new facility. A picture of the vending machine is included in the board packet.

Aldersperson Defnet Ledvina questioned if the large bait trailer would still be parked at the Fox Point Boat Launch. Marty Kosobocki stated that the Swamp Donkey works with Dairy Queen on locating the trailer at this property.

Aldersperson Eserkaln questioned if the vending machine was used a lot. Marty Kosobucki stated that staff has never asked for a report from Swamp Donkey but the permit requires a \$75 monthly fee to cover the electrical costs of the machine and the owner wants to come back.

Aldersperson Defnet Ledvina moved to approve a Park Vending Permit with Swamp Donkey for a bait vending machine to be placed at Voyageur Park, seconded by Aldersperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Mike Eserkaln
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

4. Consideration and possible action on revising the Arboriculture Specifications Manual regarding tree planting.

Marty Kosobucki, Director of Parks, Recreation, and Forestry, stated that Brian Christnovich, Park Superintendent is online and can respond if there are any specific questions. Marty Kosobucki explained that the Forestry Supervisor has noticed that during the tree order process, there are many residents that are requesting smaller stature trees to be planted in an area where a large tree could be located. Staff is requesting that language be added to the Arboriculture Specification Manual stating the Forestry Department has the ability to request that the right type of tree is planted in the right location. This would help deter smaller stature trees being planted in an area where a large tree can be planted.

Brian Christnovich, Park Superintendent, stated that the purpose of providing the small ornamental trees is to go under power lines. The benefits of the larger stature tree are that they provide better storm water

runoff, better air quality, provide energy savings, increase property values and are better overall for the urban forest.

Elizabeth McMasters questioned what constitutes a small ornamental tree. Brian Christnovich stated that the small ornamental trees, like the lilac or crab apple, get to be a maximum of 15'-25' tall, where a mature maple tree can get to 60'-75' tall, which provides more benefits to the urban forest.

Elizabeth McMasters moved to approve staff recommended revisions to the Arboriculture Specifications Manual regarding tree planting, seconded by Alderperson Defnet Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Elizabeth McMasters
SECONDER:	Shana Ledvina
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

- 5. Consideration and possible action to approve a pop-up Beer Garden fundraiser with Stubborn Brothers to benefit the dog park. *

Marty Kosobucki, Director of Parks, Recreation, and Forestry, explained that Stubborn Brothers Brewery reached out to staff to see if we were interested in holding a pop-up beer garden to benefit the dog park. Staff reached out to legal to see what staff would need to do to allow this event to happen. Stubborn Brothers would provide the beer and the trailer, and staff would run the beer garden. The city would purchase the beer from Stubborn Brothers and then Stubborn Brothers would donate the cost of the product back to the city as a donation to the dog park.

Alderperson Eserkaln questioned if this event would be part of the normal beer garden. Marty Kosobucki stated that Stubborn Brothers would like this event to take place on a Friday, Saturday, or Sunday.

Connor Mason, Teen Advisor, questioned if this event would be the same magnitude as the regular beer gardens with food trucks and everything. Marty Kosobucki stated that he didn't think it would be as large for a first time event, but food trucks are a possibility. Also, parking might deter some people as convenient parking will be limited at the dog park.

Elizabeth McMasters moved to approve a pop-up beer garden fundraiser with Stubborn Brothers to benefit the dog park, seconded by Alderperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Elizabeth McMasters
SECONDER:	Mike Eserkaln
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

- 6. Consideration and possible action to approve a 3-year agreement with Kay Distributing as the beer vendor for the Beer Gardens. *

Alderperson Defnet Ledvina moved to approve a 3-year agreement with Kay Distributing as the vendor for the beer gardens, seconded by Alderperson Eserkaln.

Marty Kosobucki, Director of Parks, Recreation, and Forestry, stated that Kay Distributing has been the distributor for the beer gardens since the beginning. Kay Distributing offers a wide variety of local craft beer and is great to work with. Staff is requesting a 3-year agreement with them, instead of yearly.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Mike Eserkaln
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

7. Consideration and possible action to approve the proposal from Graef Consulting for \$19,500 to provide design and construction oversight of the Wilson Park renovation project. *

Aldersperson Defnet Ledvina moved to approve the proposal from Graef Consulting for \$19,500 to provide design and construction oversight of the Wilson Park renovation project, seconded by Elizabeth McMasters.

Elizabeth McMasters questioned what the steps are for the renovation project at Wilson Park. Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that we already have a conceptual design prepared for Wilson Park and part of this agreement is for the consultant to first verify with the Park Board that this is still the design that is wanted. If this design is approved, then the consultant will prepare the technical design of the project and place the project out for bid. The consultant will also work with the city through the construction phase to verify that everything is done correctly.

Marty Kosobucki stated that staff have worked with Graef previously, and Graef is the consultant that did the conceptual design of the park, so they are familiar with the project.

Upon vote, the above motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Elizabeth McMasters
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

8. Consideration and possible action to approve the Beer Garden Revenue Policy. *

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that council approved that all proceeds from the beer gardens would go to a park fund for park projects, but we never had a policy on how the funds were to be allocated. Staff wants to put together a policy so it is transparent about how the revenues from the beer gardens are to be distributed. The recommendation is for the Park Board to review the revenues around the same time as the CIP. Recommendations would be submitted to the City Manager and the Finance Director on what projects the Park Board would like to see considered. This would be done before the budget is developed.

Aldersperson Defnet Ledvina moved to approve the proposed Beer Garden Revenue Policy, seconded by Elizabeth McMasters. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Elizabeth McMasters
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkaln, Shana Ledvina

IV. Discussion Items

None

V. Staff Updates

1. Staff update on a \$750 donation received from IEI General Contractors, Inc. for the June 30, 2026 individual sponsorship of the Beer Gardens.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that staff has the ability to approve all donations under \$1,000 and bring them as a staff update to the Park Board.

Marty Kosobucki stated that IEI General Contractors is coming back to the beer garden as an individual sponsor of the June 30, 2026 event.

2. Staff update on \$750 donation received from Immel Construction Inc. for the June 9, 2026 individual sponsorship of the Beer Gardens.

Marty Kosobucki, Director of Parks, Recreation, and Forestry stated that Immel Construction EI General Contractors is coming back to the beer garden as an individual sponsor of the June 30, 2026 event.

3. Staff update on major park projects.

Marty Kosobucki, Director of Parks, Recreation, and Forestry gave a brief update on some of the major projects for 2026. There are a lot of projects happening in 2026 and staff wanted to provide an update on the status of these projects.

Aldersperson Eserkalm questioned if there were any projects that staff was really excited about and the intent of the robotic mowers. Marty Kosobucki stated that the intent of the robotic mowers if for them to cut the Kelly Danen and Southwest Park baseball fields all summer long. There will be some notification placed at the fields explaining what the robotic mowers are and to contact the Parks Department with any questions or concerns.

4. Staff update on 2025 donations.

Marty Kosobucki, Director of Parks, Recreation, and Forestry, explained that every year staff brings a combined list of all donations that were received by the department. The community support that the department receives is amazing.

Aldersperson Eserkalm thanked everyone for the donations.

VI. Future Agenda Items

None

VII. Adjournment

Aldersperson Eserkalm moved to adjourn the meeting at 6:53 pm, seconded by Elizabeth McMasters. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Mike Eserkalm
SECONDER:	Elizabeth McMasters
AYES:	Jim Kneiszel, Elizabeth McMasters, Mike Eserkalm, Shana Ledvina

Respectfully submitted,
Grace Lahtela



City of De Pere, Wisconsin

III.3

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Fairwell to Cindy Lee, Recreation Supervisor.
Recommendation: Discussion only.

Attachments:
None



City of De Pere, Wisconsin

III.4

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve a new special event permit for the Democratic Party of Brown County, co-hosting with Indivisible Brown County, for a No Kings - De Pere walk at Voyageur Park.
Recommendation: Staff recommends approval.

Attachments:

Memo.No Kings, No Kings - De Pere - Special_Event_Application, No Kings - De Pere - Map

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: Approval of No Kings event at Voyageur Park

Summary: We have a departmental policy that any new event that exceeds an attendance of 1,000 people or more, require Park Board review and approval. We have recently received an application for a group to host a No Kings event at Voyageur Park on March 28. We have reviewed the application and have talked with the event organizer several times. We see no reason to deny the request.

Staff Recommendation: Approve Voyageur Park rental for No Kings event scheduled for March 28.



Special Event Application

De Pere, WI

Submitted On:

Mar 2, 2026, 12:30PM CST

SPECIAL EVENT PERMIT APPLICATION

SPECIAL EVENT INFORMATION: Any public event, ceremony, demonstration, exhibition, march, pageant, parade, procession, race, show or other similar display which interferes with the usual flow or regulation of traffic upon the streets, sidewalks, or rights-of-way, or the usual use of parks or other public grounds. Exceptions: this permit shall not apply to funeral processions or to neighborhood block parties.

Note: Launching streamers, food products, t-shirts or any other object into the air or at any target by any means is strictly prohibited.

EVENT CANCELLATION: The City Administrator or Fire Department Battalion Chief may cancel a special event, regardless of whether a permit has been issued or not, with or without prior notice, due to any significant change in conditions which would or may adversely affect the public health or safety of the community, or for any condition which places facilities, grounds or other natural resources at risk of damage or destruction if the event were allowed to take place. All fees paid prior to cancellation will be refunded to the permit applicant.

APPLICATION INSTRUCTIONS: Submit this completed application **NOT LESS THAN 60 DAYS** before the proposed date of the event.

Application fee amount will be determined after review. Cost will be dependent on the type of event and the level of exposure to spectators.

COMPANY/ORGANIZATION INFORMATION

Name of Company or Organization	Democratic Party of Brown County co-hosting with Indivisible Brown County
Mailing address	Street Address: 188 S. Chestnut City: Green Bay State: WI Zip: 54311
Does your organization have 501(c)(3) status? If so, you MAY be exempt from certain fees and costs associated with this permit.	No

EVENT COORDINATOR CONTACT INFORMATION

Full Name	First Name: Wanda Last Name: Sieber
Home Address	Street Address: 3351 Beach Lane City: Green Bay State: WI Zip: 54311
Phone Number	9205623474
Email	sieber.wanda@gmail.com
Will the event coordinator listed above also be the ONSITE contact the day of the event?	Yes

DESCRIPTION OF EVENT

Event Name	No Kings - De Pere
Type of Event	Peaceful rally, sing and march.
Event SET UP Date & Time	March 28, 2026 02:00 PM
Is your event a single-day or multiple-day event?	Single Day
Event Date	March 28, 2026
Event Start Time	3:00 pm
Event End Time	4:30 pm
Approximate number of persons attending the event (including volunteers, monitors, and spectators):	400-3000
Is the event being held in one fixed location, or following a route through the City?	following a route
Describe the route to be traveled, including the starting point and the termination point.	Start at William Street inside Voyager park: Team 1: S on Front St to Merrill St. Left on Merril, then N on N Broadway to roundabout. W over the bridge, stopping at the west shore (no street crossing) Team 2: E on William Street; S on N Broadway, W on the N sidewalk of the bridge, stopping at the west shore (no street crossing) Team 3: Stay within the park, walking onto the pier (no street/sidewalks)
You must provide a detailed map of the route. Upload document(s) here.	Voyager park - No street crossings.JPG
How is the route being marked?	Chalking the sidewalks. We also have marshals who will lead and be scattered throughout each group.

Do **NOT** use paint to mark sidewalks or streets. Sidewalk chalk or spray chalk is acceptable.

EVENT SPECIFICS/ACTION ITEMS

Parks Department

Will your event be held in a City park?	Yes
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If your event will be held in a City Park, you must reserve your facility, obtain a rental contract, and pay appropriate fees. **Call the Parks Department at 920-339-4065.**

Public Works Department

Please indicate the type of parking you plan to offer your attendees:	Onsite Street Parking
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Please provide any additional details about your plan for attendee parking:	We are encouraging people to bike to the event using the Fox River Trail too.
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Does your event involve the use of public streets, and/or require any street closures?	No
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Will you need barricades?	No
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Will you need garbage/recycling polycarts?	No
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Will you need street sweeping services after your event?	No
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Police Department

To ensure public safety for your event, the City reserves the right to require that you maintain minimum levels of Police/Security services throughout the duration of the event. **Call the Police Department at 920-339-4078** to determine and arrange for your event's security/traffic control needs.

Fire Department

Will your event have fireworks/pyrotechnics, propane tanks, liquid petroleum, or deep fryers?	No
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Building Inspection

Will your event have tents larger than 200 square feet or canopies larger than 400 square feet?

No

Does your event require temporary electrical service?

Yes

Call Building Inspection at 920-339-4053 to obtain an electrical permit.

Clerk's Office

Will alcohol be served at your event? No

Health Department

Will food be served at your event? No

Will the event have amplified sound? Yes

Use this link to find information about the City's noise regulations:

https://library.municode.com/wi/de_pere/codes/code_of_ordinances?nodeId=PTIIMUCO_CH146NOOR

The City asks that you make an effort to direct/position speakers away from neighboring residences.

INSURANCE REQUIREMENTS

Please upload Certificate of Insurance here:

Dems COI - City of De Pere 2026.pdf

Please upload Additional Insured Endorsement here:

Dems COI - City of De Pere 2026.pdf

ADDITIONAL INFORMATION

Please provide any additional information that you feel is necessary in order for the City of De Pere to process this application.

We are the same organization that produced the 10/18/25 No Kings Event in Green Bay. We anticipate far fewer people at this event, as there is a 3/28/26 11:30 am No Kings event in Green Bay at Leicht Park. Our De Pere event is scheduled for 3 pm and will use sidewalks, not streets for the march to the bridge and back. No street crossing needed, as these are out-and-back routes.

FEES

The application fee for a special event permit is as follows:

Small Event	\$35
Medium Event	\$65
Large Event	\$310
Special Hazard Event	\$625

For more details on fees, please visit our [Planning a Special Event Guide](#) on the website.

The application fee is reduced for charitable organizations which hold IRS section 501(c) status.

City staff will determine the hazard rating of your event and notify you of your application fee amount due.

Fees for park facilities, permits, and other City services (Fire/EMS, Public Works, Police, etc.), if applicable, are **in addition** to the special event application fee and will be invoiced separately.

Check that you understand: | I understand the late fee and cancellation policies.

READ CAREFULLY BEFORE SIGNING. The undersigned states that each of the above questions has been truthfully answered to the best of my knowledge. I understand that any activity engaged in is limited to the time, date, location and inventory representations made on this application and by the provisions of Chapter 106 De Pere Municipal Code. I hereby designate the City Clerk for the City of De Pere as my agent for the purposes of accepting service in any civil action arising out of or in conjunction with the use of this Permit.

Permit holder shall indemnify, save and hold harmless the City of De Pere and all of its officers, employees and agents, from any and all personal injury or property damage that may occur to any party as the result of the event permitted. This provision is intended to indemnify and hold harmless the City of De Pere to the fullest extent permitted by law and includes the payment of reasonable attorney's fees for the City's defense of any claims brought which can fairly be said to be related to the intent and purpose of this hold harmless agreement. To secure such hold harmless agreement, permit holder shall maintain a general liability insurance policy on its event and operations as required by this application. Sec. 106-6(a)(4)D De Pere Municipal Code.

Signature Data	First Name: Wanda Last Name: Sieber Email Address: sieber.wanda@gmail.com
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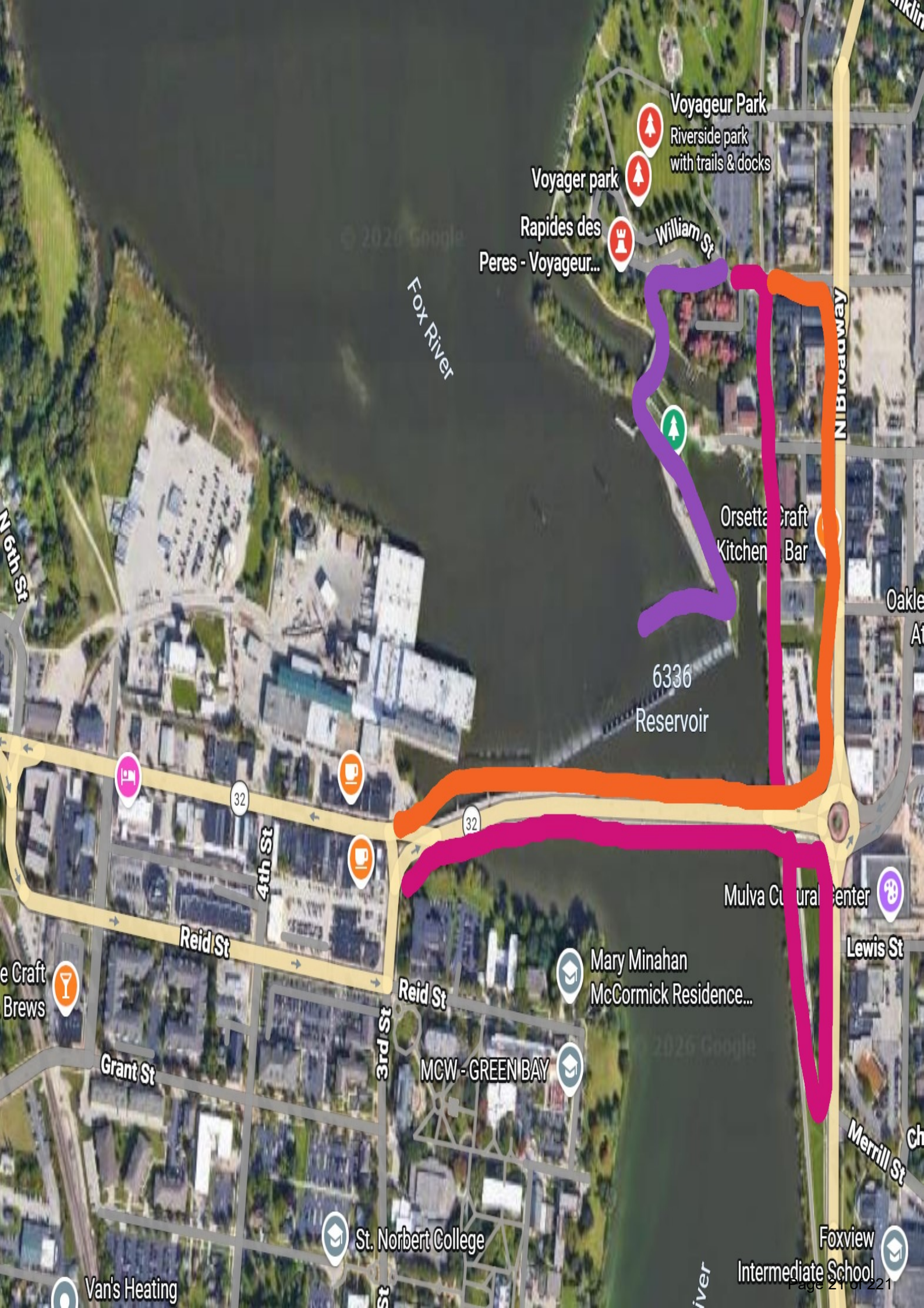
Wanda Sieber

Signed at: March 2, 2026 12:29pm America/Chicago

User's Session Information

IP Address: 72.129.136.122

Referrer URL:



Voyageur Park

Riverside park with trails & docks

Voyager park

Rapides des Peres - Voyageur...

William St

N Broadway

Orsetta Craft Kitchen Bar

6336 Reservoir

Mulva Cultural Center

Lewis St

Mary Minahan McCormick Residence...

MCW - GREEN BAY

St. Norbert College

Foxview Intermediate School

Van's Heating



City of De Pere, Wisconsin

III.5

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Request by Brown County Community Women's Club to waive rental fee. *
Recommendation: Waive, discount or deny request

BCCWC requests to waive Oak Rm. rental fee for monthly general meetings

Attachments:
BCCWC Room Rental Fee Waived Request 3.26, 20260302151617564

CITY OF DE PERE

Community Center | Recreation Department



600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter

TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 19, 2026
RE: Request by BCCWC to waive room rental fee

Staff received a request from the Brown County Community Women’s Club (BCCWC) to waive the room rental fee for the Oak Rm. at the De Pere Community Center. Their request was denied as staff are not allowed to waive fees due to the current policy. The BCCWC is requesting the Park Board to reconsider waiving the fee as they are a non-profit 501(c)(3) organization that has been one of the original non-profit groups who meet here. Our policy regarding non-profit organizations is as follows: [Non-profit organizations/youth groups who rent free of charge are allowed to reserve rooms two \(2\) months in advance and only once per month. Groups must pay applicable rental fees for any additional dates unless otherwise approved by the Board of Park Commissioners.](#)

Currently, the BCCWC utilizes the Pine Rm. (large room on the upper level of the Community Center) once per month from October – April for their general meetings and, also, utilizes the Oak Rm. (meeting room on the upper level) for their monthly board meetings at no charge for 10 months of the year, which was approved many years ago. Their group has increased in size thus creating a very tight space for them to hold their general meetings here in the Pine Rm. BCCWC is requesting to utilize the Oak Rm. as an additional room to set up their registration table and any other items for display, etc. in this room for their monthly general meetings. Staff currently schedule two PT maintenance staff for a total of 7-7.5 hours to set up, take down, and clean up for this meeting group. Arrangement for an additional room would add approximately .5 hours more to the schedule for a total of 7.5-8 hours. Current wage rate for PT Maintenance staff is \$18.50/hr. which would total approximately \$138-\$148 per month.

Susan Byrne and Sue Vyse are the Program/Social Committee Co-Chairs who have provided a letter on behalf of the BCCWC organization to request use of the Oak Rm. at no charge for their monthly general meetings from October through April of each year. Staff are requesting the Board of Park Commissioners to review their request and provide a decision on either waiving the fee, discounting the fee or charging the fee in full for the additional room. A 4-hour room rental fee would be \$95 per rental.

Thank you for your time and consideration.

February 26, 2026

Paula Rahn

City of De Pere, Community Center/Recreation Department
600 Grant Street
De Pere WI 54115

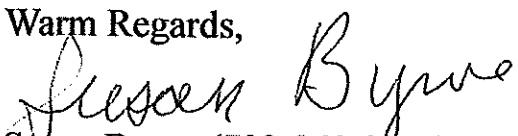

Paula,

Brown County Community Women's Club (BCCWC) would like to request usage of the Oak Room, at no charge, from 10:00 am – 2:00 pm on the third Wednesday of the months of October, November, January, February, March, and April to begin on March 18, 2026. BCCWC, Inc. is a non-profit 501(c)(3) organization.

We are willing to arrange the nine tables in the Oak Room, if necessary. This is a trial to facilitate more room for lunch and the BCCWC general meeting which takes place in the main room by the kitchen.

We sincerely appreciate the responsiveness and support of the West De Pere Community Center staff in helping to ensure that BCCWC meetings run smoothly. They are always a pleasure to work with.

Warm Regards,

 
Susan Byrne (708-860-8878) susanbyrne@cbexchange.com

Sue Vyse (920-562-3273) smvyse@gmail.com, Program/Social Committee, Co-Chairs

Brown County Community Women's Club, Inc.



City of De Pere, Wisconsin

III.6

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve the ATM Site / Location Agreement with Convenient ATM Services to provide an ATM at the Nelson Family Pavilion for the Beer Gardens. *
Recommendation: Staff recommends approval.

Attachments:
Memo.ATM Service, 2025 Convenient ATM Services (ATM Site-Location Agreement Nelson Pavilion)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: **Consideration and Action to Approve Agreement for Temporary ATM Machine**

Summary: We would like to continue having a temporary ATM machine available at the Beer Gardens this summer. There continues to be only a small selection of companies that offer this type of service. We have worked with CA\$ (Covenient ATM Service) in the past and would recommend using them again. There is no cost to us having the service provided. Last year's agreement is included with your information, and would suggest the same agreement.

Staff Recommendation: Approve having Convenient ATM Services provide a portable ATM at Voyageur Park for the Beer Gardens this summer.

ATM SITE / LOCATION AGREEMENT

This ATM Site / Location Agreement ("Agreement") is made and entered into by and between Convenient ATM Services, Inc. ("Operator") and the City of De Pere (the "Vendor") identified at the signature block.

1. Background; Purpose & Term. The Vendor owns a commercial location identified below (the "Location") and the Vendor desires to have an Automated Teller Machine ("ATM") installed at the Vendor's Location for the purpose of dispensing cash for the time period of May 1st through October 1st, 2025. The Agreement begins on May 1st and shall terminate as of October 2nd, 2025. Either party to this Agreement may terminate the Agreement for convenience by giving the other party thirty (30) days' written notice, or immediately upon written notice of a material breach hereof. Operator owns the ATM and associated communication equipment (collectively referred to as the "Equipment") that it wishes to place at the Vendor's Location. The Vendor and Operator, in consideration of the mutual promises herein expressed, hereby agree to the terms and conditions of this Agreement.

2. Placement. The placement of the Equipment will be in a mutually agreed upon area within the Vendor's Location in order to optimize visibility and accessibility. All Equipment is the sole and exclusive property of the Operator, and title to the Equipment will at all times remain with the Operator. Vendor agrees to provide full public access to Equipment during Vendor's typical business hours. Vendor shall not be responsible for vandalism, graffiti or other damage to the ATM caused by a third-party or weather conditions. Vendor will allow access to Operator for installation, servicing, repair, and maintenance of the Equipment and agrees to promptly notify Operator of the need for service and repair on the Equipment. Operator shall post a phone number on the ATM for Vendor to call Operator for necessary service and repair of the Equipment. Operator will be responsible for all ATM user questions and concerns, operating expenses, errors or defects, cellular wireless unit, and maintenance cost of Equipment other than the supply of electricity to operate the Equipment, which is to be provided by Vendor at its expense.

3. Exclusivity. Operator is hereby granted the right to operate an ATM at the Location during the term of this Agreement. Vendor shall promptly remove, and shall keep the Location clear, both inside and out, of any and all ATMs other than the Equipment that is the subject of this Agreement.

4. Cash Loading. The Operator will be responsible for cash loading of the Equipment.

5. Network Rules and Regulations. Vendor understands and agrees that the Equipment (and the ATM transactions originating from the Equipment) is subject to strict operating rules and regulations of each ATM network, and Vendor agrees to comply with such network rules and regulations. Vendor agrees to provide a safe and secure environment for the Equipment and customers utilizing the Equipment.

6. General Good Faith Obligations. Each of Operator and Vendor agree that it will use its good faith efforts to comply with all applicable local, state, and federal laws, ordinances, rules, and regulations concerning the placement and operation of the Equipment.

7. Supply of Utilities. Vendor agrees, at its expense, to provide and maintain operational power outlet (110 volts) for operation of the Equipment.

8. Mutual Indemnification. Each party to this Agreement shall indemnify, release, defend and hold harmless the other party, to include respective directors, officers, representatives, agents, employees, contractors, guests, volunteers, divisions, affiliates and invitees from and against any and all liabilities, claims, demands, costs, and expenses for personal injury or damage to property of third parties (including, but not limited to reasonable attorneys' fees and litigation costs) (collectively, "Claims) to the extent that such Claims arise from: (i) negligence or other fault of the indemnifying party or its representatives, agents, employees, contractors, suppliers, customers, guests or invitees, or (ii) failure of the indemnifying party to fully perform all of its obligations under this Agreement.

9. Entire Agreement. This Agreement contains the entire and exclusive understanding and agreement between the parties with respect to matters referred to herein and supersedes any and all prior or contemporaneous agreements, understandings, communications and representations, whether oral or written, with regard to this Agreement's subject matter. This Agreement may not be amended except in writing signed by both parties hereto.

10. Miscellaneous Information:

The Vendor's Location for placement of the Equipment is:

City of De Pere, Nelson Family Pavilion in Voyageur Park, 100 William ST, De Pere, WI 54115
(Business Name) (Street Address) (City, State, Zip)

11. Warranty of Authority. VENDOR AND OPERATOR EACH WARRANT THEY HAVE THE RIGHT AND AUTHORITY TO ENTER INTO THIS AGREEMENT AND THE PERSON SIGNING BELOW ON BEHALF OF VENDOR AND OPERATOR ARE DULY AUTHORIZED SIGNATORIES.

Operator:

Entity Name: Convenient ATM Services, Inc.

Address: P.O. Box 223

New London, WI 54961

By: *Richard E. Flocker III*

Printed Name: Richard E. Flocker III

Title: Owner/Operator

Date: 4-21-25

Phone: 920-359-0794

Vendor:

Person/Entity Name: City of De Pere

Address: 335 South Broadway Street

De Pere, WI 54115

By: *KT Flom*

Printed Name: Kimberly T. Flom

Title: City Manager

Date: 4/21/25

Phone: 920-4044

920.339.4044



City of De Pere, Wisconsin

III.7

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Brian Christnovich, Parks Superintendent
Subject: Consideration and possible action on implementing an ordinance regarding power loading at the boat launches. *
Recommendation: Staff recommends approval.

Attachments:
Memo.Power loading, Ord26-XX Power Loading prohibited

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: Power Loading Ordinance

Summary: Recently the City just approved unassigned reserves to repair our boat ramp at Fox Point Boat Launch. The reason for the repair is because of a rock ledge underneath the water level has washed out causing difficulties in launching/loading boats. An inspection from a contracted diver revealed the rock ledge has been washed out creating a sharp drop at the end of the concrete ramp. Our diver and our dock consultant have indicated the most likely culprit is power loading. This is the act of boaters using their motor to drive up on their trailer.

Our legal office has drafted a sample ordinance to be adopted to prevent power loading at the launches and is included in your packet.

Staff Recommendation: Approve draft power loading ordinance and forward to City Council for approval.

ORDINANCE #26-XX

AMENDING DE PERE MUNICIPAL CODE CHAPTER 30 – PARKS, RECREATION
AND TREE MANAGEMENT

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DOES ORDAIN AS
FOLLOWS:

Section 1. Chapter 30 – PARKS, RECREATION AND TREE MANAGEMENT is hereby
amended as follows:

1. **Sec. 30-2 – Park Regulations.** is hereby amended by adding the following
terms into the alphabetical order under subsection (a) *Definitions.*:

Power loading means the practice of putting on, or taking off, from a trailer,
carriage or device, a watercraft while under motor power, whether by main,
auxiliary or trolling power devices/motors.

Watercraft means all motorized and non-motorized boats, personal
watercraft, hydroplanes, amphibious vehicles, jet skis, sailboats, hovercraft,
or any other craft or vehicle used to travel upon the water.

2. **Sec. 30-5. – Use of city boat ramps and docking facilities.** is hereby amended
by creating a new subsection (d) and re-lettering the current remaining
subsections as (e) *Water skiing.* and (f) *Park department to post signs.*:

(d) *Power loading prohibited at all city boat launches.* Watercraft must be
loaded and unloaded from the watercraft's trailer, carriage or other device
used to transport said watercraft without the use of the watercraft's main,
auxiliary or trolling power devices/motors. A rope, strap or similar device is
to be used. It shall be unlawful to otherwise launch or trailer a watercraft.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby
repealed.

Section 3. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____ day of _____, 2026.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: _____
Publication Date: _____
Effective Date: _____

DRAFT



City of De Pere, Wisconsin

III.8

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve new playground equipment for Carney Park.*
Recommendation: Staff recommends approval.

Attachments:

Memo .Carney Playground Design Selection, RFP.Carney Playground, Lee Rec 1.Proposal, Lee Rec 1.Cost, Lee Rec 2.Proposal, Lee Rec 2.Cost, MWP 1.Proposal, MWP 1.Cost, MWP 2.Proposal, MWP 2.Cost, Northland.Proposal, Northland.Cost, Boland 1.Proposal, Boland 1.Cost, Boland 2.Proposal, Boland 2.Cost, Gerber Leisure.Proposal, Gerber Leisure.Cost, Carney Park Playground Survey Results

CITY OF DE PERE MEMO



To: Board of Park Commissioners
 From: Marty Kosobucki
 Director of Parks, Recreation and Forestry
 Date: March 19, 2025
 RE: Approval of Carney Park Playground Design

Summary: Staff sent out the RFP for playground proposals and received eight different proposals. Included in your information is a detailed outcome of an internal staff review of the proposals, and an overview of public opinion. To gather public opinion, we sent a direct letter to the surrounding neighborhood and posted on Social Media. We removed comments and input from people that submitted outside of the City of De Pere. Your packet of information includes detailed comments from residents and staff.

In addition, I have included the RFP for you to understand what we were asking for. One thing to note is that we asked vendors to consider a non-traditional type (play equipment without standard decks and slides) approach to a playground in one of their submittals. The reason for this is there is a traditional playground (Willems Park) just down the street from this park.

Carney Playground Budget for Play Equipment: \$42,000

	Lee Option 1	Lee Option 2	MWP Option 1	MWP Option 2	Northland Rec	Boland Option 1	Boland Option 2	Gerber
Cost	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 41,982	\$ 41,203	\$ 42,000
Total Play Events	7	13	16	12	14	14	20	5
Elevated	2	4	6	1	0	5	7	2
Ground	5	9	10	11	14	9	13	3
Staff Votes	4	4	9	5	1	1	0	0
Public Survey	69	120	146	22	26	97	35	4

Staff Recommendation: Based on internal review and public input, staff would recommend selecting MWP #1 proposal. We feel this option has a good blend of high number of play events, high number of inclusive events, elements of a non-traditional type playground, and was the highest ranking playground from staff and public input.

Request for Proposals

Carney Park Modular Playground Design and Installation



Due: January 29, 2026, at 3:00 pm

Request for Proposals

Carney Park Modular Playground Design and Installation

Table of Contents:

- I. Introduction
 - A. Project Summary
 - B. City Contact Information
 - C. Directions for Submittal of Proposal
 - D. Pre-Proposal Meeting
- II. Project Description
- III. Scope of Services
 - A. Design Budget
 - B. Design Criteria
 - C. Design Completion
 - D. Installation
- IV. Meetings
- V. City Responsibilities
- VI. Scheduling
- VII. Insurance
- VIII. Proposal Submittals
 - A. Firm background and Information
 - B. Playground Options
 - C. Border and ADA Compliant Ramp Specifications
 - D. Similar Projects
 - E. References
 - F. Timeline
 - G. Fee
- IX. Delivery
- X. Fee
- XI. Additional Information/Attachments
- XII. Proposed Fee Schedule
- XIII. Appendices
 - A. Carney Park Location Map
 - B. Carney Park Site Map
 - C. Sample Professional Services Agreement

Request for Proposals

Carney Park Modular Playground Design and Installation

I. Introduction

A. Project Summary

The City of De Pere is seeking proposals from qualified firms to provide modular playground equipment design and installation at Carney Park, located at 1286 Outward Avenue, in De Pere, WI.

Proposals shall be for the design and installation of the playground as described in the following documents. Price quotes shall be all-inclusive and represent a completed design and installation as represented in the attached specifications. The accepted proposal and firm shall be responsible for all parts, labor, and other associated equipment and/or tasks necessary to complete the installation of the playground.

The proposal will not include fall surfacing and/or border.

The playground shall be installed by the bidder by September 1, 2026.

Proposals must be submitted to our office by January 29, 2026, at 3:00 pm. Proposals can be submitted either by paper copy or via email to Marty Kosobucki.

B. City Contact Information

Questions related to this RFP should be directed to:

Marty Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115
920-339-4065
mkosobucki@deperewi.gov

C. Directions for Submittal of Proposal

Firms may submit up to (2) two proposals containing the following information:

1. 11"x17" 2D graphic showing the playground layout and dimensions.
2. 11"x17" 3D color graphics showing the playground. Minimum of two angles must be depicted on one or more 3D graphics.
3. Manufacturer and installation warranty information.
4. Cost Sheet explaining the all-inclusive cost for design and installation.
5. Work Plan (Timeline of events/tasks required to complete the installation).
6. Three (3) references of playgrounds constructed within the last two years.

Materials must be received at the office of the Director of Parks, Recreation and Forestry by 3:00 pm, on January 29, 2026, at the following address:

Marty J. Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115

Packages containing the proposal shall be clearly marked on the outside by indicating: **Carney Park Playground Proposal.**

D. Pre-Proposal Meeting

There are no pre-proposal meetings planned for this RFP. Questions related to this RFP should be directed, in writing, to Marty Kosobucki, Director of Parks, Recreation and Forestry.

II. Project Description

Carney Park is a small mini park on the City's West side and is located in a high density of residential housing. Currently the playground at Carney Park is over 25 years old. It includes a double bay swing and small play structure. Prior to installation the City of De Pere shall dismantle and remove the old playground and prepare the site.

The City of De Pere plans to install a sidewalk border around the identified fall zone of the playground and install either poured in place or turf fall surfacing.

The goal of the playground is to provide a small play set and swings, similar to what is currently at the park. However, with a similar playground very near this location the City is looking to consider options other than the traditional play structure. The playground should meet and/or exceed all ADA requirements and should be "inclusive" as practical.

Firms should review the specifications in developing a proposal(s) for consideration.

III. Scope of Services

A. Design Budget

1. The city will be accepting proposals for the playground and installation up to \$42,000. Proposals exceeding this amount will not be accepted.

B. Design Criteria – When submitting your proposal, we ask that you integrate the following:

1. All components shall be considered commercial grade.
2. Installation of the playground is required by the contractor.
3. All proposals shall be fully compliant with the most current Consumer Product Safety Commission guidelines, ASTM standards and IPEMA certification.
4. Proposals are encouraged to incorporate inclusive features and/or components.

5. All proposals shall meet or exceed criteria from the American with Disabilities Act (ADA) guidelines for accessibility, play components and design.
6. All play structures shall be constructed of steel or aluminum posts, with PVC coated steps, including transfer points and decks. The use of wood in any portion of the playground is not permitted. The use of recycled materials is permitted.
7. All play structure posts shall be a minimum of 3.5" in diameter.
8. All proposals shall be consistent with the dimensions outlined in the proposed layout shown in the Appendix. The proposals shall be depicted in an area of not to exceed 2,500 square feet.
 - a. The shape of the playground shall conform to the approximate size and dimensions laid out in the diagram in the Appendix. However, minor adjustments/alterations to the site layout are permitted as long as the trees are not impacted and the square footage is not exceeded.
9. All proposals shall be targeted for ages 5-12 years old.
10. The following recommendations are being provided in developing your playground proposal.
 - a. Site area should not exceed 2,500 square feet. See attached map showing the location of the playground.
 - b. One play system designed for ages 5-12.
 1. Age-appropriate and ability level appropriate play panels.
 - c. Bench - A minimum of one bench with back rest.
 - d. One swing set.
 1. 2 bay
 2. A minimum of one toddler swing.
 3. A minimum of one ADA Adaptive Swing.
 - e. Inclusivity
 1. We request that consideration is given during design to reach as many ages and abilities as possible.
 - f. Non-Traditional play
 1. Because the City offers another playground in close proximity to Carney Park, the Park Board is very interested in considering a play structure that offers non-traditional play. It is recommended to continue to offer swings, but a non traditional play structure is encouraged to be offered in one of your proposals.
11. The following components should not be included with any proposal.
 - a. Enclosed tunnels extending more than two feet. Tunnels are permitted if they have viewing windows or holes.
 - b. Zip Line structures.
 - c. Canopies or covers over the play structure.

- d. Any play component that includes components attached by wire, cable, or chain. (Example: no drumming sticks attached by cables)
Cable ladders are acceptable.

C. Design Completion

1. After the City has selected a proposal, the city shall coordinate with the firm any alterations or changes requested by the Board of Park Commissioners.
2. The firm will be required to submit a final and approved design of the playground depicting dimensions and fall zones. The firm shall submit the final design in CAD and PDF files.
3. The installation of the playground shall be completed by September 1, 2026.

D. Installation

1. Site Preparation:
 - a. The City will remove the existing playground.
 - b. The City will excavate the area to the approximate depth.
 - c. The City will establish and provide, to the installer, the elevations for the playground. Once the elevations are set, it will be up to the installer to appropriately install the playground and border to the specific height.
 - d. The City will coordinate the installation of a sidewalk which serves as the border around the playground.
 - e. The City may install drain tile after the playground installation.
 - f. The City will coordinate and install poured in place or turf fall surfacing.
 - g. The selected firm shall be responsible for auguring all holes and calling in locates for installation.
 - h. The selected firm shall place all spoils in one location, which the City shall then remove and dispose of.
 - i. If the sidewalk is installed prior to the playground installation, the selected firm will be responsible for covering and protecting the new sidewalk from equipment.
 - j. It will be the contractor's responsibility to ensure the work zone is safe and appropriately guarded from the public.
2. Installation
 - a. The contractor is solely responsible for the proper installation of the playground equipment and to ensure safety zones are established and monitored.
 - b. The contractor is solely responsible for installing the playground at the appropriate height.
 - c. The contractor shall be responsible for laying out the playground within the designated area and to ensure fall zones are acceptable.
 - d. The contractor shall be responsible for contacting Diggers hotline and excavating all holes for posts.
 - e. All posts shall be concreted in.

- f. The contractor shall clean all debris, dirt, etc. from the play equipment upon completion.
- g. Contractor shall “touch up” any paint scratches on the equipment caused during delivery and/or installation.
- h. Contractor shall conduct a Playground Safety Inspection Audit and submit a written report to the City upon completion. The playground must pass the Playground Safety Inspection Audit before the project will be accepted.
- i. If the sidewalk is installed, the contractor will ensure the playground has the appropriate fall zones.

IV. Meetings

The Consultant shall plan for meeting attendance at, but not limited to, the following meetings:

- A. Initial meeting to discuss project and final design.
- B. Pre-construction meeting with city.

V. City Responsibilities

The City will be responsible for the following:

- A. Provide input on final design criteria.
- B. Excavate and prepare area to approximate depth.
- C. Install drain tile in the base of the work area.
- D. Install sidewalk to the opening of the playground.
- E. Remove spoils from work zone as requested.
- F. Remove/recycle product waste from job site daily.

VI. Scheduling

We anticipate the Board of Park Commissioners selecting a proposal at their February 19, 2026, meeting. Upon selecting the proposal, a contractor’s agreement will be sent to City Council for approval the first week of March. This schedule/timeline is subject to change based on weather conditions and contractor availability.

VII. Insurance

- A. The Consultant shall maintain during the life of the Agreement, the following minimum liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:
 - 1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

VIII. Proposal Submittals

Your proposal should include the following information in the order listed. You may submit your proposal via e-mail to mkosobucki@deperewi.gov or deliver, either in – person, or by courier or mail to: City of De Pere, Carney Park Playground Proposal, 925 S. Sixth Street, De Pere WI 54115

A. Firm Background and Information

B. Playground Options

1. A maximum of two (2) proposals are allowed.
2. All playground options shall include the correlating fee.
3. Playground options shall include one 2D schematic showing dimensions, and up to two 3D color pictures showing the playground. Both the 2D and 3D submittals should be generated in 11"x17" format.

C. Similar Projects

1. List a minimum of 3 projects of similar scope and service.

D. References

1. List a minimum of 3 references related to similar work.

E. Fee

1. List a lump sum fee for each proposal and option.

IX. Delivery

The deliverables for this project include the following:

- A. Approved final design of selected playground.
- B. CAD file of approved playground.
- C. A successfully completed Playground Safety Inspection report.

D. Owner's manual.

E. Repair kit to include touch up paint, spare bolts, and nuts.

X. Fee

Provide a lump sum fee for each component of the project. Should there be any items outside the scope of services listed in the RFP your firm feels should be included, we encourage your firm to include alternate fees for such work. A fee schedule worksheet can be found in the Appendix.

XI. Additional Information

A sample Consultant Agreement the City uses is included with the RFP. It can be found in the Appendix.

An aerial photo depicting the approximate location and proposed layout of the Carney Park playground can be found in the Appendix.

For questions, please contact Marty Kosobucki at 920-339-8358, or e-mail at mkosobucki@deperewi.gov.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	
Company Address	
Company Representative	
Email Address	
Phone Number	
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



COLOR KEY

●	BROWN
●	OLIVE
●	BLUE
●	GRAY
■	TAN/GREEN



3D Designer: Christian



LEVEL X® DOME



LEVEL X® DOME



LEVEL X® DOME



FREEDOM SWING SEAT



LEVEL X® DOME



LEVEL X® DOME

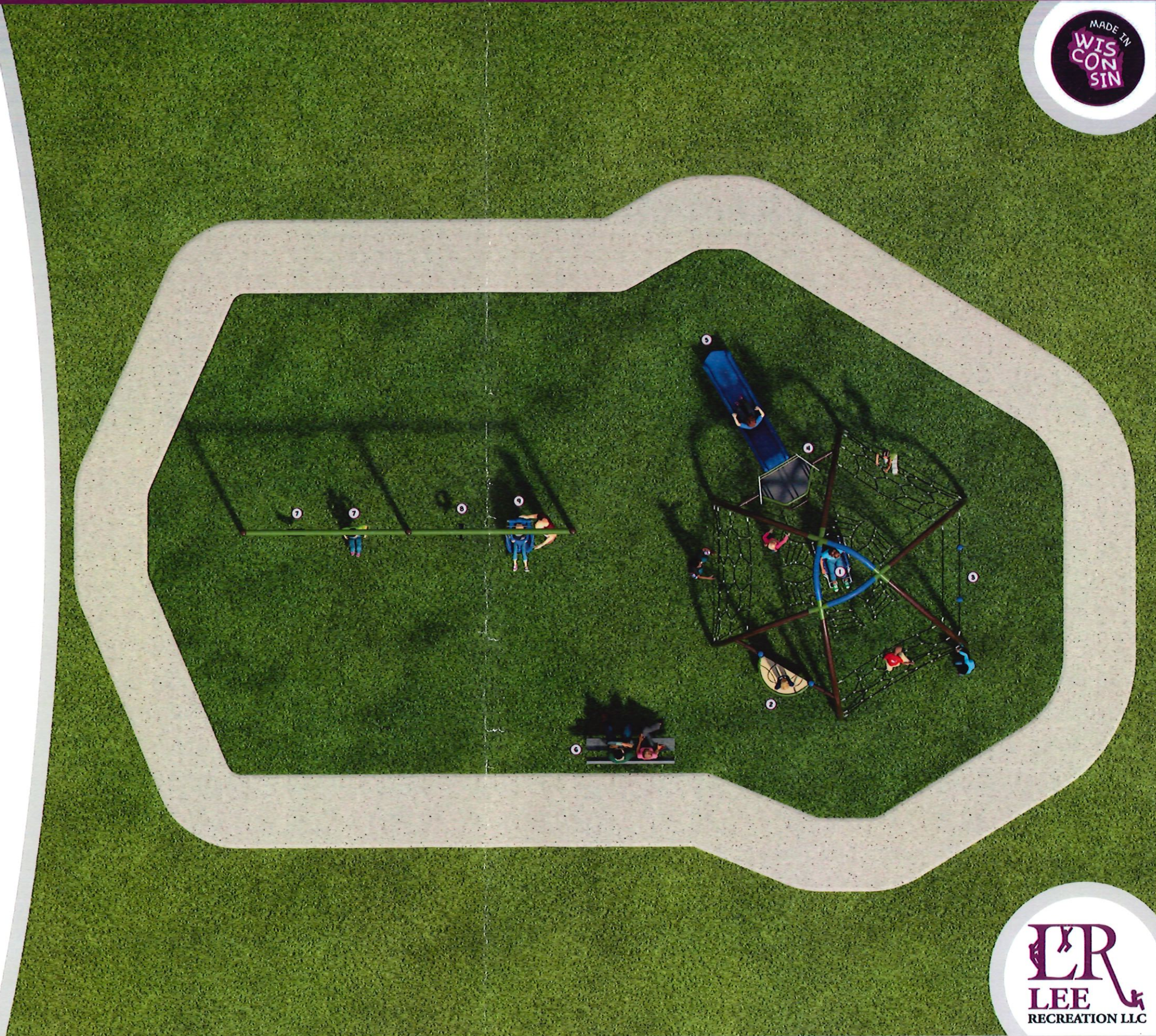


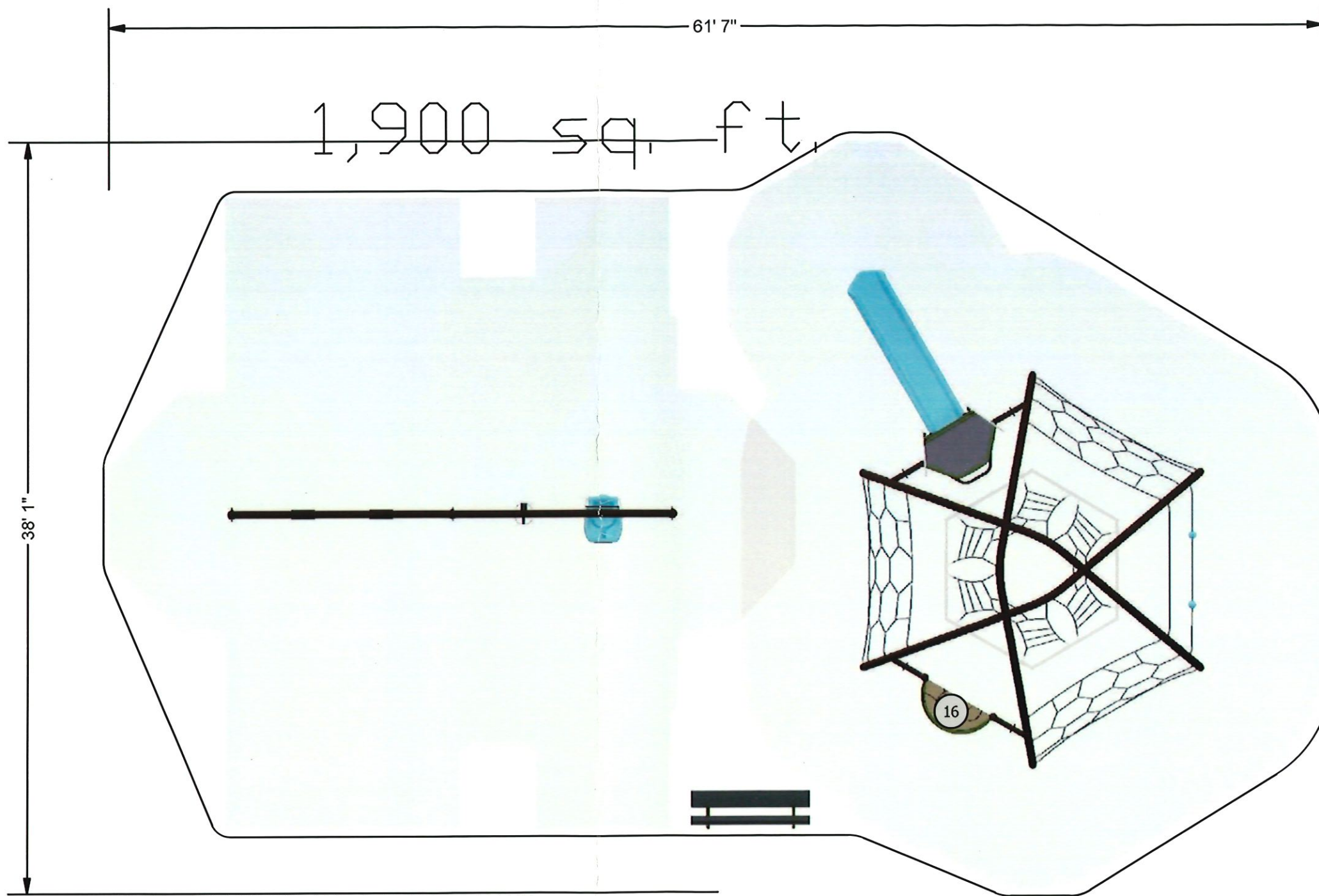
VELO™ SLIDE



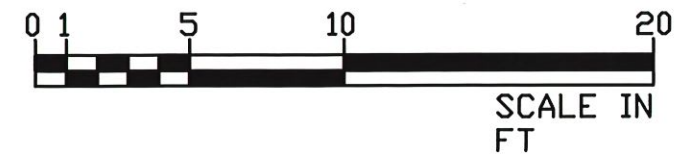
COMPONENT LIST:

- ① LEVEL X® DOME
- ② CRESCENT PLATFORM
- ③ LEVEL X® DOME ROPE CLIMBER
- ④ LEVEL X® DOME SLIDE PLATFORM
- ⑤ VELO™ SLIDE
- ⑥ 6' PVC TRADITIONAL BENCH W/BACK
- ⑦ BELT SWING SEAT
- ⑧ TOT SWING SEAT
- ⑨ FREEDOM SWING SEAT





NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.



SERIES Burke Basics | Nucleus

GROUP: BB-3871 | Freestanding
DESIGNED FOR AGES: 5 to 12

Carney Park - De Pere
 De Pere, WI 54115-1108

Burke
 PLAY THAT MOVES YOU!

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

SITE PLAN VIEW

01/20/2026
 Lee Recreation, LLC
 142-212435-1
 Designer: Lee Olig

OVERALL BOUNDING OF USE ZONES **The space requirements shown here are to ASTM standards. Requirements for other standards may be different.
 Area: 2340.8 sq.ft.
 Perimeter: 199.2 ft.
STRUCTURE SIZE: 1"x61' 7"
POST SIZE(S):

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
7	2 / 0	1 / 1	0 / 0	5 / 1	2 / 1

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

**Carney Park Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal		
Item		Fee
Carney Park Playground	142-212435-1	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
7	2	5	5

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$





COLOR KEY

- OCEAN
- AQUA
- BLUE
- LILAC
- PURPLE
- BLACK
- ORANGE
- YELLOW/BLACK
- LILAC/BLACK
- PURPLE/GRAY



3D Designer: Christian



VELO™ SLIDE



360 CLIMBER



PLAYENSEMBLE® BONGOS



DUCKLING ROCKER



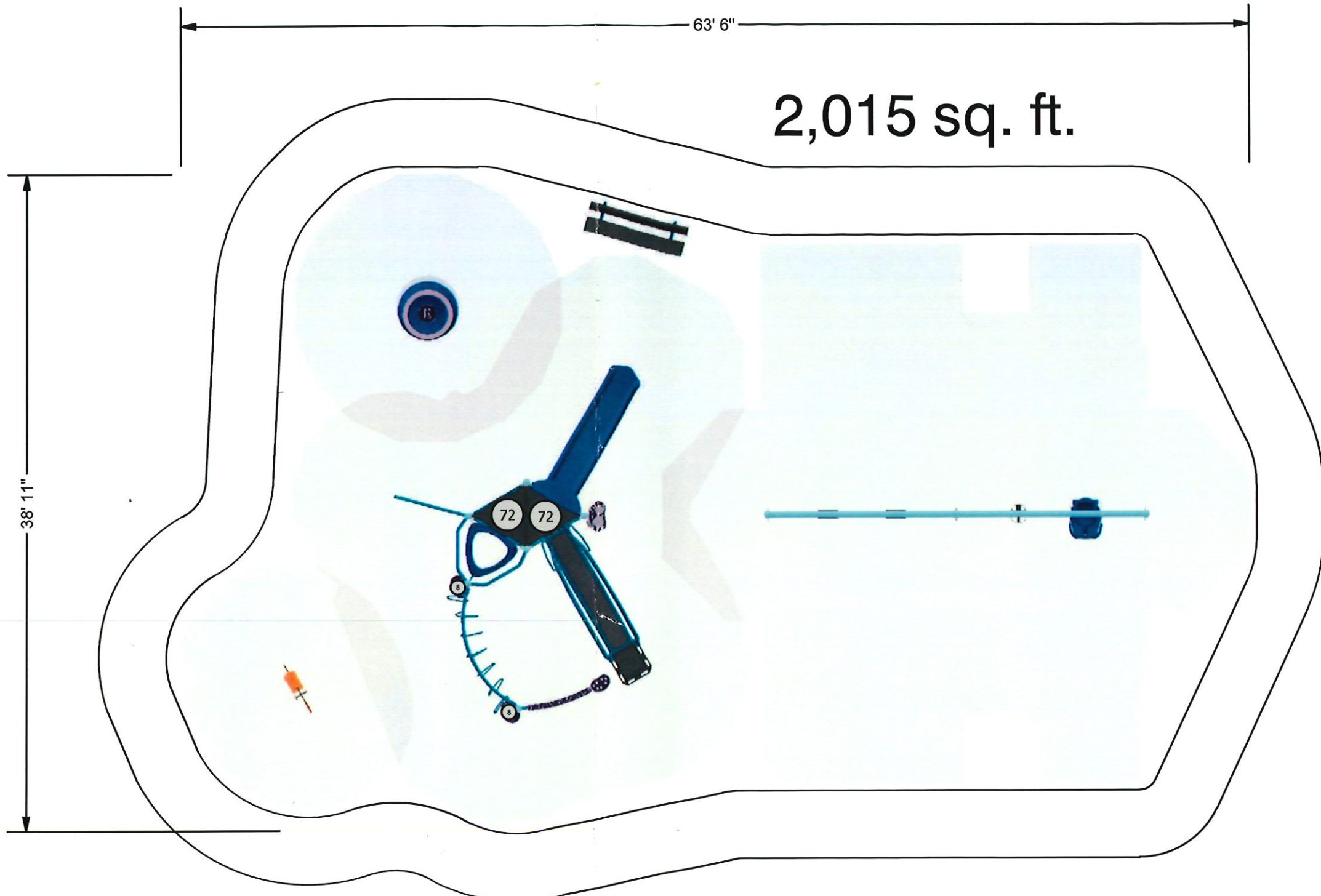
FREEDOM SWING SEAT



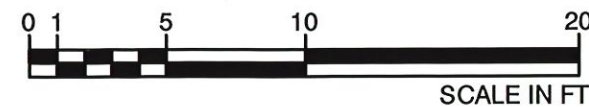
TRIGON TOWER CLIMBER



VERO™



NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.



SERIES Nucleus | Intensity | Burke Basics

GROUP: NU-3792|Freestanding
DESIGNED FOR AGES: 5 to 12

SITE PLAN VIEW

Carney Park - De Pere
 De Pere, WI 54115-1108



Lee Recreation, LLC
 142-212438-1

Designer: Lee Olig

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

OVERALL BOUNDING OF USE ZONES
 Area: 2467.8 sq.ft.
 Perimeter: 204.7 ft.
STRUCTURE SIZE: 11"x63' 6"
POST SIZE(S):

**The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
13	4 / 0	4 / 2	0 / 0	9 / 1	6 / 1

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal		
	Item	Fee
	Carney Park Playground 142-212438-1	\$ \$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
13	4	9	9

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

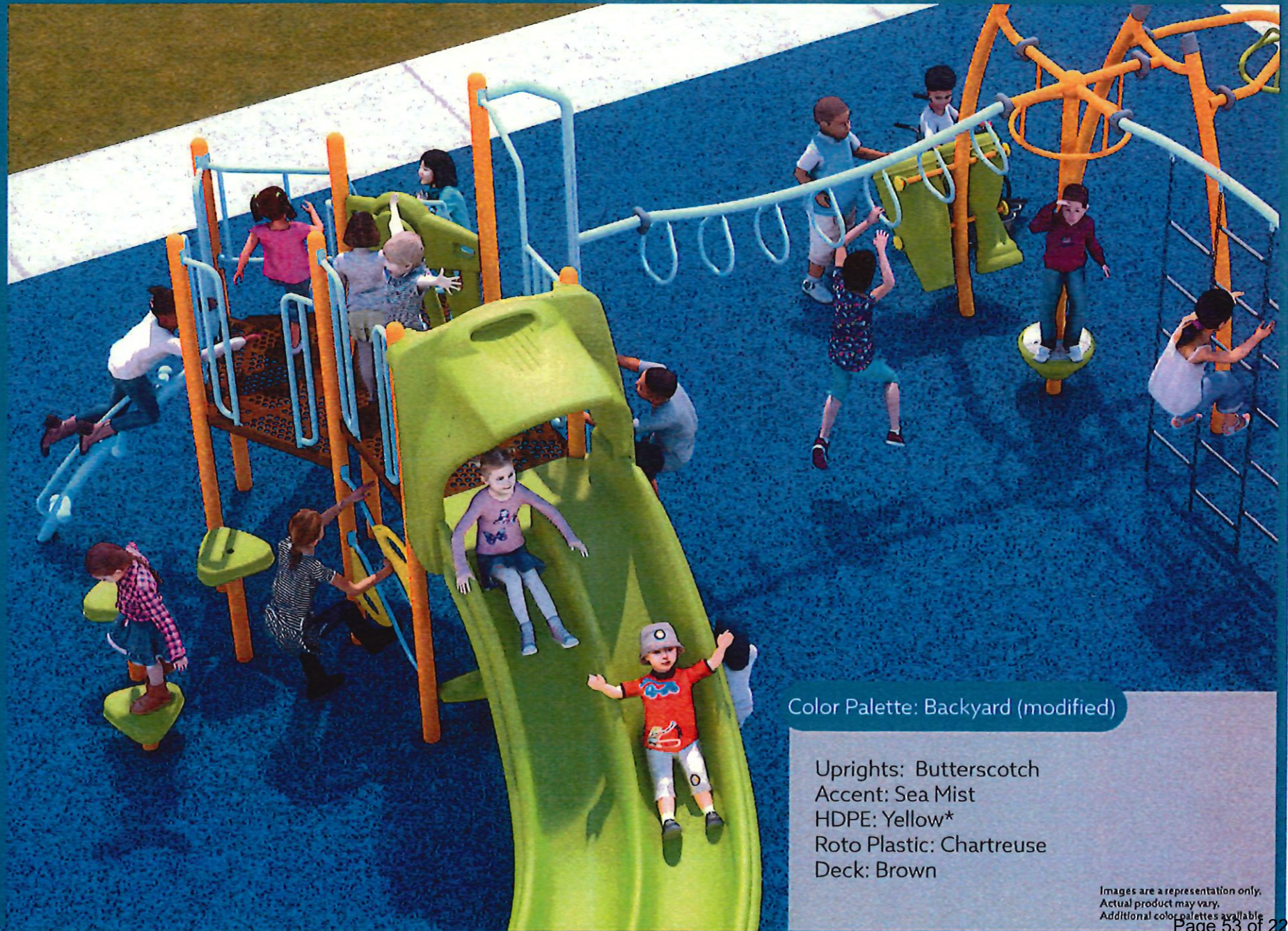
Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

CARNEY PARK - OPT. 1

De Pere, WI D12966K



Color Palette: Backyard (modified)

Uprights: Butterscotch
Accent: Sea Mist
HDPE: Yellow*
Roto Plastic: Chartreuse
Deck: Brown

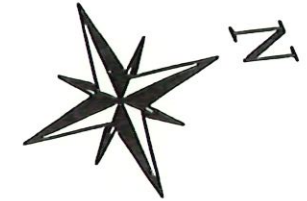
Images are a representation only.
Actual product may vary.
Additional color palettes available

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
 SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
 SLIDES 4' AND UNDER = 11" TO 0"
 TODDLER (INFANT) SLIDES = 6" TO 0"
 TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

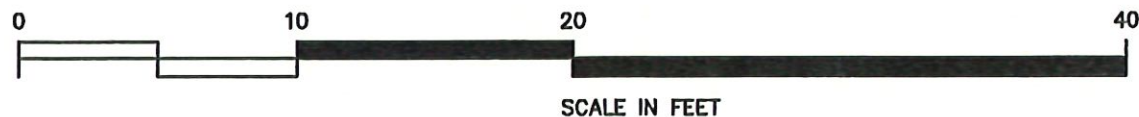
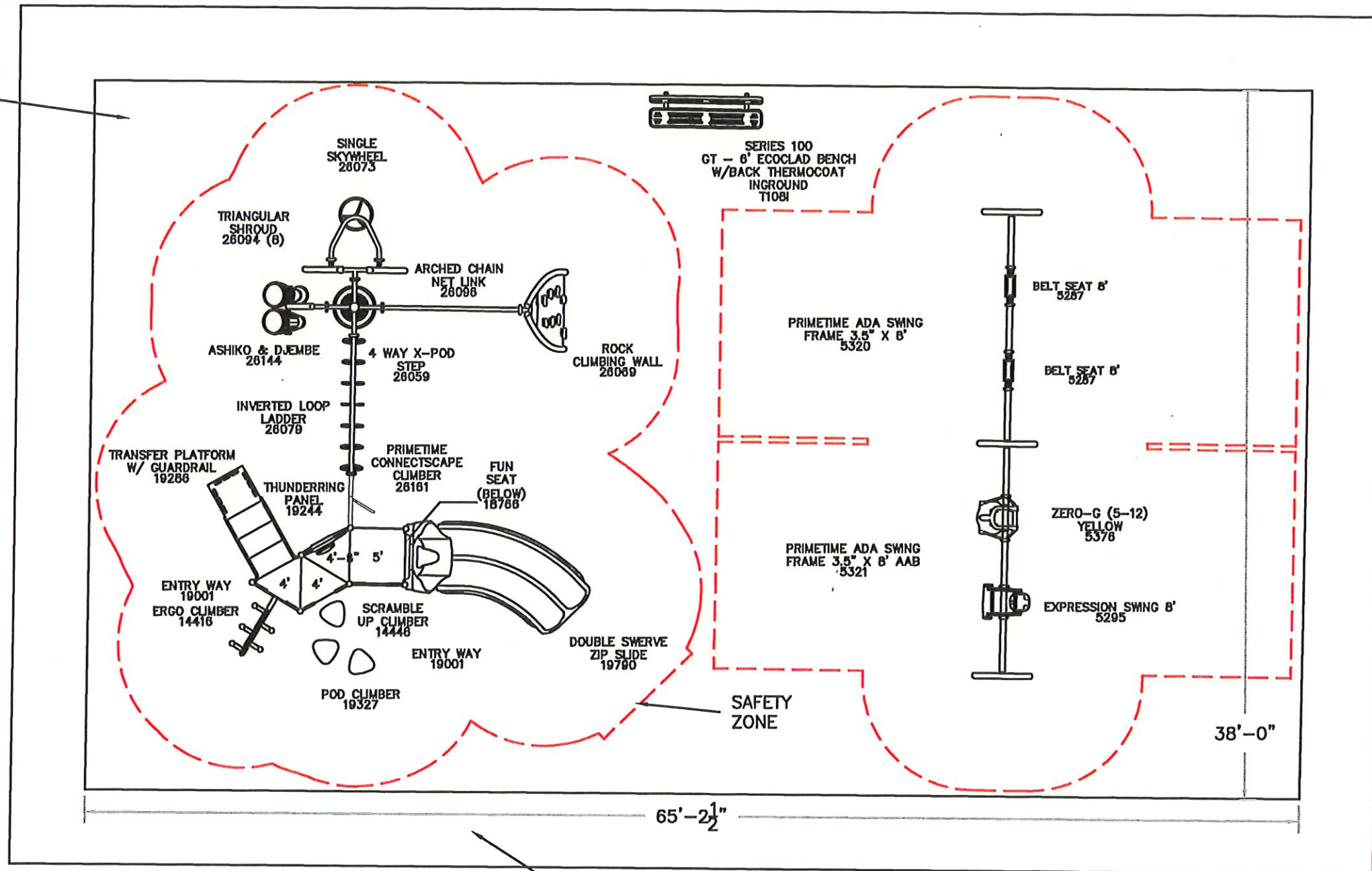
VERIFY LOCATION AND ORIENTATION



SAFETY SURFACE BY OTHERS
 2475 SF

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.




ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	6	REQ'D.	3
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	6	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	2
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	6	REQ'D.	2
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	4	REQ'D.	2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 - 16	6	10	7
Option 2 - 12	1	11	7

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

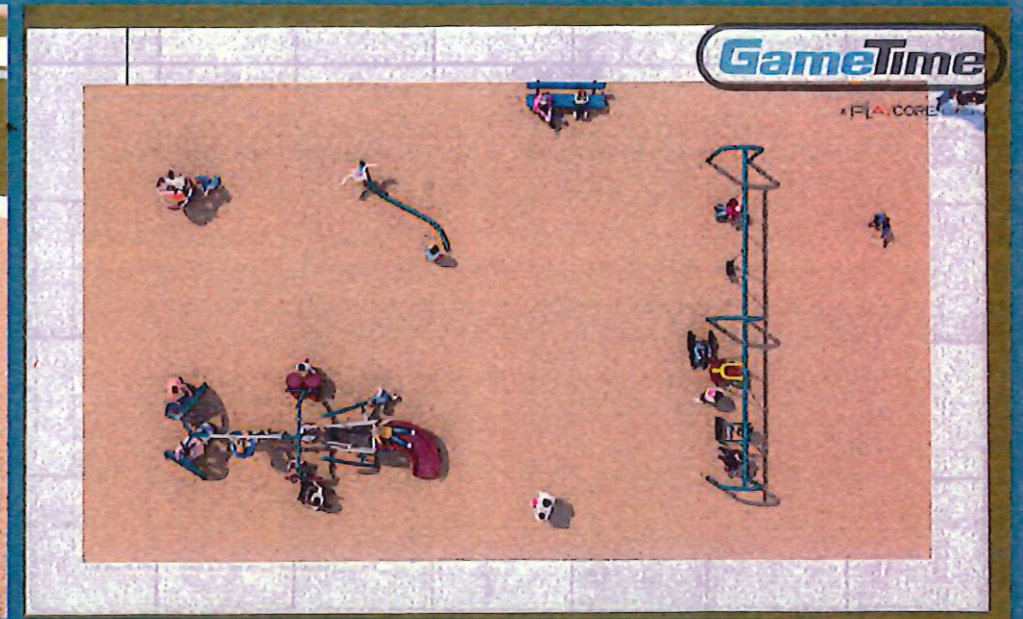
Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

CARNEY PARK - OPT. 2

De Pere, WI D12967K



Color Palette: Old Dominion

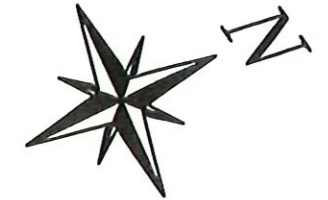
- Uprights: Ocean
- Accent: Champagne
- HDPE: Blue
- Roto Plastic: Burgandy
- Deck: Gray

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
 SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
 SLIDES 4' AND UNDER = 11" TO 0"
 TODDLER (INFANT) SLIDES = 6" TO 0"
 TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

Please Sign & Date the Final Top View:

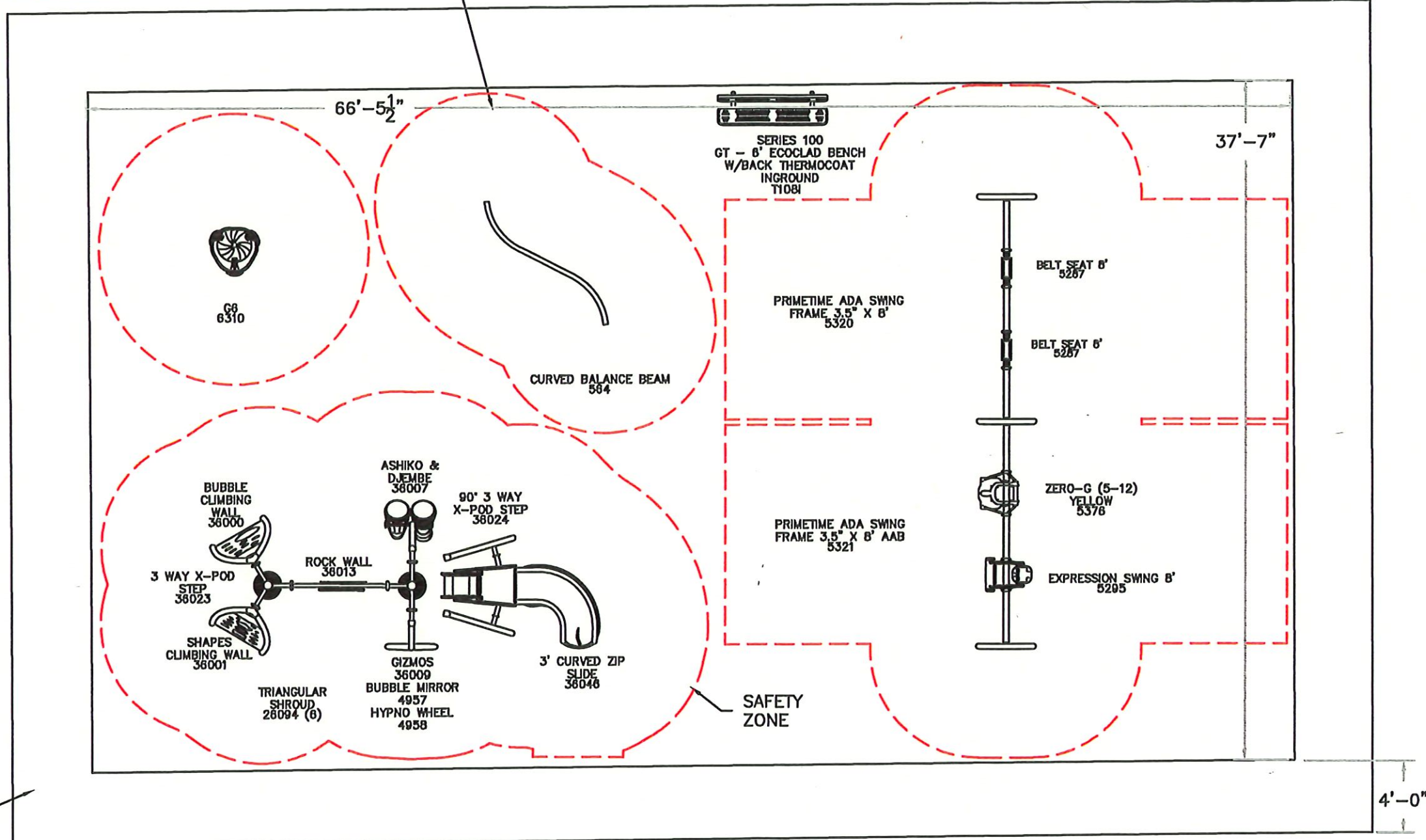
VERIFY
 LOCATION
 AND
 ORIENTATION



SAFETY SURFACE
 BY OTHERS
 2498 SF

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.



SIDEWALK
 BY OTHERS




ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	0	REQ'D.	0
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	0	REQ'D.	0
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	8	REQ'D.	0
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	5	REQ'D.	0

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 - 16	6	10	7
Option 2 - 12	1	11	7

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



Carney Park Playground





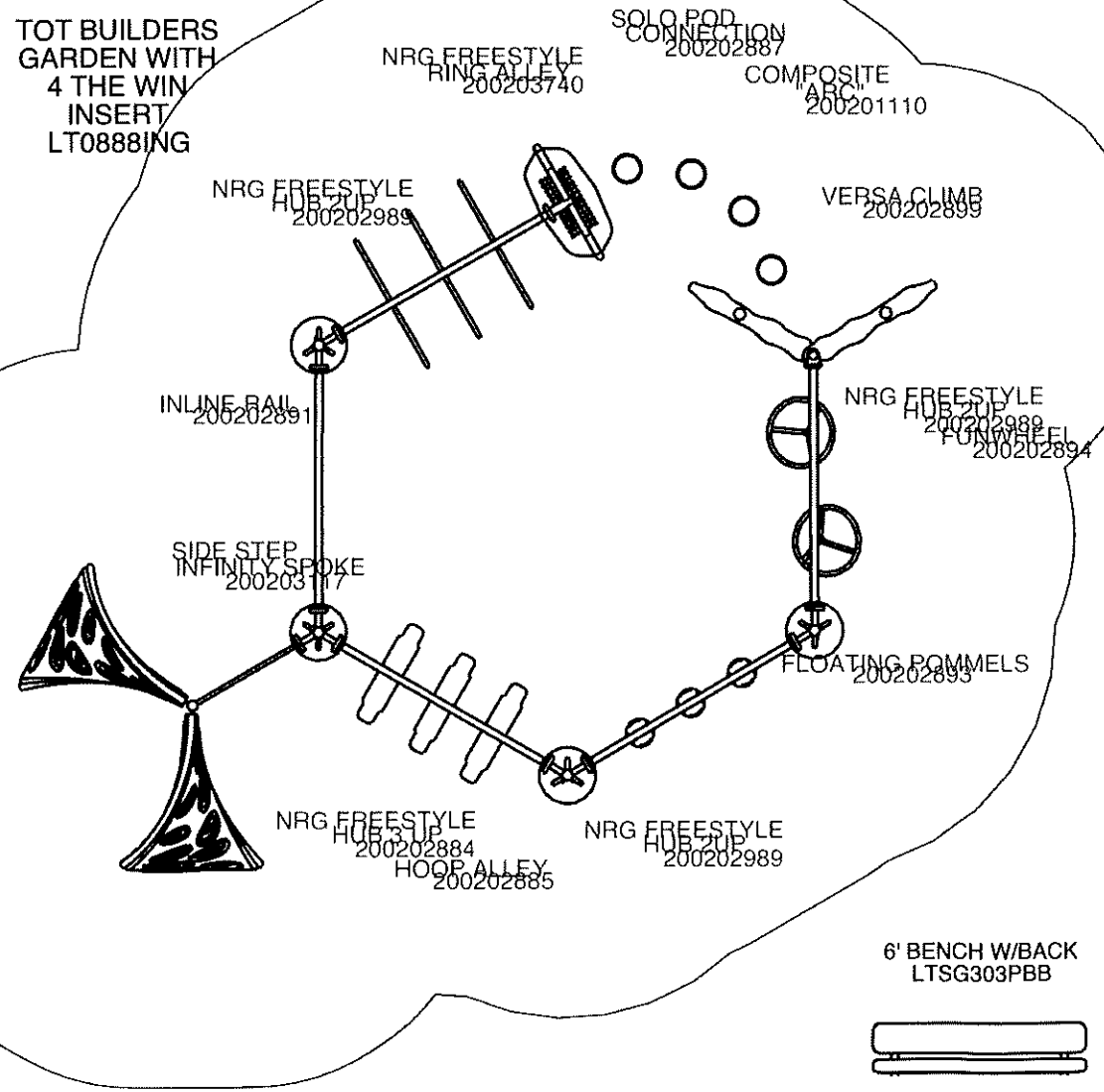
GENERAL NOTES

AGE GROUP

- 2-5YRS 5-12YRS 2-12YRS 13YRS

1. THE AMERICANS WITH DISABILITIES ACT (ADA) MAY REQUIRE THAT YOU MAKE YOUR PARK AND/OR PLAYGROUND ACCESSIBLE WHEN VIEWED IN ITS ENTIRETY. PLEASE CONSULT YOUR LEGAL COUNSEL TO DETERMINE IF THE ADA APPLIES TO YOU.
2. FOR PLAYGROUND EQUIPMENT TO BE CONSIDERED ACCESSIBLE ACCESSIBLE SURFACING MUST BE UTILIZED IN APPLICABLE AREAS.
3. ALTHOUGH A PARTICULAR PLAYGROUND DESIGN MY NOT MEET THE PROPOSED ACCESS BOARD REGULATIONS IN REGARDS TO THE APPROPRIATE NUMBER OF GROUND LEVEL EVENTS THE ACTUAL PLAYGROUND MAY BE IN COMPLIANCE WHEN CONSIDERING EXISTING PLAY COMPONENTS.
4. ALL DECK HEIGHTS ARE MEASURED FROM TOP OF GROUND COVER.
5. FALL ABSORBING GROUND COVER IS REQUIRED UNDER AND AROUND ALL PLAY EQUIPMENT.
6. THE MINIMUM RECOMMENDED FALL ZONE AROUND THE ENTIRE PLAYSTRUCTURE IS SHOWN. THIS ZONE IS TO BE FREE OF ALL TRIPPING OR COLLISION HAZARDS (I.E. ROOTS ROCKS BORDER MATERIAL ETC.).
7. ALL POST LENGTHS ARE IDENTIFIED BY TEXT SHOWING THE POST LENGTHS I.E. 96 REPRESENTS A 96 INCH POST.
8. NOT ALL EQUIPMENT MAY BE APPROPRIATE FOR ALL CHILDREN. SUPERVISION IS REQUIRED.

TOT BUILDERS GARDEN WITH 4 THE WIN INSERT LT0888ING



LT WELCOME SIGN 5-12YR 200203552

2 BAY MAX PLAY SWING SET 200202202

BELT SEAT 200202835

BELT SEAT 200202835

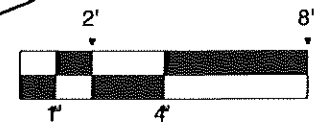
TOT SEAT 200202836

INCLUSIVE SEAT 200203433

6' BENCH W/BACK LTSG303PBB

36 ft. 3 in.

71 ft. 8 in.



PROJECT:
Enter Project Description Here
WOODBURY, MN

LTCPS REP:
Ericka Steltz
NORTHLAND RECREATION LLC
Enter Phone No.

GROUND SPACE: 56'-6" x 33'
PROTECTIVE AREA: 70' x 35'-6"

DRAWN BY: Ericka Steltz
DATE: 01/28/2026
PROJECT: 26001000

LTCPS - FARMINGTON
878 EAST HIGHWAY 60
MONETT MO 65708
VOICE: 1-800-325-8828
FAX: 417-354-2273

PLAYGROUND LAYOUT COMPLIANCE:

- ASTM F1487 - PLAYGROUND EQUIPMENT FOR PUBLIC USE
- CPSC HANDBOOK FOR PUBLIC PLAYGROUND SAFETY
- THIS PLAYGROUND DESIGN MEETS THE FINAL ACCESS BOARD REGULATION.

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	PlayPower LT Farmington, Inc. Local Rep: Northland Rereation
Company Address	878 E. US HWY 60 Monett, MO 65708
Company Representative	Ericka Stetlz
Email Address	ericka@northlandrec.com
Phone Number	262-313-8636
Signature	<i>Ericka Stetlz</i>

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
14	0	14	14

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

What are inclusive play events is subjective. The ground event are accessible, but I would say that the Tot Builder Garden Wall and play insert

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$







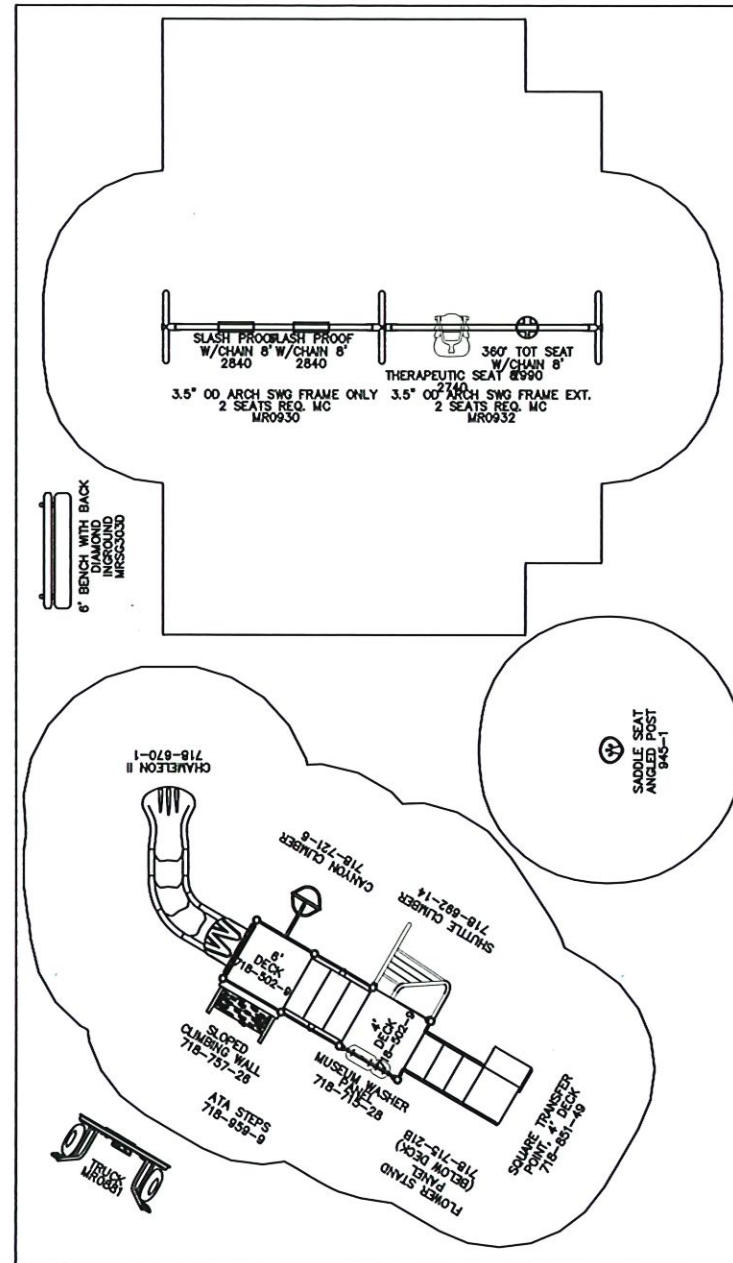
AREA: 2495 sq ft
 PERIMETER: 208 ft
 The information provided is for estimation purposes only.

Play Area Capacity: 40-50

CARNEY PARK OPT 1 DE PERE, WI

5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	5	
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D 3
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D 0
GROUND LEVEL ACTIVITY TYPE	4	REQ'D 2
GROUND LEVEL ACTIVITY QUANTITY	9	REQ'D 2



To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.


CD227663	
GROUND SPACE:	31' X 49'
PROTECTIVE AREA:	39' X 66'

✓	COMPLIES TO CPSC
✓	COMPLIES TO ASTM
✓	COMPLIES TO ADA

DESIGNED FOR AGES 5-12	
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	
TYPE:	QUANTITY:
0	0

DATE:	1/23/2026
SCALE:	1"=10'-0"
PAIGE	

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$41,982

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
14	5	9	14

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	x	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$







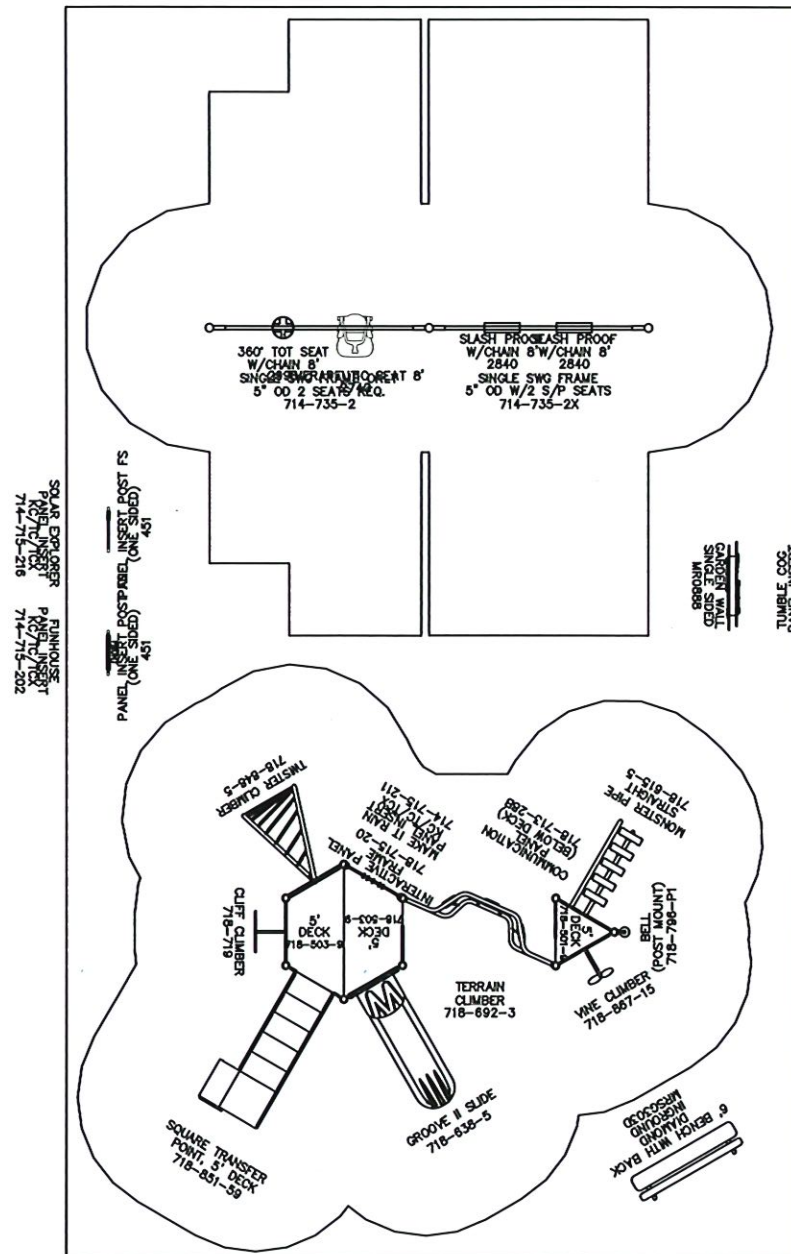
AREA: 2476 sq ft
 PERIMETER: 207 ft
 The information provided is for
 estimation purposes only.

Play Area Capacity: 45-55

CARNEY PARK OPT 2 DE PERE, WI

5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	7	
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D 4
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D 0
GROUND LEVEL ACTIVITY TYPE	4	REQ'D 2
GROUND LEVEL ACTIVITY QUANTITY	13	REQ'D 2



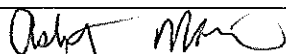
To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
 AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD227664		✓	COMPLIES TO CPSC	DESIGNED FOR AGES 5-12	DATE: 1/23/2026	
		✓	COMPLIES TO ASTM		SCALE: 1"=10'-0"	
GROUND SPACE: 34' X 43'	PROTECTIVE AREA: 38' X 65'	✓	COMPLIES TO ADA	ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	TYPE:	QUANTITY:
					0	0
					PAIGE	

Carney Park Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 41,203

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
20	7	13	18

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	x	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



Carney Park
Carney Park • 1.28.2026



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Carney Park 3d Rendering 6



Carney Park
Carney Park • 1.28.2026




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Carney Park 3D Rendering 7

**Carney Park Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Gerber Leisure Products
Company Address	9590 Red Fox Dr. Mount Horeb WI 53572
Company Representative	Doug Reimer
Email Address	doug@gerberleisure.com
Phone Number	608-512-7324
Signature	

Fee Proposal	
Item	Fee
Carney Park Playground	\$ 42,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
5	2	3	1

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Carney Park Playground			
	Staff Vote	Staff Favorite	Survey
Lee 1	4	4	69
Lee 2	4	1	120
MWP 1	9	3	146
MWP 2	5	2	22
Northland	1	1	26
Boland 1	1	1	97
Boland 2			35
Gerber			4

Carney Park Playground

Survey Comments

This is exciting.

Accessible for kids of ALL abilities would be huge!

This is awesome!

Thank you for allowing community feedback.

This is my son's vote.

We can't wait!

At least one bench would be amazing!

More benches for adults to sit.

Thank you for giving us so many wonderful options and asking for input.

My girls are 4, 2 and 4 months. We have loved the simplicity of the current park. My older two have been able to play at the park since they have been 1. I just hope this park will be able to meet the needs of younger kids with the new build too!

This park has a bit of room. Would a half court and basketball hoop ever be an option? We have a lot of kids in this area that are getting older.

Something that doesn't have bongos or drums would be preferred as we live right across the street. Pastel colors look too much like the equipment already in place. Northland would be nice if a slide could be incorporated. UV resistant products to mitigate fading would be nice too. Thanks for soliciting feedback.

We walk past this park often and are so excited to use the new equipment, our four year old would LOVE Boland #1! Thank you for updating our neighborhood!

Is there any possibility of adding some type of sporting equipment or surface? (basketball, pickleball, tennis, ect). Thank You!

We could really use some special needs swings and slides would be helpful also. Thank you appreciate you putting in our input. We have a 9 year old autistic son that uses Carney Park.

Maybe have the playground fenced in. Just thinking about autistic kids that elope.

More big kid swings would be nice, not much for them to do.

Lee option 2 has a great variety of things for many ages to experience.

Please pick one with monkey bars! My big kids still love the teal park as they call it because it has good monkey bars.

Thank you for doing this!

I think you need to have a nice mix for kids of all ages. The swings for both a parent and child are really nice like the one at the "Legion Woods playground", have a young child myself it's nice to be able to swing with them and not have to sit and push. I also think that the full climbing rope setups increase the risk of injury for younger kids.

Would be nice to have some benches and a picnic table.

I feel like there are many good parks that are focused on climbing, and it would be nice to have an option that is a little more accessible to younger/smaller kids.

We frequent this park! We have a kiddo with special needs and would love some more accessible equipment nearby. Every park has an accessible swing and considers it to be enough.

This is my 7 year old son's choices.

This is my 9 year old son's choices.

We are very close and my 3 year old absolutely has loved that park since she was old enough to walk. It would be kinda nice to have a playground with more platforms keeping it a bit more friendly for the littler ones.

We live across from the park and have 3 young children, one with special needs that walks with a walker. We appreciate that all of these options have some sort of adaptive equipment for those with mobility issues. Thank you for allowing us to vote and provide input.



City of De Pere, Wisconsin

III.9

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve new playground equipment for the Waterview Heights subdivision park.*
Recommendation: Staff recommends approval.

Attachments:

Memo. Waterview Playground, RFP. Waterview Heights Playground. Combined Final, Lee Rec 1. Proposal, Lee Rec 1. Cost, Lee Rec 2. Proposal, Lee Rec 2. Cost, MWP 1. Proposal, MWP 1. Proposal. additional pic, MWP 1. Cost, MWP 2. Proposal, MWP 2. Cost, Northland 1. Proposal, Northland 1. Cost, Boland 1. Proposal, Boland 1. Cost, Boland 2. Proposal, Boland 2. Cost, Gerber 1. Proposal, Gerber 1. Cost, Waterview Playground Survey Results

CITY OF DE PERE MEMO



To: City Council
 From: Marty Kosobucki
 Director of Parks, Recreation and Forestry
 Date: February 26, 2026
 RE: New Playground in Waterview Heights Subdivision

Staff sent out the RFP for playground proposals and received eight different proposals. Included in your information is a detailed outcome of an internal staff review of the proposals, and an overview of public opinion. To gather public opinion, we sent a direct letter to the surrounding neighborhood and posted on Social Media. We removed comments and input from people that submitted outside of the City of De Pere. Your packet of information includes detailed comments from residents and staff.

In addition, I have included the RFP for you to understand what we were asking for. One thing to note is we asked vendors to consider a separate 2-5 year old structure in one of their submittals.

Waterview Subdivision Playground Budget for Play Equipment: \$65,000

	Lee Option 1	Lee Option 2	MWP Option 1	MWP Option 2	Northland Rec	Boland Option 1	Boland Option 2	Gerber
Cost	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 59,183	\$ 63,854	\$ 65,000
Total Play Events	22	21	21	18	19	19	22	10
Elevated	11	7	10	7	10	7	9	7
Ground	11	13	11	11	9	12	13	3
Staff Votes	9	7	5	4				
Public Survey	87	75	35	72	9	10	18	0

Staff Recommendation: This one is a little more difficult for staff to give a definitive recommendation. In our interpretation, we have three options that are very close in ranking. Staff would give a slight edge in recommending the Lee Option 1 for the following reasons. It has one more play event than others and was ranked as the top option by staff and public, albeit by a narrow margin. One unique feature to Lee Option #1 is that it is the only proposal that included a separate 2-5 year old structure.

Request for Proposals

Waterview Heights Park Modular Playground Design and Installation



Due: January 29, 2026, at 3:00 pm

Request for Proposals

Waterview Heights Park Modular Playground Design and Installation

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Request for Proposals

Waterview Heights Park Modular Playground Design and Installation

I. Introduction

A. Project Summary

The City of De Pere is seeking proposals from qualified firms to provide modular playground equipment design and installation at a new park in our Waterview Heights Subdivision, located at 367 Lansdowne Street, in De Pere, WI.

Proposals shall be for the design and installation of the playground as described in the following documents. Price quotes shall be all-inclusive and represent a completed design and installation as represented in the attached specifications. The accepted proposal and firm shall be responsible for all parts, labor, and other associated equipment and/or tasks necessary to complete the installation of the playground.

The proposal will not include fall surfacing and/or border.

The playground shall be installed by September 1, 2026.

Proposals must be submitted to our office by January 29, 2026, at 3:00 pm. Proposals can be submitted either by paper copy or via email to Marty Kosobucki.

B. City Contact Information

Questions related to this RFP should be directed to:

Marty Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115
920-339-4065
mkosobucki@deperewi.gov

C. Directions for Submittal of Proposal

Firms may submit up to (2) two proposals containing the following information:

1. 11"x17" 2D graphic showing the playground layout and dimensions.
2. 11"x17" 3D color graphics showing the playground. Minimum of two angles must be depicted on one or more 3D graphics.
3. Manufacturer and installation warranty information.
4. Cost Sheet explaining the all-inclusive cost for design and installation.
5. Work Plan (Timeline of events/tasks required to complete the installation).
6. Three (3) references of playgrounds constructed within the last two years.

Materials must be received at the office of the Director of Parks, Recreation and Forestry by 3:00 pm, on January 29, 2026, at the following address:

Marty J. Kosobucki
De Pere Park, Recreation and Forestry Department
925 S. Sixth Street
De Pere, WI 54115

Packages containing the proposal shall be clearly marked on the outside by indicating: **Waterview Heights Park Playground Proposal.**

D. Pre-Proposal Meeting

There is no pre-proposal meetings planned for this RFP. Questions related to this RFP should be directed, in writing, to Marty Kosobucki, Director of Parks, Recreation and Forestry.

II. Project Description

Waterview Heights Park (we are currently in the process of naming the park) is a 2 Acre park located on the City's west side. It is in the center of a newly constructed residential area. Currently, there is no playground or other amenities at the site. The playground will be the first amenity for the park.

The goal of the playground is to provide a traditional play structure with swings. The playground should meet and/or exceed all ADA requirements and should be "inclusive" as much as practical and feasible.

Firms should review the specifications in developing a proposal(s) for consideration.

III. Scope of Services

A. Design Budget

1. The city will be accepting proposals for the playground and installation up to \$65,000. Proposals exceeding this amount will not be accepted.

B. Design Criteria – When submitting your proposal, we ask that you integrate the following:

1. All components shall be considered commercial grade.
2. Installation of the playground is required by the contractor.
3. All proposals shall be fully compliant with the most current Consumer Product Safety Commission guidelines, ASTM standards and IPEMA certification.
4. Proposals are encouraged to incorporate inclusive features and/or components.
5. All proposals shall meet or exceed criteria from the American with Disabilities Act (ADA) guidelines for accessibility, play components and design.
6. All play structures shall be constructed of steel or aluminum posts, with PVC coated steps, including transfer points and decks. The use of wood in any

portion of the playground is not permitted. The use of recycled materials is permitted.

7. All play structure posts shall be a minimum of 3.5" in diameter.
8. All proposals shall be consistent with the dimensions outlined in the proposed layout shown in the Appendix. The proposals shall be depicted in an area to not exceed 3,500 square feet.
9. All proposals shall be targeted for ages 5-12 years old.
 - a. If budget allows the City would entertain a 2-5 year old structure.
10. The following recommendations are being provided in developing your playground proposal.
 - a. Site area should not exceed 3,500 square feet. See attached map showing the location of the playground.
 - b. One play system designed for ages 5-12.
 1. A minimum of one slide with a maximum height of 6 feet.
 2. A minimum of one climbing event.
 3. Age-appropriate and ability level appropriate play panels.
 4. A minimum of one bench with back rest.
 - c. One swing set.
 1. 3 bays or 2 bays with additional swing
 2. A minimum of one toddler swing.
 3. A minimum of one ADA adaptive swing.
 4. One parent/child or multigenerational swing
 - d. Benches
 1. A minimum of one bench with back rest is required. The bench shall be consistent in color and material as the playground.
 - e. Inclusivity
 1. We request that consideration is given during design to reach as many ages and abilities as possible.
 - f. 2-5 Year-old Structure
 1. If budget allows, the City will entertain the implementation of either a structure or amenities intended for 2-5 year olds.
11. The following components should not be included with any proposal.
 - a. Enclosed tunnels extending more than two feet. Tunnels are permitted if they have viewing windows or holes.
 - b. Zip Line structures.
 - c. Canopies or covers.
 - d. Any play component that includes components attached by wire, cable, or chain. (Example: no drumming sticks attached by cables) Cable ladders are acceptable.

C. Design Completion

1. After the City has selected a proposal, the city shall confirm a color combination and coordinate with the firm any alterations or changes requested by the Board of Park Commissioners.

2. The firm will be required to submit a final and approved design of the playground depicting dimensions and fall zones. The firm shall submit the final design in CAD and PDF files.
3. The installation of the playground shall be completed by September 1, 2026.

D. Installation

1. Site Preparation:

- a. The City will excavate the area to the approximate depth.
- b. The City will establish and provide, to the installer, the elevations for the playground. Once the elevations are set, it will be up to the installer to appropriately install the playground and border to the specific height.
- c. The City will coordinate the installation of a sidewalk which serves as the border around the playground. Typically, the City prefers to install the sidewalk before the playground is installed.
- d. The City may install drain tile after the playground installation.
- e. The City will coordinate and install poured in place or turf fall surfacing.
- f. The selected firm shall be responsible for auguring all holes and calling in locates.
- g. The selected firm shall place all spoils in one location, which the City shall then remove and dispose of.
- h. If the sidewalk is installed prior to the playground installation, the selected firm will be responsible for covering and protecting the new sidewalk from equipment.
- i. It will be the contractor's responsibility to ensure the work zone is safe and appropriately guarded from the public.

2. Installation

- a. The contractor is solely responsible for the proper installation of the playground equipment and to ensure safety zones are established and monitored.
- b. The contractor is solely responsible for installing the playground at the appropriate height.
- c. The contractor shall be responsible for laying out the playground within the designated area.
- d. The contractor shall be responsible for contacting Diggers hotline and excavating all holes for posts.
- e. All posts shall be concreted in.
- f. The contractor shall clean all debris, dirt, etc. from the play equipment upon completion.
- g. Contractor shall "touch up" any paint scratches on the equipment caused during delivery and/or installation.
- h. Contractor shall conduct a Playground Safety Inspection Audit and submit a written report to the City upon completion. The playground must pass the Playground Safety Inspection Audit

before the project will be accepted.

- i. If the sidewalk is installed, the contractor will ensure the playground has the appropriate fall zones.

IV. Meetings

The Consultant shall plan for meeting attendance at, but not limited to, the following meetings:

- A. Initial meeting to discuss project and final design.
- B. Pre-construction meeting with city.

V. City Responsibilities

The City will be responsible for the following:

- A. Provide input on final design criteria.
- B. Excavate and prepare area to approximate depth.
- C. Install drain tile in the base of the work area.
- D. Install sidewalk to the opening of the playground.
- E. Remove spoils from work zone as requested.
- F. Remove/recycle product waste from job site as needed.

VI. Scheduling

We anticipate the Board of Park Commissioners selecting a proposal at their February 19, 2026, meeting. Upon selecting the proposal, a contractor's agreement will be sent to City Council for approval the first week of March. This schedule/timeline is subject to change based on weather conditions and contractor availability.

VII. Insurance

- A. The Consultant shall maintain during the life of the Agreement, the following minimum liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:
 1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.
 2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
 3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
 4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

- B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

VIII. Proposal Submittals

Your proposal should include the following information in the order listed. You may submit your proposal via e-mail to mkosobucki@deperewi.gov or deliver, either in – person, or by courier or mail to: City of De Pere, Willems Park Playground Proposal, 925 S. Sixth Street, De Pere WI 54115

A. Firm Background and Information

B. Playground Options

1. A maximum of two (2) proposals are allowed.
2. All playground options shall include the correlating fee.
3. Playground options shall include one 2D schematic showing dimensions, and up to two 3D color pictures showing the playground. Both the 2D and 3D submittals should be generated in 11"x17" format.

C. Similar Projects

1. List a minimum of 3 projects of similar scope and service.

D. References

1. List a minimum of 3 references related to similar work.

E. Fee

1. List a lump sum fee for each proposal and option.

IX. Delivery

The deliverables for this project include the following:

- A. Approved final design of selected playground.
- B. CAD file of approved playground.
- C. A successfully completed Playground Safety Inspection report.
- D. Owner's manual.
- E. Repair kit to include touch up paint, spare bolts, and nuts.

X. Fee

Provide a lump sum fee for each component of the project. Should there be any items outside the scope of services listed in the RFP your firm feels should be included, we encourage your firm to include alternate fees for such work. A fee schedule worksheet can be found in the Appendix.

XI. Additional Information

A sample Consultant Agreement the City uses is included with the RFP. It can be found in the Appendix.

An aerial photo depicting the approximate location and proposed layout of the Waterview Heights Subdivision Park playground can be found in the Appendix.

For questions, please contact Marty Kosobucki at 920-339-8358, or e-mail at mkosobucki@deperewi.gov.

Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	
Company Address	
Company Representative	
Email Address	
Phone Number	
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		


Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$


User Created DIME Map




10/23/2024, 2:03:02 PM

 Parcel #

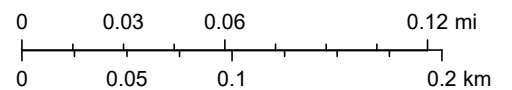
2023 Aerial

 Red: Band_1

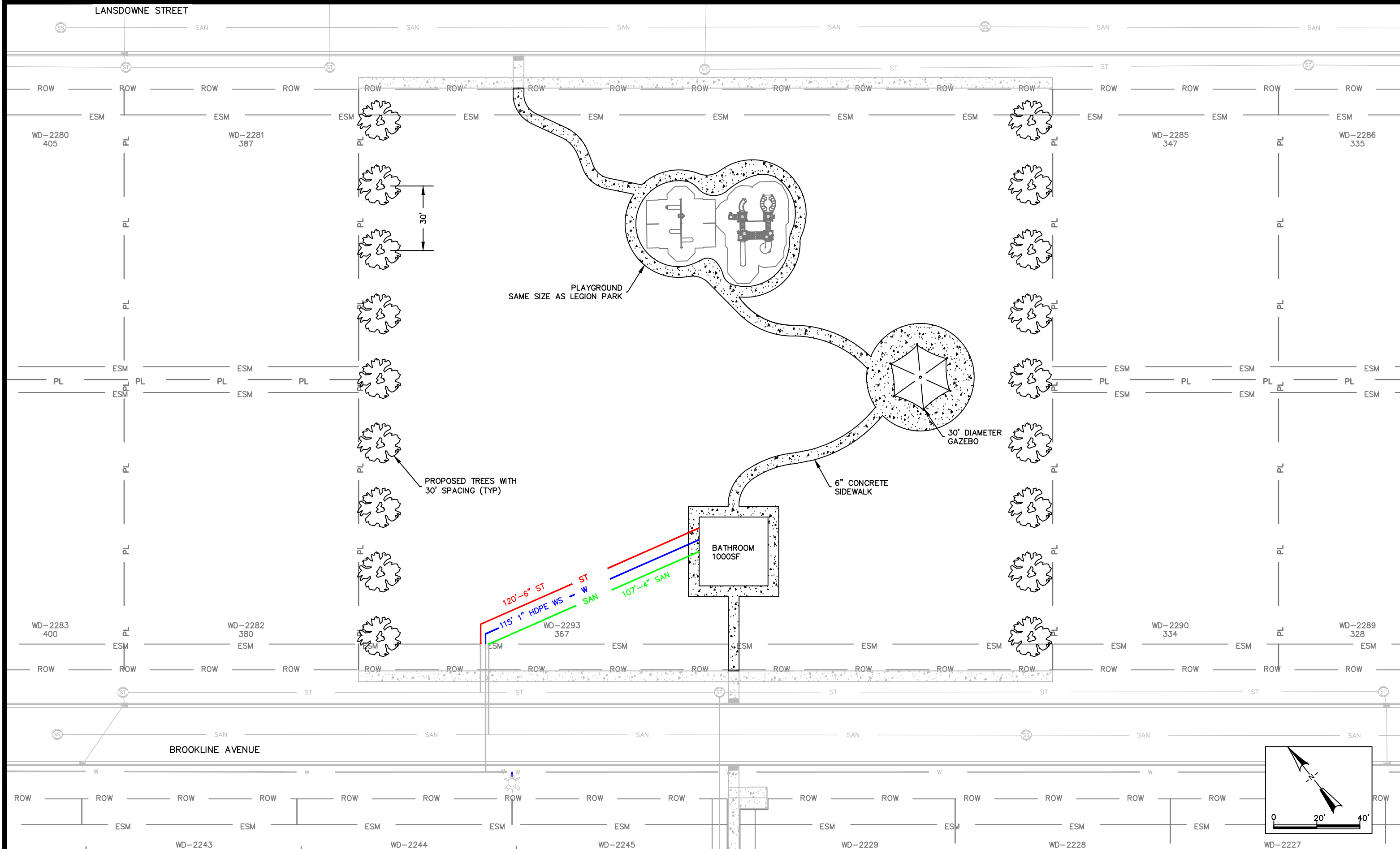
 Green: Band_2

 Blue: Band_3

1:3,600



Brown County WI



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

**WATERVIEW PHASE II
PARK CONCEPT**

NAME: WATERVIEW HEIGHTS
PHASE II
CONSTRUCTION
PROJECT # 24-04

BY	DATE
MAL	02-2025
EPR	02-2025

REVISIONS / ISSUES	
NO.	DATE

PAGE NO.
PG1

X:\ENG\parks\Waterview\Waterview_Park_Concept.dwg

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF DE PERE AND (CONSULTANT NAME)

Project: (Project Name)

THIS AGREEMENT made and entered into this ___ day of _____, 202_, by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and _____ ("Consultant"), collectively referred to as the parties.

WITNESSETH

WHEREAS the City is in need of _____ (project description) _____; and

WHEREAS the Consultant has available and offers to provide qualified personnel and facilities necessary to accomplish the work within the required timeframe.

NOW, THEREFORE, in consideration of the following terms and conditions, City and Consultant mutually agree as follows:

I. SCOPE OF WORK

The scope of work shall include all services and materials necessary to complete the project as fully described and specified in the ___(date)___ City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated ___(date)___ (Exhibit B), both of which are attached hereto and incorporated herein by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically included herein.

II. AMENDMENTS TO AGREEMENT

This Agreement may be amended only by written instrument signed by both parties. In the reasonable judgment of the City, the scope or nature of the services to be performed by Consultant change or deviate materially from the scope or nature of the services described above, the City may, at its discretion, suspend performance of its services until a written agreement superseding this Agreement and adjusting the scope, schedule, terms and conditions has been executed. Where additional work is to be completed on time and expenses compensation, charges shall be in accordance with the fee schedule submitted with the Consultant's proposal.

III. FEES

Total fees payable to Consultant shall not exceed the amount of [Insert Dollar Amount] for all services, materials, equipment and authorized reimbursable expenses under this Agreement unless an Amendment to Agreement signed by both parties, approves additional fees in writing. Any such additional fees shall be defined in writing and authorized prior to execution of such work.

IV. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform all those services and furnish all material necessary as fully described in Exhibits A and B.

V. SCOPE OF CITY SERVICES

City agrees to provide the Consultant certain items and/or information such as existing plans, standard specifications, and other information concerning the project that may be applicable in the design of the project, as are available.

VI. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation in accordance with the compensation provisions described in Exhibit B, to be paid in a lump sum at the conclusion of the work. Payment to the Consultant is due in 30 days from the invoice date. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

VII. INDEMNIFICATION

Consultant hereby agrees to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by negligence, whether active or passive, of Consultant or of anyone acting under its direction or control or on its behalf even if liability is also sought to be imposed on City, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

In the event that Consultant employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Consultant's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

VIII. INSURANCE

Consultant shall not commence work under this Agreement until it has obtained the insurance required herein. All coverages shall be with insurance carriers licensed and admitted to do business in the State of Wisconsin. All coverages shall be with carriers acceptable to the City. A minimum AM Best Rating of A-VII is required.

It is hereby understood and agreed that the insurance required by the City is primary coverage and that any insurance or self-insurance maintained by the City, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss.

Worker's Compensation and Employers Liability Minimum Requirements as required by Statute: Consultant shall cover or insure under applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. Consultant shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$100,000 each accident, \$500,000 disease policy limit and \$100,000 disease each employee.

Liability Insurance: Consultant shall procure and maintain during the life of this Agreement the following Commercial General Liability Insurance and Automobile Liability insurances:

A. PROFESSIONAL LIABILITY (Errors and Omissions)

- (1) Minimum Limits
 - (a) \$2,000,000 each claim/\$3,000,000 annual aggregate
 - (b) Any deductible not to exceed \$25,000 each claim
- (2) Must continue coverage for 3 years after final payment for service/job

B. GENERAL LIABILITY COVERAGE

- (1) Commercial General Liability
 - (a) \$4,000,000 general aggregate
 - (b) \$1,000,000 products - completed operations aggregate
 - (c) \$1,000,000 personal injury and advertising injury
 - (d) \$2,000,000 each occurrence limit
- (2) Claims made form of coverage is not acceptable.
- (3) Insurance must include:
 - (a) Premises and Operations Liability
 - (b) Blanket Contractual Liability including coverage for the joint negligence of the City of De Pere, it officers, council members, agents, employees, authorized volunteers and the named insured
 - (c) Personal Injury
 - (d) Explosion, collapse and underground coverage
 - (e) Products/Completed Operations
 - (f) Independent Contractors

C. BUSINESS AUTOMOBILE COVERAGE

- (1) Minimum Limits - \$2,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident
- (2) Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Additional Insured: Consultant shall name the City, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers as an Additional Insured on the General Liability Coverage. This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Waiver of Workers Compensation Subrogation: The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of De Pere.

Cancellation Notice: All insurances required by this Agreement shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Ten (10) days for Non-Renewal shall be sent to: City of De Pere Attn: City Clerk 335 S. Broadway, De Pere, WI 54115.

Proof of Insurance Coverage: Consultant shall provide to the City, at the time this Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the City. If so requested, certified copies of any or all polices shall also

be furnished. The Additional Insured Policy endorsement must accompany the Certificate of Insurance. A copy of the Certificate of Insurance must be on file with the City. If no Certificates of Insurance and/or policies are provided to the City upon execution of this Agreement, the Agreement shall be null and void.

Continuation of Coverage: If any of the above coverage expires during the term of this Agreement, the Consultant shall deliver renewal certificates and/or policies to the City at least ten (10) days prior to the expiration date.

IX. OWNERSHIP AND FORM OF DOCUMENTS

Any reports, specifications, drawings, or other documents prepared by the Consultant in the performance of its obligations under this Agreement shall become the property of the City. All such materials shall be returned to the City upon completion, termination, or cancellation of this Agreement and payment in full of all monies due the Consultant. The Consultant shall not use, willingly allow, or cause such materials to be used for any purpose other than the performance of all Consultant's obligations under this Agreement without the written consent of the City. The City agrees that the Consultant shall not be responsible for any re-use by the City, or by third parties that obtained the documents from or through the City, for purposes other than original intent of the documents provided by the Consultant.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format.

X. SAMPLES

Unless otherwise agreed or consumed in testing, test specimens shall be retained for a minimum of thirty (30) days following submission of final report.

XI. AUDITOR ACCESS

Consultant shall, upon request of City or its auditors, provide access to and furnish the auditors with copies of requested records, reports and any other documentation in its possession or custody pertaining to financial transactions, records or other financial information held by Consultant in conjunction with or related to Consultant's obligations under this Agreement.

XII. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

XIII. DISPUTE RESOLUTION

All claims, disputes or any other matters in question between the parties arising out of or relating to this Agreement or breach thereof shall be subject to mediation as a condition precedent to the institution of any legal proceedings by either party. If such claim, dispute or any other matter involves a lien arising out of Consultant's services, Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the current Mediation Rules of the American Arbitration Association unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association.

The parties shall share equally the mediator's and any filing fees. Mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall have the same force and effect as settlements in any court having jurisdiction thereof.

XIV. ACCESS/UTILITIES

The City will arrange access to the site, as necessary, for Consultant to complete the work. Consultant will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Consultant is responsible for locating public utilities and agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including attorney's fees as a result of any personal injury, death or property damage occurring from damage to public utilities. Consultant shall coordinate with a private locating service for locating utilities on private property.

XV. SAFETY

Consultant shall comply with all Occupational Safety and Health Administration (OSHA) and State and Local safety and health standards and any other applicable rules and regulations.

Consultant's work or field personnel shall not be responsible for determining or implementing the means, methods, techniques, sequences or procedures of construction. Consultant will not be responsible for evaluating, reporting or effecting job conditions concerning health, safety or welfare, unless specifically requested in writing. Consultant's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with contract documents.

XVI. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

XVII. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

XVIII. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XIX. ASSIGNMENT, TRANSFER OR SUBCONTRACTING

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. The Consultant shall obtain the written consent of the City prior to assigning, transferring, or subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of persons and firms performing subcontract work.

XX. SEVERABILITY

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XXI. AUTHORITY

The parties hereto have all necessary or requisite power and authority to execute and deliver this Agreement.

XXII. APPLICABLE LAWS AND JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XXIII. ENTIRE AGREEMENT

This Agreement, together with the City's Request for Proposals (dated [Insert date]), Consultant's Proposal (dated [Insert date]), the attachments appended hereto, and all documents, drawings, specifications, and instruments specifically incorporated herein and made a part hereof, shall constitute the entire Agreement of the parties.

XXIV. COMPLIANCE WITH LAWS

Consultant is responsible to see that services and documents furnished by Consultant conform to the applicable laws, rules, regulations, codes, orders, and special requirements, except as may be specifically provided otherwise herein.

XXV. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is

suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XXVI.

XXVI. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XXVII. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City: City of De Pere
 Attn; City Clerk
 335 South Broadway
 De Pere, WI 54115

If to Consultant:

XXVIII. COUNTERPARTS

This Agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

(COMPANY NAME)

CITY OF DE PERE, WISCONSIN

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____

By: _____

Kimberly T. Flom, City Manager

By: _____

Carey E. Danen, City Clerk

SAMPLE

COLOR KEY

- REDWOOD
- AQUA
- OLIVE
- ORANGE
- SILVER
- GRAY/BLACK
- OLIVE/BLACK
- ORANGE/BLACK



3D Designer: Kendra



VERVE® IV CLIMBER



KIDFORCE SPINNER



FREEDOM SWING



FORMIS® LADDER



STRAIGHT HORIZONTAL LADDER



VELO® SLIDE



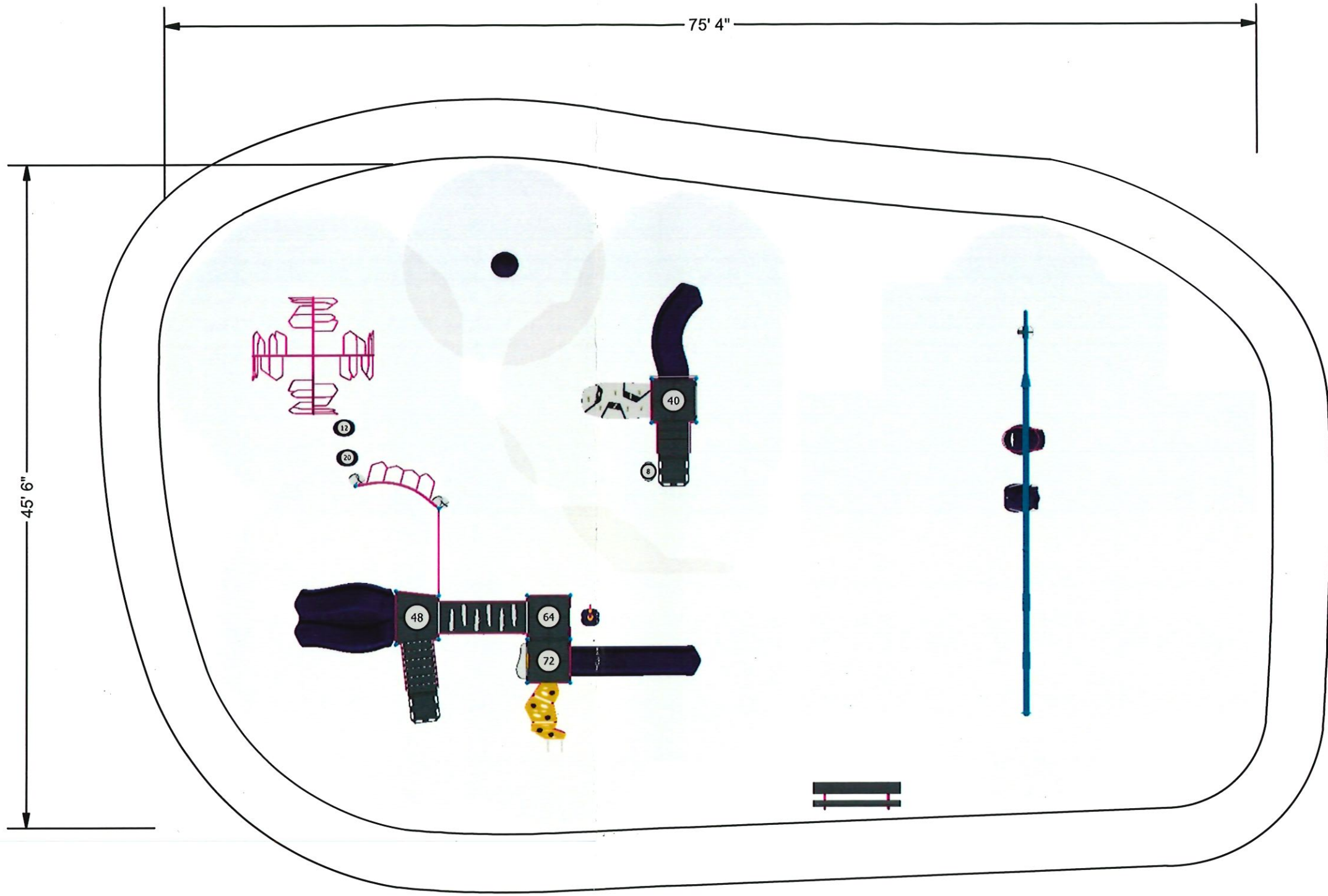
ABC PANEL



COMPONENT LIST:

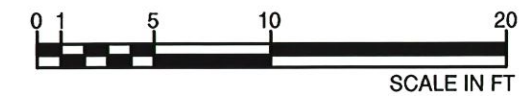
- ADA ① FLYLOW™ STEP POD
- ② APPROACH™ CLIMBER
- ADA ③ VERVE® IV CLIMBER
- ADA ④ TERREX™ CLIMBER
- ⑤ TREE BRANCH CLIMBER
- ⑥ LINX LEVITATE® CLIMBER
- ⑦ STRAIGHT HORIZONTAL LADDER
- ⑧ FORMIS® LADDER
- ADA ⑨ LUGE™ SLIDE
- ADA ⑩ VELO™ SLIDE
- ADA ⑪ SYNERGYBENCH
- ADA ⑫ PISTON PANEL
- ⑬ ASCEND ROCK CLIMBER
- ADA ⑭ MONACO™ SLIDE
- ADA ⑮ ABC PANEL 2-SIDED
- ⑯ BELT SEAT
- ADA ⑰ FREEDOM SWING SEAT
- ⑱ TOT BAY
- ADA ⑲ KONNECTION® SWING
- ADA ⑳ KIDFORCE SPINNER
- ㉑ 6' PVC TRADITIONAL BENCH
- ㉒ NOVO® BEAN STEP





3,120 SQ. FT.

NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.



SERIES Burke Basics | Synergy

GROUP:
5-12 Structure|2-5 Structure|Freestanding

DESIGNED FOR AGES:
5 to 12, 2 to 5, 2 to 12

Waterview Heights Park - De Pere
De Pere, WI 54115-1108



BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

SITE PLAN VIEW

01/09/2026
Lee Recreation, LLC
142-212118-1
Designer: Brittany Murphy

OVERALL BOUNDING OF USE ZONES **The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

Area: 3423.4 sq.ft.
Perimeter: 241.5 ft.
STRUCTURE SIZE: 6"x75' 4"
POST SIZE(S): 5"

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
22	11 / 6	11 / 0	0 / 0	11 / 4	6 / 3

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal Proposal 142-212118-1	
Item	Fee
Waterview Heights Subdivision Playground	\$65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
22	11	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



COLOR KEY

- NAVY
- OCEAN
- GRANITE
- ORANGE
- OCEAN/BLACK
- ORANGE/BLACK



3D Designer: Christian



UPPER BODY HANGSPOT



MODO™ CLIMBER



FREEDOM SWING



STABILITY SANCTUARY



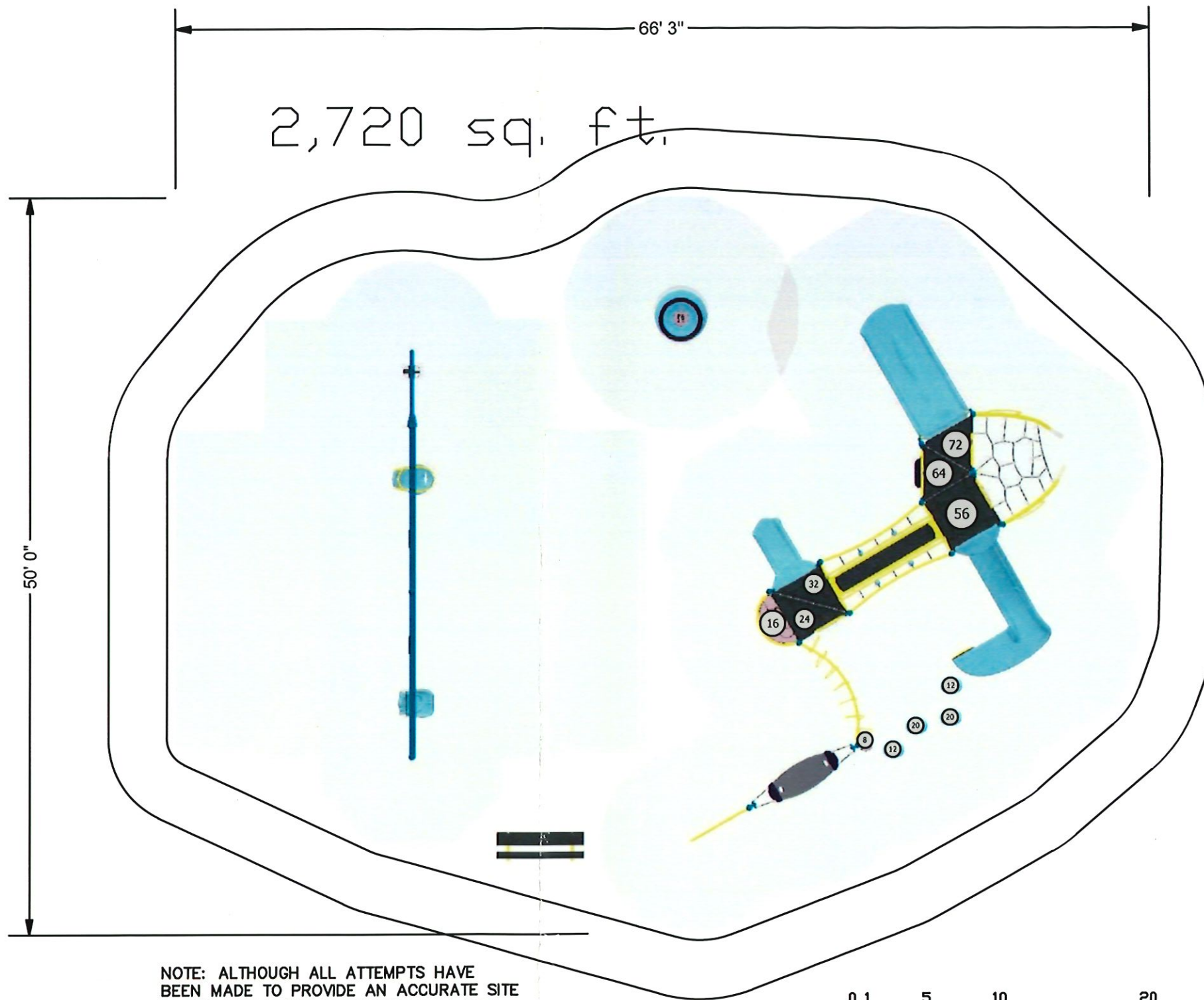
STRIVE INCLUSIVE CLIMBER



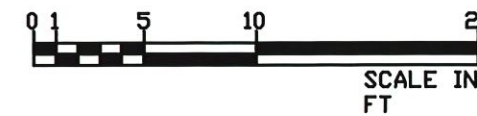
STRAIGHT OVERHEAD



HARBOR SLIDE



NOTE: ALTHOUGH ALL ATTEMPTS HAVE BEEN MADE TO PROVIDE AN ACCURATE SITE IT MAY NOT TRULY REPRESENT THE AREA WHERE THIS STRUCTURE IS TO BE PLACED.



SERIES Burke Basics | Nucleus | Intensity

GROUP: Structure|Freestanding

DESIGNED FOR AGES: 5 to 12

Waterview Heights Park - De Pere

De Pere, WI 54115-1108



BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

SITE PLAN VIEW

01/20/2026

Lee Recreation, LLC

142-212468-1

Designer: Emma Burmeister

OVERALL BOUNDING OF USE ZONES **The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

Area: 3309.6 sq.ft.
Perimeter: 232.4 ft.
STRUCTURE SIZE: 0"x66' 3"
POST SIZE(S):

PLAYGROUND ACCESSIBILITY (Provided/Required)					
TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
21	7 / 4	7 / 0	0 / 0	13 / 2	4 / 2

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.



COMPONENT LIST:

- ADA ① FREEDOM SWING
- ② BELT SEAT
- ADA ③ KONNECTION® SWING
- ④ TOT SWING
- ADA ⑤ VERO™
- ⑥ TRADITIONAL BENCH
- ⑦ UPPER BODY HANGSPOT
- ADA ⑧ STABILITY SANCTUARY
- ⑨ STRAIGHT OVERHEAD
- ⑩ ROCK'N'ROLL SLIDE
- ADA ⑪ STRIVE INCLUSIVE CLIMBER
- ⑫ STEERING WHEEL ASSEMBLY
- ADA ⑬ COUNTER PANEL
- ⑭ CONTOUR® SLIDE
- ⑮ MODO™ CLIMBER
- ADA ⑯ HARBOR SLIDE
- ⑰ FLYLOW™ STEP PODS
- ⑱ OVISTEP LAUNCH PAD
- ADA ⑲ CRESCENT PLATFORM



INCLUSIVE PLAY EVENT: ADA

3D Designer: Christian



**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Lee Recreation, LLC
Company Address	260 W Main Street Cambridge WI 53523
Company Representative	Megan Lee Cunningham
Email Address	Megan@leerecreation.com
Phone Number	(608) 770-7502
Signature	<i>Megan Lee Cunningham</i>

Fee Proposal Proposal 142-212468-1	
Item	Fee
Waterview Heights Subdivision Playground	\$65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
21	7	13	13

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

WATERVIEW HEIGHTS - OPT. 1

De Pere, WI D12968K



Color Palette: Lemonade

- Uprights: Vanilla
- Roof: Azure
- Accent: Ocean
- HDPE: Azure
- Roto Plastic: Yellow
- Deck: Blue

Images are a representation only.
Actual product may vary.
Additional color palettes available.

FOR INSTALLATION USE

SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
 SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
 SLIDES 4' AND UNDER = 11" TO 0"
 TODDLER (INFANT) SLIDES = 6" TO 0"
 TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

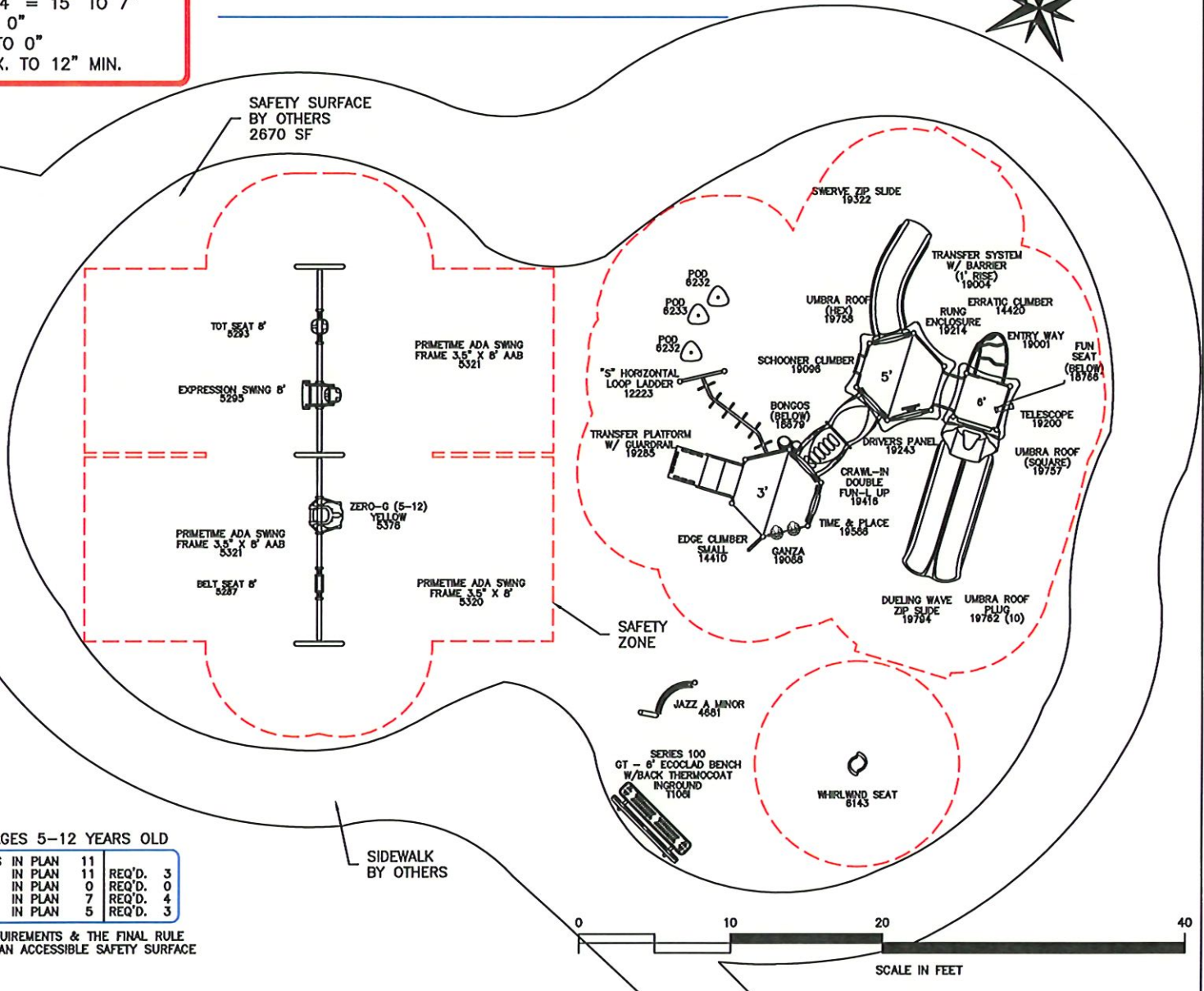
Please Sign & Date the Final Top View:

VERIFY LOCATION AND ORIENTATION



While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.



ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	11	
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	11	REQ'D. 3
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D. 0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	7	REQ'D. 4
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	5	REQ'D. 3

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE

SCALE: 1" = 10'-0"
 THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.



Mfg. By: **mp recreation**
 Sold & Distributed By:

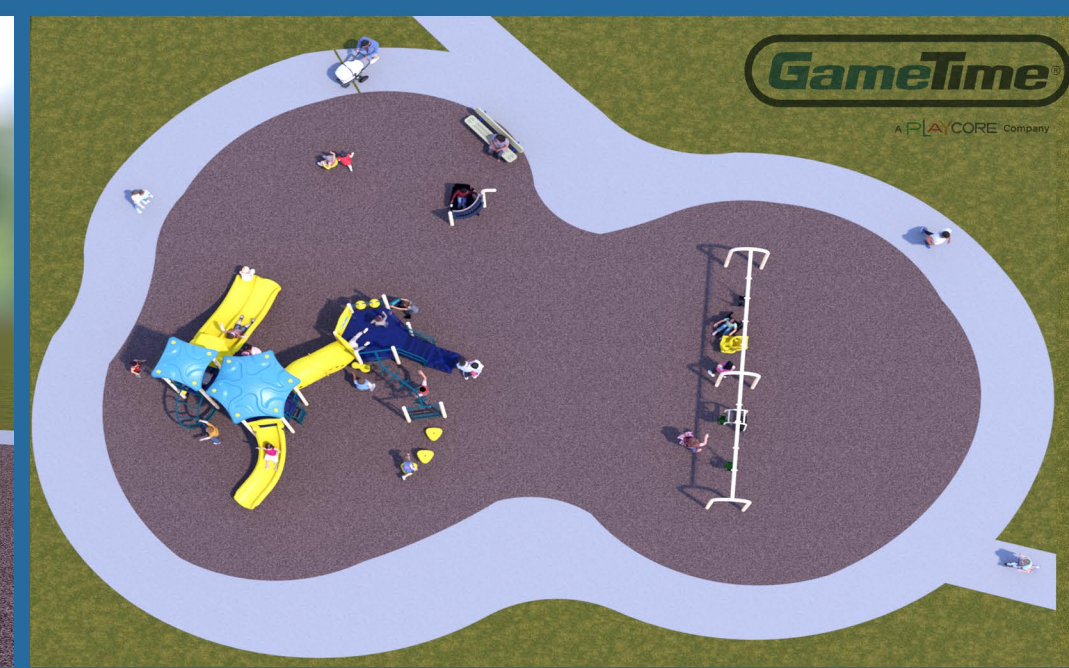
P.O. Box 27328, Golden Valley, MN 55427
 763-546-7787 1-800-622-5425
 Fax 763-546-5050
 E-Mail info@mprecreation.com

Waterview Heights - OPTION 1
 De Pere, WI
 01-26-26 DWG. D12968K

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION

WATERVIEW HEIGHTS - OPT. 1


De Pere, WI D12968K



Color Palette: Lemonade

- Uprights: Vanilla
- Roof: Azure
- Accent: Ocean
- HDPE: Azure
- Rotoplastic: Yellow
- Deck: Blue

Waterview Heights Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Park Playground	\$65,000

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 -21	10	11	11
Option 2 – 18	7	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

FOR INSTALLATION USE

Please Sign & Date the Final Top View:

VERIFY LOCATION AND ORIENTATION



SLIDE EXIT DISTANCE FROM EXIT TO FINISHED GRADE
 SLIDES WITH DECK HEIGHT OVER 4' = 15" TO 7"
 SLIDES 4' AND UNDER = 11" TO 0"
 TODDLER (INFANT) SLIDES = 6" TO 0"
 TRANSFER PLATFORMS = 18" MAX. TO 12" MIN.

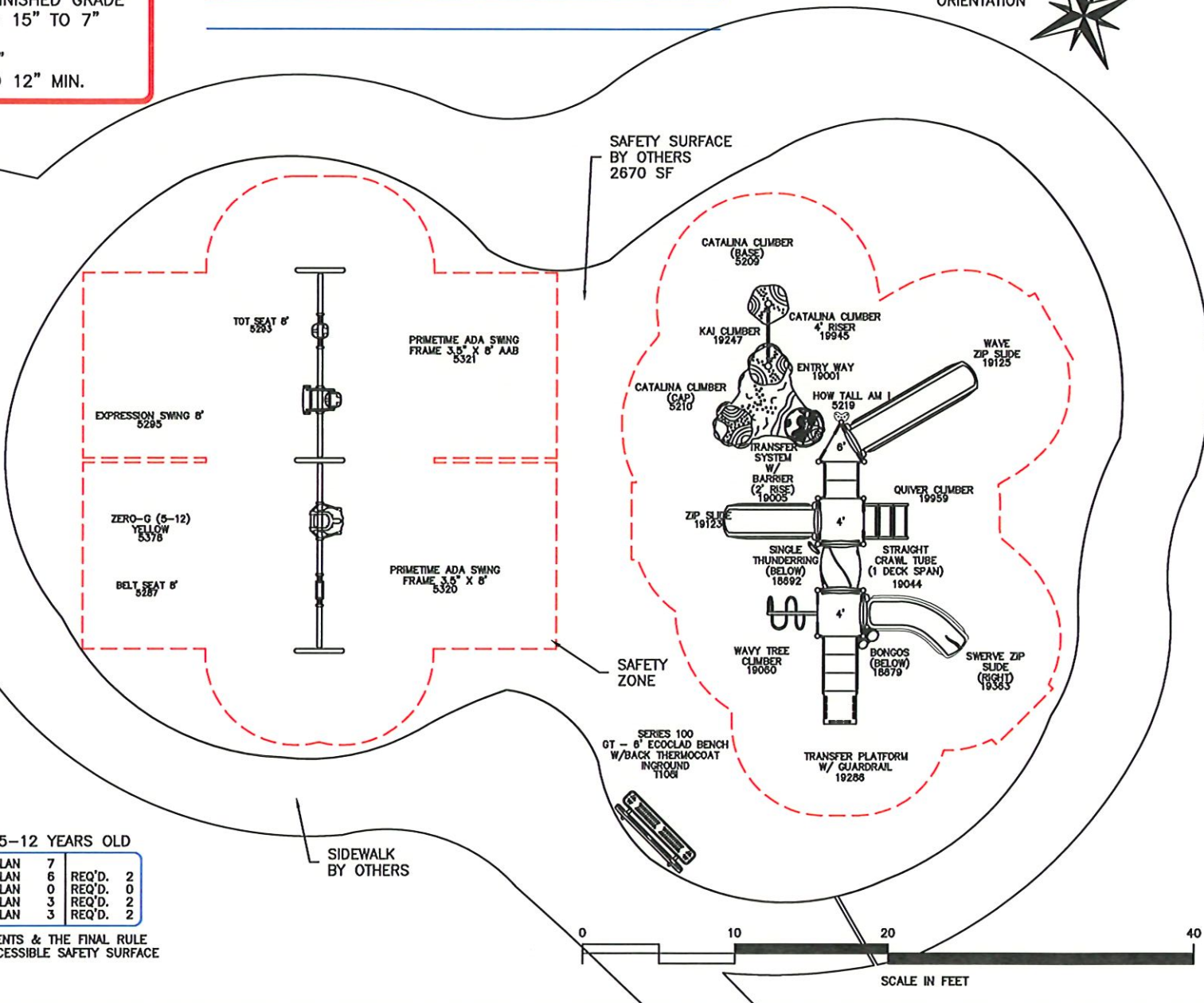
While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

ADA REQUIREMENTS FOR STRUCTURE AGES 5-12 YEARS OLD

TOTAL NUMBER OF ELEVATED PLAY COMPONENTS	IN PLAN	7	REQ'D.	2
TOTAL EVENTS ACCESSIBLE VIA TRANSFER	IN PLAN	6	REQ'D.	2
TOTAL ACCESSIBLE EVENTS VIA RAMP	IN PLAN	0	REQ'D.	0
TOTAL ACCESSIBLE GROUND LEVEL EVENTS	IN PLAN	3	REQ'D.	2
DIFFERENT TYPES OF GROUND LEVEL EVENTS	IN PLAN	3	REQ'D.	2

THIS PLAYGROUND MEETS ALL CURRENT ADA REQUIREMENTS & THE FINAL RULE ABOVE CHART/INFO IS APPLICABLE WHEN USING AN ACCESSIBLE SAFETY SURFACE



SCALE: 1" = 10'-0"

THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

Mfg. By:

Enriching Childhood Through Play.

Sold & Distributed By:

P.O. Box 27328, Golden Valley, MN 55427
 763-546-7787 1-800-822-5425
 Fax 763-546-5050
 E-Mail info@mwpcreation.com

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION

Waterview Heights - OPTION 2

De Pere, WI

01-26-26 DWG. D12969K

WATERVIEW HEIGHTS - OPT. 2

De Pere, WI D12969K

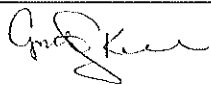


Color Palette: Summerslice (Modified)

- Uprights: White
- Roof: Red
- Accent: Red*
- HDPE: Green
- Roto Plastic: Spring Green/Blue*
- Tube: Red
- Deck: Blue

Images are a representation only.
Actual product may vary.
Additional color palettes available

Waterview Heights Park Playground Proposed Fee Schedule

Contact Information	
Company Name	MWP Recreation
Company Address	
Company Representative	Cyndi Keller
Email Address	cyndi@mwprecreation.com
Phone Number	920-650-1154
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Park Playground	\$65,000

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
Option 1 -21	10	11	11
Option 2 – 18	7	11	11

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026		X

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$



Waterview Heights Park Playground







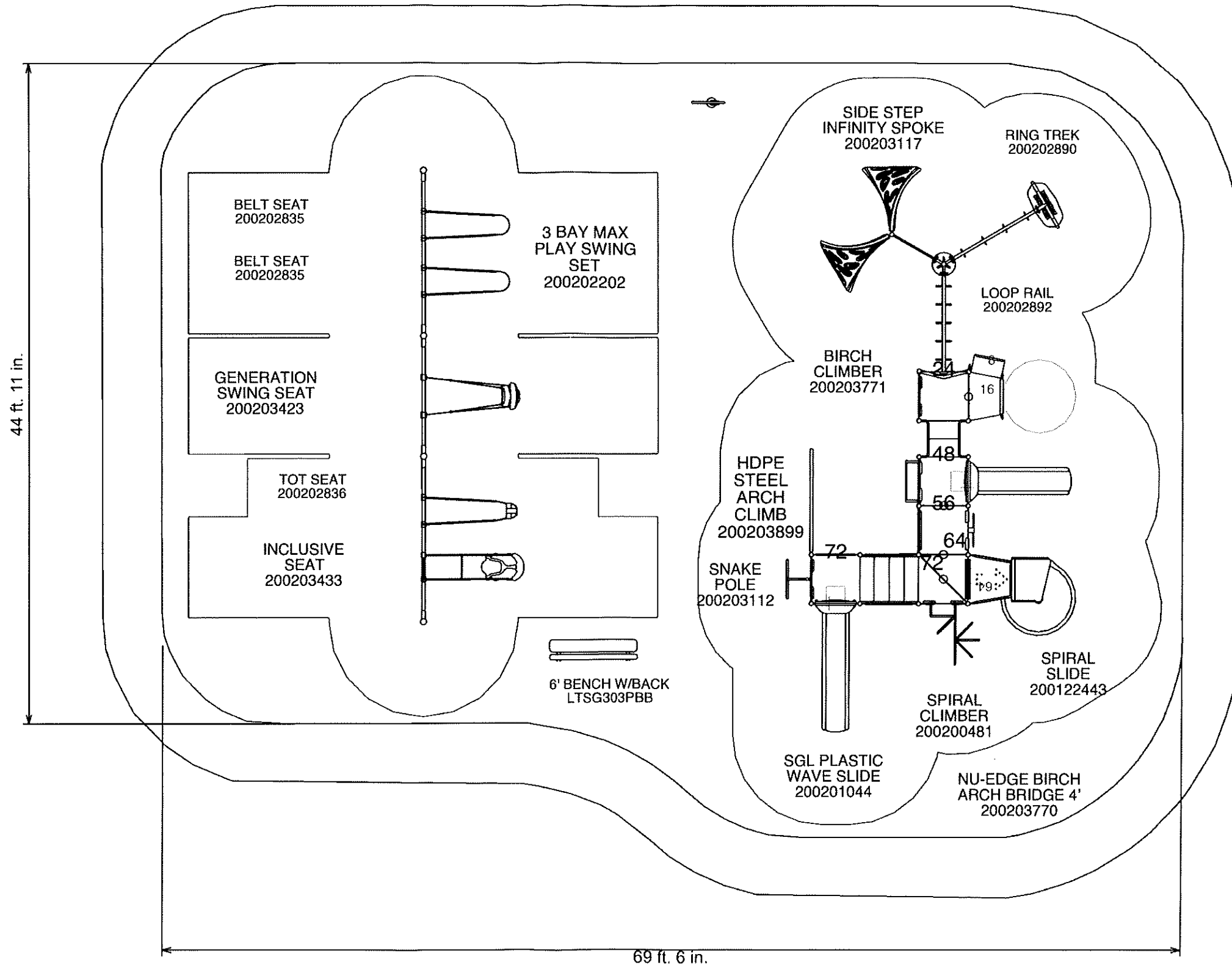
GENERAL NOTES

AGE GROUP

2-5YRS 5-12YRS 2-12YRS 13YRS

1. THE AMERICANS WITH DISABILITIES ACT (ADA) MAY REQUIRE THAT YOU MAKE YOUR PARK AND/OR PLAYGROUND ACCESSIBLE WHEN VIEWED IN ITS ENTIRETY. PLEASE CONSULT YOUR LEGAL COUNSEL TO DETERMINE IF THE ADA APPLIES TO YOU.
2. FOR PLAYGROUND EQUIPMENT TO BE CONSIDERED ACCESSIBLE ACCESSIBLE SURFACING MUST BE UTILIZED IN APPLICABLE AREAS.
3. ALTHOUGH A PARTICULAR PLAYGROUND DESIGN MY NOT MEET THE PROPOSED ACCESS BOARD REGULATIONS IN REGARDS TO THE APPROPRIATE NUMBER OF GROUND LEVEL EVENTS THE ACTUAL PLAYGROUND MAY BE IN COMPLIANCE WHEN CONSIDERING EXISTING PLAY COMPONENTS.
4. ALL DECK HEIGHTS ARE MEASURED FROM TOP OF GROUND COVER.
5. FALL ABSORBING GROUND COVER IS REQUIRED UNDER AND AROUND ALL PLAY EQUIPMENT.
6. THE MINIMUM RECOMMENDED FALL ZONE AROUND THE ENTIRE PLAYSTRUCTURE IS SHOWN. THIS ZONE IS TO BE FREE OF ALL TRIPPING OR COLLISION HAZARDS (I.E. ROOTS ROCKS BORDER MATERIAL ETC.).
7. ALL POST LENGTHS ARE IDENTIFIED BY TEXT SHOWING THE POST LENGTHS I.E. 96 REPRESENTS A 96 INCH POST.
8. NOT ALL EQUIPMENT MAY BE APPROPRIATE FOR ALL CHILDREN. SUPERVISION IS REQUIRED.

LT WELCOME SIGN
SPANISH
5-12YR
200203558



PROJECT:
Waterview Heights Park
DePere, WI

LTCPS REP:
Ericka Steltz
NORTHLAND RECREATION LLC
Enter Phone No.

GROUND SPACE: 45' x 43'-6"

PROTECTIVE AREA: 66'-6" x 51'

DRAWN BY: Ericka Steltz

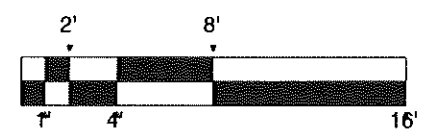
DATE: 01/28/2026

PROJECT: 26000992

LTCPS - FARMINGTON
878 EAST HIGHWAY 60
MONETT MO 65708
VOICE: 1-800-325-8828
FAX: 417-354-2273

PLAYGROUND LAYOUT COMPLIANCE:

- ASTM F1487 - PLAYGROUND EQUIPMENT FOR PUBLIC USE
- CPSC HANDBOOK FOR PUBLIC PLAYGROUND SAFETY
- THIS PLAYGROUND DESIGN MEETS THE FINAL ACCESS BOARD REGULATION.



Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	PlayPower LT Farmington, Inc. Local Rep: Northland Recreation
Company Address	878 E. US HWY 60 Monett, MO 65708
Company Representative	Ericka Steltz
Email Address	ericka@northlandrec.com
Phone Number	262-313-8636
Signature	<i>Ericka Steltz</i>

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$ 65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
19	10	9	19

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

What are inclusive play events is subjective, but all of the elevated events are accessible by transfer and ground event are also accessible. I would say that the inclusive swing seat and the EC find and seek game are the most inclusive

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

2-5 PLAY AREA

5-12 PLAY AREA

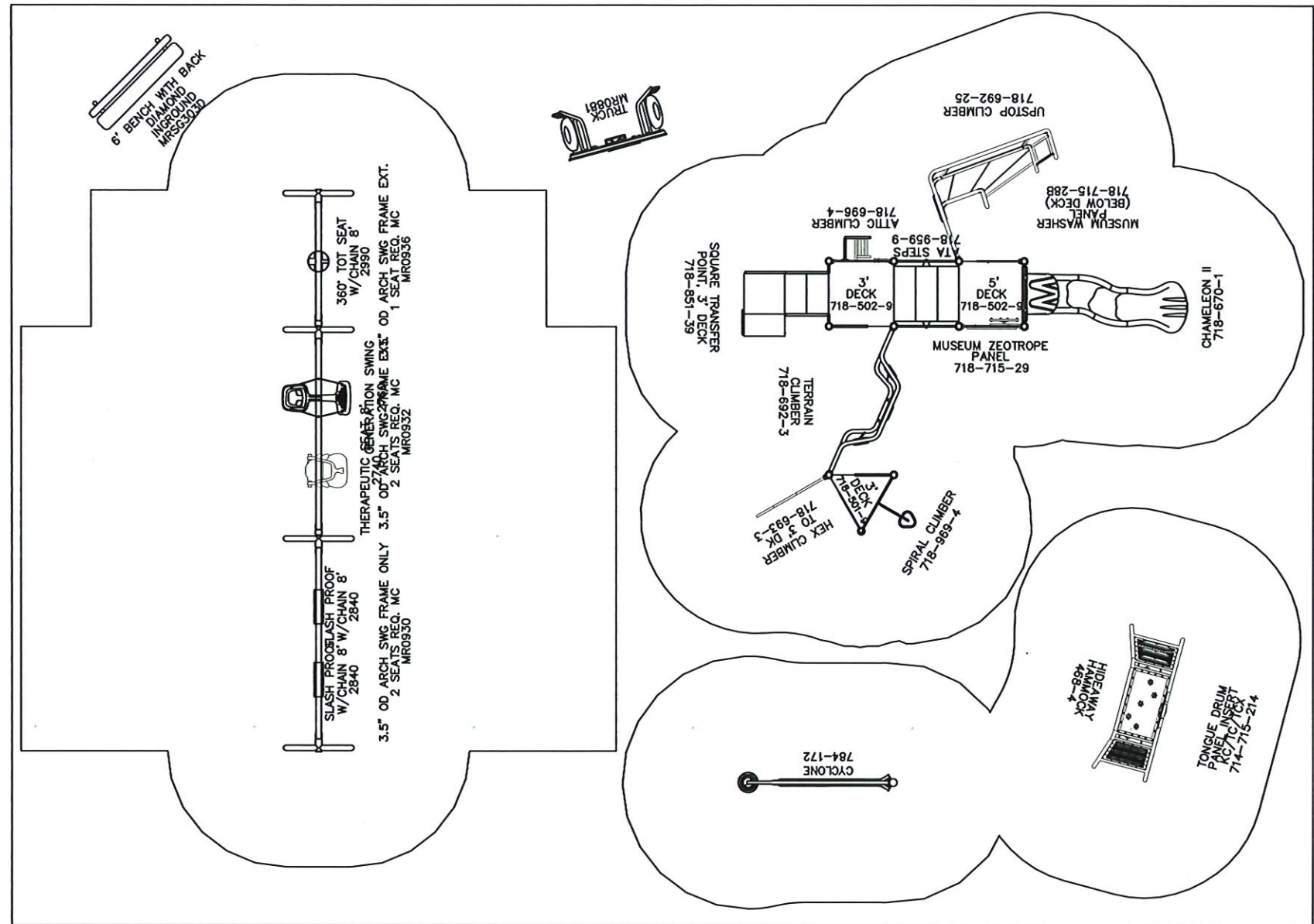
ELEVATED PLAY ACTIVITIES - TOTAL	0		0
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	0	REQ'D	0
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D	0
GROUND LEVEL ACTIVITY TYPE	3	REQ'D	0
GROUND LEVEL ACTIVITY QUANTITY	3	REQ'D	0

ELEVATED PLAY ACTIVITIES - TOTAL	7		4
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	5	REQ'D	4
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D	0
GROUND LEVEL ACTIVITY TYPE	3	REQ'D	2
GROUND LEVEL ACTIVITY QUANTITY	9	REQ'D	2

AREA: 3465 sq ft
 PERIMETER: 240 ft
 The information provided is for estimation purposes only.

Play Area Capacity: 55-65

WATER HEIGHTS OPT 1 DE PERE, WI



To verify product certification, visit www.ipema.org

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
 AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD227665	
GROUND SPACE:	49' X 39'
PROTECTIVE AREA:	70' X 49'

✓	COMPLIES TO CPSC
✓	COMPLIES TO ASTM
✓	COMPLIES TO ADA

DESIGNED FOR AGES	
2-5 / 5-12	
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	
TYPE:	QUANTITY:
0	0

DATE:	1/26/2026
SCALE:	1/8" = 1'-0"
PAIGE	














**Waterview Heights Subdivision Playground
Proposed Fee Schedule**

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$59,183

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
19	7	12	17

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

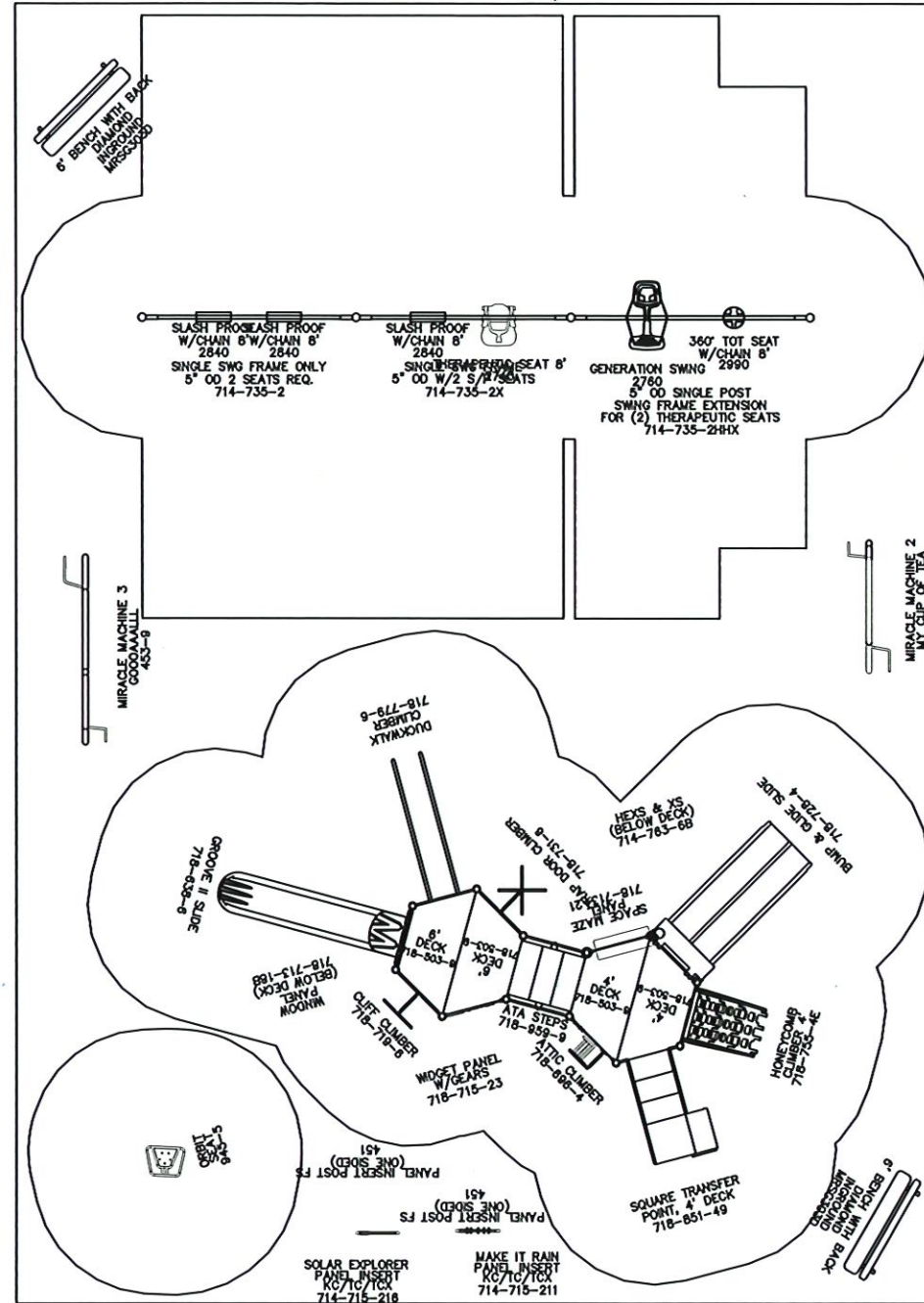
AREA: 3391 sq ft
 PERIMETER: 237 ft
 The information provided is for estimation purposes only.

Play Area Capacity: 80-90

WATERVIEW HEIGHTS OPT 2 DE PERE, WI

5-12 PLAY AREA

ELEVATED PLAY ACTIVITIES - TOTAL	9		
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER	9	REQ'D	5
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP	0	REQ'D	0
GROUND LEVEL ACTIVITY TYPE	5	REQ'D	3
GROUND LEVEL ACTIVITY QUANTITY	13	REQ'D	3



To verify product certification, visit www.ipema.org

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.



THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
 AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD227666	
GROUND SPACE:	45' X 52'
PROTECTIVE AREA:	50' X 69'

✓	COMPLIES TO CPSC
✓	COMPLIES TO ASTM
✓	COMPLIES TO ADA

DESIGNED FOR AGES 5-12	
ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	
TYPE:	QUANTITY:
0	0

DATE:	1/26/2026
SCALE:	1"=10'-0"
PAIGE	













Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	Gazaway & Associates dba Boland Recreation
Company Address	1013 Oak Ave Tomah, WI 54660
Company Representative	Ashtyn Morrison
Email Address	ashtyn@bolandrecreation.com
Phone Number	608-438-5317
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$63,584

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
22	9	13	22

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
	\$
	\$

landscape structures



The play components certified on this plan are IPRMA certified. (Some model numbers provided with this plan are not listed in the IPRMA listing.) To verify product certification, visit www.iprma.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFING IS PROVIDED AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DESIGNED SITE INFORMATION INCLUDING SOIL CONDITIONS, TERRAIN, EXISTING UTILITIES, SOIL CONDITIONS, AND DAMAGE TO EXISTING UTILITIES IS THE USER'S RESPONSIBILITY. THE USER SHALL VERIFY ALL UTILITIES AND CONDITIONS OF PLAY AREA, SOIL, TERRAIN, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SOIL CONDITIONS PRIOR TO CONSTRUCTION. UTILITIES SHOULD NOT FACE THE 40° AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (SEE ASTM F1487) TOWARD CHILDREN WITH PERFORMANCE SPECIFICATIONS FOR PROPOSED EQUIPMENT FOR PUBLIC USE. SECTION 8 CURRENT REVISION: THE SURFING MUST BE WELL DRAINED IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR GRADED 1/4" TO 1/2" PER FOOT TO A STORM SEWER OR A TRENCH DRAIN.

ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)
2.25% SO FT

DESIGNED BY:

KLP
CORPORATE: 1/28/2016
LANDSCAPE STRUCTURES, INC.
807 7th STREET SOUTH - P.O. BOX 158
SEASIDE, WISCONSIN 53085
PH: 910-539-9610 FAX: 1-734-912-4031

Date: Previous Drawing # Initials

RED OUTLINE BARRIERS
ARE SAFETY USE ZONES
- DO NOT ENCRoACH
PER ASTM F1487

Playbooster
(2-12 years)
Max Fall height: 65 inches

5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	7	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	7	REQUIRED	4	
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	2	
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5	

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0	
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	0	
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	1	



Waterview Heights Park

DePere, WI

Gerber Leisure Products, Inc.
Doug Reimer

SYSTEM TYPE:
Playbooster

DRAWING #
1204340-01-01





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Waterview Heights



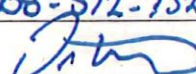
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Waterview Heights 3D Rendering 12

Waterview Heights Subdivision Playground Proposed Fee Schedule

Contact Information	
Company Name	Gerber Leisure Products
Company Address	9590 Red Fox Dr. Mount Horeb WI. 53572
Company Representative	Douy Reimst
Email Address	douy@gerberleisure.com
Phone Number	608-512-7324
Signature	

Fee Proposal	
Item	Fee
Waterview Heights Subdivision Playground	\$ 65,000.00

Play Events Summary			
Total Play Events	Elevated Play	Non-Elevated Play	Inclusive Play Events
10	7	3	1

- Elevated Play Events and Non-Elevated play events should equal Total Play Events.
- non elevated play events are events that must be reached/accessed at ground level.
- Inclusive events are considered play events that can reach multiple ages and abilities.

Installation		
	Yes	No
Company agrees the playground shall be install by September 1, 2026	X	

Please list any items not listed in the scope of services and fees/costs associated with those items below

Waterview Heights Subdivision Park Playground

	Staff	Staff Favorite	Survey	Comments
Lee 1	9	6	98	Waterview Heights resident.
Lee2	7	5	88	Monkey bars and swings are my priority for my choices.
MWP 1	5		35	When is the expected completion date?
MWP 2	4		77	I would like to ask that there are ADA options. Every child should get to play.
Northland			9	Sand volleyball nets?
Boland 1			10	Have seen other playground equipment by MWP and it is top quality.
Boland 2			19	Prefer options that include things for the littlest of littles. That area is full of young families.
Gerber			0	Monkey bars please!
				I chose the options I selected because I like how much space is occupied by multiple different playground equipment areas. Whichever playground is picked, it will be a fantastic edition to our new neighborhood and for all our little to enjoy for years to come!
				This area deserves a nice playground with all the growing families of all ages. I would love to see a basketball court included in the Waterview Heights location. Kiwanis also needs new/updated equipment.
				Would love an option that appeals to older kids since the current nearby park (Kiwanis) is better suited for toddlers - lower elementary.
				Thank You! We look forward to playing at the new park!



City of De Pere, Wisconsin

III.10

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve a park name for the new park in the Waterview Heights Subdivision. *
Recommendation: Discussion

Attachments:
Memo.Park Naming

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: January 15, 2026

RE: Consideration and possible action on approving a park name for the new park in the Waterview Heights Subdivision

Summary: We were able to talk with McKim Boyd regarding the new park and a potential name. He indicated they have done some deeper digging into history and found out there was a large group of volunteers from the De Pere Area that served in the Civil War. They were known as Company F and were part of the 14th Wisconsin Regiment, which was made up of people from Northeast Wisconsin. Company F was made up of volunteers, including Henry Cady (name that Jim Kneisel has mentioned as a potential name for the park). McKim Boyd suggested the park be named Volunteer Park in memory and recognition of all the volunteers that were part of Company F.

Volunteer Park has a nice ring to it; however, I am not sure when someone reads "Volunteer Park", they will create a linkage to Company F and the volunteers that served in the Civil War. You could create a descriptive and commemorative plaque at the park highlighting the Company F; however, I think most people will not make the correlation when they read "Volunteer Park". Below is the summary/history of Company F provided from the Historical Society.

THE DE PERE RIFLES

*The 14th Wisconsin Regiment was made up of volunteers from Northeast Wisconsin. Men of De Pere composed Company F when the 14th set off from Fon du Lac on March 8, 1862. After a brief stay at Saint Louis, they were ordered to report to General Ulysses S. Grant at Savannah. Due to numerous displays of courage in battle, the 14th earned the name "The Wisconsin Regulars" and Company F became known as "The De Pere Rifles." The Brigade Commander of the 14th, Colonel John M. Oliver, described the 14th: "This regiment was the only one to rely upon in any emergency. Though suffering less than no other regiment in the command, they maintained their lines and delivered their fire with all the precision and coolness which could have been maintained upon drill." Of the 174 men who served in **The De Pere Rifles**, disease and battle claimed 30 in the field, and 17 more returned to De Pere permanently disabled.*

Staff Recommendation: There are a couple of ways you could go with this idea.

- First – you could name the park "Volunteer Park" and create a separate memorial/plaque recognizing Company F and the members from the De Pere Area that volunteered and served. You could also describe/explain the reasoning behind the name of the park.
- Second – You could come up with a different name that has a more direct linkage to Company F. You could name it Rifle Park or Company F Park. I would suggest also doing some type of plaque providing greater background.
- Third – you could go with the name Volunteer Park, but with a different purpose. The name would simply recognize and honor all the volunteers that serve in the City of De Pere.
 - o It is without a doubt that the quality of our services would suffer if it were not for people volunteering their time to programs and events.



City of De Pere, Wisconsin

III.11

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Consideration and possible action to approve design consultant for Voyageur Park Docks*
Recommendation: Staff recommends approval of GRAEF Consulting for the Voyageur Park Dock Design.

Attachments:

Memo.Dock Consultant, City of De Pere_Voyageur Park_GRAEF Proposal, FINAL Pro-Engineering Svcs_Voyageur Park De Pere 2-26-26

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Director of Parks, Recreation and Forestry
Date: March 19, 2026

RE: Dock Design Consultant

Summary: In the 2026 budget we have an approved project to replace the docks at Voyageur Park. Due to the size and cost of the project we recommend bringing on a consultant to help design and navigate the City through the process. An RFP went out in search of marine design consultants to create specifications, review bids, and provide construction oversight of the project. Our engineering department will create and post the bidding of the project. We received a total of two bids that met qualifications. The summary of the bids are below;

Consultant	Fee
GZA GeoEnvironmental, Inc	\$13,370
Graef	\$7,200

Both proposals were reviewed and we believe both companies are qualified to perform the work we seek.

Staff Recommendation:

After reviewing the proposals, we would recommend the Board of Park Commissioners select Graef Consulting and forward to City Council for approval.



VOYAGEUR PARK DOCK SYSTEM SERVICES

MARCH 2, 2026

PREPARED FOR:
City of De Pere



PRIMARY CONTACT

Christine Pichler, PE
Project Manager
920 / 405 3833
Christine.Pichler@graef-usa.com

GRAEF

116 S. Adams Street
Suite 201
Green Bay, WI 54301
920 / 592 9440
www.graef-usa.com

March 2, 2026

Marty Kosobucki
Director, Parks, Recreation and Forestry
City of De Pere
925 S. Sixth Street
De Pere, WI 54115

Re: Voyageur Park Dock System Services

Dear Mr. Kosobucki,

GRAEF is pleased to submit our proposal for the **Voyageur Park Dock System Services**. Our team is excited about the opportunity to continue supporting the City of De Pere on this important community project. As we present our proposal, we want to highlight four strengths that distinctly position GRAEF for the successful delivery of the Voyageur Park project:

Background Knowledge of Voyageur Park | GRAEF has previously worked in the Voyageur Park area as the design engineer for the De Pere Riverwalk and Wildlife Viewing Pier project.

History of Successful Projects with De Pere | GRAEF has a 20 year history of working on projects with the City of De Pere. Many of those projects have been directly with the Parks Department, including the Riverwalk and Wildlife Viewing Pier project within Voyageur Park. Other projects with the City include Bomier Boat Launch, Michael J Walsh Plaza, VFW Aquatic Center, Wilson Park Master Plan, Claude Allouez Bridge and De Pere Parking Garage project, which is currently under construction.

Our Green Bay office provides close, responsive support | Our Green Bay office is located just minutes from the City of De Pere, enabling our team to provide highly responsive support throughout design and construction. This proximity allows us to easily attend Board of Park Commissioners meetings, and conduct on-site reviews. Our local presence means faster communication, greater availability, and a project team that understands the community and is invested in its success.

A multidisciplinary team of experts dedicated to project success | GRAEF brings a well rounded team with deep experience in municipal park and floating dock design, structural engineering, and regulatory agency coordination. Our professionals have delivered projects that balance cost effectiveness, safety, and aesthetic value. We are committed to providing clear communication, detailed technical documentation, and leadership from concept through warranty support.

Thank you for the opportunity to partner with the City of De Pere on this project. Please reach out with any questions. We look forward to the opportunity to work together.

Sincerely,

Christine Pichler, PE
Project Manager
920 / 405 3833
Christine.Pichler@graef-usa.com

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SECTION 1: CONSULTANT BACKGROUND AND INFORMATION



Since its inception in 1961, GRAEF has grown from a small individual partnership to a prominent, multi-disciplinary international firm. GRAEF has a team of nearly 300 employees spread across ten offices in the Midwest, Florida, and Turks and Caicos.

For 65 years, GRAEF’s unwavering dedication to excellence has been fueled by core values such as integrity, quality, and a steadfast commitment to exceptional customer service. These principles form the bedrock of GRAEF’s operations, ensuring that clients receive the highest level of satisfaction and a seamless experience.

GRAEF has remained at the forefront of the industry, consistently adapting to emerging trends and embracing advancements, and is proud to be a reliable partner for clients seeking top-tier design services and unmatched expertise.

WE ARE

- ▶ Site/Civil Engineers
- ▶ Environmental Scientists
- ▶ Surveyors
- ▶ Architects
- ▶ Mechanical, Electrical, Plumbing Engineers
- ▶ Landscape Architecture
- ▶ GIS Specialists
- ▶ Planners & Urban Designers
- ▶ Structural Engineers
- ▶ Transportation Engineers

OUR CORE PURPOSE

To improve the physical environment for the benefit of society in a sustainable manner

GRAEF Green Bay Office
116 S. Adams Street
Suite 201
Green Bay, WI 54301
(t) 920 / 592 9440
www.graef-usa.com



PROVEN FAMILIARITY

We know De Pere — GRAEF has a 20 year history of working on projects with the City of De Pere.

LOCAL & RESPONSIVE

Our Green Bay office is close in proximity, ensuring quick site visits, fast communication, and strong support throughout design and construction.

INTEGRATED EXPERTISE

A unified team of designers and engineers ensures seamless communication and efficient project delivery.

KEY PERSONNEL

A Team Aligned With Voyageur Park's Vision

GRAEF is proud to offer a multidisciplinary, in-house team with deep experience in park and floating dock design, municipal infrastructure, and community-driven outdoor environments. Our team brings a balance of creativity, technical expertise, and hands-on construction experience to ensure the Voyageur Park dock upgrades are designed and specified clearly and accurately, allowing for smooth construction. Each team member contributes specialized knowledge that supports the City's goals for an updated and accessible dock system. Meet your proposed team:



Christine Pichler PE
PROJECT MANAGER/CIVIL ENGINEER

Christine provides detailed municipal engineering expertise, specializing in park and waterfront design and regulatory agency coordination.



Jeffrey Rosner PE, LEED AP
PROJECT EXECUTIVE/STRUCTURAL ENGINEER

Jeff has an outstanding record of completing a variety of engineering projects. With a master's degree in structural engineering, he handles numerous structural projects of various size and complexity.



Adam Krieger PE
QUALITY ASSURANCE/QUALITY CHECK

Adam offers over 20 years of civil engineering and project management experience, delivering practical, buildable solutions for parks, pathways, and municipal site improvements.

Together, our team brings:

- Direct experience with municipal parks, structural analysis, and floating dock systems.
- Strong knowledge of City of De Pere processes and regional project conditions.
- Expertise in grading, pathways, waterways, and site civil engineering.
- Hands-on experience with bidding, permitting, and construction oversight.
- A collaborative, in-house design team that delivers cohesive, integrated solutions.

This group is uniquely equipped to design and specify the floating dock upgrades at Voyageur Park into a welcoming, accessible, and community-driven public space.



Christine Pichler PE

CIVIL ENGINEER

Christine is a municipal engineer with more than 10 years of experience in the development of plans and specifications for various municipalities and private sector clients. She specializes in the design of municipal utilities and roadways, storm water management and system design, boat launch and park facilities, multi-use trails and site design projects. She is familiar with the preparation of permit applications including various design reports.

PROJECT ROLE:

Project Manager/Civil Engineer

EDUCATION

B.S., Civil Engineering, University of Wisconsin-Platteville, Platteville, WI

Continuing Education: Essentials of Hydraulics for Civil and Environmental Professionals, University of Wisconsin

REGISTRATIONS:

Professional Engineer – WI

PROJECT EXPERIENCE

Bomier Boat Launch, De Pere, WI – Design Engineer: GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location. The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. A new floating ADA accessible kayak launch was installed at the end of the dock. Included in this project were new parking areas for cars and boat trailers, asphalt mill and overlay with reconfigured parking in the existing lot for cars and boat trailers, ADA accessible parking and sidewalks adjacent to the existing bathroom building, and a connection to the regional Fox River Trail. The adjacent park was also updated with an ADA accessible sidewalk, cast in place concrete stairs, concrete pads for benches and other seating, and a covered pavilion for a picnic table.

Grundman Boat Landing, Winnebago County, WI – Design Engineer:

Provided site design for the extension to an existing boat launch that doubled the number of launch sites and doubled the size of the parking area. Included a kayak launch, picnic shelter, bathrooms, new sidewalks, dredging of launch area, and overall storm water management.

Waukau Dam Nature Preserve Improvements, Waukau, WI – Project

Manager: Provided site design, permitting, and construction administration for improvements to the dams, parking lot, and recreational elements. Improvements to the dams included hard armoring of the outlet dam emergency overflow and repair of washout and additional riprap at the bypass dam. The parking lot was reconstructed and an asphalt, ADA compliant walking trail was constructed which doubles as an access point to the Town of Rushford fire department dry hydrant. Recreation improvements included resurfacing of the existing fishing pier to improve ADA access, construction of two additional fishing piers, resurfacing of the existing walking trail around the dam impoundment, replacement of the existing dam catwalks with wider bridges to improve access, construction of an open-air shelter with picnic tables, and a concrete pad for an ADA accessible portable toilet. Permits were obtained from the Department of Natural Resources and Winnebago County Zoning. Construction administration including construction oversight was completed for all areas of site improvement.

De Pere Aquatic Facility at VFW Park, City of DePere, WI – Design Engineer:

Provide site design for the new \$7 million aquatic center. Involved a new 6150 square foot bathhouse including offices, public spaces, and concessions. A separate 1250 square foot mechanical building was also included. The aquatic features included a lap pool with dive well, activity zone, water walk, dual body slides, drop slide, separate tot pool with zero depth entry, and tot play features. Phase I involved conceptual design and budget estimates. Site design included grading, storm water management, and all exterior utilities.



Jeffrey Rosner PE, LEED AP

PRACTICE AREA LEADER - STRUCTURAL ENGINEER

Jeff has an outstanding record of completing a variety of consulting engineering projects. His structural project experience includes the design of new buildings, building additions, and evaluation and repair of existing buildings. Jeff's experience has encompassed a wide range of commercial building designs including numerous educational facilities, retail facilities, recreational facilities, office buildings, and water park/pool facilities. Jeff also provides notable experience in the inspection and design of bridges throughout Wisconsin.

PROJECT ROLE:

Project Executive/Structural Engineer

EDUCATION

M.S., Structural Engineering, Marquette University, Milwaukee, WI

B.S., Civil Engineering, Marquette University, Milwaukee, WI

REGISTRATIONS

Professional Engineer – CO, DC, ME, MI, MT, NC, NM, SD, TX, WI

PROFESSIONAL CERTIFICATIONS

LEED Accredited Professional

PROJECT EXPERIENCE

CityDeck, City of Green Bay, WI - Structural Engineer: This project was designed by the landscape architect as an active urban boardwalk directly along the river's edge spanning 4 city blocks. Structural engineering was performed for multiple over-the-water structures as well as the boardwalk and unique bench structures. The structures were designed to not impact the existing sheet pile wall that was at capacity. A floating dock and gangway system was designed to provide access from the water. The project presented multiple challenges from various loading conditions/applications imposed on the structures by the river to meeting aesthetic qualities set by the landscape architect.

De Pere Riverwalk, City of De Pere, WI - Structural Engineer: The Riverwalk is designed to bring the public closer to a unique area of the Fox River. This project incorporates many structures (fixed bridge, lift bridge, and elevated boardwalk) to allow the public access to the locks in De Pere, a fishing platform for access out into the river, and a wildlife viewing pier built upon the foundations of the previous Claude Allouez Bridge providing the perfect view of the surrounding area. The multiple structures with use of multiple building materials presented coordination challenges to the structural design.

Herb & Dolly Smith Park, City of Neenah, WI – Structural Engineer:

This project included a 390 foot long timber boardwalk across Little Lake Butte des Morts at the mouth of the Neenah Slough, a 60 foot long timber boardwalk ravine crossing, a park pavilion/restroom/storage building and a kayak launch. The boardwalks were part of the bicycle and pedestrian path connecting the Menasha Trestle Trail to the heart of downtown Neenah. The boardwalks are timber framed structures with composite decking supported on timber piles. The park shelter is a convenient addition to park serving as an intermediate stop along the trail.

Grundman Boat Landing, Winnebago County, WI – Structural Engineer:

Provided structural design for the extension to an existing boat launch that doubled the number of launch sites. The project also included new removable docks at the launch, a floating dock, kayak launch, picnic shelter, and restrooms.

Bomier Boat Launch, De Pere, WI – Structural Engineer:

GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location. The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. A new floating ADA accessible kayak launch was installed at the end of the dock.



Adam Krieger PE

PRACTICE AREA LEADER - INFRASTRUCTURE

Adam brings over 20 years of public and private sector experience to GRAEF. His diverse design and project management background includes site/civil development for municipalities, government, commercial, and industrial clients, as well as permitting and agency/utility coordination. He has also been actively involved in construction administration for drainage facilities, utilities, and roadways, as well as surveying for sewer, water, and transportation projects. Having worked for public and private clients throughout Wisconsin, Adam is familiar with local regulatory guidance and operational practices.

PROJECT ROLE:

Quality Assurance/Quality Check

EDUCATION

Master of Business Administration (MBA),
Cardinal Stritch University, Milwaukee, WI

B.S., Civil Engineering, University of
Wisconsin-Milwaukee, Milwaukee, WI

REGISTRATIONS:

Professional Engineer – WI

AFFILIATIONS

American Society of Civil Engineers, ASCE
American Public Works Association, APWA
Wisconsin Parks & Recreation Association,
WPRA

PROJECT EXPERIENCE

Arrowhead Park, City of Neenah, WI – Project Engineer: This proposed development is located along the lakeshore of Little Lake Butte des Morts just west of downtown Neenah. It is the site of a former wastewater treatment facility that processed sludge water from the former P.H. Glatfelter Paper Mill and contains capped waste material and debris from the deconstruction of the former mill buildings. Significant coordination with WDNR is needed. Preliminary design for the development includes site grading and utility plans, vehicular access analysis, and a pedestrian overpass feasibility analysis.

Place de Douai, Kenosha, WI – Project Engineer: Design services for the 18-acre public plaza along the shore of Lake Michigan. Work included concrete paving, clay brick, landscaping, lighting and power distribution to vendor areas. An existing clock tower and water features were relocated to match the new plaza layout. Services included master planning, landscape architecture, civil engineering, site electrical engineering, and construction administration. The site/civil engineering included site demolition, grading and paving, storm sewer and water mains, permitting, and stormwater management.

Harley-Davidson Museum, Milwaukee, WI – Project Engineer: Site/civil engineering services from initial site planning through construction for the 20-acre development along the Menomonee River in downtown Milwaukee. Services included evaluation of site suitability, assistance with the City approval process, investigation of utility adequacy, preliminary and final site grading and paving design, site utilities, and development of the storm water management plan. The museum includes 130,000 square feet of exhibit space, a restaurant, cafe, retail shop, meeting space, special events facilities, and the company's archives.

JBS Site Redevelopment Concept Site Plan, Green Bay, WI – Project Engineer: Project involves the creation of conceptual redevelopment site plans for a 25.6-acre site recently acquired by the City of Green Bay. Plans include housing, destination community park, urban farm, and improved public infrastructure connections. Public engagement will be a critical project component to involve the largely Hispanic community in the area.

SECTION 2: PROJECT UNDERSTANDING

PROJECT UNDERSTANDING & APPROACH

Voyageur Park is one of the City of De Pere's most visible and valued riverfront assets. Located along the Fox River, the existing dock system serves as both a recreational gateway and a defining feature of the park experience. Based on the January 27, 2026 Request for Quote, GRAEF understands the City is preparing for the replacement of the existing floating dock system and is seeking an engineering partner to deliver clear, bid-ready design documents and specifications.

The current system is a floating dock attached to a steel wall. The City has made it clear that this is not a reimagining of the riverfront, but a thoughtful replacement, maintaining the existing use and overall appearance while modernizing the system to meet current standards and long-term performance expectations. The new dock must incorporate a gangway purchased in 2025, include an additional gangway, accommodate attachment of an EZ Dock canoe/kayak launch, remain a floating system attached at the current steel wall location, and meet all applicable ADA, local, state, and federal regulatory requirements. The final deliverable will be a complete set of design documents and specifications suitable for insertion into the City's bid document template.

GRAEF views this project as a balance between continuity and precision, preserving what works while ensuring the next generation of infrastructure performs reliably in a dynamic river environment.

Our Approach

Listening First: Confirming Vision and Constraints

GRAEF will begin with a focused kickoff meeting with City staff to confirm project priorities, review the location and receive general input. We will also walk the site, evaluate the existing conditions and steel wall attachment, and discuss how the 2025-purchased gangway will be integrated into the final layout. This initial phase ensures alignment before design progresses. It also allows us to identify early considerations such as constructability, staging within Voyageur Park, and if/how to maintain public access during installation.

Designing for Continuity and Compliance

With the City's direction that the replacement be similar in use and appearance to the current system, our schematic design will maintain the established footprint and overall configuration while incorporating the previously purchased gangway, one additional gangway for access, as well as structural provisions for attachment of an EZ Dock canoe/kayak launch and a floating dock system securely attached to the existing steel wall at the current location. At this stage, we confirm ADA slopes, landing transitions, freeboard considerations, handrail requirements, and maneuvering clearances to ensure the dock system fully meets ADA accessibility standards.

Navigating Regulatory Requirements

GRAEF understands we are expected to guide the City so the dock system meets all applicable regulatory requirements. Given the project's location along the Fox River, this may involve coordination with the Wisconsin DNR and US Army Corps of Engineers, as well as adherence to local permitting standards. Our role is to proactively identify applicable approvals, confirm design criteria early, and integrate regulatory considerations directly into the technical specifications so that contractors clearly understand compliance expectations during bidding and construction.

Delivering a Clear, Biddable Package

The RFQ emphasizes that the completed design and specifications will be inserted into the City's bid document template. We will prepare a complete, coordinated, and contractor-ready package. Our goal is to eliminate ambiguity, reduce contractor questions, and support competitive bidding. During the bidding phase, we will respond promptly to vendor questions and assist the City in preparing clarifications or addenda, if needed.

PROJECT UNDERSTANDING & APPROACH CONTINUED

Collaboration

The RFQ specifically calls out two meetings, a staff meeting to review location, design, and general input and a Board of Park Commissioners meeting regarding the final design. We approach these meetings as opportunities to build confidence and clarity. For the Board of Park Commissioners meeting, we will provide visual exhibits and clear explanations of how the new dock system maintains the character of Voyageur Park while improving durability and accessibility.

A Thoughtful Replacement for a Visible Community Asset

The Voyageur Park dock replacement is more than a technical exercise. It is a public-facing improvement in a highly visible riverfront setting. Our approach respects the City's desire to maintain the current use and appearance while delivering a durable and accessible floating dock system ready for competitive bidding and 2026 construction. By combining careful site evaluation, regulatory awareness, detailed engineering design, and clear communication, we will help the City of De Pere transition seamlessly from the existing dock system to a reliable new installation that continues to serve residents and visitors along the Fox River for years to come. GRAEF welcomes the opportunity to expand our partnership with the City of De Pere and bring our experience with similar waterfront and floating dock projects to Voyageur Park.

SECTION 3: SIMILAR PROJECTS

PROJECT EXPERIENCE



BOMIER BOAT LAUNCH

DE PERE, WI

EXPANSION OF THE BOAT LAUNCH INCLUDING ADA ACCESSIBLE AMENITIES

ALLOWS FOR DE PERE RESIDENTS AND VISITORS TO ENJOY THE FOX RIVER AND SURROUNDING AREA MORE EASILY THROUGHOUT THE YEAR.

GRAEF provided the City of De Pere with design, permitting, and construction oversight services on the expansion of the existing Bomier Boat Launch. The boat launch was expanded to provide a true two-lane boat launch at the existing location.

The concrete boat launch was cast in place to match the slope of the existing pavement. New dock sections were constructed on driven piles to match the existing dock system. **A new floating ADA accessible kayak launch was installed at the end of the dock.** Included in this project were new parking areas for cars and boat trailers, asphalt mill and overlay with reconfigured parking in the existing lot for cars and boat trailers, ADA accessible parking and sidewalks adjacent to the existing bathroom building, and a connection to the regional Fox River Trail.

The adjacent park was also updated with an ADA accessible sidewalk, cast in place concrete stairs, concrete pads for benches and other seating, and a covered pavilion for a picnic table.

National Resource Damage Assessment program (NRDA) and WI DNR Recreational Boating Facilities (RBF) grants funded all but \$60,000 of the project.

PROJECT EXPERIENCE



GRUNDMAN BOAT LAUNCH

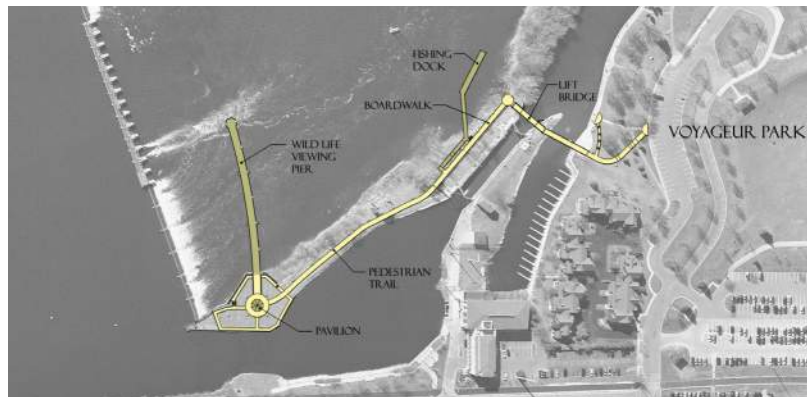
OSHKOSH, WI

GRAEF PROVIDED DESIGN DOCUMENTS, PERMITTING, AND CONSTRUCTION ADMINISTRATION DOCUMENTS FOR A BOAT LANDING IN WINNEBAGO COUNTY, WI

GRAEF provided surveying services, site design, and construction administration for the extension of an existing boat launch that doubled the number of launch sites and the size of the parking lot. Design services included pavement design, parking lot design and traffic flow modeling for large vehicles and boats. Storm water management for the site included biofilters along both long edges of the parking lot, draining directly to the lake. A dredging plan, including dewatering of the dredged material, was created and implemented. An on-site wastewater tank and precast seasonal bathrooms were designed and installed.

GRAEF designed the site lighting including a security camera system, power and lighting to the bathroom building, and electrical to the fee station. **The project also included a kayak launch**, picnic shelter, new sidewalks, sea wall, L-shaped boat staging dock, landscape berms, and screening for adjacent residential properties. Permitting was obtained from the Department of Natural Resources stormwater and wastewater divisions, Winnebago County Zoning, and Town of Vinland.

PROJECT EXPERIENCE



RIVERWALK AND WILDLIFE VIEWING PIER

DE PERE, WI



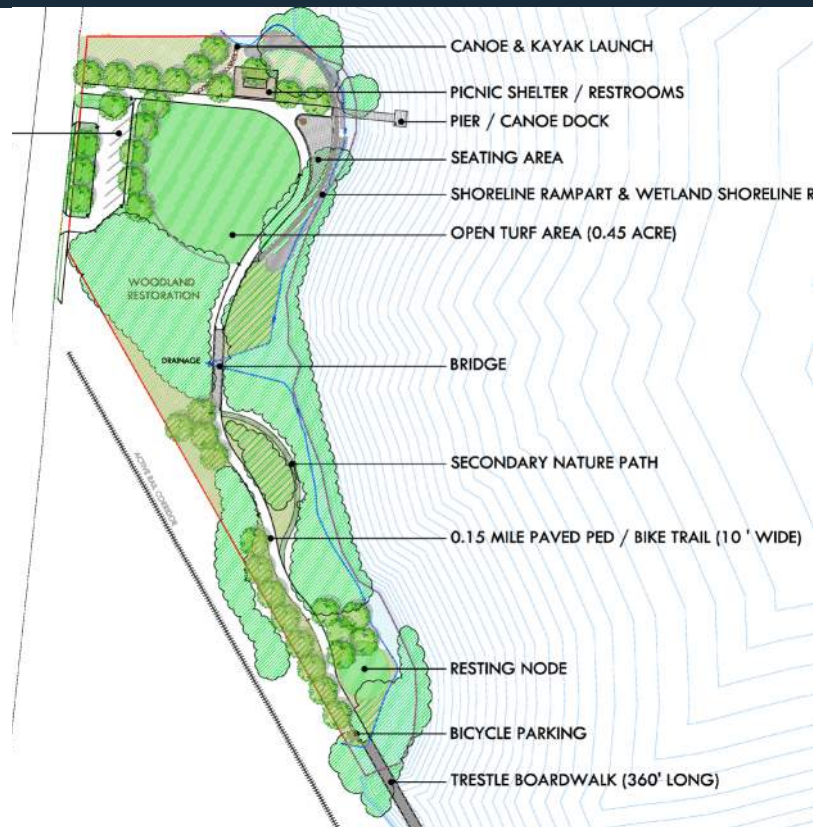
THIS PUBLIC RIVERWALK GIVES DE PERE RESIDENTS AND VISITORS THE PERFECT OPPORTUNITY TO TAKE A STROLL AND VIEW SURROUNDING WILDLIFE

GRAEF worked with the City of De Pere on this recreational project in De Pere's downtown. The idea for the project developed as a result of the Claude Allouez Bridge reconstruction project. This offered the opportunity to use portions of the old bridge for pedestrian access along the waterfront. GRAEF developed a master plan and assisted the City with preliminary design and securing funding support and regulatory approvals for this unique community project.

The project included the construction of a wildlife viewing pier within the corridor of the previous Claude Allouez Bridge, as well as the appropriate access facilities to reach the pier. The project included construction of two access bridges (fixed span and scissors bridge) over a private marina and Fox River channel, pedestrian trail, wildlife viewing pier, lighting, and security fencing. Approximate cost of the project is \$3.5 million.

The project established a recreational walkway that provides for new public access to the Fox River north of the De Pere dam on Government Island adjacent to the De Pere Lock facility.

PROJECT EXPERIENCE



HERB & DOLLY SMITH PARK

NEENAH, WI

Herb and Dolly Smith Park demonstrates the successful transformation of a once blighted area into a popular community recreational asset. The park is located on the site of a former fueling station and undeveloped area on the shores of Little Lake Butte des Morte.

The waterfront park offers amenities to suit many types of outdoor recreation enthusiasts including walking paths with wildlife viewing areas and a **canoe and kayak launch with ADA accessibility**. Spaced periodically along the shoreline are swinging contemplation benches that draw those interested in a relaxing, peaceful moment. An attractive park shelter and recreation area was designed around a green space and offers open-air picnic space available for events and festivities.

A central point of interest is the paved bicycle and pedestrian path that makes up part of the Loop the Little Lake recreational trail; a 3.5-mile loop that links Neenah, Menasha, and the Village of Fox Crossing. In order to avoid sensitive areas and meet ADA accessibility guidelines,

this section of the 'Loop' includes a ravine crossing and a 390-foot-long timber boardwalk across the mouth of the Neenah Slough.

GRAEF performed full hydraulic design for the boardwalk structure, ensuring that it meets state navigational and flood control requirements and carefully designed around existing creeks and wetlands, while restoring forested areas. Invasive plants were removed and native plants and tall grass prairies were planted.

Services Provided: Civil, Structural, Mechanical, Plumbing/
Fire Protection Engineering, Landscape Architecture

PROJECT EXPERIENCE



MICHAEL J WALSH PLAZA

DE PERE, WI

The James Street project involved the design of a new public space and the reconstruction of one block of roadway through the central business district of De Pere. The project goals were to create a special place that could be used by visitors and downtown employees; improve the quality of the pedestrian amenities; provide improved pedestrian and vehicular circulation; and reconstruct the public utilities, roadway, and sidewalk.

The site of a memorable fountain that was past repair, the project involved stakeholder and public engagement to plan for the future use and goals of this space. The direction for the design was to create a space for use by individuals and small groups, for things like a lunch break, cup of coffee, or small musical performance.

The existing mature honey locust trees created beautiful dappled shade and the intent was to retain the trees and provide seating against the backdrop of the historic landmark Union Hotel. A more activated space at the east

end of the site is connected by an allée of trees in grates and flexible seating. The east-end plaza contains a custom water wall-style fountain at one end and a custom kinetic wind wall sculpture at the other, both with coordinated color-changing LED lights.

Design and engineering tasks included: topographic survey, design presentations and summaries, coordination with utilities, public and stakeholder meetings. The project scope included the public space design and a full street reconstruction: conceptual design and public engagement through construction documents.

Services Provided: Electrical, Civil/Site Engineering, Landscape Architecture

SECTION 4: REFERENCES



REFERENCES

GRAEF has a strong history of working with cities, villages, and counties, providing multidisciplinary consulting services that support both small-scale and large-scale municipal initiatives. These references highlight our commitment to public-sector clients and our understanding of the unique needs and processes of local government.

VILLAGE OF LITTLE CHUTE

John McDonald
Director of Parks, Recreation & Forestry
920 / 423 3868
john@littlechutewi.org

WINNEBAGO COUNTY

Adam Breest
Park & Expo Director
920 / 232 1961
abreest@winnebagocountywi.gov

CITY OF NEENAH

Michael Kading
Director of Parks & Recreation
920 / 886 6062
mkading@neenahwi.gov

SECTION 5: PROJECT TIMELINE

PROJECT TIMELINE

Voyageur Park Technical Design, Bidding and Construction Oversight - Proposed Design Schedule

GRäEF	April				May				June				July				August				September						
	4/6	4/13	4/20	4/27	5/4	5/11	5/18	5/25	6/1	6/8	6/15	6/22	6/29	7/6	7/13	7/20	7/27	8/3	8/10	8/17	8/24	8/31	9/7	9/14	9/21	9/28	
A Phase I: Technical Design																											
A-1	Project Kick-off Meeting																										
A-2	Team Site Visit																										
A-3	Schematic Drawings																										
A-4	City Review of Schematic Design and Specs																										
A-5	Construction Drawings / Specifications																										
A-6	Final Plan Approval from City staff																										
A-7	Submit required permits																										
A-8	Final Plan Approval from Park Board - 5/21 meeting																										
B Phase II: Project Manual and Bidding																											
B-1	Obtain and Review City of De Pere Front End and Standard Specifications																										
B-2	Edit Specifications As Appropriate for Bidding																										
B-3	City Review of Schematic Design and Specs																										
B-4	City to Post Bidding Documents to QuestCDN and Assist with Public Notices																										
B-5	Print/Provide Hard Copy and PDF Bidding Documents to City																										
B-6	Review Bidder Pre-Qualifications, Submittals, and Provide Comment to City																										
C Phase III: Awarding of Bid																											
C-1	Project Out to Bid / Pre-Bid Meeting / Addenda																										
C-2	Bid Opening																										
C-3	Review / Tabulate Bids																										
C-4	Recommendation / Selection of Contractor																										
C-5	City to approve Contract at Park Board and Common Council - 7/16 & 7/21 meetings																										
D Phase IV: Construction Oversight and Administration																											
D-1	Dock System Fabrication																										
D-2	Pre-Construction Conference																										
D-3	Construction: Anticipated two weeks (Must be confirmed by selected contractor)																										
D-4	Punch List Walk-Through																										
D-5	Shop Drawing Review																										
D-6	Review of RFIs																										

KEY

Team Task ■

City Action Required ■

SECTION 6: FEE

FEE SCHEDULE

GRAEF is committed to delivering high-quality, cost-effective solutions that balance performance, durability, and long-term value to our clients. Our approach emphasizes thoughtful design, efficient project management, and proactive coordination to help municipalities maximize their investment while minimizing risk. For this pursuit, GRAEF proposes a **lump sum of \$7,200** for all basic services. This figure reflects our comprehensive scope of services and our dedication to providing responsive, reliable support throughout the life of the project.

Potential additional fees outside of the scope of work would include additional structural analysis if the existing wall conditions are unsuitable to support the new dock system, though this is not anticipated to be the case.



Known for excellence.
Built on trust.

PROPOSAL FOR ENGINEERING SERVICES Voyageur Park Dock System Replacement De Pere, Wisconsin

February 26, 2026
GZA File No. 20.P000648.26



PREPARED FOR:



De Pere Parks, Recreation and Forestry Department
De Pere, Wisconsin

GZA GeoEnvironmental, Inc.

17975 West Sarah Lane, Suite 100 | Brookfield, Wisconsin 53045
262-754-2560

35 Offices Nationwide
www.gza.com



Via Email: mkosobucki@deperewi.gov



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February 26, 2026
File No. 20.P000648.26

Mr. Marty Kosobucki, Parks, Recreation & Forestry Director
City of De Pere
925 South Sixth Street
De Pere, Wisconsin 54115

Re: Proposal for Engineering Services
Voyageur Park Dock System Replacement
De Pere, Wisconsin

Dear Mr. Kosobucki:

GZA GeoEnvironmental, Inc. (GZA) is pleased to provide this Proposal for Engineering Services to the City of De Pere Parks, Recreation and Forestry Department (“City”/“Client”) for the Voyageur Park dock system design project located in De Pere, Wisconsin. This proposal provides our project understanding, proposed scope of services, qualifications, project examples, and proposed costs in response to the City’s Request for Proposal, dated January 27, 2026.

INTRODUCTION AND PROJECT UNDERSTANDING

The City desires to replace the dock system located at Voyageur Park, immediately downstream of the De Pere Dam. The docks are floating and anchored to the vertical steel sheet piling (SSP). The public access is through gangways (two entry points) with the following floating dockage dimensions:

- Total length = 238 feet, 5 feet wide;
- Landing platform for gangways = 6 feet wide;
- South gangway = 20 feet wide with a top average elevation of 583.0 feet (the length is not sufficient to meet ADA requirements [1:12 slope] when the water levels are low); and
- Dock finders = 30 feet long with 28-foot width for boat slip double loading (accommodate up to 12 30-foot boats).

The dock system is scheduled for replacement in 2026. One new gangway was purchased in 2025. A new gangway will be added in 2026.

Overall, it appears that there is sufficient dockage length and width to meet ADA requirements. However, it will depend on the gangway lengths and the selected design low water level. It is likely that at most times (at average and high water levels), the system is ADA-complaint. Further design modifications will be implemented, as needed, after coordination with the City.

SCOPE OF SERVICES

Task 1 - Kickoff Meeting and Survey

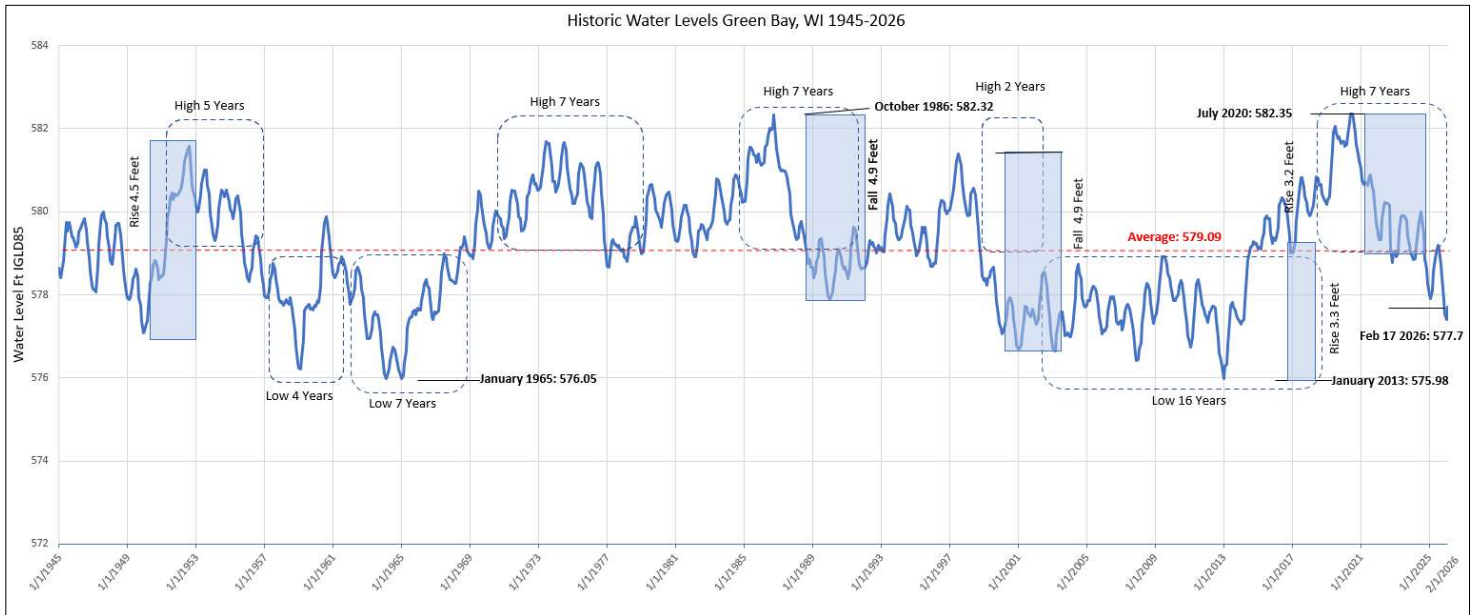
A GZA engineer will attend the kickoff meeting with the City and observe the existing conditions. The scope of work will be confirmed, along with a draft project schedule and communication protocol. A limited topographic and bathymetric survey will be performed after the meeting. The



land survey will be conducted along the access trail, while the bathymetric survey will document the water depths within 2 to 3 feet of the SSP wall. The existing docks and new gangway will be measured. A base map will be prepared utilizing the latest aerial photograph with good resolution, which will be updated with the survey data.

Task 2 - Basis of Design

The site is under the direct influence of the De Pere Dam and Lake Michigan water level fluctuations (“backwater” effect of Lake Michigan). GZA performed a water level analysis for the National Oceanic and Atmospheric Administration (NOAA) gauge in Green Bay and will add the plots from the United States Geological Survey (USGS) gauges located on the river (De Pere Dam and upstream of Green Bay).



The following will be defined:

- Design high and low waters. Lake Michigan varies between 576.0 and 582.3 feet International Great Lakes Datum of 1985 (IGLD 85).
- ADA design requirements for the gangway length. The ADA requirements call for a maximum 1:12 side slope for the elevation drop from the gangway connection to the floating dock landing (water level plus the freeboard of the dockage system). When the water level is very low (reference 576.0 feet), using a typical freeboard of 1.5 feet for the gangway landing at the floating platform, the gangway length would need to be 66 feet long for ADA design.
- Fox River hydrology during the boating season (flows and velocities) from the De Pere Dam USGS gauge.

A letter report will be prepared discussing design recommendations based on the site constraints and opportunities.

Task 3 - Design Development

GZA proposes to formulate two design alternatives for the site with construction cost estimates. The alternatives will be presented in both plan view and cross-section with standard design details.

We budgeted for a meeting (either in-person or remote by Teams application) to present the alternatives and select the Preferred Plan, which will include:



- An additional gangway, and re-use the newly purchased;
- Add canoe/kayak launch, compatible with the floating dockage system; and
- Discussion of ADA compliance at various design water levels.

Task 4 - Final Design and Contractor Bidding

GZA will provide the final plans and technical performance specifications in electronic format that can be incorporated in the City manual with the standard City front-end documents. We will also provide the Engineer Cost Estimate.

We included a meeting to discuss the final design and specifications with the staff and one meeting with the Board to answer questions, as needed.

GZA will assist the City with answering questions received during the contractor bidding portion of the Request for Information (RFI) and Addendum (as needed).

Task 5 - Construction

GZA will provide two site visits (pre-construction) and a final inspection for creating the contractor punch list as a check that the design plans and specifications being closely followed. GZA will also review the shop drawings prepared by the selected contractor.



SCHEDULE

The following is a draft project schedule, assuming timely review of GZA’s deliverables by the City and scheduling of progress meetings. This schedule can be adjusted based on the City’s priorities, to be discussed and revised accordingly.

Notice to Proceed, Contract Execution	April 1, 2026
Project Kickoff and Site Survey	April 6-10, 2026
Design Development	April 20-June 5, 2026
Contractor Bidding	June 8-26, 2026
Construction, Final Inspection	July 2026

ASSUMPTIONS

In developing this proposal, GZA assumed the following:

- Soils/geotechnical information exists, as the existing SSP likely required a soil investigation. This information can be used by GZA for design of the dockage guide piles (if needed in addition to the SSP connection). As an additional service, GZA can conduct a subsoil investigation with laboratory testing and marine structural (not included; as part of a separate contract addendum) to design dockage guide piles. From the information we have, bedrock is present approximately 9 to 10 feet below the river bottom.
- The floating dock system is retrieved by the City at the end of boating season. While a de-icing system can be discussed with the City to keep the system in-place over the winter and provide ice-free conditions, the excessive Fox River discharge velocities and moving ice in early spring do not appear favorable for a floating dockage system to be kept in place over the winter months.
- The project does not require regulatory permitting, as the proposed project is an “in-kind, in place” replacement.



- Dredging at the dock system location is not required. GZA can provide regulatory permitting and dredging design if needed (not included in this proposal; costs can be provided as a separate contract change order).
- Assistance with construction administration (field and/or office support) in addition to Task 6 participation are not included in this proposal. If these services are needed, GZA can provide costs as a separate contract change order.
- No detailed analysis will be needed, such as river hydraulics, ice uplift forces, design of new piles, new anchoring system other than that existing at the SSP, etc.
- A parcel boundary survey is not needed. We assume that using the plat of survey with property corners listed in the County GIS database is sufficient for the project.

QUALIFICATIONS

Founded in 1964 by Donald Goldberg and William Zoino, two geotechnical engineers who first collaborated while attending the Massachusetts Institute of Technology, GZA has grown into a nationally recognized consultancy, practicing in the areas of geotechnical, environmental, water, ecology, and construction management. Currently, the firm has over 780 employees in 35 offices.

GZA’s Marine and Waterfront Group provides engineering and environmental expertise for projects constructed near and in the marine environment. We can offer a rare combination of geotechnical, coastal, structural, and environmental experience in support of the design, permitting, and construction of marine-related projects.

GZA has two offices in Wisconsin, with local personnel that will be involved with the project located in Brookfield and Milwaukee, Wisconsin.

References and project examples are provided in **Attachment 1**.

PROJECT TEAM

The Project Team will consist of the following GZA personnel. Please note, resumes are provided in **Attachment 2**.



Dan Veriotti, P.E., Associate Principal, Vice President, Principal Engineer

Dan is a specialized coastal principal engineer with over 27 years of experience. Dan is leading GZA’s Great Lakes coastal services, is familiar with site conditions, and will serve as the project manager and lead engineer. Dan was the project manager and lead designer for many recreational marina and boat facilities in Michigan, under direct contract with the Michigan Department of Natural Resources. Dan will also serve as the lead designer for the Dunkirk Marina project on Lake Erie. The services provided include design permitting and construction administration. Some of his project sites include:

- Columbia Park, Lake Winnebago (WI)
- Harbor West Yacht Club (Traverse City, MI)
- Leland Township Marina (Leland, MI)
- West Basin Marina (St. Joseph, MI)
- USCG Station (St. Joseph, MI)
- Boyne City Marina (Boyne City, MI)
- Harbor Shores (Benton Harbor, MI)
- Cedarville Marina (Cedarville, MI)
- Rogers City Yacht Club (Rogers City, MI)
- Ontonagon Village Marina (Ontonagon, MI)
- Acadia Veterans Marina (Acadia, MI)
- Muskegon Hartshorn Marina (Muskegon, MI)
- Grosse Pointe Yacht Club (Grosse Pointe Shores, MI)
- St. Clair Boat Harbor (St. Clair, MI)
- Grand Haven Marina (Grand Haven, MI)
- De Tour State Harbor (De Tour, MI)
- Pigeon Lake Boat Access (West Olive, MI)
- Yankee Springs Recreational Area (Yankee Springs, MI)
- Lac La Belle State Harbor (Keweenaw County, MI)
- Rock Island Sunset Marina (Rock Island, IL)
- Fulton Marina (Fulton, IL)



Dan also worked on the Support Facilities chapter dealing with ramps and parking lots of the ASCE Manual Report 50 for Planning of Small Craft Harbors. Dan will lead the final plans and specifications sections related to applicable design elements and will be the lead engineer.

Benjamin Yahr, ASLA Landscape Architect



Ben is a licensed waterfront landscape architect with over 22 years of experience providing creative design and project management support for waterfront, public access, park and open space design, and ecological restoration throughout the Great Lakes. Ben will lead the project ADA compliance and provide the design requirements for the kayak launch. Ben will also provide the technical specifications sections. Ben’s regional projects include, but are not limited to, Joliet Park in Green Bay, Kinnickinnic River Reach 2a Restoration, South Shore Breakwater, Menomonee River Streambank Stabilization, Milwaukee Bradford Beach, County Grounds Vegetation Management, and Western Milwaukee Phase 2b Restoration.

Colin Byron, P.E, Project Engineer



Colin is a specialized geotechnical engineer with five years of experience preparing construction plans for coastal projects, along with regulatory permitting, CAD drafting, 3D modeling, and quantity takeoffs and construction administration. Colin will survey the site, assemble the plans, and estimate the construction costs.

BASIS OF BILLINGS

The lump sum cost for the scope of work, as described above, is \$13,370. This amount is based on the anticipated scope of work outlined above, which represents our present judgment as to the level of effort requested. A breakdown by task is provided below.

Task 1 - Kickoff Meeting and Survey	\$ 2,320
Task 2 - Basis of Design	\$ 1,835
Task 3 - Design Development	\$ 2,540
Task 4 - Final Design and Contractor Bidding	\$ 3,600
Task 5 - Construction	<u>\$ 3,075</u>
Total	\$13,370

This budget estimate includes no allowance for additional services or analyses. An invoice will be delivered following the submission of the report and payment will be required within 20 days of the invoice date. The lump sum budget anticipates submittal of electronic reports and includes GZA’s labor and other incidental material required for the completion of the above mentioned scope of work.

CONDITIONS OF ENGAGEMENT

We understand that the City’s standard terms and conditions will apply.

ACCEPTANCE

The conditions of engagement are described in the City’s terms and conditions (Standard Agreement for Professional Services). The City acknowledges and agrees that the project plans, reports and the findings shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific project purpose and to the specific parties alluded to above, without the written consent of GZA. This proposal is valid for a period of 30 days from the date of issue.



We appreciate the opportunity to submit this proposal. Please feel free to contact Dan with questions or if you require additional information.

Very truly yours,

GZA GeoEnvironmental, Inc.

A handwritten signature in blue ink, appearing to read "D. Veriotti".

Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

(224) 275-2123 / dan.veriotti@gza.com

P:\2025\20.P000648.26\FINAL 20.P000648.26 Pro-Engineering Svcs_Voyageur Park De Pere 2-26-26.docx

Attachments: References and Project Examples
Resumes



ATTACHMENT 1

References and Project Examples



REFERENCES

Dan Ditscheit, PLA
Director, City of Green Bay Parks, Recreation & Forestry Department
(920) 448-3381 / Dan.Ditscheit@greenbaywi.gov
Project: Joliet Park
Timeline: 2024-2026

Ms. Stefanie Levine, PLA
City of Evanston (IL), Senior Project Manager
(847) 448-8043 / slevine@cityofevanston.org
Project: City of Evanston Canoe Launch Feasibility Study
Timeline: 2022

Vince DeJoy
City of Dunkirk (NY), Director of Planning and Development, City of Dunkirk, NY
(716) 499-2907 / vdejoy@cityofdunkirk.com
Project: City of Dunkirk Marina Docks
Timeline: 2026

Kathy M. Thake
Village of Kenilworth (IL), Village Manager
(847) 251-1666 ext. 5250 / kthake@vok.org
Project: Kenilworth Lakefront
Timeline: 2024-2025

Paul Petersen
Waterways Program Grant Manager, Michigan Department of Natural Resources
(517) 284-6122 / petersenp@michigan.gov
Project: Muskegon, St. Clair, and Grand Haven Marinas
Timeline: 2001-2010

St. Clair Boat Harbor

St. Clair, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Regulatory Coordination
- Design Development
- Construction Plans, Bidding
- Construction Administration



30 Ft Floating Docks

Challenge: The Saint Clair Boat Harbor (Charles F. Moore Harbor) is one of top Michigan’s heavily used recreational harbors. The marina is located at the mouth of Pine River, flowing into St. Clair River. There was an existing small marina in 2005 in deteriorated condition; as there was very significant demand of both transient and seasonal slips, a new facility was needed. The site conditions were challenging for land and water access, along with the Pine River having a flashy hydrology and mobilizing debris during a significant storm.

Solution: Dan Veriotti was the project manager and lead engineer for designing and implementing the marina improvements project, which started as an Assessment Study to identify priorities for improvements with construction cost estimates for City budgetary planning. There are 132 new slips ranging in size from 30 to 80 feet, both floating and fixed. The site is fully ADA accessible; the new utilities include water, electric, pump-out and fuel. A new fish cleaning station and concrete launch ramp were provided. The parking lot was expanded and repaved, to allow parking for both trailers and regular cars. A new marina building was also provided. In order to protect the new docks against flowing debris on Pine River, pile clusters (with steel chains) were provided on the north end of the docks. Various shoreline improvements were also provided (heavy rip-rap for slope stability) and vertical steel sheet piling wall under the main dock gangways. The project team also assisted with the grant application (DNR Parks and Recreation Division’s Waterways grant program).

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the conditions and carefully planned for marina design and implementation, adding great practical value to the project and facilitated the successful implementation of the proposed improvements. As stated, the marina is a popular attraction and currently serves both transient and seasonal slips (fixed adjustable and floating).



ADA Gangway



Fuel Dock



Fixed ADA Docks

Grand Haven Municipal Marina

Grand Haven, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Master Plan
- Regulatory Coordination
- Construction Plans and Bidding
- Construction Administration



Marina Promenade

Challenge: Grand Haven is a favorite destination for both power and sail boats from Lake Michigan, Grand River and Spring Lake. The boating demand was not met by the few slips available and the condition deteriorated to the point where in 2006, significant safety deficiencies were documented, along with timber pile support rotting. This called for a new marina, updated per modern standard with new utilities.

Solution: Before joining GZA, Dan Veriotti was the project manager and lead engineer for designing and implementing the marina improvements project. The project started as a Master Plan, that can be implemented in phases due to available project funding. The proposed slips consisted of fixed and floating docks, with increased width for double loading and new support piles, concrete bulkhead and shoreline improvements. The site is fully ADA accessible; the new utilities include water and electric. The new available slips range in size between 30 and 80 feet. In order to provide for safe navigation water depths, approximately 1,000 cubic yards of sediment were removed by mechanical dredging. The project was constructed in 2008 and offers both transient and seasonal slips. A shoreline stone revetment was designed to reduce the incoming wind wave and boat wake energy.

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the conditions and carefully planned for marina design and implementation, adding great practical value to the project and facilitated the successful implementation of the proposed improvements. As stated, the marina is a popular attraction and currently hosts special events every year, including the 4th of July boat parade and fishing tournaments.



Aerial View of Fixed and Floating Docks



Fixed Docks



Floating Docks

Hartshorn Marina

Muskegon, MI

Project Highlights

- Topographic Survey
- Bathymetric Survey
- Coastal Analysis
- Master Plan
- Project Phasing
- Regulatory Coordination
- Construction Plans
- Bidding and Construction Admin.



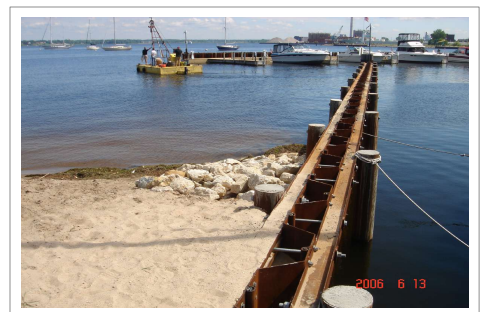
Marina Docks and Concrete Promenade

Challenge: Hartshorn Municipal Marina was established as a joint venture between the City of Muskegon and the State Waterways Commission in 1960. The original capacity was 68 boats, which was further expanded to 132 by adding a central floating finger. After over 40 years of service, the marine bulkhead and docks were in immediate need of replacements. The entrance breakwaters (timber cribs) were also deteriorated and needed replacement. One additional challenge was the old treated timber piles, which needed careful environmental planning for removing and disposal.

Solution: Before joining GZA, Dan Veriotti was the project manager, engineer of record and principal engineer for designing and implementing the marina improvements projects. Due to the high construction costs, the projects were implemented in phases (2003-2004 for phases one and two and 2006-2007 for three). The first two phases provided dock demolition, new bulkhead with concrete cap, utilities, parking, and a de-icing system. Phase three provided new docks and two new entrance breakwaters.

Dan was in charge with the Coastal analysis, design development, alternatives for the harbor protection, docks with utilities, regulatory permitting, preparation of construction plans, contractor bidding and construction administration. Noticeable design items included fixed adjustable docks (to accommodate various water levels), ADA compliant site, SSP breakwaters with toe stone protection, and the de-icing system powered by land-based compressors (using power from the concrete promenade pedestals). The project started as a Master Plan for different dock configurations. The project team provided assistance with the State grant applications.

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the Harbor areas and carefully planned for each project phase, adding great value to the project and facilitated the successful implementation of the proposed improvements. The marina is a popular attraction and currently provides 164 slips, both transient and seasonal (fixed, fixed adjustable and floating).



Harbor North SSP Breakwater



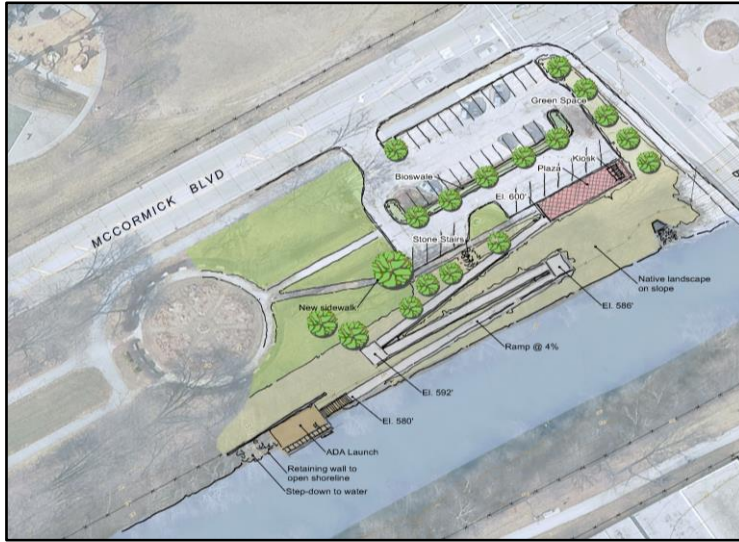
South SSP Breakwater and Floating Docks



Fixed Adjustable Docks

City of Evanston Canoe Launch Feasibility Study

Evanston, IL



Proposed canoe launch and overlook in the Ladd Arboretum.

In 2007, the Evanston City Council approved the Ladd Arboretum Master Plan, which identified a canoe launch as a City need and suggested a location could be within the Ladd Arboretum. In 2019, The City of Evanston’s Public Works Agency was awarded a grant to conduct a feasibility study to determine if the construction of a new public access canoe launch in the North Shore Channel would be a viable option to pursue.

Challenge: The current public access launch, located at the Evanston Ecology Center, has been closed to the public for numerous years due to lack of ADA access, unsafe conditions associated with the ramp, and a significant elevation change between the boat launch and the normal water level in the North Shore Channel.

Solution: To help understand if a canoe launch would be feasible, GZA looked at three sites to begin the design process - the existing canoe launch site, the Ladd Arboretum site, and Twiggs Park. Beginning with a series of Site Analysis and Observations as well as multiple Concept Plans for each of the three sites, the City selected two concepts for further exploration. During early discussions with the City, it became clear that the two biggest challenges will be negotiating an almost twenty-two (22) foot change in elevation and avoiding significant underground utilities and a sixty-inch water main that serves numerous Cities along the North Shore Channel.

Benefit: The selected Concept Plan by the City includes:

- reconstructed parking lots to reduce pedestrian/vehicle conflicts and provide better circulation and drop off zones for canoers;
- observation areas to allow better viewing of the channel and canoers;
- new ramps and launch that meet Accessibility & Universal Design Standards;
- enhanced native landscapes that can be used for educational purposes;
- program spaces to be used by the Evanston Ecology Center;
- opportunities for green infrastructure such as solar lighting, car charging stations, and sustainable stormwater management.

Project Highlights

- Accessibility & Universal Design of the new canoe launch and all walkways
- Programming and education to support the Evanston Ecology Center.
- Inclusion of various green infrastructure strategies.

Client Contact

Stefanie Levine, PLA
 Senior Project Manager
 Public Works Agency
 City of Evanston
 (847) 448-8043



Example of Adaptive Kayak Launch Entry Seat by BoardSafe.

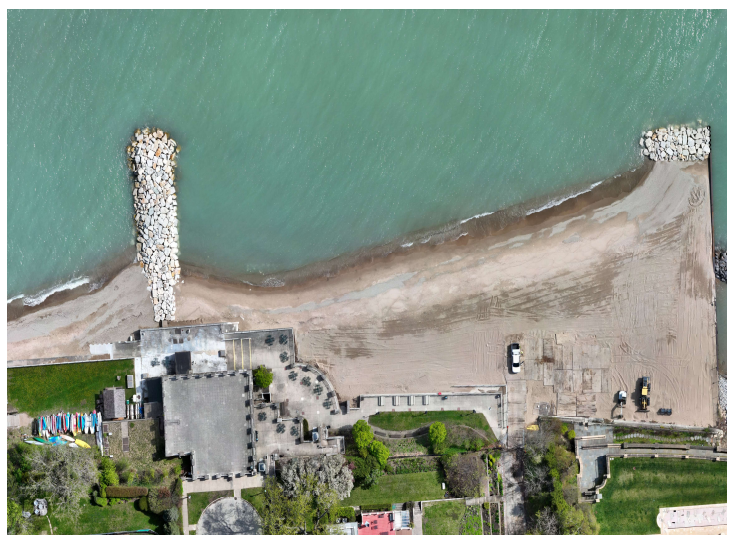


Example of Adaptive Kayak Launch by BoardSafe.

Kenilworth, IL Lakefront

Project Highlights

- Topographic survey
- Bathymetric survey
- Regulatory coordination
- Coastal analysis/modeling
- Master Planning
- Construction plans and specifications
- Construction administration



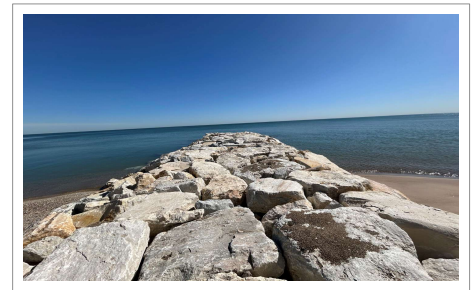
Built Layout

Challenge: The occurrence of extreme water levels and storms during the last 6 years on Lake Michigan resulted in critical shoreline erosion for the public beach, and structural damages to the shore protections structures. This resulted in significant wave overtopping at the existing building location and damages to the bulkhead.

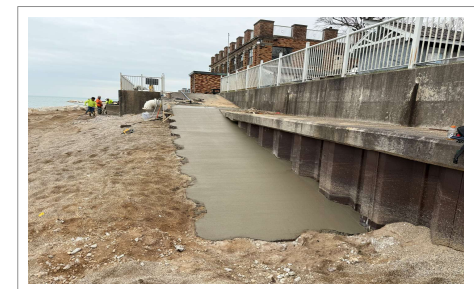
Solution: The Village commissioned a study for a Shoreline Assessment led by GZA; the study recommended priorities and alternatives for repairs. GZA was then commissioned to be part of the Lakefront Master Planning, leading the proposed Coastal improvements. GZA was the prime consultant for regulatory permitting and preparation of construction plans. The proposed improvements include structural repairs, adding armor stone and beach nourishment to create an improved useable recreational beach.

The GZA services included data collection (topographic and bathymetric survey), coastal analysis (water levels, offshore waves, wave transformation, overtopping rates), geotechnical analysis (bluff slope evaluation), design development, regulatory permitting, preparation of construction plans, bid assistance, and construction observations. The project was constructed in 2025.

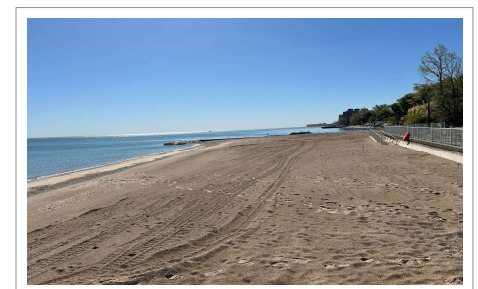
Benefit: The GZA project team provided all services in-house, and carefully planned and designed the proposed improvements, providing shoreline and building protection along with a wider beach.



North Stone Groin



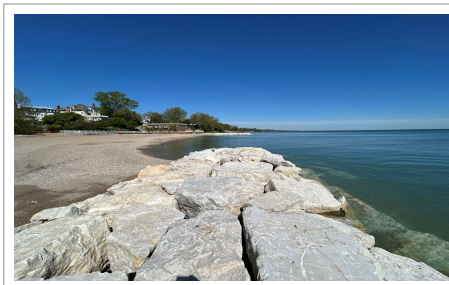
Yacht Club Concrete Ramp



Beach Nourishment



Yacht Club Area



South Stone Groin

Joliet Park Shoreline Restoration, Green Bay, WI

Project Highlights

- Field Survey/Data Collection
- Coastal Analysis
- Alternative Formulation and Evaluation
- Construction Cost Estimates
- Design Plans
- Regulatory Coordination
- Meetings with Stakeholders



Shoreline Erosion and Storm Damages

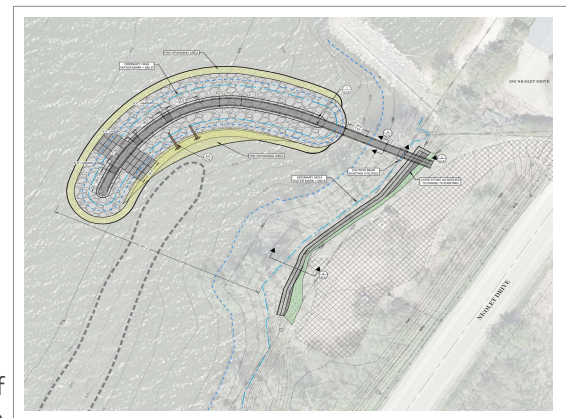
Challenge: Significant storms at high water levels have eroded the shoreline, bluff slope, damaged the existing vegetation, and threatened the recreational use of the shoreline, existing City of Green Bay infrastructure and the use of the parking lot at the north end of the property.

Solution: The City of Green Bay, along with the Wisconsin Department of Natural Resources (WDNR), commissioned a Living Shoreline project, which will protect the shoreline (2,300 feet long), offer recreational opportunities, and provide a continuous public access path at the toe of the bluff slope. The main goal of the project is to restore the habitat (in-water and terrestrial). The parking lot will be reconfigured and expanded.

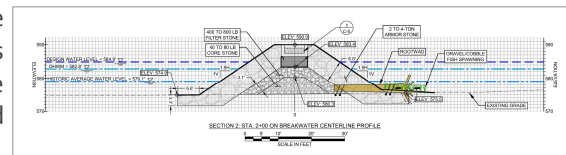
GZA is the lead consultant for the Coastal and Geotechnical design, working on alternatives that will be incorporated in the site Master Plan. GZA is preparing plans and specifications for contractor bidding. Services provided included site survey, correction of soil borings, Coastal and Geotechnical analyses, and preparation of plans. The project includes public access, fishing and a protected kayak/canoe launch.

The Living Shoreline design concept uses “green” design elements (native vegetation in combination with low-crested rock sills and imported fill) to stabilize the shoreline. Living shorelines provide numerous habitat benefits and protect of shorelines from waves and storms. The project includes small rock sills, sand fill, topsoil, bluff slope stabilization and revegetation with native plants, tree clearing and removal, and invasive species control, along with a near-shore stone reef for fish spawning. GZA uses its Design with Nature Studio practice to work together with Coastal and Geotechnical engineers on this project. The design is underway, and it is anticipated that the project will be constructed in early 2027.

Benefit: The GZA team is carefully planning and designing the proposed improvements providing shoreline protection, public access, infrastructure protection and habitat areas, using our great practical experience with this type of project.



Preferred Plan



Typical Cross-Section

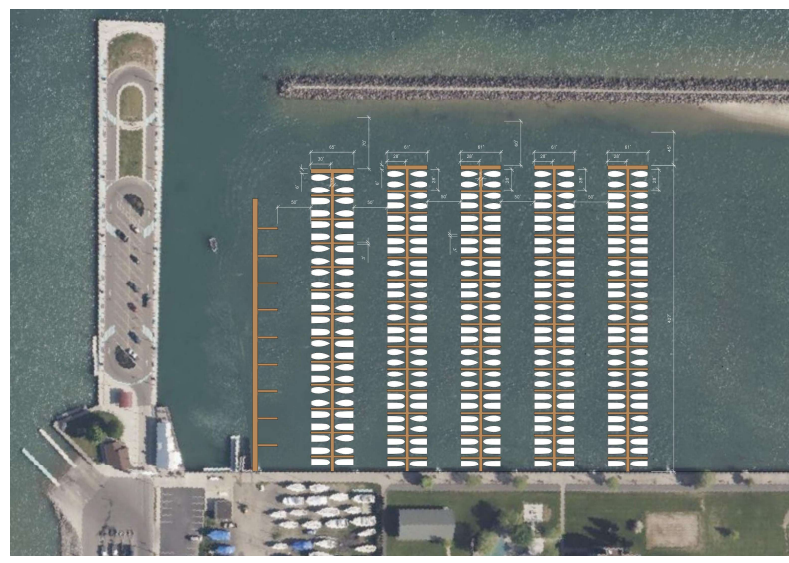


Coastal Habitat Restoration

Dunkirk NY Marina Design

Project Highlights

- Topographic survey
- Bathymetric survey
- Regulatory coordination
- Master Planning
- Construction plans and specifications
- Construction administration



Marina Master Plan

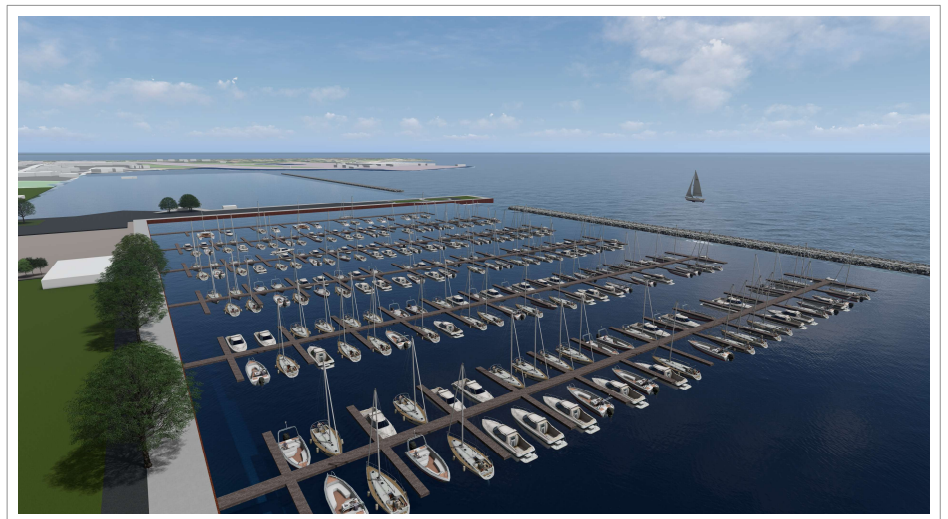
Challenge: The occurrence of extreme water levels and storms during the last 5 years on Lake Erie resulted in shoreline erosion for the harbor, and structural damages to the docks and piles. The seiche events produced significant wave overtopping at the existing bulkhead.

Solution: The City awarded GZA with a design project for new dockage, with a potential phasing for recommended priorities and alternatives for improvements. The target is 266 slips with utilities and ADA compliance. The GZA services included data collection (topographic and bathymetric survey), coastal analysis (water levels), Master Planning, design development, regulatory permitting, preparation of construction plans, bid assistance, and construction observations. The project will be constructed in the Fall 2026. Besides new dockage, the design services also include new water and electrical service for the docks.

Benefit: The GZA provide all services in-house and is carefully planning and designing the proposed improvements.



Harbor Ice



Proposed Marina Floating Docks

Columbia University - Muscota Marsh East Dock Replacement

Manhattan, NY



BEFORE



AFTER

Photo credit: Columbia University

The Muscota Marsh East Dock on the Spuyten Duyvil Creek portion of the Harlem River in Manhattan is adjacent to Columbia University’s Baker Athletic Complex. It provides water access for the University’s rowing teams and the community’s rowing clubs.

Challenge: The timber floating structure reached the end of its service life as deterioration of the system compromised its performance and sediment accretion limited its use to periods of mid to high tide. Considering minimum water depths required to provide under clearances at low tide and the proximity of the navigation channel in the river, a new alignment and float configuration were developed to improve user safety and ease of boat launch.

Solution: The performance requirements for the new float were developed through collaboration with Columbia University’s Athletic Department, its rowing staff, and with forethought for the program’s current and anticipated boats and shells; launch and haul out procedures; and rowing classes. With this understanding, GZA prepared a schematic design for replacement of the floating docks and anchor piles. The design considered conditions such as tidal water levels; wind, snow, ice, and wave loadings; dead and live loading of the docks; mooring and berthing loads on the floats; and additional loadings. Comments from the University were incorporated into GZA’s draft design plans and technical specifications. After approval, GZA prepared final bid documents.

Additionally, GZA prepared a Fish Habitat Assessment, Subsurface Soil Investigation, Permitting Assistance and Construction Support Services. Required permit applications and documentation included US Army Corps of Engineers Section 404/10 Permit, NY State DEC Tidal Wetlands/Excavation & Fill in Navigable Water/Docks, Moorings or Platforms permits; NY State Office of Parks, Recreation and Historic Preservation (OPRHP) Project Review, National Marine Fisheries Service (NMFS) letter and project documents; NY Department of City Planning, Local Waterfront Revitalization Program Consistency Review application and supporting information, NY City Department of Small Businesses Permit; New York City Department of Parks and Recreation Construction Permit with contractor insurance and bonding information.

Benefits: The new floating dock met the University’s objectives for this project. It is structurally safer, extends farther out to address changing water levels, and has improved access to the water to launch boats easier.

Project Highlights

- Designing for the end user
- New floating dock replacement for university and community use
- Waterfront permit application assistance



Subsurface soil investigations



Racine Harbor Assessment Studies/Design

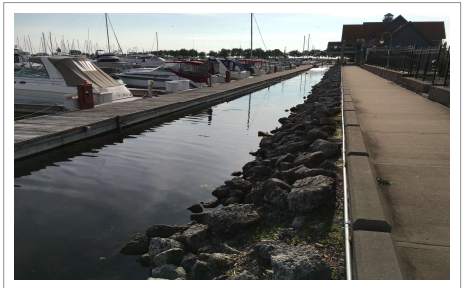
Racine, WI (2017-2024)

Project Highlights

- Topographic Survey
- Aerial, Bathymetric Survey
- Underwater Investigation
- Field Site Assessment
- Repair Design Alternatives
- Detailed Report
- Regulatory Coordination



Racine Harbor



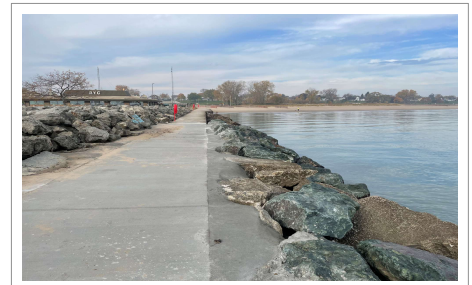
Marina Basin Revetment



Inner Harbor



Underwater Investigation



North Breakwater Repairs

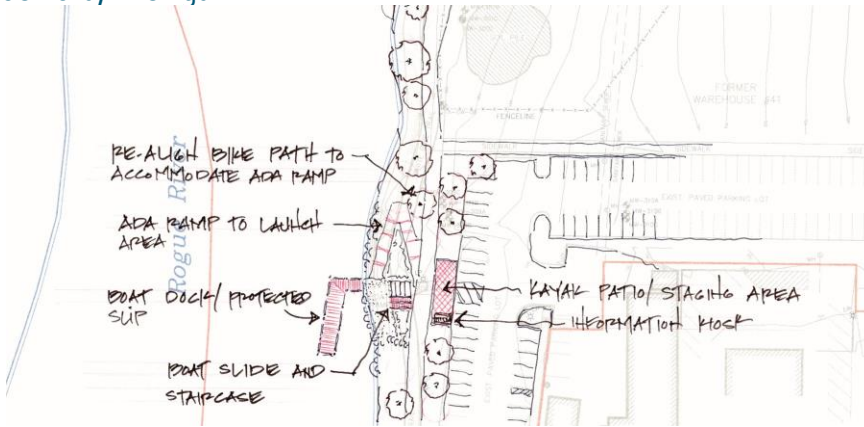
Challenge: Racine County initiated a detailed monitoring program for Racine Harbor, as the original north and south breakwaters were constructed over 100 years ago. The typical design useful life for Great Lakes coastal structures is 25 to 50 years, given that annual maintenance is provided. The harbor structures are subject to annual significant waves, typically over 10 feet during storms with a long fetch over Lake Michigan, especially from the northeast. Significant deterioration of the coastal structures subject to storm wave and ice conditions has been observed with time. Periodic maintenance monitoring work is required to proactively identify the need for short and long-term repairs and plan for funding, given the considerable cost of marine repairs.

Solution: Dan Veriotti was the project manager and lead engineer in 2017 for a comprehensive above-the-water evaluation of the existing conditions for the north and south breakwaters, coupled with an underwater investigation of the north breakwater. GZA conducted the new assessment in 2022. The data collection included aerial, topographic and bathymetric surveys. A site investigation detailed the existing conditions through detailed photographs at reference stations, visual inspection and measurements. A computer volumetric analysis was performed for the new built surfaces to quantify areas of sediment scour (deepening) and shoaling (deposition); historic and new cross-sections were developed and compared to identify any changes. The aerial survey identified individual armor stone displacements. Repair priorities were formulated with construction cost estimates. Conceptual engineering plans for various repairs were submitted with construction cost estimates for County budgetary planning, regulatory permitting and FEMA grant application (new steel sheet piling).

Benefit: The project team led by Dan Veriotti, PE has great knowledge of the Harbor areas and adds great value to the project and facilitates the successful long-term management of these structures. The proactive approach to monitor the conditions will likely eliminate a reactive (after a significant storm) approach to implement repairs for a significantly higher cost. GZA also prepared construction plans with new armor stone and concrete repairs for the North Breakwater with construction in 2024.

Rogue River Canoe Launch Concept Study

Rockford, Michigan



ADA compliant canoe/kayak launch

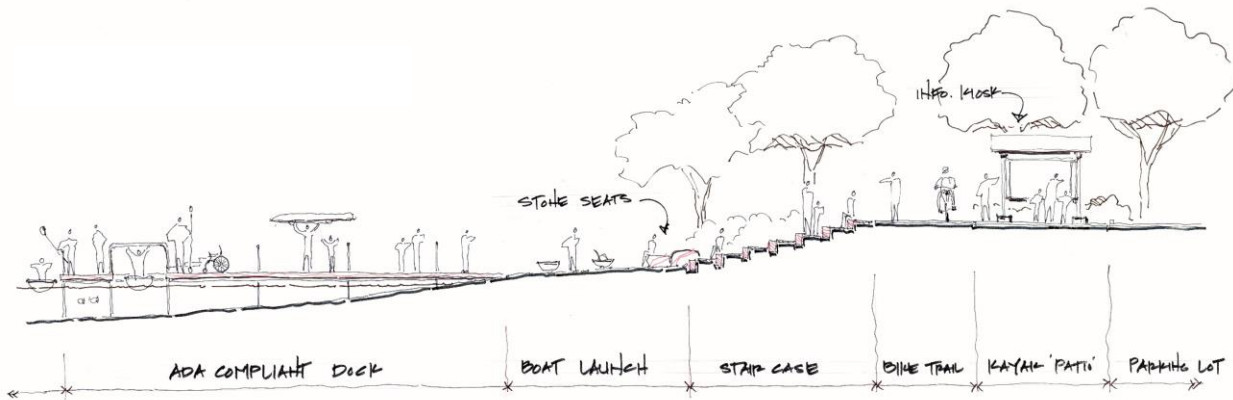
Project Highlights

- Developed concept sketches for a canoe/kayak launch that provides ADA accessibility to replace the current passive canoe launch.
- Identified a 'kayak plaza' space that affords ample room for drop off of canoes and kayaks, allows a busy bike path to run adjacent to the space, and creates a place for visitors to watch kayakers on the Rogue River.

Client Contact

Thad M. Beard, City Manager
 City of Rockford
 616.866.1537

The existing canoe launch in downtown Rockford is just south of a large streambank restoration project and near a thriving downtown merchant area on the Rogue River in Rockford, Michigan. As part of a larger initiative, the 'passive' canoe launch was identified as an opportunity for improvement that would provide ADA accessibility, create a point of interest adjacent to existing retail stores, and introduce a 'plaza' space that allows bicyclists, pedestrians, and kayak users to co-mingle and pass safely from one space to another. The addition of a kiosk with solar panels provides a place for merchants to post advertisements and local kayak groups to post flyers about upcoming launch trips. GZA is working with BoardSafe to review design concepts and provide pricing for the Client. This project is in the Concept Stage only.





ATTACHMENT 2

Resumes



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Summary of Experience

Mr. Veriotti has over 27 years of experience with feasibility studies/master planning, coastal and water resources engineering, wetlands; waterfront design development for marinas, harbors, shoreline protection structures, dredging and beaches; technical studies (coastal processes, river hydraulics); data collection; structural analysis; regulatory coordination; and construction administration; developed strategic partnerships and working relationships with federal (USACE-Chicago, Buffalo, and Detroit, EPA) and state agencies, and public and private clients, as well as other private consulting firms. Led multi-disciplinary teams for complex projects throughout the Great Lakes, Mississippi River, and various inland lakes, as well as Singapore, Shanghai, and Malaysia. Technical Advisor for the Coastal Management Program, Shoreline Management Working Group and NOAA.

Relevant Project Experience

MARINAS AND HARBORS

Dan was the lead marine engineer/project manager for designing and implementing various marina improvements projects. They include new floating, fixed docks or fixed adjustable docks, bulkheads, boat ramps (cast-in-place and pre-cast), breakwaters, utilities, parking lots, technical studies (wave monitoring and/or computer modeling, Coastal analysis-water levels and waves, sediment transport), maintenance dredging or complex projects requiring multiple design elements listed above, including beneficial re-use of dredged materials. Some of the sites are:

Areas of Specialization

- Shoreline Site Investigations
- Numerical Analysis
- Coastal Engineering
- Design/Construction Plans
- Construction Administration
- Regulatory Permitting
- Marina Design
- Dredging
- Beneficial Use of Dredged Material
- Wetland Design
- Stream Bank Stabilization
- Site Habitat Restoration

- Columbia Park, Lake Winnebago (WI)
- Kinnikinic River, Milwaukee, WI
- Harbor West Yacht Club (Traverse City, MI)
- Leland Township Marina (Leland, MI)
- West Basin Marina (St Joseph, MI)
- USCG Station (St. Joseph, MI)
- Boyne City Marina (Boyne City, MI)
- Harbor Shores (Benton Harbor, MI)
- Cedarville Marina (Cedarville, MI)
- Rogers City Yacht Club (Rogers City, MI)
- Ontonagon Village Marina (Ontonagon, MI)
- Acadia Veterans Marina (Acadia, MI)
- Grosse Pointe Yacht Club (Grosse Pointe Shores, MI)
- Muskegon Hartshorn Marina (Muskegon, MI)
- St. Clair Boat Harbor (St. Clair, MI)
- Grand Haven Marina (Grand Haven, MI)
- De Tour State Harbor (De Tour, MI)
- Pigeon Lake Boat Access (West Olive, MI)
- Yankee Springs Recreational Area (Yankee Springs, MI)
- Lac La Belle State Harbor (Keweenaw County, MI)
- Rock Island Sunset Marina (Rock Island, IL)
- Fulton Marina (Fulton, IL)



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Muskegon Hartshorn Marina, Muskegon, Michigan. Project manager, lead, and engineer of record for a new marina with a new breakwater, 275 slips (fixed and floating), new ramps, utilities, restrooms, pump-out and de-icing system and construction administration. New concrete sidewalks and paving per ADA requirements. The project was constructed in 2003.

USCG Station Modifications, St. Joseph, Michigan. Project manager and lead engineer for a physical modeling study aimed to quantify the wave energy at the location of the station breakwater and boat moorings. Formulation of breakwater alternatives, design of the selected option, plans and project report. The project was constructed in 2005.

St. Clair Boat Harbor, Muskegon, Michigan. Project manager, lead and engineer of record for a new marina 132 slips (fixed and floating), new ramps, utilities, restrooms, pump-out, boat ramp, and fish cleaning station. New concrete sidewalks and parking lot per ADA requirements. The project was constructed in 2004.

Gateway and 31st Street Harbor Program Management, Chicago, Illinois. Lead Coastal Engineer for plan and specifications review, dockage systems with utilities. Participated in meetings with clients (Chicago Park District and Public Building Commission) and stakeholders.

North Coast Harbor, Cleveland, Ohio. Project manager for a site assessment study, coastal analysis, marina market evaluation study and economic impact analysis of a proposed marina with 53 slips (up to 80 feet long) and utilities. Prepared the Boating Infrastructure Grant (BIG) Tier II application and was successful in obtaining \$1.96M from the US Fish and Wildlife. With a City of Cleveland \$500k, the marina was constructed in 2013.

Port Clinton Marina Master Planning, Port Clinton, Ohio. Lead engineer for evaluating the feasibility of creating transient dockage along over 4,000 lineal feet of publicly accessible water frontage and recreational amenities. Coastal analysis, conceptual design of boat moorings, and near-shore Coastal wetland.

Harbor and Boat Ramp Dredging Various Sites, Michigan. Project manager and lead engineer for hydraulic and/or mechanical dredging for harbors and boat launch ramp dredging and construction administration (Muskegon, Grand Haven, St. Joseph, Leland, Manistee, Cedar River, Lac La Belle, East Tawas Pigeon Lake).

COASTAL/ECOSYSTEM RESTORATION

Lake Erie Water Authority Shoreline Restoration, Town of Evans, NY. Principal in charge for survey data collection, soil borings and geotechnical analysis, coastal analysis, development of alternative layouts, preparation of construction documents, regulatory coordination (Town of Evans, USACE-Buffalo), contractor bidding, full-time construction observations. The project will restore the eroded bluff slope along 500 feet of shoreline, protect the existing critical infrastructure, and improve the existing large Lake Erie outfall.

Niagara River Ecosystem Restoration, Grand Island, NY. Principal in charge for survey data collection, soil borings and geotechnical analysis, coastal analysis, development of alternative layouts, preparation of design documents and coordination with stakeholders: New York State Parks, Recreation & Historic Preservation, Coastal States Organization, Buffalo Niagara Waterkeeper. The project will restore the eroded bluff slope along 3,200 feet of shoreline, create aquatic, emergent, Coastal wetland, and upper terrestrial habitat. Treatment wetlands will be provided at the existing stormwater outfalls into the river.

Bradford and Mckinley Beaches, Milwaukee, WI. Principal in charge and coastal engineer restoring the beach outfalls with beach nourishment and new treatment rain gardens. The project includes the preparation of a QAPP, site survey (topographic and limited bathymetric), soil borings, Geotechnical and Coastal analyses, Design Development for alternatives, public participation, County and DNR meetings, regulatory permitting, construction plans, and contractor bidding.

Milwaukee County Bluffs and Shoreline, Wisconsin. Project Manager and lead Coastal Engineer for field data collection, geotechnical and coastal analyses, design of alternatives with construction cost estimates. The project included a specialized and complex GIS database that summarized all the project information (survey, utilities, lot lines, vegetation, property values, Risk



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Calculator, etc.) and a report describing the methodologies, engineering plans for bluffs and shoreline with priorities for implementation, coordination with regulatory agencies and periodic coordination meetings with the County.

Joliet Park Shoreline and Aquatic Habitat Restoration, Green Bay, WI. Principal Engineer and coastal engineer in charge of survey data collection, soil borings, coastal analysis, development of alternative layouts, preparation of design documents and coordination with stakeholders. The project will restore the eroded bluff slope and beach along 2,300 feet of shoreline, create habitat opportunities, protect the shoreline and City infrastructure. Safe public access along the shoreline beach will be created. Living shoreline alternatives are being developed. The project is in regulatory permitting and is proposing to create stone reefs for fish spawning. A detailed numerical analysis study was conducted to quantify the fish spawning conditions and the sediment transport processes.

Lake Ontario Shoreline Assessment Study, New York. Project Manager, Lead Coastal and Survey Coordinator for a technical study funded by the USACE-Buffalo collecting and analyzing data along approximately 100 miles of shoreline. This study was conducted for the US Army Corps of Engineers, as part of the IJC management efforts of the Great Lakes water levels. The project inventoried and classified the shore protection structures, identifying erosion risks and priorities for rehabilitation. An electronic project geodatabase was created, which will be used in the FEPS (Flooding and Erosion Prediction System).

Shoreline Improvements, Buffalo, New York. Project Lead engineer for a technical study for Ellicott Properties (301 Ohio Street), analyzing the feasibility of a new rehabilitated shoreline, marina, and parking lot. Developed proposed layouts for a new transient marina, dockage, and rehabilitated shoreline with a new parking lot with construction cost estimates.

Cleveland Harbor RSM Section 204, Toledo, Ohio. Project Manager for technical analysis and plan development for beneficially using dredged material from the Cleveland Harbor federal navigational areas to create ecosystem restoration/habitat. Services provided include numerical analysis (water levels, wave climate, and coastal engineering design calculations), evaluation of available dredging alternatives, and design for habitat islands, shoreline improvements, geotechnical analysis, and constructability/cost estimating.

Toledo Harbor RSM Section 204, Toledo, Ohio. Project Manager for the feasibility study and design of three offshore habitat islands located in Maumee Bay, western Lake Erie Basin. The islands are designed to accommodate over 20M CYDS of maintenance dredged material removed from the federal navigation channel. The islands provide terrestrial and aquatic habitat opportunities. Services included coastal analysis (including numerical analysis for wave climate and water levels), breakwater/revetment design, island location and layout, geotechnical analysis, constructability, and cost estimating.

Duluth Resilient Shoreline, Duluth, Minnesota. Project/Program Manager, Engineer of Record and lead principal engineer for data collection (topographic, bathymetric, underwater investigation and aerial survey), coastal analysis including desktop and 2-D wave modeling, regulatory permitting, design and construction documents for the shoreline restoration (Coastal structures and beaches), recreational amenities (wood boardwalk, paved Lakewalk, access paths), stormwater management (infrastructure, green vegetated swales), full time construction administration in different shoreline areas (Canal Park, Lakewalk, Lakewood Water Intake, various Outfalls) within a 10-mile-long area. The construction for various sites was completed between 2018 and 2021. A resilient shoreline (armor stone revetment, concrete wall) was provided to limit the wave overtopping and protect the recreational amenities and City infrastructure; the projects were funded by FEMA, with a construction budget of over \$20M. The stone revetment for the largest site (Canal Park, 3,500 lineal feet of shoreline) included 80,000 tons of revetment with 6-9 tons armor and 10-12 tons toe stone. The series of implemented projects with approximately \$20M budget also included site assessment studies, grant support documents, coordination, and presentations with FEMA representatives.

Lake Superior Outfalls. Project Manager and lead principal engineer for data collection, Coastal analysis, formulation of alternatives with construction cost estimates, selection of preferred alternatives, preparation of construction plans, regulatory coordination and construction administration. The seven outfalls are maintained and owned by the City of Duluth and MnDOT and vary in pipe size and type of structure. Significant shoreline and outfall damages were recorded between 2017 and 2019, along with pipe



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

sedimentation and full blockage. The implemented solutions include more robust designs and a significant reduction in the expected maintenance.

Racine Harbor Studies, Racine, Wisconsin. Project Manager and lead principal engineer for data collection (topographic, bathymetric and aerial survey), site assessment for the Coastal structures, underwater investigation, computer analysis of cross-sections, volumetric calculations for sediment accretion/erosion rates, and alternative formulation for repairs with construction cost estimates. Detailed Monitoring Report of the coastal structures part of the perioding Racine County monitoring program, Environmental Assessment of the existing water quality, terrestrial and aquatic habitat. Feasibility study for shoreline stabilization and partial small harbor fill to create new habitat using annual maintenance dredged material. Assistance with FEMA funding applications and meeting attendance. Periodic aerial survey of the Harbor, site inspections and reports. Preparation of regulatory permitting documents for the north breakwater with construction cost estimate.

Shoreline Protection, Wisconsin. Principal in Charge for approximately 20 projects at various locations; services included data collection (topographic, bathymetric survey), geotechnical analysis for slope stability, coastal analysis including desktop and 2-D wave modeling, regulatory permitting, design and construction documents for the shoreline restoration and bluff slope. Contractor bidding and periodic construction administration.

Shoreline Protection, Ogden Dunes, Indiana. Project Manager, Engineer of Record and lead engineer for a shoreline protection design structure (armor stone revetment) placed along a deteriorated Steel Sheet Piling bulkhead. The shoreline is 1 mile long and was severely impacted by the significant storms at high water levels. The revetment was constructed with 3 to 5.5 tons armor. Other services include Coastal analysis, permitting support, coordination with the National Park Service (NPS) and field construction administration. The construction was completed in May 2021, with Phase II scheduled in the Spring 2023.

Rosewood Beach Shoreline Rehabilitation, Highland Park, Illinois. Project Manager for data collection, detailed numerical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and design development of project layout (general arrangement plan, breakwaters, beach fill-45,000 CYDS, and cross-sections) and detailed coastal calculations. The project provides a stable shoreline and ecosystem habitat restoration (both land and water-based). The project was constructed in 2015 with funding from the Great Lakes Fishery and Ecosystem Restoration (GLFER) and managed by USACE-Chicago.

Lake Forest Park Monitoring Study, Lake Forest, Illinois. Project Manager, Lead Coastal and Field Investigator for collecting and analyzing data (survey, jet probes) for rubblemound and vertical structures, beaches, marina basin, floating dockage, as part of the on-going periodic monitoring program. The study assessed the condition of all structures and beach cells and made recommendations for short (1-2 years) and long-term (5+ years) maintenance requirements, along with identified priorities. Performed a preliminary Coastal analysis to identify project risks at higher water levels. Computer volumetric calculations for beach loss/accretion, engineering analysis for beach runup. Identifying priorities for maintenance and repairs, development of short and long-term budget plans. Conducted a presentation of the study findings to the City Council.

Lake Forest Park Beach Studies, Lake Forest, Illinois. Project Manager, Lead Coastal Engineer for north cell beach nourishment alternatives (types of sand, placement options), construction cost estimates, regulatory permitting, construction plans and specifications. Technical feasibility study for underwater stone berm. Periodic construction observations and City presentations.

Bluff Slope Rehabilitation, Lake Forest, Illinois. Project Manager for Lake Michigan bluff survey data collection, Geotechnical analysis (slope stability), preparation of slope rehabilitation construction plans (using a geoweb, topsoil fill and native plant seeding), regulatory permitting, contractor bidding and construction observations.

Bay View Wetland and Shoreline Restoration, Milwaukee, Wisconsin. Project Manager and Lead engineer for data collection, site analysis and design development for wetland restoration in a Coastal site subject to water level variations and induced Lake Michigan storm surges. The project included regulatory coordination, meetings with various stakeholders and preparation of plans and specifications for: submerged and emergent wetland, new channel for improved site hydrology, bio-engineered stable shoreline/slopes, upland forest, northern pike spawning and islands for bird habitat.



Dan Veriotti, P.E.

Associate Principal/Coastal Engineer

Design and Implementation of Remedy Assessment for Kinnickinnic River, Milwaukee, Wisconsin. Project Manager for historic data review, design of a post-remediation survey, field sampling plan, implementation of the survey (data collection and analysis) and data analysis (pre- and post-remediation comparison) to determine the effectiveness of the dredging operations conducted by EPA in 2008. 180,000 cubic yards of contaminated material with very high concentrations of PAHs, PCBs, and heavy metals were removed, and a clean sand cap provided-the stability of this cap material was analyzed. The project included coordination efforts with USEPA, local stakeholders (WIDNR, MMSD), and USACE-Buffalo, Detroit.

Indiana Dunes National Lakeshore, Chesterton, Indiana. Project Manager for comprehensive EIS and Shoreline Restoration and Management Plan: data collection, technical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and development of restoration alternatives including sediment by-pass for beach nourishment) for 20 miles of shoreline. The main goals are to stabilize the shoreline and provide aquatic and land-based habitat opportunities. The project included a significant public participation component and meetings with stakeholders and was funded by the NPS and USACE.

Hammond Beach Shoreline Study, Hammond, Indiana. Project Manager for Coastal analysis, historic data review, and design of a beach shoreline protection system. This project, funded by Indiana DNR Coastal Program/NOAA includes conceptual design for site restoration, with a focus on protecting the bird sanctuary area and the upland vegetation. The site has known contamination levels due to previous industrial slag fill, with an increased risk of contaminant migration to Lake Michigan during high lake water levels. The project provided clean sand capping alternatives and bio-engineering techniques for the bluff slope, and public participation phases.

Thermal Plume Analysis, Chesterton, Indiana. Project Manager for computer modeling studies of the Bailly-NIPSCO water discharge temperature distribution. Services provided included 2-and 3-Dimensional modeling analysis of the thermal plume, conceptual design and cost estimates for outfall channel alternate options, and draft feasibility of re-locating the Lake Michigan plant water intake in deep water.

Water Intake Feasibility Study, Chesterton, Indiana. Project Manager and Lead engineer for a comprehensive technical study for NIPSCO, which included: computer modeling studies of the water discharge temperature distribution, 2-and 3-Dimensional modeling analysis of the thermal plume, sediment transport, shoreline morphological analysis, conceptual design and cost estimates for outfall channel alternate options, and feasibility of re-locating the Lake Michigan plant water intake in deeper water (that will be less impacted by the sedimentation and need to dredge). Stone porous dike design of the water intake and construction cost estimates for porous dike intake alternatives and mechanical additions/pumping station. The study also assisted with compliance with the new EPA 316 (b)-fish entrainment and impingement rules.

Sustainable Coastal Planning, Highland Park, Illinois. Project Manager for Millard and Moraine Parks: data collection, site meetings and presentations, formulation of design alternatives with construction cost estimates and recommendations for implementation. The PDHP received a NOAA/IDNR Coastal Management grant to address the ravine erosion, improve public access, and provide fish habitat evaluation, and opinion of probable construction costs. Public coordination tasks.

Coastal Ravines Restoration, Highland Park, Illinois. Project Manager for the Coastal Ravines program; various task orders working for the City. Field investigations, data collection, hydrology analysis, Coastal calculations, design of ravine improvements (outfall, beach, fish passage structures, ravine bank/bed, bluff slope, and access stone path), alternative formulation and evaluation, and opinion of probable construction costs. Public coordination tasks. Various sites within the City limits, including Moraine Park, Millard Park, Maple Lane, Sycamore Place. Regulatory coordination-local, State, Federal.

Illinois Interim Shoreline Erosion Study, Illinois. Project Manager for a technical study funded by the Coastal Zone Management, INDNR and USACE Chicago. Data collection over 22 miles of shoreline (Wilmette to Waukegan Harbor), performing structure inventory, classification, Coastal analysis-FEPS, risk assessment, and feasibility/economic analysis of implementing a Shoreline Coastal Protection Plan (with a focus on stable shoreline and habitat restoration) on a large scale. Coastal calculations, development of structures, beach nourishment and construction cost estimates.



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Associate Principal/Coastal Engineer

Central Avenue Parking Lot Design, Highland Park, Illinois. Project Manager for data collection (survey, concrete coring), final design, construction plans and specifications for bulkhead rehabilitation/improvements (Steel Sheet Piling and new concrete cap), and construction administration services. The project was constructed in 2017.

North Lake Shore Drive Phase I Engineering Study, Chicago, Illinois. Project Manager for data collection (in-situ long-term wave height, direction and current), technical analysis (water levels, wave climate, sediment transport and Coastal flooding) and Coastal Engineering-design development for a 1-mile shoreline segment between Grand and North Avenue. The project will reduce Coastal flooding and provide a safer road alignment and new beach recreational opportunities.

Northerly Island Master Plan, Chicago, Illinois. Project Coastal engineer for the technical analysis, site investigation and data collection, formulation of shoreline restoration alternatives, with construction cost estimates and recommended implementation phases. Participated in numerous project design charrettes, public meetings, and regulatory coordination.

Rock Run Rookery, Joliet, Illinois. Project Manager and Coastal Engineer for a multi-disciplinary team, for a water resources-focused Forest Preserve District of Will County site located at the confluence of Rock Run and Des Plaines River. The project included a HEC-RAS hydraulic analysis, final design, regulatory permitting and construction administration for a trail system, shoreline revetments, boat launch, fishing piers, shelters, roadway improvements, and fixed boardwalk structures. The site is subject to frequent flooding and required detailed analysis for no impacts to the river flood conveyance capacity with the proposed paved trail fill.

Stormwater Relief Outfall Study, Winnetka, Illinois. Project Manager for feasibility study evaluating Lake Michigan outfall alternatives, part of the Village of Winnetka Stormwater Relief Tunnel (8-foot diameter pipe with a peak design outfall over 900 cfs). Services provided included coastal analysis, development and analysis of various outfall alternatives, preparation of construction costs, and early coordination with regulatory agencies for permitting input.

Morris Waterfront Study, Morris, Illinois. Project Manager and lead engineer for proposed multi-use recreational and housing development, Illinois River HEC-RAS study -steady and unsteady (Marseilles Pool) to determine impacts of the proposed development on the 50- and 100-Yr events, coordination with regulatory agencies and preparation of FEMA LOMA (Letter of Map Amendment).

Renewable Energy Program, Various Sites, Illinois. Project Manager for various tasks and projects in support of the Illinois solar farm development program, such as: site Civil Engineering, wetland delineation, natural resources inventories, decommissioning plans, drain tile surveys, stormwater management plans, hydrology and hydraulics studies, regulatory coordination. Participated in numerous project public and regulatory permitting meeting. Clients: Microgrid Energy (15 sites), One Energy (5 sites), Summit Ridge Energy (8 sites), Nexamp (4 sites), Dynamic Energy (3 sites), BayWa re (1 large site over 1,000 acres), Cypress Creek Renewables (75+ sites).

Feasibility Study, Riley Point, Ohio. Project Manager for evaluating the feasibility of creating an improved Coastal wetland with water controls (dike and pumping system). A water level analysis was conducted, along with a review of existing natural resources, FEMA FIRM maps, Sandusky River hydrology and hydraulics, dike constructability, construction cost estimates, construction phasing and recommendations for regulatory permitting.

Ryerson Stream Mitigation, Greene County, Pennsylvania. Principal lead engineer for the shoreline restoration (hydraulic analysis, evaluation of erosion control alternatives, bank armoring, fish habitat structures), preparation of construction plans and specifications. The project was constructed in 2020.

Shades Beach Harbor Study, Harborcreek Township, Pennsylvania. Project Manager for data collection, site inspection to document condition of the existing rubblemound breakwaters, beach fillet, harbor boat launch, vertical sheet piling wall, floating dockage, utilities, shoreline revetment, parking lot, ADA compliance. Identifying priorities for maintenance and repairs, development of short and long-term budget plans.



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Associate Principal/Coastal Engineer

Pictured Rocks National Lakeshore Shoreline Restoration, Munising, Michigan. Project Manager and Lead engineer for a technical study funded by the USACE-Detroit and the National Parks Service. Responsible for the shoreline rehabilitation study, which included: field data collection (sediment samples, structure survey and inventory), technical analysis (shoreline evolution, water levels, wave climate, and sediment transport) and development of restoration alternatives for Sand Point area shoreline. Formulated short and long-term alternatives; recommended a monitoring plan and prepared conceptual design plans, construction cost estimates and regulatory coordination.

Harbor Shores Golf Course, Benton Harbor, Michigan. Project lead engineer for designing one of the holes, wood boardwalk and the water irrigation study for the prestigious 18-hole Jack Nicklaus signature course. The project was constructed in 2010.

Paw River Hydraulic Study, Benton Harbor, Michigan. Project Manager for a river HEC-RAS study to quantify the proposed North Bridge pier scour and any impacts on the river hydraulics and the 100-Year FEMA floodplain/floodways. Coordination with regulatory agencies.

Lincoln Farms Stormwater Management Plan, Ann Arbor, Michigan. Project lead engineer for a stormwater management plan that addresses formulation and evaluation of detention and retention requirements for storms between 2- and 100-YR occurrence. Design of improvements, XPSWMM modeling of the project area for the 100-Year storm. Design of retention basin with a slow-release rate to Paint Creek and regulatory coordination.

Ox Creek Wetland Design, Benton Harbor, Michigan. Project Manager for technical analysis, final design, and construction administration of a 2-acre wetland mitigation site located in the proximity of the Ox Creek confluence with Paw Paw River. Services provided included a wetland delineation, review of environmental contamination studies, hydrology and hydraulics analysis, monitoring data (groundwater table installed well), design of clean cap alternatives and evaluation, bank stabilization alternatives, plant schedule, regulatory agency coordination, preparation of final design plans, bidding, and construction administration. The project was constructed in 2002.

Shoreline Restoration, Various Sites, Michigan. Project Manager and Lead engineer for various private property sites with direct Lake Michigan shoreline. Data collection, technical analysis, preparation of construction plans and specifications, and construction administration. The projects were constructed between 2000 and 2005.

Stormwater Management Plan, Pilot Study, Detroit, Michigan. Project lead engineer for implementing measures to reduce the peak stormwater inflow to the sewer system; data collection, XPSWMM modeling of the system with proposed improvements, with a target of significant reduction for the storms up to the 25-YR event.

Select Papers and Presentations

"Resilient Shorelines" Center for Watershed Protection 2021 National Watershed & Stormwater Conference, May 2021.

"Duluth, MN Resilient Shoreline" St. Louis River Conference, April 2021.

"Great Lakes Site Restoration: Examples and Lessons Learned", 2015 Energy Forum Industry Days-Rosemont, April 2015.

"Indiana Dunes National Lakeshore: Shoreline Restoration and Management Plan", American Planning Association Conference-Chicago, April 2013. With Costa Dillon, National Park Service.

"Regional Sediment Budget", 5th National Conference on Ecosystem Restoration -Chicago, August 2013.

"Optimization of Source Water and Intake Protection Zones", West Shore Water Producers Association Conference-Glencoe, IL May 2010.

"Shoreline Rehabilitation in Highland Park, Illinois", American Shore and Beach Preservation Association Conference-Chicago, October 2008.

"Making Waves", Waterfront Review, Issue 3, September 2007 Waterfront Expo UK.

"Beach Fill Material Stability in Illinois", December 2021 for the Illinois Coastal Zone Management and City of Lake Forest.

"Man-Made Resilient Shorelines" for the EAGLE Michigan WRD, August 2021.

"Great Lakes Resilient Shorelines" AIPG National Conference, September 2023.

"Niagara River Coastal Habitat Restoration", ASBPA National Conference, October 2023.



Benjamin Yahr, ASLA

Landscape Architect

Summary of Experience

Mr. Yahr has over 22 years of experience providing creative design and project management support for waterfront, public access, park and open space design, and ecological restoration projects throughout the Great Lakes Region, Canada, the Caribbean, and Australia. Mr. Yahr thrives on bringing new approaches, technology, and techniques such as UAVs (drones) to the design process to improve efficiency, client service, and the environmental components of projects. As a key leader of conceptual, design development, and final design teams; Mr. Yahr coordinates marketing and business development activities, field services, the production of landscape architecture, ecological restoration, civil, and coastal engineering design and bid documents; and is well versed in UAV services, CAAD, GIS, and 3d visualization for design analysis and communication.

Relevant Project Experience

MARINA/COASTAL/ECOSYSTEM RESTORATION

North Coast Transient Harbor, Cleveland, Ohio. Designer and project team member for a 53 slip transient boat marina submitted for Federal Boating Infrastructure Tier II Grant. The proposed marina adjacent to the Rock and Roll Hall of Fame in downtown Cleveland will include dockage for boats up to 80 feet in length, ADA accessible dockage, and elements of "Green" marina design. Project tasks included marina layout, existing market conditions studies, economic justifications, determination of anticipated slip mix, cost estimating, and preparation of Grant application reports and materials. The project was subsequently selected to receive BIG Tier II funding.

Port Vincent Waterfront, Port Washington, Wisconsin. Waterfront designer for over 7,000 LF of Lake Michigan waterfront. Proposed improvements include stabilization of 100-ft high bluffs, creation of 15 acres of environmental corridor and over 10 acres of accessible public park space and beachfront. The \$60m+ project also included a hotel resort and conference center, a PGA championship golf course, and residential development including condominiums, estate and single-family lots. Project tasks include site analysis, on-site conceptual design, design development, grading plans, cost estimates, visualization of design alternatives, final design, project team liaison, and regulatory permit preparation, and stakeholder meetings.

Desmond Landing, Port Huron, Michigan. Project landscape architect responsible for the design and production of drawings for the development of over one mile of urban waterfront along the St. Clair River. Master plan includes extensive public access and park opportunities, a specialty boat basin for display vessels, fixed and floating dockage systems, amphitheater, island development, fishing access, steel bulkhead walls, boardwalk, diver access, cobble beaches, wetland areas, and habitat creation. Technical issues include wave protection, stormwater management, and water quality.

Education

BSc- Landscape Architecture,
Certificate – Environmental Studies
University of Wisconsin

Licenses & Registrations

Landscape Architect:
Wisconsin #583-14
Illinois #157001697
Minnesota #50787
Michigan #3901001587
Ohio #1301298

Areas of Specialization

- Landscape Architecture
- Ecological Restoration Design
- Public Access Design
- Field Services
- CADD/GIS
- Visualization
- Shoreline Site Investigations
- Coastal Design
- Design/Construction Plans
- Construction Administration
- Regulatory Permitting
- Marina Design
- Dredging
- Beneficial Use of Dredged Material
- Wetland Design
- Stream Bank Stabilization
- Site Habitat Restoration



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Landscape Architect

Gary Urban Waterfront Revitalization, Buffington, Indiana. Project landscape architect and design team member responsible for the master plan development of a public urban waterfront complex. Master plan includes a 400-slip phased full service municipal marina, mooring accommodations for a large entertainment barge, park space, beach elements, public boat launch facility and dockage for transient craft and display vessels including a World War II Heavy Cruiser. Tasks include site analysis, site survey, stakeholder meetings, and permitting.

Toledo Harbor Island Restoration, Toledo, Ohio. Project landscape architect for the preliminary design and feasibility evaluation of three habitat islands located in Maumee Bay in western Lake Erie. The islands are designed to accommodate over 20 million cubic yards of maintenance dredge material removed from the federal navigation channel. The islands provide over 1,000 acres of terrestrial and aquatic habitat at a cost of over \$750m. Baird services included coastal analysis, breakwater/revetment design, island location and layout, geotechnical analysis, constructability and cost estimating.

Central Avenue Park Boat Launch Ramp, Highland Park, Illinois. Project manager and landscape architect for the replacement of a deteriorating boat launch ramp for the Park District of Highland Park. Project features include a concrete boat launch ramp, floating access pier, stormwater management features, connections to adjacent recreational facilities, and conceptual park master planning. Project tasks included site analysis, site survey, conceptual design, client meetings, meetings with regulatory officials, and preparation of permit application materials.

Habitat Creation & Beneficial Use of Dredge Material, Cleveland, Ohio. Project landscape architect for the selection of potential disposal sites for dredge spoils from the Cuyahoga River and Cleveland Harbor with the USACE. Five sites were evaluated, and preliminary engineering concepts were developed to provide storage of dredge material, and creation of habitat and potential recreational use.

Lake Forest Park Beach Studies, Lake Forest, IL. UAV survey data collection and analysis for a detailed park assessment focused on the condition of the stone structures, site visit, preparation of plans showing changes in the cross-sections over the last 20 years, formulating a phased repair plan with construction cost estimates.

Joliet Park Shoreline Restoration, Green Bay, WI. Landscape Architect, in charge of preparing project plans and specifications with construction cost estimates.

Milwaukee County Bluffs and Shoreline, Wisconsin. UAV survey data collection and preparation of plans showing beach and bluff improvements at 13 County parks over 12 miles of shoreline, with construction cost estimates. Preparation of GIS database for County use.

Shoreline Assessment, Repair & Monitoring, Ogden Dunes, Indiana. Project landscape architect, CAD manager, and UAV survey leader for restoring damaged shoreline in a small Lake Michigan community. Project tasks included development of shoreline repair and protection alternatives, site survey and mapping, construction documents, and post construction monitoring.

Monitoring & Engineering Services, Racine, Wisconsin. Landscape architect and UAV manager for analysis of coastal structures, habitat, and water quality at a Great Lakes harbor as part of ongoing monitoring contracts in 2017, 2020, and 2022. Mr. Yahr supported detailed site investigations through the use UAV mapping technology and worked to identify and design improvements to restore ecosystem services throughout the harbor; and assisted in developing bid documents for the repair of damaged sections of the north breakwater.

Resilient Shoreline Damage Assessment and Repair, Duluth, Minnesota. Project landscape architect and UAV mapping manager for extensive waterfront analysis and design project following significant damage during the fall of 2017. The project team analyzed the extent of the damage, and documented areas to be repaired, using UAV data to fast-track the project schedule and perform detailed comparisons of pre- and post-storm conditions. Mr. Yahr led aerial survey efforts and the design and documentation of repair alternatives for lakefront paths, boardwalks, beaches, harbors, and railroads for emergency repairs. Tasks included USACE permit applications, design development, final design, and engineering services during construction.



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Kinnickinnic River Reach 2a, Milwaukee, Wisconsin. Landscape architect for final design of urban stream restoration project based on the removal of deteriorated concrete and creation of a naturalized channel through park land on the Kinnickinnic River. Project tasks include preparation of vegetation plans for channel restoration alternatives, development of construction documents, operations and maintenance manuals, plans and costs for vegetation, engineering services during construction, and monitoring of vegetation establishment.

South Shore Breakwater Rehabilitation, Milwaukee, Wisconsin. Project landscape architect and survey manager for the investigation of damage to shoreline and breakwaters at South Shore and Bay View Parks. Project tasks included UAV topographic data collection, basemap creation, and preparation of permit applications and construction drawings for emergency repairs.

Menomonee River Streambank Stabilization, Milwaukee, Wisconsin. Project landscape architect for final design of approximately 200 feet of highly eroded urban riverbank. The riverbank had rapidly eroded and receded over recent years and was restored into a natural channel with native vegetation buffers. Tasks include site investigations, conceptual design, construction plans, technical specifications, bid services, and engineering services during construction.

Milwaukee County Grounds Vegetation Management, Milwaukee, Wisconsin. Landscape architect for emergency erosion control and vegetation management project at MMSD's Milwaukee County Grounds facility. Project tasks include site investigations to document invasive species, coordination with WDNR, bid services, engineering services during construction, and the development of plans and specifications to reduce the density of invasive vegetation and provide naturalized vegetation for stability and habitat.

Western Milwaukee Phase 2b, Milwaukee, Wisconsin. Project landscape architect for nearly a half mile of flood protection and urban stream restoration. Project tasks include landscape architecture, operations and maintenance planning, public & stakeholder input support through renderings and preference surveys, engineering services during construction, and vegetation monitoring.

Visualization of Great Lakes Coastal Wetland Response, Lakes Huron, Ontario, Erie, and St. Clair. Mr. Yahr worked with Environment and Climate Change Canada (ECCC) to analyze and produce photorealistic visualizations of coastal and riparian wetland changes in response to future water level change projections.

Minnesota Point Beach Nourishment Monitoring, Duluth, Minnesota. Mr. Yahr worked with the USGS to conduct field, UAV, and data management services to monitor beach profiles after sand from dredging activities had been placed as beach nourishment.

Underwood Creek Long Term Monitoring, Milwaukee, Wisconsin. Mr. Yahr worked with the USGS to conduct UAV surveys of a previously restored reach of Underwood Creek. The drone data will be used in conjunction with flood stage data, ground water data, and H&H models to document elevations, floodplains, and conditions during floods.

Phragmites Scouting and Treatment Monitoring, Southeast Wisconsin. Mr. Yahr worked with the USDA/NRCS to conduct UAV surveys of wetlands in Rock, Walworth, and Jefferson counties on public land and private easements varying in size from 40 to 1,800 acres. The surveys are used to identify the extent of invasive phragmites vegetation to be treated; and to assess treatment success on a yearly basis.

Milwaukee River Habitat Enhancement Project, Milwaukee, Wisconsin. Project landscape architect for the design of potential improvements at Lincoln Park Oxbow and Estabrook Park Falls. Mr. Yahr led efforts to design a relocated canoe portage route. The team worked to achieve habitat, sediment, recreational, and flood risk objectives for this MMSD project.

Shoreline and Beach Restoration Solutions, Pictured Rocks National Lakeshore, Michigan. Project landscape architect for the development of conceptual alternatives to preserve and enhance damaged portions of Lake Superior shoreline. Project tasks included existing conditions documentation, alternative analysis, feasibility level plans and cross sections, and cost estimates.

Shoreline Restoration Alternatives, Indiana Dunes National Lakeshore, Indiana. Project landscape architect for proposed restoration of 20 miles of shoreline between Michigan City and Gary, Indiana. Services provided included technical analysis (water levels, wave climate, and sediment transport) along with development of shoreline restoration options (beach nourishment, sediment by-pass plants, and shoreline erosion structures) with construction cost estimates.



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Landscape Architect

South Shore Beach Relocation Study, Milwaukee, Wisconsin. Project manager and project landscape architect analyzing the feasibility of recreating a public swimming beach within a County Park. Project tasks include background research, coordination with stakeholders, scientists, and computer modelers, stakeholder and public meetings, site and park design, stormwater management planning, and the development of beach alternatives.

Milwaukee River Parkway Habitat Improvement and Interpretive Access Design- Milwaukee, Wisconsin. Project manager and landscape architect for park design, bluff stabilization, and public access project in collaboration with the River Revitalization Foundation and Milwaukee County Parks. Project includes design of stairs, trails, bioswales, habitat restoration, slope grading, urban plazas, and environmental education nodes to provide meaningful enhancements to nearly 500 feet of degraded urban park and riverway. Project tasks included successful grant applications securing funding for the project.

Harbor and Beach Improvement Feasibility Study, Cornucopia, Wisconsin. Project landscape architect for USACE feasibility study investigating alternatives to improve federal structures in the Lake Superior harbor to enhance the local economy and ecosystem services. Project tasks included stakeholder meetings, coordination with USACE officials, alternatives generation, evaluation matrix generation, cost estimation, and report preparation.

South Beach Park Enhancement Marquette, Michigan. Project manager and landscape architect for the development of conceptual plans for beach and dune enhancement at a recreational beach on Lake Superior. Project tasks included client meetings, background research, conceptual design, grading plans, report preparation, and coordination with engineers and scientists.

Boardman River Dam Removal Alternatives Study, Traverse City, Michigan. Project team member and designer for a study to examine the impacts of several proposed dam removal alternatives along the Boardman River, a tributary to Lake Michigan in northern Michigan. Project tasks include the development of alternatives for sediment management, volume calculations, preliminary restoration plans and management techniques, and visualization.

Feasibility Study, Bailey's Harbor, Wisconsin. Project landscape architect for the investigation of alternatives to maintain access to rural harbor to protect local economy. Long term sedimentation and potential storm damage frequently limited access to the Lake Michigan harbor. Project tasks included development of conceptual alternatives, bathymetry data collection and processing, and stakeholder meetings.

Thompson's West End Park, Washburn, Wisconsin. Project Manager and landscape architect for conceptual masterplanning project of the expansion and redesign of a 27-acre park located along the shores of Lake Superior in Bayfield County. The project involves improving and expanding habitat, camping, park facilities, and overall integration of the site to the natural and urban waterfront of Washburn.

Public Access Trail, Port Washington, Wisconsin. Project landscape architect and designer for conceptual public access trail leading out of downtown Port Washington. Project features bike and pedestrian trails and bridges, parking area, beach enhancement, shore protection, an ADA accessible fishing pier, prairie restoration, wetland creation and enhancement, and a canoe/kayak launch.

Town Plaza Design Competition, Boulder Junction, Wisconsin. Project manager and landscape architect for development of preliminary plans for a public plaza that will be a major landmark for the Town of Boulder Junction. The proposed plaza includes grading and drainage, circulation design, a four-season pavilion, a performance stage, a splash pad, an adventure playground, signage, seating areas, and areas for public art and events.

North 30th Street Wet Weather Relief Project, Milwaukee, Wisconsin. Project manager and landscape architect as part of a multidisciplinary team completing final design for improvements to reduce flooding in the northern portion of the 30th Street Industrial Corridor. The MMSD project included conceptual and final design for the proposed stormwater management basins, investigation the feasibility of green infrastructure elements, and coordinating the conceptual routing of a greenway corridor. Tasks include elements of park design, renderings, GI design, public and stakeholder involvement, conceptual design, and final design documentation.



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Landscape Architect

Kinnickinnic River Reach 2a Preliminary Engineering, Milwaukee, Wisconsin. Project manager and landscape architect as part of a multidisciplinary team completing preliminary engineering for the restoration of over two miles of river in urban Milwaukee. The existing concrete channel has deteriorated and will be removed to create a naturalized river. Project tasks include preparation of vegetation plans for channel restoration alternatives, development of construction and operations and maintenance costs for vegetation, and creation of 3d renderings for stakeholder and public meetings.

Olin Park Beach Enhancement - Madison, Wisconsin. Project landscape architect and designer for conceptual beach enhancements at the popular but underutilized city beach. Phased improvement plans and cost estimates were prepared for the Clean Lakes Alliance non-profit group. Proposed improvements included ADA access, site amenities, and coastal structures to contain an expanded beach, grading and terracing to improve access and comfort, and accommodations for future public pier.

Harambee+Riverworks Green Infrastructure Best Management Practices Plan- Milwaukee, Wisconsin. Project manager and landscape architect for creation of a green infrastructure plan for an industrial, commercial, and residential neighborhood in Milwaukee. The plan investigated the feasibility, prioritization, and spatial applicability of 14 green infrastructure best management practices to achieve the Milwaukee Metropolitan Sewerage District's goal of capturing the first ½ inch of rainfall.

30th Street Corridor Neighborhood Green Infrastructure Planning Pilot Project- Milwaukee, Wisconsin. Project manager and landscape architect for the creation of a neighborhood scale watershed management plan including design and implementation concepts for a residential area within an industrial corridor. The plan demonstrated the practices that would be required to meet the Milwaukee Metropolitan Sewerage District's capture, treatment, and storage goals in pilot area which could eventually be scaled throughout the city.

Bender Park Dredging Access Road, Milwaukee, Wisconsin. Project manager and landscape architect for the development of alternatives for the stabilization of a construction access road created by dismantling an existing coastal structure. Project elements included a multiuse pathway that would facilitate dredging and allow for public access. Project tasks included site analysis, client meetings, coordination with structural and coastal engineers, cost estimates, materials investigation, meetings with regulatory officials, conceptual design, drawing production, and technical report production.

Anchor Bay Reconnaissance Study, Anchor Bay, Michigan. Project landscape architect for reconnaissance level study performed for the Clinton River and Anchor Bay Area of Concern (AOC). Services provided included identification of project impairments, data gathering, development of watershed conceptual model, coordination with regional stakeholders, and formulation of a Strategic Plan for Beneficial Use Impairments (BUI) delisting along with Fact Sheets for nine sites.

Marion Mill Pond Ecosystem Restoration, Marion, Michigan. Conceptual designer for dam removal and restoration options for a river channel and 26-acre impoundment and park in central Michigan. Tasks included analyzing existing conditions, comparing reference reaches, establishing natural channel design characteristics, researching and specifying natural grade control and habitat structures, analyzing construction phasing options, designing channel alignment alternatives, coordinating with USACE officials, coordinating with Environmental Assessment documentation, and specifying preliminary vegetation planting plans and lists.

2016 Olympic Games Bid, Chicago, Illinois. Project team member for the preparation of a feasibility study to incorporate modifications to the existing government breakwaters in Monroe Harbor to accommodate the rowing, sailing, kayaking, and triathlon venue for the 2016 Olympic Games. Coastal, structural and geotechnical engineering services were provided including comprehensive wind, wave and water levels analyses followed with extensive numerical modeling and design of proposed alternatives.

Hastings Park, Rockley Beach & Boardwalk - Bridgetown, Barbados. Project landscape architect, project task manager, and on-site construction representative for Public Park providing access to approximately 2km of newly restored beach systems and a continuous seaside boardwalk. Beach and boardwalk are accessible to the public and include significant site amenities, shore protection, and landscaping. Local residents and tourists utilize the waterfront Hastings Park for art fairs, concerts, and public events. Project tasks include site analysis, survey, on-site conceptual design, photo simulation, public participation, design development, cost estimates, visualization, final design, and construction services. Completed project was submitted to the ASLA National Professional Awards competition.



Benjamin Yahr, ASLA

Landscape Architect

Barbados West Coast Beach and Reef Design, Holetown, Barbados. Project landscape architect for restoration of beaches and continuous public access along approximately 1.5km of shoreline. Final design elements included a 3-dimensional physical model, a series of offshore breakwaters, reef enhancements, natural stone structures, lagoon drainage enhancements, access stairs, connecting public parks space, and walkways in a unique partnership between the Government of Barbados and a group of local hoteliers. Project tasks included site analysis and survey, meetings with stakeholders, interface with engineers interpreting physical and computer model results, design visualization, construction document preparation, and coordination with onsite construction administration staff.

Hodges Bay Resort, Antigua. Designer for beach, pool, and boardwalk system within a residential revitalization master planning project. Project proposes creation vegetated headlands to contain swimming beaches. Other features include overlooks, shade structures, small boat access, a restored fishing pier, and natural area.

Marine Facilities and Tanker Berth, Abaco, Bahamas. Project team member for layout of berthing structures for a fuel offloading facility adjacent to a new power generation plant. Activities included conceptual, permitting, and final design documentation, and on-site assistance for geotechnical investigations.

Tropicalia Boating Facility, Dominican Republic. Project landscape architect and conceptual designer for master planning of a specialty boating facility for a new waterfront development. Proposed boating facility included a public promenade and pier approximately 400 feet long and 20 feet wide to be landscaped, and include a shade structure for general use as well as special dining experiences and wedding ceremonies. Project tasks include conceptual design, grading plans, and design development drawings.



Colin Byron, P.E.

Assistant Project Manager

Summary of Experience

Mr. Byron is a geotechnical engineer and has professional experience in coastal, bluff, and geotechnical site evaluations, as well as experience with construction plan and regulatory permit preparation, CAD drafting, 3D modeling, and quantity takeoffs.

Relevant Project Experience

COASTAL/BLUFF EVALUATION AND RESTORATION

Pipe Creek Dredging - Fond Du Lac County, Wisconsin. Performed a site evaluation and partial bathymetry study for the 1,200-foot-long site on Pipe Creek adjacent to Lake Winnebago. He also modeled the dredging design grades; prepared quantity takeoffs and permitting plans; and assisted with preparing the regulatory permit.

Shorewood Revetment Rehabilitation - Shorewood, Wisconsin. Performed a site evaluation and partial GNSS study for the existing revetment and bluff on Lake Michigan. He also modeled the revetment design grades; prepared quantity takeoffs and permitting and construction plans; and assisted with preparing the regulatory permit. During the construction phase, he also performed the construction oversight for the installation of the armor stone revetment.

Caledonia Revetment, Bluff Regrading, and Drainage - Caledonia, Wisconsin. Performed a bluff evaluation and bathymetry study for the 900-foot-long site on Lake Michigan. He also modeled the slope regrading, drainage system, and revetment design; prepared quantity takeoffs and construction plans; and assisted with preparing the regulatory permit.

Virmond Park Bluff Evaluation and Groundwater Investigation - Mequon, Wisconsin. Assisted with the bluff evaluation and groundwater investigation of the nearly 130-foot-high bluff that was experiencing failures. He also prepared site plans and geologic cross-sections of the site.

Mt. Pleasant Revetment and Bluff Regrading - Mt. Pleasant, Wisconsin. Assisted with the revetment and bluff evaluation and performed the bathymetry study of the site on Lake Michigan. He also modeled the bluff regrading and revetment design, and prepared quantity takeoffs and construction plans for the project.

Pleasant Prairie Revetment and Drainage System - Pleasant Prairie, Wisconsin. Assisted with the site evaluation and performed the bathymetry study for the site on Lake Michigan. He also prepared construction plans for the revetment and drainage design for the project.

Whitefish Bay Revetment and Bluff Regrading - Whitefish Bay, Wisconsin. Modeled the bluff regrading and revetment design; balanced the earthwork; assisted with regulatory permit preparation; and prepared construction plans for the 600-foot-long project on Lake Michigan.

Education

B.S.E., Geological Engineering and Geoscience, University of Wisconsin-Madison, 2019

Licenses & Registrations

Professional Engineer, 2025, Wisconsin, #102718-6

Areas of Specialization

- Coastal and Bluff Site Investigation
- Coastal Restoration Construction Plan Preparation
- Construction Oversight
- Geotechnical Field Work
- CAD Drafting & 3D Modeling
- Elevation Data Collection



City of De Pere, Wisconsin

V.1

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Staff Update on \$750 Donation from Kay Distributing Co., Inc. to De Pere Beer Gardens.
Recommendation: No action - informational only

\$750 Donation from Kay Distributing Co., Inc. for Individual Sponsorship of 7/14/26 Beer Gardens

Attachments:
Staff Update Beer Gardens Kay Distributing Sponsorship 7.14.26

CITY OF DE PERE

Community Center | Recreation Department

600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 19, 2026
RE: Staff update on a \$750 donation from Kay Distributing Co., Inc. for the July 14th Individual Sponsorship of the De Pere Beer Gardens

Staff is updating the Board of Park Commissioner's on a \$750 donation from Kay Distributing Co., Inc. to be an individual sponsor of our July 14, 2026 Beer Garden event at the Nelson Pavilion in Voyageur Park. An individual sponsor would be listed in all social media posts and other electronic marketing specific to that event along with signage at the event.

We are extremely pleased to have Kay Distributing Co., Inc. return for a second year as one of our individual sponsors again this year. We look forward to working with their volunteers to help make the Beer Gardens a tremendous success!

Donation Information:

From: Kay Beer Distributing Co., Inc.
c/o Chip Kolocheski, President
1881 Commerce Drive
De Pere, WI 54115
chipk@kaydist.com
To: De Pere Parks & Recreation Department
For: Individual Sponsorship for July 14, 2026 Beer Garden Event
Amount: \$750



City of De Pere, Wisconsin

V.2

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Staff Update on \$750 Donation from GRAEF to De Pere Beer Gardens.
Recommendation: No action - informational only

\$750 Donation from GRAEF for Individual Sponsorship of 7/28/26 Beer Garden

Attachments:
Staff Update Beer Gardens GRAEF Sponsorship 7.28.26

CITY OF DE PERE

Community Center | Recreation Department

600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 19, 2026
RE: Staff update on a \$750 donation from GRAEF for the July 28th Individual Sponsorship of the De Pere Beer Gardens

Staff is updating the Board of Park Commissioner's on a \$750 donation from GRAEF to be an individual sponsor of our July 28, 2026 Beer Garden event at the Nelson Pavilion in Voyageur Park. An individual sponsor would be listed in all social media posts and other electronic marketing specific to that event along with signage at the event.

We are extremely pleased to have GRAEF return as one of our individual sponsors again this year. This is their fourth year returning as an event sponsor. We look forward to working with their volunteers to help make the Beer Gardens a tremendous success!

Donation Information:

From: GRAEF
c/o Craig Hansen
116 S. Adams St. #201
Green Bay, WI 54301
Craig.Hansen@graef-usa.com
To: De Pere Parks & Recreation Department
For: Individual Sponsorship for July 28, 2026 Beer Garden Event
Amount: \$750



City of De Pere, Wisconsin

V.3

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Staff Update on \$750 Donation from Hockers Home Services Inc. to De Pere Beer Gardens.
Recommendation: No action - informational only

\$750 Donation from Hockers Home Services Inc. for Individual Sponsorship of 6/23/26 Beer Garden

Attachments:
Staff Update Beer Gardens Hockers Home Services Sponsorship 6.23.26

CITY OF DE PERE

Community Center | Recreation Department

600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 19, 2026
RE: Staff update on a \$750 donation from Hockers Home Services, Inc. for the June 23rd Individual Sponsorship of the De Pere Beer Gardens

Staff is updating the Board of Park Commissioner's on a \$750 donation from Hockers Home Services to be an individual sponsor of our June 23, 2026 Beer Garden event at the Nelson Pavilion in Voyageur Park. An individual sponsor would be listed in all social media posts and other electronic marketing specific to that event along with signage at the event.

We are extremely pleased to have Hockers Home Services, Inc. return for a second year as one of our individual sponsors again this year. We look forward to partnering with them in helping make the Beer Gardens a tremendous success!

Donation Information:

From: Hockers Home Services, Inc.
c/o McKenzie Baumann, Community Ambassador
2045 Profit Pl.
De Pere, WI 54115
mckenzie.baumann@hockersplumbing.com
To: De Pere Parks & Recreation Department
For: Individual Sponsorship for June 23, 2026 Beer Garden Event
Amount: \$750



City of De Pere, Wisconsin

V.4

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Staff Update on \$750 Donation from One Source Technologies, LLC to De Pere Beer Gardens.
Recommendation: No action - informational only

\$750 Donation from One Source Technologies, LLC for Individual Sponsorship of 7/7/26 Beer Garden

Attachments:
Staff Update Beer Gardens One Source Technologies Sponsorship 7.7.26

CITY OF DE PERE

Community Center | Recreation Department

600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 19, 2026
RE: Staff update on a \$750 donation from One Source Technologies, LLC for the July 7th Individual Sponsorship of the De Pere Beer Gardens

Staff is updating the Board of Park Commissioner's on a \$750 donation from One Source Technologies, LLC to be an individual sponsor of our July 7, 2026 Beer Garden event at the Nelson Pavilion in Voyageur Park. An individual sponsor would be listed in all social media posts and other electronic marketing specific to that event along with signage at the event.

We are extremely pleased to have One Source Technologies, LLC as a first time individual sponsor of this wonderful community event. We look forward to partnering with them and their volunteers to help make the Beer Gardens a tremendous success!

Donation Information:

From: One Source Technologies, LLC
c/o Todd Benz, President
2051 Profit Place
De Pere, WI 54115
tbenz@onesourcetechnology.net
To: De Pere Parks & Recreation Department
For: Individual Sponsorship for July 7, 2026 Beer Garden Event
Amount: \$750



City of De Pere, Wisconsin

V.5

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Paula Rahn, Recreation Superintendent
Subject: Staff Update on Donations from De Pere Optimist Club and Rennes Group for 2026 Events/Programs.
Recommendation: Staff Update only

De Pere Optimist Club Donation \$500 for Summer Camp T-shirts & \$500 for Easter Egg Hunt;
\$200 Donation from Rennes Group for Senior Luncheons

Attachments:
Staff Update on Donations 3.2.26

CITY OF DE PERE

Community Center | Recreation Department

600 Grant St., De Pere, WI | 920-339-4097 | www.deperewi.gov/communitycenter



TO: Board of Park Commissioners
FROM: Mandi Baker, Recreation Coordinator
Cindy Lee, Recreation Supervisor
DATE: March 2, 2026
RE: Update on Donations

Staff is updating the Board of Park Commissioner's on donations for various programs and events. All donors will be recognized through event social media posts and emails and recognized at the event. Parks & Recreation Department staff have received the following donations:

<u>Donator</u>	<u>Amount</u>	<u>Designated For:</u>
De Pere Optimist Club	\$500	Summer Camp T-shirts
De Pere Optimist Club	\$500	Easter Egg Hunt
Rennes Group	\$200	Senior Luncheons



City of De Pere, Wisconsin

V.6

Request for Board of Park Commissioners
Action

Meeting Date: March 19, 2026
Department: Parks, Recreation & Forestry
From: Marty Kosobucki, Parks, Recreation and Forestry Director
Subject: Staff Update on 2026 De Pere Beer Garden Lineup.
Recommendation: Staff Update only

Attachments:
Staff Update.2026BeerGardenSummary

CITY OF DE PERE MEMO



To: Board of Park Commissioners
 From: Marty Kosobucki
 Director of Parks, Recreation and Forestry
 Date: March 19, 2026
 RE: 2026 Beer Gardens

Summary: Below is a snapshot of the 2026 Beer Gardens. Food Trucks have not been set as of yet.

Date	Musician	Sponsor	Theme/Notes
June 9	Ramona and the Flower	Immel	Welcome to Summer!
June 16	Mark Mulch	Durr	Sip back and Relax... De Pere's own Island Getaway. Green Bay Parrot Club will be present. Mark Mulch is from Nashville and has carved a niche by singing Jimmy Buffet/island/beach related songs.
June 23	Jimi Anderson	Hockers Home Services	
June 30	Kirstie Kraus	IEI	Hometown Heros – We plan to recognize veterans on this day. Kirstie Kraus attended De Pere High School, however now lives and performs in Nashville.
July 7	Acoustic Endorphins	One Source	
July 14	Adam Lee	Kay Distributing	Boots, Brews and Views – a Country Western experience
July 21	Him & Her	(Currently Open)	Kids Fun Night – Our Playground leaders will be in attendance

			leading games and activities to involve kids.
July 28	Take 2 Acoustic	Graef	
August 4	Jupiter Lynx	Durr	National Night Out (in cooperation with the De Pere Police Dept)
August 11	American Honey	Rain Date Sponsor	Aug-Toberfest
August 18	Nathan Grajeda	Rain Date Sponsor	Aug-Toberfest

De Pere Beer Garden Mug:

We will once again be having the special Beer Garden commemorative cup. There will be a limited supply but we are purchasing 200 this time instead of 144 (last years total). Each of the main sponsors will receive two mugs. Owners of the mug are allowed to reuse the 22 oz mug and pay the standard price of a 16 oz tap beer. I have included picture of the mug we are going with and the logo. The logo will be the City Blue color inserted over the clear mug. These were very popular last year and we were sold out by the second event of the summer.

