



Board of Park Commissioners

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115

<https://www.deperewi.gov/>

Thursday, October 15, 2020

6:30 PM

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Casey Nelson	Aldersperson	Present	
Melissa Thiel Collar	Board Member	Present	
Ryan Jennings	Board Member	Present	
Rick Klinkenberg	Board Member	Present	
Amy Chandik Kundingner	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Lydia McMorro	Teen Advisor	Absent	
Christopher Soquet	Teen Advisor	Present	

Others present include: Marty Kosobucki, Director of Parks, Recreation and Forestry; John McDonald, Recreation Supervisor; Grace Lahtela, Administrative Assistant; and Jason Hale and Rustin Schwandt from Somerville.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the September 17, 2020 Meeting.

Melissa Thiel-Collar moved to approve the minutes from the September 17, 2020 Board of Park Commissioners meeting, seconded by Aldersperson Chandik-Kundingner. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Thiel Collar, Board Member
SECONDER:	Amy Chandik Kundingner, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundingner, Raasch, Soquet

2. Recommendation and Possible Action to Approve 2020 Brown County Ice Management Financial Statements.

Ryan Jennings moved to approve the 2020 Brown County Ice Management financial statements, seconded by Aldersperson Chandik-Kundingner.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained that it has been a rough year for Brown County Ice Management. Due to COVID hitting at the end of their fiscal year, the financials are not as good as they would have liked.

Upon vote, the above motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Amy Chandik Kundingner, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundingner, Raasch, Soquet

3. Recommendation and Possible Action to Cancel the Adult Basketball League for 2020-2021 season.

Alderson Nelson moved to approve cancelling the adult basketball league for the 2020-2021 season, seconded by Randy Soquet.

Discussion followed.

Alderson Raasch questioned if there is any interest from people to play this year and is it possible to start in January.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained that postponing the league is an option; however, to get staff secured and the program coordinated to start in January, we would need an answer from the schools by the middle to end of November if the gyms would be available. Seeing what is going on in the schools with COVID, Marty does not think there will be a definite answer from the schools by November.

John McDonald, Recreation Supervisor explained that the league usually has 48 teams, 24 teams at each school. There are 21 teams registered, with 3 additional registrations submitted, but are being held until a decision is made tonight. Currently, half the staff needed to run the league is committed to returning, so additional staff would need to be hired.

Alderson Raasch questioned with only half of the teams currently registered, and with the West De Pere schools going back in session, is it possible of only holding the league on the west side? Even though there is currently a spike in COVID, he feels the opportunity for people to play should be left open and waiting until the November meeting to decide to cancel the season would be a better option.

Alderson Nelson communicated that basketball is a high risk activity for spreading COVID. The schools focus is, and should be, keeping the schools open for the students, not for rec basketball to enter. He is in favor of cancelling the season.

Melissa Thiel-Collar agrees with Alderson Nelson. She realizes the importance of activity for both kids and adults, but the priority should be getting kids back into the schools. With all the cleaning necessary for the schools, rec basketball should not be a priority.

John McDonald, Recreation Supervisor, explained that the Recreation Basketball League operates on Wednesday evening from 6:30 pm – 10:00 pm. The areas that are used were the last to be cleaned and prior to COVID, the league was allowed to use the showers.

Randy Soquet questioned if the schools have asked about the possibility of a delayed start.

Alderson Nelson clarified that staff recommendation is to cancel the season.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that staff recommendation is to cancel the season; with the biggest reason being the likelihood of getting into the schools is minimal.

Upon vote, the motion to cancel the adult basketball league for the 2020-2021 season passed with a 6-1 vote, with Alderson Raasch voting no.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Casey Nelson, Alderson
SECONDER:	Randy Soquet, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunderling, Soquet
NAYS:	Dean Raasch

4. Consideration and Possible Action on Selection of the Voyageur Park Multi-Use Facility Interior Layout and Design.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that Somerville provided four options for the interior layout in the multi-use facility at Voyageur Park. Staff reviewed all four options and comments on each are submitted in the agenda packet

for review. Staff felt that option 1 had potential if the patio was shifted to the north side of the building and have the building blend in better with the shape of the bowl. Also, the kitchen area could be downsized. Staff felt that option 2 was a good option if the building was flipped. It would then utilize the bowl, there would be a patio overlooking the river, and again the kitchen could be downsized to allow for more seating area inside the building. Staff did not like option 3. It is very elongated and there is no viewing area overlooking the river. Staff felt that option 4 has potential. It is very symmetrical and is the design that is most similar to the original design that was submitted to the park board. A detailed discussion of all four options followed.

After the detailed discussion, the park board agreed that option 2 and option 4 were the drawings that had the most potential.

Jason Hale from Somerville was able to flip the diagram for option 2, giving the park board a visual of what was originally suggested. Jason commented that option 2 allows for a good north view of river from covered seating area and patio, and with option 4 it is not as good. Also, option 4 has a long and narrow inside seating area with less versatility in seating options.

Alderson Chandik-Kundinger stated that she likes option 2. It provides good views of the river, playground, and bowl, along with providing greater versatility in seating options.

Jason Hale from Somerville explained that once a design option is determined, the grade from the back of the building to the existing walk will need to be reviewed. The existing walk may need to be extended. Also, either design could lead to the esthetics of what was brought forward in the surveys.

Alderson Chandik-Kundinger made a motion to accept design option 2, with a mirrored image option layout than what was provided in the agenda packet for the interior layout and design for the Voyageur Park multi-use building, seconded by Randy Soquet.

A detailed discussion regarding the kitchen area followed.

Upon vote, the above motion of approving option 2 for the interior layout and design of the Voyageur Park multi-use building passed unanimously.

Jason Hale explained that 3D plans and renderings should be ready for the November meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderson
SECONDER:	Randy Soquet, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundinger, Raasch, Soquet

5. Consideration and Possible Action to Approve Change in Fencing Materials for VFW Aquatic Facility.

Alderson Raasch moved to approve changing the fencing materials from the vinyl wrapped fencing to the standard galvanized fencing, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Ryan Jennings, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundinger, Raasch, Soquet

6. Consideration and Possible Action to Change Pool Membership Policy of Charging for Additional Family Members Above a Family of Five.*

Marty Kosobucki, Director of Parks, Recreation and Forestry explained the data provided regarding family season passes. He explained that with blended families today, it makes it difficult to determine who should be included in a family pass.

Ryan Jennings questioned the number of family passes sold per year.

John McDonald, Recreation Supervisor stated that in 2019, with only Legion Pool open, 401 family passes were sold; in 2018 629 family passes were sold; in 2017 there were 669 family passes sold, and in 2016 there were 689 family passes sold. Also, family passes do include children over 18, allowing for college kids living at home in the summer to be included.

Discussion followed.

Alderperson Raasch made a motion to keep the family pool membership policy the same, seconded by Melissa Thiel-Collar.

Ryan Jennings stated he would like to see the family size increased from five to six, but understands the difficulty it would be for staff and feels that ensuring proof of residency for family size needs to be established.

Upon vote, the above motion to keep the family pool membership policy is the same passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundinger, Raasch, Soquet

III. Staff Updates

1. Donation from De Pere Baseball to Improve Gandrud Field at Southwest Park.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that De Pere Baseball has offered to do some work at Gandrud Field at Southwest Park. Usually this donation would come to Park Board for approval first; however, there is a new president of De Pere Baseball and he was not aware of the rules regarding donations. Due to timing issues with the improvements, the donation went directly to Common Council for approval and is an update for the Park Board.

RESULT:	DISCUSSED
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2. Staff update on status of 2021 Budget Proposal.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the budget workshop was last night. There were no significant changes to the operational budget during the workshop; however, many capital projects were eliminated. The VFW tennis courts project was planned to be eliminated, however to keep the project in the budget, one truck and a roofing project were eliminated.

RESULT:	DISCUSSED
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3. Status Report on the Progress of Legion Restroom Buidling.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that there have been a couple of minor change orders with the Legion Park restroom building and the construction should pick back up next week.

RESULT:	DISCUSSED
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4. Staff Update on Progress of VFW Aquatic Facility.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there is a Facebook live video that is being done every two weeks. These videos keep everyone informed of the progress being made at the pool. Since the last update, the trusses are being placed on the bath house and by the end of the week the roofing should start.

Aldersperson Raasch questioned if there was any other access to the videos other than Facebook.

Marty Kosobucki explained that the Park Board could get a live tour anytime; the only stipulation is the contractor needs to be onsite during the tour.

RESULT: DISCUSSED

IV. Future Agenda Items

None

V. Adjournment

Aldersperson Chandik-Kundinger moved to adjourn the meeting at 8:10 pm, seconded by Aldersperson Nelson. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela