



# Historic Preservation Commission

335 South Broadway  
De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Final Minutes

Monday, October 16, 2017

6:00 PM

De Pere City Hall Council Chambers

#### Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

| Attendee Name        | Title            | Status  | Arrived |
|----------------------|------------------|---------|---------|
| Scott Crevier        | Alderman         | Present |         |
| Mike Fleck           | Chairperson      | Present |         |
| Gene Hackbarth       | Commissioner     | Present |         |
| Brian Netzel         | Vice Chairperson | Excused |         |
| Sue Sands            | Commissioner     | Present |         |
| Adam Turriff         | Commissioner     | Present |         |
| Joanne Vomastic-Muka | Commissioner     | Present |         |

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the September 18, 2017 Historic Preservation Commission meeting.

Agenda item #5 to be amended as follows: change the spelling of Minehan Stadium to Minahan Stadium.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Scott Crevier, Alderman                                  |
| <b>SECONDER:</b> | Gene Hackbarth, Commissioner                             |
| <b>AYES:</b>     | Crevier, Fleck, Hackbarth, Sands, Turriff, Vomastic-Muka |
| <b>EXCUSED:</b>  | Brian Netzel                                             |

3. Discussion regarding the next steps to be taken by the Historic Preservation Commission when utilizing the approved Historical & Architectural Resources Survey 2017.

City Planner Peter Schleinz distributed the final draft of the Historical & Architectural Resources Survey 2017, highlighting pages 16-17 which outlined the potential properties that are eligible for designation. He asked the HPC members for their input on what the next steps should be regarding the survey. Sue Sands indicated that the HPC should notify all individual property owners by letter that their homes are eligible for designation, as well as all the homeowners in the two potential districts. Gene Hackbarth agreed with this recommendation and added that he would like the letter to ask for feedback from the homeowners whether they would be interested in learning more information. He feels that if there is interest, the HPC could possibly apply for a sub-grant to help cover any costs. Gene also added that the letter should indicate that the survey is also available for viewing on the City's website. Discussion followed and everyone agreed that there is no reason to contact the property owners of the homes that are not yet fifty years old since they are not eligible. Scott Crevier asked for clarification on the letter. Peter replied that he would draft a letter to send to all the eligible property owners which would be mailed at the end of December. To follow up, an informational meeting would be planned for the January 15, 2018 HPC meeting during which interested property owners could attend to learn more information about the nomination process. Mike Fleck and Gene Hackbarth agreed to contact Joe De Rose from the Wisconsin Historical Society to see if he would be available to attend the meeting and give a presentation. It was also decided that a separate meeting would likely be held for the

potential two districts, and would possibly also be held in the first quarter of 2018. Sue Sands moved, seconded by Adam Turriff, to mail letters to all owners. Upon vote, motion carried unanimously.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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4. Discussion of Wisconsin Historic Tax Credit Program, and discussion of Federal Historic Tax Credits for Commercial Projects.

Gene Hackbarth reviewed the recent changes to historic tax credits for commercial properties. He noted that the tax credits are capped at \$500,000, or 20% of the project cost, per parcel for the entire length of the building's life. Before the budget changes, there was no cap. Scott Crevier noted that it seems reasonable to him to cap it so the program doesn't run out of money. He stated that he wants to look into why the cap was created. All commission members agreed to draft a resolution for action regarding federal tax credits at the November 20th meeting.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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5. Discussion regarding concept future projects for the Historic Preservation Commission to accomplish during calendar year 2018.

City Planner Peter Schleinz recommended that the HPC have a discussion regarding future projects they would like to work on in 2018. He noted that the commission was quite successful in 2017 with breaking out into smaller sub-groups and suggested they possibly do that again for 2018. Gene Hackbarth suggested adding an item for the beginning of 2018 to follow up with any eligible property owners who have questions regarding the intensive survey. He suggested waiting to receive feedback from property owners to gauge their interest and then decide on the direction to move forward based on that. Adam Turriff asked if the HPC would pursue a new district if only 50% of the property owners were in favor of it. Mike Fleck replied that he would like to see a greater percentage, such as 60% before pursuing a new district. Gene Hackbarth reminded the commission of the criteria that must be met for national registry eligibility:

- A. Significant event in history
- B. Associated with the lives of significant persons.
- C. Embody the distinctive characteristics of a type, period, or method of construction.
- D. Have yielded or may likely yield information important in prehistory or history.

Sue Sands brought up the N. Broadway plaques project, which was put on hold in 2016 and was not pursued in 2017 due to budget constraints. Peter replied that this project could be pursued again in 2018 if the commission wished to do so.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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6. Future Agenda Items.

Scott Crevier brought up the Joliet historical marker, asking if it would be possible to add a small sign on the back of the marker which designates it as a state historical marker. Discussion followed and it was decided that City Planner Peter Schleinz would look into that possibility.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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Adjournment

Scott Crevier moved, seconded by Sue Sands, to adjourn the meeting at 6:42 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker