



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, October 16, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the October 2, 2018 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.

Aldersperson Nelson reminded everyone that the next mental health outreach session is on Wednesday, October 31 at the Community Center at 6:30 p.m. The topic is bipolar disorder. Aldersperson Hansen invited everyone to attend the De Pere Historical Society annual meeting and fundraiser on October 17 at Starry Realty, 112 N Broadway. Aldersperson Jennings announced the downtown trick or treat event from 11 a.m. - 2 p.m. on Saturday, October 27.

5. Recommendation of the Board of Public Works to Follow Current PSC Requirements in Regard to Customers Refusing New Water Meter Installation.

Aldersperson Raasch moved, seconded by Aldersperson Hansen to approve the recommendation. Aldersperson Crevier moved, seconded by Aldersperson Raasch to open the meeting. Upon vote, motion carried unanimously. Kathleen Aubry came forward and expressed her concern over the installation of a smart meter in her home. She reviewed the possible ramifications of the emissions from these meters. Aldersperson Crevier moved, seconded by Aldersperson Nelson to close the meeting. Upon vote, motion carried unanimously. Public Works Director Scott Thoresen addressed the PSC regulation and that the City could petition the PSC to create an opt-out for the customer, but that it is not likely to be approved. Discussion followed regarding the smart meters, how often they transmit signals, and when the City is scheduled to go before the PSC for a rate increase. Aldersperson Crevier moved, seconded by Aldersperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Kathleen and Jeff Aubry came forward and asked about the having the transmitter installed to the outside of their house as an option,

or the chance of submitting their meter read monthly by sending a photo of the meter to the Public Works Department. Discussion followed regarding the install of the transmitter on the outside of the house. Alderperson Crevier moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Boyd to amend the motion to allow for the installation of the meter box on the outside of the home for this customer. Upon vote on the amendment, motion carried unanimously. Upon vote on the original motion, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

6. Recommendation of the Board of Public Works to Deny Parking and Traffic Recommendations Item #5 - Installation of a Yield Sign at Michigan and Bomier.

Alderperson Hansen moved, seconded by Alderperson Nelson to deny the Board of Public Works recommendation to deny the installation of the yield sign. Alderperson Hansen explained the memo that he included in the packet about the importance of having a sign at that intersection. Discussion followed regarding the reasons for and against the installation of a sign. Alderperson Hansen mentioned that the City Engineer as well as the Parking and Traffic Team recommend installing the sign and that it is best to be proactive and install the sign before an accident occurs. Alderperson Lueck announced he will not vote on this item because of his concern for the statement in the memo that there exists a City policy on unsignalized intersections yet staff is stating that no such policy exists. Upon vote on the motion to deny the recommendation of the Board of Public Works, the motion carried with Alderpersons Crevier, Hansen, Nelson and Raasch voting aye and Alderpersons Boyd, Carpenter and Jennings voting nay. City Attorney Judy Schmidt-Lehman announced that there will be an ordinance at the next meeting for the installation of the yield sign.

7. Recommendation of the Board of Public Works to Approve the Streetscape Design for James Street.

The Council asked various questions regarding the design and layout; Development Services Director Kim Flom explained that as the plan is finalized the details of the project will be worked through. Discussion followed regarding TID funding and the lifespan of the original fountain.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from Finance and Personnel Committee to approve the staff prepared Request for Proposals for redevelopment of the 123 N Broadway Lot (Parcel ED-769).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Recommendation from the Finance and Personnel Committee to Approve Anonymous Donation to Replace Crossing Guard Vests

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Recommendation from Finance And Personnel Committee to Accept Grant of \$1700.00 for Mobile Fingerprint Device for Police

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Recommendation from the License Committee on a Renewal Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc (DBA De Pere Deacons Hockey Team), 1450 Ft Howard Av. Submitted by De Pere Deacons Hockey Team, Inc, Agent: David E. Lepp, De Pere, WI.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Recommendation from the License Committee on an Application for a Premises Description Change for Skogen's Foodliner, Inc (DBA Festival Foods).

Alderperson Crevier questioned parts of the ordinance that were not addressed in the operating plan. Alderperson Raasch moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. Jon Wieser with Festival Foods explained that they can amend the plan to address the issues, particularly involving a manager when a pick up is attempted by a customer who appears intoxicated. City Attorney Judy Schmidt-Lehman explained that the premises change can be approved now but that the Clerk doesn't have to issue the license until the Operating Plan is updated. Alderperson Raasch moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously. Alderperson Crevier also added he would like language included in the operating plan that requires the driver of the vehicle be 21 years of age if the passenger is the one picking up their order.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Request to approve De Pere Strategic Visioning and Branding Initiative Deliverables.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Ordinance #18-21 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

Alderperson Crevier asked if the marked bike lanes identified in #4 would not extend all the way to Scheuring Road. Public Works Director Scott Thoresen explained that the road is not wide enough to support a bike lane that far.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

15. Ordinance #18-22 Establishing 2020 and 2021 Salaries for Elected Officials for the City of De Pere.

RESULT:	SECOND READING REQUIRED [5 TO 3]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Crevier, Lueck, Nelson, Raasch
NAYS:	Dan Carpenter, Jonathon Hansen, Ryan Jennings

16. Ordinance #18-23 Revising Chapters 8, 14 and 54 De Pere Municipal Code Regarding Fences, Hedges, Tents and Portable Storage Pod.

Development Services Director Kim Flom explained that the intent of the ordinance is not to be prohibitive, but to be able to enforce situations when needed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

17. Resolution #18-99, Amending Resolution #18-92, Establishing the Boundaries of and Approving the Project Plan for Tax Incremental Financing District Number 14, City of De Pere, Wisconsin, by Revising the TID Creation Date to January 1, 2019.

Alderperson Crevier pointed out a typo in the memo; should read that the approval of an amended resolution is all that is needed to complete the change in the creation date from 2018 to 2019, not from 2018 to 2010.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Resolution #18-100 Amending Section 6.9 of the City of De Pere Employee Policy Manual Regarding Compensation Policy (Employee Performance Review.)

Human Resources Director Shannon Metzler explained that the 1% of prior year's payroll does not include police and fire union employees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Resolution #18-101 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (T-Mobile Wireless Antenna Installation).

Alderperson Crevier pointed out a scrivener's error in the agreement; Public Works Director Scott Thoresen will have Dixon revise the agreement to show the correct amount.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Resolution #18-102 Creating Fox River Fire District Agreement and Approving Automatic Aid Agreement for Fire Protection and Other Emergency Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

21. Resolution #18-103 Disallowance of Claim (Emma Alonso).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

22. Recommendation of the License Committee on Operator License Applications.

CITY OF DE PERE	
License Committee - October 16, 2018	
Previously Tabled Operator License Applications	
1	AMOND, SKYE J.
2	WEIS, CONRAD K.
New Operator License Applications	
1	ASHFORD, PATRICIA L.
2	DE FALCO, DOMINIQUE M.
3	DERENNE, BRENNAL.
4	HELMS, ASHLEY B.
5	JOHN, ALEXIS M.
6	LUESKOW, WILLIAM J.
7	SANDOVAL, ELIZABETH E.
8	SOMMER, LANA L.
9	TORBORG, STEVEN A.

Aldersperson Boyd moved, seconded by Aldersperson Hansen to approve Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously. Aldersperson Boyd moved, seconded by Aldersperson Carpenter to approve Operator License Applications #1, 3, and 6-9. Upon vote, motion carried unanimously. Aldersperson Boyd moved, seconded by Aldersperson Hansen to table Operator License Applications #2, 4 and 5. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

23. Voucher Approval.

Aldersperson Carpenter asked what the payment for National Power Rodding Corp was for; Public Works Director Scott Thoresen explained it was for sewer televising. Aldersperson Hansen asked for detail on the invoices to Badgerland Printing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Ryan Jennings, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

24. Resolution #18-104 Authorizing Deferment of Sidewalk Repair Expenses (Parcel WD-708-H-7).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	James Boyd, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

25. Future Agenda Items.

Alderson Hansen mentioned that whenever a City project removes a tree from the terrace, the homeowner has to pay to have the tree replaced. He asked if staff can review this policy to put the onus back on the City to replace the tree. This will need to go to the Board of Park Commissioners for review.

Alderson Lueck asked for clarification on whether or not a City policy exists for unsignalized intersections.

26. Adjournment.

Alderson Hansen moved, seconded by Alderson Crevier to adjourn the meeting at 9:07 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer