Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, October 17, 2017 | **7:30 PM** | **De Pere City Hall Council Chambers**

1. Call to order. The Common Council Meeting was called to order on October 17, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Scott Crevier	Alderperson	Present
Jonathon Hansen	Alderperson	Present
Ryan Jennings	Alderperson	Present
Larry Lueck	Alderperson	Excused
Casey Nelson	Alderperson	Present
Dean Raasch	Alderperson	Present

2. Pledge of allegiance to the Flag.

3. Approval of the Minutes of the October 3, 2017 Common Council and Redevelopment Authority Special Meeting Minutes.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

4. Approval of the Minutes of the October 3, 2017 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

5. Public comment upon matters not on the agenda or other announcements. None.

6. Recommendation from Finance/Personnel Committee to approve the 2018 Benefit Renewal and Plan Design Changes

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

7. Recommendation from the Personnel & Finance Committee to approve the purchase of new Self Contained Breathing Apparatus (SCBA) for the Fire Department.

Assistant Fire Chief Richard Annen explained that all bids meet minimum safety requirements and that the product will function adequately for the department's needs.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

8. Recommendation of the Board of Public Works to Accept Broadway Pedestrian Crossing Study and Policy Recommendations.

Ken Voigt from Ayres Associates was present to review the Broadway Street Pedestrian Safety Study. He reviewed the existing crosswalks and general crosswalk considerations. He reviewed the 2015 traffic volumes and hourly volumes and the number of pedestrians crossing at different times of the day. He reviewed Broadway collisions, pedestrian safety measures and traffic taming measures. He shared their recommendations with the Council, which included changing the crosswalks to have continental/ladder striped markings, installing “Yield to Pedestrians in the Crosswalk” signs, constructing a refuge island at the Randall Street Intersection, installing radar speed feedback signs, installing rapid flashing beacons at the Randall crossing, constructing gateway signing at the north-end of Broadway, and investigating a new Broadway Street/Fox River Trail pedestrian path connection. Discussion followed regarding the recommendations to enhance safety. Public Works Director Scott Thoresen explained that the City will begin by implementing the crosswalk signs and the continental striped crosswalks on the pavement. Alderperson Crevier moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. Susan Gallagher-Lepak thanked the City for the study and expressed her concerns over the timing of the study, the medians that were recommended but pulled from the draft budget, and how to evaluate the success of the implementation of signs and crosswalk markings. Alderperson Raasch moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously. Discussion followed regarding evaluating effectiveness of the signs and crosswalk markings, soliciting donations for a speed radar sign, the option of installing a median in the future, and putting in a new City sign at the border of Allouez and De Pere on Broadway.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

9. Recommendation from Finance and Personnel Committee to Accept $1,100 Donation from WI Public Service to Police Department

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

10. Recommendation from Finance and Personnel Committee to Accept $1,500 Donation from WalMart to Police Department

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

11. Recommendation from Finance and Personnel Committee to Accept $500 Donation from Shopko Foundation to Police Department

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

12. Ordinance #17-15 Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior

Alderperson Carpenter announced that notice of this ordinance was sent out to all 60 licensed establishments and the property owners. Discussion followed regarding the differences between this ordinance and the existing litter ordinance, the intent to include bodily fluids and other noxious substances, and citations. Alderperson Raasch moved, seconded by Alderperson Jennings to open the meeting. Upon vote, motion carried unanimously. Don Mjelde, President of the Brown County Tavern League, voiced concern that this ordinance will make it hard to gauge which establishment's patrons are responsible for littering. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

13. Ordinance #17-18, Amending Section 150-1 De Pere Municipal Code Regarding Adoption of State Traffic Laws by Reference

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

14. Ordinance #17-19, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

15. Ordinance #17-20, Creating Chapter 9 De Pere Municipal Code Regarding Non-Discrimination in Housing, Public Accommodation and Employment. (PLEASE NOTE: Ald. Nelson, sponsor of the ordinance, is expected to make a motion to table this item until the November 7, 2017 Council Meeting to provide additional time for public input.)

RESULT:	**TABLED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

16. Resolution #17-80, Authorizing Agreement for Contractor Services Between the City of De Pere and Advanced Disposal Services, Inc. (Garbage & Recycling Dumpster Collection Services)

    Public Works Director Scott Thoresen explained that the intent is for the collections to begin in November of this year.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

17. Resolution #17-81, Authorizing State/Municipal Agreement for a State - Let Highway Project (Ashland Avenue at Parkview Road).

    Public Works Director Scott Thoresen explained that this project is being funded by the DOT.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

18. Resolution #17-82, Authorizing Agreement for Auditing Services Between the City of De Pere and Schenck S.C. (Tax Increment Districts 5, 6, 7 & 8).

    Discussion followed regarding RFPs and cost of the audit.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

19. Resolution #17-83, Adopting Tax Compliance Procedures for Tax-Exempt Borrowings.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

20. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

21. Operator License Applications.

CITY OF DE PERE	
License Committee - October 17, 2017	
New Operator License Applications	
1	BIELSKI, ASHLEY M.
2	CARMODY, DIANE M.
3	CLAUSELL-MOBLEY, KRISTIAN S.
4	FALLS, NICOLE A.
5	GODRES, MIRANDA L.
6	KING, SCOTT J.
7	MC DONALD, JOHNATHAN D.
8	SERVER, HOLLY L.
9	TITULAER, ADAM M.
10	WALL, COLBY L.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #2-8 and 10. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Carpenter to table Operator License Application #1. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Raasch to table Operator License Application #9. Upon vote, motion failed unanimously. Alderperson Boyd moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. Adam Titulaer came forward and answered the Council's questions regarding his application. Discussion followed. Greg Cornell came forward and recommended approval of the Operator's License. Alderperson Raasch moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

22. Future Agenda Items. None.

23. Adjournment.

Alderperson Nelson moved, seconded by Alderperson Jennings to adjourn the meeting at 9:13 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer