Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, October 17, 2019 | 6:30 PM | De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Excused	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Excused	
Bill Volpano	Board Member	Present	
Lydia McMorrow	Teen Advisor	Excused	
William Soquet	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the September 19, 2019 Meeting.

   Alderperson Raasch moved to approve the minutes from the September 19, 2019 Board of Park Commissioners meeting, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

2. Consideration and Approval to accept $500 donation from Nicolet National Bank for Community Center Flooring Project.*

   Bill Volpano moved to approve the $500 donation from Nicolet Bank for the Community Center flooring project, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Volpano, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

3. Consideration and Possible Action to Approve Repair to the Dehumidification System Coil at De Pere Ice Arena.*

   Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the dehumidification system at the ice arena was installed 13-14 years ago to help control the humidity problem. High humidity makes it difficult to make ice. During the regular ice center start up process, the cold coil failed and the dehumidification system does not work. Currently Brown County Ice Management is renting a portable unit so the chiller

system can operate. Don Chilson requested information on the cost to fix and to replace the system. The approximate cost to replace the dehumidification system with a new stand-alone system is $123,000. The cost to repair the current system is $24,000 - $25,000, which include travel costs. Staff recommends getting quotes from local business to repair the current system which would eliminate the travel costs. Staff would also recommend that the $11,000 from the cancelled Southwest Park paving project be reallocated to help cover the repair costs. The remaining balance would need to be requested from undesignated reserves from Common Council.
Alderperson Raasch questioned the season for ice and the cost of renting the dehumidification system.
Bill Volpano questioned if the rental system is working.
Alderperson Raasch moved to pursue the option of repairing the coil on the dehumidification system at the De Pere Ice Arena, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

4. Review and make recommendations to Aquatic Consultant on sustainable and energy efficient concepts.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that Pat Skalecki from Graef is here to discuss sustainable and energy efficiency concepts for the VFW aquatic facility.
Alderperson Raasch question if the efficiency concepts presented are outside of the original project scope and that cost / benefits need to considered.
Pat Skalecki from Graef, introduced the team that will be working on this project; Adam Pfister from Water Technologies and Jay Jensen Architectural Designer from Graef. He reviewed the concepts and explained that each was rated as recommended, not recommended or further study is needed. He explained that there is a big difference between sustainability and cost savings. Many of the sustainable concepts are really expensive, and therefore might not necessarily create a cost savings. One of these concepts is solar panels. Even though WPS is required to buy back any additional energy, the panels are very expensive and with this being a seasonal building a detailed cost analysis will need to be completed.
Discussion followed.
George Brown questioned the concept of solar panels and the ability to sell additional energy to WPS. He recommends that solar panels are kept in for further study.
Bill Volpano questioned if the recommendations are included in the cost estimates provided.
Alderperson Raasch commented on the use of solar panels and water permeable bricks. He recommends staying away from the permeable bricks because of the cost and the city does well with stormwater management procedures.
Marty Kosobucki questioned if stormwater management needs to be done with the redevelopment.
Pat Skalecki explained that this site is considered a redevelopment site over an acre and code requires some type of stormwater management.

Marty Kosobucki suggested that the stormwater management features be reclassified from recommended to future study needed.
Adam Pfister explained all sustainable or cost savings items listed for the aquatics section would be included in the original cost estimates other than the pool cover. He explained the pros and cons of pool covers.
George Brown recommended that the pool cover be reclassified from owner option to future study needed.
George Brown moved to approve the recommendations of the aquatic consultant regarding sustainable and energy efficient concepts with the exception of solar panels, stormwater management and pool cover being reclassified as further study needed, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	George Brown, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

5. Consideration and Possible Action to Approve Operating Dates for Legion Pool in 2020.

John McDonald, Recreation Supervisor explained that typical operational year for the pool is 72 days. With next year being a leap year, there are three different scenarios available for the pool calendar. Option 1 has an opening date of June 6th and closing date of August 16th for 72 possible operating days. Option 2 has an opening date of June 13th and closing date of August 16th for 65 possible operating days. Option 3 has an opening date of June 13th and closing date of August 23rd for 72 possible operating days. With option 3, staff recommends limited hours the last week, because getting staff at the end of August will be tough.
Discussion followed.
Sue Schinkten moved to approve option 3 with limited hours in the last week, with the limited hours to be determined, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

6. Consideration and Possible Action to Approve Change of Closing Policy and Procedure for Low Attendance at Pool

John McDonald, Recreation Supervisor explained that current policy states that if there is less than 15 people in the pool for an hour, then the pool could close. At the end of the pool season we ran into some days when the weather was not great, but the pool was open and swimmable. There were some complaints from season pass holders about the pool being closed when they arrived. Staff recommendation would be to add an additional half hour to current policy.
Discussion followed.
Bill Volpano moved to change the current closing policy for low attendance at the pool to state that if there are less than 15 people in the pool for 1 ½ hours then the pool could close, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Volpano, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

7. Consideration and Possible Action to Cancel Project with Definitely DePere to Install Historic Monument.*

Marty Kosobucki explained that previously Definitely De Pere requested and was approved permission to fundraise to construct a historical monument at the James Street Parkway. We have since received notification that this project has been cancelled. Staff recommends that the Park Board officially cancel the project.
George Brown moved to recommend cancelling the Definitely De Pere project to construct a historical monument at the James Street Parkway, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	George Brown, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

8. Consideration and Possible Action to Approve Removing the Lighting of Soccer Field at Southwest Park from Capital Improvement Plan and Sell on Surplus.

Alderperson Raasch moved to approve removing the lighting of the soccer fields at Southwest Park from the Capital Improvement Plan and sell the lights on surplus, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

9. Consideration and Possible Action to Approve Removing the Paving Project at Southwest Park from the Capital Improvement Plan and Consider Options for Reallocating Funds.*

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that with the cost of the project, staff recommends cancelling the paving project at Southwest Park; to officially remove the project from the Capital Improvement Plan; and to reallocate the funds to the Ice Arena repairs. Marty also stated that Alderperson Hansen requested the Park Board consider allocating the funds to the poured in place surfacing at Optimist playground.
Discussion followed.
Alderperson Raasch moved to approve removing the paving project at Southwest Park from the Capital Improvement Plan and to reallocate the funds to the Ice Arena repairs, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Amy Chandik Kundinger, Randy Soquet

III. Discussion Items

1. Discussion regarding Bald Eagle Nest at Fairgrounds property.

   Marty Kosobucki, Director of Parks, Recreation and Forestry explained there have been concerns regarding rental activity and the impact on the eagles nest at the Brown County Fairgrounds property. With regards to the City of De Pere side of the property, any time we have a rental at the Fairgrounds, we require then to get approval from the WDNR. Brown County has recently added language to their rental agreement regarding the eagles nest and we will be adding additional language to our Park Use Agreement as well. Alderperson Jennings commented that he appreciated the information regarding what Brown County and the City is doing to make sure the eagles nest is safe.

RESULT:	**DISCUSSED**

IV. Staff Updates

1. Update on Status of Bomier Boat Launch Construction.

   Marty Kosobucki, Director of Parks, Recreation and Forestry stated the boat launch at Bomier is open and usable, but the entire project is not done. The landscaping still needs to be completed.

RESULT:	**DISCUSSED**

2. Report on Outcome of 2019 Beer Gardens and Planning for 2020.

   Marty Kosobucki, Director of Parks Recreation and Forestry commented that the Beer Gardens were a success with a net profit of around $12,500. We will be asking the finance director to start a new account for the funds to be deposited into.

RESULT:	**DISCUSSED**

3. Update on Research Being Conducted Regarding Dogs in the Parks.

   Marty Kosobucki, Director of Parks, Recreation and Forestry explained that a survey on dogs in the park was done and the topic will be on the November Park Board agenda. On the questionnaire, there is overwhelming support for dogs to be allowed in the parks. However, when you look at the comments, there is an overwhelming concern from the people that do not want them.

RESULT:	**DISCUSSED**

V. Future Agenda Items

None

VI. Public Comment Period

None

VII. Adjournment

Alderperson Raasch moved to adjourn the meeting at 7:55 pm, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela