



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, October 18, 2016

7:30 PM

De Pere City Hall Council Chambers

1. Call to order: The Common Council Meeting was called to order on October 18, 2016 at 7:30 PM De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Michael Donovan	Aldersperson	Present
Ryan Jennings	Aldersperson	Excused
Larry Lueck	Aldersperson	Present
Dean Raasch	Aldersperson	Excused
Lisa Rafferty	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the October 4, 2016 Common Council Meeting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Rafferty
EXCUSED:	Ryan Jennings, Dean Raasch

4. Public comment upon matters not on the agenda or other announcements. None.
5. Recommendation from the Finance Committee to approve changes to the Community Service Grant Distributions.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Lisa Rafferty, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Lueck, Rafferty
NAYS:	Michael Donovan
EXCUSED:	Ryan Jennings, Dean Raasch

6. Consideration of Ordinance Changes to Historic Preservation Ordinance (second reading).

Mayor Walsh referenced the recommendation from the Historic Preservation Commission (HPC) to refer the ordinances back to staff for changes. Aldersperson Donovan moved, seconded by Aldersperson Boyd to refer the ordinances back to staff. Aldersperson Lueck moved, seconded by Aldersperson Boyd to open the meeting. Upon vote, motion carried unanimously. Mayor Walsh read the recommendation from the HPC so that anyone wishing to speak would understand what had occurred at the HPC meeting the night before.

Tina Metzler came forward and asked what exactly was being approved with these ordinance changes. City Economic and Planning Director Kim Flom explained that the changes are required to maintain Certified Local Government (CLG) status with the state, which allows the HPC to apply for federally funded grants for projects. Tina Metzler asked about the level of control this grants the HPC when it comes to regulating changes made to historic homes. City Attorney Judy Schmidt-Lehman explained that only a property with a local historic designation would have to submit changes for approval to the HPC. There are no locally designated historic homes or neighborhoods in the City of De Pere.

Mary Baeten came forward and shared her concern that because her neighborhood is designated at the state and federal level, this will make it easier for the HPC to decide to designate their neighborhood locally. City Attorney Judy Schmidt-Lehman explained that there is a relatively comprehensive process with a number of layers in the ordinance that must be followed before a local district can be designated. City Economic Development and Planning Director Kim Flom explained that the revisions discussed at the HPC meeting would add an extra step in the process so that they would not have the final say in any local historic designations.

David Duquette came forward and asked about the letters received by residents with the proposed changes and why those changes were made. City Economic Development and Planning Director Kim Flom explained that it wasn't the desire of the HPC to make these ordinance changes, but as a CLG there were requirements changed by the state that the City had to make at the local level.

Aldersperson Donovan moved, seconded by Aldersperson Boyd to close the meeting. Upon vote, motion carried unanimously.

Upon vote on the motion to refer back to staff, motion carried unanimously.

A. Ordinance #16-23A, Amending Various Provisions of Chapter 38 De Pere Municipal Code Regarding Historic Preservation in Compliance with 2015 Wisconsin Act 176.

B. Ordinance #16-23B, Amending Various Provisions of Chapter 38 De Pere Municipal Code Regarding Historic Preservation for Continued Certified Local Government Status.

7. Ordinance #16-24 Amending §150-15 De Pere Municipal Code Regarding Heavy Traffic Route

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Rafferty
EXCUSED:	Ryan Jennings, Dean Raasch

8. Resolution #16-109 Authorizing Tax Refund (Terhar)

City Attorney Judy Schmidt-Lehman explained that the recommendation from Finance Committee was to reimburse Robert Terhar for 2014 and 2015 in the amount of \$104.78 and \$103.85, respectively. Aldersperson Carpenter asked if this amount is just the City portion of property taxes; City Attorney Judy Schmidt-Lehman explained that we would be reimbursing the amount of all taxing jurisdictions.

Aldersperson Boyd moved, seconded by Aldersperson Carpenter to open the meeting. Upon vote, motion carried unanimously.

Robert Terhar came forward and explained the error that occurred and resulted in his property being assessed for one acre, when his property is actually approximately .08 acres. He explained that he is requesting a reimbursement of overpaid taxes from 2005-2015.

Alderson Donovan moved, seconded by Alderson Rafferty to close the meeting. Upon vote, motion carried unanimously.

Discussion followed regarding the City's ability to charge back the portion of the reimbursement from the other taxing jurisdictions, City Attorney Judy Schmidt-Lehman explained that with the claim being untimely, we are unable to charge back their portion.

RESULT:	ADOPTED [5 TO 1]
MOVER:	James Boyd, Alderson
SECONDER:	Lisa Rafferty, Alderson
AYES:	Boyd, Carpenter, Donovan, Lueck, Rafferty
NAYS:	Scott Crevier
EXCUSED:	Ryan Jennings, Dean Raasch

9. Consideration of Awarding Police Roof Replacement Contract to Walsdorf Roofing Company Inc. in the amount of \$62,800.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderson
SECONDER:	Lisa Rafferty, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Rafferty
EXCUSED:	Ryan Jennings, Dean Raasch

10. Recommendation from the Finance Committee to approve transfer of funds from Unassigned Reserves to deliver HVAC services to the Video Production Office (VPO) located on the back wall of the City of De Pere Council Chamber.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Rafferty
EXCUSED:	Ryan Jennings, Dean Raasch

11. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Michael Donovan, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Rafferty
EXCUSED:	Ryan Jennings, Dean Raasch

12. Operator License Applications.

CITY OF DE PERE - October 18, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	DE CLEENE, STEVEN L.	1334 SCHEURING RD #1	DE PERE	WI	54115
2	EARNEY, REGAN J.	948 GREEN RIDGE DR	DE PERE	WI	54115
3	FRYE, TYLER R.	625 REID ST	DE PERE	WI	54115
4	POLEY, BENJAMIN P.	220 FT HOWARD AV	DE PERE	WI	54115
5	STIEGLITZ-VAN VONDEREN, SADIE B.	525 S. HURON RD	GREEN BAY	WI	54311
6	TINGLE, JENNIFER L.	240 1/2 FRANK ST	OCONTO	WI	54153
New Operator License Applications for the 2016-2018 Licensing Period					
1	BEAHAN, KATHLEEN	1607 SUBURBAN DR	DE PERE	WI	54115
2	BRICK, TIMOTHY J.	1846 NEAL CT	GREEN BAY	WI	54302
3	CAREW, BRETT C.	1517 MORNING MIST WAY	DE PERE	WI	54115
4	JACOBSON, DOUGLAS L.	415 GEORGE ST	DE PERE	WI	54115
5	KELLY, DYLAN T.	450 S. ST BERNARD DR	DE PERE	WI	54115
6	LEURQUIN, KYLE J.	346 SHARLA ST	WRIGHTSTOWN	WI	54180
7	LORENZ, JILL A.	515 PETERS ST	GREEN BAY	WI	54302
8	MARTINEAU, SHERRY L.	735 REID ST	DE PERE	WI	54115
9	METZLER, MARY K.	115 E. MISSION RD	GREEN BAY	WI	54301
10	MEYER, JODI A.	1785 GRANT ST #12	DE PERE	WI	54115
11	REIF, CARLY F.	2970 MOSSY OAK CI	GREEN BAY	WI	54311
12	SCHWARTZ, CHOYA R.	3146 SHAWANO AV	GREEN BAY	WI	54313
13	SMITH, NICOLAS R.	835 SMITS ST	DE PERE	WI	54115
14	SOLWAY, MICHAEL L.	1276 KELLOGG ST	GREEN BAY	WI	54303
15	STANEK, WHITNEY J.	450 COLLEGE AV #3	DE PERE	WI	54115
16	TOWNSEND, APRIL L.	900 FOURTH ST	DE PERE	WI	54115
17	VAN ROSSUM, JESSICA A.	2828 POPLAR ST	WRIGHTSTOWN	WI	54180
18	VOGELS, LINDSAY K.	1585 TIFFANY CT	DE PERE	WI	54115

Alderson Boyd moved, seconded by Alderson Carpenter to approve Previously Tabled Operator License Applications #1-4 and to table Previously Tabled Operator License Applications #5-6. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Operator License Applications #1-9, 11, and 14-18. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to table Operator License Applications #10, 12, and 13. Upon vote, motion carried unanimously.

13. Future agenda items. None.

14. Adjournment.

Alderson Rafferty moved, seconded by Alderson Boyd to adjourn the meeting at 8:07 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer