



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, October 20, 2014

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Commissioner Mary Jane Herber

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Commissioner	Present	
Mary Jane Herber	Commissioner	Present	
Brian Netzel	Commissioner	Present	
Sue Sands	Commissioner	Excused	
Adam Turriff	Commissioner	Present	

Also present: City Planning Director Ken Pabich.

2. Approval of the minutes of the September 15, 2014 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Fleck, Hackbarth, Herber, Netzel, Turriff
EXCUSED:	Sue Sands

3. 2014 budget review and membership approval.

Ken Pabich reported that there were no issues during the Common Council's budget study session. The full budget will be presented at the November 18th Council meeting. Gene Hackbarth motioned, seconded by Adam Turriff, to approve the membership invoice for the National Trust for Historic Preservation in the amount of \$20. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Adam Turriff, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Herber, Netzel, Turriff
EXCUSED:	Sue Sands

4. National Register of Historic Places.

The group continued the discussion from last month about scheduling a recognition ceremony at a future Council meeting. Mary Jane Herber will verify the availability of property owners Jerry Turba and Kathryn Royle for the December 2nd meeting and confirm with Ken Pabich.

5. Tours of St. Norbert College historic buildings.

The group discussed recruiting St. Norbert faculty and students to develop material for a future tour. Gene Hackbarth and Mary Jane Herber will contact Victoria Tashjian of the history department and Brian Pirman in the art department to gauge interest.

6. Wisconsin Economic Development Corporation - tax credit programs.
Gene Hackbarth summarized the information shared at last month's meeting. Property owners who are considering a tax credit project after January 1, 2015, are encouraged to participate in the WEDC survey. The program requires a minimum project investment of \$50,000. Property owners have been notified through Definitely De Pere and the Chamber of Commerce; discussion followed about a potential direct mailing from this board.
7. Plaques for properties on the National Register of Historic Places.
Ken Pabich suggested scheduling a meeting with residential property owners in the North Broadway district concurrent with the next HPC meeting on November 17th. Mary Jane Herber will draft a letter to be mailed to the homeowners.
8. Local History - Historic Preservation Conference.
The conference is being held this Friday and Saturday in Elkhart Lake. Gene Hackbarth noted that McKim Boyd, Joe Seroogy, and Mary Kay Milquet of the De Pere Historical Society are presenting at the conference, and should be commended for the success of their historic picture shows. An invitation to present at the conference is a feather in their caps.
9. Historic Preservation sub-grants for 2014-2015.
Mary Jane Herber reported that the letter of intent for the St. Norbert College survey sub-grant has been submitted. Gene Hackbarth and Brian Netzel will now work on the application, which requires cost proposals, historical information, and justification for the grant.
10. Report on local landmark status request for De Pere Historical Society.
Mike Fleck will obtain the minutes of the most recent De Pere Historical Society meeting containing documentation of their request for local landmark status. The minutes are needed in order to arrange the public hearing, which will be scheduled for the November 17th meeting.
11. National Historic Preservation Month May 2015.
Mary Jane Herber requested that Commission members begin thinking now about potential activities for next year's event. Gene Hackbarth suggested recruiting Definitely De Pere to assist with a photo scavenger hunt activity featuring historical elements around the city.
12. Report on property sales within historic districts.
No report available this month.
13. Future agenda items.
Request from Abbot Gary Neville, St. Norbert Abbey, to consider placement of an Historic Marker at a site just north of 1000 N. Broadway. This site historically has been used as the Hockers Brick Factory, the Hockers Family House (still standing), a Wildlife Refuge named Abbey Pond (still exists), St. Norbert College Minahan Stadium, and the De Pere Polo Field. Abbot Neville is willing to attend

and speak at a future meeting when the item is discussed. The group agreed to invite him to the December meeting.

Adjournment

Brian Netzel motioned, seconded by Scott Crevier, to adjourn the meeting at 6:53 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen