



# Common Council

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Minutes

Tuesday, October 20, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

| Attendee Name         | Title    | Status  | Arrived |
|-----------------------|----------|---------|---------|
| Dan Carpenter         | Alderman | Present |         |
| Mike Eserkaln         | Alderman | Present |         |
| Jonathon Hansen       | Alderman | Present |         |
| Amy Chandik Kundinger | Alderman | Present |         |
| Shana Defnet Ledvina  | Alderman | Present |         |
| Casey Nelson          | Alderman | Present |         |
| Dean Raasch           | Alderman | Present |         |
| Kelly Ruh             | Alderman | Present |         |
| James Boyd            | Mayor    | Present |         |

2. Approval of the minutes of the October 6, 2020 Common Council meeting.

|                  |                                                                      |
|------------------|----------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Casey Nelson, Alderman                                               |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderman                                       |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh |

3. Recommendation from Finance/Personnel Committee to approve 2021 Benefit Renewal and Plan Design Changes

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Casey Nelson, Alderman                                               |
| <b>SECONDER:</b> | Kelly Ruh, Alderman                                                  |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh |

4. Recommendation from the License Committee on the Application for Change of Agent submitted by Kwik Trip #127.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderman                                              |
| <b>SECONDER:</b> | Mike Eserkaln, Alderman                                              |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh |

5. Ordinance #20-18 Amending § 150-22(2) De Pere Municipal Code Regarding Overnight Parking.

Alderman Nelson asked Public Works board members to weigh in on their decision to recommend denial. Alderman Raasch explained that they felt it would cause more disruption to make the change.

Aldersperson Hansen stated that he was torn about the decision; he understands the additional work it would create for Street Department staff, but he thinks the current parking restrictions do create a hardship in some of the older areas of the city.

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| <b>RESULT:</b>   | <b>DEFEATED [7 TO 1]</b>                                   |
| <b>MOVER:</b>    | Dan Carpenter, Aldersperson                                |
| <b>SECONDER:</b> | Dean Raasch, Aldersperson                                  |
| <b>AYES:</b>     | Carpenter, Eserkaln, Kunding, Ledvina, Nelson, Raasch, Ruh |
| <b>NAYS:</b>     | Hansen                                                     |

6. Ordinance #20-19 Establishing Salaries for Elected Officials for the City of De Pere (2022 and 2023).

Aldersperson Hansen asked if it is possible to tie salary increases to some type of cost of living metric, or if the City must follow a flat percentage rate. City Attorney Judy Schmidt-Lehman replied that some other municipalities do tie it to a cost of living measurement. Either type of salary increase, if approved, is set out two years into the future so that alderspersons are not voting on their own salary increase.

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| <b>RESULT:</b>   | <b>SECOND READING REQUIRED [7 TO 1]</b>                    |
|                  | <b>Next: 11/4/2020 7:30 PM</b>                             |
| <b>MOVER:</b>    | Casey Nelson, Aldersperson                                 |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Aldersperson                         |
| <b>AYES:</b>     | Carpenter, Eserkaln, Kunding, Ledvina, Nelson, Raasch, Ruh |
| <b>NAYS:</b>     | Hansen                                                     |

7. Resolution #20-107 Authorizing Extension of Agreement for Contractor Services Between the City of De Pere and One Curb 'n Decor LLC (Nicolet Alley Snow Removal).

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|------------------|--------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                                          |
| <b>SECONDER:</b> | Amy Chandik Kunding, Aldersperson                                  |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

8. Resolution #20-108 Authorizing Green Bay Electronics Record Program Software Sub-License and Service Agreement.

Aldersperson Carpenter asked what the estimated costs will be for the first year of the program, since fees are calculated based on call volume. Police Chief Derek Beiderwieden reported that he estimates the cost to be approximately \$18,000 per year for the first few years, and that the funds have been included as a line item in the 2021 budget.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                       |
| <b>SECONDER:</b> | Amy Chandik Kunding, Alderperson                                   |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

9. Resolution #20-109 Authorizing Agreement Regarding the Sale and Purchase of Property Between the City of De Pere, Song Industries, Inc. and Bowman Commercial Holdings, LLC [Parcel ED-344-102-5]

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                         |
| <b>SECONDER:</b> | Dean Raasch, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

10. Resolution #20-110 Approving the Eighth Amendment to Central Brown County Water Authority Water Purchase and Sale Contract.

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| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>  | Dan Carpenter, Casey Nelson                                        |
| <b>AYES:</b>   | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

11. Resolution #20-111 Authorizing Memorandum of Understanding Regarding Continuity of Election Operation Plan - Brown County (2020 Presidential Election).

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Shana Defnet Ledvina, Alderperson                                  |
| <b>SECONDER:</b> | Amy Chandik Kunding, Alderperson                                   |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

12. Presentation of and Action on 2019 Preliminary Audit Management Letter and Financial Statements.

Scott Sternhagen with auditing firm Clifton Larson Allen reviewed the executive audit summary and fund balances. Finance Director-Treasurer Joe Zegers reported that the General Fund unassigned fund balance is just under 36%, which puts the City in good financial shape. He explained that the target is for the fund to be 25-35% of the subsequent year's budget. This contributed to the City's AA bond rating by Moody's, and to keeping the interest rates very low on the City's recent borrowing.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                        |
| <b>MOVER:</b>    | Amy Chandik Kunding, Alderperson                                   |
| <b>SECONDER:</b> | Casey Nelson, Alderperson                                          |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

13. Review and Discussion of Community Equity and Inclusion Survey Results (Request of Ald. Raasch).

City Administrator Larry Delo explained that City staff and the Mayor decided to take advantage of a no-cost survey being offered by Polco, in order to gain insight on this topic. He noted that they did decide to pay a \$119 fee for the disparity analysis. Alderperson Raasch expressed concern about using the survey and sharing it with the public when it is not scientifically based.

Alderperson Kunding asked if results from other cities could be used as comparables in evaluating survey feedback. Larry indicated that Polco may provide some kind of summary, but not specific data from other municipalities.

Alderperson Ruh expressed concern that the survey was only put on social media and the City's website. She stated that because there are certain demographics that do not typically use those modalities, they were probably excluded from responding and therefore the sample would be skewed.

Larry pointed out that the demographics of the survey respondents are similar to the City's population. He noted that the survey was not limited to De Pere residents only, because they wanted to collect peoples' impressions of our City. He noted that the results were quite positive. Alderperson Raasch agreed that the survey results are positive for the City, but is still concerned about interpretations.

Alderperson Nelson stated that while this might not be a highly scientific survey format, sometimes less structured observational studies are used to identify areas that might prompt further questions and research. Larry reported that the results will be put on the City's website and invited alderpersons work with staff if they want to do something based on the results.

14. Voucher approval.

Alderperson Carpenter requested information on the following payments: \$7,185.27 to the Public Service Commission of WI, and \$75,000 to Turriff Plumbing. City Administrator Larry Delo said that staff will provide information on the PSC payment in a separate communication, and that the payment to Turriff is for the cost of switching all plumbing fixtures in the City to non-contact. He pointed out that this expense will be reimbursed by the Routes to Recovery grant.

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|------------------|--------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                        |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                       |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderperson                                  |
| <b>AYES:</b>     | Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh |

15. Future agenda items.

None.

16. Adjournment.

Alderperson Kunding moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:26 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Carey Danen, City Clerk