



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, October 21, 2013

6:00 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **October 21, 2013 at 6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call
2. Approval of the minutes of the September 16th, 2013 Historic Preservation Commission Meeting.
3. Main Street Program Design Guidelines.
4. Sign at the Fountain on James Street.
5. Plaques for National Register Properties in Business Districts.
6. Historic Preservation Division - 2012-2013 Sub Grants.
7. Historic Preservation Division - 2014-2015 Sub Grants.
8. Assembly Bill 147 - Historic Tax Credits.
9. Report on Fall Conference of the Wisconsin Historical Society - Historic Preservation and Local History Conference.
10. Review the draft code changes to Chapter 54 to include permits for the moving or razing of buildings.
11. Programs and Community Education.
12. Report on Properties and Status.
13. Future Agenda Items.

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodation should contact the City Administrator's Office at 339-4044 to make arrangements.

AGENDA SENT TO:

Commission Members
City Planner
Mayor
Alderspersons
City Administrator
City Attorney
De Pere Chamber of Commerce
Kress Family Branch Library
TV, Newspapers, & Radio Stations
Joe De Rose, Historic Preservation Division



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, September 16, 2013

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Committee Member Mary Jane Herber

Attendee Name	Present	Absent	Late	Arrived
Scott Crevier	☒	☐	☐	
Mary Jane Herber	☒	☐	☐	
Carla Nicks	☒	☐	☐	
Tom Monahan	☐	☐ Excused	☐	
Gene Hackbarth	☒	☐	☐	
Mike Fleck	☒	☐	☐	
Brian Netzel	☒	☐	☐	

Also present: City Planner Ken Pabich and City Administrator Larry Delo.

Approval of Minutes

- Approval of the minutes of the August 19th, 2013 Historic Preservation Commission Meeting.

The minutes were unanimously accepted as amended.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mike Fleck, Commissioner
SECONDER:	Brian Netzel, Commissioner
AYES:	Crevier, Herber, Nicks, Hackbarth, Fleck, Netzel
EXCUSED:	Tom Monahan

- Main Street Program Design Guidelines.

Ken Pabich reported that the Main Street Program is currently working on their annual work plans, which are taking priority over the design guidelines draft at the moment. Therefore, the draft will not be ready to go to the Plan Commission meeting on September 23rd as originally discussed. Ken anticipates that it will probably be another two months before the draft is received. Scott Crevier asked for clarification on the purpose of the document being reviewed by this committee prior to going to the Plan Commission. Mary Jane Herber wants to review the document in case the Historic Preservation Commission has questions or input. The document will then go to Plan Commission and Council for review.

- Sign at the Fountain on James Street.
Mike Fleck was unable to get information on the Sheboygan company he had heard about. Gene Hackbarth got a referral from Bill Collar of the Seymour Historical Society for Balance Studios in Green Bay but Gene has not been able to connect with them yet. Innovative Solutions of Pennsylvania is another company doing contract work for the Fox Wisconsin Heritage Parkway. He asked them for some recommendations. He has also asked Blue Raven for some local suggestions. Larry Delo stated that the city would like at least three bids unless the project is so specific that three are not possible. Bids are required at any dollar level. I Zone Imaging, based in Texas, is the company that

Minutes Acceptance: Minutes of Sep 16, 2013 6:00 PM (Call to Order)

issued the \$1530.99 proposal that has been obtained so far. They were recommended by Blue Raven as having the best turnaround time and quality. Mary Jane Herber suggested that we ask potential vendors for examples of exterior signage projects in order to verify durability. Ken Pabich stated that this project is considered part of this year's budget so it will not need Finance Committee approval.

5. Plaques for National Register Properties in Business Districts.
The Erie Landmark Co. has provided a proof of the plaque, which is similar in size to plaques on homes in Green Bay's Astor neighborhood. The Erie Landmark Co.'s turnaround time is 4-6 weeks for production. Carla Nicks inquired if more bids are needed? De Pere Foundry told her they could not compete with Erie's price. Larry Delo stated that the bid from Erie Landmark Co. is enough because the committee has attempted to find other bids. Carla has confirmation on 23 plaques, and she knows she will be adding a 24th. The spelling of each plaque as it stands in the quote will still need to be proofed. It was noted that the J. Steckart & J. Falck building are listed on the quote as one plaque, but they need two separate plaques. Gene Hackbarth requested that the owners be sent a proof of their specific plaque. Carla has obtained one bid for installation: John Gage of Reinhold Sign Service bid \$35 per plaque if they are all done at the same time. She also requested a second bid from another installer who did not follow through. Gage will have to look in to different epoxy for cold weather. The city will require a contract and indemnification for the sign installation. The Historic Preservation Commission should submit a recommendation to Council to authorize the contract. Larry stated that Joe Zegers told him an encumbrance request (carrying over leftover funds from 2012) was not received for this past year. Mary Jane Herber said she was told she did not need to put the request in writing and was told no. Mary Jane inquired what happened to the leftover budget money (\$4615), and Larry stated that it went back into the city's general fund.

Mike Fleck moved, seconded by Gene Hackbarth, to submit a request to the Finance Committee to consider appropriating the funds for plaques to be used for 2013. The group decided to request \$2,000 to cover the projected shortfall from the plaques project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Commissioner
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Herber, Nicks, Hackbarth, Fleck, Netzel
EXCUSED:	Tom Monahan

6. Historic Preservation Division - 2012-2013 Sub Grants.
Mary Jane Herber has received two of the nominations from consultant Tim Heggland: the Julius Kraus building (Turba Photography) & the Baeten building (That Covers It). The nominations for the Guthnek & Heyrman houses (403 & 603 S. Michigan St) should be coming in the next couple of weeks. The Historic Preservation Division grant was for \$8000: \$6800 was paid to Tim for his consulting services; \$500 was used for the historic tax credit mailing; and \$700 went towards wages for the Planning Department intern working on the maps project this summer. The grant was the result of De Pere being a Certified Local Government to promote historic preservation. The 2012-2013 nominations will be forwarded to the Preservation Review Board in Madison. After approval at that level, they move on to the Department of the Interior in Washington DC to receive National Register of Historic Places status. Gene Hackbarth recommended

that property owners be advised when their applications will be reviewed in Madison. No further action needed.

7. Historic Preservation Division - 2014-2015 Sub Grants.
Mary Jane Herber submitted the letter of intent on September 13th for the State Bank property at 127 N. Broadway. She talked to Daina Penkiunas from the State Historical Society regarding the Polo Resto, and explained that it would have been torn down if not moved. Daina suggested that the Historic Preservation Commission complete the questionnaire to determine if it qualifies, and then it could be submitted for 2015-16. Carla Nicks inquired about the Pennings building on the St. Norbert Campus (111 Third Street - the old Nicolet High School). Mary Jane will check in to this but is not sure if there will be time to include it in the 2014-2015 nominations.
8. De Pere Neighborhood Preservation Plan and Local Landmarks Designation.
Mary Jane Herber attended the August meeting of the Fox River Navigational System Authority. There appears to be some confusion as to whether local landmark regulations or state historical society requirements would take precedence if they conflict. This is causing FRNSA some concern over whether to proceed with local landmark status. Mary Jane would like to obtain clarification before proceeding.
9. Fall Conference of Wisconsin Historical Society - Historic Preservation and Local History Conference.
The committee would like to send three members to the Fall Conference on October 11 & 12. Members are checking their schedules.
10. Marker for St. Francis Xavier Mission.
Mary Jane Herber plans to talk to Janet Speth, the museum archeologist at the State Historical Society regarding the marker. Larry Delo asked if surveyor Les Van Horn is volunteering his services or bidding for a contract. If he will be paid for his services, the contract will have to be submitted as a recommendation to Council for approval. Also, once the marker location has been determined, a request will need to be submitted to Council to approve erecting the marker.
11. Guidelines for Building Inspector - Razing Permits.
Ken Pabich anticipates that the city attorney will have an update on razing permits in the next month or two. Larry Delo asked if the Historic Preservation Commission has made a formal recommendation to change the ordinance wording. Mary Jane Herber stated that they have only asked for insight as to what other communities are doing. Larry said whatever information is obtained will be included in a future agenda packet so this body can make a determination.
12. Programs and Community Education.
Mary Jane Herber talked to Mary Charles, director of the Brown County Home Builders Association, who agreed to include information in their monthly newsletter about the tax credit program if the Historic Preservation Commission provides it to her. The group discussed using what was submitted in the city newsletter last year, and/or what was used in the postcard mailing. Mary Jane asked for a volunteer to work on this.
13. Quality of audio/video production for the Historic Preservation Commission Meetings
Mary Jane Herber stated that she has received comments that people like the meetings the way they are. She is not in favor of moving to the council bench, and inquired how many portable microphones the city has. There are four. Brian Netzel stated he has gotten feedback that people cannot hear him when viewing the meeting. He inquired whether

they are the only committee that does not use the bench - yes. Scott Crevier feels it's not a good quality representation of the meeting to be looking at committee members' backs. Mike Fleck has also gotten feedback that viewers cannot see him.

Mary Jane stated she will work with Kevin Clark in the next week or so to determine a solution.

14. 2014 Draft Budget Review.
Ken Pabich stated that the budget itself did not change. He added detail to the packet under "2014 budget significant expenditure changes" but these details can be changed up until the time the mayor finalizes the executive budget. Larry Delo stated that we are allowed 1.21% in addition to debt changes. Gene Hackbarth suggested adding a line item for "organization memberships - \$200".

Ken summarized the line items of the Historic Preservation Commission's 2014 budget of \$5395: \$3195 National Register plaques project; \$1000 Conferences; \$500 Education/Training; \$500 Mileage Reimbursement; \$200 Membership Dues.

15. Report on Properties and Status.
Water meter reports: 502 N. Superior St., located in the N. Michigan St – N. Superior St Historic District, has been sold.
16. Future Agenda Items.
None.

Adjournment

Brian Netzel motioned to adjourn the meeting at 8:54 PM, seconded by Mike Fleck. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Main Street Program Design Guidelines.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013
DEPARTMENT: Historic Preservation Commission
FROM: Mary Jane Herber
SUBJECT: Sign at the Fountain on James Street.

ATTACHMENTS:

- James St Fountain Sign (PDF)

THE FOX RIVER • Historic Waterway



Wisconsin's history is shaped by the Fox-Wisconsin River waterway. For centuries, people relied on these rivers for travel, transportation, and trade. The waterway begins at De Pere with the first rapids.

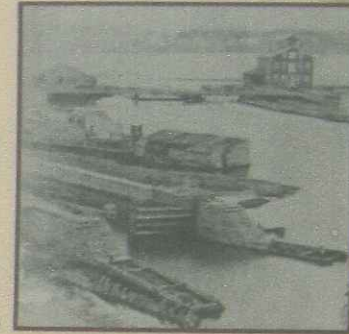
Thomas Ann Hughes "Canoe in a Fog, Lake Superior," 1885. Collection of Glenbow Museum, Calgary, Canada.

A tug pushes a coal barge through the lock and upstream in the river system. This commercial use of the lock system continued for over 100 years. The lock master's house, shown on the right, was built in 1912. It was placed on the National Register of Historic Places in 1991.

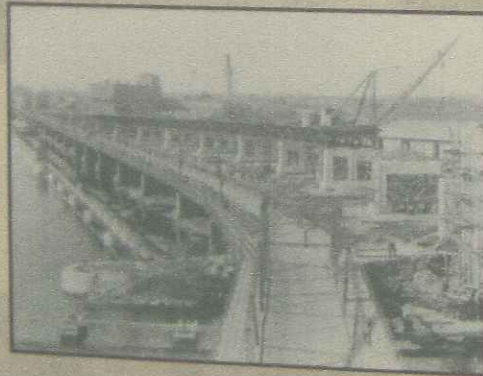


The rapids powered the mills built adjacent to the bridge and dam. At this time, De Pere's manufacturing base was the largest in the county. A second bridge was built after the first washed away.

In the spring, there must have been a mixture of welcome for high water and steady power, and worry that an extra-heavy current could wash away the manufacturing companies. The mills were at the mercy of the river.



On the left of the photo is the current dam, built in 1928-29. The 1893 lower level bridge in the center was replaced with the Claude Albores bridge under construction on the far right. The Claude Albores bridge opened in 1935 and was built at a higher level to accommodate both boat and train traffic, which could pass under the bridge. The bridge span opened only for large boat traffic.



Passenger and bulk goods traffic made the river and its system of locks important to De Pere. Steamboats carried passengers up and down the Fox for many decades.



Even in the 20th century, river transportation was important to the vitality of the City. The railroad bridge is to the left, open lock in the middle, and grain mills on the right.

DE PERE LOCK & DAM

A week boat waits for the water level in the lock to lower before heading downstream.

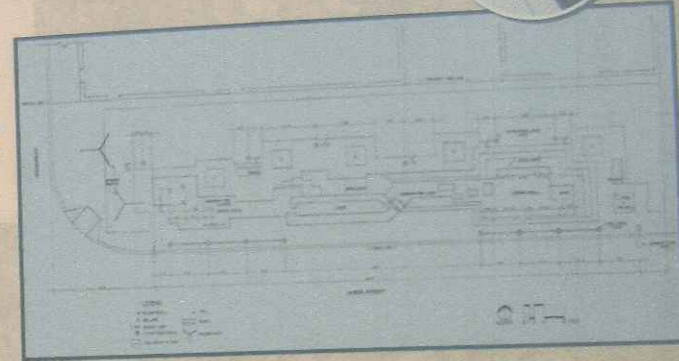


The lock and navigation system was completed in 1914. This photo shows the lock as it once being built, and was the oldest photograph of the De Pere lock.

The fountain before you interprets the De Pere lock and dam. The section of the fountain to your far right represents the lock. The section of the fountain to your immediate right represents the dam, which holds back water to provide power. Water was the most dependable and consistent form of power.

The Shawnee & Rockland Company, built in 1914, was the first paper company to operate in Winnebago County. The mill provided water power to run the mill. Except for a short period in the 1920s, it has been in operation for over one hundred years.

The islands were created from waste products of the saw and paper mills of the 1900s. The islands eventually washed away.



Profile of the Fox River from Lake Winnebago to Green Bay. The fall from the lake to the bay is 165 feet. In this 59 mile section of the river, there are 17 lift locks and 2 guard locks.



Before dams controlled the Fox, sudden floods could wash away the wooden dams and bridges, wreaking havoc on mills. This simple wooden dam provided power.

The channel in the foreground leads to the lock. The current Fox River Trail follows the railroad tracks.



Système Huntingdon Inc.

PROPOSAL

September 23 2013
 BLUERAVERN CREATIVE
 27 031 WEST LAKEVIEW DRIVE SOUTH
 LAKE BARRINGTON IL 60084
 Tel: 847-487-1658

Reference:
 Project: AQ13-346-2146

Qty	Description:	Unit price	Price
	CUSTOM AL TO GRAPHIC PANEL(S) PRODUCT: ALUMINUM THICKNESS: 3/16" FINISH: UV, TEXTURED & SCRATCH RESISTANT UNDERLAY: WHITE, DOUBLE SIDED IMAGE MOUNTED IN A FRAME. EDGE NOT VISIBLE HOLE(S): (2) SMALL FOR PAINT CUT: TO SIZE		
1	48" X 30"	1305.00	1305.00
1	LAB SAMPLE 8"X 10"X 0.091" FOR COLOR APPROVAL UNDERLAY: WHITE, ONE FRONT SIDE IMAGE	100.00	100.00
1	COURIER FOR LAB SAMPLE	51.00	51.00
1	PACKING AND SHIPPING VIA FEDEX GROUND TO: LAKE BARRINGTON, IL 60084 PLEASE NOTE: WE ARE UNABLE TO GUARANTEE FREIGHT AND COURIER ESTIMATES	231.00	231.00
	TERMS: 50% DEPOSIT, BALANCE PRIOR TO SHIPPING TERMS AND CONDITIONS: F.O.B. HUNTINGDON (QC) PRICES ARE VALID FOR (3) MONTHS PRICES ABOVE ARE ONLY VALID IF ALL ITEMS ARE ORDERED AND PRODUCED AT THE SAME TIME THE MERCHANDISE REMAINS THE PROPERTY OF SYSTEME HUNTINGDON INC UNTIL FULL PAYMENT IS RECEIVED PRICES ARE SUBJECT TO CONFIRMATION AND		



Système Huntingdon Inc.

PROPOSAL

September 23 2013
BLUERAVERN CREATIVE
27 031 WEST LAKEVIEW DRIVE SOUTH
LAKE BARRINGTON IL 60084
Tel: 847-487-1658

Reference:
Project: AQ13-346-2146

Qty	Description:	Unit price	Price
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FINAL DESIGN APPROVAL

APPROVED BY: _____

DATE: _____

SINCERELY,

LYNDSAY BLAIR

Sub-Total:	1687.00	
GST / HST:	0.00	
QST / PST:	0.00	
Total:	1687.00	USD



Physical Address:
2526 Charter Oak Drive, Ste 100
Temple, Texas 76502

Remittance Address:
PO Box 368 - Temple, Texas 76503
888-464-9663 - fax: 254-778-0938
www.izoneimaging.com

Estimate # 29077B

Project Name: De Pere

July 18, 2013

This quote is valid for 60 days

Tricia Peterson
Blueraven Creative
27031 W Lakeview Dr. S

Lake Barrington, IL 60084
847-487-1658

t@blueravencreative.com

Your best choice for custom High Pressure Laminates

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- Industry's Best Lead Time

Item	Qty	Product # Description					Unit Price	Extension
Panels		Thickness	Finish	Width	Height	Unit Sq Ft		
A	2	0.500	Exterior Matte	48.000	30.000	10.00	\$524.80	\$1,049.60
Comments:								
Print Lab Charges		Description						
	1	Proof (8" x 10" crop of full size panel in laminate) for color and resolution					\$25.00	\$25.00
	2	PDF Proofs for content					\$0.00	\$0.00
	1	Set up Fee					\$150.00	\$150.00
Finishing		Description						
		Wrapping and Crating					\$75.00	\$75.00
		Estimated Shipping & Handling added to 54115						\$231.39
							Total	\$1,530.99

Deposit Amount Required \$765.50

- High resolution printing standard, no extra charge;
- Printed, pressed and fabricated entirely in our Central Texas Factory;
- Terms and Conditions and Project Data Sheet must be filled out and returned to iZone before production starts;
- Deposit or Total must be paid in full before production starts;
- Submitted artwork must match the specifications outlined in this estimate and be production ready. Changes may incur additional charges.

Thank you,

Jonathan Sharp

1-888-464-9663x113

jonathan@izoneimaging.com

FOSSIL
 INDUSTRIES

 FOSSIL INDUSTRIES, INC.
 44 Jefryn Boulevard
 Deer Park, NY 11729
 800-244-9809 631-254-9200
 Fax: 631-254-4172
 www.FossilGraphics.com

QUOTE F59863
DATE: 9-17-13

PAGE: 1

To: Tricia Peterson
 Blue Raven Creative
 27031 West Lakeview Drive South
 Lake Barrington, IL 60084

Phone#: 847-487-1658

Fax#: 847-487-1677

Account Executive: Angie Edwards

ID #: 67985

Tag Name:

Part Number	Qty	Description	Each	Ext
ED12-10	1	1/2" Double Sided Exterior CHPL Graphic. Panel Size: 30" x 48"	996.00	996.00
99810	1	Color Sample - 8" x 10" x 1/16" CHPL. - Used in production for color matching and resolution. - Includes shipping.	40.00	40.00

Subtotal: \$1,036.00

All Fossil panels feature our exclusive 12-Color HD Printing.

 Digital files must conform to Fossil File Prep Guidelines (FossilGraphics.com)
 Electronic layout proofs provided at no charge.

Subtotal: 1,036.00

Shipping to zip code: 54115. Estimate based on destination being a non-residence that has a forklift if necessary.

Shipping: 89.00

0 %Tax: 0.00

Shipping charges include packaging and insurance.

TOTAL: \$1,125.00

 Order produced under our standard Terms and Conditions of Sale
 (FossilGraphics.com/terms.html). Quote valid for 90 days.

TERMS: 60% Deposit / Balance Net 10 After Delivery

Please sign as your authorization to produce: _____ / /

Print: _____

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Plaques for National Register Properties in Business Districts.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Historic Preservation Division - 2012-2013 Sub Grants.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Historic Preservation Division - 2014-2015 Sub Grants.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Assembly Bill 147 - Historic Tax Credits.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: October 21, 2013

DEPARTMENT: Historic Preservation Commission

FROM: Mary Jane Herber

SUBJECT: Report on Fall Conference of the Wisconsin Historical Society -
Historic Preservation and Local History Conference.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: October 21, 2013

DEPARTMENT: Planning

FROM: Ken Pabich

SUBJECT: Review the draft code changes to Chapter 54 to include permits for the moving or razing of buildings.

Chapter 54 of the municipal code, is the building code for City. In the code, the existing section 54-8 covers moving of buildings. The draft amendment would modify this section to include the moving and razing of buildings. The amendment has been written to provide a 10 calendar day period from the time of the application to the time of issuance of the permit.

Staff is seeking input from the Historic Preservation Commission before it would be presented to the Plan Commission and City Council.

ATTACHMENTS:

- Moving_Razing_Code_Modification (PDF)

ORDINANCE #13-

AMENDING §54-8, DE PERE MUNICIPAL CODE
REGARDING MOVING OR RAZING BUILDINGS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS
FOLLOWS:

Section 1: **§54-8, Moving buildings**, is hereby repealed and recreated as follows:

Sec. 54-8. Moving or razing buildings.

- (a) *Permit required.*
- (1) Except as provided below, a permit is required to move or raze any building in the City. Before such permit is granted by the Building Inspector, the party applying therefore shall submit a properly completed application for the permit to the Building Inspection Department. Such application shall include:
 - A. Name of applicant;
 - B. Name and address of property owner(s);
 - C. Address and legal description(s) of property involved;
 - D. Description of work to be completed, including street route and travel time where building moving is involved; and
 - E. Such other information as determined necessary by the Building Inspector
 - (2) The permit shall require the applicant to indemnify and hold harmless the city from any and all liability arising from said moving or raising activities.
 - (3) A permit shall not be required for moving or razing:
 - A. Private accessory garages; or
 - B. Private accessory sheds
- (b) *Bond required.* The applicant shall include with such application a surety bond in the sum of \$250,000.00, which bond shall indemnify the city from any costs and expenses which may accrue against the city as the result of granting such permit.
- (c) *Insurance requirements.* No permit to move or raze any building shall be granted until the applicant files a certificate of insurance naming the city as an additional insured with the city clerk-treasurer, giving evidence of liability insurance in the following amounts:

- (1) Moving permit.
 - A. Public liability:
 - i. Bodily injury: \$1,000,000.00 each occurrence, \$2,000,000.00 aggregate.
 - ii. Property damage: \$500,000.00 each occurrence, \$1,000,000.00 aggregate.
 - B. Auto liability:
 - i. Bodily injury: \$100,000.00 each occurrence, \$300,000.00 aggregate.
 - ii. Property damage: \$100,000.00 each occurrence.
- (2) Razing permit.
 - A. Public liability:
 - i. Bodily injury: \$1,000,000.00 each occurrence, \$2,000,000.00 aggregate.
 - ii. Property damage: \$500,000.00 each occurrence, \$2,000,000.00 aggregate.
- (d) *Compliance with state law.* The permit holder shall comply with all relevant state statutes and other applicable provisions of this Code.
- (e) *Additional conditions for moving permit.*
 - (1) Applicant shall obtain a street closure permit from the Department of Public Works. Such permit request shall include all necessary approvals from public utilities or communications carriers.
 - (2) The street closure permit may order the move to occur between the hours of 6:30 p.m. and 6:00 a.m. for public safety reasons.
 - (3) The progress in moving any building shall be as continuous as possible during the hours of the day, and day by day, and night if the building inspector or street closure order requires, until complete, with the least possible obstruction of traffic movement.
 - (4) No building shall be allowed to remain overnight on any street crossing or intersection so near thereto as to prevent easy access to any fire hydrant, driveway or within 50 feet of the property line of the intersection of the street extended. Any building left in the street overnight shall be barricaded to protect traffic in accordance with the latest state department of transportation Manual of Uniform Traffic Devices.

- (5) Tree trimming.
 - A. No permit shall be granted to move a building in, along or upon the public streets of the city if the measurements shown on the application indicate that street trees along the proposed route will be injured. Trees and shrubs shall not be trimmed or otherwise disturbed without the written approval of the director of parks, recreation and forestry and, if not located on city right-of-way or city property, the owner thereof.
 - B. If it is necessary to trim any city-owned trees or shrubs to move the building and such trimming is approved by the director of parks, recreation and forestry, such department will trim the trees or shrubs and bill the party receiving the permit. The sureties referred to in this section shall be held until full payment of the costs of such trimming is received from the permit holder.
- (f) *Additional conditions for razing permit.*
 - (1) Except as provided below, a raze permit may be issued not less than 10 calendar days following the Buildings Inspector's receipt of a fully completed application.
 - A. The Building Inspector shall forward such completed application to the Chair of the Historic Preservation Commission for it to determine whether the structure subject to the raze permit is listed on the national, state or local register of historic places or if the structure is included in a federal, state or local historic district as a contributing structure. The Historic Preservation Commission may document such structure within the 10 calendar day period as permitted by property owner.
 - B. If such structure is listed as on the local register of historic places or if such structure is listed as a contributing property in a local historic district under §38-6 of this Code, the regulations of that chapter shall govern the issuance of any permit to raze the structure.
 - C. This subsection shall not apply to structures for which an order has been issued for razing or rehabilitation in accordance with Wis. Stats. §66.0413 or §94-12 of this Code.

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____ day of _____, 2013.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: **October 21, 2013**

DEPARTMENT: **Historic Preservation Commission**

FROM: **Mary Jane Herber**

SUBJECT: **Programs and Community Education.**

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: **October 21, 2013**

DEPARTMENT: **Historic Preservation Commission**

FROM: **Mary Jane Herber**

SUBJECT: **Report on Properties and Status.**

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: **October 21, 2013**

DEPARTMENT: **Historic Preservation Commission**

FROM: **Mary Jane Herber**

SUBJECT: **Future Agenda Items.**
