Redevelopment Authority

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Monday, October 22, 2018 **6:00 PM** **De Pere City Hall Council Chambers**

Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Excused	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Tina Quigley	Board Member	Present	
Lisa VandenAvond	Board Member	Present	
Joe Van Deurzen	Board Member	Present	
Julie Van Straten	Vice Chair	Present	

Also present: Development Services Director Kim Flom.

2. Approval of the minutes of the August 27, 2018 Redevelopment Authority meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Carol Karls, Board Member
SECONDER:	Julie Van Straten, Vice Chair
AYES:	Karls, Penn, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

3. Review 330 Main Avenue (WD-371) Facade Grant Funding Request, submitted by Luna Coffee, LLC.*

Development Services Director Kim Flom reviewed the facade grant request for Luna Coffee. She noted that the actual painting costs were higher than anticipated. . Because of this, the applicant is requesting that the facade grant amount be updated to reflect the actual project costs. The proposed funding increase is $665.00, which still leaves $11,063.69 remaining in TID #9 for 2018. Julie Van Straten moved, seconded by Carol Karls, to approve the request. Upon vote, motion carried unanimously. This amended facade grant request will be forwarded to Council for final approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Julie Van Straten, Vice Chair
SECONDER:	Carol Karls, Board Member
AYES:	Karls, Penn, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

4. Review Memo Summarizing Rescinded Facade Grants for 109, 113 and 115 N Broadway.

Development Services Director Kim Flom reviewed the memo regarding the rescinded facade grants for 109, 113, and 115 N Broadway. She reported that no action is needed. Staff is asking for the RDA to receive and place this item on file. Joe Van Deurzen moved, seconded by Tina Quigley, to receive and place the item on file. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Tina Quigley, Board Member
AYES:	Karls, Penn, Quigley, VandenAvond, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

Adjournment

Development Services Director Kim Flom notified the RDA about a request for proposal the City Council initiated for the redevelopment of the parking lot located at 123 N Broadway. Discussion followed regarding the RDA members' concern regarding a shortage of parking if this lot was eliminated. Kim noted that a parking study was done, which found that surrounding parking in the area could absorb the parking shortage from this lot.

Carol Karls moved, seconded by Joe Van Deurzen, to adjourn the meeting at 6:14 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker