



Redevelopment Authority

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Monday, October 24, 2022

5:30 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 5:30 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Kendall Dworak	Board Member	Present	
Jerry Henrigillis	Board Member	Present	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Lisa VandenAvond	Board Member	Excused	
Joe Van Deurzen	Board Member	Excused	
Julie Van Straten	Vice Chair	Present	

Also present: Development Services Director Daniel Lindstrom and members of the public. Ted Penn welcomed Kendall Dworak to the RDA, as this was her first meeting since being appointed to the board.

- Approval of the minutes of the February 28, 2022 Redevelopment Authority meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julie Van Straten, Vice Chair
SECONDER:	Jerry Henrigillis, Board Member
AYES:	Dworak, Henrigillis, Karls, Penn, Van Straten
EXCUSED:	Lisa VandenAvond, Joe Van Deurzen

- Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the RDA. §6-3(f) DPMC

There were no public comments.

RESULT:	DISCUSSED
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- Consideration and Possible Action Regarding a Facade Grant Request for 407 Main Ave (Parcel WD-885), submitted by Shanna and Lance Koltz. *

Development Services Director Daniel Lindstrom reviewed the facade grant request for 407 Main Avenue. Both 407 and 409 properties were constructed in the 1880s and slightly modified in the 1920s. The petitioner is requesting a \$10,000 facade grant for each building for a total of \$20,000. Staff recommended approval of the facade grant request in an amount not to exceed \$10,000 and be forwarded to the Common Council for final approval. Carol Karls asked about the sign materials. Julie Van Straten moved, seconded by Kendall Dworak, to open the meeting. Upon vote, motion carried unanimously. The petitioner, Lance Koltz, addressed the board. He stated that he does not know what the sign materials will be at this time. Daniel noted that signage is not reviewed by the RDA, but the signage does need to meet the sign code which is reviewed by the Building Inspection Department. Julie Van Straten moved, seconded by Jerry Henrigillis, to go back to regular session. Upon vote, motion carried unanimously. Jerry asked why the facade grant requests were presented as two different agenda items and Daniel replied that the reason is that they are two separate parcels. Carol Karls moved,

seconded by Jerry Henrigillis, to approve the facade grant request for 407 Main Avenue in an amount not to exceed \$10,000 and to be forwarded to the Common Council. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carol Karls, Board Member
SECONDER:	Jerry Henrigillis, Board Member
AYES:	Dworak, Henrigillis, Karls, Penn, Van Straten
EXCUSED:	Lisa VandenAvond, Joe Van Deurzen

5. Consideration and Possible Action Regarding a Facade Grant Request for 409 Main Ave (Parcel WD-886), submitted by Shanna and Lance Koltz. *

Development Services Director Daniel Lindstrom reviewed the facade grant request for 409 Main Avenue. The overall costs are very similar to 407 Main Avenue. Staff recommended approval of the facade grant request in an amount not to exceed \$10,000 and to be forwarded to the Common Council. There were no additional comments. Julie Van Straten moved, seconded by Jerry Henrigillis, to approve the facade grant request for 409 Main Avenue in an amount not to exceed \$10,000 and to be forwarded to the Common Council. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julie Van Straten, Vice Chair
SECONDER:	Jerry Henrigillis, Board Member
AYES:	Dworak, Henrigillis, Karls, Penn, Van Straten
EXCUSED:	Lisa VandenAvond, Joe Van Deurzen

Adjournment

Ted Penn asked if Daniel could provide an email summary of other projects going on the Main Avenue block between Cobblestone Hotel and these two properties. Julie Van Straten asked about the remaining budget for 2022. Daniel stated that there is still \$40,000 remaining on the east side and \$40,000 on the west side. Carol Karls moved, seconded by Jerry Henrigillis, to adjourn the meeting at 5:49 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker