



Plan Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, October 25, 2021

5:30 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 5:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Derek Beiderwieden	Commissioner	Present	
Brenda Busch	Commissioner	Present	
Dan Carpenter	Aldersperson	Present	
Mark Higgins	Commissioner	Present	
Dean Raasch	Aldersperson	Excused	
Grant Schilling	Commissioner	Present	

Also present: Development Services Director Daniel Lindstrom, City Planner Peter Schlein, and members of the public.

2. Approval of the minutes of the September 27, 2021 Plan Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Derek Beiderwieden, Commissioner
SECONDER:	Mark Higgins, Commissioner
AYES:	Boyd, Beiderwieden, Busch, Carpenter, Higgins, Schilling
EXCUSED:	Dean Raasch

3. Public comments upon matters not on the agenda.

There were no public comments.

RESULT:	DISCUSSED
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4. Consideration and possible action on a site plan for a 7,210 SF parking lot addition with 15 parking stalls for an existing building at 1537 American CT (Parcel WD-1622).

City Planner Peter Schlein reviewed the site plan for 1537 American Court for a parking lot addition at the west end of the property to accommodate off-street parking for training and conferences. Staff recommended approval of the site plan, subject to the conditions in the report. Mark Higgins moved, seconded by Ald. Carpenter, to approve the site plan. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Higgins, Commissioner
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Boyd, Beiderwieden, Busch, Carpenter, Higgins, Schilling
EXCUSED:	Dean Raasch

5. Consideration and possible action on a site plan for a 140,995 SF new building with nine loading docks, one bay door, and 105 parking stalls at 2020 Commerce DR (Parcels ED-D43-1, ED-F0082, ED-F0083).

City Planner Peter Schlein reviewed the site plan for a new commercial building at 2020 Commerce Drive. The building is made of masonry and glass. There is also metal screening of HVAC equipment on the roof, which is approvable by Plan Commission.

Staff recommended approval of the site plan, subject to the conditions in the report. Mayor Boyd moved, seconded by Derek Beiderwieden, to approve the site plan, including the metal roof screening. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Derek Beiderwieden, Commissioner
AYES:	Boyd, Beiderwieden, Busch, Carpenter, Higgins, Schilling
EXCUSED:	Dean Raasch

6. Consideration and possible action on a new 30' wide utility easement at 400 BLK Rockland RD (Parcel ED-2386).*

City Planner Peter Schleinz reviewed the request for a new utility easement at the 400 block of Rockland Road. Staff recommended approval of the utility easement and forwarding it to the Common Council for final approval. Mayor Boyd moved, seconded by Ald. Carpenter, to approve the easement and forward it onto the Common Council. Upon vote, motion carried unanimously. Development Services Director Daniel Lindstrom clarified that the easement request will go to Council once the easement language has been finalized.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Beiderwieden, Busch, Carpenter, Higgins, Schilling
EXCUSED:	Dean Raasch

Adjournment

Mayor Boyd moved, seconded by Mark Higgins, to adjourn the meeting at 5:41 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker