



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Monday, February 23, 2026

6:00 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **February 23, 2026** at **6:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.

I. CALL TO ORDER

1. Roll Call
2. Approval of the minutes of the August 25, 2025 Historic Preservation Commission meeting.
3. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC
4. Consideration and possible action for proposed projects that Historic Preservation Committee members plan to work on in 2026.
5. Consideration and possible action for Historic Preservation Commission members and support staff attending the Wisconsin Association of Historic Preservation Commissions (WAHPC) annual conference in Sturgeon Bay, WI on April 23-24, 2026.
6. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special

accommodations should contact the Development Services Department at 920-339-4052 by noon on the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

City Manager

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce



City of De Pere, Wisconsin

I.1

**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Kelly Barker, Administrative Assistant
SUBJECT: Roll Call
RECOMMENDED ACTION: Roll Call.

ATTACHMENTS:
None



City of De Pere, Wisconsin

I.2

**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Kelly Barker, Administrative Assistant
SUBJECT: Approval of the minutes of the August 25, 2025 Historic Preservation Commission meeting.
RECOMMENDED ACTION: Motion to approve.

ATTACHMENTS:
HPC_Aug2025_Minutes_Draft



Historic Preservation Commission

Regular Meeting

Draft Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, August 25, 2025

6:00 PM

City Hall, Council Chambers 335 S.
Broadway, De Pere, Wisconsin
54115

I. Call to Order

1. Roll Call

Present: Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Mark Reinhart

Absent:

Excused: Kathy Achten, Jane Schueller, Mary Ann Schumerth

Also present: City Planner Peter Schleinzi

2. Approval of the minutes of the June 23, 2025 Historic Preservation Commission meeting.

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|---|
| <p>RESULT: Approved MOVER: Patrick Boyd SECONDER: Mark Reinhart AYES: Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Mark Reinhart EXCUSED: Kathy Achten, Jane Schueller, Mary Ann Schumerth</p> |
|---|

3. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

There were no public comments.

4. Consideration and possible action on the status of three projects that Historic Preservation Committee members are working on in 2025. Remaining projects include historic property designations, GLG Subgrant facilitation and public education program #2.

City Planner Peter Schleinzi reviewed the status of three projects that the HPC members are working on in 2025. The only project left to finish this year is the education project #2. Mark Reinhart provided an update to the project, with the history of the park names. Mark & Patrick are working on the project and are about 50% done with the project. Ald. Hansen asked if they are still planning on the social media aspect of the project, and they stated yes. Ald. Hansen then asked if they have discussed the signs with the Parks Director yet. Patrick stated that they have not talked to him yet. Ald. Hansen asked if there is a budget to put up signs in the parks. Peter stated that the committee would need to discuss the budget with the Parks Department. Ald. Hansen moved, seconded by Patrick Boyd, to receive the memo and place it

on file. Upon vote, motion carried unanimously.

5. Discussion about the completion of the installation of four neighborhood historic district signs.

City Planner Peter Schleinz stated that the signs have been installed. There is one sign remaining that needs to be installed. This is a discussion only item so no action is required.

6. Discussion about the installation of "historic/information kiosk" signage in the De Pere Lock and Dam Historic District at the west end of James St.

Gene Hackbarth provided an update on the installation of historic kiosk signage in the De Pere Lock and Dam District. The signage will be installed by the Fox River Navigation System Authority and will be visible from the River Walk. Gene noted that the signage is proposed to be installed sometime in fall 2025. This is a discussion only item so no action is required.

7. Adjournment.

Patrick Boyd moved, seconded by Mark Reinhart, to adjourn the meeting at 6:30 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker



City of De Pere, Wisconsin

I.3

**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Kelly Barker, Administrative Assistant
SUBJECT: Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC
RECOMMENDED ACTION: Public Comment.

ATTACHMENTS:
None



City of De Pere, Wisconsin

I.4

**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Peter Schleinz, City Planner/Zoning Administrator
SUBJECT: Consideration and possible action for proposed projects that Historic Preservation Committee members plan to work on in 2026.
RECOMMENDED ACTION: Discussion and approval.

ATTACHMENTS:
Memo to HPC

CITY OF DE PERE MEMO



To: Historic Preservation Commission Members
From: Peter Schleinz, Senior Planner | Zoning Administrator
Date: February 23, 2026

RE: Consideration and possible action for proposed projects that Historic Preservation Committee members plan to work on in 2026.

Summary:

At the beginning of each year Historic Preservation Commission (HPC) establishes projects to work on for the remainder of the calendar year. By establishing a timeline, each project is allocated a specific window of time that allows for each project to be completed without overwhelming support staff and ensuring that budget-required projects are completed on time.

Below is a summary for each known project from the 2026 Annual Budget. Additional projects of interest may be added by the HPC members, provided the project is within the authority of the HPC to work on and there is enough time to complete the added project.

1. Complete a 2026 Certified Local Government Sub-grant. Project to be completed by September 2027.
 - a. This project is dependent on federal funds becoming available again.
2. Target three residential properties and three commercial properties, in the 2017 Historical & Architectural Resources Survey, for interest in federal, state, or local historic designations. Project to be completed by July 2026.
3. Provide education program (#1) that continues the education on the historical heritage of the City. Project to be completed by July 2026.
4. Provide education program (#2) that continues the education on the historical heritage of the City. Project to be completed by December 2026.

RECOMMENDATION:

Bring prepared project suggestions that HPC members are willing to work on for HPC discussion. Assign timeframes for projects to be worked on and assign HPC members to work on each project.

PROPOSED HPC MEMBER PROJECTS

23 Feb 2026

| Topic | Timeframe | Project HPC Member | Project Status |
|--|---------------------|--------------------|----------------|
| 2026 Certified Local Government Subgrant (if funded) | Feb 2026 – Sep 2027 | | ? |
| Education Program (#1) | Feb – May | | ? |
| Target three residential properties and three commercial properties for national, state, or local designation. | Feb – Jul | | ? |
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| Education program (#2) | Jul – Dec | | |
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|--|---|
| | Project starts during FIRST quarter of year. |
| | Project starts during SECOND quarter of year. |
| | Project starts during THIRD quarter of year. |
| | Project starts during FOURTH quarter of year. |

PROPOSED HPC MEMBER PROJECT TIMELINE

| Topic | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| GRANT | | | | | | | | | | | | |
| ED #1 | | | | | | | | | | | | |
| DESIGNATION | | | | | | | | | | | | |
| ED #2 | | | | | | | | | | | | |



**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Peter Schleinz, City Planner/Zoning Administrator
SUBJECT: Consideration and possible action for Historic Preservation Commission members and support staff attending the Wisconsin Association of Historic Preservation Commissions (WAHPC) annual conference in Sturgeon Bay, WI on April 23-24, 2026.
RECOMMENDED ACTION: Discuss who may not have had an opportunity to attend a conference recently, and approve the individual(s) who will attend the conference with full or partial reimbursement.

The Historic Preservation Commission has a \$750 budget line item for seminars and conferences to attend the following two conferences in 2026:

- The spring Wisconsin Association of Historic Preservation Commissions (WAHPC) conference.
- The fall Local History & Historic Preservation conference.

The spring conference registration will go live on the WAHPC website after March 16, 2026, through this link <https://www.wisconsinahpc.org/conference/>

Note: Attendance at a conference does not guarantee full reimbursement; all expenses requested for reimbursement cannot exceed the budget.

ATTACHMENTS:
None



City of De Pere, Wisconsin

I.6

**Request for Historic Preservation Commission
Action**

MEETING DATE: February 23, 2026
DEPARTMENT: Development Services
FROM: Kelly Barker, Administrative Assistant
SUBJECT: Adjournment.
RECOMMENDED ACTION: Adjournment.

ATTACHMENTS:
None