



# Board of Appeals

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

## Regular Meeting

### Final Minutes

Monday, October 26, 2020

4:45 PM

#### Call to Order

The meeting was called to order at 4:45 PM by Chairman Bob De Groot

Attendee Name	Title	Status	Arrived
Scott Bonfigt	Board Member	Present	
Bob De Groot	Chairman	Present	
Paul De Leeuw	Board Member	Excused	
Michelle Manke	Board Member	Excused	
James Stadler	Board Member	Present	
William Vande Hei	Board Member	Present	
Andy Van Remortel	Board Member	Present	

Also present: City Planner/Zoning Administrator Peter Schleinz and members of the public.

- Approval of the minutes of the June 22, 2020 Board of Appeals meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andy Van Remortel, Board Member
<b>SECONDER:</b>	James Stadler, Board Member
<b>AYES:</b>	Bonfigt, De Groot, Stadler, Vande Hei, Van Remortel
<b>EXCUSED:</b>	Paul De Leeuw, Michelle Manke

- Consideration and possible action on a request for a variance to expand a building with a 20' interior side yard setback, instead of a 25' interior side yard setback, for an I-3 (General Industrial District) zoned property at 1881 Commerce DR (Parcel ED-344-102-1).

Chairperson Bob De Groot read the public hearing notice and Zoning Administrator Peter Schleinz reviewed the variance request for 1881 Commerce Drive for a warehouse expansion. Andy Van Remortel moved, seconded by Scott Bonfigt, to approve the request. Upon vote, motion carried unanimously. Bob DeGroot reminded the petitioner to begin construction within 6 months of the date of approval.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andy Van Remortel, Board Member
<b>SECONDER:</b>	Scott Bonfigt, Board Member
<b>AYES:</b>	Bonfigt, De Groot, Stadler, Vande Hei, Van Remortel
<b>EXCUSED:</b>	Paul De Leeuw, Michelle Manke

- Consideration and possible action on a request for a variance to allow a second two-way drive on one residential lot of record, instead of one two-way drive, for an R-1 (Single Family Residence District) zoned property at 1002 Meadow View LN (Parcel WD-883-T-49).

Chairperson Bob De Groot read the public hearing notice and Zoning Administrator Peter Schleinz reviewed the variance request for 1002 Meadow View Lane. He reported that the request for a second curb cut was reviewed and denied by the Board of Public Works on October 12, 2020. Because the curb cut was denied, any approval by the Board of Appeals would allow a drive on the property to connect to the property line near the

sidewalk but the drive would not connect to the street. Jim Stadler asked if a driveway existed on the property at any time. Peter reviewed the air photographs and replied that no second driveway ever existed on this property. Discussion followed and the petitioner decided to withdraw his request because the Board of Public Works is reviewing the ordinance. The Board of Appeals will forward a recommendation to the Board of Public Works to reconsider changing the ordinance to allow more than one two-way driveway on a single parcel.

<b>RESULT:        WITHDRAWN</b>
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#### Adjournment

Andy Van Remortel moved, seconded by Scott Bonfigt, to adjourn the meeting at 5:11 pm. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker