



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, November 1, 2016

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **November 1, 2016** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the minutes of the October 18, 2016 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Virgola Green Bay, LLC (DBA Virgola), 115 N. Broadway St. Submitted by Virgola Green Bay, LLC, Agent: Jonathan J. Korte, 3701 Delahaut St, Green Bay, WI.*
6. Renewal Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc (DBA De Pere Deacons Hockey Team), 1450 Fort Howard Av. Submitted by De Pere Deacons Hockey Team, Inc, Agent: David E. Lepp, 1403 Quinnette Ln, De Pere, WI.*
7. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Jodi A. Meyer
Choya R. Schwartz
Sadie B. Stieglitz-Van Vonderen
Jennifer L. Tingle
Brian J. Cunningham
George B. Jackson
Theodore M. Kurowski-Belleau
Crystal E. Pranke

Heather R. Robinson
Michael J. Schilawski
Kerri L. Walsh
Amanda A. Walter
Jonathan J. Korte
David E. Lepp

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: November 1, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the minutes of the October 18, 2016 License Committee Meeting.

ATTACHMENTS:

- 10-18-2016 License Committee Minutes (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, October 18, 2016

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 7:00 PM by Alderperson Boyd.

Attendee Name	Title	Status
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Dean Raasch	Alderperson	Excused

2. Approval of the Minutes of the October 4, 2016 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Dan Carpenter, Alderperson

SECONDER: James Boyd, Alderperson

AYES: James Boyd, Dan Carpenter

EXCUSED: Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.

CITY OF DE PERE - October 18, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	DE CLEENE, STEVEN L.	1334 SCHEURING RD #1	DE PERE	WI	54115
2	EARNEY, REGAN J.	948 GREEN RIDGE DR	DE PERE	WI	54115
3	FRYE, TYLER R.	625 REID ST	DE PERE	WI	54115
4	POLEY, BENJAMIN P.	220 FT HOWARD AV	DE PERE	WI	54115
5	STIEGLITZ-VAN VONDEREN, SADIE B.	525 S. HURON RD	GREEN BAY	WI	54311
6	TINGLE, JENNIFER L.	240 1/2 FRANK ST	OCONTO	WI	54153
New Operator License Applications for the 2016-2018 Licensing Period					
1	BEAHAN, KATHLEEN	1607 SUBURBAN DR	DE PERE	WI	54115
2	BRICK, TIMOTHY J.	1846 NEAL CT	GREEN BAY	WI	54302
3	CAREW, BRETT C.	1517 MORNING MIST WAY	DE PERE	WI	54115
4	JACOBSON, DOUGLAS L.	415 GEORGE ST	DE PERE	WI	54115
5	KELLY, DYLAN T.	450 S. ST BERNARD DR	DE PERE	WI	54115
6	LEURQUIN, KYLE J.	346 SHARLA ST	WRIGHTSTOWN	WI	54180
7	LORENZ, JILL A.	515 PETERS ST	GREEN BAY	WI	54302
8	MARTINEAU, SHERRY L.	735 REID ST	DE PERE	WI	54115
9	METZLER, MARY K.	115 E. MISSION RD	GREEN BAY	WI	54301
10	MEYER, JODI A.	1785 GRANT ST #12	DE PERE	WI	54115
11	REIF, CARLY F.	2970 MOSSY OAK CI	GREEN BAY	WI	54311
12	SCHWARTZ, CHOYA R.	3146 SHAWANO AV	GREEN BAY	WI	54313
13	SMITH, NICOLAS R.	835 SMITS ST	DE PERE	WI	54115
14	SOLWAY, MICHAEL L.	1276 KELLOGG ST	GREEN BAY	WI	54303
15	STANEK, WHITNEY J.	450 COLLEGE AV #3	DE PERE	WI	54115
16	TOWNSEND, APRIL L.	900 FOURTH ST	DE PERE	WI	54115
17	VAN ROSSUM, JESSICA A.	2828 POPLAR ST	WRIGHTSTOWN	WI	54180
18	VOGELS, LINDSAY K.	1585 TIFFANY CT	DE PERE	WI	54115

Previously Tabled Operator License Application #1 for Steven L. DeCleene was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the

meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Regan J. Earney was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions.

Previously Tabled Operator License Application #3 for Tyler R. Frye was presented. The applicant answered the Committee's questions.

Previously Tabled Operator License Application #4 for Benjamin P. Poley was presented. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Boyd to approve Previously Tabled Operator License Applications #2-4. Upon vote, motion carried unanimously. Previously Tabled Operator License Application #5 for Sadie B. Stieglitz-Van Vonderen was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #6 for Jennifer L. Tingle was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Operator License Application #8 for Sherry L. Martineau was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions.

Operator License Application #13 for Nicolas R. Smith was presented. Discussion followed regarding the pending charges on his background check. The applicant explained that his court date is scheduled for November 14th.

Alderperson Boyd moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Boyd to table Operator License Application #13 until the second meeting in November to review the results of the applicant's court date. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Operator License Applications #1-9, 11, and 14-18 and to table Operator License Applications #10 and 12. Upon vote, motion carried unanimously.

5. Application for a Temporary Class "B" Retailer's License submitted by St. Norbert College Alumni and Parent Relations for a Homecoming Tailgate on October 22, 2016.

Alderperson Carpenter pointed out that the address on the form should be 301 College and not 3010 College.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter
EXCUSED:	Dean Raasch

6. Adjournment.

Alderson Boyd moved, seconded by Alderson Carpenter to adjourn the meeting at 7:14 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: November 1, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 11-01-2016 (PDF)

CITY OF DE PERE - November 1, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	MEYER, JODI A.	1785 GRANT ST #12	DE PERE	WI	54115
2	SCHWARTZ, CHOYA R.	3146 SHAWANO AV	GREEN BAY	WI	54313
3	STIEGLITZ-VAN VONDEREN, SADIE B.	525 S. HURON RD	GREEN BAY	WI	54311
4	TINGLE, JENNIFER L.	240 1/2 FRANK ST	OCONTO	WI	54153

New Operator License Applications for the 2016-2018 Licensing Period					
1	CUNNINGHAM, BRIAN J.	626 N. MICHIGAN ST	DE PERE	WI	54115
2	JACKSON, GEORGE B.	324 ALLARD ST	DE PERE	WI	54115
3	KUROWSKI-BELLEAU, THEODORE M.	W1472 TALL FEATHER WAY	SEYMOUR	WI	54165
4	PRANKE, CRYSTAL E.	2064 TERRY LN	DE PERE	WI	54115
5	ROBINSON, HEATHER R.	1269 VANDERBRAAK ST	GREEN BAY	WI	54302
6	SCHILAWSKI, MICHAEL J.	2789 W. KENLAR CI	SUAMICO	WI	54313
7	WALSH, KERRI L.	255 N. TENTH ST #222	DE PERE	WI	54115
8	WALTER, AMANDA A.	1296 CROWN CT	DE PERE	WI	54115

Attachment: 11-01-2016 (5249 : Operator License Applications.*)

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: November 1, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Virgola Green Bay, LLC (DBA Virgola), 115 N. Broadway St. Submitted by Virgola Green Bay, LLC, Agent: Jonathan J. Korte, 3701 Delahaut St, Green Bay, WI.*

ATTACHMENTS:

- Virgola_11-1-16 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning November 20 16 ;
ending June 30 20 17TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☒
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- Virgola Green Bay, LLC

Korte Jonathan Joseph

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Jonathan Korte</u>	<u>3701 Delahautst</u>	<u>Green Bay WI 54301</u>

Vice President/Member _____

Secretary/Member _____

Treasurer/Member _____

Agent Jonathan Korte

Directors/Managers _____

3. Trade Name
- Virgola
- Business Phone Number
- 920-819-7918

4. Address of Premises
- 115 N. Broadway
- Post Office & Zip Code
- 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?
- ☒
- Yes
- ☐
- No

6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?
- ☐
- Yes
- ☒
- No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?
- ☐
- Yes
- ☒
- No

8. (a) Corporate/limited liability company applicants only: Insert state
- WI
- and date
- 9-16
- of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?
- ☐
- Yes
- ☒
- No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?
- ☐
- Yes
- ☒
- No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- open room and back room for sales / basement for storage

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- ☐
- Yes
- ☒
- No

- (b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]
- ☒
- Yes
- ☐
- No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 14th day of October, 2016[Signature]
(Clerk/Notary Public)

My commission expires _____

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: November 1, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Renewal Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc (DBA De Pere Deacons Hockey Team), 1450 Fort Howard Av. Submitted by De Pere Deacons Hockey Team, Inc, Agent: David E. Lepp, 1403 Quinnette Ln, De Pere, WI.*

ATTACHMENTS:

- Deacons Hockey_11-1-16 (PDF)

456.1027857834.02

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: Dec. 15 2016 ending: April 30 2017
(MM DD YYYY) (MM DD YYYY)TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DePue, WI
☒ City of }County of Brown Aldermanic Dist. No. _____ (if required by ordinance)CHECK ONE ☐ Individual ☐ Partnership ☐ Limited Liability Company
☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code
▶ DEPUE DEACONS HOCKEY TEAM, INC

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶

Address of Corporation/Limited Liability Company (if different from licensed premises) ▶

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>DAVID EDWARD LEPP</u>	<u>1403 QUINNETTE LN</u>	<u>DePue, 54115</u>
Vice President/Member	<u>MIKE L SOLWAY</u>	<u>1276 Kellough ST</u>	<u>63 54303</u>
Secretary/Member	<u>GREG F NUTHALS</u>	<u>1064 NINTH ST</u>	<u>63 54303</u>
Treasurer/Member			
Agent ▶	<u>DAVID E LEPP</u>		
Directors/Managers	<u>SEE ABOVE</u>		

C. 1. Trade Name ▶ DEPUE DEACONS HOCKEY TEAM, INC Business Phone Number 920.660.09332. Address of Premises ▶ 1450 FT. HOWARD AVE Post Office & Zip Code ▶ DEPUE 541153. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2ND FLOOR LOBBY ON WEST SIDE OF BUILDING5. Legal description (omit if street address is given above): 1ST FLOOR EAST OF BUILDING, IN Bleacher Area.6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side ☐ Yes ☒ Nob. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side ☐ Yes ☒ No7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. ☐ Yes ☒ No8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. ☒ Yes ☐ No9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign)

SUBSCRIBED AND SWORN TO BEFORE ME

this 24th day of October
Kelly L Barker
(Clerk/Notary Public)
My commission expires 7-17-2016

David E Lepp
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
Mike L Solway
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)
Greg F Nuthals
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-18-16</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk