



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, November 2, 2021

8:00 AM

De Pere City Hall Nicolet Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **November 2, 2021 at 8:00 AM** in the **De Pere City Hall Nicolet Conference Room, 335 S. Broadway, De Pere, WI 54115.**

I. Call to Order

1. Roll Call.
2. Public Comment Period.
3. Approval of the minutes of the August 19, 2021 Police and Fire Commission Meeting.
4. Approval of the minutes of the September 16, 2021 Police and Fire Commission Meeting.
5. Final Oral Exam - Police Chief.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting Police Chief oral interviews.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.
6. Confirmation of appointment to position of Police Chief.
7. Future agenda items.
8. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Police and Fire Commission
Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: November 2, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Public Comment Period.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: November 2, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the August 19, 2021 Police and Fire Commission Meeting.

ATTACHMENTS:

- 2021-08-19 Police and Fire Commission - Draft Minutes (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, August 19, 2021

8:00 AM

Nicolet Conference Room and Virtual

I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Brittany Bell	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayne Sellen	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Present	

Also present were: Police Chief Derek Beiderwieden, Human Resources Director Shannon Metzler, Human Resources Generalist Tracy Hood

2. Public Comment Period.

Joe Nicks, 227 Belle Avenue, De Pere, brought forward some concerns about how traffic enforcement is done within the City. Human Resources Director Metzler told Mr. Nicks that per state statute the Police and Fire Commission's responsibilities are to hire, fire and discipline and what he was talking about wasn't within the PFC's authority. Mr. Nicks didn't agree with the review of the commission's authority as stated and stated he believed the commission is also in charge of addressing police policies and continued to comment about frustrations with traffic enforcement.

3. Approval of the minutes of the June 24, 2021 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen Vanden Hogen, Commissioner
SECONDER:	Jeffrey Ritter, Commissioner
AYES:	Bell, Penn, Ritter, Sellen, Vanden Hogen

4. Update on the Police Chief Recruitment Process.

Following Human Resources Director Metzler's update on the Police Chief recruitment, Commissioner Jeffrey Ritter was excused at 8:30 a.m.

5. Confirmation to the Appointment of a Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Jayne Sellen to go into closed session. Motion seconded by Commissioner Brittany Bell. Motion carried on a roll call vote.

Mr. Nicks interrupted and stated he wanted to share his suggestions on the Police Chief hiring process off the record. Human Resources Director Metzler told Mr. Nicks that the

meeting was still being televised. Mr. Nicks stated he was going to continue anyway and shared a comment about the hiring process.

Moved by Commissioner Jayme Sellen to resume in open session. Motion seconded by Commissioner Brittany Bell. Motion carried on a roll call vote.

Moved by Commissioner Maureen Vanden Hogen to appoint Aaron Alberts to the position of Police Officer effective October 4, 2021 contingent upon successful completion of the medical exam. Motion seconded by Commissioner Jayme Sellen. Motion carried.

6. Future agenda items.

None.

7. Adjournment.

Moved by Commission President Ted Penn to adjourn the meeting at 8:45 a.m. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: November 2, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the September 16, 2021 Police and Fire Commission Meeting.

ATTACHMENTS:

- 2021-09-16 Police and Fire Commission - Draft Minutes (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, September 16, 2021

8:00 AM

Nicolet Conference Room and Virtual

I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Brittany Bell	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayne Sellen	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Present	

Also present in person were: Human Resources Director Shannon Metzler, Human Resources Generalist Tracy Hood, Mayor James Boyd, City Administrator Larry Delo

Present virtually were: Police Chief Derek Beiderwieden and Edward Williams, Director of Baker Tilly

2. Public Comment Period.

None.

3. Update and Possible Action on the Police Chief Recruitment.

The commission discussed how involved they wanted to be in the hiring process again. They decided to allow City Administration, along with the recruiters assistance, to screen the applicants down to approximately four or five applicants. The commission would then interview those applicants.

Moved by Commissioner Jayme Sellen to have four or five Police Chief candidates interview with the Police and Fire Commission. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried.

4. Set Police Chief Interview Dates.

Moved by Jayme Sellen to set November 2, 2021 for the Police and Fire Commission interviews with the Police Chief candidates. Motion seconded by Jeffrey Ritter. Motion carried.

5. Future agenda items.

None.

6. Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 9:10 a.m. Motion seconded by Commissioner Brittany Bell. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: November 2, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Final Oral Exam - Police Chief.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: November 2, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation of appointment to position of Police Chief.
