



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, November 7, 2017

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **November 7, 2017** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the October 17, 2017 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc. (DBA De Pere Deacons Hockey Team), 1450 Fort Howard Av. Submitted by De Pere Deacons Hockey Team, Inc., Agent: David E. Lepp, De Pere, WI.
6. Recommendation from the BID Board regarding the 2018 De Pere Business Improvement District Operating Plan.
7. Ordinance #17-20, Creating Chapter 9 De Pere Municipal Code Regarding Non-Discrimination in Housing, Public Accommodation and Employment. (Tabled at October 17, 2017 Common Council Meeting)
8. Resolution #17-84, Urging Continuation of Federal Historic Tax Credits for Commercial Properties.
9. Voucher Approval.
10. Operator License Applications.
11. Future Agenda Items.
12. Discussion of status of Shopko Stores Operating Co., LLC v. City of De Pere Cases

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(g), the Council may convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.
13. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
Mayor
City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
David Lepp
Tom Gavic

I. Action Items

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: November 7, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the October 17, 2017 Common Council Meeting.

ATTACHMENTS:

- 10-17-17 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, October 17, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on October 17, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Excused
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the October 3, 2017 Common Council and Redevelopment Authority Special Meeting Minutes.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Aldersperson
SECONDER: Dan Carpenter, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

4. Approval of the Minutes of the October 3, 2017 Common Council Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Aldersperson
SECONDER: James Boyd, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

5. Public comment upon matters not on the agenda or other announcements. None.
6. Recommendation from Finance/Personnel Committee to approve the 2018 Benefit Renewal and Plan Design Changes

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Aldersperson
SECONDER: Ryan Jennings, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

7. Recommendation from the Personnel & Finance Committee to approve the purchase of new Self Contained Breathing Apparatus (SCBA) for the Fire Department.

Attachment: 10-17-17 Common Council Minutes (6348 : Approval of the Minutes of the October 17, 2017 Common Council Meeting.)

Assistant Fire Chief Richard Annen explained that all bids meet minimum safety requirements and that the product will function adequately for the department's needs.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

8. Recommendation of the Board of Public Works to Accept Broadway Pedestrian Crossing Study and Policy Recommendations.

Ken Voigt from Ayres Associates was present to review the Broadway Street Pedestrian Safety Study. He reviewed the existing crosswalks and general crosswalk considerations. He reviewed the 2015 traffic volumes and hourly volumes and the number of pedestrians crossing at different times of the day. He reviewed Broadway collisions, pedestrian safety measures and traffic taming measures. He shared their recommendations with the Council, which included changing the crosswalks to have continental/ladder striped markings, installing "Yield to Pedestrians in the Crosswalk" signs, constructing a refuge island at the Randall Street Intersection, installing radar speed feedback signs, installing rapid flashing beacons at the Randall crossing, constructing gateway signing at the north-end of Broadway, and investigating a new Broadway Street/Fox River Trail pedestrian path connection. Discussion followed regarding the recommendations to enhance safety. Public Works Director Scott Thoresen explained that the City will begin by implementing the crosswalk signs and the continental striped crosswalks on the pavement. Alderperson Crevier moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. Susan Gallagher-Lepak thanked the City for the study and expressed her concerns over the timing of the study, the medians that were recommended but pulled from the draft budget, and how to evaluate the success of the implementation of signs and crosswalk markings. Alderperson Raasch moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously. Discussion followed regarding evaluating effectiveness of the signs and crosswalk markings, soliciting donations for a speed radar sign, the option of installing a median in the future, and putting in a new City sign at the border of Allouez and De Pere on Broadway.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

9. Recommendation from Finance and Personnel Committee to Accept \$1,100 Donation from WI Public Service to Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

10. Recommendation from Finance and Personnel Committee to Accept \$1,500 Donation from WalMart to Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

11. Recommendation from Finance and Personnel Committee to Accept \$500 Donation from Shopko Foundation to Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

12. Ordinance #17-15 Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior

Alderperson Carpenter announced that notice of this ordinance was sent out to all 60 licensed establishments and the property owners. Discussion followed regarding the differences between this ordinance and the existing litter ordinance, the intent to include bodily fluids and other noxious substances, and citations. Alderperson Raasch moved, seconded by Alderperson Jennings to open the meeting. Upon vote, motion carried unanimously. Don Mjelde, President of the Brown County Tavern League, voiced concern that this ordinance will make it hard to gauge which establishment's patrons are responsible for littering. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

13. Ordinance #17-18, Amending Section 150-1 De Pere Municipal Code Regarding Adoption of State Traffic Laws by Reference

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

14. Ordinance #17-19, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Dan Carpenter, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

15. Ordinance #17-20, Creating Chapter 9 De Pere Municipal Code Regarding Non-Discrimination in Housing, Public Accommodation and Employment. (PLEASE NOTE: Ald. Nelson, sponsor of the ordinance, is expected to make a motion to table this item until the November 7, 2017 Council Meeting to provide additional time for public input.)

RESULT: TABLED [UNANIMOUS]
MOVER: Casey Nelson, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

16. Resolution #17-80, Authorizing Agreement for Contractor Services Between the City of De Pere and Advanced Disposal Services, Inc. (Garbage & Recycling Dumpster Collection Services)

Public Works Director Scott Thoresen explained that the intent is for the collections to begin in November of this year.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Casey Nelson, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

17. Resolution #17-81, Authorizing State/Municipal Agreement for a State - Let Highway Project (Ashland Avenue at Parkview Road).

Public Works Director Scott Thoresen explained that this project is being funded by the DOT.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

18. Resolution #17-82, Authorizing Agreement for Auditing Services Between the City of De Pere and Schenck S.C. (Tax Increment Districts 5, 6, 7 & 8).

Discussion followed regarding RFPs and cost of the audit.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED: Larry Lueck

19. Resolution #17-83, Adopting Tax Compliance Procedures for Tax-Exempt Borrowings.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

20. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

21. Operator License Applications.

CITY OF DE PERE	
License Committee - October 17, 2017	
New Operator License Applications	
1	BIELSKI, ASHLEY M.
2	CARMODY, DIANE M.
3	CLAUSELL-MOBLEY, KRISTIAN S.
4	FALLS, NICOLE A.
5	GODRES, MIRANDA L.
6	KING, SCOTT J.
7	MC DONALD, JOHNATHAN D.
8	SERVER, HOLLY L.
9	TITULAER, ADAM M.
10	WALL, COLBY L.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #2-8 and 10. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Raasch to table Operator License Application #9. Upon vote, motion failed unanimously. Alderperson Boyd moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. Adam Titulaer came forward and answered the Council's questions regarding his application. Discussion followed. Greg Cornell came forward and recommended approval of the Operator's License. Alderperson Raasch moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

22. Future Agenda Items. None.

23. Adjournment.

Alderperson Nelson moved, seconded by Alderperson Jennings to adjourn the meeting at 9:13 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: November 7, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc. (DBA De Pere Deacons Hockey Team), 1450 Fort Howard Av. Submitted by De Pere Deacons Hockey Team, Inc., Agent: David E. Lepp, De Pere, WI.

ATTACHMENTS:

- De Pere Deacons_11-7-17 (PDF)

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 12.01.17 ending: 05.01.18
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: ☐ Town of DEPERE
☐ Village of DEPERE
☒ City of DEPERE

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code
DEPERE DEACONS HOCKEY TEAM, INC.

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company

Address of Corporation/Limited Liability Company (if different from licensed premises)

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title Name (Inc. Middle Name) Home Address Post Office & Zip Code

President/Member DAVID E LEPP [REDACTED] [REDACTED]

Vice President/Member CONOR F NUTHALLS [REDACTED] [REDACTED]

Secretary/Member _____

Treasurer/Member _____

Agent DAVID E LEPP

Directors/Managers DAVID E LEPP

C. 1. Trade Name DEPERE DEACONS HOCKEY TEAM, INC. Business Phone Number 920.660.0933

2. Address of Premises 1450 FT. HOWARD AV Post Office & Zip Code DEPERE, WI 54115

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2ND + 1ST FLOOR OF DEPERE ICE ARENA

5. Legal description (omit if street address is given above): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side ☐ Yes ☒ No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. ☒ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] PER CARLIE we are exempt from needing a S.P. ☐ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 23 day of October, 2017

Lenore Epp
(Clerk/Notary Public)

My commission expires 11/6/18

David E Lepp
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-24-17</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 12-1-17 ending: 5-1-18
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code
De Pere Deacons Hockey Team, Inc.

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company

Address of Corporation/Limited Liability Company (if different from licensed premises)

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>David E. Lapp</u>	[REDACTED]	[REDACTED]
Vice President/Member	<u>Gregory K. Netke</u>	[REDACTED]	[REDACTED]
Secretary/Member			
Treasurer/Member			
Agent	<u>David E. Lapp</u>		
Directors/Managers	<u>David E. Lapp</u>		

C. 1. Trade Name De Pere Deacons Hockey Team, Inc.

Business Phone Number 920-660-0933

2. Address of Premises 1750 FT Howard, Av

Post Office & Zip Code De Pere, WI 54115

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 9nd & 1st Floor @ De Pere Ice Arena

5. Legal description (omit if street address is given above):

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side ☐ Yes ☒ No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. ☒ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] De Pere, WI. are exc. from needing a S.P. ☐ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

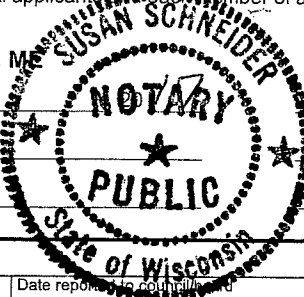
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 18th day of Oct.
Susan Schneider
(Clerk/Notary Public)

My commission expires 11/8/18



[Signature]
Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual

[Signature]
Officer of Corporation/Member/Manager of Limited Liability Company /Partner

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-24-17</u>	Date reported to community	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 7, 2017

DEPARTMENT: Planning

FROM: Kimberly Flom

SUBJECT: Recommendation from the BID Board regarding the 2018 De Pere Business Improvement District Operating Plan.

On October 12, 2017, the BID Board voted 5-0 to approve the 2018 De Pere Business Improvement District Operating Plan and Assessments.

ATTACHMENTS:

- BID Operating Plan Memo 10-2017 (DOCX)
- DBI_OperatingPlan_2018 (PDF)
- BID Property Assessments 2018 (XLSX)



City of De Pere
MEMORANDUM

To: Business Improvement District Board
 From: Kimberly Flom, Economic Development & Planning Director
 Date: October 12, 2017
 RE: 2018 Business Improvement District Operating Plan

2018 De Pere Business Improvement District Operating Plan

The 2018 De Pere Business Improvement Operating Plan is attached for your review.

The plan has been updated to include the Property Assessments that will fund the 2018 plan and the Definitely De Pere 2018 budget.

The assessment calculation for Parcel ED-960 (NIP IT LLC) is highlighted in yellow. Badgerland Printing is assessed by the State of Wisconsin as a manufacturing business. The 2017 numbers have not yet been released. Staff will update this cell when the numbers are available. Because the property pays the minimum assessment amount, it is unlikely that the assessment will change.

Similar to last year, the plan also authorizes \$1,000 of BID assessment funds to the City of the De Pere and the remainder of the assessment funds to Definitely De Pere.

Based on discussion with the BID Board at their August 2017 meeting, the 'Measures of Success' section has not been changed. The 'Measures of Success' section also requires a 'thorough review of qualitative and quantitative data concerning the BID' in 2018. That review will occur next year and will be presented to the BID Board.

Requested Action

Approval of the 2018 De Pere Business Improvement District Operating Plan.

De Pere Business Improvement District 2018 Operating Plan (Year Four)



October 2017

Anticipated Approval by Common Council: November, 2017

**The 2018 BID Plan was prepared by the City of De Pere in collaboration with the
BID Board and Definitely De Pere**

BID Board Members:

Tom Gavic - Chair
Dan Van Straten – Treasurer
Larry Delo – Secretary
Brent Felchlin
Kathy Rupiper
Lance Abts
Rich Starry

Definitely De Pere:

Tina Quigley – Executive Director
Ryan Jennings – Board President

**DE PERE
BUSINESS IMPROVEMENT DISTRICT
OPERATING PLAN**

Table of Contents

	Page
I. Introduction	
A. Purpose and History of the BID.....	4
II. Development Plans.....	5
A. Plan Objectives.....	5
B. Proposed Activities.....	5
C. Benefits of the BID.....	6
III. Measures of Success.....	7
A. Proposed Expenditures of the BID.....	7
B. Budget.....	8
C. Annual Review.....	8
D. Relationship to Plans for Orderly Development of the City.....	9
E. Powers.....	9
F. Public Review Process.....	9
IV. District Boundaries.....	9
V. BID Organization and Operating Board.....	9
VI. Financing Method.....	10
VII. Method of Assessment.....	10
A. Assessed Parcels.....	10
B. Levy of Assessment.....	10
C. Schedule of Assessments.....	10
D. Assessment Collection and Disbursal.....	10
E. Annual Report.....	11
VIII. City Role in District Operations.....	11
IX. Required Statements.....	12
X. Severability and Expansion.....	12
XI. Appendices	
A. Draft 2018 Definitely De Pere Budget & City Administrative Costs.....	13
B. BID District Boundary.....	17
C. Properties in the District including Assessed and Exempt Properties.....	18
D. Wisconsin Statutes Section 66.1109.....	20
E. Adopted Bylaws.....	23

I. Introduction

Wisconsin Act 184, signed into law in 1984, gives Wisconsin municipalities the authority to create Business Improvement Districts (BIDs) within their communities. To do so, at least one property owner within the proposed district must petition the City to create a BID. The State Legislature created Section 66.1109 of the Wisconsin Statutes (the "BID Law") to provide a way for business properties within an established district to authorize voluntarily assessments. The assessment funds are to be used for programs aimed at promoting developing, redeveloping, managing and maintaining that district. At the time of creation of this BID (2014), there were 70 BIDs in the State of Wisconsin and according to a 2005 statistic by Charles S. Law, Ph. D., the average BID assessment was \$3.64 per \$1000.00 of assessed valuation.

Business Improvement Districts are quite similar to traditional special assessments where property owners are assessed for improvements or services that benefit them. Unlike traditional assessments, Business Improvement District assessments can be used to finance a wide range of activities, services and improvements. Primarily BIDs have been used to attract merchants and business owners that in turn attract more customer traffic downtown. Some BIDs in Wisconsin have funded physical improvements like lighting or parking; others have funded promotional and marketing materials and events. The Operating Plan for each BID directs the use of funds and identifies projects, priority areas, etc.

A. Purpose and History of the BID

The property owners who were involved in the creation of the BID hoped to accomplish goals and ideas presented in the De Pere Downtown Master Plan, Comprehensive Plan and Historic Preservation Plan. The original De Pere Business Improvement District Operating Plan had been developed by De Pere BID proponents and the City of De Pere. This BID Operating Plan and future plans will be developed by the BID Board, the City of De Pere, and Downtown De Pere, Inc. (also known as Definitely De Pere and listed throughout this document as Definitely De Pere), along with input and discussion from the membership.

The BID Board, through the development of this Operating Plan has coordinated with Definitely De Pere and the membership for the work described in this plan. Definitely De Pere and the BID provide for a system that has shared long-term goals, and results, that will benefit both the BID District, and the City of De Pere.

As used herein, "DBI Operating Plan" shall refer to the De Pere Business Improvement District Operating Plan, and "District" shall refer to the properties located within the physical boundaries of the Business Improvement District, as provided herein in Appendix B.

The De Pere BID was created in order to:

1. Allow for private property owners to work together in conjunction with the City to develop the District.
2. Enhance existing public funding sources to continue to maintain and promote the District. The BID also empowers future investments generated through private resources in addition to existing public dollars.
3. Provide for an equitable and fair mechanism for funding initiatives that will benefit all business and property owners in the District.
4. Ensure the District will be preserved and will improve the social and economic environment of the District. This is a mechanism to bring together funding initiatives that will fulfill District improvement projects identified in the Downtown Master Plan, Comprehensive Plan and the Historic Preservation Plan.

Use of a BID to develop the District was anticipated to work as follows:

1. The BID was created by the Common Council of the City of De Pere.
2. An operating Board (BID Board), comprised mostly of property owners within the District, has all powers necessary to implement the DBI Operating Plan.
3. The City collects BID assessments from District property owners following the approved assessment formula.
4. Assessment collections are turned over to the BID Board for distribution in accordance with the DBI Operating Plan by the 15th day of the month following such collection.

The Original De Pere BID (established in 2014) included 221 parcels with a total BID value over \$68,209,900. The boundaries include parcels in West and East De Pere's Downtown Business District. Out of the 221 parcels, 76 were tax exempt or were used for residential purposes. The BID value of the remaining 145 were assessed at \$1.75 for every \$1,000.00 in total value of the parcel.

II. Development Plans

The objective of the BID is to preserve and improve the social, economic and physical environment in the District, bring together appropriate partnerships of people, organizations and funds, and to evaluate and implement District development projects identified by businesses and building owners in the De Pere Downtown Master Plan, Comprehensive Plan and Historic Preservation Plan. This section of the Plan shall be the De Pere BID Operating Plan for 2018.

The BID plan works towards creating Plan Objectives, Activities, and Benefits that are measurable. As each year of the BID evolves, so must the Objectives, Activities and Benefits of the plan to find ways to measure success.

A. Plan Objectives

Goals for the District Development as identified by local businesses, building owners and residents in the Downtown Master Plan (Adopted by the City of De Pere in June 2010):

1. **Unite the District** through efforts such as continued community-wide events and expanded community-wide marketing and education efforts.
2. **Link District's destinations** through utilizing marketing resources and working more extensively with Greater Green Bay Area Convention and Visitors Bureau.
3. **Use the potential of transportation to create a high-quality economic and physical environment** by promoting and increasing walkability and bike-friendly investments.
4. **Increase business and private investment** through an organized business recruitment effort and continually updated market research.
5. **Capitalize on key business niches** by identifying consumer needs/desires and business investment potential through market research.
6. **Add life to the District** through expanded creative placemaking efforts and continued growth of traffic-generating events.
7. **Create New Neighborhoods in the Downtown** Help to brand distinct neighborhoods in the District in order to further remove the East/West divide and unite the downtown.
8. **Support Growth and Redevelopment** – In alignment with the Downtown Master Plan, plan for future utilization of the Fox Riverfront for economic development, events and businesses.

B. Proposed Activities

The proposed activities for the BID will promote continued development of the District by:

1. Continuing to promote the historic quality of the District, by facilitating façade rehabilitation projects and educating property owners on available federal and state historic tax credits for building preservation.
2. Supporting redevelopment by providing insight on and recommendations on design guidelines and zoning codes that will facilitate new development while maintaining the desired aesthetic and sense of place for Downtown De Pere.
3. Supporting the City in developing more pedestrian and bicycle friendly roadways, cross walks, and parking options, as well as investing in bicycle parking for the downtown.
4. Working with the City to make business owners aware of City programs, such as the Façade Grant Program and the Revolving Loan Fund Program through continuous education efforts with both new and existing businesses.
5. Supporting the City in the future reconstruction of the Main Ave. Corridor, and continuing to promote pedestrian and bicycle facilities and storm water runoff in these constructions, consistent with ideas presented in the Downtown Master Plan and Comprehensive Plan.
6. Exploring different ways to effectively market District businesses through existing and new events and an enhanced marketing campaign for the district.
7. Working to promote beautification and art related projects to add to the District. Exploring feasibility of and interest in options presented in the Downtown Master Plan for public art and placemaking.
8. Working with the city to pursue major redevelopment projects within the District such as the former George Street bridge approach and Nicolet Square.
9. Helping generate investment interest in the District area and future redevelopment projects as identified in the Downtown Master Plan by creating an enhanced marketing campaign for the downtown district.
10. Working with the City to develop maintenance practices for the District, in which both parties have an understanding of expectations and responsibilities relating to the maintenance of the District, such as sidewalk snow removal, weeding and tending of district plants, as well as garbage removal.
11. Developing and implementing a plan and budget for the coming year and beyond for the District based on the financial expectations from assessments and its priority of needs, and the City's planned improvements during the same period.
12. Implementing enhancements as determined appropriate from the Downtown Master Plan and Comprehensive Plan.
13. Taking all further action needed to carry out the general purposes of this DBI Operating Plan as are allowed by BID law.

C. Benefits of the BID

Money collected by the BID under this DBI Operating Plan will be spent within the District or for the benefit of the District, and used to:

1. Help the District property owners secure and retain tenants by:
 - a. Promotion of coordinated and collaborative partnerships between the District stakeholders, which includes business and property owners.
 - b. Assisting property owners and tenants in the District in dealing and/or partnering with City Government through consultation and formal and informal interaction with City staff and officials.
 - c. Assisting property owners in retaining existing tenants by providing programs and services that help businesses to thrive. Implement in conjunction with the City, projects identified in the Downtown Master Plan and Comprehensive Plan that will improve tenant retention.
 - d. Assisting property owners in recruiting new businesses to the District and reducing new vacancies.

- e. Assisting property owners in rehabilitating second floor rental units to generate additional cash flow for properties.
- f. Implementing in conjunction with the City, projects identified in the Downtown Master Plan and Comprehensive Plan that will improve tenant retention.
- 2. Help increase the value of property in the District by:
 - a. Continuing to improve the perceived and actual image of the District.
 - b. Investigating and facilitating enhancements to buildings in the District by business and property owners.
 - c. Increasing the demand for space by new businesses that wish to locate in the District.
- 3. Help tenants and existing businesses in the District become stronger by:
 - a. Conducting successful traffic building community events.
 - b. Conducting successful retail and hospitality events.
 - c. Enhancing the relationship between St. Norbert College and the downtown.

III. Measures of Success

The success of the BID is determined by the level of satisfaction of those who create it and who control the BID, as well as the level of customer satisfaction. This information can be attained through various surveys and questionnaires. A thorough review of qualitative and quantitative data concerning the BID shall occur in year 3 (2018), year 5 (2020), and year 7 (2022) of the BID's operation.

In addition to the evidence suggested above, the following measures will be established and evaluated as quantifiable measures of success:

1. The Downtown Master Plan contains steps for both public and private sectors. Many of these actions are identified in this DBI Operating Plan. The accomplishment of these objectives will indicate one measure of success for the BID.
2. Commercial facilitation is a measure that can easily be quantified as the number of businesses, both existing and new, that receive help, either financial or advocacy services by the BID.
3. Another way to measure BID success is by the growth in value of private property in the District. Quantifiable valuation measures are calculated annually to measure success over time.
4. A final way to track success is through occupancy rates and business inventory. The 2010 business inventory and occupancy rates can be used as a baseline to evaluate and make changes for following years.

A. Proposed Expenditures of the BID

Expenditure details are listed in Appendix A. Expenditures for the BID in 2018 include the following:

1. Contract with Definitely De Pere
2. City of De Pere Administrative Costs

B. Budget

The 2018 De Pere BID includes 222 parcels with a total BID value of over \$78,813,000 (\$64,068,300 without exempt parcels). Out of the 222 parcels, 78 are tax exempt or are used for residential purposes. Out of the remaining 144 the BID value is assessed at \$1.75 for every \$1,000 in total value of the parcel, with no combined ownership to have an assessment of more than \$ 1,950 or less than \$275.

A map of the district boundaries is attached as Appendix B, and information for each parcel classification is listed in Appendix C.

Funds collected through BID assessments shall be used to pay for this DBI Operating Plan in order to implement a sustainable Business Improvement District for the City of De Pere.

Estimated 2018 Assessment Income (from 2017 taxes):	\$86,366.85
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2017 Expenses

Contract with Definitely De Pere:	\$85,366.85
City of De Pere Administrative Costs:	\$1,000.00

Total: \$86,366.85

The BID does not have independently paid staff, and will use City of De Pere staff and contract with Definitely De Pere for such services. The City of De Pere provides staff support to update the assessment numbers and operating plan, conduct the audit, and administer the BID meetings.

Estimated expenditures for Definitely De Pere and the City of De Pere are shown in Appendix A. Any unused funds remaining at the end of the year shall be deposited into contingency funds or designated for specific uses in the following DBI Operating Plan year. All physical improvements made with these funds shall be made in the District. The location of other expenditures shall be as determined by the BID Board, but shall be for the benefit of the District.

A Capital Reserve Account may be created to set aside a specific amount of the District's assessment or reserve. This account would be for long term capital needs and projects that may require extraordinary funding during a given budget year.

C. Annual Review

The BID law requires that the DBI Operating Plan be presented annually to De Pere's City Council for approval. To comply with the Wis. Stats., Section 66.1109 (3) (b), the following process for the approval of the annual DBI Operating Plan will be as follows:

1. A joint strategy session of representatives from the BID Board and the City will meet annually and will be responsible for developing the objectives of the DBI Operating Plan for the next plan year.
2. The BID Board will review the proposed DBI Operating Plan and make recommendations to the City Council.
3. The City Council will act on the proposed DBI Operating Plan for the following plan year.
4. Appointment of new BID Board members will be made 30 days prior to the expiration of outgoing BID Board members' terms. This appointment is made by the Mayor and approved by the City Council.

It is anticipated that the BID Board will continue to revise and develop the DBI Operating Plan annually in response to changing development needs and opportunities in the District. As a part of this review, the BID Board will analyze the benefits of the BID to the property owners and the community and based on this analysis, determine if it is appropriate to continue the BID.

The method of assessment shall not be altered unless a meeting of all District property owners assessed under the BID has been held to discuss such changes, except with the approval of the City of De Pere Common Council. This special meeting will be published as a Class 2 Notice, a copy of which will be mailed to each property owner in the District.

D. Relationship to Plans for Orderly Development of the City

According to Wisconsin Statutes Section 66.1109 (1)(f)(4), the DBI Operating Plan is required to specify how the creation of a BID promotes the orderly development of the City. The BID will encourage commerce and increase the business activity in the District. Orderly development is consistent with De Pere's Downtown Master Plan, Comprehensive Plan and Historic Preservation Plan and will promote orderly development of the City in general and the District in particular.

E. Powers

It is intended that the BID Board shall have all powers authorized by law and this DBI Operating Plan, including, but not limited to, the following powers:

1. To manage the affairs of the District.
2. To promote new investment and appreciation in value of existing investments in the District.
3. To contract on behalf of the BID when necessary to implement the DBI Operating Plan.
4. To develop, advertise and promote the existing and potential benefits of the District.
5. To acquire, improve, lease and sell properties in the District and otherwise deal in real estate.
6. To annually consider and make changes to the DBI Operating Plan.
7. To undertake on its own account, public improvements and/or assist in development underwriting or guaranteeing public improvements in the District.
8. To apply for, accept and use grants and gifts for these purposes.
9. To elect officers and contract out work as necessary to achieve its goals.
10. To add to the security of the District.

F. Public Review Process

Section 66.1109 of Wis. Stats. establishes a specific process for reviewing and approving proposed Districts. All of the statutory requirements to create the BID shall be followed. Key components include: petition the City to establish the BID; publish class 2 notice of petition; develop the Operating Plan; mail Operating Plan to all affected property owners; and hold public hearing.

IV. District Boundaries

The District is defined by the current configuration of tax parcels listed in Appendix C-1, and shown in map form in Appendix B. The District is generally bounded by Franklin St. in East De Pere, to N. Ontario St., to Lewis St., across the Claude Allouez Bridge to West De Pere bordered by Main Ave., to Fort Howard Ave., to Grant Street and lastly to Third St. (St. Norbert College Campus). The District includes 145 taxable parcels subject to BID assessment, according to the Assessor's Records as of January 1, 2014. Parcels that are not taxable or are used for residential purposes have been excluded from this number, even as they fall within the boundaries.

V. BID Organization and Operating Board

The Mayor of the City of De Pere is responsible to appoint the BID Board with input from the community and approval of the Common Council. The owners of real estate within the District will, at the specified BID meeting, recommend members for the BID Board. Over half the BID Board members must be a property owner or operating business in the District. Appointments shall be made before the start of the plan year for which the DBI Operating Plan was adopted.

The Board's responsibility will be to implement the current year's DBI Operating Plan and to contract for the carrying out of the DBI Operating Plan. It also must prepare an annual report and audit and submit it

to the Common Council of the City of De Pere. This will require the BID Board to negotiate with providers of services and materials to carry out the DBI Operating Plan; to enter into various contracts; to monitor development activity; and to ensure the compliance with the provisions of applicable statutes and regulations.

The BID Board will operate under the provisions of the BID By-Laws adopted by the BID Board on July 17, 2015 and by the City Council on September 1, 2015. (See Appendix E for the adopted Bylaws).

VI. Financing Method

The proposed expenditures outlined in the budget will be financed with funds collected from the BID assessment. It is estimated that in 2017, BID will receive \$87,139.13 from the BID 2016 special assessment. Monies collected from the BID assessment will also be used and contracted through Definitely De Pere in accordance with the DBI Operating Plan.

VII. Method of Assessment

A. Assessed Parcels

All taxable property used for commercial purposes, as well as those taxed by the state as manufacturing, in the District boundary will be assessed. Properties used exclusively for residential purposes will not be taxed according to BID law. Mixed-use properties containing both commercial and residential will be fully assessed. Those that are used for commercial as well as manufacturing will be assessed. Property exempt from paying real estate taxes or owned by government agencies will not be assessed, as required by BID law.

B. Levy of Assessment

Special assessments under this DBI Operating Plan will be levied, through adoption of this DBI Operating Plan by the City of De Pere against each taxable property within the District, in the amount shown on the assessment schedule, which is attached in Appendix C.

The 2016 rates as shown in Appendix C were calculated at a rate of \$1.75 per \$1,000.00 of assessed value. Parcels are assessed by legal entity (i.e., multiple parcels owned by one legal entity are used as a total). No legal entity is assessed more than \$1,950.00, and no less than \$275.00. Property values used to calculate the BID assessment represent the assessed value of real property, as certified by the City of De Pere Assessor, as of January 1, 2016. Assessments are based per parcel and legal ownership.

The logic behind the assessment methodology is that each non-exempt parcel owner should pay for district developments in proportion to benefits derived. It is assumed that a minimum and maximum benefit can be achieved for each parcel, thus the minimum and maximum BID assessments have been established.

C. Schedule of Assessments

Appendix C provides a schedule of assessments for 2016 for all non-exempt parcels in the District based on the formula described above. For convenience, a schedule of all nontaxable parcels exempt from BID assessments are also identified as part of Appendix C.

D. Assessment Collection and Disbursal

The City of De Pere will bill all non-exempt parcel owners the assessed amount in the same manner as other special assessments. The City shall then turn over all collected funds to the BID Board for distribution in accordance with the DBI Operating Plan.

The City of De Pere shall hold funds collected for BID assessments in a separate account.

The BID Board will prepare and make available to the public and City Council annual reports describing the current status of the BID, including expenditures and revenues, when it submits its annual DBI Operating Plan to the City for the following year. Disbursement of BID funds will be made in accordance with the approved DBI Operating Plan and budget. At the end of the fiscal year, an independent certified audit shall be obtained by the BID Board.

This section shall be sufficient instruction to the City to disburse the BID assessment, without necessity of an additional disbursement agreement, disbursement method, or accounting method. Disbursements made under this DBI Operating Plan shall be shown in the City's budget as a line item. Other than as specified herein, the disbursement procedures shall follow standard City disbursement policy.

E. Annual Report

An annual report prepared by the BID Board is required by section 66.1109 (3) (c) of the Wisconsin Statutes. Definitely De Pere will prepare the annual report for operations in the District as well as obtain the required audit. Definitely De Pere will provide copies of the annual report and the audit to the City of De Pere for inclusion in the BID Operating Plan. The BID shall be responsible for the payment of any funds specified for the BID audit and related to BID activities for said BID audit. The BID Board will continue to review, revise and develop the DBI Operating Plan annually in response to changing development needs within the District.

VIII. City Role in District Operations

The City of De Pere is committed to helping owners and occupants in the District promote the objectives outlined in this DBI Operating Plan, while maintaining autonomy in the preparation of its annual budget. The City has made significant annual investments in the District for maintenance, upkeep and infrastructure. The City will continue providing services, capital improvements, and funds for maintenance, the Facade Grant Program, Revolving Loan Fund Program and promoting economic development. The City of De Pere will also commit to the following:

1. Encourage County, State and Federal Governments to support activities of the District.
2. Monitor, and when appropriate apply for, outside funds which could be used in support of the District.
3. Collect assessments and maintain a segregated account.
4. Provide disbursement of BID funds to service providers in accordance with the DBI Operating Plan and budget.
5. Obtain and review annual audits as required per Section 66.1109 (3) (c).
6. Provide financial statement to the BID Board.
7. Review annual audits as required by Section 66.1109 (3) (e) of the BID Law.
8. Provide to the BID Board no later than September 1st each plan year, the official City records on assessed value for each tax parcel within the District as of that date in each DBI Operating Plan year, for the purpose of calculating the BID assessment.
9. Adopt this DBI Operating Plan in the manner required by the BID Law.
10. Appoint and confirm new BID Board members as required by BID Law.
11. Provide Staff for the operation, facilitation and support of the BID Board.

IX. Required Statements

The BID Law requires that the DBI Operating Plan include specific statements:

66.1109(1)(f)(1) The special assessment method applicable to the business improvement district. The special assessment method is set forth in Section VI.

66.1109(1)(f)(1m) Whether real property used exclusively for manufacturing purposes will be specially assessed. The District will contain property used exclusively for manufacturing purposes; it will contain properties used in part for manufacturing. These properties will be assessed according to the formula contained herein because it is assumed they will benefit from development in the District.

66.1109(1)(f)(2) The kind, number and location of all proposed expenditures within the business improvement district. The number and location of proposed expenditures is set forth in Section II.G.

66.1109(1)(f)(3) A description of the methods of financing all estimated expenditures and the time when related costs will be incurred. The method of financing the estimated expenditures is set forth in Section V.

66.1109 (1) (f) (4) A description of how the creation of the business improvement district promotes the orderly development of the municipality, including its relationship to any municipal master plan. Please refer to Section II. B, C and E.

66.1109 (1) (f) (5): A legal opinion that subds. 1. to 4. have been complied with. A legal opinion from Attorney Julie Fronsee, indicating that the Operating Plan complies with all applicable provisions of Section 66.1109 (1) (f) (1-4) is attached as Appendix F.

X. Severability and Expansion

The Business Improvement District has been created under the authority of Section 66.1109 of the Statutes of the State of Wisconsin. Should any court find any portion of the BID Law or this DBI Operating Plan unconstitutional, it will not invalidate or terminate the BID. The DBI Operating Plan will be amended to conform to the law without need of re-establishment. Should any legislature amend the statute to narrow or broaden the purposes of a BID so as to exclude or include as assessable properties a certain class or classes of properties, then this DBI Operating Plan may be amended by the Common Council of the City of De Pere when it conducts its annual budget approval, without any necessity to undertake any other act. If it is determined by a court or administrative body that a parcel of property is not subject to general real estate taxes and may not be included in the District, then such parcels shall be excluded from the definition of the District.

All of the above is specifically authorized under Section 66.1109 (3) (b) of the BID Law.

APPENDIX A: Draft 2018 Definitely De Pere Budget & City Administrative Costs

City of De Pere Administrative Costs

In 2018, **\$1,000** of BID Assessment funds will be used to fund City of De Pere administrative costs as outlined below. The dollar amount proposed for BID funds represents only a portion of costs incurred by the City.

Annual Meeting Mailing (printing and postage): \$125

City Staff Time: \$875 (this amount covers only a portion of the time needed to calculating the assessment data, administering the BID meetings and updating the annual operating plan. Actual City staff costs are estimated at \$2,500)

Key Staff and Responsibilities

Administrative Staff (meeting agendas, meeting minutes, correspondence)

Economic Development & Planning Director (BID operating plan, parcel & assessment data, correspondence, meeting memos)

GIS Coordinator (BID map, parcel & assessment data)

City Clerk (submittal of assessment data to the County)

City Attorney (statute review)

Definitely De Pere Budget

In 2018, the BID Board will contract with Definitely De Pere in the amount of **\$85,366.85** to implement the BDI Operating Plan. This is the draft budget provided by Definitely De Pere.

Definitely De Pere 2018 Budget Narrative

The Definitely De Pere Board is committed to promoting and supporting the businesses and property owners in the Business Improvement District of downtown De Pere. We continue to evaluate every program we administer and the resources allocated to assure benefits to our primary stakeholders as well as the community as a whole. In 2018 we will engage in activities and manage programs that improve the social and economic environment of the District and fulfill improvement projects identified in the Downtown Master Plan, Comprehensive Plan, and the Historic Preservation Plan.

REVENUE SUMMARY

Definitely De Pere's 2018 budget totals \$309,935. The revenue contained in this budget shows a 187% increase over 2017 projected income. It is derived from a combination of BID assessments, City of De Pere support, fundraising efforts, event income, reserve funds, and \$100,000 from the excess stadium tax funds for public art. We are developing private income sources to enhance existing public funding by projecting a 45% increase in event income and generating new income from corporate and individual support.

EXPENSE HIGHLIGHTS

Salaries - We are adding a full time position to support our growing events, build stronger programs, and develop new initiatives. Our plan is to support the position by allocating funds from our reserves over a 3 year period. After 3 years we will sustain the position.

Design - We will manage design projects that improve the visual environment of downtown including a public art program. Our 2018 budget includes the development of a streetscape master plan with support from the WEDC. This plan will provide a vision for \$150,000 in streetscape improvements funded through excess stadium tax funds and managed jointly by Definitely De Pere and the City of Green Bay. We will continue to work with the beautification committee to enhance downtown's seasonal planters and decorations. Our goal is to extend the displays so that they provide year-round impact.

Promotions - We are allocating additional funds and staff time to implementing more effective marketing activities to promote the downtown to the surrounding region. We will do this through a comprehensive marketing campaign and new traffic building events designed to help develop increased business, customers, and investment interest in downtown.

Economic Enhancement - We are increasing both funding and staff time to expand our economic enhancement activities and initiatives that support business recruitment, business retention, and housing. We will provide education to small businesses in such areas as window displays, merchandising, marketing, and special events. We will work with property owners to help facilitate facade improvements, historic rehabilitation projects, and inform them about available tax credits, loans and grants.

RESERVE FUNDS

Our reserves from prior year surpluses are being allocated as follows: We will invest \$20,000 in 2018, \$15,000 in 2019, and \$10,000 in 2020 in staff resources to support new and growing programs and events; \$15,000 will be in reserve for future capital expenditures; and, the remaining \$50,000 is necessary for operating cash flow.

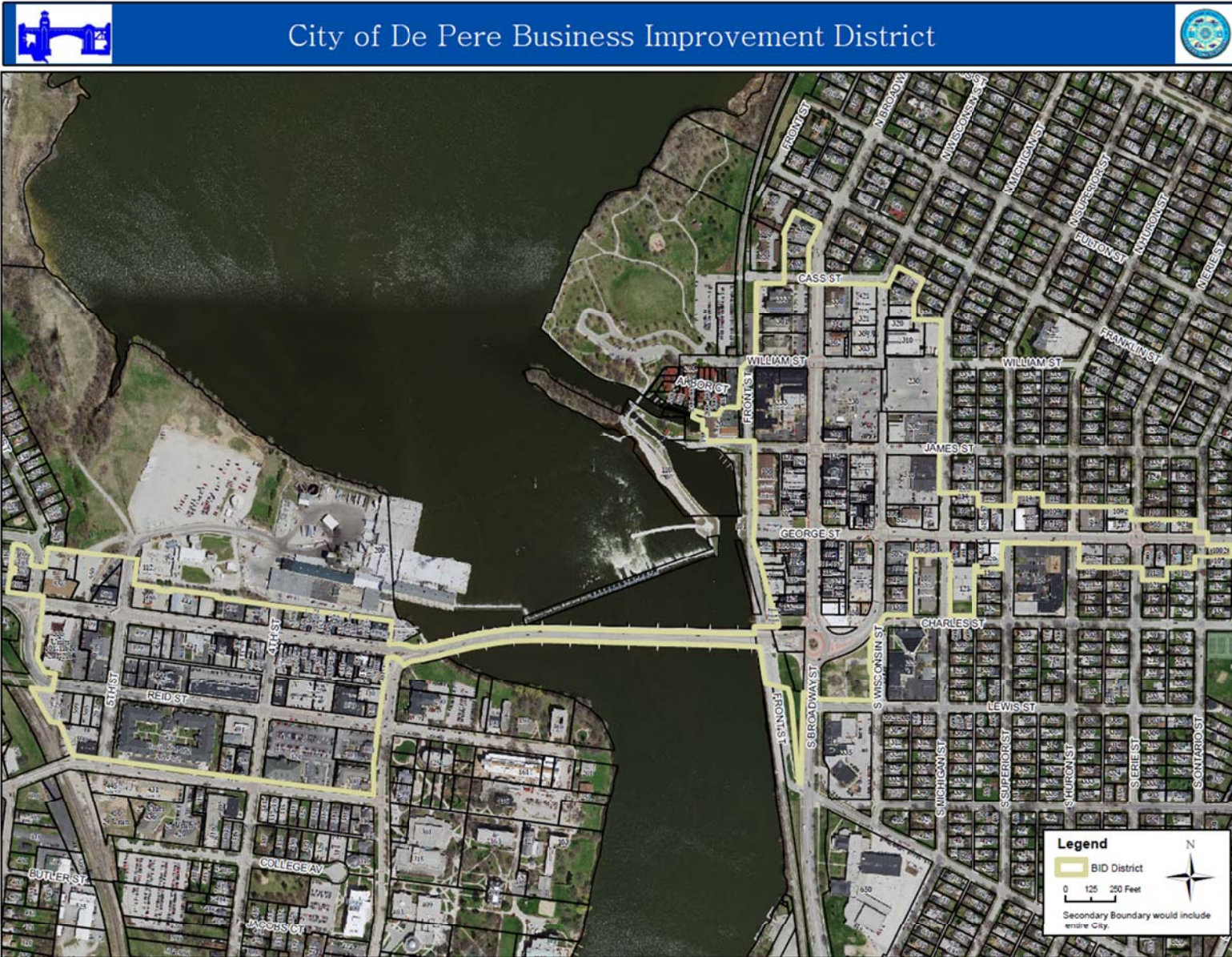
Definitely De Pere
Profit and Loss by Class
 January through December 2018

11:54 AM

10/02/17

	Administrative	Art Walk	Farmers Market	Fashion Events	Foodie Walk	Holiday Event	Promotional Events	Soup Walk	Yoga in the Park	TOTAL
Income										
Event Income										
Sponsorships	0.00	5,000.00	10,000.00	6,000.00	2,000.00	4,000.00	2,500.00	2,000.00	5,000.00	36,500.00
Food & Beverage Sales	0.00	1,500.00	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	13,500.00
Ticket Sales	0.00	0.00	0.00	1,500.00	5,000.00	0.00	0.00	3,750.00	0.00	10,250.00
Participation Fees	0.00	1,500.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
Total Event Income	0.00	8,000.00	28,000.00	7,500.00	7,000.00	4,000.00	2,500.00	5,750.00	5,000.00	67,750.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contributed Support										
Corporate Contributions	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00
Individual Donations	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Total Contributed Support	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
City of De Pere										
Plan	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
DDP	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
Public Art Funding	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
Total City of De Pere	206,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	206,000.00
Reserve Funds	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Total Income	242,000.00	8,000.00	28,000.00	7,500.00	7,000.00	4,000.00	2,500.00	5,750.00	5,000.00	309,750.00
Expense										
Personnel Expenses										
Workers Compensation	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Payroll Taxes	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
Retirement	3,180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,180.00
Health Stipend	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00
Salaries	111,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111,000.00
Total Personnel Expenses	125,180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,180.00
Event Expenses										
Labor/Contracted Services	0.00	0.00	500.00	1,400.00	0.00	1,800.00	0.00	0.00	0.00	3,700.00
Supplies & Equipment	0.00	300.00	500.00	300.00	300.00	250.00	0.00	300.00	400.00	2,350.00
Special Events/Activities	0.00	750.00	300.00	300.00	0.00	500.00	600.00	300.00	200.00	2,950.00
Marketing	0.00	750.00	1,000.00	200.00	500.00	200.00	1,400.00	200.00	600.00	4,850.00
Electrical	0.00	300.00	1,800.00	275.00	0.00	120.00	200.00	0.00	0.00	2,695.00
Sanitation/Cleanup	0.00	0.00	1,825.00	0.00	0.00	0.00	0.00	0.00	0.00	1,825.00
Entertainment	0.00	1,500.00	6,400.00	0.00	0.00	300.00	1,000.00	0.00	0.00	9,200.00
Food & Beverage	0.00	750.00	6,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	8,750.00
Total Event Expenses	0.00	4,350.00	18,325.00	4,475.00	800.00	3,170.00	3,200.00	800.00	1,200.00	36,320.00
Meetings/Conferences										
Travel	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
Meals	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Registration Fees	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Total Meetings/Conferences	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00
Office Expenses										
Printing	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
Postage	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Office Supplies	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
Total Office Expenses	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
Equipment Repairs/Maintenance	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Occupancy Expenses										
Internet	840.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	840.00
Telephone & Cellular	720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	720.00
Rent	4,680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,680.00
Total Occupancy Expenses	6,240.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,240.00
Insurance	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
Dues, Subscriptions, Licenses	1,410.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,410.00
Professional & Filing Fees	4,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,400.00
Promotions										
Marketing/Advertising	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00
Website	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
Community Events	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total Promotions	6,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00

Organization											
Networking Meetings & Events	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Annual Meeting	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total Organization	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Design											
Signage/Window Displays	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Streetscape	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
Public Art Projects	115,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115,000.00
Seasonal Decorations	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
Total Design	118,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,000.00
Economic Enhancement											
Education	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Marketing	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Recruitment/Retention	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total Economic Enhancement	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
Total Expense	273,430.00	4,350.00	18,325.00	4,475.00	800.00	3,170.00	3,200.00	800.00	1,200.00		309,750.00
Net Income	-31,430.00	3,650.00	9,675.00	3,025.00	6,200.00	830.00	-700.00	4,950.00	3,800.00		0.00



APPENDIX B: BID District Boundary

APPENDIX C: Properties in the District including Assessed and Exempt Properties

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
1	ED-789	126 S BROADWAY ST	126 SOUTH BROADWAY LLC	\$199,000	\$199,000	\$348.25
2	ED-758-1	300 BLOCK N BROADWAY ST	301 NORTH BROADWAY LLC	\$1,141,100	\$1,141,100	\$973.59
3	ED-758	301 N BROADWAY ST	301 NORTH BROADWAY LLC	\$1,144,400	\$1,144,400	\$976.41
4	WD-508	313 MAIN AV	313 MAIN IN DE PERE LLC	\$284,500	\$284,500	\$497.88
5	WD-372	334 MAIN AV	A&K LONGBRANCH LLC	\$247,000	\$247,000	\$432.25
6	WD-521	371 MAIN AV	ABTS INVESTMENTS LLC	\$141,200	\$141,200	\$275.00
7	WD-531	116 THIRD ST	AJANGOPROPERTIES LLC	\$219,000	\$219,000	\$383.25
8	ED-880	320 N WISCONSIN ST	ALGREM	\$488,400	\$488,400	\$854.70
9	ED-1067	805 GEORGE ST	ALI BRI PROPERTIES LLC	\$247,800	\$247,800	\$433.65
10	WD-1668	555-208 MAIN AV	ANDERSON	\$131,900	\$0	\$0.00
11	ED-886	206 N WISCONSIN ST	ASSOCIATED DEPERE BANK	\$1,222,200	\$1,222,200	\$1,950.00
12	ED-1089	905 GEORGE ST	BEACHWALKER EXPRESS LLC	\$220,600	\$220,600	\$386.05
13	ED-824	125 S BROADWAY ST	BEILKE LC	\$354,400	\$354,400	\$620.20
14	ED-907	518-522 GEORGE ST	BELLA NOVA LLC	\$299,500	\$299,500	\$524.13
15	ED-771	117 N BROADWAY ST	BELLE HOLDINGS LLC	\$186,400	\$186,400	\$326.20
16	ED-768	127 N BROADWAY ST	BELMONT DOWNTOWN ENTERPRISES LLC	\$255,400	\$255,400	\$446.95
17	ED-774	109 N BROADWAY ST	BILOTTI	\$155,200	\$155,200	\$271.60
18	ED-773	113 N BROADWAY ST	BILOTTI	\$240,900	\$240,900	\$421.58
19	WD-1667	555-206 MAIN AV	BOUBENDER	\$174,500	\$0	\$0.00
20	ED-767-1	131 N BROADWAY ST	BOYD	\$102,000	\$102,000	\$275.00
21	WD-1674	555-214 MAIN AV	BOYD TRUSTEE	\$184,800	\$0	\$0.00
22	ED-844	102 N BROADWAY ST	BROADWAY INVESTMENT PARTNERS LLC	\$130,000	\$130,000	\$275.00
23	ED-767	129 N BROADWAY ST	BROOKSTL HOLDINGS LLC	\$120,200	\$120,200	\$275.00
24	ED-756	333 N BROADWAY ST	BROWN COUNTY LIBRARY	\$0	\$0	\$0.00
25	ED-775	107 N BROADWAY ST	BRUMMEL	\$226,300	\$226,300	\$396.03
26	WD-281	108 S FIFTH ST	CAPITALCREDIT UNION	\$804,200	\$804,200	\$1,407.35
27	WD-279	509 MAIN AV	CAPITALCREDIT UNION	\$127,500	\$127,500	\$223.13
28	WD-519	363 MAIN AV	CHANMNA LLC	\$183,800	\$183,800	\$321.65
29	ED-949-1	614 GEORGE ST	CHARLES	\$181,500	\$181,500	\$317.63
30	ED-952-1	S SUPERIOR ST	CHARLES	\$8,600	\$8,600	\$15.05
31	ED-18-65	201 JAMES ST	CHATEAU DEPERE LLC	\$1,700,000	\$1,700,000	\$1,950.00
32	WD-389-4	556 MAIN AV	CHRIST THE ROCK CHURCH INC	\$0	\$0	\$0.00
33	WD-389-3	550 MAIN AV	CHRIST THE ROCK CHURCH INC	\$59,600	\$59,600	\$161.00
34	WD-389-5	FORT HOWARD AV	CHRIST THE ROCK CHURCH INC	\$42,200	\$42,200	\$114.00
35	WD-565	401 REID ST	CKROLL PROPERTIES LLC	\$746,000	\$746,000	\$1,305.50
36	ED-842	415 GEORGE ST	CONARD	\$244,700	\$244,700	\$428.23
37	WD-518	355 MAIN AV	CONNECTIVE PROPERTIES LLC	\$171,700	\$171,700	\$300.48
38	ED-961	600-604 GEORGE ST	CORNELI	\$361,200	\$361,200	\$632.10
39	WD-1675	555-215 MAIN AV	CRULL	\$127,700	\$0	\$0.00
40	ED-968-1	611 GEORGE ST	DANEN PROPERTIES LLC	\$105,800	\$105,800	\$185.15
41	ED-968-3	609 GEORGE ST	DANEN PROPERTIES LLC	\$246,500	\$246,500	\$431.38
42	ED-967	615-617 GEORGE ST	DANEN PROPERTIES LLC	\$160,100	\$160,100	\$280.18
43	WD-1673	555-213 MAIN AV	DE PERENICOLET CONDO LLC	\$125,500	\$0	\$0.00
44	ED-812	221 S BROADWAY ST	DE PERE DEVELOPMENT AUTHORITY	\$0	\$0	\$0.00
45	ED-966	623 GEORGE ST	DECLERKE ZELLNER INC	\$378,000	\$378,000	\$661.50
46	WD-404	101 FORT HOWARD AV	DECLERKE ZELLNER LLC	\$299,700	\$299,700	\$524.48
47	WD-517-1	MAIN AV	DEPERE CITY OF	\$0	\$0	\$0.00
48	WD-517-2	MAIN AV	DEPERE CITY OF	\$0	\$0	\$0.00
49	WD-533	110 THIRD ST	DEPERE CITY OF	\$0	\$0	\$0.00
50	ED-862	421 CASS ST	DEPERE CITY OF	\$0	\$0	\$0.00
51	ED-864	321 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
52	ED-865-1	309 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
53	ED-867	303 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
54	ED-869-1	WILLIAM ST	DEPERE CITY OF	\$0	\$0	\$0.00
55	ED-851	134 N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
56	ED-835	127 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
57	ED-834	JAMES ST	DEPERE CITY OF	\$0	\$0	\$0.00
58	ED-769	123 N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
59	ED-796	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
60	ED-833-1	GEORGE ST	DEPERE CITY OF	\$0	\$0	\$0.00
61	ED-719	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
62	ED-776	N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
63	ED-788-1	S BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
64	ED-793	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
65	ED-796	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
66	ED-794	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
67	ED-799	CHARLES ST	DEPERE CITY OF	\$0	\$0	\$0.00
68	ED-881	N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
69	ED-818	114 S WISCONSIN ST	DEPERE CITY OF MISSION SQUARE PARKING LOT	\$0	\$0	\$0.00
70	WD-528	340 REID ST	DEPERE CITY OF NICOLET SQUARE PARKING LOT	\$0	\$0	\$0.00
71	WD-526	340 BLOCK REID ST	DEPERE CITY OF NICOLET SQUARE PARKING LOT	\$0	\$0	\$0.00
72	ED-801	S BROADWAY ST	DEPERE CITY OF WELLS PARK	\$0	\$0	\$0.00
73	ED-287	230 S BROADWAY ST	DEPERE CITY OF WELLS PARK	\$0	\$0	\$0.00
74	ED-870	314 N BROADWAY ST	DEPERE FEDERAL S & L	\$61,000	\$61,000	\$106.75
75	ED-871	330 N BROADWAY ST	DEPERE FEDERAL S & L	\$905,800	\$905,800	\$1,585.15
76	ED-751	409 N BROADWAY ST	DEPERE HISTORICAL SOCIETY	\$0	\$0	\$0.00

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
77	ED-752	403 N BROADWAY ST	DEPERE HISTORICAL SOCIETY INC	\$0	\$0	\$0.00
78	ED-900	515 GEORGE ST	DEPERE LAW BUILDING LLC	\$542,000	\$542,000	\$948.50
79	WD-885	407 MAIN AV	DETRY	\$141,300	\$141,300	\$247.28
80	WD-886	409 MAIN AV	DETRY	\$138,500	\$138,500	\$242.38
81	WD-1661	555-116 MAIN AV	DICK	\$105,100	\$0	\$0.00
82	WD-1665	555-204 MAIN AV	DUCHATTAU	\$105,500	\$0	\$0.00
83	WD-389-2	500 MAIN AV	DUTCHBOYZ DE PERE LLC	\$1,835,900	\$1,835,900	\$1,550.00
84	WD-387	444 MAIN AV	F & J PROPERTIES LLC	\$325,700	\$325,700	\$569.98
85	WD-1646	555-101 MAIN AV	FINLAY	\$110,200	\$0	\$0.00
86	ED-1053	802 GEORGE ST	FLOUR CHILD LLC	\$328,000	\$328,000	\$574.00
87	WD-376	352 MAIN AV	GAROT	\$35,900	\$35,900	\$62.83
88	WD-369	320 MAIN AV	GAROT	\$657,700	\$657,700	\$1,150.98
89	WD-893	400 REID ST	GENCAP DE PERE 1 LLC	\$2,733,900	\$2,733,900	\$1,815.03
90	WD-287	400 BLOCK MAIN AV	GENCAP DE PERE 1 LLC	\$47,600	\$47,600	\$31.60
91	WD-286	473 MAIN AV	GENCAP DE PERE 1 LLC	\$47,600	\$47,600	\$31.60
92	WD-283	499 MAIN AV	GENCAP DE PERE 1 LLC	\$60,400	\$60,400	\$40.10
93	WD-284	109 S FIFTH ST	GENCAP DE PERE 1 LLC	\$47,700	\$47,700	\$31.67
94	ED-841	417 GEORGE ST	GET REE ENTERTAINMENT LLC	\$227,100	\$227,100	\$397.43
95	ED-816	416 GEORGE ST	GILLESPIE PROPERTIES LLC	\$398,000	\$398,000	\$696.50
96	WD-1663	555-202 MAIN AV	GOTTOWSKI	\$153,300	\$0	\$0.00
97	WD-623	500 GRANT ST	GRANT STREET HOLDINGS LLC	\$600,300	\$600,300	\$1,050.53
98	ED-823	150 S WISCONSIN ST	H&M LOMITA LLC	\$2,491,300	\$2,491,300	\$1,550.00
99	WD-1664	555-203 MAIN AV	HAGANE	\$103,200	\$0	\$0.00
100	ED-969	108 N MICHIGAN ST	HANNON	\$162,600	\$0	\$0.00
101	WD-367	300-308 MAIN AV	HAWK HOLDINGS LLC	\$323,400	\$323,400	\$565.95
102	ED-766	233 N BROADWAY ST	HEARTLAND AFFORDABLE HOUSING DE PERE LLC	\$2,437,700	\$0	\$0.00
103	WD-373	338 MAIN AV	HERYMAN	\$142,300	\$142,300	\$275.00
104	ED-788	118 S BROADWAY ST	HILLCREST PARTNERSHIP #1 LLP THE	\$154,300	\$154,300	\$275.00
105	ED-1065	821 GEORGE ST	HIMAL LLC	\$393,400	\$393,400	\$688.45
106	ED-1065	109 N ERIE ST	HIMAL LLC	\$47,400	\$47,400	\$82.95
107	ED-828	111-113 S BROADWAY ST	HZ PROPERTIES LLC	\$169,900	\$169,900	\$297.33
108	WD-386	436 MAIN AV	ISC PROPERTY LLC	\$337,100	\$337,100	\$589.93
109	ED-783	100-102 S BROADWAY ST	J & J ENTERPRISES OF DE PERE LLP	\$600,000	\$600,000	\$1,050.00
110	ED-784	106 S BROADWAY ST	J & J ENTERPRISES OF DE PERE LLP	\$210,100	\$210,100	\$367.68
111	ED-377	435 N BROADWAY ST	JCA INVESTMENTS LLC	\$20,300	\$20,300	\$35.53
112	ED-376	N BROADWAY ST	JCA INVESTMENTS LLC	\$300,900	\$300,900	\$526.58
113	ED-918	502 GEORGE ST	JDA ENTERPRISES OF WISCONSIN LLC	\$363,700	\$363,700	\$636.48
114	ED-837	115 N WISCONSIN ST	JOURNEY COMMUNITY CHURCH INC	\$0	\$0	\$0.00
115	ED-836	117 N WISCONSIN ST	JOURNEY COMMUNITY CHURCH INC	\$0	\$0	\$0.00
116	ED-790	132 S BROADWAY ST	KARL	\$527,400	\$527,400	\$922.95
117	WD-1647	555-102 MAIN AV	KEMPEN	\$86,800	\$0	\$0.00
118	WD-379	368 MAIN AV	KEWEENAW ENTERPRISES LLC	\$232,200	\$232,200	\$406.35
119	WD-910	321 MAIN AV	KEY PROPERTY MANAGEMENT LLC	\$158,500	\$158,500	\$277.38
120	ED-833	101 S BROADWAY ST	KORDES LLC	\$218,900	\$218,900	\$383.08
121	WD-1669	555-209 MAIN AV	KRAUSE FAMILY REAL ESTATE HOLDINGS INC	\$168,700	\$0	\$0.00
122	WD-889	421 MAIN AV	KROPP	\$387,600	\$387,600	\$678.30
123	WD-387-1	MAIN AV	KROPP	\$70,600	\$70,600	\$123.55
124	ED-831	107 S BROADWAY ST	KRYSHAK	\$280,000	\$280,000	\$490.00
125	WD-1670	555-210 MAIN AV	LALLY	\$179,300	\$0	\$0.00
126	WD-922	375 MAIN AV	LARSON	\$216,600	\$216,600	\$379.05
127	ED-1103	115 S ERIE ST	LEDGE HEAVEN LLC	\$240,400	\$240,400	\$420.70
128	ED-850	124 N BROADWAY ST	LEE BUILDING CORP THE	\$1,562,700	\$1,562,700	\$1,498.24
129	ED-840	421 GEORGE ST	LEE BUILDING CORPORATION THE	\$471,200	\$471,200	\$451.76
130	ED-778	100 FRONT ST	LEFEBVRE INVESTMENT CO LLC	\$1,506,600	\$0	\$0.00
131	ED-897	519 GEORGE ST	LFT INVESTMENTS LLC	\$398,000	\$398,000	\$696.50
132	WD-909	317 MAIN AV	LIFE CHURCH GREEN BAY INC	\$264,600	\$264,600	\$463.05
133	ED-1095	914 GEORGE ST	LIGHTHOUSE LUBE REAL ESTATE LLC	\$313,600	\$313,600	\$548.80
134	WD-1666	555-205 MAIN AV	LIN	\$450,000	\$0	\$0.00
135	WD-1658	555-113 MAIN AV	LINDERS	\$84,400	\$0	\$0.00
136	ED-901	106 N WISCONSIN ST	LKW HOLDINGS LLC	\$156,700	\$156,700	\$275.00
137	ED-1005	109 N HURON ST	LTF INVESTMENTS LLC	\$75,000	\$75,000	\$131.25
138	ED-1007	715 GEORGE ST	LTF INVESTMENTS LLC	\$54,200	\$54,200	\$94.85
139	ED-1008	705 GEORGE ST	LTF INVESTMENTS LLC	\$279,700	\$279,700	\$489.48
140	ED-1010	114 N SUPERIOR ST	LTF INVESTMENTS LLC	\$20,100	\$20,100	\$35.18
141	WD-930	330 REID ST	LUTSEY ENTERPRISES LLP	\$822,900	\$822,900	\$1,440.08
142	WD-915	345 MAIN AV	MANNING RONALD G & MARY A PFUTZENREUTER JT RE	\$169,800	\$169,800	\$297.15
143	WD-295	444 REID ST	MARQUETTE CENTRE LLC	\$2,089,100	\$2,089,100	\$1,550.00
144	WD-888	417 MAIN AV	MARTIN	\$138,500	\$138,500	\$275.00
145	WD-378	366 MAIN AV	MATYAS	\$196,300	\$196,300	\$343.53
146	ED-861	230 N BROADWAY ST	MEDICI ROSSMORE LLC	\$446,500	\$446,500	\$263.84
147	ED-875	230 N WISCONSIN ST	MEDICI ROSSMORE LLC	\$2,853,500	\$2,853,500	\$1,686.16
148	WD-1676	555-216 MAIN AV	MILLER	\$134,700	\$0	\$0.00
149	WD-1657	555-112 MAIN AV	MINTEN	\$86,800	\$0	\$0.00
150	WD-913	337-339 MAIN AV	MIRHASHEMI INC	\$259,200	\$259,200	\$453.60
151	WD-925	115 FOURTH ST	MISHLER LONNIE L & CAROL J REVOCABLE TRUST	\$425,200	\$425,200	\$744.10
152	ED-785	114-116 S BROADWAY ST	MONTY TITLING TRUST 1	\$592,000	\$592,000	\$1,036.00

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
153	WD-306	525 REID ST	N E W DEVELOPERS LLC	\$432,000	\$432,000	\$756.00
154	ED-1184	908 GEORGE ST	NELSON	\$181,200	\$181,200	\$317.10
155	WD-1650	555-105 MAIN AV	NEW DEVELOPERS LLC	\$108,600	\$0	\$0.00
156	WD-912	331 MAIN AV	NICK BROTHERS PARTNERSHIP	\$311,600	\$311,600	\$545.30
157	WD-310	430 GRANT ST	NICOLET HIGHLANDS LLC	\$5,899,400	\$0	\$0.00
158	ED-960	610 GEORGE ST	NIP IT LLC	\$142,400	\$142,400	\$275.00
159	ED-869	302 N BROADWAY ST	NORTHEFN GAS LLC	\$366,100	\$366,100	\$640.68
160	WD-380	380 MAIN AV	OLD NELL PROPERTIES LLC	\$404,800	\$404,800	\$708.40
161	ED-798	302 GEORGE ST	OUR HERITAGE FAMILY LTD PARTNERSHIP	\$314,300	\$0	\$0.00
162	WD-1654	555-109 MAIN AV	PAGEL ETAL	\$103,600	\$0	\$0.00
163	ED-916	119 S WISCONSIN ST	PALS RENTALS LLC	\$126,700	\$126,700	\$275.00
164	WD-1660	555-115 MAIN AV	PASTERNAK	\$86,500	\$0	\$0.00
165	WD-377	360-362 MAIN AV	PEDS LLC	\$18,000	\$18,000	\$275.00
166	WD-850-1	441 MAIN AV	PEOPLES MARINE BANK OF GREEN BAY	\$200	\$200	\$0.35
167	WD-288	441 MAIN AV	PEOPLES MARINE BANK OF GREEN BAY	\$1,020,500	\$1,020,500	\$1,785.88
168	WD-906	301 MAIN AV	PHE WI LLC	\$415,100	\$415,100	\$726.43
169	ED-432	432 N WISCONSIN ST	PICHLER	\$257,000	\$257,000	\$449.75
170	WD-1659	555-114 MAIN AV	PRATEL JR	\$108,100	\$0	\$0.00
171	WD-923	377 MAIN AV	RAW LEGACY LLC	\$287,400	\$287,400	\$502.95
172	WD-955	303 REID ST	REID STRIET RETAIL LLC	\$1,284,400	\$1,284,400	\$1,950.00
173	WD-375	348 MAIN AV	RENIER	\$131,300	\$0	\$275.00
174	WD-887	413 MAIN AV	RHODES	\$217,800	\$217,800	\$381.15
175	WD-1649	555-104 MAIN AV	ROBINSON ETAL	\$103,100	\$0	\$0.00
176	WD-1672	555-212 MAIN AV	ROYER	\$130,500	\$0	\$0.00
177	ED-949	620-622 GEORGE ST	ROYLE PROPERTIES LLC	\$392,100	\$392,100	\$686.18
178	ED-914	135 S WISCONSIN ST	SAINT FRANCIS XAVIER CONGREGATION	\$0	\$0	\$0.00
179	WD-216	300 GRANT ST	SAINT NCBERT COLLEGE INC	\$3,819,600	\$3,819,600	\$1,950.00
180	WD-634-2	400 GRANT ST	SAINT NCBERT COLLEGE INC	\$0	\$0	\$0.00
181	WD-634	GRANT ST	SAINT NCBERT COLLEGE INC	\$0	\$0	\$0.00
182	WD-917	353 MAIN AV	SAKS HOIDINGS LLC	\$275,000	\$275,000	\$481.25
183	WD-920	365 MAIN AV	SAKS HOIDINGS LLC	\$407,300	\$407,300	\$712.78
184	ED-772	115 N BROADWAY ST	SAKS HOIDINGS LLC	\$166,700	\$166,700	\$291.73
185	ED-826	123 S BROADWAY ST	SAKS HOIDINGS LLC	\$121,600	\$121,600	\$212.80
186	WD-1662	555-201 MAIN AV	SAMP	\$157,400	\$0	\$0.00
187	WD-403	103-109 N SIXTH ST	SANDERS	\$346,700	\$346,700	\$606.73
188	WD-884	401 MAIN AV	SCHLEIS PROPERTIES LLC	\$472,000	\$472,000	\$826.00
189	WD-381	400 MAIN AV	SECOR JEROME J REVOCABLE TRUST	\$283,800	\$283,800	\$496.65
190	ED-848	116 N BROADWAY ST	SERA K PROPERTIES LLC	\$325,600	\$325,600	\$569.80
191	ED-917	115 S WISCONSIN ST	SEROOGI BROTHERS LLP	\$251,700	\$251,700	\$372.68
192	ED-893	144 N WISCONSIN ST	SEROOGI BROTHERS LLP	\$1,065,300	\$1,065,300	\$1,577.32
193	WD-388	486 MAIN AV	SMOOTHMONEY OF DE PERE LLC	\$390,200	\$390,200	\$682.85
194	ED-878	310 N WISCONSIN ST	SRK REALTY GROUP LLC	\$1,159,700	\$1,159,700	\$1,950.00
195	WD-371	330 MAIN AV	STAGECOACH ENTERPRISES LLC	\$181,400	\$181,400	\$317.45
196	ED-847	112-114 N BROADWAY ST	STARRY DEVELOPMENT LLC	\$320,100	\$320,100	\$560.18
197	ED-915	127 S WISCONSIN ST	STECKAR ETAL	\$302,600	\$0	\$0.00
198	WD-1652	555-107 MAIN AV	STEENO	\$88,500	\$0	\$0.00
199	WD-1648	555-103 MAIN AV	SULLIVAN	\$103,000	\$0	\$0.00
200	ED-1088	921 GEORGE ST	SUMMERLEIGH ASSOCIATES INC	\$274,000	\$274,000	\$479.50
201	ED-1105	900 GEORGE ST	TETZLAFF	\$188,100	\$188,100	\$329.18
202	WD-911	327 MAIN AV	TILKENS HOLDINGS LLC	\$394,300	\$394,300	\$690.03
203	WD-961	325 REID ST	TWEET BROTHERS RENTAL PARTNERSHIP	\$3,510,000	\$3,510,000	\$1,950.00
204	ED-857	200 N BROADWAY ST	UNION HOTEL CORP	\$379,400	\$379,400	\$663.95
205	ED-660	1002 GEORGE ST	VANDEURZEN	\$158,200	\$158,200	\$276.85
206	ED-1094	920 GEORGE ST	VANDEURZEN	\$84,400	\$0	\$0.00
207	WD-1656	555-111 MAIN AV	VANDEVIN	\$91,400	\$0	\$0.00
208	WD-1671	555-211 MAIN AV	VANDEVIN	\$158,000	\$0	\$0.00
209	ED-968-2	609 REAR GEORGE ST	VANEGEPEN MARSHA REVOCABLE LIVING TRUST	\$400	\$400	\$275.00
210	WD-1651	555-106 MAIN AV	VERBOOMEN	\$87,100	\$0	\$0.00
211	ED-432-1	340 N WISCONSIN ST	VOYAGEUR OFFICE & SUITES LLC	\$500,100	\$500,100	\$875.18
212	WD-1655	555-110 MAIN AV	WARD REAL ESTATE LLC	\$104,800	\$0	\$0.00
213	WD-1653	555-108 MAIN AV	WATERMOLEN	\$94,100	\$0	\$0.00
214	ED-970	114 N MICHIGAN ST	WILDROOT LLC	\$140,700	\$140,700	\$275.00
215	WD-374	342-344 MAIN AV	WILLEMS	\$97,800	\$97,800	\$275.00
216	WD-907	305 MAIN AV	WILLIAMLEMKE LLC	\$195,000	\$195,000	\$341.25
217	ED-80-3	S BROADWAY ST	WISCONSIN DEPT OF NATURAL RESOURCES	\$0	\$0	\$0.00
218	ED-737	FRONT ST	WISCONSIN DEPT OF NATURAL RESOURCES	\$0	\$0	\$0.00
219	ED-957	121 S MICHIGAN ST	WISCONSIN DEPT OF TELEPHONE CO	\$0	\$0	\$0.00
220	WD-404-2	MAIN AV	WISCONSIN DEPT OF TRANSPORTATION	\$0	\$0	\$0.00
221	ED-1048	820 GEORGE ST	WOODWARD INVESTMENTS LLC	\$306,200	\$306,200	\$535.85
222	ED-829	115 S BROADWAY ST	ZOELLER THOMAS G REVOCABLE TRUST	\$292,700	\$292,700	\$512.23
ASSESSMENT TOTAL				\$78,813,000.00	\$64,068,300.00	\$86,366.85

APPENDIX D: Wisconsin Statutes Section 66.1109

Wisconsin BID Law: 66.1109 Business improvement districts.

(1) In this section:

(a) "BID Board" means a business improvement district board appointed under sub. (3) (a).

(b) "Business improvement district" means an area within a municipality consisting of contiguous parcels and may include railroad rights-of-way, rivers, or highways continuously bounded by the parcels on at least one side, and shall include parcels that are contiguous to the district but that were not included in the original or amended boundaries of the district because the parcels were tax-exempt when the boundaries were determined and such parcels became taxable after the original or amended boundaries of the district were determined.

(c) "Chief executive officer" means a mayor, city manager, village president or town chairperson.

(d) "Local legislative body" means a common council, village board of trustees or town board of supervisors.

(e) "Municipality" means a city, village or town.

(f) "Operating plan" means a plan adopted or amended under this section for the development, redevelopment, maintenance, operation and promotion of a business improvement district, including all of the following:

1. The special assessment method applicable to the business improvement district.
- 1m. Whether real property used exclusively for manufacturing purposes will be specially assessed.
2. The kind, number and location of all proposed expenditures within the business improvement district.
3. A description of the methods of financing all estimated expenditures and the time when related costs will be incurred.
4. A description of how the creation of the business improvement district promotes the orderly development of the municipality, including its relationship to any municipal master plan.
5. A legal opinion that subds. 1. to 4. have been complied with.

(g) "Planning commission" means a plan commission under s. 62.23, or if none a board of public land commissioners, or if none a planning committee of the local legislative body.

(2) A municipality may create a business improvement district and adopt its operating plan if all of the following are met:

(a) An owner of real property used for commercial purposes and located in the proposed business improvement district designated under par. (b) has petitioned the municipality for creation of a business improvement district.

(b) The planning commission has designated a proposed business improvement district and adopted its proposed initial operating plan.

(c) At least 30 days before creation of the business improvement district and adoption of its initial operating plan by the municipality, the planning commission has held a public hearing on its proposed business improvement district and initial operating plan. Notice of the hearing shall be published as a

class 2 notice under Ch. 985. Before publication, a copy of the notice together with a copy of the proposed initial operating plan and a copy of a detailed map showing the boundaries of the proposed business improvement district shall be sent by certified mail to all owners of real property within the proposed business improvement district. The notice shall state the boundaries of the proposed business improvement district and shall indicate that copies of the proposed initial operating plan are available from the planning commission on request.

(d) Within 30 days after the hearing under par. (c), the owners of property to be assessed under the proposed initial operating plan having a valuation equal to more than 40% of the valuation of all property to be assessed under the proposed initial operating plan, using the method of valuation specified in the proposed initial operating plan, or the owners of property to be assessed under the proposed initial operating plan having an assessed valuation equal to more than 40% of the assessed valuation of all property to be assessed under the proposed initial operating plan, have not filed a petition with the planning commission protesting the proposed business improvement district or its proposed initial operating plan.

(e) The local legislative body has voted to adopt the proposed initial operating plan for the municipality.

(3) (a) The chief executive officer shall appoint members to a business improvement district board to implement the operating plan. Board members shall be confirmed by the local legislative body and shall serve staggered terms designated by the local legislative body. The board shall have at least 5 members. A majority of board members shall own or occupy real property in the business improvement district.

(b) The board shall annually consider and may make changes to the operating plan, which may include termination of the plan, for its business improvement district. The board shall then submit the operating plan to the local legislative body for its approval. If the local legislative body disapproves the operating plan, the board shall consider and may make changes to the operating plan and may continue to resubmit the operating plan until local legislative body approval is obtained. Any change to the special assessment method applicable to the business improvement district shall be approved by the local legislative body.

(c) The board shall prepare and make available to the public annual reports describing the current status of the business improvement district, including expenditures and revenues. The report shall include an independent certified audit of the implementation of the operating plan obtained by the municipality. The municipality shall obtain an additional independent certified audit upon termination of the business improvement district.

(d) Either the board or the municipality, as specified in the operating plan as adopted, or amended and approved under this section, has all powers necessary or convenient to implement the operating plan, including the power to contract.

(4) All special assessments received from a business improvement district and all other appropriations by the municipality or other moneys received for the benefit of the business improvement district shall be placed in a segregated account in the municipal treasury. No disbursements from the account may be made except to reimburse the municipality for appropriations other than special assessments, to pay the costs of audits required under sub. (3) (c) or on order of the board for the purpose of implementing the operating plan. On termination of the business improvement district by the municipality, all moneys collected by special assessment remaining in the account shall be disbursed to the owners of specially assessed property in the business improvement district, in the same proportion as the last collected special assessment.

(4m) A municipality shall terminate a business improvement district if the owners of property assessed under the operating plan having a valuation equal to more than 50% of the valuation of all property

assessed under the operating plan, using the method of valuation specified in the operating plan, or the owners of property assessed under the operating plan having an assessed valuation equal to more than 50% of the assessed valuation of all property assessed under the operating plan, file a petition with the planning commission requesting termination of the business improvement district, subject to all of the following conditions:

(a) A petition may not be filed under this subsection earlier than one year after the date the municipality first adopts the operating plan for the business improvement district.

(b) On and after the date a petition is filed under this subsection, neither the board nor the municipality may enter into any new obligations by contract or otherwise to implement the operating plan until the expiration of 30 days after the date of hearing under par. (c) and unless the business improvement district is not terminated under par. (e).

(5) (a) Real property used exclusively for residential purposes and real property that is exempted from general property taxes under s. [70.11](#) may not be specially assessed for purposes of this section.

(b) A municipality may terminate a business improvement district at any time.

(c) This section does not limit the power of a municipality under other law to regulate the use of or specially assess real property.

Unofficial text from Wis Stats. database. See printed Statutes and Wis. Acts for official text under s. 35.18(2) stats. Report errors to the Revisor of Statutes at (608) 266-2011, FAX 264-6978.

APPENDIX E: Adopted Bylaws

BUSINESS IMPROVEMENT DISTRICT

ARTICLE I **MEMBERS**

All owners of property located within the District shall automatically be members of the De Pere Business Improvement District. All members shall have the right to vote on any issue that is placed before the members by the Board of Directors.

ARTICLE II **MEMBERSHIP MEETINGS**

Section 1. Annual Meeting. An annual meeting of the membership shall be held in each calendar year at such time and place as may be determined by the Board of Directors for the purpose of transacting such business as may be properly brought before the meeting.

Section 2. Special Meeting. Special meetings of the membership shall be held at any time and place as may be designated in the notice of said meeting, upon call of the chairman of the Board of Directors.

Section 3. Notice. Email (or mail) notice of every meeting of the membership (annual or special), stating the place, date, and hour of the meeting, shall be sent to each member not less than seven (7) or more than thirty (30) days before the date of the meeting. Other interested parties shall be given such notice of meetings as the Board of Directors deem appropriate.

Section 4. Proceedings. Roberts Rules of Order shall govern the parliamentary procedures at all meetings when not in conflict with these Bylaws except that there shall be no minimum number of members necessary to attend any meeting by a majority vote of the active members present.

ARTICLE III **BOARD OF DIRECTORS**

Section 1. Federal Requirement. BID district members can recommend future board members to the BID Board. The BID Board will provide the recommended nominations to the Mayor. The Mayor appoints members from these nominations to the BID Board. The BID Board includes a representative of the Mayor or Council. State law requires that the BID Board be composed of at least 4 members and the majority of the BID Board members be owners or occupants of property within the District. Appointments must be made by the Mayor and confirmed by the City Council.

Section 2. Responsibilities. The BID Board's primary responsibility will be contracting for implementation of the current year's DBI Operating Plan, contracting for preparation of an annual report and audit of the District, annually considering and making changes to this DBI Operating Plan and submitting the DBI Operating Plan for the following year to the Common Council of the City of De Pere for approval, and all other powers granted in this DBI Operating Plan and Bylaws. This will require the BID Board to negotiate with providers of services (primarily to Definitely De Pere) and materials to carry out the DBI Operating Plan; to enter into various contracts; to monitor development activity; and to ensure the District's compliance with the provisions of applicable statutes and regulations.

Section 3. BID Board Composition. The BID Board shall consist of seven (7) members. A majority (at least 4) of the members shall be owners or occupants of real property within the District. The Board shall have the following composition:

- a. 2 Owners of property in the District.
- b. 1 representative from Service/Retail, Hospitality and Office.
- c. 1 Community representative with no property ownership or business interests within the District. The appointee shall be a resident of the City of De Pere.
- d. 1 representative of the City of De Pere, appointed by the Common Council.

Any BID Board member who because of transfer of ownership of property is no longer eligible to act as a representative shall be replaced.

Section 4. BID Board Term. Appointments to the BID Board shall be for a period of 3 years, except that initially 3 members are appointed for a period of 3 years, 2 members shall be appointed for 2 years, and 2 members shall be appointed for 1 year, each term ending on December 31 of the applicable year. The BID Board may remove, by majority vote, a BID Board member who is absent from more than 3 meetings, without valid excuse. Any BID Board vacancy (except the Mayor's or City Council's Member) shall be filled by nomination of the Mayor.

Section 5. Compensation. The BID Board members shall receive no compensation for serving on the BID Board.

Section 6. Meetings. All meetings of the BID Board shall be governed by the Wisconsin Open Meetings Law. Meetings will be posted on the City of De Pere's website. Minutes will be recorded and submitted to the City and the BID Board. Roberts Rules of Order shall govern the parliamentary procedures at all meetings when not in conflict with these Bylaws.

Section 7. Record Keeping. Files and records of the BID Board's affairs shall be kept pursuant to public records requirements. Records of the BID Board will be kept at the De Pere City Hall.

Section 8. Staffing. The BID Board shall contract for staffing services pursuant to this DBI Operating Plan and subsequent modifications thereof. It is contemplated that such staff and services shall be contracted with Definitely De Pere, unless requested otherwise by the BID Board; the Board of Directors of Definitely De Pere may attend all meetings of the BID Board, but will not have voting authority.

Section 9. Officers. The BID Board shall appoint a Chairman, Treasurer and Secretary, any two of the three of which shall have the power to execute documents on behalf of the full BID Board, for purposes authorized by the full BID Board.

Section 10. Quorum. At all meetings of the BID Board, a majority of the voting members thereof shall constitute a quorum for the transaction of business. If a quorum shall not be present at any meeting of the BID Board, the Directors present may adjourn and reschedule the meeting until a quorum shall be present.

Section 11. Consent. Any action required or permitted to be taken at any meeting of the BID Board of Directors may be taken without a meeting, if all members of the BID Board consent hereto in writing, setting forth the action taken, and the writing or writings are filed with the minutes of the proceedings. Such consent shall have the same force and effect as unanimous vote of the BID Board.

Section 12. BID Board Powers. The BID Board shall have all the powers authorized by law, including but not limited to, the following powers:

1. To manage the affairs of the District.
2. To undertake on its own accord or to assist in development, underwriting or guaranteeing public improvements within the District.
3. To apply for, accept, and use grants and gifts for these purposes.
4. To contract on behalf of the BID with Definitely De Pere, to carry out the DBI Operating Plan under the direction of the BID Board.
5. To develop, advertise and promote the existing and potential benefits of the District.
6. To promote new investment and appreciation in value of existing investments.
7. To elect officers, and contract out work as necessary to carry out these goals.
8. To add to the beautification and/or maintenance of the District.
9. To annually consider and make changes to the DBI Operating Plan which may include termination of the BID.

It is anticipated that the BID Board will utilize the above powers in the capacity of directing and delegating to Definitely De Pere, many of its duties and responsibilities while retaining the overall authority and responsibility for such drafting and implementation of the DBI Operating Plan.

Section 13. BID Board Authority. The BID Board of Directors shall be required to conform to the DBI Operating Plan presented to and approved by the De Pere Common Council each year and shall be subject to the Wisconsin Statutes covering the Business Improvement Districts (BIDs).

ARTICLE IV COMMITTEES

Section 1. There shall be such standing committees as the BID Board may determine. The terms of the committees shall be for 1 year commencing at the time of the annual membership meeting.

ARTICLE V OFFICERS

Section 1. General. The Officers of the District BID shall consist of a Chairman, a Secretary, and a Treasurer and such other officers and assistant officers as may be deemed necessary.

Section 2. Election. Officers shall be BID Board members and staff shall be elected by the Board of Directors annually at the annual meeting. No BID Board member may hold more than one office. Officers may serve more than one term if reelected.

Section 3. Powers and Duties. Except as hereinafter provided, the officers of the BID Board shall each have such powers and duties as generally pertain to their respective office, as well as those that from time to time may be conferred by the membership of the BID Board of Directors.

- A. Chairman. The Chairman shall preside at all business meetings, but may at his or her discretion or at the suggestion of the Directors arrange for another officer to preside at other meetings. The Chairman shall perform such duties as are usually incumbent upon that officer, such duties as may be directed by resolution of the Board of Directors.
- B. Secretary. The Secretary shall record and maintain in good order all minutes of all meetings and all records and correspondence of the District BID, and shall email copies of the minutes of each membership meeting to all members within 60 days of the conclusion of each meeting. The Secretary shall also have such duties as may be assigned by the membership or the Board of Directors.

- C. Treasurer. The Treasurer shall maintain in good order all financial records of the District BID. The Treasurer shall also have such other duties as may be assigned by the membership Board of Directors.
- D. Temporary Officers. In case of absence or disability of any officer and of any person authorized to perform duties in his or her place during such periods of absence or disability, the Chairman may from time to time delegate the powers and duties of such officer to any other officer or any other member.

ARTICLE VI FINANCES

Section 1. Authority. Except as the Board of Directors may generally or in particular cases authorize the execution thereof in some other manner, all checks, drafts, and other instruments for the payment of money and all instruments of transfer of securities, shall be signed in the name and on behalf of the BID by any of the three officers.

Section 2. Financial Institution. All funds of the BID shall be deposited from time to time to the credit of the BID in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 3. Funding Services. The Board of Directors may accept on behalf of the BID any contribution, gift, bequest or device for general purposes or for any special purpose of the BID.

ARTICLE VII AMENDMENTS

Section 1. Authority. The Common Council of the City of De Pere, upon the consent of the Board of Directors, shall have the power to alter, amend, or repeal the Bylaws or adopt new Bylaws.

Section 2. Process. The BID may also annually present amendments to the Bylaws. The following process for approval of the amended Bylaws will be as follows:

- A. The BID Board will review the proposed BID Bylaws and make a recommendation to the De Pere Common Council.
- B. The Common Council will act on the proposed amended BID Bylaws.

Section 3. Generally. It is anticipated that the BID Board will continue to revise and develop the Bylaws annually, in response to changing development needs and opportunities in the District, within the purpose and objectives defined herein and in the DBI Operating Plan.

Adopted by BID Board on: October 12, 2017

Adopted by City of De Pere Common Council on: Anticipated November 7, 2017

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
1	ED-789	126 S BROADWAY ST	126 SOUTH BROADWAY LLC	\$199,000	\$199,000	\$348.25
2	ED-758-1	300 BLOCK N BROADWAY ST	301 NORTH BROADWAY LLC	\$1,141,100	\$1,141,100	\$973.59
3	ED-758	301 N BROADWAY ST	301 NORTH BROADWAY LLC	\$1,144,400	\$1,144,400	\$976.41
4	WD-908	313 MAIN AV	313 MAIN IN DE PERE LLC	\$284,500	\$284,500	\$497.88
5	WD-372	334 MAIN AV	A&K LONGBRANCH LLC	\$247,000	\$247,000	\$432.25
6	WD-921	371 MAIN AV	ABTS INVESTMENTS LLC	\$141,200	\$141,200	\$275.00
7	WD-931	116 THIRD ST	AJANGO PROPERTIES LLC	\$219,000	\$219,000	\$383.25
8	ED-880	320 N WISCONSIN ST	ALGREM	\$488,400	\$488,400	\$854.70
9	ED-1067	805 GEORGE ST	ALI BRI PROPERTIES LLC	\$247,800	\$247,800	\$433.65
10	WD-1668	555-208 MAIN AV	ANDERSON	\$131,900	\$0	\$0.00
11	ED-886	206 N WISCONSIN ST	ASSOCIATED DEPERE BANK	\$1,222,200	\$1,222,200	\$1,950.00
12	ED-1089	905 GEORGE ST	BEACHWALKER EXPRESS LLC	\$220,600	\$220,600	\$386.05
13	ED-824	125 S BROADWAY ST	BEILKE LLC	\$354,400	\$354,400	\$620.20
14	ED-907	518-522 GEORGE ST	BELLA NOVA LLC	\$299,500	\$299,500	\$524.13
15	ED-771	117 N BROADWAY ST	BELLE HOLDINGS LLC	\$186,400	\$186,400	\$326.20
16	ED-768	127 N BROADWAY ST	BELMONT DOWNTOWN ENTERPRISES LLC	\$255,400	\$255,400	\$446.95
17	ED-774	109 N BROADWAY ST	BILOTTI	\$155,200	\$155,200	\$271.60
18	ED-773	113 N BROADWAY ST	BILOTTI	\$240,900	\$240,900	\$421.58
19	WD-1667	555-206 MAIN AV	BOUBENIDER	\$174,500	\$0	\$0.00
20	ED-767-1	131 N BROADWAY ST	BOYD	\$102,000	\$102,000	\$275.00
21	WD-1674	555-214 MAIN AV	BOYWID TRUSTEE	\$184,800	\$0	\$0.00
22	ED-844	102 N BROADWAY ST	BROADWAY INVESTMENT PARTNERS LLC	\$130,000	\$130,000	\$275.00
23	ED-767	129 N BROADWAY ST	BROOKS TL HOLDINGS LLC	\$120,200	\$120,200	\$275.00
24	ED-756	333 N BROADWAY ST	BROWN COUNTY LIBRARY	\$0	\$0	\$0.00
25	ED-775	107 N BROADWAY ST	BRUMMEL	\$226,300	\$226,300	\$396.03
26	WD-281	108 S FIFTH ST	CAPITAL CREDIT UNION	\$804,200	\$804,200	\$1,407.35
27	WD-279	509 MAIN AV	CAPITAL CREDIT UNION	\$127,500	\$127,500	\$223.13
28	WD-919	363 MAIN AV	CHANMINA LLC	\$183,800	\$183,800	\$321.65
29	ED-949-1	614 GEORGE ST	CHARLES	\$181,500	\$181,500	\$317.63
30	ED-952-1	S SUPERIOR ST	CHARLES	\$8,600	\$8,600	\$15.05
31	ED-18-65	201 JAMES ST	CHATEAU DEPERE LLC	\$1,700,000	\$1,700,000	\$1,950.00
32	WD-389-4	556 MAIN AV	CHRIST THE ROCK CHURCH INC	\$0	\$0	\$0.00
33	WD-389-3	550 MAIN AV	CHRIST THE ROCK CHURCH INC	\$59,600	\$59,600	\$161.00
34	WD-389-5	FORT HOWARD AV	CHRIST THE ROCK CHURCH INC	\$42,200	\$42,200	\$114.00
35	WD-965	401 REID ST	CKROLL PROPERTIES LLC	\$746,000	\$746,000	\$1,305.50
36	ED-842	415 GEORGE ST	CONARD	\$244,700	\$244,700	\$428.23
37	WD-918	355 MAIN AV	CONNECTIVE PROPERTIES LLC	\$171,700	\$171,700	\$300.48
38	ED-961	600-604 GEORGE ST	CORNELL	\$361,200	\$361,200	\$632.10
39	WD-1675	555-215 MAIN AV	CRULL	\$127,700	\$0	\$0.00
40	ED-968-1	611 GEORGE ST	DANEN PROPERTIES LLC	\$105,800	\$105,800	\$185.15
41	ED-968-3	609 GEORGE ST	DANEN PROPERTIES LLC	\$246,500	\$246,500	\$431.38
42	ED-967	615-617 GEORGE ST	DANEN PROPERTIES LLC	\$160,100	\$160,100	\$280.18
43	WD-1673	555-213 MAIN AV	DE PERE NICOLET CONDO LLC	\$125,500	\$0	\$0.00
44	ED-812	221 S BROADWAY ST	DE PERE REDEVELOPMENT AUTHORITY	\$0	\$0	\$0.00
45	ED-966	623 GEORGE ST	DECLLENE ZELLNER INC	\$378,000	\$378,000	\$661.50
46	WD-404	101 FORT HOWARD AV	DECLLENE ZELLNER LLC	\$299,700	\$299,700	\$524.48
47	WD-917-1	MAIN AV	DEPERE CITY OF	\$0	\$0	\$0.00
48	WD-917-2	MAIN AV	DEPERE CITY OF	\$0	\$0	\$0.00
49	WD-933	110 THIRD ST	DEPERE CITY OF	\$0	\$0	\$0.00
50	ED-862	421 CASS ST	DEPERE CITY OF	\$0	\$0	\$0.00
51	ED-864	321 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
52	ED-865-1	309 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
53	ED-867	303 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
54	ED-869-1	WILLIAM ST	DEPERE CITY OF	\$0	\$0	\$0.00
55	ED-851	134 N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
56	ED-835	127 N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
57	ED-834	JAMES ST	DEPERE CITY OF	\$0	\$0	\$0.00
58	ED-769	123 N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
59	ED-796	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
60	ED-833-1	GEORGE ST	DEPERE CITY OF	\$0	\$0	\$0.00
61	ED-719	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
62	ED-776	N BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
63	ED-788-1	S BROADWAY ST	DEPERE CITY OF	\$0	\$0	\$0.00
64	ED-793	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
65	ED-796	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
66	ED-794	FRONT ST	DEPERE CITY OF	\$0	\$0	\$0.00
67	ED-799	CHARLES ST	DEPERE CITY OF	\$0	\$0	\$0.00
68	ED-881	N WISCONSIN ST	DEPERE CITY OF	\$0	\$0	\$0.00
69	ED-818	114 S WISCONSIN ST	DEPERE CITY OF MISSION SQUARE PARKING LOT	\$0	\$0	\$0.00
70	WD-928	340 REID ST	DEPERE CITY OF NICOLET SQUARE PARKING LOT	\$0	\$0	\$0.00
71	WD-926	340 BLOCK REID ST	DEPERE CITY OF NICOLET SQUARE PARKING LOT	\$0	\$0	\$0.00
72	ED-801	S BROADWAY ST	DEPERE CITY OF WELLS PARK	\$0	\$0	\$0.00
73	ED-287	230 S BROADWAY ST	DEPERE CITY OF WELLS PARK	\$0	\$0	\$0.00
74	ED-870	314 N BROADWAY ST	DEPERE FEDERAL S & L	\$61,000	\$61,000	\$106.75
75	ED-871	330 N BROADWAY ST	DEPERE FEDERAL S & L	\$905,800	\$905,800	\$1,585.15

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
76	ED-751	409 N BROADWAY ST	DEPERE HISTORICAL SOCIETY	\$0	\$0	\$0.00
77	ED-752	403 N BROADWAY ST	DEPERE HISTORICAL SOCIETY INC	\$0	\$0	\$0.00
78	ED-900	515 GEORGE ST	DEPERE LAW BUILDING LLC	\$542,000	\$542,000	\$948.50
79	WD-885	407 MAIN AV	DETRY	\$141,300	\$141,300	\$247.28
80	WD-886	409 MAIN AV	DETRY	\$138,500	\$138,500	\$242.38
81	WD-1661	555-116 MAIN AV	DICK	\$105,100	\$0	\$0.00
82	WD-1665	555-204 MAIN AV	DUCHATEAU	\$105,500	\$0	\$0.00
83	WD-389-2	500 MAIN AV	DUTCH BOYZ DE PERE LLC	\$1,835,900	\$1,835,900	\$1,950.00
84	WD-387	444 MAIN AV	F & J PROPERTIES LLC	\$325,700	\$325,700	\$569.98
85	WD-1646	555-101 MAIN AV	FINLAY	\$110,200	\$0	\$0.00
86	ED-1058	802 GEORGE ST	FLOUR CHILD LLC	\$328,000	\$328,000	\$574.00
87	WD-376	352 MAIN AV	GAROT	\$35,900	\$35,900	\$62.83
88	WD-369	320 MAIN AV	GAROT	\$657,700	\$657,700	\$1,150.98
89	WD-893	400 REID ST	GENCAP DE PERE 1 LLC	\$2,733,900	\$2,733,900	\$1,815.03
90	WD-287	400 BLOCK MAIN AV	GENCAP DE PERE 1 LLC	\$47,600	\$47,600	\$31.60
91	WD-286	473 MAIN AV	GENCAP DE PERE 1 LLC	\$47,600	\$47,600	\$31.60
92	WD-283	499 MAIN AV	GENCAP DE PERE 1 LLC	\$60,400	\$60,400	\$40.10
93	WD-284	109 S FIFTH ST	GENCAP DE PERE 1 LLC	\$47,700	\$47,700	\$31.67
94	ED-841	417 GEORGE ST	GET REEL ENTERTAINMENT LLC	\$227,100	\$227,100	\$397.43
95	ED-816	416 GEORGE ST	GILLESPIE PROPERTIES LLC	\$398,000	\$398,000	\$696.50
96	WD-1663	555-202 MAIN AV	GOTTOWSKI	\$153,300	\$0	\$0.00
97	WD-623	500 GRANT ST	GRANT STREET HOLDINGS LLC	\$600,300	\$600,300	\$1,050.53
98	ED-823	150 S WISCONSIN ST	H&M LOMITA LLC	\$2,491,300	\$2,491,300	\$1,950.00
99	WD-1664	555-203 MAIN AV	HAGANES	\$103,200	\$0	\$0.00
100	ED-969	108 N MICHIGAN ST	HANNON	\$162,600	\$0	\$0.00
101	WD-367	300-308 MAIN AV	HAWK HOLDINGS LLC	\$323,400	\$323,400	\$565.95
102	ED-766	233 N BROADWAY ST	HEARTLAND AFFORDABLE HOUSING DE PERE LLC	\$2,437,700	\$0	\$0.00
103	WD-373	338 MAIN AV	HERYMAN	\$142,300	\$142,300	\$275.00
104	ED-788	118 S BROADWAY ST	HILLCREST PARTNERSHIP #1 LLP THE	\$154,300	\$154,300	\$275.00
105	ED-1066	821 GEORGE ST	HIMAL LLC	\$393,400	\$393,400	\$688.45
106	ED-1065	109 N ERIE ST	HIMAL LLC	\$47,400	\$47,400	\$82.95
107	ED-828	111-113 S BROADWAY ST	HZ PROPERTIES LLC	\$169,900	\$169,900	\$297.33
108	WD-386	436 MAIN AV	ISC PROPERTY LLC	\$337,100	\$337,100	\$589.93
109	ED-783	100-102 S BROADWAY ST	J & J ENTERPRISES OF DE PERE LLP	\$600,000	\$600,000	\$1,050.00
110	ED-784	106 S BROADWAY ST	J & J ENTERPRISES OF DE PERE LLP	\$210,100	\$210,100	\$367.68
111	ED-377	435 N BROADWAY ST	JCA INVESTMENTS LLC	\$20,300	\$20,300	\$35.53
112	ED-376	N BROADWAY ST	JCA INVESTMENTS LLC	\$300,900	\$300,900	\$526.58
113	ED-918	502 GEORGE ST	JDA ENTERPRISES OF WISCONSIN LLC	\$363,700	\$363,700	\$636.48
114	ED-837	115 N WISCONSIN ST	JOURNEY COMMUNITY CHURCH INC	\$0	\$0	\$0.00
115	ED-836	117 N WISCONSIN ST	JOURNEY COMMUNITY CHURCH INC	\$0	\$0	\$0.00
116	ED-790	132 S BROADWAY ST	KARL	\$527,400	\$527,400	\$922.95
117	WD-1647	555-102 MAIN AV	KEMPEN	\$86,800	\$0	\$0.00
118	WD-379	368 MAIN AV	KEWEENAW ENTERPRISES LLC	\$232,200	\$232,200	\$406.35
119	WD-910	321 MAIN AV	KEY PROPERTY MANAGEMENT LLC	\$158,500	\$158,500	\$277.38
120	ED-833	101 S BROADWAY ST	KORDES LLC	\$218,900	\$218,900	\$383.08
121	WD-1669	555-209 MAIN AV	KRAUSE FAMILY REAL ESTATE HOLDINGS INC	\$168,700	\$0	\$0.00
122	WD-889	421 MAIN AV	KROPP	\$387,600	\$387,600	\$678.30
123	WD-387-1	MAIN AV	KROPP	\$70,600	\$70,600	\$123.55
124	ED-831	107 S BROADWAY ST	KRYSHAK	\$280,000	\$280,000	\$490.00
125	WD-1670	555-210 MAIN AV	LALLY	\$179,300	\$0	\$0.00
126	WD-922	375 MAIN AV	LARSON	\$216,600	\$216,600	\$379.05
127	ED-1103	115 S ERIE ST	LEDGE HEAVEN LLC	\$240,400	\$240,400	\$420.70
128	ED-850	124 N BROADWAY ST	LEE BUILDING CORP THE	\$1,562,700	\$1,562,700	\$1,498.24
129	ED-840	421 GEORGE ST	LEE BUILDING CORPORATION THE	\$471,200	\$471,200	\$451.76
130	ED-778	100 FRONT ST	LEFEBVRE INVESTMENT CO LLC	\$1,506,600	\$0	\$0.00
131	ED-897	519 GEORGE ST	LFT INVESTMENTS LLC	\$398,000	\$398,000	\$696.50
132	WD-909	317 MAIN AV	LIFE CHURCH GREEN BAY INC	\$264,600	\$264,600	\$463.05
133	ED-1095	914 GEORGE ST	LIGHTHOUSE LUBE REAL ESTATE LLC	\$313,600	\$313,600	\$548.80
134	WD-1666	555-205 MAIN AV	LIN	\$450,000	\$0	\$0.00
135	WD-1658	555-113 MAIN AV	LINDERS	\$84,400	\$0	\$0.00
136	ED-901	106 N WISCONSIN ST	LKW HOLDINGS LLC	\$156,700	\$156,700	\$275.00
137	ED-1006	109 N HURON ST	LTF INVESTMENTS LLC	\$75,000	\$75,000	\$131.25
138	ED-1007	715 GEORGE ST	LTF INVESTMENTS LLC	\$54,200	\$54,200	\$94.85
139	ED-1008	705 GEORGE ST	LTF INVESTMENTS LLC	\$279,700	\$279,700	\$489.48
140	ED-1010	114 N SUPERIOR ST	LTF INVESTMENTS LLC	\$20,100	\$20,100	\$35.18
141	WD-930	330 REID ST	LUTSEY ENTERPRISES LLP	\$822,900	\$822,900	\$1,440.08
142	WD-915	345 MAIN AV	MANNING RONALD G & MARY A PFUTZENREUTER JT REV	\$169,800	\$169,800	\$297.15
143	WD-295	444 REID ST	MARQUETTE CENTRE LLC	\$2,089,100	\$2,089,100	\$1,950.00
144	WD-888	417 MAIN AV	MARTIN	\$138,500	\$138,500	\$275.00
145	WD-378	366 MAIN AV	MATYAS	\$196,300	\$196,300	\$343.53
146	ED-861	230 N BROADWAY ST	MEDICI ROSSMORE LLC	\$446,500	\$446,500	\$263.84
147	ED-875	230 N WISCONSIN ST	MEDICI ROSSMORE LLC	\$2,853,500	\$2,853,500	\$1,686.16
148	WD-1676	555-216 MAIN AV	MILLER	\$134,700	\$0	\$0.00
149	WD-1657	555-112 MAIN AV	MINTEN	\$86,800	\$0	\$0.00
150	WD-913	337-339 MAIN AV	MIRHASHEMI INC	\$259,200	\$259,200	\$453.60

#	PARCEL ID	ADDRESS	PROPERTY OWNER	2017 PROPERTY VALUE	BID PROPERTY VALUE	2017 ASSESSMENT
151	WD-925	115 FOURTH ST	MISHLER LONNIE L & CAROL J REVOCABLE TRUST	\$425,200	\$425,200	\$744.10
152	ED-785	114-116 S BROADWAY ST	MONTY TITLING TRUST 1	\$592,000	\$592,000	\$1,036.00
153	WD-306	525 REID ST	N E W DEVELOPERS LLC	\$432,000	\$432,000	\$756.00
154	ED-1104	908 GEORGE ST	NELSON	\$181,200	\$181,200	\$317.10
155	WD-1650	555-105 MAIN AV	NEW DEVELOPERS LLC	\$108,600	\$0	\$0.00
156	WD-912	331 MAIN AV	NICK BROTHERS PARTNERSHIP	\$311,600	\$311,600	\$545.30
157	WD-310	430 GRANT ST	NICOLET HIGHLANDS LLC	\$5,899,400	\$0	\$0.00
158	ED-960	610 GEORGE ST	NIP IT LLC	\$142,400	\$142,400	\$275.00
159	ED-869	302 N BROADWAY ST	NORTHERN GAS LLC	\$366,100	\$366,100	\$640.68
160	WD-380	380 MAIN AV	OLD NELL PROPERTIES LLC	\$404,800	\$404,800	\$708.40
161	ED-798	302 GEORGE ST	OUR HERITAGE FAMILY LTD PARTNERSHIP	\$314,300	\$0	\$0.00
162	WD-1654	555-109 MAIN AV	PAGEL ETAL	\$103,600	\$0	\$0.00
163	ED-916	119 S WISCONSIN ST	PALS RENTALS LLC	\$126,700	\$126,700	\$275.00
164	WD-1660	555-115 MAIN AV	PASTERNAK	\$86,500	\$0	\$0.00
165	WD-377	360-362 MAIN AV	PEDS LLC	\$18,000	\$18,000	\$275.00
166	WD-890-1	441 MAIN AV	PEOPLES MARINE BANK OF GREEN BAY	\$200	\$200	\$0.35
167	WD-288	441 MAIN AV	PEOPLES MARINE BANK OF GREEN BAY	\$1,020,500	\$1,020,500	\$1,785.88
168	WD-906	301 MAIN AV	PHE WI LLC	\$415,100	\$415,100	\$726.43
169	ED-432	432 N WISCONSIN ST	PICHLER	\$257,000	\$257,000	\$449.75
170	WD-1659	555-114 MAIN AV	PRATEL JR	\$108,100	\$0	\$0.00
171	WD-923	377 MAIN AV	RAW LEGACY LLC	\$287,400	\$287,400	\$502.95
172	WD-955	303 REID ST	REID STREET RETAIL LLC	\$1,284,400	\$1,284,400	\$1,950.00
173	WD-375	348 MAIN AV	RENIER	\$131,300	\$131,300	\$275.00
174	WD-887	413 MAIN AV	RHODES	\$217,800	\$217,800	\$381.15
175	WD-1649	555-104 MAIN AV	ROBINSON ETAL	\$103,100	\$0	\$0.00
176	WD-1672	555-212 MAIN AV	ROYER	\$130,500	\$0	\$0.00
177	ED-949	620-622 GEORGE ST	ROYLE PROPERTIES LLC	\$392,100	\$392,100	\$686.18
178	ED-914	135 S WISCONSIN ST	SAINT FRANCIS XAVIER CONGREGATION	\$0	\$0	\$0.00
179	WD-216	300 GRANT ST	SAINT NORBERT COLLEGE INC	\$3,819,600	\$3,819,600	\$1,950.00
180	WD-634-2	400 GRANT ST	SAINT NORBERT COLLEGE INC	\$0	\$0	\$0.00
181	WD-634	GRANT ST	SAINT NORBERT COLLEGE INC	\$0	\$0	\$0.00
182	WD-917	353 MAIN AV	SAKS HOLDINGS LLC	\$275,000	\$275,000	\$481.25
183	WD-920	365 MAIN AV	SAKS HOLDINGS LLC	\$407,300	\$407,300	\$712.78
184	ED-772	115 N BROADWAY ST	SAKS HOLDINGS LLC	\$166,700	\$166,700	\$291.73
185	ED-826	123 S BROADWAY ST	SAKS HOLDINGS LLC	\$121,600	\$121,600	\$212.80
186	WD-1662	555-201 MAIN AV	SAMP	\$157,400	\$0	\$0.00
187	WD-403	103-109 N SIXTH ST	SANDERS	\$346,700	\$346,700	\$606.73
188	WD-884	401 MAIN AV	SCHLEIS PROPERTIES LLC	\$472,000	\$472,000	\$826.00
189	WD-381	400 MAIN AV	SECOR JEROME J REVOCABLE TRUST	\$283,800	\$283,800	\$496.65
190	ED-848	116 N BROADWAY ST	SERA K PROPERTIES LLC	\$325,600	\$325,600	\$569.80
191	ED-917	115 S WISCONSIN ST	SEROOGY BROTHERS LLP	\$251,700	\$251,700	\$372.68
192	ED-893	144 N WISCONSIN ST	SEROOGY BROTHERS LLP	\$1,065,300	\$1,065,300	\$1,577.32
193	WD-388	486 MAIN AV	SMOOTH MONEY OF DE PERE LLC	\$390,200	\$390,200	\$682.85
194	ED-878	310 N WISCONSIN ST	SRK REALTY GROUP LLC	\$1,159,700	\$1,159,700	\$1,950.00
195	WD-371	330 MAIN AV	STAGECOACH ENTERPRISES LLC	\$181,400	\$181,400	\$317.45
196	ED-847	112-114 N BROADWAY ST	STARRY DEVELOPMENT LLC	\$320,100	\$320,100	\$560.18
197	ED-915	127 S WISCONSIN ST	STECKART ETAL	\$302,600	\$0	\$0.00
198	WD-1652	555-107 MAIN AV	STEENO	\$88,500	\$0	\$0.00
199	WD-1648	555-103 MAIN AV	SULLIVAN	\$103,000	\$0	\$0.00
200	ED-1088	921 GEORGE ST	SUMMERLEIGH ASSOCIATES INC	\$274,000	\$274,000	\$479.50
201	ED-1105	900 GEORGE ST	TETZLAFF	\$188,100	\$188,100	\$329.18
202	WD-911	327 MAIN AV	TILKENS HOLDINGS LLC	\$394,300	\$394,300	\$690.03
203	WD-961	325 REID ST	TWEET BROTHERS RENTAL PARTNERSHIP	\$3,510,000	\$3,510,000	\$1,950.00
204	ED-857	200 N BROADWAY ST	UNION HOTEL CORP	\$379,400	\$379,400	\$663.95
205	ED-660	1002 GEORGE ST	VANDEURZEN	\$158,200	\$158,200	\$276.85
206	ED-1094	920 GEORGE ST	VANDEURZEN	\$84,400	\$0	\$0.00
207	WD-1656	555-111 MAIN AV	VANDEVEN	\$91,400	\$0	\$0.00
208	WD-1671	555-211 MAIN AV	VANDEVEN	\$158,000	\$0	\$0.00
209	ED-968-2	609 REAR GEORGE ST	VANEGEREN MARSHA REVOCABLE LIVING TRUST	\$400	\$400	\$275.00
210	WD-1651	555-106 MAIN AV	VERBOOMEN	\$87,100	\$0	\$0.00
211	ED-432-1	340 N WISCONSIN ST	VOYAGEUR OFFICE & SUITES LLC	\$500,100	\$500,100	\$875.18
212	WD-1655	555-110 MAIN AV	WARD REAL ESTATE LLC	\$104,800	\$0	\$0.00
213	WD-1653	555-108 MAIN AV	WATERMOLEN	\$94,100	\$0	\$0.00
214	ED-970	114 N MICHIGAN ST	WILDROOT LLC	\$140,700	\$140,700	\$275.00
215	WD-374	342-344 MAIN AV	WILLEMS	\$97,800	\$97,800	\$275.00
216	WD-907	305 MAIN AV	WILLIAM LEMKE LLC	\$195,000	\$195,000	\$341.25
217	ED-80-3	S BROADWAY ST	WISCONSIN DEPT OF NATURAL RESOURCES	\$0	\$0	\$0.00
218	ED-737	FRONT ST	WISCONSIN DEPT OF NATURAL RESOURCES	\$0	\$0	\$0.00
219	ED-957	121 S MICHIGAN ST	WISCONSIN DEPT OF TELEPHONE CO	\$0	\$0	\$0.00
220	WD-404-2	MAIN AV	WISCONSIN DEPT OF TRANSPORTATION	\$0	\$0	\$0.00
221	ED-1048	820 GEORGE ST	WOODWARD INVESTMENTS LLC	\$306,200	\$306,200	\$535.85
222	ED-829	115 S BROADWAY ST	ZOELLER THOMAS G REVOCABLE TRUST	\$292,700	\$292,700	\$512.23

ASSESSMENT TOTAL

\$78,813,000.00

\$64,068,300.00

\$86,366.85

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: November 7, 2017

DEPARTMENT: Common Council

FROM: Lisa Renier

SUBJECT: Ordinance #17-20, Creating Chapter 9 De Pere Municipal Code Regarding Non-Discrimination in Housing, Public Accommodation and Employment. (Tabled at October 17, 2017 Common Council Meeting)

The Finance/Personnel Committee voted to recommend approval of the ordinance by a 3-2 vote on October 10, 2017. The Board of Health also reviewed the proposed ordinance on October 23, 2017 and recommended unanimously to recommend approval to the Council. Please note the effective date of the ordinance is slated to be March 1, 2018 in order to publicize the ordinance and provide training to interested businesses and residents. Please also note that the phrase "City Attorney" in paragraph 9-1(g)4 of the proposed ordinance has been changed to "City Attorney's Office" to make clear that the Staff Attorney is authorized to make enforcement decisions.

Additionally, attached is an Excel spreadsheet created by Ald. Lueck listing the different categories of classes of persons protected by the various statutes and the proposed ordinance.

Lastly, a forfeiture for violation of the ordinance must be set by the municipal judge and police chief. I will be requesting they provide the law department with this information, which will then be put into Resolution form for adoption by the council prior to the effective date of the ordinance.

- JSL

ATTACHMENTS:

- Ord17-20 (DOCX)
- Petition (PDF)
- Emails From Casey Nelson-Business Owners 2017 (DOCX)
- anti discrim ord business comment (PDF)
- Supporting 10-10-17 (PDF)
- Protected class chart (PDF)
- Prohibited Discrimination Proposal Memo - (Aldersperson Nelson) (DOCX)
- email (PDF)

ORDINANCE #17-20

CREATING CHAPTER 9 DE PERE MUNICIPAL CODE
REGARDING NON-DISCRIMINATION IN HOUSING,
PUBLIC ACCOMMODATION AND EMPLOYMENT

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

SECTION 1: Section 9-1, *Non-Discrimination in Housing, Public Accommodation and Employment*, is hereby created to read as follows:

Sec. 9-1.**(a) Policy and Intent.**

A vibrant, productive and economically successful city is made possible by the talents, contributions and well-being of its diverse residents. It is the policy of the City of De Pere that equal rights and equal opportunity within the context of the larger commercial and social fabric of the De Pere community are promoted.

Provision for adequate safeguards against discrimination is a proper and necessary function of city government. To protect the health, safety and general welfare of all inhabitants of the city, and all persons employed and living within the city, it is declared to be the public policy of this city to foster and enforce to the fullest extent of the law equal opportunity employment, housing and public accommodations without regard to actual or perceived age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, military service or veteran status, person with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking.

Where applicable, this chapter shall be interpreted and applied consistently with the provisions of Title VIII of the Civil Rights Act of 1968, 42 U.S.C. sections 3601, et seq., 24 C.F.R. sections 100, et seq., and ss. 66.1011, 106.50 and 111.31, Wis. Stats., and any successor provisions of state and federal law.

(b) Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Age means being age 40 or older.

Ancestry means the country, nation, tribe or other identifiable group from which one descends.

Color means color of skin.

Committee means the City Finance/Personnel Licensing Committee.

Disability means, with respect to a person, any of the following:

- (1) A physical or mental impairment which substantially limits one or more of the person's major life activity.
- (2) A record of having impairment.
- (3) Being perceived as having impairment.
- (4) This term does not include current, illegal use of or addiction to a controlled substance. The behavioral manifestations of a mental disability may be taken into consideration in determining whether or not the applicant is qualified.

Discriminate, discrimination or discriminatory shall mean any act, policy, advertisement or practice which, regardless of intent, has the effect of subjecting any person to differential treatment as a result of that person's actual or perceived age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, military service or veteran status, race, religion, color, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking.

Dwelling means any building, structure or portion thereof which is occupied as or designed or intended for occupancy as a residence by one (1) or more families, and vacant land which is offered for sale or lease for the construction or location thereon of any such building, structure or portion thereof.

Employee shall mean any individual employed or seeking employment from an employer.

Employer shall mean any person who, for compensation, regularly employs five or more individuals, not including the employer's parents, spouse or children. For purposes of [this ordinance] an "employer" is also any person acting on behalf of an employer, directly or indirectly, or any employment agency.

Gender identity and/or gender expression means a person's gender-related self-identity, appearance, expression or behavior, regardless of the person's assigned sex at birth.

Family includes one or more natural person.

Family status means any of the following conditions that apply to a person seeking to rent or purchase housing or to a member or prospective member of the person's household regardless of the person's marital status:

- (1) A person is pregnant.
- (2) A person is in the process of securing sole or joint legal custody, periods of physical placement or visitation rights of a minor child.

- (3) A person's household includes one (1) or more minor or adult relatives.
- (4) A person's household includes one (1) or more adults or minor children in his or her legal custody or physical placement or with whom he or she has visitation rights.
- (5) A person's household includes one (1) or more adults or minor children placed in his or her care under a court order, under guardianship or with the written permission of a parent or other person having legal custody of the adult or minor child, or adopted person.

Marital Status means the status of being married, single, divorced, separated or widowed.

Military Service or Veteran Status means current or former service in the U.S. armed forces, the state defense force, the national guard of any state, or any other reserve component of the U.S. armed forces.

National origin means generally a member of a nation by origin, birth or naturalization or having common origins.

Person shall mean one or more individuals, firms, corporations, partnerships or other organizations, associations or groups of persons however arranged, labor organizations, legal representatives, mutual companies, joint stock companies, trusts, unincorporated organizations, trustees, trustees in bankruptcy, receivers and fiduciaries.

Place of public accommodation shall mean all establishments within the City of De Pere which offers goods, services, accommodations and entertainment to the public. A place of public accommodation does not include any institution or club which by its nature is distinctly private.

Protected classes are defined as:

- (1) **Age.** Persons 40 years of age or older.
- (2) **Color.** A person's skin color.
- (3) **Disability/Handicap.** A physical or mental impairment that substantially limits one or more major life activities.
- (4) **Domestic Abuse, Sexual Assault and Stalking Victims.** Persons who have been or are victims of domestic abuse, sexual assault or stalking.
- (5) **Family Status.** Household composition, including the presence of children.
- (6) **Gender Identity and/or Gender Expression.** A person's gender-related self-identity, appearance, expression or behavior, regardless of the person's assigned sex at birth.
- (7) **Lawful Source of Income.** A person's legal means of income, including such subsidized forms as Social Security, food stamps, unemployment compensation, etc.
- (8) **Marital Status.** Married, unmarried, single, divorced, widowed or separated.
- (9) **Military Service or Veteran Status.** Active or former military service, including retirement or honorable discharge therefrom.

- (10) **National Origin/Ancestry.** The country of one's birth and/or the nationality of one's ancestors.
- (11) **Race.** A person's race or the race of persons with whom one associates.
- (12) **Religion.** A person's religious beliefs or denominational affiliation.
- (13) **Sex.** A person's sex, including sexual harassment or intimidation.
- (14) **Sexual Orientation.** Individuals identified as heterosexual, gay, lesbian, bisexual or any sexual orientation identity.

Race means generally a member of a group united or classified together on the basis of common history, nationality or geography.

Religion or creed means a system of religious beliefs including moral or ethical beliefs about right and wrong that are sincerely held with the strength of traditional religious views.

Sex/gender means being female or male.

Sexual Orientation means a person's actual or perceived heterosexuality, homosexuality, asexuality, or bisexuality.

To rent includes to lease, to sublease, to let and to otherwise grant for consideration the right to occupy premises not owned by the occupant.

(c) Discrimination in Housing Prohibited.

- (1) Subject to other provisions of this article, no person may discriminate in the rental of housing, procurement of property owner's insurance or commit any sale or discriminatory housing practice against a person on the basis of actual or perceived: age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, color, military service or veteran status, person with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking.
- (2) **Discriminatory housing practice** means:
 - (A) To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make unavailable or deny, a dwelling to any person because of any basis listed in this chapter.
 - (B) To discriminate against any person in the terms, conditions or privileges of sale or rental of a dwelling, or in the provision of services or facilities in connection therewith, because of any basis listed in this chapter.
 - (C) To make, print or publish or cause to be made, printed or published any notice, statement or advertisement with respect to the sale, financing or rental of a dwelling that indicates any preference, limitation or discrimination because of any basis listed in this chapter or an intention to make such preference, limitation or discrimination.
 - (D) To represent to any person because of any basis listed in this chapter that any dwelling is not available for inspection, sale or rental when such dwelling is, in fact, so available.

(E) To induce or attempt to induce any person to sell or rent any dwelling by representations regarding the entry or prospective entry into the neighborhood of persons of a particular economic status or a member of a protected class as set forth in this chapter or by representations to the effect that such present or prospective entry will or may result in any of the following:

- i. The lowering of real estate values in the area concerned.
- ii. A deterioration in the character of the area concerned.
- iii. An increase in criminal or antisocial behavior in the area concerned.
- iv. A decline in the quality of the schools or other public service facilities in the area.

(F) For any bank, building and loan association, insurance company or other corporation, association, firm or enterprise whose business consists in whole or in part of the making of commercial real estate loans, to deny a loan or other financial assistance to a person applying therefor for the purpose of purchasing, constructing, improving, repairing or maintaining a dwelling, or to discriminate against such person in the fixing of the amount, interest, rate, duration or other terms or conditions of such loan or other financial assistance, because of any basis listed in this chapter applicable to such person or to any associated person in connection with such loan or financial assistance, or of the present or prospective owners, lessees, tenants or occupants of the dwelling in relation to which such loan or other financial assistance is given.

(G) By advertising in a manner that indicates discrimination by a preference or limitation based upon the classes of persons protected by this chapter.

(H) For a person in the business of insuring against hazards, by refusing to enter into, or to do so by exacting terms, conditions or privileges with respect to a contract of insurance against hazards to a dwelling based upon the classifications of persons protected by this chapter.

(3) ***Discrimination against victims of domestic abuse prohibited.*** A person may not evict a tenant or refuse to rent or lease residential property based on the fact that a tenant or prospective tenant or a member of the tenant's or prospective tenant's household has been or may be the victim of domestic abuse, as defined in §813.12(1)(a), Wis. Stats., or has been a victim of a crime prohibited by Chapter 948, Wis. Stats.

(4) ***Discrimination against persons with disabilities prohibited.*** For the purposes of this section, "discrimination" includes but is not limited to:

(A) A refusal to permit, at the expense of the disabled person, reasonable modifications of existing premises occupied or to be occupied by the person if the modifications may be necessary to afford the person full enjoyment of the premises, except that, in the case of a rental, the landlord may, where it is reasonable to do so, condition permission for a modification on the renter agreeing to restore the interior of the premises to the condition that existed before the modification, reasonable wear and tear excepted.

- (B) A refusal to make reasonable accommodation in rules, policies, practices or services, when the accommodations may be necessary to afford the person equal opportunity to use and enjoy a dwelling.
- (C) In connection with the design and construction of covered multi-family dwellings for first occupancy after March 31, 1991, a failure to design and construct the dwelling in a manner that the public use and common use areas of the dwelling are easily accessible to and useable by disabled persons; or, a failure to comply with the appropriate requirements providing accessibility and usability for physically disabled people as set forth within, or adopted by, this code including the American National Standard for buildings and facilities requirements.

(5) *Animals assisting persons with disabilities.*

- (A) If an individual's vision, hearing or mobility is impaired, it is discrimination for a person to refuse to rent or sell housing to the individual, cause the eviction of the individual from housing, require extra compensation from an individual as a condition of continued residence in housing or engage in the harassment of the individual because he or she keeps an animal that is specially trained to lead or assist the individual with impaired vision, hearing or mobility if all of the following apply:
 - i. Upon request, the individual shows to the lessor, seller or representative of the condominium association credentials issued by a school recognized by the department as accredited to train animals for individuals with impaired vision, hearing or mobility.
 - ii. The individual accepts liability for sanitation with respect to, and damage to the premises caused by, the animal.
- (B) Subdivision (A) does not apply in the case of the rental of owner-occupied housing if the owner or a member of his or her immediate family occupying the housing possesses and, upon request, presents to the individual a certificate signed by a physician which states that the owner or family member is allergic to the type of animal the individual possesses.

(d) Discrimination in Employment Prohibited

With regard to employment, it shall be unlawful for any employers or labor organizations, to engage in any of the following acts, wholly or partially for a discriminatory reason:

- (1) To discriminate against any individual, with respect to failure to hire, refusal to hire, discharge, compensation, terms, conditions, or privileges of employment, including promotion; however nothing in this subsection shall be construed to require any employer to provide benefits, such as insurance, to individuals not employed by the employer;
- (2) To limit, segregate, or classify employees in any way which would deprive or tend to deprive any employee of employment opportunities, or which would otherwise tend to adversely affect his or her status as an employee; or

- (3) To fail or refuse to refer for employment, or to give negative information to a potential employer of any individual, in such a manner that would deprive or limit an individual's employment opportunities or that would otherwise adversely affect an individual's status as an applicant or prospective employee.

(e) Discrimination in Public Accommodations Prohibited

It shall be unlawful for a business establishment or place of public accommodation to deny, directly or indirectly, any person the full enjoyment of the goods, services, facilities, privileges, advantages, and accommodations wholly or partially for a discriminatory reason.

(f) Exceptions.

- (1) Nothing in this chapter shall prohibit:

- (A) A religious organization, association or society, or any nonprofit institution or organization operated, supervised or controlled by or in conjunction with a religious organization, association or society, from limiting the sale, rental or occupancy of dwellings which it owns or operates for other than a commercial purpose to persons of the same religion, or from giving preference to such persons.
- (B) A private club, not in fact open to the public, which as incident to its primary purpose provides lodging which it owns or operates for other than a commercial purpose, from limiting the rental or occupancy of such lodgings to its members or from giving preference to its members.
- (C) Discrimination on the basis of age or persons with disability in relation to housing designed to meet the needs of the elderly or persons with disabilities.

- (2) With the exception of prohibitions against discriminatory advertising and statements, this chapter shall not apply to:

- (A) An owner-occupied building containing no more than four units when the units are being sold or rented without the assistance of a real-estate broker, agent or such facilities or services in the business of selling or renting dwellings.
- (B) A single-family residence if it is rented or sold by an owner who does not own more than three such single-family residences at any one time and; provided that in the case of the sale of any such single-family residence by a private individual owner not residing in the house at the time of such sale or who was not the most recent resident of such house prior to such sale, the exemption granted by this subsection shall apply only with respect to one such sale within a twenty-four (24) month period and; provided any such single-family residence is being sold or rented without the assistance of a real-estate broker, agent or such facilities or services in the business of selling or renting dwelling.

(g) Enforcement.

- (1) Any person who claims to have been aggrieved or injured under this ordinance may file a written complaint with the City Administrator (or authorized designee), setting forth therein the details, including location of property, names, dates, witnesses, and other factual matters. All such complaints shall be signed by the complainant. Such complaints shall be filed within 300 days after the alleged violation of this ordinance.
- (2) The City Administrator shall provide a copy of a timely-filed complaint to the City Attorney for review and jurisdictional determination.
- (3) The City Administrator may receive and provide resolution to complaints on a voluntary, informal dispute resolution basis, may adopt rules, policies and regulations, and involve City staff as deemed appropriate and consistent with this ordinance and the laws of this state to carry out the policy and provisions of this ordinance and the powers and duties of the City Administrator.
- (4) Any complaint not voluntarily resolved through an informal dispute resolution process shall be forwarded to the City Attorney's Office for an ordinance enforcement determination.

(h) Jurisdiction.

- (1) The City shall not exercise jurisdiction over any complaint that sets forth or states any facts or allegations that are subject matter within the jurisdiction of any state or federal agency, including but not limited to the U.S. Equal Employment Opportunity Commission or the State of Wisconsin, Department of Workforce Development, regardless of whether the complainant has chosen to file with that said agency or not. If it appears that the City does not have jurisdiction over a filed complaint, the complainant shall be referred to the appropriate state or federal enforcement agency.
- (2) It shall not be an unlawful discriminatory practice for an employer to observe the conditions of a bona fide seniority system or a bona fide employee benefit system based on age such as a retirement, pension or insurance plan which is not a subterfuge or pretext to evade the purposes of this ordinance.
- (3) Nothing contained in this ordinance shall be deemed to prohibit selection or rejection based solely upon a bona fide occupational qualification, a bona fide physical requirement, or, as to a religious or denominational institution, based upon a preference for applicants of the same religion or denomination.

(i) Penalty for violation of Chapter.

Penalty for violation of chapter. Any person who violates any provision of this chapter shall be subject to a municipal ordinance forfeiture in such amount as determined by resolution of the common council. Each such violation shall constitute a separate offense.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Ordinance #17-20

Page 9 of 9

SECTION 3: It is hereby declared to be the intention of the City Council that the several provisions of this ordinance are separable. If any court of competent jurisdiction shall adjudge any provision of this ordinance to be invalid, such judgment shall not affect any other provisions of this ordinance not specifically included in said judgment.

SECTION 4: This ordinance shall take effect on March 1, 2018.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of November, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

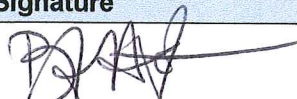
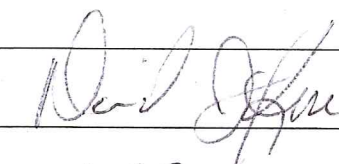
Nays: _____

Publication Date: _____

Effective Date: 03/01/2018

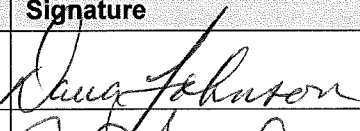
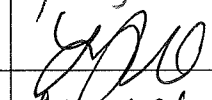
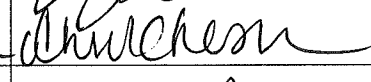
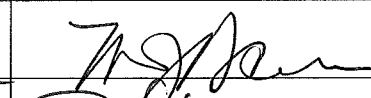
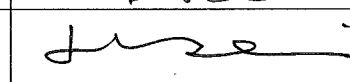
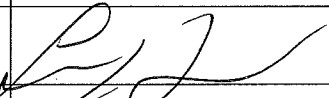
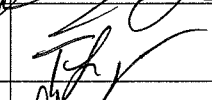
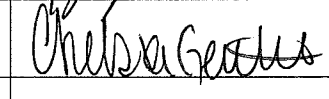
Petition to implement an anti-discrimination ordinance in the city of DePere, Wisconsin

Petition summary and background	This ordinance would offer legal protection against discrimination to individuals on the basis of gender identity and expression. Currently, there are no laws in the state of Wisconsin that prohibit discrimination in housing, employment, and health treatment.
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to implement and enact the proposed anti-discrimination city ordinance in Depere, Wisconsin.

Printed Name	Signature	Address	Comment	Date
BARBARA STEEN		920 DUCHATEAU AVE	THIS IS GREAT !	10/6/17
KSERIA SALON		118 N. BROADWAY		
K/ika Shoes		124 N. BROADWAY		10-6-17
ALPHA DELIGHTS		143 N. WISCONSIN ST		10-6-17

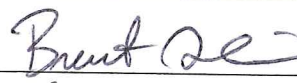
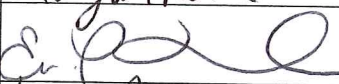
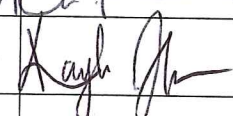
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Printed Name	Signature	Address	Comment	Date
Dana Johnson		915 N. Rankin St Appleton, WI 54911		10/2/17
JOAN GROESSL		203 Arlington Ave. Algona WI 54001		10.2.2017
Lauren Lindbeck		1546 Quarry Park Dr #1 De Pere, WI 54115		10/6/17
^{Bondor} Christal Chedock		111 N. WISCONSIN ST. De Pere WI 54115		10/6/17
MJ Danner		112 N BROADWAY		10/6/17
Rich STARRY		112 N. Broadway		10/6/17
Hong YAN LI		310 N Wisconsin St STE F	Asian Business Inc	10/06/17
Cory Lewis		522 N. Lane St. Appleton		10/6/17
Travis Lange		1332 Dobbin St. Green Bay		10.6.17
Chelsea Gentile		108 Fort Howard Ave De Pere		10.6.17

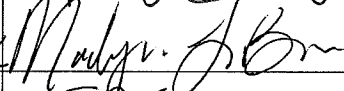
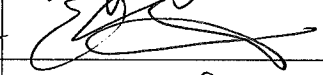
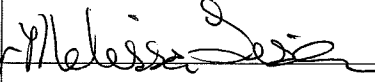
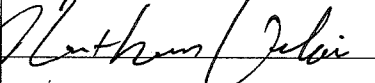
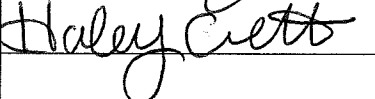
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Printed Name	Signature	Address	Comment	Date
Brent Felchlin		802 George St. DePere, WI 54115		10/6/17
Taylor Pierce		320 Main Ave DePere, WI		10/6/17
Emma Lehman		301 Cass St. #4 DePere 54115	I am in strong support of this ordinance.	10/9/17
Kayla Johnson		2013 Bridge Port Ct #7 DePere WI 54115		10/10/17

Petition to implement an anti-discrimination ordinance in the city of DePere, Wisconsin

Petition summary and background	This ordinance would offer legal protection against discrimination to individuals on the basis of gender identity and expression. Currently, there are no laws in the state of Wisconsin that prohibit discrimination in housing, employment, and health treatment.
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to implement and enact the proposed anti-discrimination city ordinance in Depere, Wisconsin.

Printed Name	Signature	Address	Comment	Date
Taylor LeBreck		1791 Grant St Apt #7		10/6/17
Madison LeBreck		402 South Erie St		10/6/17
Elizabeth Borchert		2255 Samantha St #20		10/6/17
Melissa Fischer		402 South Erie St.		10/6/17
Serenity Wilkins Hedberg		109 N. Wisconsin St.		10/6/17
Nathan Velicer		2881 Oak Stream Dr.		10-6-17
Haley Arndt		2255 Samantha St #20		10-7-17

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Printed Name	Signature	Address	Comment	Date
Jessie Crandall	Jessie Crandall	1080 Springfield Dr.		10/10/17
Emily Wesoloski	Emily Wesoloski	1166 Prews Dr.		10/10/17
Olivia Mazzariello	Olivia Mazzariello	306 Fort Howard Ave.		10/10/17
Maddy VanDeHey	Maddy VanDeHey	1285 Danena Dr.		10/10/17
Marina Goeben	Marina Goeben	1018 Meadowview Ln.		10/10/17
Grace Kriescher	Grace Kriescher	801 Quidditch Ct		10/10/17
Miles Swieczichowski	Miles Swieczichowski	1521 Wild Rose Dr.	I am a trans man	10-10-17
Scottyn Haverkorn	Scottyn Haverkorn	1938 Minten Way		10/10/17
Joan Calderon	Joan Calderon	992 Aldrin St.		10/10/17
Delany Allen	Delany Allen	1911 Creamery Rd.		10/10/17
Alexandra Pullman	Alexandra Pullman	1775 Borgoyne Ct		10/10/17

Printed name:

Zachary Wenger
Cathy Nick

Karissa Devroy
Pam Bisbing

Signature:

Zach Wenger
Cathy Nick

Karissa Devroy
Pam Bisbing

Address:

352 Arbor Vitae Ln
2659 Greenbrier Rd.

1042 Schehring road
Trans people are
1011 Countryside Dr.

Date

10/10/17

10/10/17

10/10/17

unique + special
10/10/17

7.b

From: Annette Grunseth [annettegrunseth@gmail.com]
 Sent: Tuesday, October 3, 2017 4:17 PM
 To: Casey Nelson; Stacie Christian
 Subject: A signature in favor non discrimination ordinances

Hi Casey and Stacie,
 Attached is a signature from Lori Teske from Dwell and Grace consignment store on George Street.
 I Invited her to the meeting on October 10 at City Hall. She did not want to talk but said her daughter probably will. She will let me know.

Since you want to get this right away, I thought I'd send it today. I have two more calls to make tomorrow and will send signatures if (when) I get two more.

PS I plan to be at the meeting Oct 10th and can also speak up.
 Annette

Annette Grunseth
 920-819-2494
annettegrunseth@gmail.com

From: ll [REDACTED]
Sent: Sunday, October 1, 2017 8:27 PM
To: Casey Nelson
Subject: Ordinance concerning gender identity/expression

Dear Alderman Nelson;

It was brought to my attention that you have submitted an ordinance prohibiting the discrimination in employment, housing, and public accommodation based on gender identity or expression. As a business owner, mother, grandmother, and resident of De Pere, I commend your leadership and forward thinking and I encourage you to move forward on this matter. In these days when fear, ignorance, bullying, and hatred are so prevalent, more communities would benefit from this type of leadership.

Sincerely,

Chris Spah
 Owner/Operator of The Pasty Shop

From: Rich Starry [rich@thestarrys.com]
Sent: Thursday, September 21, 2017 12:11 PM
To: Casey Nelson
Subject: Discrimination Ordinance

I did see the correspondence and saw on tv the presentation before the board...

I would be in support of the ordinance and have no questions.

Thanks for the hard work supporting DePere and its residences.

Rich



Judy Schmidt-Lehman

From: Jayme Sellen <JSellen@greatergbc.org>
Sent: Wednesday, September 20, 2017 10:12 AM
To: Judy Schmidt-Lehman
Subject: RE: City of De Pere proposed anti-discrimination ordinance

Here is one

Employers want consistency and one set of rules. First of all, I am not a lawyer but it would seem the current protected class of Sexual Orientation would provide discrimination protection to someone in this trendy "gender identity" category. While I don't know of any current businesses in De Pere that would discriminate against someone based on "gender identity" (in the current absence of this proposed ordinance) and it is unlikely an employer would decide to not start or discontinue operating a business in De Pere due to this innocuous proposal, if adopted, why would the City want to create its own exception to federal and state law that makes the City Council the arbiter of guilt and penalty for something as significant as "Discrimination" rather than State and Federal law and courts?

From: Judy Schmidt-Lehman [mailto:jschmidt-lehman@mail.de-pere.org]
Sent: Wednesday, September 20, 2017 9:33 AM
To: Jayme Sellen
Subject: RE: City of De Pere proposed anti-discrimination ordinance

Thanks Jayme. Is it possible for you to forward their comments on to me so that I can share them with the Committee? If they are concerned about being identified, would you be able to send them to me without identifying who sent them?

Thanks again!

Judy

From: Jayme Sellen [mailto:JSellen@greatergbc.org]
Sent: Wednesday, September 20, 2017 9:16 AM
To: Judy Schmidt-Lehman; 'Tina Quigley'; De Pere Chamber of Commerce; Laurie Radke
Cc: Casey Nelson; Larry Delo; Ryan Jennings
Subject: RE: City of De Pere proposed anti-discrimination ordinance

Hi Judy,

I did send it to a few of our members in De Pere. I have heard from a few but not everyone I sent it to.

Thank you,

Jayme

From: Judy Schmidt-Lehman [mailto:jschmidt-lehman@mail.de-pere.org]
Sent: Wednesday, September 20, 2017 8:16 AM
To: 'Tina Quigley'; De Pere Chamber of Commerce; Laurie Radke; Jayme Sellen
Cc: Casey Nelson; Larry Delo; Ryan Jennings
Subject: RE: City of De Pere proposed anti-discrimination ordinance

Attachment: anti discrim ord business comment (6337 : Ord #17-20, Creation of Chapter 9 DPMC Non-Discrimination in Housing,

Good Morning! I am writing in follow-up to my e-mail below, asking that you consider assisting the City of De Pere in distributing a draft "Anti-Discrimination" ordinance currently up for discussion by the City's Finance/Personnel Committee. If you would please let me know if you have distributed the proposed ordinance among your membership, I would appreciate it. If your agency has decided to not forward it on, I would appreciate knowing that as well.

I have attached a copy of the draft ordinance in case your email in-box is as cluttered as mine!

Thank you again for your considered assistance!

Judy

Judith Schmidt-Lehman
De Pere City Attorney
335 S. Broadway Street
De Pere, WI 54115
(920) 339-4042
(920) 339-4049 (fax)
jschmidt-lehman@mail.de-pere.org

From: Judy Schmidt-Lehman
Sent: Thursday, September 14, 2017 3:51 PM
To: Tina Quigley ; De Pere Chamber of Commerce; 'lradke@greatergbc.org'; 'jsellen@greatergbc.org'
Cc: Casey Nelson; Larry Delo
Subject: City of De Pere proposed anti-discrimination ordinance

Greetings all. I am writing to request your assistance in distributing to your respective memberships an ordinance currently under consideration in De Pere. An explanation from Ald. Casey Nelson, sponsor of the proposal together with the current draft of the proposed ordinance is attached. We hope that you will assist us in seeking public input on the draft ordinance.

If you have any questions or concerns, please feel free to contact me.

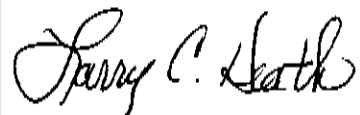
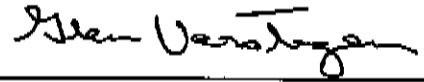
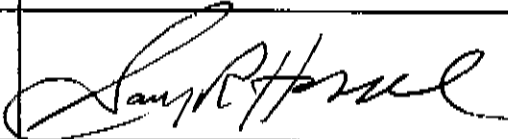
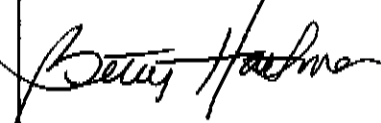
Thanks so very much for your willingness to help us with this!

Judy

Judith Schmidt-Lehman
De Pere City Attorney
335 S. Broadway Street
De Pere, WI 54115
(920) 339-4042
(920) 339-4049 (fax)
jschmidt-lehman@mail.de-pere.org

Attachment: anti discrim ord business comment (6337 : Ord #17-20, Creation of Chapter 9 DPMC Non-Discrimination in Housing,

If live, work, or do business in De Pere and you or your business support the addition of gender identity and expression to the City of De Pere's non-discrimination policy for employment, housing, and public accommodations, please consider filling in your information below:

Affiliation (check all applicable):	Name:	Address (De Pere residence, business, employer):	Signature:
☒ Resident ☐ Business ☐ Employed in De Pere	Shawna Stueck	449 N. Wisconsin St. De Pere, WI 54115	
☒ Resident ☐ Business ☐ Employed in De Pere	LARRY C. HEATH	3552 HICKORY RIDGE DE PERE, WI 54115	
☒ Resident ☐ Business ☐ Employed in De Pere	GLEN VERSTEGEN	3552 HICKORY RIDGE DE PERE, WI 54115	
☒ Resident ☐ Business ☐ Employed in De Pere	SHARON HASSEL	1863 HORSESHOE CT DE PERE, WI 54115	
☒ Resident ☐ Business ☐ Employed in De Pere	GARY R. HASSEL	1863 HORSESHOE CT DE PERE, WI 54115	
☐ Resident ☐ Business ☒ Employed in De Pere	Betty Hartman	2470 Brenner PL Green Bay, WI 54301	
☐ Resident ☒ Business ☐ Employed in De Pere	Pete Angilello	320 Wisconsin Ave. De Pere, WI 54115	
☒ Resident ☐ Business ☐ Employed in De Pere	Anne B. Rakow-Weist	4029 Willow Tree Ln De Pere, WI 54115	

HOUSING	Federal	State	Ordinance
Age		x	x
Ancestry		x	x
Arrest record			
Color	x	x	x
Conviction record			
Creed			
Declining to attend a meeting about religious/political matters			
Familial Status	x	x	x
Gender Identity/Expression			x
Handicap/Disability	partial	x	x
Lawful source of income		x	x
Marital Status		x	x
Military Service			x
National Origin	x	x	x
Race	x	x	x
Religion	x	x	x
Sex	x	x	x
Sexual Orientation		x	x
Use/nonuse of lawful products in off time			
Victim of domestic abuse, sexual assault, stalking		x	x
	7	13	15
PUBLIC ACCOMMODATION	Federal	State	Ordinance
Age			x
Ancestry		x	x
Arrest record			
Color	x	x	x
Conviction record			
Creed		x	
Declining to attend a meeting about religious/political matters			
Familial Status			x
Gender Identity/Expression			x
Handicap/Disability		x	x
Lawful source of income			x
Marital Status			x
Military Service			x
National Origin	x	x	x
Race	x	x	x
Religion	x		x
Sex		x	x
Sexual Orientation		x	x
Use/nonuse of lawful products in off time			
Victim of domestic abuse, sexual assault, stalking			x
	4	8	15
EMPLOYMENT	Federal	State	Ordinance
Age		x	x
Ancestry		x	x
Arrest record		x	
Color	x	x	x
Conviction record		x	
Creed		x	
Declining to attend a meeting about religious/political matters		x	
Familial Status			x
Gender Identity/Expression			x
Handicap/Disability		x	x
Lawful source of income			x
Marital Status		x	x
Military Service		x	x
National Origin	x	x	x
Race	x	x	x
Religion	x		x
Sex	x	x	x
Sexual Orientation		x	x
Use/nonuse of lawful products in off time		x	
Victim of domestic abuse, sexual assault, stalking			x
	5	15	15

PROPOSAL

Proposal to draft an ordinance that defines protected classes in which discrimination is prohibited in areas of housing, employment and public accommodation in the city of De Pere.

Protecting citizens from discrimination is an important responsibility for any governing body, and publicly displaying a steadfast dedication to this issue will help our city attract a vibrant, diverse citizenry. This proposal requests approval to draft an ordinance prohibiting discrimination in housing, employment and public accommodation for specific defined protected classes. The main objective of this ordinance is to illustrate that the city of De Pere understands and appreciates the importance of equal treatment for all of its citizens. This may very well provide economic benefits by making our city more appealing to visitors and individuals looking for a progressive place to live.

This ordinance will prohibit discrimination in housing, employment and public accommodation for the following protected classes: age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking. The primary intention in regards to housing will be to make it unlawful to refuse to sell, rent to, negotiate with or provide financing to any person because of their inclusion in a protected class. For employment, the ordinance will bar any act, policy, advertisement or practice which, regardless of intent, has the effect of subjecting any person to differential treatment as a result of that person's inclusion in a protected class. In regards to public accommodation, the ordinance will prohibit a business establishment or place of public accommodation to deny, directly or indirectly, any person the full enjoyment of the goods, services, facilities, privileges, advantages, and accommodations wholly or partially for a discriminatory reason.

Any person who claims to have been wronged under this ordinance will first have their complaint heard by the Mayor, who will attempt to rectify the situation. If a resolution cannot be reached or discrimination continues a fine may be instituted. With the exception of egregious violations, an informal resolution will be preferred over municipal prosecutions. This ordinance will be designed to cover only those situations that are not currently covered under state and federal anti-discrimination laws. The major difference in this ordinance compared to protected classes included in federal and/or state anti-discrimination laws is protection for gender identity or expression. Enacting this ordinance will convey that De Pere is a progressive, open minded city that accepts and protects everybody. There are communities and states that have enacted or are proposing legislation to further single out and allow discrimination against this portion of the population and we have an opportunity to stand out and display a commitment to protect persons regardless of their gender identity or expression.

Shana Ledvina

From:
Sent: Saturday, October 28, 2017 4:56 PM
To: Shana Ledvina; Ryan Jennings; Jonathon Hansen
Cc:
Subject: Chapter 9 DPMC Non-Discrimination in Housing, Accommodation and Employment

Dear Ms Levina, Mr Jennings and Mr Hansen,

My name is _____ and I live at _____ district 2 of De Pere. I want to express my objections to the proposed Non-Discrimination in Housing, Accommodation and Employment ordinance that is being considered for the city of De Pere.

Today I spoke to Mr Jennings to express my objection to this ordinance and he said that he would note that one person in district 2 objected to the proposal. His flippant reply suggesting that only one person in district 2 objected is incorrect. When I asked his opinion on the proposal he mentioned that he would have to look at it further as he was unclear of the details. Then he indicated that he supported the proposal. Mr Jennings cited that he didn't want his landlord to evict him because he didn't like the way he looked. I would suggest that if this happens that Mr Jennings might seek help from the Wisconsin Fair Housing Council. They have a satellite office at 4321 W College Avenue in Appleton. Phone: 920 560 4620.

I support non-discrimination in housing as directed by current federal and Wisconsin law. The federal Fair Housing Act prohibits housing discrimination based on race, color, national origin, religion, sex, disability, or familial status. Wisconsin's Fair Housing Law protects the following six additional classes not protected under federal law: (1) sexual orientation; (2) marital status; (3) status as a victim of domestic abuse, sexual assault, or stalking; (4) lawful source of income; (5) age; and (6) ancestry.

I also support the current federal and state non-discrimination laws for employment.

I read the national findings from the National Transgender Discrimination Survey that I believe was spoken of at the recent council meeting. Housing, workplace and harassment at school issues addressed. Of the 152 Wisconsin respondents a number of people expressed that they had experienced workplace discrimination, harassment at school, and housing discrimination. This discrimination is wrong and there are currently laws on the books against these offenses. The Unified School District of De Pere has clear anti bullying and harassment rules already in place to address those issues in our schools.

Here's the prohibition: "It shall be unlawful for a business establishment or place of public accommodation to deny, directly or indirectly, any person the full enjoyment of the goods, services, facilities, privileges, advantages, and accommodations wholly or partially for a discriminatory reason."

It is the business establishment or place of public accommodation part of this proposal that I take issue with. Do we need a law to identify "gender identity and/or gender expression" to have special dispensations to use public restrooms, changing rooms, locker rooms of choice.

I would expect at a minimum that there would be an exception to this proposed public accommodations policy for churches or religious organizations to include the Christian or other

Attachment: email (6337 : Ord #17-20, Creation of Chapter 9 DPMC Non-Discrimination in Housing, Accommodation and Employment)

religious schools. And I would hope that private businesses have the right to refuse goods, services, facilities, privileges, advantages, and accommodations based on religious convictions.

Thank you for your consideration of my position.

Shana Ledvina

From:
Sent: Saturday, October 28, 2017 5:03 PM
To: Shana Ledvina
Subject: Chapter 9 DPMC Non-Discrimination in Housing, Accommodation and Employment

Hi Shana,

I have called my Alderpersons in District 1 and I am also letting you know that I am NOT in support of Shana "Chapter 9 DPMC Non-Discrimination in Housing, Accommodation and Employment". I do not want to allow any male to be in the same bathroom as any of my girls.

Please feel free to pass this on to the Common Council members.

For God's Glory!

De Pere, WI 54115

Attachment: email (6337 : Ord #17-20, Creation of Chapter 9 DPMC Non-Discrimination in Housing, Accommodation and Employment)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 7, 2017

DEPARTMENT: Historic Preservation Commission

FROM: Peter Schleinz

SUBJECT: Resolution #17-84, Urging Continuation of Federal Historic Tax Credits for Commercial Properties.

During the Historic Preservation Commission (HPC) meeting on October 16, 2017, the HPC discussed the creation of a resolution to urge the continuation of federal historic tax credits for commercial properties.

The federal Historic Tax Credit program, when combined with the Wisconsin Historic tax Credit, is a powerful tool that has led to the re-development of vacant and blighted buildings in De Pere.

Some of the De Pere Buildings include:

- Frank De Both Building - 301 Main AV
- John Smith Building - 109-111 S Broadway ST
- Robert McGeehan Building - 125 S Broadway ST

Typically, a resolution receives a recommendation from a committee before the Council takes action. However, due to the short timeline available for the effectiveness of the resolution, the HPC will again review and discuss the resolution on November 20, 2017 to reaffirm actions that the Council takes on November 7, 2017.

ATTACHMENTS:

- Reso17-84 (DOCX)

RESOLUTION 17-84

URGING CONTINUATION OF FEDERAL HISTORIC TAX CREDITS FOR COMMERCIAL PROPERTIES

WHEREAS, the Federal Historic Tax Credit (HTC) program we know today was established by Congress and President Ronald Reagan to attract capital to historic rehabilitation projects which help stimulate local economies; and

WHEREAS, since the HTC was created in 1978, it has helped create over 2.4 million jobs, rehabilitated more than 42,000 buildings, and leveraged \$131.8 billion in private investment¹; and

WHEREAS, recognizing the importance of this successful federal economic development incentive, more than 30 states, including Wisconsin, have enacted complementary state historic tax credit programs to help revitalize the commercial downtowns of their cities and Main Street Communities; and

WHEREAS, federal HTCs leverage four private dollars for every dollar of federal support. Studies² show that these transactions have a 99 percent success rate, much higher than the real estate market as a whole; that HTC projects are catalytic, generating additional real estate investment in nearby properties that spur an area-wide revitalization cycle; and that the HTC has generated \$29.8 billion in federal tax revenues compared to \$28.2 billion in credits allocated—more than paying for itself; and

WHEREAS, the federal HTC program, combined with the Wisconsin Historic Tax Credit, is a powerful tool that has led to the re-development of vacant and blighted buildings in De Pere, including 301 Main Avenue (Frank De Both Building), 109-111 S. Broadway Street (John Smith Building), 125 S. Broadway Street (Robert McGeehan Building) and others, returning these buildings to usefulness and benefitting local tax rolls; and

WHEREAS, the City Historic Preservation Commission has reviewed this matter and recommends the Common council approve this Resolution urging continuation of the Federal Historic Tax Credit Program for Commercial Properties.

¹ Historic Tax Credit Economic Impact Report, issued by the Historic Tax Credit Coalition, October 2017. Research and reporting is completed annually with the Rutgers Center for Urban Policy and the National Park Service in order to report the economic impact of the Historic tax Credit.

² Annual Report on the Impact of the Federal Historic Tax Credit for FY 2016. Research and reporting is completed annually by the Rutgers Center for Urban Policy and the National Park Service in order to report the economic impact of the Historic tax Credit.

NOW THEREFORE BE IT RESOLVED THAT:

The Common Council of the City of De Pere supports the Federal Historic Tax Credit program and urges the President of the United States and the United States Congress to continue the Federal Historic Tax Credit program for Commercial Properties.

BE IT FURTHER RESOLVED THAT:

The Clerk-Treasurer is authorized and directed to provide a copy of this Resolution to the President of the United States and to Senator Tammy Baldwin, Senator Ron Johnson, and Representative Mike Gallagher.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of November, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: November 7, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 11-7-17 VOUCHERS (PDF)

11/02/2017 1:07 PM

A / P . CHECK REGISTER

PAGE: 1

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

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0001	A1 ELEVATOR CORP							
	I-11979	A1 ELEVATOR CORP	R	11/07/2017		127.50CR	083531	
	I-11980	A1 ELEVATOR CORP	R	11/07/2017		162.00CR	083531	289.50
0302	AIRGAS USA LLC							
	I-9068339571	AIRGAS USA LLC	R	11/07/2017		166.04CR	083532	
	I-9068579875	AIRGAS USA LLC	R	11/07/2017		39.75CR	083532	
	I-9947764477	AIRGAS USA LLC	R	11/07/2017		322.74CR	083532	
	I-9947765268	AIRGAS USA LLC	R	11/07/2017		133.86CR	083532	
	I-9947765269	AIRGAS USA LLC	R	11/07/2017		191.55CR	083532	853.94
3962	AMERICAN WATER WORKS ASSOCIATION							
	I-7001425489	AMERICAN WATER WORKS ASSOCIATI	R	11/07/2017		3,637.00CR	083533	3,637.00
2878	ARING EQUIPMENT CO INC							
	I-732912	ARING EQUIPMENT CO INC	R	11/07/2017		280.98CR	083534	280.98
1781	ASPHALT SEAL & REPAIR INC							
	I-17-13 (1) FINAL	ASPHALT SEAL & REPAIR INC	R	11/07/2017		84,917.70CR	083535	84,917.70
6842	BADGER SPORTING GOODS CO., INC.							
	I-AAP003079-AA01	BADGER SPORTING GOODS CO., INC	R	11/07/2017		901.85CR	083536	901.85
0020	BADGERLAND PRINTING INC							
	I-30287	BADGERLAND PRINTING INC	R	11/07/2017		20.00CR	083537	
	I-30298	BADGERLAND PRINTING INC	R	11/07/2017		165.00CR	083537	
	I-30324	BADGERLAND PRINTING INC	R	11/07/2017		100.00CR	083537	
	I-30365	BADGERLAND PRINTING INC	R	11/07/2017		45.00CR	083537	
	I-30396	BADGERLAND PRINTING INC	R	11/07/2017		114.00CR	083537	444.00
3252	BANKERS ADVERTISING CO							
	I-713167	BANKERS ADVERTISING CO	R	11/07/2017		656.15CR	083538	656.15
7621	DAWN BARRON							
	I-201710207591	DAWN BARRON	R	11/07/2017		121.98CR	083539	121.98
0027	BAY TOWEL INC							
	I-2440588	BAY TOWEL INC	R	11/07/2017		90.79CR	083540	
	I-2481372	BAY TOWEL INC	R	11/07/2017		188.84CR	083540	
	I-2481391	BAY TOWEL INC	R	11/07/2017		77.52CR	083540	
	I-2483130	BAY TOWEL INC	R	11/07/2017		40.39CR	083540	
	I-2483131	BAY TOWEL INC	R	11/07/2017		90.50CR	083540	
	I-2487442	BAY TOWEL INC	R	11/07/2017		40.39CR	083540	
	I-2487443	BAY TOWEL INC	R	11/07/2017		89.14CR	083540	
	I-2487444	BAY TOWEL INC	R	11/07/2017		57.18CR	083540	
	I-2489915	BAY TOWEL INC	R	11/07/2017		188.83CR	083540	
	I-2489930	BAY TOWEL INC	R	11/07/2017		77.52CR	083540	
	I-2491676	BAY TOWEL INC	R	11/07/2017		89.14CR	083540	1,030.24

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

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BANK : AP ASSOCIATED

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	I-95350	BEAVER OF WISCONSIN INC	R	11/07/2017		340.00CR	083541	340.00
5961	BEST EQUIPMENT							
	I-7701	BEST EQUIPMENT	R	11/07/2017		639.99CR	083542	639.99
0038	BROADWAY AUTOMOTIVE INC							
	I-876029	BROADWAY AUTOMOTIVE INC	R	11/07/2017		606.35CR	083543	606.35
2944	BROWN COUNTY JAIL							
	I-201711017634	BROWN COUNTY JAIL	R	11/07/2017		760.00CR	083544	760.00
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-35313	BROWN COUNTY PORT SOLID WASTE	R	11/07/2017		45,812.73CR	083545	45,812.73
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201711017635	BROWN COUNTY REGISTER OF DEEDS	R	11/07/2017		180.00CR	083546	180.00
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-P04187	BRUCE MUNICIPAL EQUIPMENT INC	R	11/07/2017		319.47CR	083547	319.47
0536	CDW GOVERNMENT INC							
	I-KJL2908	CDW GOVERNMENT INC	R	11/07/2017		601.92CR	083548	
	I-KKX7480	CDW GOVERNMENT INC	R	11/07/2017		1,391.54CR	083548	
	I-KLL9672	CDW GOVERNMENT INC	R	11/07/2017		117.27CR	083548	
	I-KMC8234	CDW GOVERNMENT INC	R	11/07/2017		225.41CR	083548	
	I-KMX2468	CDW GOVERNMENT INC	R	11/07/2017		43.86CR	083548	2,380.00
2708	CLEANING SOLUTION SERVICES INC							
	I-15458	CLEANING SOLUTION SERVICES INC	R	11/07/2017		275.00CR	083549	
	I-15465	CLEANING SOLUTION SERVICES INC	R	11/07/2017		109.65CR	083549	384.65
6414	COMMUNICATIONS ENGINEERING CO							
	I-BILL240796	COMMUNICATIONS ENGINEERING CO	R	11/07/2017		595.00CR	083550	595.00
7639	CORE & MAIN LP							
	I-H904065	CORE & MAIN LP	R	11/07/2017		4,120.42CR	083551	
	I-H950610	CORE & MAIN LP	R	11/07/2017		732.14CR	083551	4,852.56
0217	COUNTRY VISIONS COOPERATIVE							
	I-201711017636	COUNTRY VISIONS COOPERATIVE	R	11/07/2017		59.99CR	083552	59.99

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 3

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

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2926	CROSBY HEAVY DUTY WRECKER SERV INC							
	I-86968	CROSBY HEAVY DUTY WRECKER SERV	R	11/07/2017		150.00CR	083554	150.00
0061	CUMMINS NPOWER, LLC							
	I-802-89015	CUMMINS NPOWER, LLC	R	11/07/2017		432.12CR	083555	432.12
0069	DE PERE GREENHOUSE INC							
	I-28963	DE PERE GREENHOUSE INC	R	11/07/2017		50.00CR	083556	50.00
0276	DE PERE HARDWARE							
	I-203304	DE PERE HARDWARE	R	11/07/2017		9.98CR	083557	
	I-203336	DE PERE HARDWARE	R	11/07/2017		9.99CR	083557	19.97
6946	DEAN ENTERPRISES LLC							
	I-D-61863	DEAN ENTERPRISES LLC	R	11/07/2017		102.25CR	083558	102.25
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-1942045	EMERGENCY MEDICAL PRODUCTS INC	R	11/07/2017		509.11CR	083559	509.11
2627	FESTIVAL FOODS INC							
	I-164317	FESTIVAL FOODS INC	R	11/07/2017		8.00CR	083560	8.00
3303	FIRST AMERICAN TITLE INS COMPANY							
	I-1036-68090222	FIRST AMERICAN TITLE INS COMPA	R	11/07/2017		963.00CR	083561	963.00
0098	FLY ME FLAG CO INC							
	I-1217	FLY ME FLAG CO INC	R	11/07/2017		210.00CR	083562	210.00
0105	FOX SPECIALITY COMPANY							
	I-36780	FOX SPECIALITY COMPANY	R	11/07/2017		67.60CR	083563	
	I-367801	FOX SPECIALITY COMPANY	R	11/07/2017		57.21CR	083563	124.81
3655	FUN EXPRESS LLC							
	I-685898897-01	FUN EXPRESS LLC	R	11/07/2017		106.76CR	083564	
	I-686321083-01	FUN EXPRESS LLC	R	11/07/2017		138.25CR	083564	245.01
0111	GAT SUPPLY INC							
	I-322639-1	GAT SUPPLY INC	R	11/07/2017		20.51CR	083565	20.51

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

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PAGE: 4

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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5830	GRAEF INC							
	I-94579	GRAEF INC	R	11/07/2017		9,570.00CR	083567	
	I-94930	GRAEF INC	R	11/07/2017		1,359.60CR	083567	10,929.60
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-9300227151	GRAYBAR ELECTRIC COMPANY INC	R	11/07/2017		65.24CR	083568	
	I-9300227152	GRAYBAR ELECTRIC COMPANY INC	R	11/07/2017		61.92CR	083568	127.16
0124	GREEN BAY CITY TREASURER							
	I-110840	GREEN BAY CITY TREASURER	R	11/07/2017		252.11CR	083569	
	I-110841	GREEN BAY CITY TREASURER	R	11/07/2017		158.78CR	083569	
	I-110842	GREEN BAY CITY TREASURER	R	11/07/2017		1,627.34CR	083569	
	I-110843	GREEN BAY CITY TREASURER	R	11/07/2017		210.65CR	083569	2,248.88
0446	HAWKINS INC							
	I-4167729 RI	HAWKINS INC	R	11/07/2017		5,180.96CR	083570	5,180.96
5674	HOME TEAM SPORTS & APPAREL INC							
	I-33918	HOME TEAM SPORTS & APPAREL INC	R	11/07/2017		175.25CR	083571	175.25
6589	HSBS EWD							
	I-201711017637	HSBS EWD	R	11/07/2017		46.50CR	083572	46.50
5484	HYDROCORP INC							
	I-44570-IN	HYDROCORP INC	R	11/07/2017		651.00CR	083573	651.00
1399	INDOFF INC							
	C-3023531	INDOFF INC	R	11/07/2017		12.39	083574	
	I-3013604	INDOFF INC	R	11/07/2017		393.88CR	083574	
	I-3014847	INDOFF INC	R	11/07/2017		24.40CR	083574	
	I-3017741	INDOFF INC	R	11/07/2017		122.66CR	083574	
	I-3018441	INDOFF INC	R	11/07/2017		63.90CR	083574	
	I-3019445	INDOFF INC	R	11/07/2017		150.96CR	083574	
	I-3021268	INDOFF INC	R	11/07/2017		330.50CR	083574	
	I-3022893	INDOFF INC	R	11/07/2017		101.99CR	083574	
	I-3025310	INDOFF INC	R	11/07/2017		83.72CR	083574	
	I-3105663	INDOFF INC	R	11/07/2017		71.84CR	083574	1,331.46
0567	INDUSTRIAL MARKETING CORP							
	I-41793	INDUSTRIAL MARKETING CORP	R	11/07/2017		67.76CR	083575	67.76

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 5

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5778	INSITUFORM TECHNOLOGIES USA INC							
	I-17-03 (2)	INSITUFORM TECHNOLOGIES USA IN	R	11/07/2017		133,588.50CR	083576	133,588.50
0141	JEFFERSON FIRE & SAFETY INC							
	I-241152	JEFFERSON FIRE & SAFETY INC	R	11/07/2017		73.75CR	083577	73.75
2602	JOSSART BROTHERS INC							
	I-17-01 (7)	JOSSART BROTHERS INC	R	11/07/2017		271,244.81CR	083578	271,244.81
7620	JT ENGINEERING INC							
	I-170047-04	JT ENGINEERING INC	R	11/07/2017		16,231.50CR	083579	16,231.50
1276	JX ENTERPRISES INC							
	C-1412496P	JX ENTERPRISES INC	R	11/07/2017		179.01	083580	
	I-1411517P	JX ENTERPRISES INC	R	11/07/2017		24.39CR	083580	
	I-1411518P	JX ENTERPRISES INC	R	11/07/2017		12.90CR	083580	
	I-1412432P	JX ENTERPRISES INC	R	11/07/2017		261.36CR	083580	
	I-1412497P	JX ENTERPRISES INC	R	11/07/2017		33.25CR	083580	
	I-D-272580095	JX ENTERPRISES INC	R	11/07/2017		490.58CR	083580	643.47
7269	K KELLY INC							
	I-HS-4054	K KELLY INC	R	11/07/2017		425.00CR	083581	425.00
3140	KUNDINGER FLUID POWER INC							
	C-1449139	KUNDINGER FLUID POWER INC	R	11/07/2017		185.76	083582	
	I-50452772	KUNDINGER FLUID POWER INC	R	11/07/2017		319.71CR	083582	133.95
0153	LAFORCE INC							
	I-1046069	LAFORCE INC	R	11/07/2017		20.00CR	083583	20.00
6577	LAKELAND LAWCARE							
	I-72276	LAKELAND LAWCARE	R	11/07/2017		45.00CR	083584	
	I-72597	LAKELAND LAWCARE	R	11/07/2017		45.00CR	083584	
	I-72692	LAKELAND LAWCARE	R	11/07/2017		140.00CR	083584	
	I-72697	LAKELAND LAWCARE	R	11/07/2017		170.00CR	083584	
	I-72701	LAKELAND LAWCARE	R	11/07/2017		110.00CR	083584	
	I-72864	LAKELAND LAWCARE	R	11/07/2017		60.00CR	083584	
	I-72865	LAKELAND LAWCARE	R	11/07/2017		50.00CR	083584	
	I-72866	LAKELAND LAWCARE	R	11/07/2017		75.00CR	083584	
	I-72867	LAKELAND LAWCARE	R	11/07/2017		70.00CR	083584	
	I-72868	LAKELAND LAWCARE	R	11/07/2017		70.00CR	083584	835.00

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 6

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7063	LEAVES INSPIRED TREE NURSERY LLC							
	I-234	LEAVES INSPIRED TREE NURSERY L	R	11/07/2017		2,807.00CR	083585	2,807.00
7443	LEERBURG ENTERPRISES							
	I-499790	LEERBURG ENTERPRISES	R	11/07/2017		83.99CR	083586	83.99
0160	LIZER OF WI INC							
	I-73757AD	LIZER OF WI INC	R	11/07/2017		178.75CR	083587	178.75
6198	MAILFINANCE							
	I-H6813537	MAILFINANCE	R	11/07/2017		300.00CR	083588	
	I-N6776333	MAILFINANCE	R	11/07/2017		314.73CR	083588	614.73
2291	MASTER GRAPHICS							
	I-INV127992	MASTER GRAPHICS	R	11/07/2017		5,400.00CR	083589	5,400.00
0163	MCC INC							
	I-201711017638	MCC INC	R	11/07/2017		108,705.64CR	083590	
	I-201711017639	MCC INC	R	11/07/2017		49,945.19CR	083590	158,650.83
0173	MENARDS INC							
	C-119.97	MENARDS INC	R	11/07/2017		119.97	083591	
	C-15114	MENARDS INC	R	11/07/2017		4.77	083591	
	C-15996	MENARDS INC	R	11/07/2017		4.69	083591	
	I-15727	MENARDS INC	R	11/07/2017		134.50CR	083591	
	I-15888	MENARDS INC	R	11/07/2017		46.98CR	083591	
	I-15957	MENARDS INC	R	11/07/2017		159.00CR	083591	
	I-15958	MENARDS INC	R	11/07/2017		7.99CR	083591	
	I-15980	MENARDS INC	R	11/07/2017		59.77CR	083591	
	I-15987	MENARDS INC	R	11/07/2017		9.67CR	083591	
	I-15998	MENARDS INC	R	11/07/2017		8.99CR	083591	
	I-16049	MENARDS INC	R	11/07/2017		74.14CR	083591	
	I-16061	MENARDS INC	R	11/07/2017		190.86CR	083591	
	I-16108	MENARDS INC	R	11/07/2017		78.96CR	083591	
	I-16180	MENARDS INC	R	11/07/2017		42.91CR	083591	
	I-16262	MENARDS INC	R	11/07/2017		295.40CR	083591	
	I-16352	MENARDS INC	R	11/07/2017		26.52CR	083591	
	I-16406	MENARDS INC	R	11/07/2017		14.63CR	083591	
	I-16507	MENARDS INC	R	11/07/2017		314.10CR	083591	
	I-16511	MENARDS INC	R	11/07/2017		119.64CR	083591	
	I-16582	MENARDS INC	R	11/07/2017		145.14CR	083591	
	I-16583	MENARDS INC	R	11/07/2017		10.99CR	083591	
	I-16625	MENARDS INC	R	11/07/2017		42.47CR	083591	
	I-16908	MENARDS INC	R	11/07/2017		122.28CR	083591	
	I-16984	MENARDS INC	R	11/07/2017		88.16CR	083591	
	I-17022	MENARDS INC	R	11/07/2017		36.86CR	083591	
	I-17138	MENARDS INC	R	11/07/2017		113.65CR	083591	
	I-88365	MENARDS INC	R	11/07/2017		15.47CR	083591	2,029.65

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 7

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	11/07/2017			083592	**VOID**
VOID	VOID CHECK		V	11/07/2017			083593	**VOID**
0176	MID STATE SUPPLY CORP							
	I-4179142	MID STATE SUPPLY CORP	R	11/07/2017		1,004.11CR	083594	
	I-4181080	MID STATE SUPPLY CORP	R	11/07/2017		520.67CR	083594	1,524.78
0175	MIDWEST RADAR & EQUIPMENT							
	I-0015332	MIDWEST RADAR & EQUIPMENT	R	11/07/2017		107.30CR	083595	107.30
0902	MILLER & ASSOC SAUK PRAIRIE INC							
	I-217611	MILLER & ASSOC SAUK PRAIRIE IN	R	11/07/2017		565.00CR	083596	565.00
1630	BRIAN MITCHELL							
	I-1934	BRIAN MITCHELL	R	11/07/2017		519.01CR	083597	519.01
6731	MODERN MARKETING							
	I-MM1124266	MODERN MARKETING	R	11/07/2017		631.85CR	083598	631.85
1475	MUNICODE							
	I-00296589	MUNICODE	R	11/07/2017		900.00CR	083599	900.00
0076	NASSCO INC							
	I-S2243136.001	NASSCO INC	R	11/07/2017		295.61CR	083600	295.61
7654	NATIONAL ASSOC OF LOCAL BOARDS OF HEALTH							
	I-300001186	NATIONAL ASSOC OF LOCAL BOARDS	R	11/07/2017		200.00CR	083601	200.00
7261	NATIONAL TRUST FOR HISTORIC PRESERVATION							
	I-201711017640	NATIONAL TRUST FOR HISTORIC PR	R	11/07/2017		20.00CR	083602	20.00
7129	NELSON TACTICAL							
	I-1016	NELSON TACTICAL	R	11/07/2017		6,616.00CR	083603	6,616.00
3191	NIELSON COMMUNICATIONS INC							
	I-AT11485	NIELSON COMMUNICATIONS INC	R	11/07/2017		49.90CR	083604	49.90
5188	NORTHEAST ASPHALT INC							
	I-201711017641	NORTHEAST ASPHALT INC	R	11/07/2017		156,684.88CR	083605	156,684.88
0531	NORTHEAST AUTO PARTS INC							
	I-323444	NORTHEAST AUTO PARTS INC	R	11/07/2017		19.38CR	083606	
	I-325209	NORTHEAST AUTO PARTS INC	R	11/07/2017		21.99CR	083606	
	I-325226	NORTHEAST AUTO PARTS INC	R	11/07/2017		36.48CR	083606	
	I-325243	NORTHEAST AUTO PARTS INC	R	11/07/2017		22.47CR	083606	
	I-325306	NORTHEAST AUTO PARTS INC	R	11/07/2017		42.99CR	083606	
	I-325428	NORTHEAST AUTO PARTS INC	R	11/07/2017		472.97CR	083606	
	I-325569	NORTHEAST AUTO PARTS INC	R	11/07/2017		21.98CR	083606	638.26

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 8

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0966	OLD DOMINION BRUSH I-0109142-IN	OLD DOMINION BRUSH	R	11/07/2017		1,330.32CR	083607	1,330.32
7355	OXFORD IMMUNOTEC I-T696803	OXFORD IMMUNOTEC	R	11/07/2017		211.00CR	083608	211.00
5222	P J KORTENS & CO INC I-10019986 I-10020014	P J KORTENS & CO INC P J KORTENS & CO INC	R R	11/07/2017 11/07/2017		1,745.00CR 845.00CR	083609 083609	2,590.00
0499	PACK AND SHIP LLC I-201711017642 I-201711017643	PACK AND SHIP LLC PACK AND SHIP LLC	R R	11/07/2017 11/07/2017		29.46CR 34.14CR	083610 083610	63.60
0197	PACKER CITY INTERNATIONAL INC I-X101074902:01	PACKER CITY INTERNATIONAL INC	R	11/07/2017		139.90CR	083611	139.90
1826	PAULSON HARDWARE INC I-27014	PAULSON HARDWARE INC	R	11/07/2017		299.24CR	083612	299.24
0525	PETROLEUM EQUIP SERVICE OF WI INC I-140755	PETROLEUM EQUIP SERVICE OF WI	R	11/07/2017		415.00CR	083613	415.00
6126	PM SUPPLY - WRIGHT INDUSTRIAL I-74895	PM SUPPLY - WRIGHT INDUSTRIAL	R	11/07/2017		30.90CR	083614	30.90
0208	POMP'S TIRE SERVICE INC I-90043093 I-90043346 I-90043359 I-90043692	POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC	R R R R	11/07/2017 11/07/2017 11/07/2017 11/07/2017		600.00CR 275.66CR 29.95CR 40.00CR	083615 083615 083615 083615	945.61
0395	PRO ONE JANITORIAL INC I-127155	PRO ONE JANITORIAL INC	R	11/07/2017		1,125.00CR	083616	1,125.00
6991	PROFESSIONAL SERVICE INDUSTRIES, INC. I-525074	PROFESSIONAL SERVICE INDUSTRIES	R	11/07/2017		3,118.00CR	083617	3,118.00
3266	QUALITY SANDBLASTING LLC I-170432	QUALITY SANDBLASTING LLC	R	11/07/2017		860.00CR	083618	860.00
0220	QUILL CORP I-2022614	QUILL CORP	R	11/07/2017		133.19CR	083619	133.19

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 9

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7584	R LEWIS TECHNOLOGIES INC I-7937	R LEWIS TECHNOLOGIES INC	R	11/07/2017		45.00CR	083620	45.00
0227	REINDERS INC I-1710332-00 I-1710692-00	REINDERS INC REINDERS INC	R	11/07/2017 11/07/2017		223.88CR 51.07CR	083621 083621	 274.95
6971	RENNERT'S FIRE EQUIP SERV INC. I-37829	RENNERT'S FIRE EQUIP SERV INC.	R	11/07/2017		7,000.00CR	083622	7,000.00
0228	RENT A FLASH OF WISCONSIN INC I-59471 I-59472	RENT A FLASH OF WISCONSIN INC RENT A FLASH OF WISCONSIN INC	R	11/07/2017 11/07/2017		2,114.20CR 3,411.20CR	083623 083623	 5,525.40
6380	ROCK OIL REFINING INC I-264002 I-264146	ROCK OIL REFINING INC ROCK OIL REFINING INC	R	11/07/2017 11/07/2017		50.00CR 69.00CR	083624 083624	 119.00
0235	SAINT VINCENT HOSPITAL I-46686	SAINT VINCENT HOSPITAL	R	11/07/2017		36.82CR	083625	36.82
0242	SCOTT CONSTRUCTION INC I-5366 I-5481	SCOTT CONSTRUCTION INC SCOTT CONSTRUCTION INC	R	11/07/2017 11/07/2017		39.15CR 604.17CR	083626 083626	 643.32
3234	SHERWIN WILLIAMS I-6497-3	SHERWIN WILLIAMS	R	11/07/2017		37.74CR	083627	37.74
0999	STAPLES ADVANTAGE I-3353766486	STAPLES ADVANTAGE	R	11/07/2017		25.49CR	083628	25.49
0257	STREICHER'S INC I-I1284692	STREICHER'S INC	R	11/07/2017		800.00CR	083629	800.00
3378	STRYKER SALES CORP I-2266081M	STRYKER SALES CORP	R	11/07/2017		453.29CR	083630	453.29
0752	SYSTEMS FURNITURE INC I-31520	SYSTEMS FURNITURE INC	R	11/07/2017		595.00CR	083631	595.00
1903	TECHNOLOGY ARCHITECTS INC I-D20170726 I-D20170727	TECHNOLOGY ARCHITECTS INC TECHNOLOGY ARCHITECTS INC	R	11/07/2017 11/07/2017		1,251.00CR 52.00CR	083632 083632	 1,303.00

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 10

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0267	TRAFFIC & PARKING CONTROL INC							
	I-1579067	TRAFFIC & PARKING CONTROL INC	R	11/07/2017		251.33CR	083633	251.33
6782	TRUCK COUNTRY OF WISC							
	I-R202102520:01	TRUCK COUNTRY OF WISC	R	11/07/2017		1,473.46CR	083634	1,473.46
0268	TRUCK EQUIPMENT INC							
	I-762153-00	TRUCK EQUIPMENT INC	R	11/07/2017		121.64CR	083635	
	I-762504-00	TRUCK EQUIPMENT INC	R	11/07/2017		429.41CR	083635	551.05
0687	TURBA-SCHROEDER PHOTOGRAPHY							
	I-16117	TURBA-SCHROEDER PHOTOGRAPHY	R	11/07/2017		723.84CR	083636	723.84
6900	TURRIFF PLUMBING INC.							
	I-8831	TURRIFF PLUMBING INC.	R	11/07/2017		3,180.00CR	083637	3,180.00
0417	TWEET GAROT MECHANICAL INC							
	I-52129	TWEET GAROT MECHANICAL INC	R	11/07/2017		174.00CR	083638	174.00
0416	TWIRL SEWER SERVICE							
	I-22807	TWIRL SEWER SERVICE	R	11/07/2017		113.00CR	083639	113.00
0272	UNIFORM SHOPPE INC							
	I-270591	UNIFORM SHOPPE INC	R	11/07/2017		171.80CR	083640	
	I-270783	UNIFORM SHOPPE INC	R	11/07/2017		10.00CR	083640	
	I-270786	UNIFORM SHOPPE INC	R	11/07/2017		29.90CR	083640	211.70
1911	UNITED PARCEL SERVICE INC							
	I-70A6Y6427	UNITED PARCEL SERVICE INC	R	11/07/2017		4.36CR	083641	4.36
0277	VAN'S FIRE & SAFETY INC							
	I-4104054	VAN'S FIRE & SAFETY INC	R	11/07/2017		216.00CR	083642	216.00
0278	VIKING MACHINE & DESIGN INC							
	I-5263	VIKING MACHINE & DESIGN INC	R	11/07/2017		225.00CR	083643	
	I-S000881160.001	VIKING MACHINE & DESIGN INC	R	11/07/2017		312.66CR	083643	
	I-S000885797.001	VIKING MACHINE & DESIGN INC	R	11/07/2017		48.43CR	083643	
	I-S000903227.002	VIKING MACHINE & DESIGN INC	R	11/07/2017		328.93CR	083643	
	I-S000903506.001	VIKING MACHINE & DESIGN INC	R	11/07/2017		183.41CR	083643	1,098.43
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000002553	WI DEPT OF JUSTICE	R	11/07/2017		300.00CR	083644	
	I-455TIME-0000002633	WI DEPT OF JUSTICE	R	11/07/2017		703.50CR	083644	1,003.50

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 11

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6418	WI DEPT OF NATURAL RESOURCES							
	I-VPLE0000005956	WI DEPT OF NATURAL RESOURCES	R	11/07/2017		472.50CR	083645	
	I-VPLE0000005957	WI DEPT OF NATURAL RESOURCES	R	11/07/2017		630.00CR	083645	1,102.50
0294	WI DEPT OF TRANSPORTATION BBS							
	I-395-0000057917	WI DEPT OF TRANSPORTATION BBS	R	11/07/2017		21,521.47CR	083646	
	I-395-0000057948	WI DEPT OF TRANSPORTATION BBS	R	11/07/2017		38,300.25CR	083646	
	I-395-0000058205	WI DEPT OF TRANSPORTATION BBS	R	11/07/2017		87,920.41CR	083646	
	I-395-0000058208	WI DEPT OF TRANSPORTATION BBS	R	11/07/2017		29,636.85CR	083646	177,378.98
6469	WI DOCUMENT IMAGING							
	I-14428	WI DOCUMENT IMAGING	R	11/07/2017		149.75CR	083647	
	I-15140	WI DOCUMENT IMAGING	R	11/07/2017		357.44CR	083647	507.19
0515	WI PUBLIC HEALTH ASSOC							
	I-300001976	WI PUBLIC HEALTH ASSOC	R	11/07/2017		200.00CR	083648	200.00
7219	WKSZ-FM							
	I-IN11709161260	WKSZ-FM	R	11/07/2017		225.00CR	083649	225.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	117	0.00	1,152,190.56	1,152,190.56
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	120	0.00	1,152,190.56	1,152,190.56

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

11/02/2017 1:07 PM

A / P CHECK REGISTER

PAGE: 12

PACKET: 05712 NOV 2017 COUNCIL - 1 11-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	11/2017	120,590.87CR
201	11/2017	1,987.32CR
209	11/2017	595.00CR
290	11/2017	1,053.00CR
293	11/2017	16,231.50CR
405	11/2017	985,976.33CR
415	11/2017	34.14CR
460	11/2017	1,102.50CR
601	11/2017	19,959.86CR
650	11/2017	4,660.04CR
=====		
ALL		1,152,190.56CR

Attachment: 11-7-17 VOUCHERS (6362 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: November 7, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 11-7-17 (PDF)

CITY OF DE PERE
License Committee - November 7, 2017

Previously Tabled Operator License Applications	
1	BIELSKI, ASHLEY M.

New Operator License Applications	
1	BAKKEN, ALICIA B.
2	BAKKEN, ANA L.
3	BAKKEN, PAUL
4	BROOKS, SARA L.
5	DEMSKE, ANITA S.
6	GUNDRUM, CATHERINE H.
7	HEEZEN, MELISSA A.
8	JORDAN, AMY M.
9	LUEDTKE, MATHEW K.
10	MC ARDLE, MICHELLE L.
11	RECKELBERG, AUSTIN A.
12	UPTHEGROVE, DONNA L.

Attachment: 11-7-17 (6358 : Operator License Applications.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: November 7, 2017

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Discussion of status of Shopko Stores Operating Co., LLC v. City of De Pere Cases
