



# Board of Public Works

## Regular Meeting

### Minutes

335 South Broadway  
De Pere, WI 54115  
[www.deperewi.gov](http://www.deperewi.gov)

Monday, January 12, 2026

7:30 PM

Council Chambers/Virtual

#### I. Call to Order

##### 1. Roll Call

Mayor Boyd called the January 12, 2026 Board of Public Works meeting to order at 7:30 PM.

**Present:** James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina

**Absent:**

**Excused:** Mike Eserkalm

Also Present:

Scott Thoresen, Public Works Director

Eric Rakers, City Engineer

Carey Danen, City Clerk

Natalie Markelz, Administrative Assistant/Recording Secretary

#### II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None.

#### III. Items

##### 1. Approval of the December 8, 2025 Board of Public Works Meeting Minutes

Aldersperson Carpenter moved to approve the December 8, 2025 Board of Public Works Meeting Minutes, seconded by Aldersperson Ledvina. Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkalm

##### 2. Consideration and possible action on DOT/Municipal – Maintenance Agreement for Southbridge Interchange\*

Scott Thoresen, Public Works Director, reviewed the Maintenance Agreement with the Wisconsin Department of Transportation (DOT) for new the interchange off Highway 41 regarding who's responsible for which portion. He explained the City of De Pere is responsible for our existing roads, Innovation Court and French Road. The City and Town of Lawrence will be responsible for the colored stain on bridge. The City of De Pere is also responsible for the colored concrete and landscape in the

roundabout and street lighting for both side streets. Alderperson Carpenter questioned the staining of colored bridge and if the DOT regulates when we should complete. Mr. Thoresen explained that the City of De Pere and Town of Lawrence will be advised by the DOT when this needs maintenance. Alderperson Carpenter asked about how much this would cost and longevity of it. Mr. Thoresen explained it would be awhile as there are similar existing bridge locations such as Main Avenue and Scheuring Road which are 15+ years old & in good shape, so he believes it would at least another 20 to 25 years before anything would need to be done. He also commented on the stain on Claude Allouez Bridge, for example, which is just under 20 years old and hasn't been touched so he believes maintenance will be minimal. Alderperson Carpenter wanted to confirm per the Agreement that the DOT would maintain and charge the City of De Pere for repairs/maintenance. Mr. Thoresen confirmed that the City of De Pere would be responsible for the cost.

Alderperson Carpenter moved to approve the DOT/Municipal – Maintenance Agreement for Southbridge Interchange, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	Dan Carpenter
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkalm

3. Consideration and possible action on Approval of Project 4190-17-21 Transportation Plat\*

Eric Rakers, City Engineer, discussed the Transportation Plat for the Reconstruction of Main Avenue and Reid Street scheduled for 2028. By terms of the agreement, the City of De Pere is required to acquire the Right of Way (ROW), then will be reimbursed for the ROW, similar to the agreement on 8<sup>th</sup> Street in 2016/2017 when it was reconstructed. The City has already hired Corre Inc. to do the ROW acquisition. The Board and Council is required to approve the plat. Once plat is approved, Corre will begin negotiating the ROW acquisition for the project.

Mayor Boyd moved to approve Project 4190-17-21 Transportation Plat, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Jonathon Hansen
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkalm

4. Consideration and possible action on Sidewalk Access to Marquette Square

Eric Rakers, City Engineer, advises this is a request from Alderperson Ledvina to look into possible pedestrian/sidewalk access to Marquette Square Parking Lot. Mr. Rakers stated that there are current developments in the area in progress north of James Street. This development will bring in more pedestrian traffic to this area once completed. Mr. Rakers describes various options to make access for pedestrians to Marquette Square. Option 1: extend the sidewalk on west side of Wisconsin Street going north. Option 2: put a mid-block crossing on Wisconsin Street south of James Street. Option 3: leave as is and do not take any action. He explains how there are pros & cons to each option. The first option (to

extend sidewalk on Wisconsin Street) would be best for long term access. This plan is best for pedestrians and mirrors development currently to the north on Wisconsin Street. He noted the cons for this as being the highest cost option as it utilizes more sidewalk, a formal curb ramp with concrete vs. current asphalt and we would lose parking stalls in Marquette Square and would impact Lee Building sign, however the new parking garage being constructed offers more parking in its place. Mr. Rakers discussed the second option as being quite a bit cheaper, however only in short term as in the long term we would end up adding sidewalks in the future. Mr. Rakers also advised that flashing crosswalk lights would not be included in this second option because they did not meet warrants at this time, yet both options meet the concerns for pedestrian access. As said previously, Mr. Rakers advised that there is the third option which is to do nothing, but reiterated that with the new developments the City anticipates more pedestrian traffic with both new businesses and housing. Staff is leaving these options open to the Board but overall recommends the first option to extend sidewalk to the north on Wisconsin Street. Either option could be included in 2027 budget, if we pick the first option, the intersection of James and Wisconsin could be set up in 2026 to have sidewalk on the west side of Wisconsin.

Mayor Boyd advised he is in favor of Option 1 as it makes sense, cost is doable and helps cost moving forward. Alderperson Ledvina agrees with Mayor, however asks if there will be improved accessibility in relation to ADA standards within the parking lot. Mr. Rakers stated he was not sure as they hadn't looked internally to the lot itself, but this is something that can be evaluated and brought back. Alderperson Ledvina & Mayor discuss the ramp/ADA accessibility up to the Lee Building. Mr. Rakers discusses how to possibly make it work as we would lose parking stalls and can look at it as an alternative to bring back for discussion. Scott Thoresen, Public Works Director, advised they can include these handicap accessibilities in the 2027 budget. Alderperson Carpenter questioned why the City would be putting sidewalk in when he believes the new developments should be doing this. Mr. Rakers answered that this is part of the agreement with the infrastructure costs. Mr. Rakers further explained sidewalk is going to be installed on both sides of Wisconsin from James Street up to Williams Street as part of this project which would result in having a gap in the sidewalk on the west side of Wisconsin Street south of James Street. Alderperson Hansen commented that he prefers to rip the band aid off and go with the long term, Option 1.

Alderperson Hansen moved to approve Option 1 for Sidewalk Access to Marquette Square, seconded by Alderperson Ledvina.

Mr. Thoresen wanted to confirm if motion included the handicap ramp in the parking lot would be included in the funding for 2027. Alderpersons confirmed.

Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	Jonathon Hansen
<b>SECONDER:</b>	Shana Ledvina
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkaln

5. Consideration and possible action on the 2026 Storm Lateral Assessment Charge for Existing Non-Residential Properties

Eric Rakers, City Engineer, explained the storm lateral assessment charge for non-residential properties and how it is calculated. Mr. Rakers shared the 2026 special assessment rates to be:

Storm main assessment: \$12.06 per foot of parcel frontage

6" storm lateral assessment: \$2,306.65 per each lateral

8" storm lateral assessment: \$3,228.48 per each lateral

12" storm lateral assessment: \$3,607.32 per each lateral

Mr. Rakers explained that the 2026 special assessment rates are lower than 2025 rates and explained why.

Mayor Boyd moved to approve the 2026 Storm Lateral Assessment Charge for Existing Non-Residential Properties, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	James Boyd
<b>SECONDER:</b>	Jonathon Hansen
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkalm

6. Consideration and possible action on the 2026 Storm Lateral Assessment Charge for Existing Residential Properties

Eric Rakers, City Engineer, explained the annual storm lateral assessment charge for residential properties and how it is calculated. Mr. Rakers shared the 2026 special assessment rates to be:

Storm lateral assessment: \$2,008.81 per each lateral

Storm main assessment: \$586.08 per parcel

Both lateral and main assessment: \$2,594.89

Mr. Rakers explained that the 2026 special assessment rates are lower than 2025 rates and explained why.

Alderperson Ledvina moved to approve the 2026 Storm Lateral Assessment Charge for Existing Residential Properties, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

<b>RESULT:</b>	<b>Passed (UNANIMOUS)</b>
<b>MOVER:</b>	Shana Ledvina
<b>SECONDER:</b>	Dan Carpenter
<b>AYES:</b>	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina
<b>EXCUSED:</b>	Mike Eserkalm

IV. Future Agenda Items

None.

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 7:55 pm, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

Respectfully submitted,  
Natalie Markelz