



# Redevelopment Authority

## Special Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Final Minutes

Tuesday, November 9, 2021

6:00 PM

Council Chambers and Virtual

#### Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Excused	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Lisa VandenAvond	Board Member	Present	
Joe Van Deurzen	Board Member	Present	
Julie Van Straten	Vice Chair	Excused	

Also present: Development Services Director Daniel Lindstrom and members of the public.

- Approval of the minutes of the November 23, 2020 Redevelopment Authority meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Van Deurzen, Board Member
<b>SECONDER:</b>	Carol Karls, Board Member
<b>AYES:</b>	Carol Karls, Ted Penn, Lisa VandenAvond, Joe Van Deurzen
<b>EXCUSED:</b>	Jerry Henrigillis, Julie Van Straten

- Public comments upon matters not on the agenda.

Development Services Director Daniel Lindstrom stated that former board member Tina Quigley can no longer serve on the board since she recently moved out of De Pere. Current City ordinance states that you must be a resident of De Pere to serve on any boards or commissions. Daniel stated that she is a valuable member on the board since she represents Definitely De Pere. He suggested the RDA can still request for her to remain on the board in another capacity. Joe Van Deurzen asked to bring forward a future agenda item to allow Tina Quigley to continue to serve on the RDA as an advisory member. The other members agreed with this recommendation. Daniel stated that he will bring this request forward as a future agenda item.

<b>RESULT:</b>	<b>DISCUSSED</b>
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- Consideration and Possible Action Regarding a Facade Grant Request for 108 N Michigan ST (Parcel ED-969), submitted by Danen Properties, LLC. \*

Development Services Director Daniel Lindstrom reviewed the facade grant request for 108 N Michigan Street. It was owned by a single family for many years and was recently purchased by Danen Properties, who is proposing to change the use from a single family use to a commercial use. The applicant is eligible for \$10,000 maximum. Staff recommended approval of the facade grant request for the maximum \$10,000, and that the RDA forward the recommendation to the Common Council for final approval. Carey Danen, the property owner, was present to answer any questions. Ted Penn asked if there would still be any living space with the new owners. Daniel stated that the use is not for any residential living space at this time. He noted that the owner already has a business owner who is planning on relocating her business to the space once it's renovated. Daniel added that properties on both sides of this property are also commercial properties. He

asked for the RDA members to either approve or deny the metal roof replacement. Carol Karls stated that she would be in favor of approving the metal roof replacement in this situation. Discussion followed and it was decided to continue to assess a roof replacement on a case-by-case basis. Carol Karls moved, seconded by Lisa Vanden Avond, to approve the facade grant request for an amount not to exceed \$10,000 and that the recommendation be forwarded to the Common Council for final approval. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carol Karls, Board Member
<b>SECONDER:</b>	Lisa VandenAvond, Board Member
<b>AYES:</b>	Carol Karls, Ted Penn, Lisa VandenAvond, Joe Van Deurzen
<b>EXCUSED:</b>	Jerry Henrigillis, Julie Van Straten

5. Consideration and Possible Action Regarding a Facade Grant Request for 107 S Broadway ST (Parcel ED-831), submitted by SAKS Holdings, LLC. \*

Development Services Director Daniel Lindstrom reviewed the facade grant request for 107 S Broadway Street submitted by Saks Holdings. The project is eligible for \$20,000. Staff recommended approval, subject to an amount not to exceed \$20,000 and that the request be forwarded to the Common Council for final approval. Andy Krans, with Saks Holdings was present to answer any questions. Joe Van Deurzen moved, seconded by Lisa Vanden Avond, to approve the facade grant in an amount not to exceed \$20,000 and that the recommendation be forwarded to Common Council for final approval. Upon vote, motion carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Van Deurzen, Board Member
<b>SECONDER:</b>	Lisa VandenAvond, Board Member
<b>AYES:</b>	Carol Karls, Ted Penn, Lisa VandenAvond, Joe Van Deurzen
<b>EXCUSED:</b>	Jerry Henrigillis, Julie Van Straten

### Adjournment

Joe Van Deurzen moved, seconded by Carol Karls, to adjourn the meeting at 6:22 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker