



Finance/Personnel Committee

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, January 13, 2026

7:30 PM

335 S. Broadway, De Pere, WI 54115

I. Call to Order

1. Roll Call

Also present:

City Manager Kim Flom, City Attorney Joanne Bungert, Finance Director/Treasurer Pam Manley, Community and Economic Development Specialist Quasan Shaw, Administrative Assistant Amy Darnick, Health Director/Officer Chrystal Woller, City Clerk Carey Danen (virtual).

2. Approval of the minutes of the November 11, 2025 Regular Meeting of the Finance/Personnel Committee.

RESULT:	Passed
MOVER:	James Boyd
SECONDER:	Casey Nelson
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance/Personnel Committee. §6-3(f) DPMC

None

4. Consideration and Possible Action on the 2026 DPH Grant Contract Awarded to the Health Department in the Amount of \$12,082 for Maternal Child Health and Lead Programming.*

RESULT:	Passed
MOVER:	Devin Perock
SECONDER:	Amy Kunding
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

5. Consideration and Possible Action regarding changes to the De Pere Home Improvement Loan Program.*

Community and Economic Development Specialist Quasan Shaw was present to speak. We created the Deeper Roots Housing Stock Program in 2023. Last year we modified by changing the name and increased the loan amount to \$50,000. We did a 15-year term, 1.5 percentage points below the 10-year treasury note. Through conversation with the health dept, we would like to include lead abatement into an allowable use of the home improvement loans. If someone is using the loan for lead abatement, the interest rate would be changed to 1%.

Health Director/Officer Chrystal Woller mentioned that this is a nice option for families and to be able to include this revision in the home improvement loans.

Aldersperson Nelson asked about the percentage and Quasan mentioned that lead abatement is 1% flat, because of health risk.

RESULT:	Passed
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

6. Consideration and Possible Action on an Ordinance Adopting Section 10-12 of the De Pere Municipal Code Creating The De Pere Youth Commission.*

City Manager Kim Flom mentioned that this is a draft ordinance and will go to council. It takes the provisions of the program and puts them into legal words to make this happen.

RESULT:	Passed
MOVER:	Casey Nelson
SECONDER:	Amy Kunding
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

7. Cash and Investments Report for October 31, 2025.

RESULT:	Passed
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

8. Cash and Investments Report for November 30th, 2025.

RESULT:	Passed
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	James Boyd, Pamela Gantz, Amy Kunding, Casey Nelson, Devin Perock
NAYS:	None

9. Future agenda items.

None

10. Adjournment.

Mayor Boyd made a motion to adjourn. Aldersperson Nelson seconded the motion. Meeting adjourned at 7:39 pm.

Respectfully submitted,
Amy Darnick