



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, November 12, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **November 12, 2018 at 7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Approval of BOPW October 8, 2018 Meeting Minutes

II. Public Comment

III. Items

1. Consider Preliminary Resolution for Special Assessments for Sanitary Sewer System, Water System - New Water Main, Existing Water System, New Development Storm System, and/or Storm Water Management for Ryan Road from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive.*
2. Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Laterals for 2730 Ryan Road.
3. Consider Proposed Assessment Deferral Updates to Special Assessment Ordinance.*
4. Consideration to Approve Proposal to Improve Nicolet Alley.*
5. Consider Changing Parking on O'Hearn Street.*

IV. Future Agenda Items

V. Adjournment

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, November 12, 2018 so that arrangements can be made.

Agenda Sent To:

Mayor
Alderpersons
Department Heads
TV, Newspapers & Radio Stations

John Nicks
Hossein Mirhashemi
Tina Quigley, Definitely De Pere
Naomi Moes Jenkins

Kress Family Library
De Pere Chamber of Commerce
Definitely De Pere

Shanna Koltz
Craig and Valerie Oestreich
Dawn Foeller, Unified School District

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision-making responsibility.

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Public Works

FROM: Pam Denis

SUBJECT: Approval of BOPW October 8, 2018 Meeting Minutes

ATTACHMENTS:

- CE_BOPW October 8, 2018 Draft Meeting Minutes (PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, October 8, 2018

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Marty Kosobucki, Director of Parks, Recreation and Forestry, Bill Boyle, GIS Manager, Project Manager, Kim Flom, Development Services Director, and Grace Lahtela, Recording Secretary.

2. Public Hearing to Levy Special Assessments for Storm Sewer Main and/or Laterals for Legion Ct.

A. Notice of Public Hearing

B. Recommendation from the Board of Public Works

C. Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals for Legion Court.

The Mayor opened the meeting for public input at 7:32pm. There wasn't a response to the invitation to speak and the Mayor closed the meeting at 7:32pm. Eric Rakers, City Engineer reviewed the Final Resolution for storm sewer assessment for Legion Court.

Aldersperson Hansen moved to approve the Final Resolution for Storm Sewer Assessment for Legion Court, Aldersperson Raasch seconded the motion. Upon vote, the motion passed unanimously. City Engineer Rakers reviewed the payment terms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works September 10, 2018 Meeting Minutes.

Aldersperson Carpenter moved to approve the September 10, 2018 Board of Public Works meeting minutes, Aldersperson Raasch seconded the motion. Upon vote, the motion passed unanimously.

Attachment: CE_BOPW October 8, 2018 Draft Meeting Minutes (7573 : Approval of BOPW October 8, 2018 Meeting Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Request for Installation of Terrace Walks on Stewart Street.

Alderperson Carpenter moved to approve the installation of the terrace walk on Stewart Street with the cost for installation, maintenance, and future replacement to be paid for by St. Norbert College, Alderperson Boyd seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Preferred Streetscape Design for James Street.*

Bill Boyle, GIS Manager, Project Manager, reviewed in detail the streetscape design process for James Street. Graef designed three options for three different cost levels. The final design came about through public input from open house feedback and surveys, the planning commission and Graef design options. The surveys suggested that the public really liked the water wall and wind wall. The City is striving to minimize costs but still impact the downtown area. Discussion followed; specifically in regard to fixed tables and chairs and positioning of the outside seating. Questions arose as to who would be responsible for maintenance of the non-fixed seating. Possible suggestions for maintenance help were Definitely De Pere or summer help in the Public Works or Park Departments. Concern was that non-fixed seating could block a business' entrance, or make it less accessible. Discussion continued in regard to the broad concept of creating an inviting and relaxing atmosphere in the downtown area. The Mayor reminded the Board that they were looking for approval of the design concept, and the seating details could be worked out with the individual businesses later.

Alderperson Raasch moved to approve the preferred design alternative for the James Street streetscape area, with discussion to occur regarding the proposed tables and chairs. Alderperson Carpenter seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Resolution #BOPW 18-05 Declaring Public Emergency Exception to Public Bid Requirements for Chiller System Replacement at the De Pere Ice Recreation Center.

Mayor Walsh moved to approve Resolution #BOPW 18-05 declaring public emergency exception to Public Bid Requirements for the Chiller System Replacement at the De Pere Ice Recreation Center. Alderperson Boyd seconded the motion. Discussion followed. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Discuss Customers Refusing New Water Meter Installation*

Scott Thoresen, Director of Public Works, reviewed the case of a refusal to install a new water meter and a possible opt-out tariff alternative that the PSC would have to approve. Discussion followed including the options available to address customer refusal of installation of new water meter and the PSC opt out alternative tariff. A suggestion was made to notify the property owner of the upcoming Council meeting.

Alderperson Carpenter moved to approve following current PSC requirements of requiring new water meter installation or disconnection of water service until such time as the new meter is installed. Alderperson Raasch seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Consider User Fees for MSC Rubbish Drop Off Operations

Scott Thoresen, Director of Public Works, reviewed the future repositioning of the Municipal Service drop off site and new hours and opened the discussion for user fees. He presented a list of pro's and con's for each type of fee transaction. He stated that the site will no longer be open in the winter and only on select days the rest of the year.

Alderperson Carpenter moved to approve no user fees at the Municipal Service Center drop off site, Alderperson Boyd seconded the motion. Discussion followed and the motion was amended to include revisiting possible fees in one year.

Alderpersons Carpenter and Boyd agreed to the amendment by Alderperson Raasch. Upon vote the amended motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

7. Discuss Acceptable Rubbish Items

Scott Thoresen, Director of Public Works, reviewed the list of acceptable and unacceptable items for the drop off site at the Municipal Service Center. Discussion followed. Director Thoresen stated that the Cyber Green Recycling area for electronics would still be available for drop off at the site.

Mayor Walsh moved to accept the list of acceptable and unacceptable items for the drop off site at the Municipal Service Center, with doors, toilets, and water heaters being added as acceptable items for drop off. Alderperson Hansen seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Engineering Technical Services Regarding Installation of T-Mobile's Wireless Antennae Facilities on Merrill Water Tower*

Scott Thoresen, Director of Public Works, presented a request from T-Mobile regarding installation of wireless antennae facilities on the City's Merrill Street Water Tower. He explained that as part of this request the City will need to hire Dixon Engineering to perform engineering technical services for the City to make sure there is no impact to the City's water tower by this work. Discussion followed.

Alderperson Carpenter moved to approve the engineering services agreement with Dixon Engineering for the T-Mobile wireless upgrade on the Merrill Street water tower. Alderperson Raasch seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

9. Consider 2018-2019 Snow & Ice Removal Rates

Scott Thoresen, Director of Public Works, presented the updated fees for Snow and Ice Removal. He stated that any violations are complaint driven. The rates are based on linear footage or a minimum charge of \$75.00.

Alderperson Boyd moved to approve the 2018-2019 Snow Removal rates, Alderperson Hansen seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

10. Approval Parking and Traffic Recommendations

Eric Rakers, City Engineer, reviewed each of the recommended action items for Parking and Traffic.

Discussion followed.

Mayor Walsh moved to approve items #1,#2,#3,#4, & #6, Alderperson Boyd seconded the motion. Upon vote the motion passed unanimously. Mayor Walsh moved to deny Item #5, Alderperson Boyd seconded the motion. Discussion followed. Upon vote, the motion passed 3 to 2, with Alderpersons Raasch and Hansen voting nay.

11. Discuss Parking and Traffic Committee Non-Action Items.

Eric Rakers, City Engineer, presented the Parking and Traffic Items that did not require action.

Discussion followed including for Item #6 the trail sign needing attention, and Item #9 where cars should be turning left from parking onto George Street – it was agreed that

both items would be looked into. City Engineer Rakers reviewed the process for pedestrian crossing signage in regard to questions on Item #7. A pedestrian count would need to be done and if the count warrants, then it would come back to the Board of Public Works and be put in the budget for 2020. It was suggested that the 25mph speed limit sign coming off the highway north onto Lawrence Drive is posted on a telephone pole and should be moved closer to the road.

IV. Future Agenda Items

Aldersperson Hansen asked staff to review the pedestrian crossing at S. Webster and Ridgeway. Aldersperson Hansen also asked that Crestview and Chicago streets by the high school be repainted. This will be passed on to the County.

V. Adjournment

Mayor Walsh moved to adjourn, Aldersperson Raasch seconded the motion. Upon vote, the motion passed unanimously and the meeting was adjourned at 9:40PM.

Respectfully submitted,
Pam Denis

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consider Preliminary Resolution for Special Assessments for Sanitary Sewer System, Water System - New Water Main, Existing Water System, New Development Storm System, and/or Storm Water Management for Ryan Road from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive.*

In conjunction with the construction of the 61-parcel Pine Trail Crossing subdivision, the City plans to urbanize and reconstruct Ryan Road and construct new utilities to service the area.

This project involves reconstructing the rural, asphalt street to a concrete roadway to meet City standards from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive. The water main will be extended south of Diversity Drive and new sanitary sewer, storm sewer, and storm water management facilities are being constructed in conjunction with the subdivision construction and subsequent street reconstruction. There is existing 12-inch PVC water main from Diversity Drive to the north.

The preliminary resolution, along with Schedules B, C, and D, for the utility construction and storm water management costs are attached. The reconstruction of Ryan Road will be funded by the general obligation debt and the construction of a new lift station to service the area will be funded by the sewage revenue fund.

Assessment charges for the project include the following:

- New sanitary sewer main and lateral installation which will be assessed at 100% to the benefiting properties.
- New water main and lateral installation which will be assessed at 100% to the benefiting properties.
- There will be an assessment for associated construction costs for the existing 12-inch PVC water main that was constructed in 2007 to provide water to Altmayer Elementary School. Each property that will now be serviced off of this existing line will be assessed their associated construction costs.
- New storm sewer main and lateral installation for newly developed properties will be assessed at 100% to the benefiting properties. 2730 Ryan Road is the only existing property that is connecting to the new storm sewer and will be assessed at the rates approved by the Board of Public Works on February 12, 2018. This is a separate action item by the Board.

- The expansion of the storm water management pond will be assessed at 100% to benefiting properties that are not developed. Properties that are already developed will not be assessed for storm water management as they already utilize the existing pond.

The assessments impact Basgig Investor's LLC (Pine Trail Crossing), the Unified School District of De Pere (USDD) and Craig and Valerie Oestreich (ED-427). The City has agreements with Basgig Investor's LLC and USDD for the assessments.

The staff recommendation is to approve the preliminary resolution to the Common Council to schedule a Public Hearing with the following additions:

- 10-year payback period for these assessments for ED-427.
- 5-year interest free deferment for the sanitary sewer and water main assessments against parcel ED-427 until connection is made. If not made before, connection will be required after 5-years.

ATTACHMENTS:

- BPW Resolution #18 - Ryan Road Utilities (DOCX)
- Special Assessment Boundary Map_11.12.2018 (PDF)
- Schedule B & C Sanitary_Sewer_Ryan (PDF)
- Schedule B & C Water_Main_Ryan (PDF)
- Schedule B & C Water Main-Existing (PDF)
- Schedule B & C StormSewerCost-New_Development_Ryan (PDF)
- Schedule B & C Storm_Water_Management (PDF)
- Schedule D - Ryan Road (PDF)

RESOLUTION #18-

PRELIMINARY RESOLUTION DECLARING INTENTION TO EXERCISE
SPECIAL ASSESSMENT POWERS UNDER SECTION 13-7 DE PERE MUNICIPAL CODE and
Wis. Stats. §66.0703
SANITARY SEWER, WATER SYSTEM – NEW WATER MAIN, EXISTING WATER SYSTEM,
NEW DEVELOPMENT STORM SYSTEM, AND STORM SEWER MANAGEMENT POND ON
RYAN ROAD FROM 800 FEET NORTH OF DIVERSITY DRIVE TO 430 FEET SOUTH OF
DIVERSITY DRIVE

BE IT HEREBY RESOLVED, by the Board of Public Works of the City of De
Pere, Wisconsin, as follows:

1. That the Board of Public Works hereby declares its intention to exercise its police powers and levy special assessments pursuant to Section 13-7, De Pere Municipal Code and Wis. Stats. §66.0703, for improvements constructed within the area described below and special assessments to be levied on a reasonable basis upon the properties benefited thereby. Said improvements to include storm sewer main and laterals. Said improvements shall be constructed and the properties benefiting there from are contained in the following described areas or abutting streets:

**SANITARY SEWER, WATER SYSTEM – NEW WATER MAIN, EXISTING WATER
SYSTEM, NEW DEVELOPMENT STORM SYSTEM, AND STORM WATER
MANAGEMENT POND**

West side of Ryan Road from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive.

East side of Ryan Road from Diversity Drive to the south 430 feet.

2. The total assessed against such districts shall not exceed the total cost of the improvements. Sanitary sewer, new and existing water main, storm sewer, and the storm water management pond expansion shall be assessed at 100% against undeveloped benefitting parcels. The Common Council determines that such improvements shall be installed and assessed therefore levied under the police power

and that the amount assessed against each benefited parcel shall be based on the linear footage of frontage for sanitary sewer, new and existing water main, and storm sewer construction and based on acreage for storm water management pond expansion construction.

3. The assessments against any parcel shall be paid as follows:

- (a) Five year interest free deferment for sanitary and water assessment until connection is made. If not made before, connection will be required after 5-years from City notification that the project is substantially complete. Invoice shall be sent at the time of connection.
- (b) No interest imputed if payment of assessment made in full within 30 days of invoice;
- (c) Payment shall be in BLANK (To be determined by the Board) yearly installments once the assessment is due, together with interest on the unpaid balance thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;
- (d) Upon transfer of ownership of any parcel or part of a parcel against which assessments are levied. If title to part of such parcel is transferred, only such assessments that are attributable to part transferred shall become due and payable upon transfer

4. The Director of Public Works is directed to prepare a report incorporating the recommendation of the Board of Public Works consisting of:

- (a) Preliminary plans and specifications for said improvements;
- (b) An estimate of the entire cost of the proposed improvements;
- (c) A schedule of the proposed assessments;
- (d) A statement that the property against which the assessments are

proposed is benefited.

After compiling such report, the Director of Public Works is directed to file a copy thereof in the City Clerk-Treasurer's office for public inspection.

5. Upon receiving the report of the Board of Public Works, the Clerk-Treasurer is directed to give a Class I notice of public hearing on such report as specified in Section 66.60, Wis. Stats. The hearing shall be held in the Common Council Chambers of the City Hall at a time set by the Clerk-Treasurer in accordance with the aforementioned statutory provision.

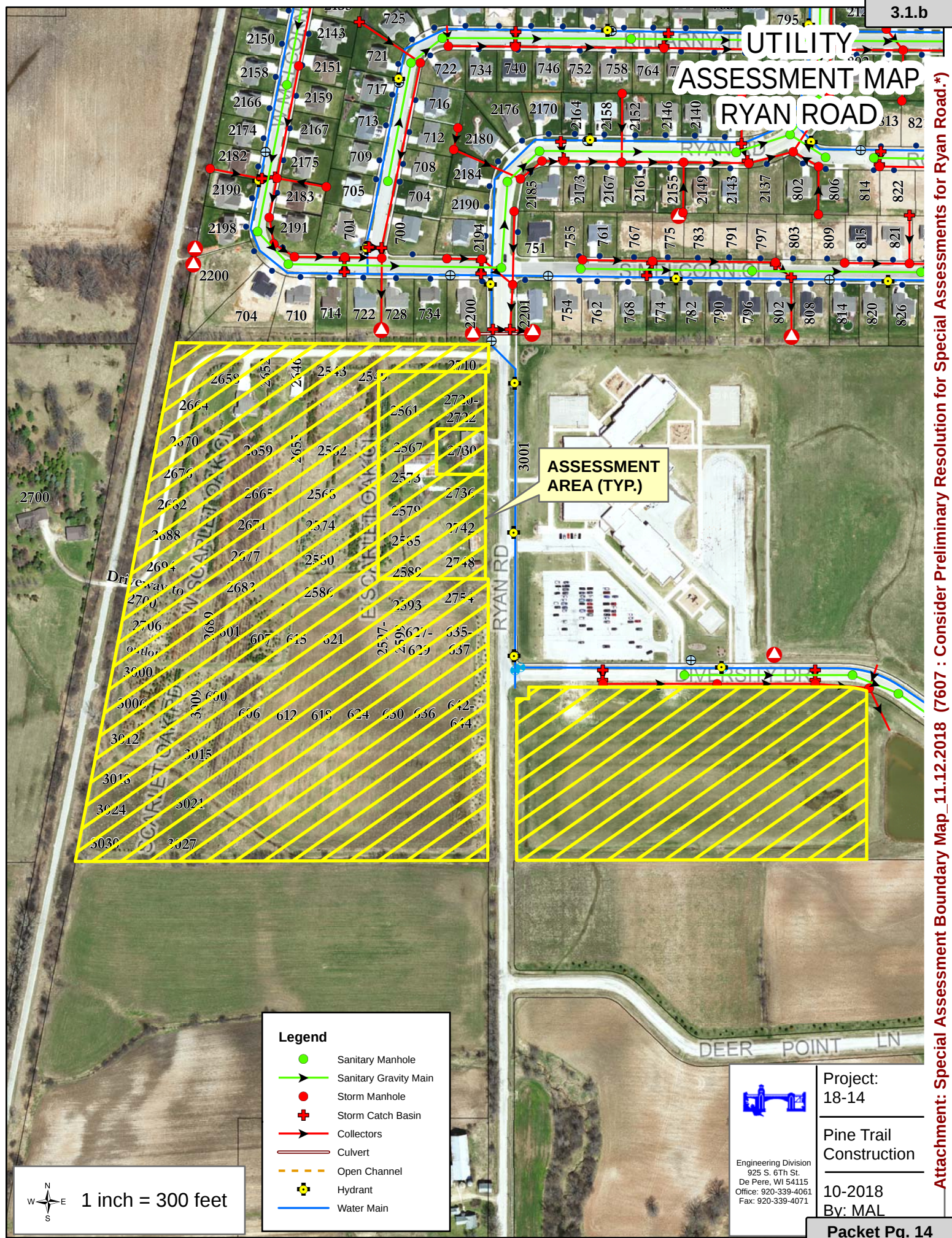
Adopted by the Board of Public Works of the City of De Pere, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Michael J. Walsh, Mayor and Chair of the Board
of Public Works

Ayes: _____ Nays: _____

UTILITY ASSESSMENT MAP RYAN ROAD



ASSESSMENT
AREA (TYP.)

- Legend**
- Sanitary Manhole
 - Sanitary Gravity Main
 - Storm Manhole
 - Storm Catch Basin
 - Collectors
 - Culvert
 - Open Channel
 - Hydrant
 - Water Main

1 inch = 300 feet

Engineering Division
925 S. 6th St.
De Pere, WI 54115
Office: 920-339-4061
Fax: 920-339-4071

Project:
18-14

Pine Trail
Construction

10-2018
By: MAL

Packet Pg. 14

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
SANITARY SEWER FOR RYAN ROAD
September 7, 2018

SANITARY SEWER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-01	Provide 8" PVC Sanitary Sewer (Granular Backfill)	25	\$52 LF	\$1,300	\$1,300
SS-02	Provide 8" PVC Sanitary Sewer (Natural Backfill)	1200	\$29 LF	\$34,800	\$34,800
SS-09	Provide 4' Diameter Sanitary Sewer Manhole	43.37	\$200 VF	\$8,674	\$8,674
Sub-Total				\$44,774	\$44,774
Technical, Legal, Administration, and Contingency				\$11,194	\$11,194
Total Estimated Cost				\$55,968	\$55,968
Total Estimated Project Cost				\$55,968	

SANITARY SEWER LATERAL - Single Family

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-06	Provide 4" PVC Sanitary Sewer Lateral	91	\$32 LF	\$2,912	\$2,912
SS-07	Provide 8"x4" Sanitary Wye	7	\$45 EA	\$315	\$315
Sub-Total				\$3,227	\$3,227
Technical, Legal, Administration, and Contingency				\$807	\$807
Total Estimated Cost				\$4,034	\$4,034
Total Estimated Project Cost				\$4,034	

SANITARY SEWER LATERAL - Multi Family

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-03	Provide 8" PVC Sanitary Sewer Lateral (Ryan Road)	15	\$61 LF	\$915	\$915
SS-09	Provide 4' Diameter Sanitary Sewer Manhole	13.51	\$200 EA	\$2,702	\$2,702
Sub-Total				\$3,617	\$3,617
Technical, Legal, Administration, and Contingency				\$904	\$904
Total Estimated Cost				\$4,521	\$4,521
Total Estimated Project Cost				\$4,521	

SCHEDULE C
PROPOSED ASSESSMENT RATES
SANITARY SEWER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Sanitary Sewer Main	LF	2551.02	\$55,968	\$21.94
Sanitary Sewer Laterals - Single Family	Each	7	\$4,034	\$576.25 Per Each
Sanitary Sewer Laterals - Multi Family	Each	1	\$4,521	\$4,521.25 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Sanitary Sewer Main Assessment	2551.02 LF	\$21.94	\$55,968
(2) Sanitary Sewer Lateral Assessment - Single Family	7 EA	\$576.25	\$4,034
(3) Sanitary Sewer Lateral Assessment - Multi Family	1 EA	\$4,521.25	\$4,521
Total Estimated Project Cost			\$64,523

Attachment: Schedule B & C Sanitary_Sewer_Ryan (7607 : Consider Preliminary Resolution for Special Assessments for Ryan Road.*)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
WATER MAIN FOR RYAN ROAD
September 7, 2018

WATER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-02	Provide 12" PVC Water Main (Natural Backfill)	430	\$37 LF	\$15,910	\$15,910
W-10	Provide 6" Gate Valve	1	\$1,150 EA	\$1,150	\$1,150
W-11	Provide Connection to Existing Water Main	1	\$1,250 EA	\$1,250	\$1,250
W-12	Provide Hydrant (6.5' Bury)	1	\$3,850 EA	\$3,850	\$3,850
W-13	Provide 6" PVC Hydrant Lead	6	\$60 LF	\$360	\$360
Sub-Total				\$22,520	\$22,520
Technical, Legal, Administration, and Contingency				\$5,630	\$5,630
Total Estimated Cost				\$28,150	\$28,150
Total Estimated Project Cost				\$28,150	

WATER SERVICE - RESIDENTIAL

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-07	Directional Drill 1" HDPE Water Service (Ryan Road)	530	\$42.00 LF	\$22,260	\$22,260
W-08	Provide 1" Corporation and Curb Stop	7	\$315.00 EA	\$2,205	\$2,205
SD-11	Provide 4" Concrete Sidewalk	40	\$ 50.00 SY	\$2,000	\$2,000
SD-12	Provide #4 Reinforcement Rebar	140	\$ 1.00 LF	\$140	\$140
SD-13	Drilled Tie Bars (Existing Sidewalk and Curb and Gutter)	60	\$ 8.50 EA	\$510	\$510
Sub-Total				\$27,115	\$27,115
Technical, Legal, Administration, and Contingency				\$6,779	\$6,779
Total Estimated Cost				\$33,894	\$33,894
Total Estimated Project Cost				\$33,894	

WATER SERVICE - MULTI-FAMILY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-05	Provide 8" PVC Water Service (Ryan Road)	80	\$65 LF	\$5,200	\$5,200
W-09	Provide 8" Gate Valve	1	\$1,585 EA	\$1,585	\$1,585
W-14	Provide Water Service Offset (Ryan Road)	1	\$2,284 EA	\$2,284	\$2,284
Sub-Total				\$9,069	\$9,069
Technical, Legal, Administration, and Contingency				\$2,267	\$2,267
Total Estimated Cost				\$11,336	\$11,336
Total Estimated Project Cost				\$11,336	

SCHEDULE C
PROPOSED ASSESSMENT RATES
WATER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Water Main	LF	881.54	\$28,150	\$31.93
Water Services - Single Family	Each	7	\$33,894	\$4,841.96 Per Each
Water Services - Multi Family	Each	1	\$11,336	\$11,336.25 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Water Main Assessment	881.54 LF	\$31.93	\$28,150
(2) Water Service Assessment - Single Family	7 EA	\$4,841.96	\$33,894
(3) Water Service Assessment - Multi Family	1 EA	\$11,336.25	\$11,336
Total Estimated Project Cost			\$73,380

Attachment: Schedule B & C Water_Main_Ryan (7607 : Consider Preliminary Resolution for Special Assessments for Ryan Road.*)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
EXISTING WATER MAIN FOR RYAN ROAD
May 2, 2018

EXISTING WATER MAIN

NOTE: IN 2007 THE DE PERE SCHOOL DISTRICT FUNDED 100% OF THE WATER MAIN BETWEEN DIVERSITY AND 870 FEET NORTH.

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
	Ryan Road Water Main - 2007 Cost (Includes Engineering)	0.5	\$84,688 LS	\$42,344	\$42,344
Total Estimated Cost				\$42,344	\$42,344

SCHEDULE C
PROPOSED ASSESSMENT RATES
SANITARY SEWER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Previously Constructed Water Main	LF	871.02	\$42,344	\$48.61

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Sanitary Sewer Main Assessment	871.02 LF	\$48.61	\$42,344
Total Estimated Project Cost			\$42,344

Attachment: Schedule B & C Water Main-Existing (7607 : Consider Preliminary Resolution for Special Assessments for Ryan Road.*)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
STORM SEWER FOR NEW DEVELOPMENT ON RYAN ROAD
September 7, 2018

STORM SEWER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
ST-02	Provide 30" RCP/PP Storm Sewer (Granular)	485	\$76 LF	\$36,860	\$36,860
ST-07	Provide 12" RCP Class III or PVC Storm Sewer (Granular Backfill)	929	\$38 LF	\$35,302	\$35,302
ST-08	Provide 12" RCP Class III or PVC Storm Sewer (Natural Backfill)	5	\$24 LF	\$120	\$120
ST-15	Provide 5' Diameter Storm Manhole	14.64	\$385 VF	\$5,636	\$5,636
ST-16	Provide 4' Diameter Storm Manhole	12.74	\$300 VF	\$3,822	\$3,822
ST-18	Provide Type B Inlet	10	\$1,500 EA	\$15,000	\$15,000
ST-21	Provide 12" RCP Endwall	2	\$700 EA	\$1,400	\$1,400
SC-03	Inlet Protection Type B	10	\$40 EA	\$400	\$400
Sub-Total				\$98,540	\$98,540
Technical, Legal, Administration, and Contingency				\$24,635	\$24,635
Total Estimated Cost				\$123,176	\$123,176
Total Estimated Project Cost				\$123,176	

STORM SEWER LATERAL - SINGLE FAMILY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
ST-10	Provide 6" PVC Storm Sewer Lateral	194	\$30 LF	\$5,820	\$5,820
ST-13	Provide 12"x6" Storm Branch or Inserta Tee	3	\$165 EA	\$495	\$495
Sub-Total				\$6,315	\$6,315
Technical, Legal, Administration, and Contingency				\$1,579	\$1,579
Total Estimated Cost				\$7,894	\$7,894
Total Estimated Project Cost				\$7,894	

SCHEDULE C
PROPOSED ASSESSMENT RATES
STORM SEWER FOR NEW DEVELOPMENT ON RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Storm Sewer Main	LF	2551.02	\$123,176	\$48.28
Storm Sewer Laterals - Single Family	Each	7	\$7,894	\$1,128 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Storm Sewer Main Assessment	2551 LF	\$48.28	\$123,176
(2) Storm Sewer Lateral Assessment - Single Family	7 EA	\$1,127.68	\$7,894
Total Estimated Project Cost			\$131,069

Attachment: Schedule B & C StormSewerCost-New_Development_Ryan (7607 : Consider Preliminary Resolution for Special Assessments for Ryan Road.*)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
STORM WATER MANAGEMENT FOR DEVELOPMENT ON RYAN ROAD
September 7, 2018

STORM WATER MANAGEMENT

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable Storm Sewer to Pond	Assessable Storm Water Pond
STORM SEWER						
ST-02	Provide 30" RCP Class III, PVC, or PP Storm Sewer	978	\$76 LF	\$74,328	\$74,328	
ST-15	Provide 5' Diameter Manhole	26.61	\$385 VF	\$10,245	\$10,245	
ST-20	Provide 30" RCP Endwall	1	\$1,000 EA	\$1,000	\$1,000	
STREET AND DRAINAGE						
SD-03	Unclassified Excavation (Pond)	12810	\$7 CY	\$92,873		\$92,873
SPECIAL CONSTRUCTION						
SC-02	Provide Silt Fence	650	\$2 LF	\$1,300		\$1,300
SC-06	Tracking Pad	1	\$1,000 EA	\$1,000		\$1,000
SC-04	Provide Heavy Rip Rap w/Geotextile Fabric, (Type HR) (Pond)	20	\$50 SY	\$1,000	\$1,000	\$0
ADDITIONAL BID ITEMS						
AB-01	Provide 30" RCP Class (Class III), PVC or PP Storm Sewer with Natural Backfill	545	\$0 LF	\$0		\$0
AB-02	Provide Pond Outfall Structure	1	\$3,500 LS	\$3,500	\$3,500	
AB-03	Provide Grouted Rip Rap w/Geotextile Fabric	12	\$40 SY	\$480	\$480	
AB-04	Provide Wet Meadow Seeding with WisDOT Seed Mix No 60	1000	\$6 SY	\$6,000	\$6,000	
AB-05	Provide Erosion Control Urban Mat Class I, Type A	1000	\$2 SY	\$2,000	\$2,000	
SD-14	Landscaping - Seed, mulch and Fertilizer - ADDIT	2700	\$2 SY	\$5,400		\$5,400
Sub-Total				\$199,125	\$98,553	\$100,573
Technical, Legal, Administration, and Contingency				\$49,781	\$24,638	\$25,143
Total Estimated Cost				\$248,907	\$123,191	\$125,716
Total Estimated Project Cost				\$248,907		

SCHEDULE C
PROPOSED ASSESSMENT RATES
STORM WATER MANAGEMENT FOR DEVELOPMENT ON RYAN ROAD

STEP 1 - ASSESSMENT RATE CALCULATION BETWEEN SUBDIVISION AND SCHOOL FOR POND COST ALLOCATION

Note: Allocation based on the percent TSS reduction in pounds. Based on the SWMM pond model.

Location	Pond Allocation			Storm Allocation	Total Cost
	lbs.	Percent	Cost		
Pine Trail Crossing plus Existing House	19254	70.3%	\$88,418	\$123,191	\$211,609
Future School on 13.1 Acre Site	8122	29.7%	\$37,298	0	\$37,298
Total	27376	100.0%	\$125,716	\$123,191	\$248,907

STEP 2 - ASSESSMENT RATE CALCULATION FOR SUBDIVISION AND EXISTING HOUSE

Land Use	Unit Type	Number of Units	WDNR Pool Surface (1)	Weighted Area (Acre)
Single Family Residential Development	Acre	22.99	0.8	18.4
Multi Family Residential Development	Acre	4.79	1.0	4.8
Total		27.78		23.2
Cost per Weighted Area				\$9,128.16

Notes: (1) Calculation is based on surface area percentage from the WDNR Wet Detention Standard for Wet Pond Construction (1001), Appendix A - Calculation of Preliminary Pool Surface Area for TSS Reduction

STEP 3 - PROBABLE PROJECT FINANCING FOR ALL DEVELOPMENT

Description	Units	Cost/ Unit	Total
Single Family Residential Development (0.8 Factor X \$8686.90)	22.99 AC	\$7,302.53	\$167,885
Multi Family Residential Development (1.0 Factor X \$8686.90)	4.79 AC	\$9,128.16	\$43,724
Future School Site	13.1 AC	\$2,847.15	\$37,298
Total Estimated Project Cost			\$248,907

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS

PRELIMINARY ASSESSMENTS - October 29, 2018
TYPE OF IMPROVEMENT: SANITARY SEWER, WATER
LOCATION - RYAN ROAD FROM 470 FEET SOUTH OF DIVERSITY TO 840 FEET NORTH OF DIVERSITY

COST PER LINEAR FOOT - SANITARY SEWER MAIN	\$21.94	LF
COST PER UNIT - SANITARY SEWER LATERAL - SINGLE FAMILY	\$576.25	EA
COST PER UNIT - SANITARY SEWER LATERAL - MULTI FAMILY	\$4,521.25	EA
COST PER LINEAR FOOT - NEW WATER MAIN	\$31.93	LF
COST PER UNIT - WATER SERVICE - SINGLE FAMILY	\$4,841.96	EA
COST PER UNIT - WATER SERVICE - MULTI FAMILY	\$11,336.25	EA
COST PER LINEAR FOOT - EXISTING WATER MAIN	\$48.61	LF
COST PER LINEAR FOOT - STORM SEWER MAIN NEW DEVELOPMENT	\$48.28	LF
COST PER UNIT - STORM LATERAL - NEW DEVELOPMENT - SINGLE FAMILY	\$1,128.00	EA
COST PER ACRE - STORMWATER MANAGEMENT - MEDIUM DENSITY RESIDENTIAL	\$7,302.53	Acre
COST PER ACRE - STORMWATER MANAGEMENT - HIGH DENSITY RESIDENTIAL	\$9,128.16	Acre
COST PER ACRE - STORMWATER MANAGEMENT - FUTURE SCHOOL SITE	\$2,847.15	Acre

LOT NO. PROPERTY ADDRESS UNIT UNIT PARCEL NUMBER (LF) (Acre)				SANITARY SEWER SYSTEM						WATER SYSTEM - NEW WATER MAIN						WATER SYSTEM		NEW DEVELOPMENT STORM SYSTEM				STORM WATER MANAGEMENT						TOTAL ASSESSMENT		
				MAIN		LATERAL - SINGLE FAMILY		LATERAL - MULTI FAMILY		MAIN		SERVICE - SINGLE FAMILY		SERVICE - MULTI FAMILY		EXISTING WATER MAIN		STORM SEWER MAIN		STORM LATERAL - SINGLE FAMILY		MEDIUM DENSITY (3)		HIGH DENSITY (3)		FUTURE SCHOOL SITE (3)				
PROPERTY OWNER	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST		
CRAIG AND VALERIE OESTREICH 2730 RYAN ROAD DE PERE WI 54115	ED-427	115	0.330	115	\$2,523.10	1	\$576.25	0	\$0.00	0	\$0.00	1	\$4,841.96	0	\$0.00	115	\$5,590.15	0	\$0.00	0	\$0.00	0.00	\$0.00	0	\$0.00	0.00	\$0.00	\$13,531.46		
BASGIG INVESTORS, LLC	ED-R27-1	411.19	2.970	411.19	\$9,021.51	3	\$1,728.75	0	\$0.00	0	\$0.00	3	\$14,525.88	0	\$0.00	411.19	\$19,987.95	411.19	\$19,852.25	3	\$3,384.00	2.97	\$21,690.16	0	\$0.00	0.00	\$0.00	\$90,190.49		
BASGIG INVESTORS, LLC	ED-R27-2	785.6	24.476	785.6	\$17,236.06	3	\$1,728.75	1	\$4,521.25	440.77	\$14,073.79	3	\$14,525.88	1	\$11,336.25	344.83	\$16,762.19	785.6	\$37,928.77	3	\$3,384.00	19.69	\$143,786.82	4.79	\$43,723.89	0.00	\$0.00	\$309,007.64		
UNIFIED SCHOOL DISTRICT OF DE PERE 3001 RYAN ROAD DE PERE WI 54115	ED-R28	798.46	24.761	0	\$0.00 ALREADY SERVED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	0	\$0.00	0.00	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	0.00	\$0.00	\$0.00		
UNIFIED SCHOOL DISTRICT OF DE PERE 1700 CHICAGO STREET DE PERE WI 54115	ED-R28-1	440.77	8.97	440.77	\$9,670.49 DEFERRED	0	\$0.00	0	\$0.00	440.77	\$14,073.79 DEFERRED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	0	\$0.00	0.00	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	13.10	\$37,297.67	\$61,041.94		
TOTAL				2551.02	61.507	1,752.56	\$38,451.17	7.00	\$4,033.75	1.00	\$4,521.25	881.54	\$28,147.57	7.00	\$33,893.72	1.00	\$11,336.25	871.02	\$42,340.28	1,196.79	\$57,781.02	6.00	\$6,768.00	22.66	\$165,476.97	4.79	\$43,723.89	13.10	\$37,297.67	\$473,771.54

Notes:
(1) The GBMSD charge is for areas recently annexed. Parcels ED-R27 and ED-R27-1 were annexed previously but not charged by the City for GBMSD charges because there was no sewer service to the parcels. Charges are now included in this assessment at the same rate as recently annexed parcels.
(2) The storm water management fee is not charged to parcels that have been developed prior to the pond construction per the City ordinance.
(3) The storm water managemet fee includes the storm sewer from Ryan Road to the pond for the medium and high density development. This cost for the storm sewer is not charged to the school site because the school property will drain directly to the pond.

Attachment: Schedule D - Ryan Road (7607 : Consider Preliminary Resolution for Special Assessments for Ryan Road.)*

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Laterals for 2730 Ryan Road.

The purpose for this item is to approve a preliminary resolution for special assessment for storm sewer and/or storm lateral construction associated with street reconstruction in 2018.

Background

The City is constructing new storm sewer and corresponding laterals in conjunction with Project 18-14 Pine Trail Crossing Street and Utility Construction.

Storm sewer lateral installation at 2730 Ryan Road conforms to the City Municipal Code Section 26-5-5 (b) which states:

(1) Installation. Storm sewer main and lateral installation to each lot of record shall be constructed at the time of street reconstruction in those streets which do not have storm sewer. The location of the lateral installation shall be as determined by the city engineer or designee.

The assessment for this service was calculated per Code Section 13-7.

As calculated per Code Section 13-7 and approved by the Board of Public Works (BOPW), the costs for the 2018 storm sewer special assessment is as follows:

- Residential Properties
 - Storm Lateral Assessment - \$1650.24 per each
 - Storm Main Assessment - \$364.24 per parcel

2730 Ryan Road is the only property affected by this special assessment on this project.

Property owners have been notified several times of this project including:

- April 13, 2018 – Office Visit Regarding Upcoming Construction and Assessments
- July 18, 2018 – Letter Regarding Anticipated Assessments
- October 30, 2018 - Letter Notifying of Board of Public Works Meeting

Code Section 13-7 d. further identifies procedures and pay options for the storm sewer special assessments as follows:

- d. *Public hearing. The board shall hold a public hearing on the assessments and after the hearing may by resolution approve, disapprove, modify, or refer the report with such directions as it deems necessary. The board shall provide for the following payment alternatives if it determines to assess for any of the improvements:*
 - i. *No interest imputed if payment of assessment made in full within 30 days of invoice;*
 - ii. *Payment in such number of yearly installments as deemed reasonable by the board, together with interest thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;*
 - iii. *Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by city on its last bond issue, with the total becoming due on the earliest of the following:*
 - A. *Transfer of the benefited property to any other person or entity;*
 - B. *Subdivision of the benefited property;*
 - C. *Connection to the storm sewer;*
 - D. *The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.*
 - iv. *Interest on alternatives ii. and iii. above shall stop accruing after a period of ten years.*

Note under item ii., the BOPW can establish a number of yearly establishments for payback. Also, under iii., property owners are not required to pay until they connect to the storm lateral, sell or subdivide the property, or 25 years, whichever occurs first.

Recommendation

Staff recommends that the Board of Public Works adopt the preliminary resolution and schedule a public hearing at the Board of Public Works on December 10, 2018.

ATTACHMENTS:

- BPW Resolution #18 - 2730 Ryan Road (DOCX)
- Schedule B&C-Ex Residential Storm (PDF)
- CI-Special Assessment Schedule D - Ryan Road Existing Development Storm_POST BID (PDF)
- Ryan Road Storm Assessment Map (PDF)

RESOLUTION #18-

PRELIMINARY RESOLUTION DECLARING INTENTION TO EXERCISE
SPECIAL ASSESSMENT POWERS UNDER SECTION 13-7 DE PERE MUNICIPAL CODE and
Wis. Stats. §66.0703
STORM SEWER MAIN AND LATERALS UNDER PROJECT 18-14 AT 2730 RYAN ROAD

BE IT HEREBY RESOLVED, by the Board of Public Works of the City of De
Pere, Wisconsin, as follows:

1. That the Board of Public Works hereby declares its intention to exercise its police powers and levy special assessments pursuant to Section 13-7, De Pere Municipal Code and Wis. Stats. §66.0703, for improvements constructed within the area described below and special assessments to be levied on a reasonable basis upon the properties benefited thereby. Said improvements to include storm sewer main and laterals. Said improvements shall be constructed and the properties benefiting there from are contained in the following described areas or abutting streets:

STORM SEWER MAIN AND/OR LATERALS – 2730 RYAN ROAD

2. The total assessed against such districts shall not exceed the total cost of the improvements. The Board of Public Works determines that such improvements shall be installed and assessed therefore levied under the police power and that the amount assessed against each benefited parcel shall be based on each unit for Storm Sewer and/or Laterals.

3. The assessments against any parcel shall be paid as follows:

- (a) No interest imputed if payment of assessment made in full within 30 days of invoice;
- (b) Payment shall be in BLANK (To be determined by the Board) yearly installments once the assessment is due, together with interest on the unpaid balance thereon at the rate of one percent over the interest

rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;

- (c) Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by city on its last bond issue, with the total becoming due on the earliest of the following:
 - i. Transfer of the benefited property to any other person or entity;
 - ii. Subdivision of the benefited property;
 - iii. Connection to the storm sewer;
 - iv. The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.
- (d) Interest on alternatives (b) and (c) above shall stop accruing after a period of ten years

4. The Director of Public Works is directed to prepare a report incorporating the recommendation of the Board of Public Works consisting of:

- (a) Preliminary plans and specifications for said improvements;
- (b) An estimate of the entire cost of the proposed improvements;
- (c) A schedule of the proposed assessments;
- (d) A statement that the property against which the assessments are proposed is benefited.

After compiling such report, the Director of Public Works is directed to file a copy thereof in the City Clerk-Treasurer's office for public inspection.

5. Upon receiving the report of the Board of Public Works, the Clerk-Treasurer is directed to give a Class I notice of public hearing on such report as specified in Section 66.60, Wis. Stats. The hearing shall be held in the Common Council

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Chambers of the City Hall at a time set by the Clerk-Treasurer in accordance with the aforementioned statutory provision.

Adopted by the Board of Public Works of the City of De Pere, Wisconsin, this
 _____ day of _____, 2018.

APPROVED:

 Michael J. Walsh, Mayor and Chair of the Board
 of Public Works

Ayes: _____ Nays: _____

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-04	Remove and Replace 12" PCV or RCP Storm Sewer	LF	648	\$49.00	\$31,776.50	
15-07	ST-01	Remove and Replace 12" PCV or RCP (Class III) Storm Sewer	LF	797	\$50.51	\$40,276.67	
16-02	ST-06	Provide 12" PVC Storm Sewer	LF	609	\$45.00	\$27,405.00	
16-07	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	119	\$62.00	\$7,378.00	
17-01	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	479	\$47.00	\$22,489.50	
17-02	ST-03	Provide 12" PVC or RCP Class III Storm Sewer	LF	1555	\$38.00	\$59,071.00	
17-07	ST-02	Remove and Replace 12" PVC or RCP CL III Storm Sewer	LF	91	\$36.00	\$3,276.00	
Total				4297		\$191,672.67	
Average Cost Per Foot						\$44.61	

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Storm Sewer Manhole		Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	Project	ST-09	Remove and Replace 4' Diameter Storm Manhole	VF	55.89	\$377.00	\$21,070.53	
15-07		ST-06	Install 4' Diameter Storm Manhole	VF	60.30	\$454.61	\$27,412.98	
16-02		ST-20	Remove and Replace 4' Diameter Storm Manhole	VF	73.74	\$275.00	\$20,278.50	
16-07		ST-07	Remove and Replace 4' Diameter Storm Manhole	VF	24.96	\$490.00	\$12,230.40	
17-01		ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	26.80	\$365.00	\$9,782.00	
17-01		ST-12	Provide 4' Diameter Storm Manhole	VF	31.40	\$350.00	\$10,990.00	
17-02		ST-12	Provide 4' Diameter Storm Manhole	VF	96.20	\$310.00	\$29,822.00	
17-07		ST-06	Remove and Replace 4' Diameter Storm Manhole	VF	4.10	\$600.00	\$2,460.00	
Total					373.39		\$134,046.41	
Cost Per Foot							\$359.00	
Cost for a 5 foot Deep Manhole							\$1,794.99	
Average Per Foot Cost with a 300 Foot Spacing							\$5.98	

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Lateral Cost		Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-17	Provide 6" PVC Storm Sewer Lateral	LF	3053	\$42.00	\$128,226.00		
16-07	ST-04	Provide 6" PVC Storm Sewer	LF	187	\$41.00	\$7,667.00		
17-01	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	2463	\$38.00	\$93,605.40		
17-02	ST-05	Provide 6" Storm Sewer Lateral	LF	1564	\$39.50	\$61,785.90		
Total				7268		\$291,284.30		
Average Cost Per Foot						\$40.08		
Average Cost per Lot at 30 Feet of Lateral (100% to Resident)						\$1,202.41		Average length of lateral is based on a 60 foot right of way and several laterals being connected to inlets.

Storm Wye Cost		Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-10	Provide 6" Connection (Core or Tee) to 36" Storm Sewer	EA	14	\$200.00	\$2,800.00		
16-02	ST-11	Provide 6" Connection (Core or Tee) to 24" Storm Sewer	EA	14	\$200.00	\$2,800.00		
16-02	ST-12	Provide 6" Connection (Core or Tee) to Existing Storm Sewer on Eighth Street.	EA	15	\$200.00	\$3,000.00		
16-02	ST-13	Provide Storm Tee 15"x6"	EA	12	\$300.00	\$3,600.00		
16-02	ST-14	Provide Storm Tee 12"x6"	EA	9	\$200.00	\$1,800.00		
17-01	ST-07	Provide 12"x6" Storm Tee	EA	7	\$75.00	\$525.00		
17-01	ST-08	Provide 8"x6" Storm Tee	EA	20	\$50.00	\$1,000.00		
17-02	ST-06	Provide Storm Branch 18"x6"	EA	7	\$350.00	\$2,450.00		
17-02	ST-07	Provide Storm Branch 15"x6"	EA	22	\$190.00	\$4,180.00		
17-02	ST-08	Provide Storm Branch 12"x6"	EA	17	\$110.00	\$1,870.00		
17-02	ST-09	Provide Storm Branch 8"x6"	EA	3	\$55.00	\$165.00		
Total				140.00		\$24,190.00		
Average Cost Per Wye						\$172.79		

Schedule C
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units
per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on
February 12, 2018
City of De Pere
Date: 3/5/2018

Storm Mainline Cost

Item Description	Cost Per LF	Comment
12" Storm Sewer Main	\$44.61	300 foot spacing with a 5' depth
4' Diameter Storm Manhole	\$5.98	
Mainline Cost Per Street Foot	\$50.59	60 foot wide lot
Cost Per Side of Street	\$25.29	
Cost Per Lot	\$1,517.68	
Assessable Amount (20%)	\$303.54	Remaining 80% funded by Storm Water Utility
Engineering and Administration	\$60.71	
Total Mainline Costs	\$364.24	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,202.41	30 foot average length. Some laterals will be connected to inlets.
Storm Wye Cost	\$172.79	
Assessable Amount (100%)	\$1,375.20	
Engineering and Administration	\$275.04	
Total Lateral Costs	\$1,650.24	

Total Cost

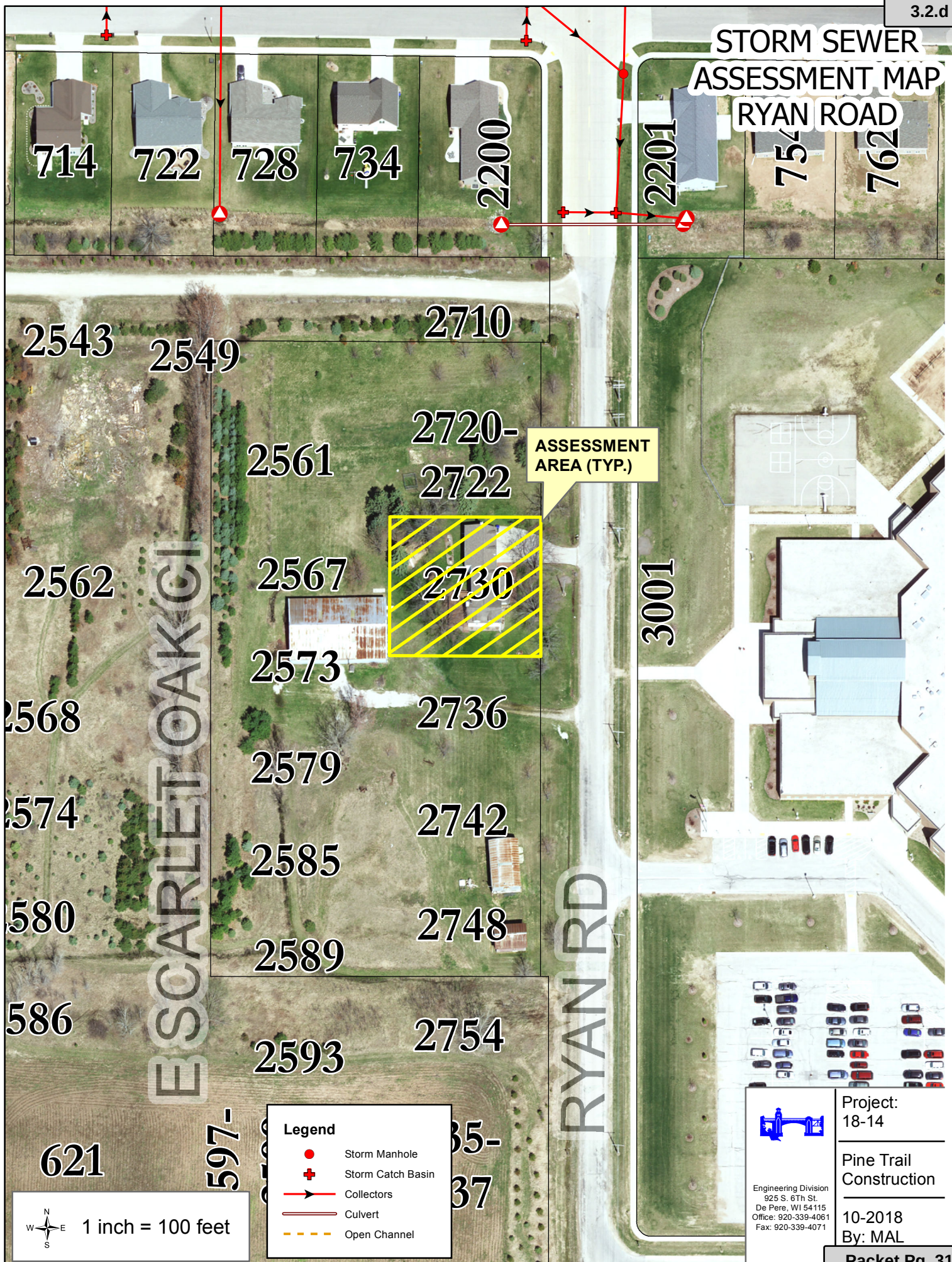
Mainline	\$364.24
Storm Lateral	\$1,650.24
Total Cost	\$2,014.48

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS
PRELIMINARY ASSESSMENTS
TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
LOCATION - 2730 RYAN ROAD

COST PER UNIT - STORM MAIN: \$364.24
COST PER UNIT - STORM LATERAL: \$1,650.24

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
CRAIG A & VALERIE M OESTREICH 2730 RYAN RD DE PERE, WI 54115-9634	2730 RYAN RD ED-R27	1	\$364.24	1	\$1,650.24	\$2,014.48	
	TOTAL	1	\$364.24	1	\$1,650.24	\$2,014.48	

STORM SEWER
ASSESSMENT MAP
RYAN ROAD



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Board of Public Works

FROM: Judith Schmidt-Lehman

SUBJECT: Consider Proposed Assessment Deferral Updates to Special Assessment Ordinance.*

§13-8 De Pere Municipal Code (DPMC) lists the circumstances in which properties can qualify for deferral of special assessments for new improvements. In researching the upcoming Ryan Road improvements, it was discovered that this ordinance section does not specifically address deferral for properties currently served by functioning rural improvements (well and septic/mound). The proposed attached changes (red-lined) to §13-8 DPMC specifically include that scenario and provide a few additional language clarifications.

If you have any questions or concerns, please let me know.

JSL

ATTACHMENTS:

- 13-8 Assessment Deferral Updates (DOCX)

• Sec. 13-8. - Deferment of special assessments.

(a) *Generally.* Special assessments levied against property for the installation of sanitary sewers, storm sewers, water mains, street construction and street lighting (~~individually or collectively~~ “the improvements”), may be deferred by the common council, pursuant to the provisions of subsections (b)—(d) of this section and pursuant to [section 13-9](#). Special assessments under this section shall not be deferred except upon the affirmative vote of three-fourths of the members of the common council present at the time of such consideration.

(b) *Property eligible for and expiration of deferments.*

(1) ~~Assessment~~ Deferments may be granted for:

- ~~A.~~ undeveloped land, ~~defined as land~~ used for ~~farming, farming or~~ agricultural use ~~or~~;
- ~~B.~~ unplatted vacant land, ~~or for~~;
- ~~C.~~ land which, in the reasonable expectation of the common council, is contemplated to be taken by a governmental entity by the power of eminent domain;
- ~~D.~~ developed property served by properly permitted and operating rural improvements, (defined as well and septic/mound systems).

(2) ~~Deferments may be granted until such land is developed; i.e., Deferments shall expire upon the happening of any of the following:~~

- ~~A.~~ subdivided by plat or certified survey map or otherwise improved or put to a higher use; ~~or until the~~
- ~~B.~~ change in zoning classification ~~is changed, or until;~~
- ~~C.~~ transfer of title to the property by sale, inheritance, gift or will, ~~or;~~
- ~~D.~~ connection to the improvements;
- ~~E.~~ governmental exercise of the power of eminent domain;
- ~~F.~~ the expiration of five (5) years, unless an extension is granted by the common council;
- ~~G.~~ by approved agreement with the City. Deferments shall be granted for a period of no more than five years unless otherwise authorized and approved by agreement entered into by the common council at the time such deferment is granted or unless subsequently extended by the common council. Such agreement may also provide for other circumstances which may vary the causes of termination of the deferment period in situations where the common council determines that improvements are being installed at the current time for the convenience of the city and at the city's instigation.

(3) Upon expiration or termination of the deferment period, the special assessments shall become due and owing in full unless installment payments had been provided for, or set forth in any agreement, at the time the deferment was granted.

(4) Upon expiration or termination of the deferment period, the property owner shall be required to connect to the improvements by the Director of Public Works as provided under Chapter 26 of this Code.

(c) *Interest.* Interest may be charged during the deferment period. The interest rate may be established at an annual rate to be determined by the common council at the time the deferment is granted.

(d) *Conditions.* The common council may impose reasonable conditions upon any deferment, which conditions shall be determined by the common council at the time the deferment is granted.

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City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Administration

FROM: Lawrence Delo

SUBJECT: Consideration to Approve Proposal to Improve Nicolet Alley.*

ATTACHMENTS:

- Request to Approve Proposal to Improve Nicolet Alley 11-7-18(PDF)
- De Pere Nicolet Parking Lot Alley Design RFP 06-15-18 (PDF)
- Nicolet Alley Design Proposal 11-07-18 (PDF)

MEMORANDUM

TO: Board of Public Works

FROM: Larry Delo, City Administrator 

DATE: November 7, 2018

SUBJECT: Request to Approve Proposal to Improve Nicolet Alley

The City included funding in Tax Increment District (TID) #9 in the 2018 Adopted Budget to implement Nicolet Square master plan pedestrian realm improvements. As part of this project, the City sent a request for proposals (see attachment) out June 15, 2018 to several areas firms and two local artists for design services. The firms the City requested design proposals from were Landscape Artisans, Graef, SEH and Willems Landscape. The artists were Naomi Moes Jenkins and Shanna Koltz.

The City received a single proposal (attached) from Naomi Moes Jenkins and Shana Koltz to design and install artistic pieces throughout the alley per the attached proposal. City staff has reviewed the proposal and entered into discussions with Naomi Moes Jenkins and Shanna Koltz, Definitely De Pere and the owners of the buildings immediately adjacent to the alley to fully understand the proposed concept and to adjust the proposal to better meet the needs of the City and adjacent property owners. Based on these discussions, the theme of the project was altered from the original scope focusing mostly on honey bee art pieces to a broader sustainability theme that still focuses on the importance of honey bees to the ecosystem, but also includes a broader spectrum of artistic images that are relative to our area.

The proposed schedule for this project requires Board of Public Works review and approval in November, 2018 with City Council review and approval on December 4, 2018. This will allow the artists sufficient time over the winter to design and construct their artwork for a spring / early summer installation. This project will also require some concrete work in the alley itself. This work is scheduled to be completed as part of an overall project that will include reconstruction of a portion of James Street and the installation of a mid-block crossing on Main Street adjacent to the Nicolet Square alley.

The Administration is recommending the Board of Public Works approve the proposal from Naomi Moes Jenkins and Shanna Koltz for consideration by the City Council. This will provide the City and other parties involved sufficient time to complete a contractual agreement for design, development and installation of the art pieces and an easement agreement with the adjacent building owners prior to City Council consideration.

The 2018 budget for TID #9 includes \$100,000 for pedestrian realm improvements in the Nicolet Square area. The attached proposal is for \$50,000.



REQUEST FOR PROPOSALS

City of De Pere, Wisconsin

Main Street - Nicolet Parking Lot Alley Conceptual Design & Design Development

City Administrator's Office

Issued: June 15, 2018

Proposals Due: July 13, 2018 by 4:00PM

A. Community Overview

The 25,000 people, who call De Pere, Wisconsin home, know that the community provides a high quality of life in the Greater Green Bay metropolitan area. The excellent schools, a dynamic downtown, successful business parks and safe neighborhoods served by ample parks and natural areas have resulted in considerable loyalty and community pride among residents.

The residences, businesses and commercial areas are connected with a transportation and green space network that accommodates cars, bikes and pedestrians. The beautiful Fox River is the focal point of the City Center and the Claude Allouez Bridge unites the two sides of our dynamic downtown. Whether you are on the east side or west side, historic buildings thoughtfully blend with new redevelopment to provide a mix of housing, employment, shopping, dining and entertainment.

B. Project Background

To continue the momentum occurring in downtown, the City of De Pere Administration ("City") is soliciting proposals from qualified Consultants for streetscape design, cost estimating and design development document preparation. This project will revitalize the public alley adjacent to Nickys Lionhead Tavern, Gryo Kabobs and T. Alterations that connect Main Street and the Nicolet Parking Lot, a highly visible and important pedestrian gateway in downtown De Pere.

The alley is currently utilized to store various solid waste containers and as a pedestrian walkway. The City's Development Services Department and Definitely De Pere have facilitated discussions with area businesses to determine an appropriate future use of the alley. The City has also requested a Memorandum of Understanding with the two adjacent building owners to support the alley design / rehabilitation project.

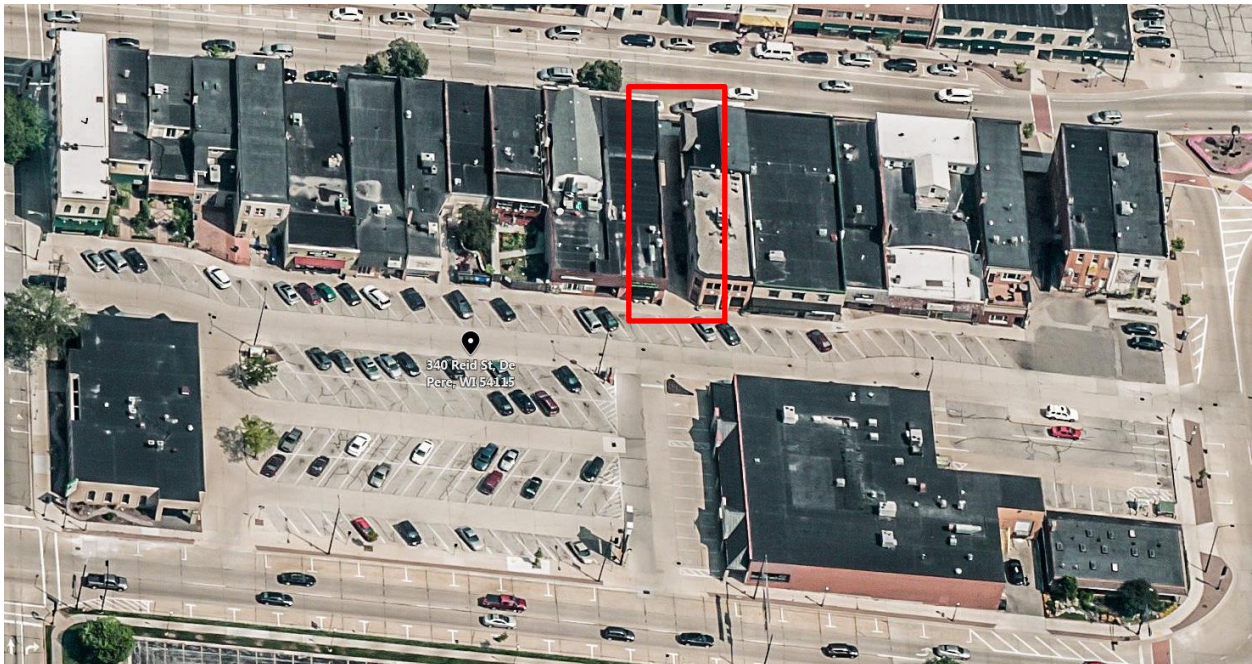
C. Design Vision

This project will enhance and expand the public realm in De Pere by developing an impressive streetscape that is enjoyed by both residents and tourists alike. With areas for seating, pedestrian access, inviting vegetation, lighting and the possibility of a winter utilization features and public art displays. This alley streetscape project should establish an area that invites individuals to sit to have a cup of coffee, read a book or simply discuss downtown shopping plans while admiring local art.

After site analysis and collaboration with City Stakeholders, Consultants will provide two conceptual options for the streetscape. The options will then be evaluated, with portions from any option being incorporated into the final conceptual design.

Option One. This should be the least expensive option from a design & construction perspective. Consultants should consider the entire site and produce an economical design to include some seating, planting enhancements, lighting as well as other cost-conservative features.

Option Two. This option will build upon option one and add features to make the alley more appealing with additional seating, lighting, art and wind / cold weather protection features.



D. Project Objectives

Project considerations for the Nicolet Parking Lot Alley Streetscape include, but are not limited to the following. Additional objectives may be drafted based on input received in Phase 1.

1. Design a streetscape that reflects the recommendations of the De Pere Downtown Master Plan and will enhance the idea of “De Pere as a destination” for residents and visitors, while increasing traffic to local businesses.
2. Integrate appropriate pedestrian amenities to provide a comfortable experience making guests feel welcome and comfortable. (Seating, trash receptacles, pedestrian oriented lighting, etc...)
3. Select plantings appropriate to our geography regarding survivability over winter and shaded conditions within the alley.
4. Include options for the display of public art. The displays could be rotating and would require lighting.
5. Maintain the strong pedestrian connections and walkability of the area.

E. Scope Of Services

Phase 1 – Inventory and Analysis

Task 1: Project Assessment, Area Analysis and Preliminary Design.

- Introductory Conference Call with City Staff.
- Review of project history, scope and schedule.
- Review and research of City documents, preferences and history to develop an understanding of the community and project area.

Phase 2 – Conceptual Design and Design Refinement

Task2: Conceptual Design Development

- Develop two conceptual designs based on project objectives and two options.
- Include accompanying renderings and/or comparable images to illustrate design intent.
- Submit designs to the City for review with estimated cost ranges.

Task 2 Deliverables:

- Preliminary design plans and renderings for both options.
- Preliminary construction estimates.

Task 3 (On Site meeting): Meeting with City staff to finalize design.

- Meeting with City Staff

Task 3 Deliverables:

- Presentation should include printed and visual displays and digital media (for example PowerPoint).

Task 4 – Final Conceptual Design

- Develop preferred conceptual design alternative.
- Include accompanying renderings and/or comparable images to illustrate design intent.
- City staff to provide final design to Board of Public Works and City Council for review and approval.

Task 4 Deliverables

- Color to-scale conceptual site plan with accompanying renderings and/or imagery as needed to illustrate design intent.
- Preliminary Line Item Cost Estimate.

Phase 3 – Design Development Documents**Task 5: Design Development Documents**

- The Consultant will prepare full design development drawings.

Task 5 Deliverables:

- Finished Design Development Drawing set. The Consultant is responsible for ensuring the documents are in accordance with all applicable codes and regulatory requirements, including ADA accessibility guidelines and environmental regulations.
 - Utility Plans (if applicable)
 - Final design including topographic survey, grading, contours, critical spot elevations.
 - Hardscape Plan, including materials and installation methods
 - Landscape Plan, including locations and types of landscape material.
 - Site lighting and details, identify fixtures.
 - Irrigation plans and details, if needed.
 - Details for any unique site features.
 - Details for site furnishings.
- PDF/Drawing files of all final, City approved design plans, specification documents and details.
- 2 printed to-scale drawing sets.

F. Submittal requirements

1. Statement of Qualifications- Brief introduction of the Consultant organization. Summary of your understanding of the project and why your team is best suited to complete the scope of work.
2. Team biographies for all staff proposed to be included on the project.
3. Any proposed revisions to the Scope or Task List.
4. Several design examples, with accompanying construction costs, from similar projects.
5. A minimum of 3 client references.
6. Timeline for project completion. Fee schedule for all tasks as described in section E- Scope of Services.

G. Evaluation Criteria

1. Proposals will be evaluated based on overall approach, team experience and qualifications, budget, organizational structure, methodology, schedule and fit with the City of De Pere.
2. This project requires experience in the following areas. Preference will be given to Consultant teams who demonstrate mastery and comparable experience in:

- Urban Design and Streetscape design.
- Cost estimation.
- Collaborative approach and methodology.
- Cost. The final fee should be expressed as an hourly not to exceed.

H. Budget

Total project budget including design and construction is \$35,000 - \$50,000.

I. Bid Process

The City of De Pere's Engineering Department will be responsible for requesting and managing the bid process for this project.

J. Consultant Contract

The City utilizes its own consultant contract when formalizing the consultant arrangement. A sample copy of that Consultant Agreement is attached.

K. Anticipated Project Schedule

June 15, 2018 RFP Distribution.

July 13, 2018 4:00 PM Proposals due.

July 2018 Proposal Reviews and Consultant Interviews.

August 2018 Board of Public Works Review and Common Council Approval of Consultant and Contract.

August - September 2018 or April – May 2019 Project Commencement.

L. Proposal Submission Requirements

- **Due to the City of De Pere no later than 4:00 PM on July 13, 2018.**
- 5 hard copies and a digital copy in PDF format (email file size no larger than 14 MB. USB flash drives or other file sharing hardware will only be returned upon request).
- Proposals should be sent to:
City of De Pere – City Administrator
Larry Delo
335 South Broadway Street
De Pere, WI 54115
ldelo@mail.de-pere.org
- The City of De Pere is not responsible for any costs incurred by parties responding to this RFP.

M. Additional Resources

City of De Pere: <https://www.de-pere.org/>

Comprehensive Plan, Downtown Master Plan, Historic Neighborhood Preservation Plan:

<https://www.de-pere.org/egov/apps/document/center.egov?view=item&id=730>

De Pere Chamber: <http://deperechamber.org/>

Definitely De Pere: <https://definitelydepere.org/>

Introduction

Two local women artists Shanna Koltz and Naomi Moes -Jenkins are excited to present their vision for the Nicky's alleyway in DePere. Both women share a deep passion for the earth and nature which is seen in their past bodies of work. As the world ecosystems change we hope to bring an awareness to the plight of the honeybee. We know this truly has a trickle down effect to the entire bio system. Our desire is to stir the subconscious of our community and to create a visually beautiful but thought provoking oasis in the city of DePere. By combining our techniques of 2D and 3D we feel that we can compose an unusual alley scape that will be a destination for everyone.

Shanna is an award winning conceptual photographer/multi media artist and Naomi is an award winning sculptor of multiple mediums. Both artists have a whimsical style that is truly their own.

We hope you will consider our proposal as we feel it can be a beautiful /philosophical /showpiece/statement/ for the city of DePere.

Thank you,
Shanna Koltz and Naomi Moes Jenkins

Our Mission

Our mission is to bring the community together through an interactive creative open air environment that highlights conceptual fine art (with a purpose) shown in 2D and 3D mediums. We hope to inspired creativity and out of the box thinking while also providing the visitors and local community a creative welcoming space to just BEE. Enjoy a cup of coffee, eat a meal, read a book, paint a picture, play guitar or just relax.

All while calling awareness to the decline of the honeybee and its impact on our planet.

With a little innovation and imagination we can save the Bees... and save the world.

Not just an Ally but an... **Immersive Art Experience**

You walk through the art...

It is around you. Above you and underneath you.

Message= The little things can become big things. With a little Innovation and Imagination we can save the world.

this project will play with imagination and the fact that we are one with the world and our community.

Fact: Save the Bee's- Save the world.

Why Bees? 1/3 of our food source comes from Bee's. If they die... they are taking us with them.

Objective: To make the space a beautiful functional environment. With whimsical elements and a strong positive message. With a focus on Fine Art and "dreaming big" for a better community.. and a better world.

How are we going to show this?

By mixing 3D and 2D art by Naomi and Shanna

3D critters. On walls, ground and above (between buildings)

6 - 8 2D Panels on buildings with conceptual art work.

the two mediums will work together bringing about a cohesive concept and experience.

Path, Lights, sitting benches. Topiary, Greenery, A place to read. Tables for community eating/gathering. Possible arch at entrance.

Critters:

Bee's

Dragon

Flying Pig

Flamingos

Pelicans

Unicorn?

Bats
 mermaid
 Birds
 Catfish.... flying

Bee's and believing in a better world (through imagination and innovation)
 we will tie this concept together.

Colors.....

Blues, greens, grays. Metallics.

This project inspiration words:

- ~FINE ART
- ~Mixed Medium through 2D and 3D works.
- ~Whimsical
- ~Dreamlike
- ~Bee Enchanted
- ~Believe in the impossible
- ~Community

Bee....ing mindful of our world... we can save agriculture.
 If the pesticides are killing our bees...next the vegetables will follow and
 then the animals, then the humans. Save the Bees Save the World.

Budget will determine Materials needed.

Why BEES?

These facts will be printed out onto signs and placed throughout the project.

Important to know.

The role of the bee

Bees and other pollinating insects play an essential role in ecosystems. A third of all our food depends on their pollination. A world without pollinators would be devastating for food production.

MODERN AGRICULTURE IS KNOWN TO BE KILLING THE BEES

Bee-killing pesticides

Bee-killing pesticides in particular pose the most direct risk to pollinators. The main reasons for global bee-decline are linked to industrial agriculture, parasites/pathogens and climate change. The loss of biodiversity due to monocultures and the wide-spread use of bee-killing pesticides are particular threats for honeybees and wild pollinators.

In 1947 there were 6 million honey bee hives in the US. Today there are under 3 million. (*Source: USDA*)

BEES ARE VITAL TO THE HUMAN FOOD SUPPLY

- 1 Bees pollinate 70 of the top 100 human food crops.
- 2 1 in 3 bites of food we eat is derived from plants pollinated by bees. (*Source: USDA*)

- 3 Bees pollinate about 75% of fruits, nuts, and vegetables grown in the US. (*Source: USDA*)
- 4 Almonds are totally dependent on bee pollination. No bees, no almonds. (*Source: American Beekeeping Foundation*)
- 5 Avocados, apples, and cherries are over 90% dependent on bee pollination. (*Source: National Honey Board*)
- 6 Cucumbers, kiwis, and melon are majorly dependent on bee pollination. (*Source: National Honey Board*)

About The Honey Bee

FUN Facts:

1. Honey was found in the tomb of king Tutankhamen... It was still edible (just a little dry)
2. To make honey, bees drop nectar into honeycombs and evaporate it by fanning it with their wings. Honey is the only food that includes all the substances needed to sustain life. (including water).
3. An average worker bee makes 1/2-1 teaspoon of honey in its lifetime.
4. A bee beats its wings approximately 11,400 times every minute. That's what makes the buzzing sound.
5. About 4 million flowers must be visited to make 1 kg (22 pounds) of honey.

Shanna Koltz (Bio)

I started "Studio Rouge" to manage and market my fine-art photography business. Most of my work is centered around portraiture and storytelling. Taking photos of the world around me is how I connect with my spiritual self. Even though I love nature photography, my primary interests lie in the emotional nature of human dynamics, both internal and interpersonal. I strive to find the beauty throughout the course of everyday life and interactions. I believe that imperfections are beautiful. Every wrinkle on the face and every scar on the body are earned and should be worn like a badge of honor because they are the ingredients to a deeper understanding of life. I draw concepts from my childhood, my dreams, my fears and society. I am always searching rummage sales, estate sales and thrift stores looking for pieces to pull my ideas/sets together. There is always a story waiting to be told.

- Am a multi-award winning photographer and digital artist
- My work has been featured in magazines, books, galleries, at museums and shown internationally.
- I am an ambassador and instructor for Camera Corner Connecting Point.
- I am a member of Green Bay Art Colony of Woman
- A member of North East Wisconsin Artist Association
- I was nominated as a Fox Cities Artist to watch for 2018
- I was a You Magazines Woman to know in 2015.

3 recent pieces of Art. For Art show and/or Commissioned



Currently in The Green Bay Neville
Museum (73rd Art Annual Juried Show)
Title: Bald Is Beautiful

This model is not a model... she has
never shown the world what she looks
like without her wig... until this photo. It
is part of a community project that I am
working on called "Imperfections are
beautiful"

Attachment: Nicolet Alley Design Proposal 11-07-18 (7600 : Proposal to Improve Nicolet Alley.*)



This will be the next cover for 2019 Town Planner. I was commissioned for the photos for this upcoming calendar.



This is an art piece that I created for a client. This model is not a working model she is a senior at West De Pere High school.

References for Shanna Koltz

1) Jean Detjen/NEWArtist
Association(president)
jeandetjen@sbcglobal.net

2) Kim Pigeon Metzner/
KPM Arts Consulting, LLC
kpigeon@kpmarts.com

3) Raedene Glass Champeau/
Camera Corner Connecting
Point.
Rch@cccp.com

Bio of Naomi Moes-Jenkins

Naomi Moes-Jenkins is a self taught sculpture artist who had started working in mixed media after college, developing her formulas and techniques. She has now evolved into the world of bronze casting and works between the two mediums. She has been a presence in the local arts community for over 15 years and has won numerous awards nationally. Her work is enjoyed by many clients across the country. She resides in Green Bay, Wisconsin with her husband and two children.

Bronze boy sculpture to be installed at Fire Station #1 in Waukesha Wisconsin 2018.





5'4 Resin and
concrete sculpture
for Camp
Tekawitha in
Shawano county
Installed 2017



This is a 10' bronze sculpture to be installed at WCTC in August 2018

References for Naomi Moes-Jenkins

1) Jeffrey Leverence /WCTC
Bronze owl

jleverence@wctc.edu

2) Kathy Stefan /Waukesha Fire
Dept.

Bronze boy sculpture

kstefan@waukeshawi.gov

3) Rebecca Sievers / Green Bay
Diocese, camp director for
Camp Tekawitha in Shawano.

rsievers@gbdioc.org

The Art Plus....

Preliminary Cost Estimate

\$52,700

or

\$50,000 (by removing the purple items)

(20) Fine Art Aluminum Panels (made for the outdoors)
(These multiple panels will be butted up to each other to create 5 Large scale Art Pieces.)

(20) 96"x48" Full Color 1-sided print on 6mm aluminum Composite. \$6,000.

Apply Overlay \$100 each @ 20=\$2,000 Panels \$6,000

+ Overlay \$2,000=\$8,000

\$8,000

(25) 24-26" Metal and Resin Bee Sculptures (made for outdoor use) (25 @400 each)

\$10,000

Benches and Planters

(we will make these to keep costs down)

\$1,000

2 benches made of concrete&wood 200 per bench

8 concrete Planters. 100 per planter @8=800

Floor & Concrete removal work

\$3,000 (if we paint concrete instead of adding wooden overlay we could reduce cost by \$2000 but it would not be as visually entertaining)

~Removal of some of the concrete to make way for botanicals.

~Addition of wood hive overlay pieces making a natural walkway with design elements to theme (honeycomb patterned) . Bringing in the Earthy warmth of wood mixed with the concrete/ ground covering.

If the wood ends up being over budge we can have the concrete painted with Earthy and Metallic colored stains to bring the cost down.

Landscaping Botanicals.

(we will do this work ourselves to help keep cost down).

Topiary bushes, Climbing Hasta, Boxwood, Climbing Wisteria, Boston Ivy and Misc Perennials. Including Hops for local beer makers(to represent the craft beer establishments on Main Ave)...

\$1000

Lighting/Electrical Work. Includes light to highlight the wall art. Path Lighting and Ambiance add ons such as the string bulb lights.

\$3,000

(5) Bistro Tables & chairs

\$1200

Miscellaneous (including trashcans, signs about Bee Facts & The environment).

\$500

(2) Artists Time and Expertise:

(12,500) each x2= **\$25,000 total**

Total Estimated Proposal: \$52,700
(or \$50,000 by removing items in purple)

Just The Art.

Preliminary Cost Estimate

\$38,000 Budget

(20) Fine Art Aluminum Panels (made for the outdoors)
(multiple panels will be butted up to each other to create
Large scale Art Pieces.)

(20) 96"x48" Full Color 1-sided print on 6mm aluminum
Composite. \$6,000.

Apply Overlay \$100 each @ 20=\$2,000 Panels \$6,000
+ Overlay \$2,000=\$8,000

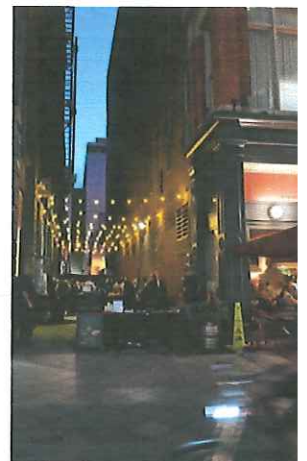
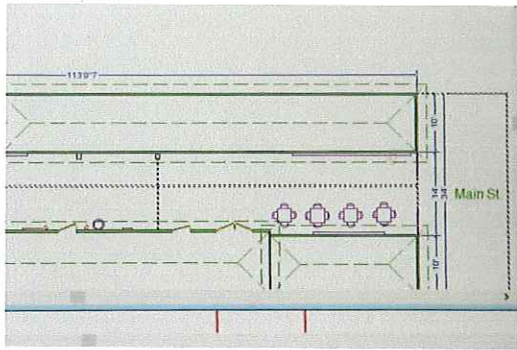
\$8,000

(25) 24-26" Metal and Resin Bee Sculptures (made
for outdoor use) (25 @400 each)

\$10,000

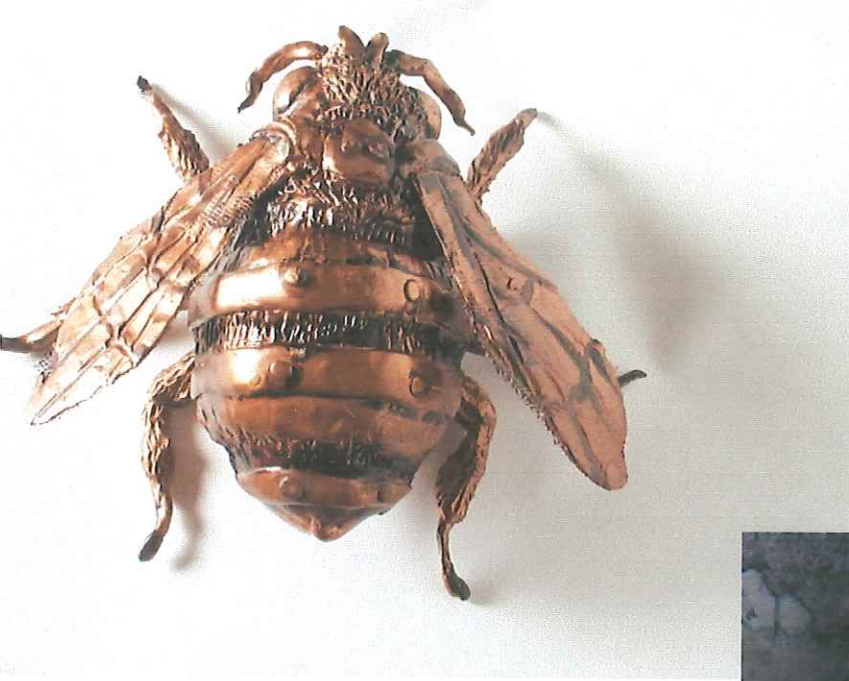
(2) Artists Time and Expertise:

(10,000) each x2=. **\$20,000 total**



Vision Board

Naomis Bee Vision



Shanna's Art Vision

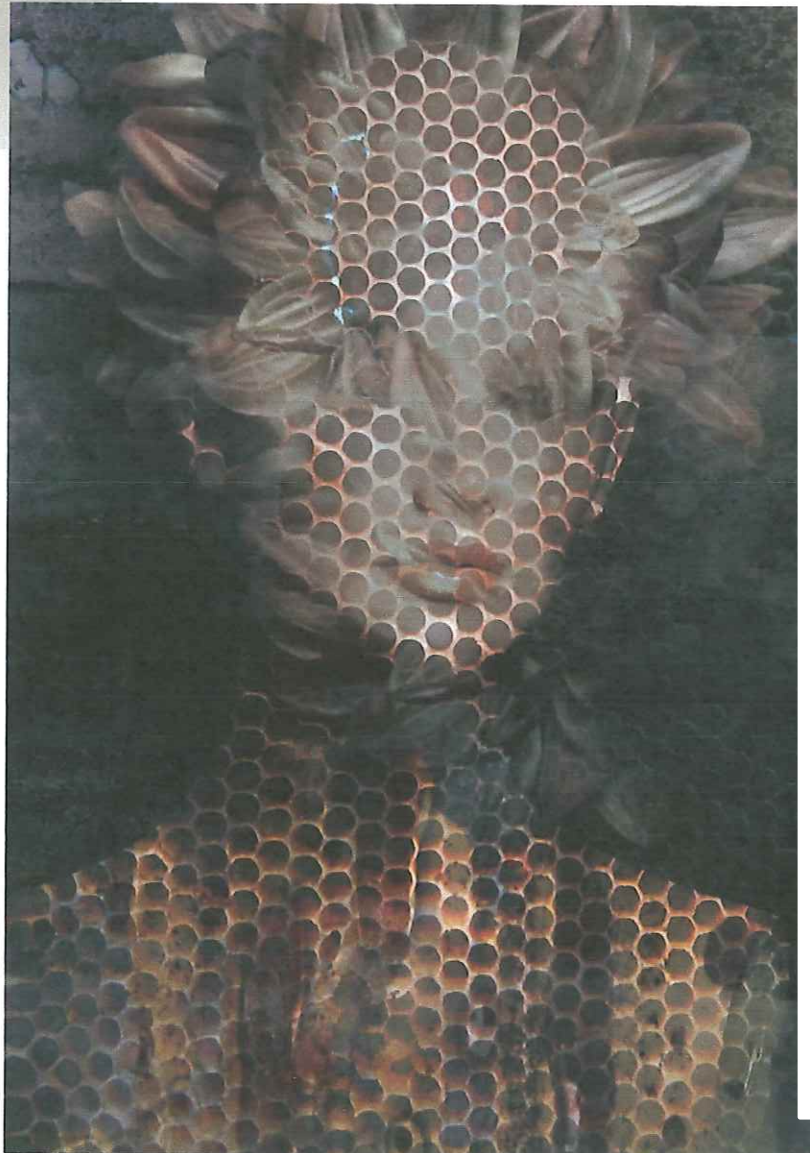


Table and Benches.



Bench and



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: November 12, 2018

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consider Changing Parking on O'Hearn Street.*

Staff has received a request to reconsider parking restriction changes on O'Hearn Lane from Chicago Street to 650' north.

Option 1 - The current restriction for this area is "No Stopping or Standing during School Hours When Children are Present 7:30 am to 3:30 pm". Under the current signage, student drop-off and pick-up is prohibited on this section of O'Hearn Lane. This is the most restrictive designation and prevents stopping on the street during these hours.

Option 2 - Change the restriction to "No Parking during School Hours". This option will allow student drop-offs and pick-ups in this section.

Option 3 - Change the restriction to "Three Hour Parking During School Hours." This option is the least restrictive. It will allow student drop-off and pick-up, and parking for up to three hours during school hours. This signage is the same as the current restriction on Crestview Lane. This option is the least restrictive of the three.

A survey was sent to impacted property owners. A summary of the results and comments is attached.

Option 1 – 6

Option 2 – 5

Option 3 - 1

The police have been monitoring student drop off around the high school. Based on comments from the police, O'Hearn Lane provides some benefits for drop off/pick up. It's close to the school and has marked/signed crosswalks with a pedestrian refuge island in the middle of Chicago Street. Navigation into the high school parking lot with vehicles is not simple, and vehicles aren't allowed to drive thru the school's driveway where the buses stop. There is concern that if drop off/pick up is not allowed on O'Hearn that more vehicles will then stop on Chicago Street to drop off / pick up, which is likely more dangerous than being on O'Hearn.

Based on the police department input and the close vote between Option 1 and 2, staff recommends the BOPW approve Option 2 which is to change the parking to "No Parking During School Hours".

ATTACHMENTS:

- Parking Restrictions on O'Hearn Lane (PDF)
- CI-BOPW-O'Hearn Parking Summary-2018-11-12 (XLSX)

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Michael Walsh, Mayor
Members of the Board of Public Works

From: Derek Beiderwieden, Chief of Police
Chad Opicka, Captain

Date: November 8, 2018

Subject: Parking Restrictions on O'Hearn Lane

In review of the parking options and survey results for O'Hearn Lane, the police department recommends Option 2. This option provides a safer location for student drop-off and pick-up than alternative roadways, and provides a marked crosswalk with pedestrian refuge area to cross Chicago Street. Option 2 provides minimal disruption to the neighborhood, and does not allow for unattended vehicles to be parked during school hours.

Attachment: Parking Restrictions on O'Hearn Lane (7608 : Consider Changing Parking on O'Hearn Street.*)

**PUBLIC COMMENT
O'HEARN PARKING RESTRICTION CHANGES**

ADDRESS	OPTION 1	OPTION 2	OPTION 3	COMMENTS
1729 O'Hearn Lane		1		Current practice is for parents to drop off children, this has not caused issues or problems in our neighborhood. Police do not seem to enforce current restrictions, but that's OK and not causing issues. I would NOT want parking on the street because I would expect students would ignore the 3 hr. limit and would create a lot of police calls for enforcement, which I would not want. Option 2 is a reasonable solution and mirror current practice. Thank you for soliciting my opinion.
1733 O'Hearn Lane	1			The enforcement of the parking restrictions on our street is not happening on a regular basis so I don't see that the enforcement will change with any of the other options. In addition, we have this in place because of other issues that were occurring on our street before the parking was restricted. We had students in backyards sitting on decks, leaving garbage & generally making themselves comfortable on our property. I do not want this to be repeated and am happy the way things are now. I do appreciate the issues facing parents trying to pick up & drop off students, but am not willing to take the risks of changing the current restrictions.
1739 O'Hearn Lane		1		No parking during school hours allows for a clear street. Students need to utilize the school parking lot.
1719 O'Hearn Lane		1		We've witnessed extreme congestion 7:30am-8am and 2:30pm-3:00pm. Not at all in favor of option 3 allowing for parking for any length of time, the result would be out-of-hand congestion leading to dangerous situation for cars & students. Option 1 is not enforceable & doesn't work.
1734 O'Hearn Lane	1			The current restriction is NEVER enforced in the mornings. Students are always dropped off/getting things out of cars. It would be appreciated to have this restriction enforced, please. Since this isn't enforced, we don't believe anything else would be enforced.
1725 O'Hearn Lane	1			When parking was allowed we had kids sitting on our stoop smoking. When I confronted them, I was swore at and had a cigarette butt thrown at me. Another time I came home from work early and not able to get into my driveway as a car was blocking it. I am also concerned about visibility with cars parked on the street and backing out into traffic. Cars go quite fast at times around the corner.
1730 O'Hearn Lane		1		No. 2 is the best option: * Parents can still drop off & pick up kids (like they do now anyways) * no problems with garbage pick up or snow plowing work activity NOTE: speed is an issue on the street with curve & students exiting & entering vehicles
1731 O'Hearn Lane	1			We currently already have many people who are parked longer than 30 minutes for pickup/drop off. This opens up loitering, traffic congestion and honestly the high school needs to come up with an alternative. It should not be our neighborhood's responsibility to house the vehicles.
1718 O'Hearn Lane		1		We have no problem with parents dropping off children or picking them up in front of our home. As long as they don't park blocking our driveway or turning around in our driveway packing down snow.
1735 O'Hearn Lane	1			
1738 O'Hearn Lane	1			I prefer no change to the current policy in effect. It is not needed- these are high school students, not elementary or middle school!
TOTAL	6	5	0	

Attachment: CI-BOPW-O'Hearn Parking Summary-2018-11-12 (7608 : Consider Changing Parking on O'Hearn Street.*)