



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, November 12, 2024

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Finance/Personnel Committee** of the City of De Pere will be held on **November 12, 2024 at 7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The Public or Members of the Finance/Personnel Committee, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://depercitywi.igmp2.com/>.

Call to Order

1. Roll Call
2. Approval of Minutes from October 8, 2024 Regular Meeting of the Finance/Personnel Committee.
3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC
4. Consideration and Possible Action on Interstate 41 Sign for Refurbishing or Replacement.*
5. Consideration and Possible Action to increase sale price for City-owned property in business parks.*
6. Consideration and Possible Action on First Amendment to Development Agreement with Amerilux Holdings, LLC (Parcel No. ED-3103). *
7. Consideration and Possible Action on the City of De Pere Investment and Cash Detail, September 2024.
8. Future agenda items.
9. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: November 12, 2024

DEPARTMENT: City Attorney

FROM: Amy Darnick

SUBJECT: Approval of Minutes from October 8, 2024 Regular Meeting of the Finance/Personnel Committee.

ATTACHMENTS:

- October 8, 2024- DRAFT (PDF)



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, October 8, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order

The meeting was called to order at 7:30 PM by

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Pamela Gantz	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Excused	

Also present was City Administrator Larry Delo, City Attorney Tony Wachewicz, City Assistant Attorney Eric Erdman, Human Resources Director Shannon Metzler, Health Department Director Chrystal Woller, Police Chief Jeremy Muraski, Talent Acquisition Specialist Stephanie O'Brien, Battalion Chief Brett Jansen, Fire Chief Al Matzke, Battalion Chief Ron Cody, Assistant Fire Chief Jack Mlarnik, other numerous Firefighters, Attorney at MacGillis Wiemer, LLC Carley Windorff, IT Director Steve Massey (Remote), Finance Director/Treasurer Pamela Manley (Remote).

2. Approval of Minutes from September 10, 2024 Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Aldersperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunding, Devin Perock
EXCUSED:	John Quigley

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC

None

4. Consideration and Possible Action on WI DPH Contract #155809 in the amount of \$17,297.*

Health Director Chrystal Woller was present to mention a typo on the agenda item. The correct amount listed in the memo is \$ 17,297.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunding, Devin Perock
EXCUSED:	John Quigley

5. Consideration and Possible Action on the Approval of Renewal Quotation for Microsoft 365 Enterprise Agreement (EA).*

IT Director Steve Massey was remote to speak about this agenda item. We've had a contract with Microsoft 365 cloud for the last 3 years and are at the end of our agreement. We'd like to renew our agreement at this time.

Aldersperson Kunderling wanted to make sure this was already set in the budget process and just a technicality of getting the renewal approved.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunderling, Aldersperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunderling, Devin Perock
EXCUSED:	John Quigley

6. Consideration and Possible Action on Camera Project Quotes and Vendor Selection.*

Police Chief Jeremy Muraski was present to talk about this agenda item. We had been approved to spend some ARPA money, along with a budget carry-over, IT budget & some budgeted money from the parks department to expand the City's surveillance cameras. There are 7 projects that we'd like to do. We received 3 quotes and Verkada is the name of the camera company we'd like to use. We are looking to use the lowest bidder from the quotes, which was the place that had the lowest price across the board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunderling, Aldersperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunderling, Devin Perock
EXCUSED:	John Quigley

7. Consideration and Possible Action to Approve 2024 Benefit Renewal & Plan Design Changes.*

Human Resources Director Shannon Metzler was present to speak on this agenda item. Going back, we've had a significant surplus in our Health funds. We no longer have that large surplus. The goal is to have a 6-month reserve balance, roughly \$1.2 million. The recommendation for 2025 is a 10% increase in premiums. Our premiums will still be less than they were 16 years ago. We are looking to change the out-of-pocket max cost from \$3,000 to \$4,000. We are in line with other government entities on costs. We do have a stop loss insurance plan once claims hit \$130,000 for any individual member, the insurance company pays for those claims. We've had a few members hit that level last year and this year. Our current stop loss group is recommending a 28% increase. We did go to market for a new stop loss carrier. We are recommending to renew with Sunlife, which came in at a 14.4% increase. We also went to market for pharmacy, but we are recommending staying with our current carrier. We have a fully insured and self-insured dental plan. The fully insured plan is doing a 3% increase, and we are recommending our self-insured plan for a 3% increase as well. This is the first dental rate increase in 5 years. Our eye care plan rates will be going up 5%.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunderling, Devin Perock
EXCUSED:	John Quigley

8. Consideration and Possible Action to Determine Salaries for Mayor and City Council for 2026, 2027, 2028 and 2029.*

Human Resources Director Shannon Metzler was present to talk about this agenda item as well. We are looking to set salaries for these positions for the next couple of years. Normally, we just approve salaries for 2 years, this year we are approving for 4 years since the Council approved Alderperson terms to 3 years.

Mayor Boyd mentioned that we had done a 2% increase previously. He made mention that we should move this item to Council and have the discussion there with all of the Alderpersons. Approved with the understanding that rates will be set at Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunderling, Devin Perock
EXCUSED:	John Quigley

9. Consideration and Possible Action on the City of De Pere Investment and Cash Detail, August 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Alderperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kunderling, Devin Perock
EXCUSED:	John Quigley

10. Consideration and Possible Action on Step 2 of De Pere Fire Union Local #141 Grievance regarding Lieutenant Promotional Process.

Assistant City Attorney Eric Erdman is advising the Finance and Personnel Committee, while City Attorney Tony Wachewicz represents the City.

Attorney Windorff present to represent Fire Rescue employee regarding the lieutenant promotional process and other relevant documents including the step 1 denial and job description for the position.

Fire Chief Al Matzke responded after briefly reading the statement from Sinkler. Matzke mentioned that in the grievance it states that there was some favoritism towards Zuleger. Sinkler believed that Zuleger didn't meet the requirements to receive the promotion. There was a Lieutenant vacancy, and we follow the same process that we have in years past. Each candidate was given a written test and if they scored a certain amount, they advanced to an in-person interview and scenario-based questions. The interview panel were from outside of the department, led by our City HR department. After that process, the panel recommended the promotion of Zuleger. Regarding the statement that Zuleger didn't have the necessary requirements to fulfill the job requirements, the panel believed

he did have the necessary requirements, and ultimately was the selection. They followed the process outline by the Police and Fire Commission. The written score, in-person interview, scenarios, past work performance and disciplinary record are all considered during promotions. He stated because they had just received Sinkler's statement at the Finance Personnel meeting, he didn't have a chance to review the whole document and therefore doesn't have a rebuttal.

Human Resources Director Shannon Metzler commented that a purpose of a grievance in a work contract is if the Union feels there is a violation of contract. In the Union contract, it states that promotions shall follow all the processes set forth by the Police and Fire Commission. The process was followed in regard to this promotion. The City isn't sure on where the violation is coming from.

The Union Attorney Windorff responded that in the open records response, it states that the panel was not recommending Sinkler for the position of Lieutenant. She claims Sinkler was given different information on why he didn't receive the promotion. The statement he gives details that there are some inconsistencies during the hiring and promotional process over the last several years which they believe violates article 7-employment and promotion process.

Mayor Boyd asked the Union if there was anything during the process that they weren't happy with.

The Union replied that they weren't happy with the factors getting the appropriate weight when considering the longevity with the department.

Human Resources Director Metzler mentioned that the process that was established by the Police & Fire Commission setting the qualification doesn't state that the candidate has to have a number of year within the department, but collective years as a Fire Fighter. It is a 5-year minimum requirement, and both candidates met the minimum qualifications. If someone doesn't meet the qualifications, they aren't even allowed to start the process of applying for the position. The Fire Chief does get to decide, based on the process from the Police & Fire Commission, who will receive the promotion. The Fire Chief uses a panel come together and do the interview process and provide input.

Mayor Boyd asked the Union if there was something they could identify that didn't make Sinkler favorable or the other candidate didn't meet the requirement.

Sinkler stated that it was the way it was set up. Sinkler claimed that Zuleger doesn't have the 5 years' service experience with a municipal, state or county agency. He stated over the last 3 promotional processes he has been involved in, the minimum requirements have changed. He thinks you should have experience in the City to know the people and the streets.

Human Resources Director Metzler responded that when they reviewed the employment history of the other employee/candidate, they exceeded the qualifications. The Police & Fire Commission sets the process, which the City has to follow, and it was followed. She mentioned that they have changed the minimum year requirements to gain more interest than in years past. If you set the bar too high, you may not end up with any candidates.

The Committee then moved into closed session. Mayor Boyd made a motion to uphold the City's decision to deny the grievance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Alderperson
AYES:	James Boyd, Pamela Gantz, Amy Chandik Kundering, Devin Perock
EXCUSED:	John Quigley

Motion to:

PLEASE TAKE NOTICE, that the Committee may convene in closed session pursuant to any of all of the following subsections of Wis. Stat. §19.85(1), for the purpose of:

(a.) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

Motion to:

(b.) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant of denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.

Motion to:

(c.) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to:

(f.) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion to:

(g.) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Committee may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

11. Future agenda items.

None

12. Adjournment

Mayor Boyd made a motion to adjourn.

Aldersperson Gantz seconded the motion.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Attorney Carley Windorff, MacGillis Wiemer, LLC

Respectfully submitted,
Amy Darnick



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: November 12, 2024

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consideration and Possible Action on Interstate 41 Sign for Refurbishing or Replacement.*

In June, the Council and Finance/Personnel Committee meeting approved hiring Elevate 97 for design services for refurbishing/replacing the existing I-41 sign. (See attached minutes).

Elevate 97 submitted three (3) options for consideration.

Option A (See attached): This option completely replaces the existing sign with a new sign. The estimated cost for this option is \$115,000.

Option B (See attached): This option refurbishes the existing sign (See attached photo). The refurbishing includes a new logo, repainting existing fin and backer cabinet, face-lit channel letters, new flat aluminum pole cover, and accent lighting. The estimated cost for this option is \$78,000.

Option C (See attached): This option refurbishes the existing sign (See attached photo). The refurbishing includes a new logo, existing fin cabinet to remain as is, repainting existing backer cabinet, face-lit channel letters, existing polycarb panels to remain as is without illumination, and accent lighting. The estimated cost for this option is \$68,000.

Staff have reviewed the three (3) options. Staff felt the difference in cost between the options was not significant enough to offset the benefit of having all new materials that would be far easier to maintain by staff in the future versus trying to maintain the old sign materials that may not last as long and are more difficult for our staff to maintain. Staff also felt the design and appearance of option A was more appropriate for the I-41 location as a representation of the community.

Staff recommends option A. The intent will be to bid and construct option A in 2025. The funding for \$115,000 would need to be included in the 2025 bonding under TID #15.

ATTACHMENTS:

- 6-11-2024 Finance Committee Minutes (PDF)
- 2024-06-18 Common Council - Full Minutes (PDF)
- Option A - New Sign (PDF)
- Option B - Refurbish Existing Sign (PDF)
- Option C - Refurbish Existing Sign (PDF)
- Existing I-41 Sign (JPG)



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, June 11, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order

The meeting was called to order at 7:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Excused	
Pamela Gantz	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Devin Perock	Alderperson	Present	
John Quigley	Alderperson	Present	

Also present was City Administrator Larry Delo, Finance Director/Treasurer Pamela Manley, Development Services Director Dan Lindstrom, Public Works Director Scott Thoresen, Fire Chief Al Matzke (remote).

2. Approval of minutes from May 14, 2024 Regular Meeting of the Finance Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Gantz, Kundinger, Perock, Quigley
EXCUSED:	James Boyd

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC

None

4. Consideration and Acceptance of donation from Capital Credit Union for Technical Rescue Equipment for Fire Department in the amount of \$5,700.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Gantz, Kundinger, Perock, Quigley
EXCUSED:	James Boyd

5. Consideration and Possible Action on Interstate 41 Sign Design Proposals.*

Alderperson Kundinger had a question on this agenda item. She made mention that there were multiple proposals in multiple price points for this sign proposal. The recommendation is coming in to go with the higher proposal, and she just wanted to know if we have put more consideration into the other proposals.

Public Works Director Thoresen responded that we solicited 7 companies but only received 4 proposals back. 2 companies didn't meet the criteria and were not considered any further. Jones Signs and Elevate 97 were two of the ones considered. Staff felt Elevate 97 provided a better sign style and quality. We did reference checks on them and

came back with high reviews. Even though their proposal is the highest, we feel that they are the best fit for this job. The proposal was \$8,890 charged to TID 15. If Council approves, we'd like to move forward with the firm and get a design that the City feels comfortable doing. It is either to repair the existing sign or come up with a proposal for a new one. We would then budget accordingly for the 2025 budget to either repair or replace.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Gantz, Kunding, Perock, Quigley
EXCUSED:	James Boyd

6. Consideration and Possible Action on Development Agreement Terms with Valley Cabinet INC, for a manufacturing expansion at 1840 S BROADWAY ST (ED-F0101) in the East Industrial Park. *

Development Services Director Dan Lindstrom was present to speak about this agenda item. This item is the next step in the process for Valley Cabinet. We amended TID #10 to include Valley Cabinet. It will be an 80,000 square foot expansion of their production and office space. This is for a PAYGO TIF request. All of the details are in the packet. Overall value standpoint is a 7% assessed value of the project, which is below what we are normally at for first projects because the life of the TID. Proposed terms are in the packet for the committee. The groundbreaking was today (June 11, 2024). In order for us to meet the requirements to review the analysis of their total submittal proposals, once the project is done, we will need to do a summary expense report. Alderperson Quigley asked how many employees they currently have. Development Services Director Lindstrom mentioned that they are sitting at roughly 300 right now, and it will be expanded over time. Small revision to the terms **There was an error in the packet, the Anticipated Annual Tax Revenue is \$83,600 and the Anticipated Annual Tax Increment is \$79, 100.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Gantz, Kunding, Perock, Quigley
EXCUSED:	James Boyd

7. Consideration and Possible Action on Development Agreement Terms with Crosspoint Church Inc for a relocated and expanded landscape supply business (New Land LLC dba Green Bay Nursery) at 2108 & 2118 Lawrence Dr. located in TID No. 15.*

Development Services Director Dan Lindstrom spoke on this agenda item. It is for Crosspoint Church Inc. has created and is partnering with New Land LLC/ Green Bay Nursery. They are proposing to relocate to De Pere and expand their landscape supply business located in TID 15. They are proposing to transition a residential property to a commercial property. Just the sale in the transition from a residential property to a commercial property increased the value significantly. They are requesting a \$110,000 up front cash grant. Current assessed value of \$473,500. They will need to submit an expense report before receiving any funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Gantz, Kunding, Perock, Quigley
EXCUSED:	James Boyd

8. Consideration and Possible Action on 2024-2025 Property Tax Bill Preparation Agreement with Brown County.*

Finance Director/Treasurer Pamela Manley is present to speak on this agenda item. This is an agreement that the City would have signed the last couple of years as we did tax collection. The only change this year is that we removed personal property. The City Attorney recommended we update this with some revisions the last couple of years. If okay with the Committee, we will sign the agreement as long as there are no substitutive changes in the future. Option A approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Gantz, Kunding, Perock, Quigley
EXCUSED:	James Boyd

9. Consideration and Possible Action on an Agreement with Finance System of Green Bay, Inc.*

Finance Director/Treasurer Pamela Manley is here to talk on this item. Last year it was approved to use State debt collection for collections. The downside of using the State debt collection is that we need personal information from the person (i.e. drivers license number, social security number, etc). In this case, we have delinquent personal property that we've been unable to collect over the last few years. Municipalities are required to try and collect for the personal property, while the County takes the Real Estate collections. We can only go back 5 years. We still have over \$7,000 of principal that we are trying to collect. We've used Finance Systems of Green Bay, Inc in the past, but updated the agreement since it was outdated.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Gantz, Kunding, Perock, Quigley
EXCUSED:	James Boyd

10. Consideration and Possible Action on increasing the Donation acceptance threshold requiring Committee and Council approval.*

Director Manley spoke on this item as well. Through staff discussions, the small amounts of donations amounts and having to come back to get approval each time slows down our process of approving the donations and then being able to do what we want with the money. We are requesting to increase the threshold to just over \$1,000 (\$1,001) and limit the number of times we have to come to the committee.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Devin Perock, Alderperson
SECONDER: Pamela Gantz, Alderperson
AYES: Gantz, Kunding, Perock, Quigley
EXCUSED: James Boyd

11. Consideration and Possible Action on approval of Preliminary 2024 Borrowing.*

Finance Director/Treasurer Manley talked on the preliminary 2024 borrowing. There is a list of projects that we request to be borrowed for in the 2024 budget. As the year progresses, there are some things we end up not being able to do, and some things that come in under budget.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Devin Perock, Alderperson
SECONDER: Amy Chandik Kunding, Alderperson
AYES: Gantz, Kunding, Perock, Quigley
EXCUSED: James Boyd

12. Consideration and Possible Action on the creation of an Ordinance regarding the refund of certain overpayments to the City of De Pere.*

Director Manley spoke on this agenda item. This stemmed from Parks & Rec. when they switched over to their new system. There were a lot of accounts that had overpayment. When the Finance Department reviewed them, many of them are under \$10 and many years old. We are proposing that instead of cutting checks back to people, to approve the policy to only refund to people who overpaid \$10 (unless specifically requested) within 3 years of when the overpayment occurred. We had the Legal Department research the threshold amount and they came back with \$10 max for a refund amount.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Quigley, Alderperson
SECONDER: Devin Perock, Alderperson
AYES: Gantz, Kunding, Perock, Quigley
EXCUSED: James Boyd

13. Consideration and Possible Action on the City of De Pere Investment and Cash Detail, April 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Devin Perock, Alderperson
SECONDER: Amy Chandik Kunding, Alderperson
AYES: Gantz, Kunding, Perock, Quigley
EXCUSED: James Boyd

14. Future agenda items.

None

15. Adjournment

Alderperson Quigley made a motion to adjourn
Alderperson Perock seconded the motion.

The meeting was adjourned at 7:52 pm.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Respectfully submitted,
Amy Darnick



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Tuesday, June 18, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the June 4, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

5. Recommendation from the Board of Public Works to remove existing Service Signs on S. Broadway & Bicentennial Park and revise draft Civic Sign Policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley

6. Recommendation from the Board of Public Works on Award of Contract 24-08 Manhole Rehabilitation to Great Lakes TV Seal, Inc. in the amount of \$46,825.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

7. Recommendation from Finance/Personnel Committee to accept donation from Capital Credit Union for Technical Rescue Equipment for the Fire Department in the amount of \$5,700.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

8. Recommendation from Finance/Personnel Committee to increase the Donation Threshold requiring committee and council approval to \$1,001.

Alderperson Hansen asked if Council would receive notification of donations under threshold amount; City Administrator Larry Delo responded that is not the intention of the policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

9. Recommendation from the License Committee on renewal applications for the licensing period of July 1, 2024 to June 30, 2025.

A. Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor Licenses.

Alderperson Carpenter reported that the License Committee is recommending approval of all renewal applications contingent on the completion of Police Department background checks.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

B. Class "A" Fermented Malt Beverage License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

C. Class "B" Fermented Malt Beverage Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

D. Class "B" Fermented Malt Beverage/"Class C" Wine License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

E. Class "B" Fermented Malt Beverage/"Class B" Intoxicating Liquor Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

F. Class "B" Malt Beverage/"Class B" Intoxicating Liquor Reserve License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

10. Ordinance #24-11 Creating Section 13-13 under Chapter 13- City Finances of the De Pere Municipal Code relating to Refund of Certain Overpayments to the City of De Pere.

Finance Director/Treasurer Pam Manley explained that this policy was spurred by the conversion to the new Park & Sec software, which revealed that there were many open small balances (i.e., credits towards a future class). Director Manley emphasized that if anyone requests a refund on one of these small overpayments, staff will issue it.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

11. Ordinance #24-12 Amending Chapters 26, 66, and 70 of the De Pere Municipal Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

12. Resolution #24-53 Approving Compliance Maintenance Annual Report for Wastewater Collection System.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

13. Resolution #24-54 Authorizing Agreement for Consulting Services between City of De Pere and Elevate97 Logistics Company, LLC (Design Services for I-41 City Sign).

Public Works Director Scott Thoresen reported that two bidders submitted their proposals without some of the requirements requested, so staff did not consider them further. Elevate 97 provided more detail in their proposal, and will include options for both renovating or replacing the current sign. City Administrator Larry Delo answered questions about life expectancy for a new sign, noting that staff would like to get at least ten years of life before it would need to be refurbished. He explained that the current sign was built in a such a unique and proprietary manner that it is very difficult to refurbish.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

14. Resolution #24-55 Authorizing Brown County Intergovernmental 2024-2025 Property Tax Bill Agreement (Tax Bill Preparation, with Mailing Option).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

15. Resolution #24-56 Approving Proposal and Agreement with Finance System of Green Bay, Inc.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

16. Appointment by Mayor Boyd to the Board of Park Commissioners (teen advisor position).

Resident James Lyga was appointed to the teen advisor position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

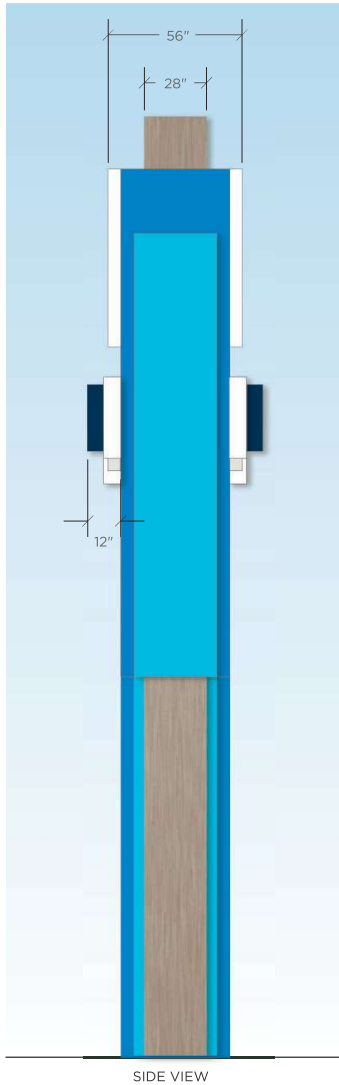
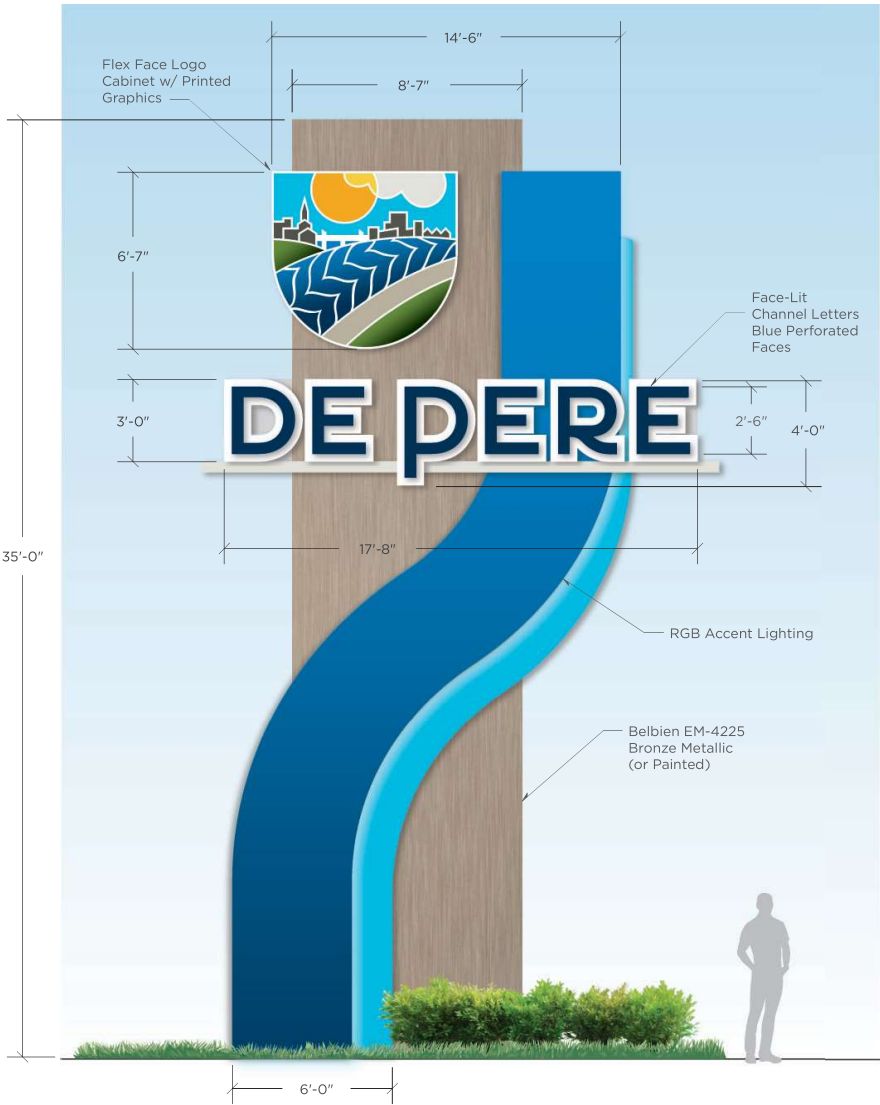
17. Future agenda items.

Alderperson Hansen asked if the City could consider following the Village of Ashwaubenon's policy for the purchase of street trees. In their program, residents only pay \$100, and the village subsidizes the rest. City Administrator Larry Delo said this will be referred to Parks Director Marty Kosobucki for possible Board of Park Commissioners consideration.

18. Adjournment.

Alderperson Ledvina moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:49 PM. Upon vote, motion carried unanimously.

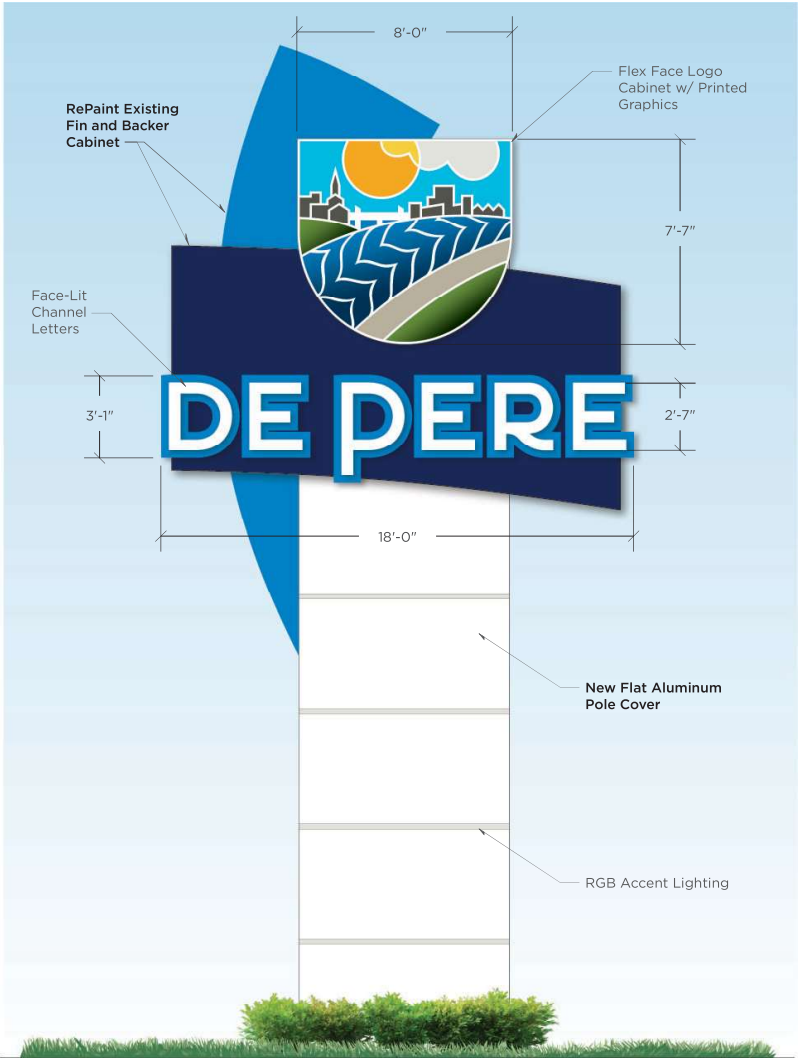
Respectfully submitted,
Carey Danen, City Clerk



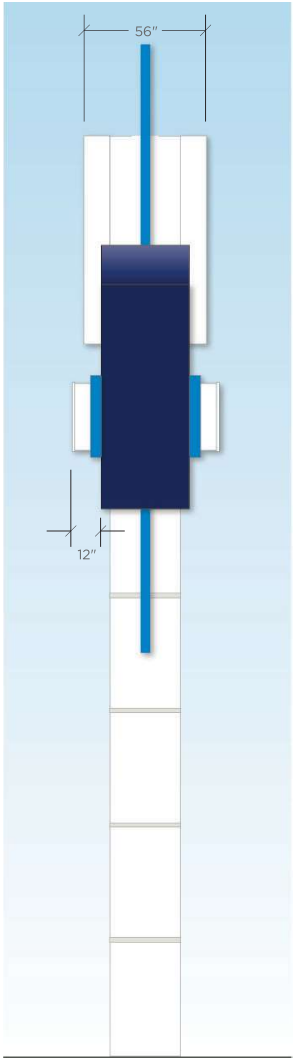
OPTION A

New Pylon Sign Design
-Reuse Existing Foundation & Main Support Pole

 800-514-1119 ELEVATE97.COM	CLIENT: CITY OF DEPERE ADDRESS: HWY 41 Pylon Location DATE: August 1, 2024 SCALE: 1/4" = 1'-0" AE: Tom Knigge DESIGNER: RE	DESIGN #: 13240 JOB # - REVISION # 5 REVISED DATE: 11/4/24	☒ CONCEPTUAL ☐ FINAL ☐ FIELD SURVEY / MEASUREMENTS REQUIRED ☐ ELECTRONIC FILE OF LOGO REQUIRED ☐ COLORS TO BE DETERMINED	WWW.ELEVATE97.COM ALL CONCEPTS ARE PROPERTY OF ELEVATE97 © 2022 ELEVATE97 WITH APPROVAL OF THIS DESIGN I HEREBY GIVE ELEVATE 97 PERMISSION TO BEGIN PRODUCTION ON THE SIGNAGE ILLUSTRATED. I AGREE THAT ALL SPECIFICATIONS, SPELLING, COLORS AND ELEVATIONS LISTED ARE CORRECT AND APPROVED. ANY CHANGES MADE AFTER PRODUCTION HAS STARTED WILL RESULT IN ADDITIONAL CHARGES	CLIENT APPROVAL - _____ DATE - _____
	PAGE - 1				



CONCEPT TO REFURBISH EXISTING



SIDE VIEW

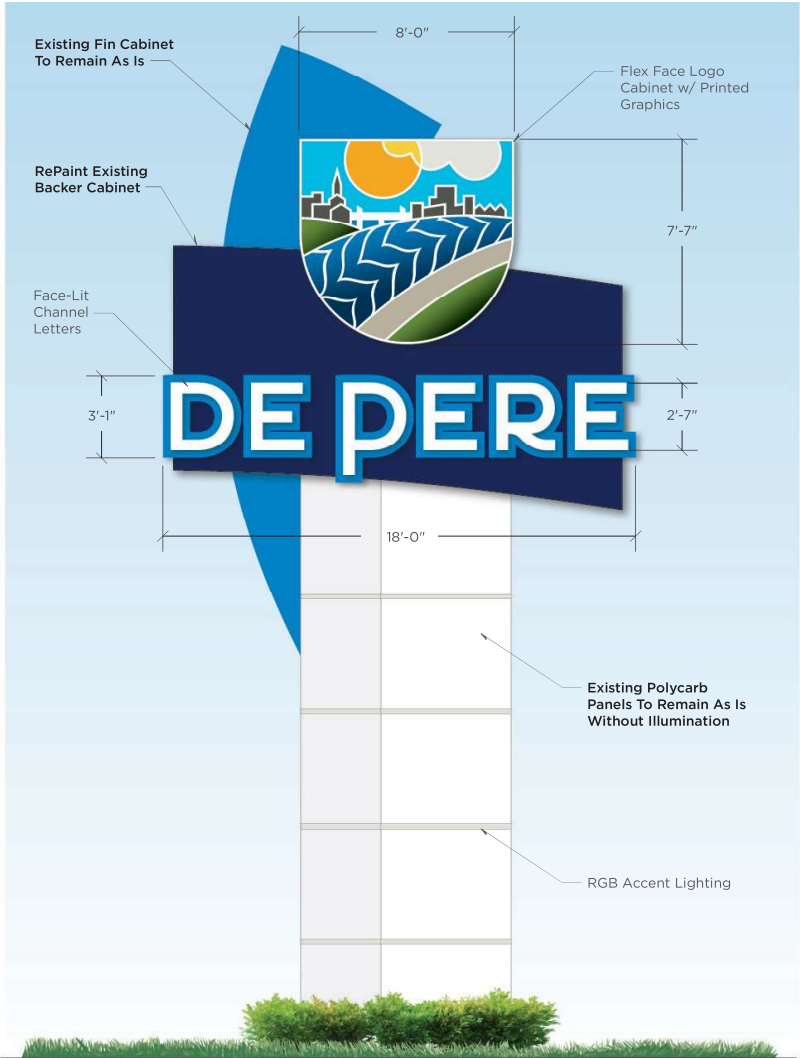


NIGHT VIEW

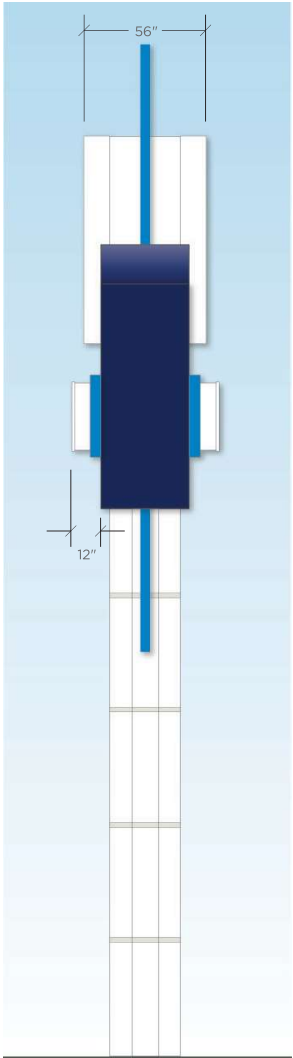
OPTION B

Refurbish Existing Pylon
-See Call-outs and Proposal Details.

 800-514-1119 ELEVATE97.COM	CLIENT: CITY OF DEPERE ADDRESS: HWY 41 Pylon Location DATE: August 1, 2024 SCALE: 1/4" = 1'-0" AE: Tom Knigge DESIGNER: RE	DESIGN #: 13240 JOB # - REVISION # 5 REVISED DATE: 11/4/24	☒ CONCEPTUAL ☐ FINAL ☐ FIELD SURVEY / MEASUREMENTS REQUIRED ☐ ELECTRONIC FILE OF LOGO REQUIRED ☐ COLORS TO BE DETERMINED	WWW.ELEVATE97.COM ALL CONCEPTS ARE PROPERTY OF ELEVATE97 © 2022 ELEVATE97 WITH APPROVAL OF THIS DESIGN I HEREBY GIVE ELEVATE 97 PERMISSION TO BEGIN PRODUCTION ON THE SIGNAGE ILLUSTRATED. I AGREE THAT ALL SPECIFICATIONS, SPELLING, COLORS AND ELEVATIONS LISTED ARE CORRECT AND APPROVED. ANY CHANGES MADE AFTER PRODUCTION HAS STARTED WILL RESULT IN ADDITIONAL CHARGES	
				CLIENT APPROVAL -	DATE -



CONCEPT TO REFURBISH EXISTING



SIDE VIEW



OPTION C

Refurbish Existing Pylon
-See Call-outs and Proposal Details.

elevate97 800-514-1119 ELEVATE97.COM	CLIENT: CITY OF DEPERE ADDRESS: HWY 41 Pylon Location DATE: August 1, 2024 SCALE: 1/4" = 1'-0" AE: Tom Knigge DESIGNER: RE	DESIGN #: 13240 JOB # - REVISION # 5 REVISED DATE: 11/4/24	☒ CONCEPTUAL ☐ FINAL	WWW.ELEVATE97.COM ALL CONCEPTS ARE PROPERTY OF ELEVATE97 © 2022 ELEVATE97 WITH APPROVAL OF THIS DESIGN I HEREBY GIVE ELEVATE 97 PERMISSION TO BEGIN PRODUCTION ON THE SIGNAGE ILLUSTRATED. I AGREE THAT ALL SPECIFICATIONS, SPELLING, COLORS AND ELEVATIONS LISTED ARE CORRECT AND APPROVED. ANY CHANGES MADE AFTER PRODUCTION HAS STARTED WILL RESULT IN ADDITIONAL CHARGES
			☐ FIELD SURVEY / MEASUREMENTS REQUIRED ☐ ELECTRONIC FILE OF LOGO REQUIRED ☐ COLORS TO BE DETERMINED	
			PAGE - 3	CLIENT APPROVAL -





City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: November 12, 2024

DEPARTMENT: Economic Development

FROM: Quasan Shaw

SUBJECT: Consideration and Possible Action to increase sale price for City-owned property in business parks.*

ATTACHMENTS:

- Memo to FPC -11072024 City owned parcel price increase in business parks (PDF)

CITY OF DE PERE MEMO



To: James Boyd, Mayor
Finance/Personnel Committee Members

From: Quasan Shaw, Community and Economic Development Specialist

Date: November 6, 2024

RE: **Consideration and possible action to increase sale price for City-owned property in business parks. ***

Summary

Development Services De Pere continues to experience an increase in inquiries from businesses and developers interested in expanding or locating in De Pere. The City of De Pere has also witnessed that our business park land asking price per acre is lower than the private sale value of the land. That is a strategic tool used by the City to encourage development in the TIDs. However, as more developers are requesting Site Assembly Grants, the TID is potentially losing a portion of the “paper value” of the property. If the developer also requests a project cost reimbursement grant, the TID could be inadvertently supporting the project with more cash-grant assistance. Finally, the City recently purchased land for approximately \$45,000 acre for unimproved future business park property.

As a result, Development Services completed a review of the City-owned parcels located in our East and West Business Parks to determine if a price increase is warranted due to increased visibility, new roads, and the pending impact of the Southern Bridge Connector project.

After consultation with our appraisal consultant, the following parcels were recommended for a price increase.

Increase to \$50,000

- | | | |
|-----------|----------------|---------------|
| • WD-1620 | • WD-L492-B | • ED-2311* |
| • WD-1621 | • WD-L492-B-5* | • ED-2315* |
| • WD-1623 | • WD-D0077 | • Future West |
| • WD-1624 | • WD-L179-3 | Property |
| • WD-1625 | • ED-2384 | |
| • WD-1626 | • ED-2314* | |

Increase to \$60,000

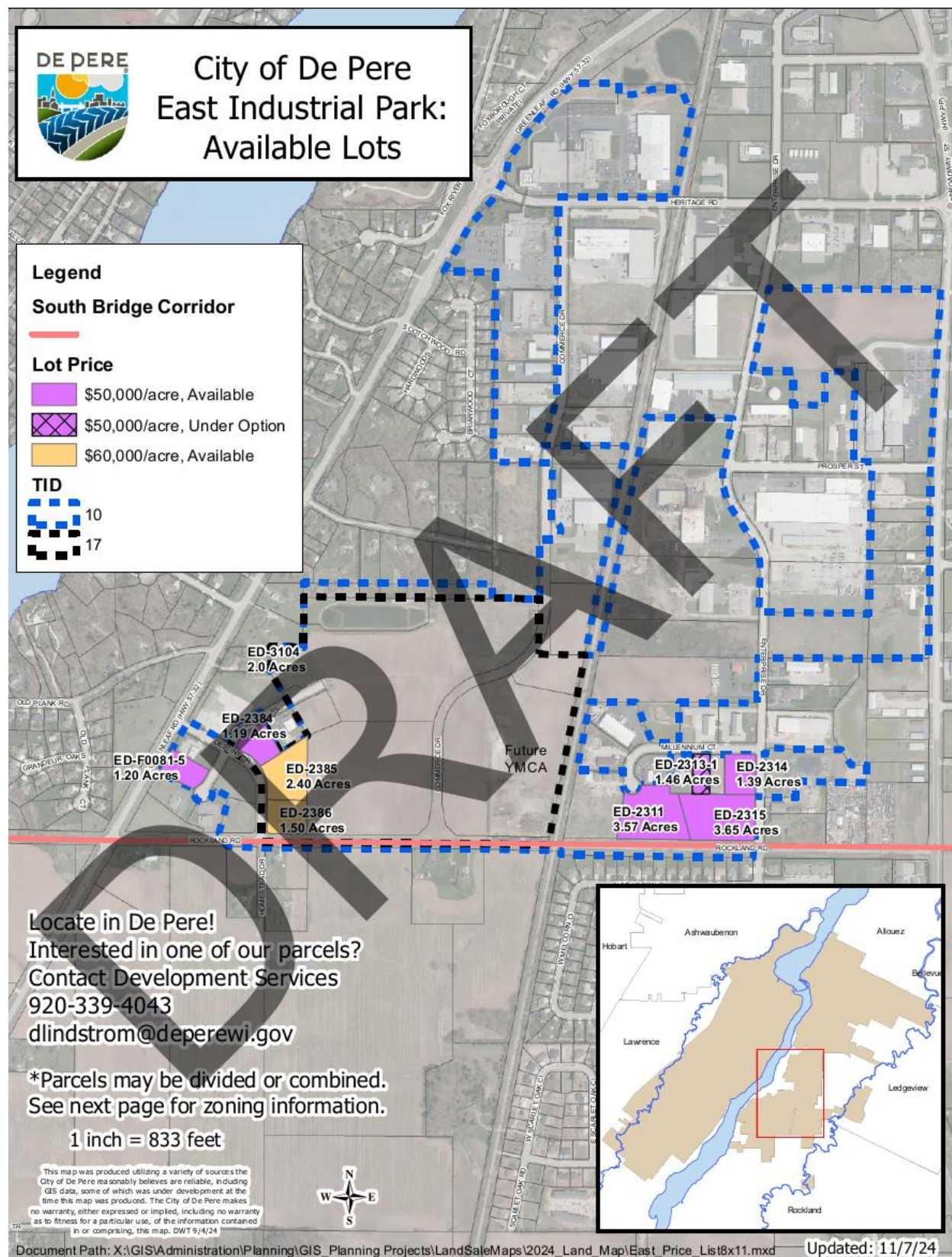
- | | | |
|--------------|-----------|-------------|
| • WD-L179-1 | • ED-2385 | • ED-2387** |
| • ED-F0081-5 | • ED-2386 | • ED-2388** |

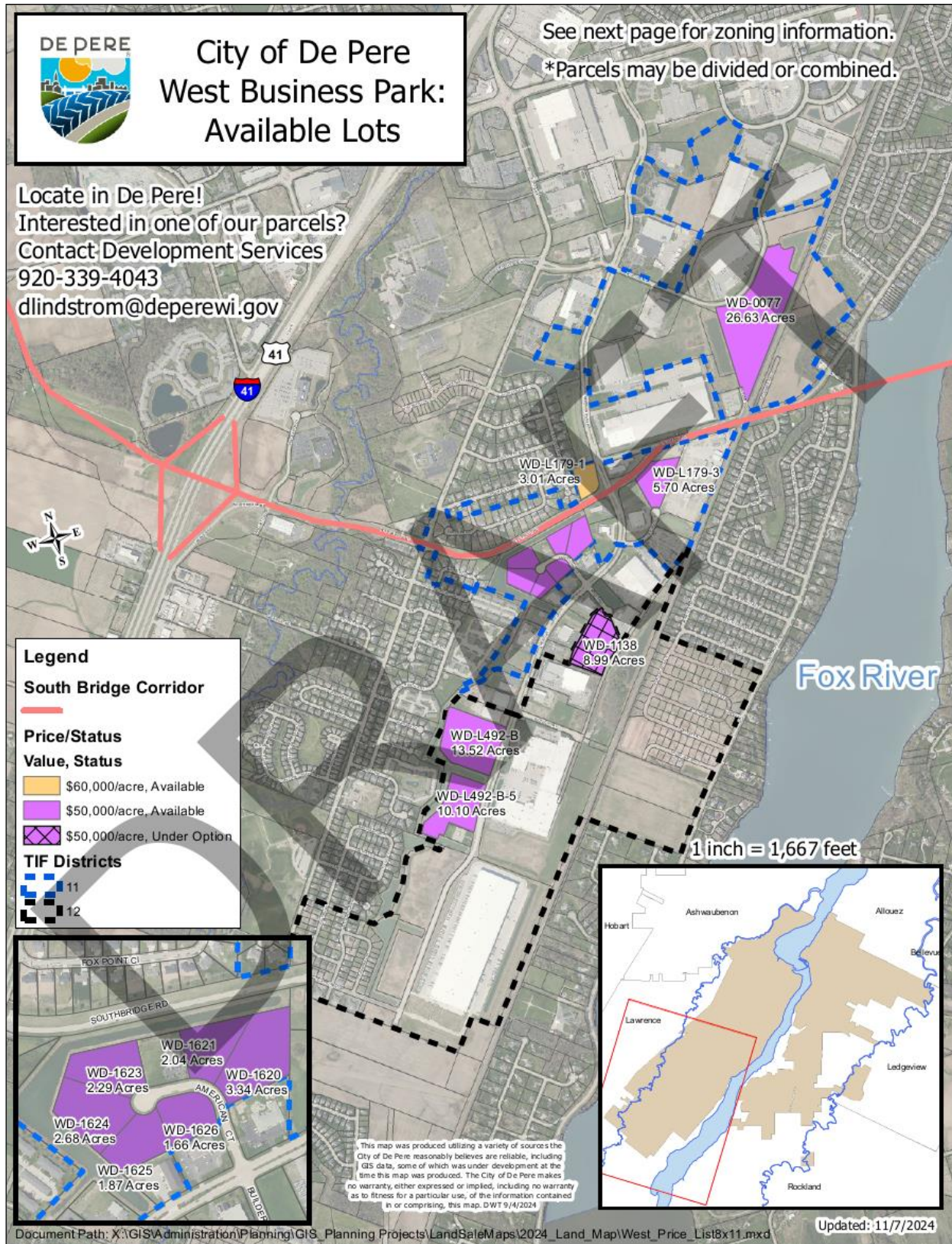
* Proposed price increase only if the current interested parties do not submit for a project

**Development Services and Fire Department staff are working together to identify sites for future station locations.

Staff Recommendation

Recommend approval of the price increase for parcels in the East and West Business Parks and forward the recommendation to the Common Council for approval.







City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: November 12, 2024

DEPARTMENT: City Attorney

FROM: Anthony Wachewicz

SUBJECT: Consideration and Possible Action on First Amendment to Development Agreement with Amerilux Holdings, LLC (Parcel No. ED-3103). *

In a continued effort to work with Amerilux and the adjoining neighbors the City and Amerilux propose to amend the development agreement also to include the use of nearly 5,000 CY of excess clay and topsoil from the construction of the Commerce Drive in 2021/2022 for the creation of berms on the properties D-37-1-1, D-37-1-2, ED-F0080-3, and ED-F0080-1. The City did not want to pay to remove the excess fill from the road construction; thus, the City created a temporary berm adjacent to the yard waste site to be used later if necessary. The Engineering Division and Development Services Department believe this is a good use of the material and recommend including the attached proposed amendment to the original development agreement.

ATTACHMENTS:

- First Amendment to DA 11.6.24 (DOCX)

**FIRST AMENDMENT TO DEVELOPMENT AGREEMENT
(Amerilux Holdings, LLC – 2000 Commerce Drive; Parcel No. ED-3103)**

WHEREAS, the City of De Pere (“City”) and Amerilux Holdings, LLC (“Developer”), hereinafter “the Parties”, entered into a Development Agreement Regarding Transportation and Manufacturing Facility Construction (the “Agreement”), dated August 8, 2024; and

WHEREAS, the Parties wish to amend the Agreement subject to the terms and conditions as set forth below.

NOW THEREFORE, upon the mutual promises and obligations contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement by adding the following:

Section III - DEVELOPER OBLIGATIONS, REPRESENTATIONS, WARRANTIES, AND COVENANTS is hereby amended to add the following section.

M. Clay and Topsoil Use. City agrees to allow Developer to access and remove excess fill consisting of clay and topsoil located in the southwest corner of City Parcel No. ED-3101 (“City’s property”) as depicted in Exhibit A, which is incorporated herein by reference. Developer may remove no more than 3,900 cubic yards of clay and no more than 1,080 cubic yards of topsoil from the piles of excess fill on City’s property. Developer may only use on-road trucks on City’s property and shall place a tracking pad and curb protection at the entry to City’s property as identified on Exhibit A. Developer shall access the excess fill on City’s property by only traveling on or over the route depicted in Exhibit A. Developer shall remove the tracking pad and restore the area within the Right-of-Way of the City’s property to its previous condition or as close thereto as practicable after Developer’s use.

Developer may access and remove fill and restore the property as described herein by and until no later than December 13, 2024.

Section IV - CITY OBLIGATIONS is hereby amended to add the following section.

- E. **Clay and Topsoil Use.** City agrees to allow Developer to access and remove excess fill consisting of clay and topsoil located in the southwest corner of City's property as depicted in Exhibit A. Developer may remove no more than 3,900 cubic yards of clay and no more than 1,080 cubic yards of topsoil from the piles of excess fill on City's property.

All other terms and conditions of the Agreement remain in full effect and unchanged by this First Amendment.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed as of the _____ day of _____, 2024.

AMERILUX HOLDINGS, LLC

By:

CITY OF DE PERE

By:

Kurt R Voss, Authorized Member

James G. Boyd, Mayor

STATE OF WISCONSIN)
)SS.
BROWN COUNTY)

Personally came before me this ____
day of _____, 2024, the above
named Kurt R. Voss, known
as the person who executed the foregoing
instrument and acknowledged the same.

Notary Public:
My Commission expires:_____.

STATE OF WISCONSIN)
)SS.
BROWN COUNTY)

Personally came before me this ____
day of _____, 2024, the above
named James G. Boyd, Mayor
known as the person who executed the
foregoing instrument and acknowledged
the same.

Notary Public:
My Commission expires:_____.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: November 12, 2024

DEPARTMENT: Finance Department

FROM: Pamela Manley

SUBJECT: Consideration and Possible Action on the City of De Pere Investment and Cash Detail, September 2024.

ATTACHMENTS:

- 2024.9 Cash and Investments Memo 11.12.24-2 (DOCX)
- Sept 2024 Cash and Inv Report (PDF)
- Yearly Summary-Sept. 2024 (PDF)
- Yearly Summary 2023(PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Pam Manley, Finance Director
Date: November 12, 2024

RE: **Cash and Investments Report for September 30th, 2024**

I have attached a summary of the City's Cash and Investments for your information and review as of September 30th, 2024. I have also attached last year's monthly summary of the accounts, so you can see comparable activity throughout the course of the year for all accounts. The City's investment return through September was \$1,451,569.07. In our LGIP account we transferred \$2,00,000 to the General Checking account to cover operating expenses. We also did a transfer from LGIP to the General Checking account for \$641,219.76 to cover August ARPA-related expenses. The Associated Bank Trust and Charles Schwab Investments both saw increases in market appreciation. In our General Checking account, we received our long-term debt proceeds (2024 Borrowing) in the amount of \$8,317,738.65. Feel free to contact me should you have any questions on this.

DE PERE CASH AND INVESTMENTS SUMMARY

September 30, 2024

CASH ACCOUNTS

CHECKING ACCOUNTS	BALANCE
CITY CHECKING	\$ 7,802,828.00
REAL & PPT TAX CHECKING	\$ 1,000.00
HEALTH CHECKING	\$ 918,795.55
DENTAL CHECKING	\$ 83,519.61
TOTAL CASH	\$ 8,806,143.16

INVESTMENTS

	JAN 1 BALANCE	BALANCE	INTERST AND APPRECIATION	RATE OF RETURN
LGIP	17,410,621.92	\$ 14,947,368.10	\$ 761,299.14	5.38%
ASSOCIATED BANK TRUST	5,114,372.95	\$ 5,320,173.83	\$ 205,800.88	5.37%
CHARLES SCHWAB INVESTMENTS	6,412,770.14	\$ 6,659,345.09	\$ 246,574.95	5.13%
MONEY MARKET	1,073,669.92	\$ 7,824,800.74	\$ 237,894.10	5.27%
TOTAL INVESTMENTS	\$ 30,011,434.93	\$ 34,751,687.76	\$ 1,451,569.07	
TOTAL CASH AND INVESTMENTS		\$ 43,557,830.92		

NOTE: The City budgeted \$1,400,000 for general fund revenues in the 2024 Adopted Budget.

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
SEPTEMBER 30, 2024

	31-Jan-2024	29-Feb-2024	31-Mar-2024	30-Apr-2024	31-May-2024	30-Jun-2024
CHECKING ACCOUNTS						
CITY CHECKING	8,658,164.85	6,546,435.65	4,338,133.91	3,966,560.48	1,415,991.35	2,392,194.50
REAL & PPT TAX CHECKING	15,641,771.63	6,514,236.72	1,000.00	1,000.00	1,000.00	1,000.00
HEALTH CHECKING	1,418,730.29	1,410,173.44	1,378,539.11	1,293,115.07	1,284,101.22	750,258.10
DENTAL CHECKING	86,128.58	87,106.05	86,124.74	87,017.04	89,457.87	89,789.67
TOTAL CASH	\$ 25,804,795.35	\$ 14,557,951.86	\$ 5,803,797.76	\$ 5,347,692.59	\$ 2,790,550.44	\$ 3,233,242.27
INVESTMENTS						
LGIP	17,866,153.79	17,658,776.95	18,936,797.56	19,341,730.48	20,398,737.41	20,438,939.67
ASSOCIATED BANK TRUST	5,132,918.84	5,127,445.37	5,145,143.67	5,140,481.49	5,170,236.11	5,193,827.26
CHARLES SCHWAB INVESTMENTS	6,446,202.84	6,430,877.60	6,439,451.41	6,448,746.66	6,472,755.90	6,498,760.90
MONEY MARKET	1,078,564.79	1,083,162.54	7,619,525.82	7,653,126.65	7,687,904.44	7,721,680.79
TOTAL INVESTMENTS	\$ 30,523,840.26	\$ 30,300,262.46	\$ 38,140,918.46	\$ 38,584,085.28	\$ 39,729,633.86	\$ 39,853,208.62
TOTAL CASH AND INVESTMENTS	\$ 56,328,635.61	\$ 44,858,214.32	\$ 43,944,716.22	\$ 43,931,777.87	\$ 42,520,184.30	\$ 43,086,450.89

	31-Jul-2024	31-Aug-2024	30-Sep-2024	31-Oct-2024	30-Nov-2024	31-Dec-2024
CHECKING ACCOUNTS						
CITY CHECKING	6,088,631.77	727,881.28	7,802,828.00	-	-	-
REAL & PPT TAX CHECKING	1,000.00	1,000.00	1,000.00	-	-	-
HEALTH CHECKING	1,011,765.80	956,627.05	918,795.55	-	-	-
DENTAL CHECKING	80,528.88	82,770.58	83,519.61	-	-	-
TOTAL CASH	\$ 7,181,926.45	\$ 1,768,278.91	\$ 8,806,143.16	\$ -	\$ -	\$ -
INVESTMENTS						
LGIP	20,971,586.74	17,522,703.29	14,947,368.10	-	-	-
ASSOCIATED BANK TRUST	5,241,542.35	5,282,497.12	5,320,173.83	-	-	-
CHARLES SCHWAB INVESTMENTS	6,560,741.25	6,617,696.47	6,659,345.09	-	-	-
MONEY MARKET	7,756,736.36	7,791,951.07	7,824,800.74	-	-	-
TOTAL INVESTMENTS	\$ 40,530,606.70	\$ 37,214,847.95	\$ 34,751,687.76	\$ -	\$ -	\$ -
TOTAL CASH AND INVESTMENTS	\$ 47,712,533.15	\$ 38,983,126.86	\$ 43,557,830.92	\$ -	\$ -	\$ -

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
December 31, 2023

	31-Jan-2023	28-Feb-2023	31-Mar-2023	30-Apr-2023	31-May-2023	30-Jun-2023
CHECKING ACCOUNTS						
CITY CHECKING	1,870,986.92	1,326,744.41	1,688,789.25	2,348,011.28	1,081,401.41	877,722.05
HEALTH CHECKING	1,755,720.84	1,709,250.66	1,582,427.99	1,540,734.47	1,564,055.37	1,493,879.79
DENTAL CHECKING	98,034.92	99,538.51	98,343.69	99,183.93	90,961.23	93,694.35
SUBTOTAL	\$ 3,724,742.68	\$ 3,135,533.58	\$ 3,369,560.93	\$ 3,987,929.68	\$ 2,736,418.01	\$ 2,465,296.19
TOTAL CASH	\$ 3,724,742.68	\$ 3,135,533.58	\$ 3,369,560.93	\$ 3,987,929.68	\$ 2,736,418.01	\$ 2,465,296.19
INVESTMENTS						
LGIP	13,692,384.53	13,740,090.86	13,803,274.90	13,209,784.55	13,396,221.04	13,459,518.13
ASSOCIATED BANK TRUST	4,906,570.44	4,873,387.33	4,941,856.39	4,951,046.34	4,947,506.81	4,935,764.03
CHARLES SCHWAB INVESTMENTS	6,196,864.06	6,164,016.10	6,208,110.42	6,256,136.34	6,248,519.28	6,241,934.54
MONEY MARKET	20,597,891.13	14,658,535.08	13,712,291.37	13,763,969.74	12,817,434.30	8,862,843.41
TOTAL INVESTMENTS	\$ 45,393,710.16	\$ 39,436,029.37	\$ 38,665,533.08	\$ 38,180,936.97	\$ 37,409,681.43	\$ 33,500,060.11
TOTAL CASH AND INVESTMENTS	\$ 49,118,452.84	\$ 42,571,562.95	\$ 42,035,094.01	\$ 42,168,866.65	\$ 40,146,099.44	\$ 35,965,356.30

	31-Jul-2023	31-Aug-2023	30-Sep-2023	31-Oct-2023	30-Nov-2023	31-Dec-2023
CHECKING ACCOUNTS						
CITY CHECKING	(405,973.19)	573,670.19	2,700,540.09	678,646.23	2,105,885.35	22,217,107.75
HEALTH CHECKING	1,469,062.21	1,550,112.01	1,597,771.65	1,497,590.13	1,454,800.95	1,461,028.52
DENTAL CHECKING	94,218.23	90,414.94	92,341.20	94,649.79	91,085.51	87,103.22
SUBTOTAL	\$ 1,157,307.25	\$ 2,214,197.14	\$ 4,390,652.94	\$ 2,270,886.15	\$ 3,651,771.81	\$ 23,765,239.49
TOTAL CASH	\$ 1,157,307.25	\$ 2,214,197.14	\$ 4,390,652.94	\$ 2,270,886.15	\$ 3,651,771.81	\$ 23,765,239.49
INVESTMENTS						
LGIP	18,467,847.24	9,825,140.33	18,467,847.24	22,265,487.00	18,472,177.10	17,410,621.92
ASSOCIATED BANK TRUST	4,943,910.06	4,963,993.01	4,966,963.40	4,982,495.53	5,038,343.27	5,084,723.76
CHARLES SCHWAB INVESTMENTS	6,266,819.25	6,281,947.66	6,291,271.13	6,322,570.93	6,361,357.81	6,412,770.14
MONEY MARKET	7,698,620.52	5,225,914.04	3,040,513.16	3,054,295.42	2,067,319.72	1,073,669.92
TOTAL INVESTMENTS	\$ 37,377,197.07	\$ 26,296,995.04	\$ 32,766,594.93	\$ 36,624,848.88	\$ 31,939,197.90	\$ 29,981,785.74
TOTAL CASH AND INVESTMENTS	\$ 38,534,504.32	\$ 28,511,192.18	\$ 37,157,247.87	\$ 38,895,735.03	\$ 35,590,969.71	\$ 53,747,025.23