

FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – November 13, 2012

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, November 13, 2012.

Aldersperson Kathleen Van Vonderen called the meeting to order at 7:33 p.m. Roll call was taken and the following members were present: Alderspersons Michael Donovan, Daniel Robinson and Larry Lueck. Mayor Walsh arrived at 7:46 p.m. Also present: City Administrator Lawrence Delo, Human Resources Director Shannon Metzler, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers, Parks, Recreation & Forestry Director Marty Kosobucki and members of the public.

Aldersperson Robinson moved, seconded by Aldersperson Lueck, to approve the minutes of the October 9, 2012 regular meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of October 2012. Aldersperson Donovan moved, seconded by Aldersperson Robinson to approve the overtime report. Aldersperson Van Vonderen questioned the increase in staffing replacement and Chief Kiser explained the increase was caused by sick leave. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of October 2012. Aldersperson Robinson moved, seconded by Aldersperson Donovan, to approve the overtime report. Aldersperson Van Vonderen questioned the increase in staffing level and Chief Beiderwieden explained the increase was due to new officer training. Chief Beiderwieden noted staffing level will remain high until the department is fully staffed and fully trained. Aldersperson Van Vonderen also questioned the officer training increase and Chief Beiderwieden explained was due to firearms training. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of October 2012. Aldersperson Van Vonderen moved, seconded by Aldersperson Donovan, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Review Facade Grant request for 327 Main Avenue. Aldersperson Donovan moved, seconded by Aldersperson Lueck to approve the facade grant payment. Upon discussion and vote, motion was approved unanimously.

7. Consider request to extend Option on Parcel WD-1377 for Frigo Enterprises, LLC. Aldersperson Lueck moved, seconded by Aldersperson Van Vonderen to extend the option. Planning and Economic Development Director Pabich provided an overview and responded to committee member questions regarding the extension. Upon discussion and vote, motion was approved unanimously.

8. Consider donation request from Celebrate De Pere for the 2013 festival for 50% of the De Pere Police Departments invoice costs. Aldersperson Van Vonderen moved, seconded by Aldersperson Robinson to approve the donation. Upon vote, motion was approved unanimously.

9. Consider \$500 donation from the De Pere Christian Outreach Corporation to be used toward the Police Department canine program. Alderperson Robinson moved, seconded by Alderperson Lueck to accept the donation. Upon vote, motion was approved unanimously.

10. Consider filling Public Works Secretary position vacancy. Alderperson Donovan moved, seconded by Mayor Walsh to approve filling the secretary vacancy and any subsequent vacancies. Upon vote, motion was approved unanimously.

11. Consider health insurance funding actuarial analysis for retiree health insurance premiums. Alderperson Lueck moved, seconded by Alderperson Van Vonderen to approve funding the actuarial study. Human Resources Director Metzler introduced insurance consultant Jeff Prickette from the McClone Insurance Group. Jeff Prickette explained the actuarial analysis options and responded to committee member questions. Upon discussion, motion was amended by Alderperson Lueck and seconded by Alderperson Van Vonderen to have McClone provide an analysis and also have an actuarial study completed. Upon vote, motion was approved unanimously.

12. Consider 2013 health insurance funding recommendation. Human Resources Director Metzler provided an overview of the recommendation and Jeff Prickette responded to committee member questions. Upon discussion, Mayor Walsh moved, seconded by Alderperson Lueck, to approve the 3% premium increase. Upon vote, motion was approved unanimously.

13. Consider utilizing \$2,980 from the Contingency Fund for repairs made in October to the Municipal Service Center boiler. Alderperson Robinson moved, seconded by Alderperson Van Vonderen to approve the funds for payment. Upon vote, motion was approved unanimously.

14. Consider utilizing \$1,800 from Sustainability Fund for the purchase of recycling/garbage containers. Alderperson Donovan moved, seconded by Alderperson Van Vonderen to approve the purchase. Upon vote, motion was approved unanimously.

15. Investment Results for 3rd Quarter 2012. Overview of spreadsheet was provided by Finance Director Zegers. Item was for discussion purposes only, no action was taken.

16. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

17. Future Agenda Items. None.

Upon motion by Alderperson Donovan, seconded by Alderperson Van Vonderen, the Finance/Personnel Committee unanimously adjourned at 8:24 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary